TCRCD Office Conference
Room
4:00 PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

# Board of Directors Meeting Agenda

January 28, 2025

Kent Collard, Chair, 4:00 PM

- 1.0 Call to Order
- 2.0 Discuss/Take Action on Approval of Agenda
- 3.0 Discuss and Approve Meeting Minutes
  - 3.1 Discuss and Approve Minutes of December 18, 2024 Regular Meeting
- 4.0 Financial Report
  - 4.1 Discuss Updated November Monthly Financial Report
  - 4.2 Discuss December Monthly Financial Report
  - 4.3 Discuss/Approve List of Warrants for December 2024
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Ed and Outreach Department Report
- 8.0 Trinity Collaborative Report
- 9.0 Board Reports/Correspondence
- 10.0 Assistant District Manager's Report
- 11.0 District Manager's Report
- 12.0 Closed Session: Government Code § 54957(b): District Manager's Report
- 13.0 Adjourn



#### **MINUTES**

#### REGULAR BOARD MEETING

December 18, 2024 \* 3:00 PM

Board Members Present: (In Person) Kent Collard, Josh Brown, Mary Ellen Grigsby, John Ritz, Ren

Winter

**Board Members Absent: None** 

<u>District Staff:</u> Kelly Sheen, Kayla Meyer, Joan Caldwell, Marla Walters <u>Other Agency Staff:</u> Karl Reisinger, Skylar Fisher, Emily Acer, Clay Groetsch

**Guests: Chris Cole, NRCS** 

**1.0 Call to Order:** The meeting was called to order at 3:30 PM by Vice-Chairman Collard.

2.0 Swearing in of Ren Winter, Kent Collard, and Josh Brown

Board members Winter, Collard, and Brown were duly sworn in.

3.0 Discuss/Take Action on Approval of Agenda

MSC: M. Grigsby/J. Ritz to approve the agenda.

The motion passed unanimously.

#### 4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes of November 20, 2024 Regular Meeting

MSC: J. Ritz/J. Brown to approve the minutes of November 20, 2024.

The motion passed unanimously.

#### 5.0 Financial Report

- 5.1 Discuss Updated October Monthly Financial Report
- J. Caldwell noted that one department still needs to do invoicing for October, but overall, there will be a profit.



#### 5.2 Discuss November Monthly Financial Report

- J. Caldwell noted that so far, November is in the negative, but as of this date, that negative number has dropped with two departments still needing to do invoicing, and all contractor's invoices have been paid. Caldwell also noted that A/P is down to half of a page.
- 5.3 Discuss/Approve List of Warrants for November 2024
- R. Winter asked when Federal tax deposits take place. Caldwell stated that we pay twice per month, right after Payroll.

MSC: R. Winter/J. Ritz to approve the November warrants in the amount of \$930,876.17.

The motion passed unanimously.

#### **Introductions**

A brief break was taken in the business for introductions. S. Fisher (Fire Safe Council) introduced Grizzly Corps members Emily Acer and Clay Groetsch. The members have been busy with a variety of tasks and have also enjoyed some trainings.

#### 6.0 Projects Report

K. Meyer continues to apply for grants for the Farmers' Market.

The Plant and Seed Exchange will be on April 19 at the Young Family Ranch.

#### 7.0 NRCS Report

C. Cole introduced Karl Reisinger, a Conservation Planner new to the TCRCD and NRCS teams. Cole reported that NRCS has six new EQIP applications. They are also trying to generate interest in their Conservation Stewardship program. Cole said they have not so far experienced hiring woes such as the Forest Service, but he does anticipate a hiring freeze next year.

#### 8.0 Discuss/Take Action on Election of Officers

K. Sheen briefly explained the need to elect a new Chair, Vice-Chair, and Secretary, and the duties of those offices. Discussion followed.

MSC/M. Grigsby/R. Winter moved that Kent Collard act as Chair, Josh Brown as Vice-Chair, and John Ritz as Secretary.

The motion passed unanimously.



#### 9.0 Set Board of Directors Meeting Schedule for Calendar Year 2025

Discussion was held about a new date and time for Board meetings.

MSC: Grigsby/J. Brown moved that the board set the new meeting date for the fourth Tuesday of each month at 4:00 pm.

The motion passed unanimously.

#### 10.0 Board Reports/Correspondence

- M. Grigsby enjoyed the TCRCD Christmas party.
- R. Winter and K. Collard reported out on the CARCD conference.

#### 11.0 Assistant District Manager's Report

- K. Meyer reported on the following:
  - Conference attendance and JEDI presentation
  - Working on funding for Farmers' Market
  - Close-out of some projects
  - Preparing for policy updates

#### 12.0 District Manager's Report

K. Sheen reported on the following:

- CARCD conference overall, a positive experience as others expressed
- Legislative Day was attended by 11 members; Prop 4 was a big discussion
- K. McElroy moved our Stewardship Agreement through, marked as critical funding; we will be discussing priorities with the Forest Service.
- Sheen recently addressed the Board of Supervisors regarding the necessity of funding the Natural Resources Division, urging their support.
- Sheen and Caldwell commented on new State contracting thresholds under CUPCCAA. The changes are: Beginning January 1, 2025, AB 2192 increases the competitive bidding thresholds currently imposed by Sections 22032 and 22034 of the Public Contract Code as follows:
  - Public projects of **\$75,000** or less to be performed by public agency employees will be authorized by force account, negotiated contract, or purchase order.
  - Public projects of \$220,000 or less may be let to contract by informal procedures.
  - Public contracts of more than \$220,000 are to be let to contract by formal procedures.



- If all of the bids received for the performance of a public contract exceed \$220,000, the governing body of a public agency is authorized to award the contract at \$235,000 or less to the lowest responsible bidder if the governing body determines, by resolution, that the public agency's cost estimate was reasonable. AB 2192 also adds "installation[s]" to the definition of "public projects" contained in Section 22002 of the Public Contract Code.

 He will arrange for Program Managers to begin speaking about their departments at Board meetings.

#### 13.0 Closed Session: Government Code § 54957(): District Manager's Report

No closed session.

(Secretary Signature)

#### 14.0 Adjourn

The meeting was adjourned at 4:15 pm.

Approved and adopted this	_day of January 2025. I, the undersigned, hereby certify that the
Minutes of the Meeting of Dec	ember 18, 2024, were duly adopted by the following vote of the Board o
Directors.	

## Trinity County Resource Conservation District Statement of Revenues and Expenditures - Income Statement - Board Meeting From 11/1/2024 Through 11/30/2024

			Initial Report	Updated Report	Updated Year Actual
	Devenues				
1	Revenues	4000	42E 702 41	FF6 920 F6	2 044 662 92
2	Grant & contract revenue Fee for service revenue	4100	425,703.41 0.00	556,820.56 10,484.73	2,944,662.83 148,800.29
3	Contributions revenue	4200	30.00	30.00	218,593.09
4	Dues revenue	4300	0.00	0.00	
5	Registration revenue	4350	0.00	0.00	200.00 450.00
6	Rental income - facilities	4400	300.00	300.00	7,884.85
7	Rental income - racintes  Rental income - equipment	4450	400.00	200.00	720.00
8	Sales revenue - taxable	4500	0.00	0.00	2,162.56
9	Other revenue	4800	0.00	0.00	908.01
10	Vehicle & equipment use fee revenue	4900	10,921.66	10,921.66	107,653.22
11	Total Revenues	4500	437,355.07	578,756.95	3,432,034.85
12 13	Total Revenues		٦٥/,٥٥٥،٥/	370,730.33	3,432,034.03
14	Salaries & benefits				
15	Salaries				
16	Salaries & wages	5000	197,783.34	197,783.34	1,108,156.25
17	Wage reimbursement	5010	0.00	0.00	(5,000.00)
18	Pay in lieu of health insurance	5020	2,349.36	2,349.36	12,499.28
19	Wireless phone stipend	5030	1,375.00	1,375.00	6,450.00
20	Total Salaries		201,507.70	201,507.70	1,122,105.53
21	Benefits				
22	Payroll tax expense	5100	18,023.88	18,023.88	97,138.63
23	Paid time off expense	5200	17,669.22	17,669.22	96,902.54
24	Deferred compensation expense	5300	1,700.00	1,700.00	9,000.00
25	Health insurance expense	5400	31,181.98	31,181.98	152,735.06
26	Air medical expense	5450	0.00	0.00	6,300.00
27	Dental insurance expense	5500	1,790.06	1,790.06	9,408.73
28	Vision insurance expense	5550	387.86	387.86	2,024.45
29	Workers' compensation expense	5600	10,300.90	10,416.90	62,515.33
30	Total Benefits		81,053.90	81,169.90	436,024.74
31	Total Salaries & benefits		282,561.60	282,677.60	1,558,130.27
32					
33	Travel expenses				
34	Conferences/training/professional development	5800	(143.29)	(143.29)	6,690.47
35	Meals expense	5820	0.00	0.00	1,492.00
36	Meeting expense	5840	5.11	5.11	5.11
37	Mileage expense	5860	4,621.66	4,621.66	45,705.39
38	Travel expense	5880	1,549.00	1,556.00	9,945.76
39	Total Travel expenses		6,032.48	6,039.48	63,838.73
40	Contract				
41	Contract expenses	7150	260 706 75	260 706 75	000 104 03
42	Contract services - field	7150	269,786.75	269,786.75	988,184.92
43	Contract services - professional	7180	13,329.89	17,233.89	113,371.22
44 45	Total Contract expenses		283,116.64	287,020.64	1,101,556.14
45	Operating expenses				
46	Accounting & auditing fees	7000	0.00	0.00	20,078.53
47	Advertising	7030	326.02	326.02	3,621.92
48	Bank fees/services charges	7060	39.75	39.75	692.25
49	Board expense	7090	71.30	71.30	165.89
50 =1	Computer expense	7120	2,636.96	2,620.39	6,264.97
51 52	Computer coperise  Computer software/licensing	7120	256.63	256.63	3,767.69
52 53	Dues/subscriptions/publications	7240	127.90	127.90	18,129.90
53 54	Equipment/asset purchase via grants	7260	0.00	0.00	102.40
	Equipment rent or usage expense	7270	1,175.00	1,175.00	115,250.00
55	Equipment raise of dodge expense	0	1,17 3.00	1,175.00	113,230.00

