



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES**REGULAR BOARD MEETING**

February 25, 2025, 4:00 PM

Board Members Present: Josh Brown, Mary Ellen Grigsby, Ren Winter, John Ritz**Board Members Absent:** Kent Collard**District Staff:** Kelly Sheen, Kayla Meyer, Joan Caldwell, Marla Walters, Skylar Fisher, Adriana Rodriguez**Other Agency Staff:** None**Guests:** None

1.0 Call to Order: The meeting was called to order at 4:03 PM by Vice-Chairman Brown.

2.0 Discuss/Take Action on Approval of Agenda

MSC/Grigsby/Brown to approve agenda. The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of January 28, 2025 Regular Meeting

MSC/Winter/Grigsby to approve minutes. The motion passed unanimously.

4.0 Financial Reports

4.1 Discuss Updated December Monthly Financial Report

J. Caldwell discussed the updated December monthly financial report, noting almost \$160,000 profit for year to date.

4.2 Discuss January Monthly Financial Report

J. Caldwell noted that work has been slower, as we have fewer employees right now, but that will change next week when the crews return. CAL FIRE project 476 will close soon. Some invoicing remains to be completed by one department.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.3 Discuss/Approve List of Warrants for January 2025

Discussion was held.

MSC/Grigsby/Ritz to approve the January 2025 warrants in the amount of \$345,788.06. The motion passed unanimously.

4.4 Discuss/Approve Second Quarterly Budget Revision

K. Sheen reviewed the proposed budget with the Board. Possible impacts to some projects, due to the funding freeze, were discussed. He did not adjust those projects in the budget at this time, noting that by the May Budget Revision, we should have more information. We are not actively working on projects that are subject to the freeze, for example, 515-20-24 of the Stewardship Agreement. Discussion followed.

MSC/Grigsby/Ritz to approve the Second Quarterly Budget Revision. The motion passed unanimously.

5.0 Fire Safe Council Report by Skylar Fisher

S. Fisher, Program Manager for the Trinity Fire Safe Council, gave a presentation regarding the Fire Safe Council. A question and answer period followed.

6.0 Projects Report

The Projects Report was reviewed and discussed. Community chipping is anticipated to begin in late April and continue into early May.

7.0 NRCS Report

K. Meyer reported, on behalf of NRCS, that T. Perez has left the agency. K. Reisinger completed key pieces of training and is now enrolled in a soils class at Shasta College. He will be working toward becoming a certified planner.

8.0 Board Reports/Correspondence

M. Grigsby complimented the TRCRD's social media efforts.

9.0 Assistant District Manager's Report

K. Meyer reported that she is working on the Annual Operating Program and anticipates presenting a draft at the March Board meeting.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

She also reported that M. Raymond will be leaving the organization, likely in June.

Education and Outreach is working on the “Salmon Mardi Gras” event, scheduled for March 1, as well as the TRRP Open House. Science on Tap will be held on Wednesday, February 26.

10.0 District Manager’s Report

K. Sheen reminded the Board that March 12 will be a Special Board Meeting to review new policies.

Discussion was held regarding the Strategic Plan, but it was decided to wait until the Annual Operating Plan is in place before making any procedural changes.

He will present a revised Organizational Chart at the regular Board of Directors’ Meeting in March.

Further discussion was held about the Federal funding freeze. Sheen reached out to the Trinity Journal, which will be putting together an article about the impacts on Trinity County.

11.0 Closed Session: Government Code § 54957(): District Manager’s Report

No closed session.

12.0 Adjournment

The meeting was adjourned at 6:06 pm.

Approved and adopted this ___ day of March 2025. I, the undersigned, hereby certify that the Minutes of the Meeting of February 25, 2025, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)