



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**MINUTES**

**REGULAR BOARD MEETING**

**December 18, 2024 \* 3:00 PM**

**Board Members Present: (In Person) Kent Collard, Josh Brown, Mary Ellen Grigsby, John Ritz, Ren Winter**

**Board Members Absent: None**

**District Staff: Kelly Sheen, Kayla Meyer, Joan Caldwell, Marla Walters**

**Other Agency Staff: Karl Reisinger, Skylar Fisher, Emily Acer, Clay Groetsch**

**Guests: Chris Cole, NRCS**

**1.0 Call to Order:** The meeting was called to order at 3:30 PM by Vice-Chairman Collard.

**2.0 Swearing in of Ren Winter, Kent Collard, and Josh Brown**

Board members Winter, Collard, and Brown were duly sworn in.

**3.0 Discuss/Take Action on Approval of Agenda**

MSC: M. Grigsby/J. Ritz to approve the agenda.

The motion passed unanimously.

**4.0 Discuss and Approve Meeting Minutes**

4.1 Discuss and Approve Minutes of November 20, 2024 Regular Meeting

MSC: J. Ritz/J. Brown to approve the minutes of November 20, 2024.

The motion passed unanimously.

**5.0 Financial Report**

5.1 Discuss Updated October Monthly Financial Report

J. Caldwell noted that one department still needs to do invoicing for October, but overall, there will be a profit.



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### 5.2 Discuss November Monthly Financial Report

J. Caldwell noted that so far, November is in the negative, but as of this date, that negative number has dropped with two departments still needing to do invoicing, and all contractor's invoices have been paid. Caldwell also noted that A/P is down to half of a page.

### 5.3 Discuss/Approve List of Warrants for November 2024

R. Winter asked when Federal tax deposits take place. Caldwell stated that we pay twice per month, right after Payroll.

MSC: R. Winter/J. Ritz to approve the November warrants in the amount of \$930,876.17.

The motion passed unanimously.

### Introductions

A brief break was taken in the business for introductions. S. Fisher (Fire Safe Council) introduced Grizzly Corps members Emily Acer and Clay Groetsch. The members have been busy with a variety of tasks and have also enjoyed some trainings.

### 6.0 Projects Report

K. Meyer continues to apply for grants for the Farmers' Market.

The Plant and Seed Exchange will be on April 19 at the Young Family Ranch.

### 7.0 NRCS Report

C. Cole introduced Karl Reisinger, a Conservation Planner new to the TCRCD and NRCS teams. Cole reported that NRCS has six new EQIP applications. They are also trying to generate interest in their Conservation Stewardship program. Cole said they have not so far experienced hiring woes such as the Forest Service, but he does anticipate a hiring freeze next year.

### 8.0 Discuss/Take Action on Election of Officers

K. Sheen briefly explained the need to elect a new Chair, Vice-Chair, and Secretary, and the duties of those offices. Discussion followed.

MSC/M. Grigsby/R. Winter moved that Kent Collard act as Chair, Josh Brown as Vice-Chair, and John Ritz as Secretary.

The motion passed unanimously.



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### 9.0 Set Board of Directors Meeting Schedule for Calendar Year 2025

Discussion was held about a new date and time for Board meetings.

MSC: Grigsby/J. Brown moved that the board set the new meeting date for the fourth Tuesday of each month at 4:00 pm.

The motion passed unanimously.

### 10.0 Board Reports/Correspondence

M. Grigsby enjoyed the TCRCD Christmas party.

R. Winter and K. Collard reported out on the CARCD conference.

### 11.0 Assistant District Manager's Report

K. Meyer reported on the following:

- Conference attendance and JEDI presentation
- Working on funding for Farmers' Market
- Close-out of some projects
- Preparing for policy updates

### 12.0 District Manager's Report

K. Sheen reported on the following:

- CARCD conference – overall, a positive experience as others expressed
- Legislative Day was attended by 11 members; Prop 4 was a big discussion
- K. McElroy moved our Stewardship Agreement through, marked as critical funding; we will be discussing priorities with the Forest Service.
- Sheen recently addressed the Board of Supervisors regarding the necessity of funding the Natural Resources Division, urging their support.
- Sheen and Caldwell commented on new State contracting thresholds under CUPCCAA. The changes are: Beginning January 1, 2025, AB 2192 increases the competitive bidding thresholds currently imposed by Sections 22032 and 22034 of the Public Contract Code as follows:
  - Public projects of **\$75,000** or less to be performed by public agency employees will be authorized by force account, negotiated contract, or purchase order.
  - Public projects of **\$220,000** or less may be let to contract by informal procedures.
  - Public contracts of more than **\$220,000** are to be let to contract by formal procedures.



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- If all of the bids received for the performance of a public contract exceed \$220,000, the governing body of a public agency is authorized to award the contract at \$235,000 or less to the lowest responsible bidder if the governing body determines, by resolution, that the public agency's cost estimate was reasonable. AB 2192 also adds "installation[s]" to the definition of "public projects" contained in Section 22002 of the Public Contract Code.
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- He will arrange for Program Managers to begin speaking about their departments at Board meetings.

**13.0 Closed Session: Government Code § 54957(): District Manager's Report**

No closed session.

**14.0 Adjourn**

The meeting was adjourned at 4:15 pm.

**Approved and adopted this \_\_\_ day of January 2025. I, the undersigned, hereby certify that the Minutes of the Meeting of December 18, 2024, were duly adopted by the following vote of the Board of Directors.**

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(Secretary Signature)