Date: 12/13/2024 12:22:17 AM Page: 1

## Trinity County Resource Conservation District Statement of Revenues and Expenditures - Income Statement - Board Meeting From 11/1/2024 Through 11/30/2024

56	Field equipment expense	7300	121.53	960.57	15,966.14
57	Field materials expense	7310	11,725.34	11,925.34	81,089.47
58	Finance charges	7330	21.04	21.04	44.88
59	Insurance - liability, property, D&O	7390	5,111.24	5,111.24	26,040.35
60	Interest expense	7420	269.27	269.27	1,399.31
61	Internet service expense	7430	168.83	168.83	2,062.36
62	Janitorial expense	7450	1,424.77	1,424.77	6,102.97
63	Licenses/permits/taxes/fees	7510	0.00	0.00	150.00
64	Office supplies	7540	1,021.16	1,021.16	2,784.15
65	Other outside services	7570	1,104.00	1,104.00	2,497.75
66	Postage & shipping	7630	0.00	0.00	476.45
67	Printing & publishing	7660	8.37	8.37	1,488.28
68	Public education	7690	13.93	13.93	313.93
69	Rent expense	7720	3,020.00	3,020.00	16,980.00
70	Repairs & maintenance	7750	73.85	73.85	391.25
71	Telephone expense	7780	614.26	614.26	2,901.23
72	Timber purchase expense	7840	0.00	0.00	20.00
73	Utilities	7870	1,818.02	1,846.02	7,139.75
74	Vehicle fuel	7900	0.00	2,905.24	26,282.88
75	Vehicle maintenance & fees	7930	1,614.82	1,614.82	9,329.12
76	Vehicle rent or usage expense	7940	5,125.00	5,125.00	29,375.00
77	Total Operating expenses		37,888.99	41,844.70	400,908.82
78					
79	Total direct expenditures		609,599.71	617,582.42	3,124,433.96
80					
81	Total expenditures		609,599.71	617,582.42	3,124,433.96
82					
83	Other revenue				
84	Interest income	8000	2,750.57	2,750.57	10,462.71
85	Total Other revenue		2,750.57	2,750.57	10,462.71
86	Not in some		(160,404,07)	(26.074.00)	210.062.62
87	Net income		(169,494.07)	(36,074.90)	318,063.60

Date: 12/13/2024 12:22:17 AM Page: 2

### Trinity County Resource Conservation District Balance Sheet - Unposted Transactions Included In Report As of 11/30/2024

		, 6 6 11, 5 6, 2 6 2 1	Initial Period Balance	Updated Period Balance
			-	_
1	Assets			
2	Current Assets			
3	Cash & Cash Equivalents			
4	CIB - Tri #369124284 Main acct	1010	312,389.70	300,164.71
5	CIB - Tri #361037698 Money market	1012	984,711.35	984,711.35
6	Credit card payable	1030	(21,807.21)	(18,638.65)
7	Petty cash	1050	250.00	250.00
8	Total Cash & Cash Equivalents		1,275,543.84	1,266,487.41
9	Accounts Receivable			
10	Accounts Receivable	1425	617,236.82	710,053.55
11	Total Accounts Receivable		617,236.82	710,053.55
12	Prepaid Expenses			
13	Deposits & prepaid expenses	1700	35,778.67	35,778.67
14	Total Prepaid Expenses		35,778.67	35,778.67
15	Total Current Assets		1,928,559.33	2,012,319.63
16	Long-term Assets			
17	Property & Equipment			
18	Furniture & equipment	1900	182,989.37	182,989.37
19	Vehicles	1910	494,048.64	494,048.64
20	Accumulated depreciation	1990	(433,623.28)	(514,588.80)
21	Total Property & Equipment		243,414.73	162,449.21
22	Total Long-term Assets		243,414.73	162,449.21
23	Total Assets		2,171,974.06	2,174,768.84
24				
25	Liabilities			
26	Short-term Liabilities			
27	Accounts Payable			
28	Accounts payable	2000	185,817.57	195,687.78
29	Accrued allowance for audit	2100	48,975.03	51,370.03
30	Accrued payroll	2150	85,210.70	85,210.70
31	Federal W/H payable	2200	9,485.72	9,485.72
32	Social security payable	2210	13,555.62	13,555.62
33	Medicare payable	2220	3,170.24	3,170.24
34	State W/H payable	2230	3,347.09	3,347.09
35	SDI W/H payable	2240	1,200.96	1,200.96
36	State unemployment payable	2250	(818.43)	(818.43)
37	Deferred compensation deductions	2300	1,300.00	1,300.00
38	Health insurance premiums deductions	2310	(49.15)	(49.15)
39	Dental insurance premiums deductions	2320	194.89	161.09
40	Vision insurance premiums deductions	2325	9.60	9.60
41	Garnishments/levies deductions	2340	388.74	388.74
42	TCRCD scholarship fund P/R deduction	2350	953.64	953.64
43	Friends of TCRCD P/R deduction	2351	1,608.37	1,608.37
44	Young Family Ranch P/R deduction	2352	753.76	753.76
45	Accrued paid time off payable	2400	77,039.80	77,039.80
46	Accrued deferred compensation match	2450	900.00	900.00
47	Accrued health insurance payable	2460	(178.60)	(871.87)
.,	, ,			•

Date: 12/13/2024 12:52:11 AM Page: 1

# Trinity County Resource Conservation District Balance Sheet - Unposted Transactions Included In Report As of 11/30/2024

		710 01 11/30/2021		
48	Accrued air medical payable	2465	150.00	150.00
49	Accrued dental insurance payable	2470	(51.41)	(61.27)
50	Accrued vision insurance payable	2475	(21.52)	(30.97)
51	Accrued workers' comp premiums payable	2480	(25,707.21)	(25,591.21)
52	Sales tax payable	2500	156.78	156.78
53	CA Vendors Tax	2505	109.00	109.00
54	Total Accounts Payable		407,501.19	419,136.02
55	Deferred Revenue			
56	Deferred revenue - refundable advances	2700	556,315.27	437,014.98
57	Total Deferred Revenue		556,315.27	437,014.98
58	Total Short-term Liabilities		963,816.46	856,151.00
59	Long-term Liabilities			
60	Notes Payable			
61	EBT Funds-Farmers Market	2060	(115.45)	(115.45)
62	Note - Ford Credit 8746	2611	26,550.57	26,550.57
63	Note - Ford Credit 7811	2612	19,337.52	19,337.52
64	Total Notes Payable		45,772.64	45,772.64
65	Total Long-term Liabilities		45,772.64	45,772.64
66	Total Liabilities		1,009,589.10	901,923.64
67				
68	Net Assets			
69	Beginning net assets			
70	Net assets - temporarily restricted	3000	(295,262.87)	(295,143.47)
71	Net assets - unrestricted	3100	1,087,325.86	1,087,475.86
72	Investments in capital assets	3200	243,414.73	162,449.21
73	Total Beginning net assets		1,035,477.72	954,781.60
74	Current YTD net income			
75			126,907.24	318,063.60
76	Total Current YTD net income		126,907.24	318,063.60
77	Total Net Assets		1,162,384.96	1,272,845.20
78				
79	Total Liabilities and Net Assets		2,171,974.06	2,174,768.84

Date: 12/13/2024 12:52:11 AM Page: 2

### Trinity County Resource Conservation District Statement of Revenues and Expenditures - Income Statement - Board Meeting From 12/1/2024 Through 12/31/2024

18       Pay in lieu of health insurance       5020       2,349.36       14,848.64         19       Wireless phone stipend       5030       1,125.00       7,575.00         20       Total Salaries       164,429.37       1,286,534.90         21       Benefits         22       Payroll tax expense       5100       19,674.82       116,813.45         23       Paid time off expense       5200       14,563.20       111,465.74				Initial Report	Initial Year Actual
2         Grant & contract revenue         4000         111,122.52         3,055,785.35           3         Fee for service revenue         4100         13,719.38         162,519.67           4         Contributions revenue         4200         1,500.00         220,093.09           5         Dues revenue         4300         0.00         200.00           6         Registration revenue         4350         0.00         450.00           7         Rental income - facilities         4400         350.00         8,234.85           8         Rental income - equipment         4450         150.00         870.00           9         Sales revenue - taxable         4500         0.00         2,162.56           10         Other revenue         4800         10.00         918.01           11         Vehicle & equipment use fee revenue         4900         5,733.03         113,386.25           12         Total Revenues         5000         160,955.01         1,269,111.26           15         Salaries         benefits         5000         160,955.01         1,269,111.26           17         Wage reimbursement         5010         0.00         (5,000.00)           18         Pay in lieu of health in		Payanuas			
Fee for service revenue 4100 13,719.38 162,519.67 4 Contributions revenue 4200 1,500.00 220,093.09 5 Dues revenue 4300 0.00 200.00 6 Registration revenue 4350 0.00 450.00 7 Rental income - facilities 4400 350.00 8,234.85 8 Rental income - equipment 4450 150.00 870.00 9 Sales revenue 4800 0.00 2,162.56 10 Other revenue 4800 10.00 918.01 11 Vehicle & equipment use fee revenue 4900 5,733.03 113,386.25 12 Total Revenues 4900 5,733.03 113,386.25 13 Salaries & benefits 15 Salaries Salaries 16 Salaries & wages 5000 160,955.01 1,269,111.26 17 Wage reimbursement 5010 0.00 (5,000.00) 18 Pay in lieu of health insurance 5020 2,349.36 14,848.64 19 Wireless phone stipend 5030 1,125.00 7,575.00 20 Total Salaries 21 Payroll tax expense 5100 19,674.82 116,813.45 22 Payroll tax expense 5200 14,563.20 111,465.74			4000	111 122 52	3 055 785 35
4       Contributions revenue       4200       1,500.00       220,093.09         5       Dues revenue       4300       0.00       200.00         6       Registration revenue       4350       0.00       450.00         7       Rental income - facilities       4400       350.00       8,234.85         8       Rental income - equipment       4450       150.00       870.00         9       Sales revenue - taxable       4500       0.00       2,162.56         10       Other revenue       4800       10.00       918.01         11       Vehicle & equipment use fee revenue       4900       5,733.03       113,386.25         12       Total Revenues       132,584.93       3,564,619.78         13       Salaries & benefits       5       5       5         15       Salaries       5000       160,955.01       1,269,111.26         17       Wage reimbursement       5010       0.00       (5,000.00)         18       Pay in lieu of health insurance       5020       2,349.36       14,848.64         19       Wireless phone stipend       5030       1,125.00       7,575.00         20       Total Salaries       164,429.37       1,286,534.90 <td></td> <td></td> <td></td> <td></td> <td></td>					
5         Dues revenue         4300         0.00         200.00           6         Registration revenue         4350         0.00         450.00           7         Rental income - facilities         4400         350.00         8,234.85           8         Rental income - equipment         4450         150.00         870.00           9         Sales revenue - taxable         4500         0.00         2,162.56           10         Other revenue         4800         10.00         918.01           11         Vehicle & equipment use fee revenue         4900         5,733.03         113,386.25           12         Total Revenues         132,584.93         3,564,619.78           13         Salaries & benefits         5         5         5           15         Salaries         5000         160,955.01         1,269,111.26           17         Wage reimbursement         5010         0.00         (5,000.00)           18         Pay in lieu of health insurance         5020         2,349.36         14,848.64           19         Wireless phone stipend         5030         1,125.00         7,575.00           20         Total Salaries         164,429.37         1,286,534.90					
6       Registration revenue       4350       0.00       450.00         7       Rental income - facilities       4400       350.00       8,234.85         8       Rental income - equipment       4450       150.00       870.00         9       Sales revenue - taxable       4500       0.00       2,162.56         10       Other revenue       4800       10.00       918.01         11       Vehicle & equipment use fee revenue       4900       5,733.03       113,386.25         12       Total Revenues       132,584.93       3,564,619.78         13       Salaries & benefits         15       Salaries       5000       160,955.01       1,269,111.26         17       Wage reimbursement       5010       0.00       (5,000.00)         18       Pay in lieu of health insurance       5020       2,349.36       14,848.64         19       Wireless phone stipend       5030       1,125.00       7,575.00         20       Total Salaries       164,429.37       1,286,534.90         21       Benefits         22       Payroll tax expense       5100       19,674.82       116,813.45         23       Paid time off expense       5200       14,563.20	-			·	
7         Rental income - facilities         4400         350.00         8,234.85           8         Rental income - equipment         4450         150.00         870.00           9         Sales revenue - taxable         4500         0.00         2,162.56           10         Other revenue         4800         10.00         918.01           11         Vehicle & equipment use fee revenue         4900         5,733.03         113,386.25           12         Total Revenues         132,584.93         3,564,619.78           13         Salaries & benefits         5         5           15         Salaries & wages         5000         160,955.01         1,269,111.26           17         Wage reimbursement         5010         0.00         (5,000.00)           18         Pay in lieu of health insurance         5020         2,349.36         14,848.64           19         Wireless phone stipend         5030         1,125.00         7,575.00           20         Total Salaries         164,429.37         1,286,534.90           21         Benefits           22         Payroll tax expense         5100         19,674.82         116,813.45           23         Paid time off expense         <					
8       Rental income - equipment       4450       150.00       870.00         9       Sales revenue - taxable       4500       0.00       2,162.56         10       Other revenue       4800       10.00       918.01         11       Vehicle & equipment use fee revenue       4900       5,733.03       113,386.25         12       Total Revenues       132,584.93       3,564,619.78         13       Salaries & benefits       531       531         15       Salaries       5000       160,955.01       1,269,111.26         17       Wage reimbursement       5010       0.00       (5,000.00)         18       Pay in lieu of health insurance       5020       2,349.36       14,848.64         19       Wireless phone stipend       5030       1,125.00       7,575.00         20       Total Salaries       164,429.37       1,286,534.90         21       Benefits         22       Payroll tax expense       5100       19,674.82       116,813.45         23       Paid time off expense       5200       14,563.20       111,465.74					
9       Sales revenue - taxable       4500       0.00       2,162.56         10       Other revenue       4800       10.00       918.01         11       Vehicle & equipment use fee revenue       4900       5,733.03       113,386.25         12       Total Revenues       132,584.93       3,564,619.78         13       Salaries & benefits       5000       160,955.01       1,269,111.26         17       Wage reimbursement       5010       0.00       (5,000.00)         18       Pay in lieu of health insurance       5020       2,349.36       14,848.64         19       Wireless phone stipend       5030       1,125.00       7,575.00         20       Total Salaries       164,429.37       1,286,534.90         21       Benefits         22       Payroll tax expense       5100       19,674.82       116,813.45         23       Paid time off expense       5200       14,563.20       111,465.74					·
10         Other revenue         4800         10.00         918.01           11         Vehicle & equipment use fee revenue         4900         5,733.03         113,386.25           12         Total Revenues         132,584.93         3,564,619.78           13         Salaries & benefits         5000         160,955.01         1,269,111.26           15         Salaries & wages         5000         160,955.01         1,269,111.26           17         Wage reimbursement         5010         0.00         (5,000.00)           18         Pay in lieu of health insurance         5020         2,349.36         14,848.64           19         Wireless phone stipend         5030         1,125.00         7,575.00           20         Total Salaries         164,429.37         1,286,534.90           21         Benefits           22         Payroll tax expense         5100         19,674.82         116,813.45           23         Paid time off expense         5200         14,563.20         111,465.74					
11 Vehicle & equipment use fee revenue 4900 5,733.03 113,386.25 12 Total Revenues 132,584.93 3,564,619.78 13		Other revenue	4800	10.00	•
Total Revenues 132,584.93 3,564,619.78  13		Vehicle & equipment use fee revenue	4900	5,733.03	
13 14 Salaries & benefits 15 Salaries 16 Salaries & wages 5000 160,955.01 1,269,111.26 17 Wage reimbursement 5010 0.00 (5,000.00) 18 Pay in lieu of health insurance 5020 2,349.36 14,848.64 19 Wireless phone stipend 5030 1,125.00 7,575.00 20 Total Salaries 164,429.37 1,286,534.90 21 Benefits 22 Payroll tax expense 5100 19,674.82 116,813.45 23 Paid time off expense 5200 14,563.20 111,465.74				·	
15     Salaries       16     Salaries & wages     5000     160,955.01     1,269,111.26       17     Wage reimbursement     5010     0.00     (5,000.00)       18     Pay in lieu of health insurance     5020     2,349.36     14,848.64       19     Wireless phone stipend     5030     1,125.00     7,575.00       20     Total Salaries     164,429.37     1,286,534.90       21     Benefits       22     Payroll tax expense     5100     19,674.82     116,813.45       23     Paid time off expense     5200     14,563.20     111,465.74				•	, ,
16     Salaries & wages     5000     160,955.01     1,269,111.26         17       Wage reimbursement       5010       0.00       (5,000.00)         18       Pay in lieu of health insurance       5020       2,349.36       14,848.64         19       Wireless phone stipend       5030       1,125.00       7,575.00         20       Total Salaries       164,429.37       1,286,534.90         21       Benefits         22       Payroll tax expense       5100       19,674.82       116,813.45         23       Paid time off expense       5200       14,563.20       111,465.74	14	Salaries & benefits			
17     Wage reimbursement     5010     0.00     (5,000.00)       18     Pay in lieu of health insurance     5020     2,349.36     14,848.64       19     Wireless phone stipend     5030     1,125.00     7,575.00       20     Total Salaries     164,429.37     1,286,534.90       21     Benefits       22     Payroll tax expense     5100     19,674.82     116,813.45       23     Paid time off expense     5200     14,563.20     111,465.74	15	Salaries			
18       Pay in lieu of health insurance       5020       2,349.36       14,848.64         19       Wireless phone stipend       5030       1,125.00       7,575.00         20       Total Salaries       164,429.37       1,286,534.90         21       Benefits         22       Payroll tax expense       5100       19,674.82       116,813.45         23       Paid time off expense       5200       14,563.20       111,465.74	16	Salaries & wages	5000	160,955.01	1,269,111.26
19     Wireless phone stipend     5030     1,125.00     7,575.00       20     Total Salaries     164,429.37     1,286,534.90       21     Benefits       22     Payroll tax expense     5100     19,674.82     116,813.45       23     Paid time off expense     5200     14,563.20     111,465.74	17	Wage reimbursement	5010	0.00	(5,000.00)
20 Total Salaries 164,429.37 1,286,534.90 21 Benefits 22 Payroll tax expense 5100 19,674.82 116,813.45 23 Paid time off expense 5200 14,563.20 111,465.74	18		5020	·	·
Benefits 22 Payroll tax expense 5100 19,674.82 116,813.45 23 Paid time off expense 5200 14,563.20 111,465.74	19	Wireless phone stipend	5030	1,125.00	7,575.00
22 Payroll tax expense 5100 19,674.82 116,813.45 23 Paid time off expense 5200 14,563.20 111,465.74	20	Total Salaries		164,429.37	1,286,534.90
23 Paid time off expense 5200 14,563.20 111,465.74	21	Benefits			
5000 4.050.00	22	Payroll tax expense	5100	19,674.82	116,813.45
Deferred compensation expense 5300 1,350.00 10,350.00	23				
<del>-</del> -	24	Deferred compensation expense			
25 Health insurance expense 5400 30,094.26 182,829.32	25	Health insurance expense		·	· ·
26 Air medical expense 5450 0.00 6,300.00	26	Air medical expense			·
27 Dental insurance expense 5500 1,702.74 11,111.47	27	Dental insurance expense			
28 Vision insurance expense 5550 368.94 2,393.39	28	•			·
29 Workers' compensation expense 5600 7,511.18 70,026.51	29		5600		
30 Total Benefits 75,265.14 511,289.88	30				
31 Total Salaries & benefits 239,694.51 1,797,824.78		Total Salaries & benefits		239,694.51	1,797,824.78
32 33 Travel expenses		Travel expenses			
(200.00)		·	5800	(421.65)	6 268 82
T000 (00.00)					•
		·			
37 Mileage expense 5860 2,225.74 47,931.13 38 Travel expense 5880 2,474.12 12,419.88		- '			
			3000		
39 Total Travel expenses 4,720.93 68,559.66 40		Total Travel expenses		1,7 20.33	00,333.00
41 Contract expenses		Contract expenses			
42 Contract services - field 7150 111,526.25 1,099,711.17		Contract services - field	7150	111,526.25	1,099,711.17
Contract services - professional 7180 0.00 113,371.22		Contract services - professional			
44 Total Contract expenses 111,526.25 1,213,082.39		Total Contract expenses		111,526.25	
45					
46 Operating expenses	46	Operating expenses			
47 Accounting & auditing fees 7000 0.00 20,078.53	47	Accounting & auditing fees			20,078.53
48 Advertising 7030 2,095.20 5,717.12	48	Advertising	7030	2,095.20	5,717.12

Date: 1/24/2025 11:07:53 AM Page: 1

# Trinity County Resource Conservation District Statement of Revenues and Expenditures - Income Statement - Board Meeting From 12/1/2024 Through 12/31/2024

		,,		
49	Bank fees/services charges	7060	37.25	729.50
50	Board expense	7090	27.20	193.09
51	Computer expense	7120	81.65	6,346.62
52	Computer software/licensing	7130	599.58	4,367.27
53	Dues/subscriptions/publications	7240	16.42	18,146.32
54	Equipment/asset purchase via grants	7260	0.00	102.40
55	Equipment rent or usage expense	7270	80.00	115,330.00
56	Field equipment expense	7300	25,610.56	41,576.70
57	Field materials expense	7310	1,632.29	82,721.76
58	Finance charges	7330	0.00	44.88
59	Insurance - liability, property, D&O	7390	5,111.24	31,151.59
60	Interest expense	7420	253.81	1,653.12
61	Internet service expense	7430	227.65	2,290.01
62	Janitorial expense	7450	1,054.40	7,157.37
63	Licenses/permits/taxes/fees	7510	40.00	190.00
64	Office supplies	7540	1,443.16	4,227.31
65	Other outside services	7570	0.00	2,497.75
66	Postage & shipping	7630	155.68	632.13
67	Printing & publishing	7660	1,498.94	2,987.22
68	Public education	7690	2,078.49	2,392.42
69	Rent expense	7720	3,262.00	20,242.00
70	Repairs & maintenance	7750	55.73	446.98
71	Telephone expense	7780	614.43	3,515.66
72	Timber purchase expense	7840	0.00	20.00
73	Utilities	7870	1,287.53	8,427.28
74	Vehicle fuel	7900	1,494.26	27,777.14
75	Vehicle maintenance & fees	7930	6,055.68	15,384.80
76	Vehicle rent or usage expense	7940	3,570.00	32,945.00
77	Total Operating expenses		58,383.15	459,291.97
78				
79 80	Total direct expenditures		414,324.84	3,538,758.80
81 82	Total expenditures		414,324.84	3,538,758.80
83	Other revenue			
84	Interest income	8000	0.00	10,462.71
85	Total Other revenue		0.00	10,462.71
86 87	Net income		(281,739.91)	36,323.69

Date: 1/24/2025 11:07:53 AM Page: 2

### Trinity County Resource Conservation District Balance Sheet - Unposted Transactions Included In Report As of 12/31/2024

#### Initial Period Balance

1	Assets		
2	Current Assets		
3	Cash & Cash Equivalents		
4	CIB - Tri #369124284 Main acct	1010	256,695.20
5	CIB - Tri #361037698 Money market	1012	984,711.35
6	Credit card payable	1030	(17,136.30)
7	Petty cash	1050	250.00
8	Total Cash & Cash Equivalents		1,224,520.25
9	Accounts Receivable		
10	Accounts Receivable	1425	331,608.47
11	Total Accounts Receivable		331,608.47
12	Prepaid Expenses		
13	Deposits & prepaid expenses	1700	30,667.43
14	Total Prepaid Expenses		30,667.43
15	Total Current Assets		1,586,796.15
16	Long-term Assets		
17	Property & Equipment		
18	Furniture & equipment	1900	182,989.37
19	Vehicles	1910	494,048.64
20	Accumulated depreciation	1990	(514,588.80)
21	Total Property & Equipment		162,449.21
22	Total Long-term Assets		162,449.21
23	Total Assets		1,749,245.36
24			
25	Liabilities		
26	Short-term Liabilities		
27	Accounts Payable		
28	Accounts payable	2000	146,555.36
29	Accrued allowance for audit	2100	51,370.03
30	Accrued payroll	2150	56,193.49
31	Federal W/H payable	2200	8,796.30
32	Social security payable	2210	9,466.16
33	Medicare payable	2220	2,213.90
34	State W/H payable	2230	3,378.16
35	SDI W/H payable	2240	914.53
36	State unemployment payable	2250	3,544.63
37	Deferred compensation deductions	2300	1,000.00
38	Health insurance premiums deductions	2310	(109.20)
39	Dental insurance premiums deductions	2320	123.21
40	Vision insurance premiums deductions	2325	1.00
41	Garnishments/levies deductions	2340	194.37
42	TCRCD scholarship fund P/R deduction	2350	1,043.64
43	Friends of TCRCD P/R deduction	2351	1,618.37
44	Young Family Ranch P/R deduction	2352	763.76
45	Accrued paid time off payable	2400	63,649.88
46	Accrued deferred compensation match	2450	650.00
47	Accrued health insurance payable	2460	(1,495.16)

Date: 1/24/2025 11:11:26 AM Page: 1

### Trinity County Resource Conservation District Balance Sheet - Unposted Transactions Included In Report As of 12/31/2024

		, , ,	
48	Accrued air medical payable	2465	150.00
49	Accrued dental insurance payable	2470	(148.59)
50	Accrued vision insurance payable	2475	(68.38)
51	Accrued workers' comp premiums payable	2480	(18,080.03)
52	Sales tax payable	2500	156.78
53	CA Vendors Tax	2505	109.00
54	Total Accounts Payable		331,991.21
55	Deferred Revenue		
56	Deferred revenue - refundable advances	2700	381,616.56
57	Total Deferred Revenue		381,616.56
58	Other Short-term Liabilities		
59	Due to/due from other funds	2900	1,059.63
60	Total Other Short-term Liabilities		1,059.63
61	Total Short-term Liabilities		714,667.40
62	Long-term Liabilities		
63	Notes Payable		
64	EBT Funds-Farmers Market	2060	(115.45)
65	Note - Ford Credit 8746	2611	25,814.00
66	Note - Ford Credit 7811	2612	18,833.75
67	Total Notes Payable		44,532.30
68	Total Long-term Liabilities		44,532.30
69	Total Liabilities		759,199.70
70			
71	Net Assets		
72	Beginning net assets		
73	Net assets - temporarily restricted	3000	(295,143.47)
74	Net assets - unrestricted	3100	1,087,475.86
75	Investments in capital assets	3200	162,449.21
76	Total Beginning net assets		954,781.60
77	Current YTD net income		
78			35,264.06
79	Total Current YTD net income		35,264.06
80	Total Net Assets		990,045.66
81			
82	Total Liabilities and Net Assets		1,749,245.36

Date: 1/24/2025 11:11:26 AM Page: 2

Check No.	Date Vendor Name	Check Amount Transaction Description
3531	12/5/2024 Thomas Allen Asgeirsson	1,246.20 Employee: 160; Pay Date: 12/5/2024
3532	12/5/2024 Ann M. Barbeau	2,165.43 Employee: 107; Pay Date: 12/5/2024
3533	12/5/2024 Matthew W. Bellistri	1,568.75 Employee: 158; Pay Date: 12/5/2024
3534	12/5/2024 Eric J. Bruce	1,990.76 Employee: 157; Pay Date: 12/5/2024
3535	12/5/2024 Joan Elizabeth Caldwell	3,365.14 Employee: 094; Pay Date: 12/5/2024
3536	12/5/2024 Shay A. Callahan	2,371.11 Employee: 153; Pay Date: 12/5/2024
3537	12/5/2024 Jesse Jay Capps	1,389.16 Employee: 146; Pay Date: 12/5/2024
3538	12/5/2024 Garett F. Chapman	2,051.26 Employee: 078; Pay Date: 12/5/2024
3539	12/5/2024 Carina Louise deJong	1,823.70 Employee: 139; Pay Date: 12/5/2024
3540	12/5/2024 Alyson Mechelle DeNittis	2,215.85 Employee: 166; Pay Date: 12/5/2024
3541	12/5/2024 Emily G. Drain	1,993.17 Employee: 172; Pay Date: 12/5/2024
3542	12/5/2024 Jeffrey M. Eads	1,951.30 Employee: 080; Pay Date: 12/5/2024
3543	12/5/2024 Skylar Ann Fisher	2,315.43 Employee: 140; Pay Date: 12/5/2024
3544	12/5/2024 Erik M. Flickwir	2,441.15 Employee: 008; Pay Date: 12/5/2024
3545	12/5/2024 Jeffery Francis Heinig	998.61 Employee: 131; Pay Date: 12/5/2024
3546	12/5/2024 Gracie L. Hillinski	1,131.13 Employee: 163; Pay Date: 12/5/2024
3547	12/5/2024 Crystal Gabrielle Frieda Hodges	1,671.65 Employee: 169; Pay Date: 12/5/2024
3548	12/5/2024 Annyssa Marie Interrante	1,591.44 Employee: 133; Pay Date: 12/5/2024
3549	12/5/2024 David W. Johnson	2,180.73 Employee: 059; Pay Date: 12/5/2024
3550	12/5/2024 Dylan G. Kirkley	2,592.39 Employee: 167; Pay Date: 12/5/2024
3551	12/5/2024 Joshua D. Lee	1,600.14 Employee: 136; Pay Date: 12/5/2024
3552	12/5/2024 John A. Mason	1,372.27 Employee: 154; Pay Date: 12/5/2024
3553	12/5/2024 John W. McGlynn	1,946.56 Employee: 004; Pay Date: 12/5/2024
3554	12/5/2024 Jeff J. McGrew	2,172.77 Employee: 024; Pay Date: 12/5/2024
3555	12/5/2024 Duncan Lloyd McIntosh	1,804.36 Employee: 134; Pay Date: 12/5/2024
3556	12/5/2024 Tyler Donald McKinley	1,523.99 Employee: 142; Pay Date: 12/5/2024
3557	12/5/2024 Kayla Kirsten Meyer	2,713.91 Employee: 141; Pay Date: 12/5/2024
3558	12/5/2024 Maryann K. Perdue	1,382.41 Employee: 100; Pay Date: 12/5/2024
3559	12/5/2024 Miles S. Raymond	1,949.78 Employee: 152; Pay Date: 12/5/2024
3560	12/5/2024 Arvel Jett Reeves	2,002.18 Employee: 118; Pay Date: 12/5/2024
3561	12/5/2024 Christian Karl Reisinger	1,440.26 Employee: 171; Pay Date: 12/5/2024
3562	12/5/2024 Timothy J. Robertson	1,532.73 Employee: 159; Pay Date: 12/5/2024
3563	12/5/2024 Adriana Celia Rodriguez	1,803.01 Employee: 150; Pay Date: 12/5/2024
3564	12/5/2024 Joshua A. Scott	1,784.13 Employee: 104; Pay Date: 12/5/2024
3565	12/5/2024 Kelly D. Sheen	4,050.30 Employee: 005; Pay Date: 12/5/2024
3566	12/5/2024 Joe J. Sidley	1,440.26 Employee: 076; Pay Date: 12/5/2024
3567	12/5/2024 Cynthia L. Tarwater	2,353.51 Employee: 002; Pay Date: 12/5/2024
3568	12/5/2024 Dennis Tritchler	1,510.50 Employee: 168; Pay Date: 12/5/2024
3569	12/5/2024 Jessica Elizabeth Tye	1,379.25 Employee: 135; Pay Date: 12/5/2024
3570	12/5/2024 Marla D. Walters	2,437.77 Employee: 108; Pay Date: 12/5/2024
3571	12/5/2024 Jeremiah D. Weiss	1,230.41 Employee: 123; Pay Date: 12/5/2024
3572	12/5/2024 Daniel C. Wells	2,124.41 Employee: 081; Pay Date: 12/5/2024
3573	12/5/2024 Kirk Anthony Wolfinbarger	996.27 Employee: 112; Pay Date: 12/5/2024
3574	12/5/2024 Donald Stanford Woodworth	1,377.38 Employee: 170; Pay Date: 12/5/2024
3575	12/5/2024 Matthew W. Bellistri	77.81 Employee: 158; Pay Date: 12/5/2024
3576	12/5/2024 Gracie L. Hilinski	131.44 Employee: 163; Pay Date: 12/5/2024
3577	12/5/2024 Larry Cortez Jimenez Jr	20.93 Employee: 129; Pay Date: 12/5/2024
3578	12/5/2024 Kelly D. Sheen	1,849.19 Employee: 005; Pay Date: 12/5/2024
3579	12/5/2024 Jessica Elizabeth Tye	148.41 Employee: 135; Pay Date: 12/5/2024
3580	12/20/2024 Thomas Allen Asgeirsson	1,428.17 Employee: 160; Pay Date: 12/20/2024
3581	12/20/2024 Ann M. Barbeau	2,227.13 Employee: 107; Pay Date: 12/20/2024
		• • •

3582	12/20/2024 Eric J. Bruce		Employee: 157; Pay Date: 12/20/2024
3583	12/20/2024 Joan Elizabeth Caldwell		Employee: 094; Pay Date: 12/20/2024
3584	12/20/2024 Shay A. Callahan	•	Employee: 153; Pay Date: 12/20/2024
3585	12/20/2024 Jesse Jay Capps		Employee: 146; Pay Date: 12/20/2024
3586	12/20/2024 Garett F. Chapman		Employee: 078; Pay Date: 12/20/2024
3587	12/20/2024 Carina Louise deJong		Employee: 139; Pay Date: 12/20/2024
3588	12/20/2024 Alyson Mechelle DeNittis	2,215.84	Employee: 166; Pay Date: 12/20/2024
3589	12/20/2024 Emily G. Drain	1,872.95	Employee: 172; Pay Date: 12/20/2024
3590	12/20/2024 Jeffrey M. Eads	1,951.30	Employee: 080; Pay Date: 12/20/2024
3591	12/20/2024 Skylar Ann Fisher	2,315.43	Employee: 140; Pay Date: 12/20/2024
3592	12/20/2024 Erik M. Flickwir	2,213.39	Employee: 008; Pay Date: 12/20/2024
3593	12/20/2024 Jeffery Francis Heinig	966.31	Employee: 131; Pay Date: 12/20/2024
3594	12/20/2024 Crystal Gabrielle Frieda Hodges	1,671.65	Employee: 169; Pay Date: 12/20/2024
3595	12/20/2024 Annyssa Marie Interrante	1,685.62	Employee: 133; Pay Date: 12/20/2024
3596	12/20/2024 David W. Johnson	2,180.72	Employee: 059; Pay Date: 12/20/2024
3597	12/20/2024 Dylan G. Kirkley	2,334.70	Employee: 167; Pay Date: 12/20/2024
3598	12/20/2024 Joshua D. Lee	1,600.15	Employee: 136; Pay Date: 12/20/2024
3599	12/20/2024 John A. Mason	1,372.27	Employee: 154; Pay Date: 12/20/2024
3600	12/20/2024 John W. McGlynn	1,828.59	Employee: 004; Pay Date: 12/20/2024
3601	12/20/2024 Jeff J. McGrew	2,172.77	Employee: 024; Pay Date: 12/20/2024
3602	12/20/2024 Duncan Lloyd McIntosh	2,658.53	Employee: 134; Pay Date: 12/20/2024
3603	12/20/2024 Tyler Donald McKinley	1,491.67	Employee: 142; Pay Date: 12/20/2024
3604	12/20/2024 Kayla Kirsten Meyer	2,744.04	Employee: 141; Pay Date: 12/20/2024
3605	12/20/2024 Maryann K. Perdue	1,316.47	Employee: 100; Pay Date: 12/20/2024
3606	12/20/2024 Miles S. Raymond	1,751.60	Employee: 152; Pay Date: 12/20/2024
3607	12/20/2024 Arvel Jett Reeves	1,826.90	Employee: 118; Pay Date: 12/20/2024
3608	12/20/2024 Christian Karl Reisinger	1,869.26	Employee: 171; Pay Date: 12/20/2024
3609	12/20/2024 Timothy J. Robertson		Employee: 159; Pay Date: 12/20/2024
3610	12/20/2024 Adriana Celia Rodriguez		Employee: 150; Pay Date: 12/20/2024
3611	12/20/2024 Joshua A. Scott		Employee: 104; Pay Date: 12/20/2024
3612	12/20/2024 Kelly D. Sheen		Employee: 005; Pay Date: 12/20/2024
3613	12/20/2024 Joe J. Sidley		Employee: 076; Pay Date: 12/20/2024
3614	12/20/2024 Cynthia L. Tarwater		Employee: 002; Pay Date: 12/20/2024
3615	12/20/2024 Dennis Tritchler		Employee: 168; Pay Date: 12/20/2024
3616	12/20/2024 Marla D. Walters		Employee: 108; Pay Date: 12/20/2024
3617	12/20/2024 Jeremiah D. Weiss	•	Employee: 123; Pay Date: 12/20/2024
3618	12/20/2024 Daniel C. Wells		Employee: 081; Pay Date: 12/20/2024
3619	12/20/2024 Kirk Anthony Wolfinbarger		Employee: 112; Pay Date: 12/20/2024
3620	12/20/2024 Donald Stanford Woodworth		Employee: 170; Pay Date: 12/20/2024
3621	12/20/2024 Thomas Allen Asgeirsson		Employee: 160; Pay Date: 12/20/2024
3622	-		
3623	12/20/2024 Jesse Jay Capps 12/20/2024 Garett F. Chapman		Employee: 146; Pay Date: 12/20/2024
	·		Employee: 078; Pay Date: 12/20/2024
3624	12/20/2024 Jeffrey M. Eads		Employee: 080; Pay Date: 12/20/2024
3625	12/20/2024 Jeffery Francis Heinig		Employee: 131; Pay Date: 12/20/2024
3626	12/20/2024 Joshua D. Lee		Employee: 136; Pay Date: 12/20/2024
3627	12/20/2024 John A. Mason		Employee: 154; Pay Date: 12/20/2024
3628	12/20/2024 John W. McGlynn		Employee: 004; Pay Date: 12/20/2024
3629	12/20/2024 Jeff J. McGrew		Employee: 024; Pay Date: 12/20/2024
3630	12/20/2024 Maryann K. Perdue		Employee: 100; Pay Date: 12/20/2024
3631	12/20/2024 Timothy J. Robertson		Employee: 159; Pay Date: 12/20/2024
3632	12/20/2024 Joshua A. Scott		Employee: 104; Pay Date: 12/20/2024
3633	12/20/2024 Joe J. Sidley	4/1.42	Employee: 076; Pay Date: 12/20/2024

3634	12/20/2024	Dennis Tritchler	477.15	Employee: 168; Pay Date: 12/20/2024
3635	12/20/2024	Jeremiah D. Weiss	145.88	Employee: 123; Pay Date: 12/20/2024
3636	12/20/2024	Daniel C. Wells	495.76	Employee: 081; Pay Date: 12/20/2024
3637	12/20/2024	Kirk Anthony Wolfinbarger	152.11	Employee: 112; Pay Date: 12/20/2024
3638	12/20/2024	Donald Stanford Woodworth	187.41	Employee: 170; Pay Date: 12/20/2024
29320	12/5/2024	Abila	239.79	MIP Cloud 12-20-24 to 01-19-25
29321		Baugh Construction		Contract services 10-01-24 to 10-31-24
29322		CRAFCO Inc.		Filter fabric, Amerigrid, pins
29323		Dillon Construction Company		Contract services 10-04-24 to 10-11-24
29324		Eclipse Mapping and GIS		Eos Arrow 100 GNSS Kit
29325		EJH Construction Inc.		Contract services 10-01-24 to 10-10-24
27020		EJH Construction Inc.		Contract services 10-14-24 to 10-24-24
29326		Floral Native Nursery		Plants/trees
29327		Herrett Excavating		Contract services 10-01-24 to 10-15-24
27321		Herrett Excavating		Contract services 10-16-24 to 10-31-24
29328		Hirsch Auto Repair, Inc.		Battery Truck 8746
27320		Hirsch Auto Repair, Inc.		Battery, thermostat, antifreeze Truck 6283
29329		J&J Portable Toilets		Portable toilet for Public Float
27327		J&J Portable Toilets		Portable toilet for Farmers Market - October 2024
29330		Judd Buick Construction	10,075.04	
29331		McCanless Excavating & Construction		Contract services, water truck rental 10-01-24 to 10-17-24
27331		McCanless Excavating & Construction		Contract services/water truck rental 10-21-24 to 10-24-24
29332		IIa F. McWilliams Trust	•	Dec 2024 Rent
29333		Mountain Community Healthcare	•	EE Drug Test-Drain
27333		Mountain Community Healthcare		EE Drug Test-Reisinger
29334		National Association of Conservation Districts		Dues 10-01-24 to 09-30-25
29335		NORCAL Presort & Printing		Business cards: Hodges/Kirkley/Drain/Callahan
29336		Northwest California RC&D Council		Dec 2024 Rent
29337		Oakley's Pest Control		Start up charge - Young Family Ranch
29338		Trinity County Solid Waste Division		Dump fees
29339		Trinity Lumber		Rebar
27337		Trinity Lumber		Tie wire
29340		Trinity Life Support Community Service District		FirstAid/CPR training
29341		Trinity PUD		10-10-24 to 11-10-24
27011		Trinity PUD		10-10-24 to 11-10-24 YFR
29342		Velocity Communications, Inc.		Internet 12-01-24 to 01-01-25
29342		Marla Walters-Cash		Petty Cash reimbursement
29344		Frontier Communications		Telephone 12-01-24 to 12-31-24
29345		IIa F. McWilliams Trust		July 2023 Rent
27343		IIa F. McWilliams Trust		McWilliams cashed #27551 that they had us re-issue #28078
29346		Brady Meredith		November 2024 TCRCD cleaning
27340		Brady Meredith		November 2024 YFR cleaning
29347		O'Reilly Auto Parts		Battery for Quad #9108
27017		O'Reilly Auto Parts		Return Core Quad #9108
		O'Reilly Auto Parts		Truck tailight bulbs
29348		Plotzke Ace Hardware		Batteries
2,340		Plotzke Ace Hardware		Cable ties/pipe installation/ice melt/trash bags/bowl brush
		Plotzke Ace Hardware		Fasteners
		Plotzke Ace Hardware		Fasteners, Quikrete
		Plotzke Ace Hardware		
				Keys, key tags
		Plotzke Ace Hardware Plotzke Ace Hardware		LED light bulbs, fasteners Propane, Damprid
	12/10/2024	FIOLENC ACC Haldware	114.07	тторанс, рапірна

	12/14/2024 Pletake Ace Herdware	12.04	Spray point
	12/16/2024 Plotzke Ace Hardware		Spray paint
00040	12/16/2024 Plotzke Ace Hardware		Surge protector
29349	12/16/2024 James F. Spear	•	Contract services 10-01-24 to 11-30-24
29350	12/16/2024 Trinity County Department of Transportation		Fuel for trucks and equipment October 2024
29351	12/16/2024 Trinity County Solid Waste Division		Dec 2024
	12/16/2024 Trinity County Solid Waste Division	20.00	Dump fees
29352	12/16/2024 Weaverville CSD	43.27	YFR water 11-01-24 to 12-02-24
29353	12/18/2024 Trinity Lumber	171.58	(2) 3x150 Burlap
	12/18/2024 Trinity Lumber	268.10	Utility fencing
29354	12/18/2024 UC Regents	28,000.00	Grizzlycorps project partner cost-share match
ACH-425456966	12/1/2024 Humana Dental Insurance Company	2,072.56	Pay December dental premiums
807886874	12/2/2024 Priceline	263.34	Hotel for NRCS Training Reisinger EE #171
121Z63G0HV	12/2/2024 UABT	31,173.36	Pay December medical premiums
070376	12/3/2024 Fred Meyer	89.37	Food for Christmas party
9618485894	12/3/2024 VSP - Vision Service Plan (CA)		Pay December vision premiums
50592924	12/5/2024 Expert Pay		Jeremiah D. Weiss-Order 24FS002-Case 200000002686831
ACH-01465566 #1	12/5/2024 Marla Walters	255.35	Pay Costco reimbursement
ACH-01465566 #2	12/5/2024 Duncan McIntosh		Pay Per Diem
ACH-01465566 #3	12/5/2024 Miles Raymond		Pay Per Diem
ACH-01465566 #4	12/5/2024 Timothy Robertson		Pay Harbor Freight reimbursement
570	12/6/2024 United States Postal Service		Stamps
358209214	12/7/2024 Staples		Paper towels
1743401	12/9/2024 Amazon		Notepads
5535459	12/9/2024 Amazon		Xerox toner - yellow
567321366	12/9/2024 Hyatt Regency		Parking - CARCD conference
8789844	12/9/2024 Amazon		Wall calendar, pens
DT46063G	12/9/2024 Bangkok @ 12		Meals - CARCD conference
113871	12/9/2024 North Coast Unified Air Quality Management District		YFR Burn Permit
502255	12/10/2024 Executive Gift Shoppe		Gift for years of service
610946417	12/10/2024 Executive dift Shoppe  12/10/2024 IPower, Inc.		REV YFR web domain renewal
010940417	12/10/2024 Prower, Inc.	` '	YFR web domain renewal
610946687	12/10/2024 Prower, Inc.		
010940007	·		REV WCF web domain renewal
7450//0	12/10/2024 IPower, Inc.		WCF web domain renewal
7158660	12/10/2024 Amazon		Xerox waste toner cartridge
0-621-834-896	12/11/2024 Employment Development Department		State tax deposit
41467241	12/11/2024 EFTPS		Federal Tax Deposit
12-12-24 DD Fee	12/12/2024 Tri Counties Bank		Direct Deposit Fee-TCB
80724473	12/12/2024 DoubleTree by Hilton		Hotel - CARCD conference
81411470	12/12/2024 DoubleTree by Hilton		Hotel - CARCD conference
83359257 #1	12/12/2024 DoubleTree by Hilton		Hotel - CARCD conference
83359257 #2	12/12/2024 DoubleTree by Hilton		Hotel - CARCD conference
83359257 #3	12/12/2024 DoubleTree by Hilton	385.06	Hotel - CARCD conference
83359257 #4	12/12/2024 DoubleTree by Hilton		Hotel - CARCD conference
101546531	12/13/2024 Chevron		Fuel for Van #3699
	12/13/2024 Chevron		Fuel Rebate
2020528000955	12/15/2024 1&1 Ionos, Inc.	16.84	TRRP web hosting
403571391-001	12/16/2024 Office Depot	78.94	Black and Tri-color ink cartridges
427515093	12/17/2024 Empower Retirement	2,150.00	Deferred Comp 11-30-24 PR
12491-98294 to 98300	12/20/2024 Ebay	51.63	(4) USB Adapters/ SS drive/External drive
	12/20/2024 Ebay	493.91	Sharp drums, yellow toner/HP Gray ink
3641839	12/20/2024 Amazon	876.93	Office supplies and community outreach supplies
94870439	12/20/2024 Environmental Systems Research Institute Inc (ESRI)	120.00	ArcGIS Credits 12-20-24 to 12-19-26

ACH-01483064 #1	12/20/2024 Timothy Robertson	200.00	Pay Boot stipend
ACH-01483064 #2	12/20/2024 Sheen, Kelly	282.07	Pay Mileage reimbursement
ACH-01483064 #3	12/20/2024 Tyler McKinley	200.00	Pay boot stipend
ACH-01483064 #4	12/20/2024 Shay Callahan	41.47	Pay fuel reimbursement
ACH-01483064 #5	12/20/2024 Duncan McIntosh	50.00	Pay Fuel reimbursement
INV285766199	12/20/2024 Zoom Video Communications, Inc.	72.72	Zoom Pro subscription
19351	12/23/2024 Planet Green Recycle	50.02	Black ink cartridge for Plotter
28642341	12/23/2024 4Imprint, Inc.	1,316.37	(400) Tote bags
1735032203	12/24/2024 Constant Contact	88.00	Advertising
0-854-911-632	12/26/2024 Employment Development Department	5,184.18	State tax deposit
12-26-24 Ford Credit	12/26/2024 Ford Credit	736.57	Dec 2024 Prin Pmt #8746
	12/26/2024 Ford Credit	147.77	Interest
45635860	12/26/2024 Garmin	119.70	Professional Flex Plan subscriptions
50800862	12/26/2024 Expert Pay	194.37	Jeremiah D. Weiss-Order 24FS002-Case 200000002686831
82027343	12/26/2024 EFTPS	26,913.69	Federal Tax Deposit
12-27-24 Ford Credit	12/27/2024 Ford Credit	503.77	Dec 2024 Prin Pmt #7811
	12/27/2024 Ford Credit	106.04	Interest
00080559	12/30/2024 Trinity Journal, The	706.05	Firewise Communities ad
0188210	12/30/2024 Amazon	30.02	Laptop stand for DM
128964.00	12/30/2024 California Special Districts Association	225.00	CSDA Sample Policy Handbook
432369419	12/30/2024 Empower Retirement	1,900.00	Deferred Comp 12-15-24 PR
78487735	12/30/2024 Custom Ink	2,853.39	(102) Crew T-shirts
794765	12/30/2024 Plaquemaker.com	180.18	Perpetual plaque
9707429	12/30/2024 Amazon	167.47	Chips, sign holder
00080438	12/31/2024 Trinity Journal, The	683.10	Trinity River Survey 2025 ad
00080560	12/31/2024 Trinity Journal, The	706.05	Firewise Fair ad
7227430	12/31/2024 Amazon	130.84	First aid supplies
ACH-425456967	12/31/2024 Humana Dental Insurance Company	2,203.54	Pay Humana January premiums
I15M66S7GW	12/31/2024 UABT	32,508.80	Pay United Ag January premiums

Report Total 500,060.71

#### Background

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

#### **Discussion**

Employees who received reimbursement from the District in the month ending December 31, 2024 are highlighted above.



Agenda Item 5.0

#### PROJECTS REPORT – January 28, 2025

#### 5.1 Weaverville Community Forest –Shay Callahan, Adriana Rodriguez

- Adriana Rodriguez and GrizzlyCorps Fellow Clay Groetsch started planning "Careers in the Canopy" field trips in the community forest. Adriana is reaching out to the public schools as well as some homeschooling organizations within Trinity County to gauge interest.
- The next WCF Steering Committee meeting is March 5<sup>th</sup>, 2025
- Adriana is planning to use the remaining BLM stewardship funds to help monitor the work completed on Oregon Mountain during the timber harvest.
- Erik Flickwir is working on implementing the WCF website edits GrizzlyCorps Fellow Liam Bassler started last year.

#### 5.2 Watershed Coordination – Annyssa Interrante

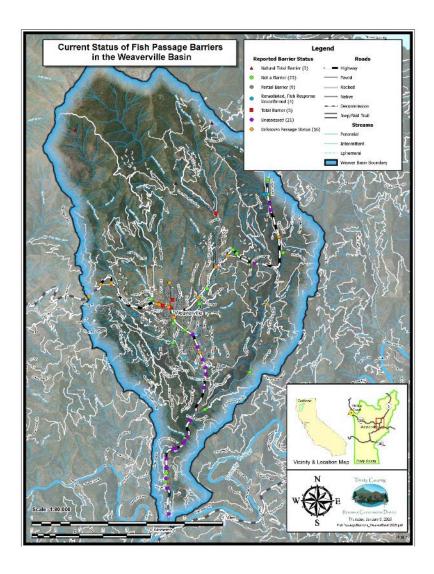
The Conservation Technician II position has been announced for Summer 2025 fieldwork. The
applications will be reviewed on a rolling basis starting February 3, 2025, with an anticipated
start date of mid-May 2025. Annyssa has accepted a layoff for the time period of January 15,
2025, with an estimated return date of April 1, 2025, due to limitations of available work and
seasonality. She will be working on an on-call basis.

Management: 2 AmeriCorps members: 1 Crew: 0

#### • Upper Trinity River Watershed Coordinator (464-330300)

Staff are coordinating with the WRTC and the California State Water Resources Control Board a programmatic compliance document that will further future efforts throughout the entire Trinity River Watershed, and include compliance for the North Lake Region projects.

<u>Trinity River Watershed Council (Annyssa Interrante):</u> The next meeting will be held on March 11, 2025, and is scheduled to feature a talk by Nick Goulette of the Watershed Research and Training Center on the Upper Trinity Land Acquisition.



<u>USFS Fisheries & Watershed Improvements (BDA) (509-1703100)</u>: Staff are working collaboratively with WRTC and USFS Fisheries department to select sites within the Weaverville Basin and pursue NEPA compliance. Two sites, Grub Gulch and Garden Gulch, have received preliminary field visits and review.



- <u>USFS STNF Westside Aquatic Support (515-22 1703422)</u>: Staff worked on emergency information and procedures for supervisory staff, and announced the Conservation Technician position that will be assisting in the coming field season.
- Weaver Basin Fish Passage Assessments (90 2404 7301109): The RCD was awarded a grant from the Pacific States Marine Fisheries Commission for \$21,850.00 to conduct Fish Passage Assessments within the Weaverville Basin to identify future projects and update the California Fish Passage Assessment Database (PAD) with their current statuses. This grant also includes a subcontract with the Nor Rel Muk Wintu Nation for collaboration in the assessments and educational events of identified barriers. Staff have been coordinating kick-off information with RCD staff to assess goals for the coming months and assessment protocols.
- GrizzlyCorps Climate Fellow (Clay Groetsch): Clay has been working on a new educational event called Mardi Gras Parade de Salmon, with the goal to educate the public while engaging in arts around Weaverville. They have also participated in the CARCD conference where they made new connections with RCDs around the state, and have been involved in planning the upcoming Weaverville Community Forest field trip series. They continue to work on the road realignment project and have been supporting the Watershed and Forest Health departments with meetings.



#### • Roads –Cynthia Tarwater

- STNF/SRNF- December was a slow month, with the weather turning and holidays. Equipment work has ceased for the season unless we are called for an emergency access issue. We are now in summarizing, monitoring/storm patrol, and grant proposal mode for the season. After the holidays we will more accurately summarize our work by forest and share that information with respective forests. They rely on this information to report annual accomplishments to the region. When we have both forests completed I'll share with you as well. It is a basic summary of road work completed on each individual road and the miles associated.
- On January 9<sup>th</sup>, Arvel and I will be watching a California OHV Workshop for the G25 proposal, via Zoom, due in early March. The plan is to apply for Operations funding for signage and basic maintenance on OHV routes in Six Rivers National Forest. Our main goal on this 1-year funding source, if awarded, is to repair/replace road number signage in the August Complex fire on legal OHV routes and basic log out of those routes. These are activities that we are already completing in many cases with federal funds, but the purchase of the signs, stickers and related supplies and materials are best suited for this OHV Operations funding and it's match as a bonus!
- Still waiting on the execution of a modification to a Six Rivers agreement to add funding for work in the Boise and Hill fire areas.

• Arvel Reeves and Jack McGlynn will be teaming up on a variety of projects as leads/support thru winter/spring including roads, trails, reveg, the Ranch and other tasks as needed.

Staff Report: Management: 2 Crew: 1 Contractors: on call

#### 5.4. Grants Report – Annie Barbeau

**New Projects:** 

Project Number: 90-2402 Account Number: 7900807

Funder: Coast Central Credit Union

Award Number: N/A

Project Name: CCCU Ecological Restoration EnviroScape Model

Program Manager: Kayla Meyer Effective Date: 10/31/2024 Expiration Date: 10/31/2025 Grant Award: \$1,700.00

Overhead: N/A

Project Number: 90-2403 Account Number: 7900808

Funder: Humboldt Area Foundation

Award Number: N/A

Project Name: Emergency Preparedness and Salmon Mardi Gras

Program Manager: Skylar Fisher Effective Date: 11/22/2024 Expiration Date: 11/22/2025 Grant Award: \$3,172.00

Overhead: N/A

Project Number: 90-2404 Account Number: 7901109

Funder: Pacific States Marine Fisheries Commission (PSMFC)

Award Number: 25-066G

Project Name: Weaver Basin Fish Passage Assessments

Program Manager: Kelly Sheen Effective Date: 09/01/2024 Expiration Date: 09/30/2025 Grant Award: \$21,850.00

Overhead: 21.05%

Project Number: 477-5 Account Number: 7800225 Funder: Bureau of Reclamation

Award Number: N/A

Project Name: Trinity River Salmon Festival 2025

Program Manager: Kayla Meyer

Effective Date: TBD

Expiration Date: 12/31/2025

January 28, 2025

Grant Award: TBD Overhead: 14.83%

Project Number: 515-19 Account Number: 1703419 Funder: US Forest Service - SNRF Award Number: 23-SA-11051400-046

Project Name: SA Prj 05A - STNF Fuels/Silviculture Field Preparation (IRHF)

Program Manager: Shay Callahan Effective Date: 12/23/2024 Expiration Date: 07/01/2032 Grant Award: \$210,000 Overhead: 14.83%

Project Number: 515-20 Account Number: 1703420 Funder: US Forest Service - SNRF Award Number: 23-SA-11051400-046

Project Name: SA Prj 06A - STNF Prescribed Burn Support - River Complex (IRHF)

Program Manager: Shay Callahan Effective Date: 12/23/2024 Expiration Date: 07/01/2032 Grant Award: \$400,000

Overhead: 14.83%

Project Number: 515-21 Account Number: 1703421

Funder: US Forest Service - SNRF Award Number: 23-SA-11051400-046

Project Name: SA Prj 09A - STNF Westside Aquatic Support (IRHF)

Program Manager: Kelly Sheen Effective Date: 12/23/2024 Expiration Date: 07/01/2032

Grant Award: \$80,000 Overhead: 14.83%

Project Number: 515-22 Account Number: 1703422 Funder: US Forest Service - SNRF Award Number: 23-SA-11051400-046

Project Name: SA Prj 11 - STNF Hazardous Fuels Reduction Planning - WCF (IRHF)

Program Manager: Dylan Kirkley Effective Date: 12/23/2024 Expiration Date: 07/01/2032 Grant Award: \$750,000

January 28, 2025

Overhead: 14.83%

Project Number: 515-23 Account Number: 1703423 Funder: US Forest Service - SNRF Award Number: 23-SA-11051400-046

Project Name: SA Prj 12 - STNF Hazard Tree Mitigation (IRHF)

Program Manager: Shay Callahan Effective Date: 12/23/2024 Expiration Date: 07/01/2032

Grant Award: \$70,000 Overhead: 14.83%

#### 5.5 Botany Program – Alyson DeNittis

• Personnel: Program Manager (1), Conservation Technician (1).

 The Botany crew ended their 2024 season on December 12th. Tyler McKinley has stayed on during the winter to assist in Botany, Fuels, Roads, and Trails. We are looking forward to having our full team back together in March or April, depending on weather conditions.

#### • Training & Development

- The last day of the season was used as a professional development day where our team worked on updating professional biographies, updating staff goals to SMART goals to better align with program and individual needs for the upcoming season, compiling resources, and identifying training/certification opportunities.
- Aly and Tim Robertson virtually attended the Northern California Botanists 2025
   Symposium, which included sessions focused on plant conservation, management, and restoration in Northern California.
- Tyler is working through trainings in preparation for a drone pilot certification exam (CARCD Workforce Development Grant).
- Tyler has been registered for the S-212 Wildland Fire Chain Saw training hosted by the WRTC in February.
- Aly has begun studying for the CNPS Certified Botanist Exam (CACRD Workforce Development Grant).
- We have developed Survey123 forms for collecting maintenance and monitoring records at project sites to streamline data collection and standardize reporting information for projects.

#### Native Plant Nursery:

- We are in the process of setting annual propagation plans and working with internal and external colleagues to identify plant needs for upcoming restoration and reforestation projects.
- We are currently identifying funding sources to increase salary time funding for plant production at the nursery. We are preparing a proposal for the BLM California Plant Conservation and Restoration Management funding opportunity to submit by March, which will hopefully expand funds for native seed collections, propagation and cultivation of native plant materials, and to support education and outreach efforts related to native plants and pollinators. We will incorporate funding for Education & Outreach staff in this grant proposal as well.
- We are working with Education & Outreach to better collaborate at the Young Family Ranch, including how the native plant nursery can be utilized even further as a resource to support other YFR and RCD activities.

- We are looking into options for better tracking nursery inventory and activities digitally, possibly utilizing Survey123 and a database system.
- o Annual reports are being prepared for the USFS RAC Native Plant Nursery grants.

#### • Noxious Weed Work:

- We are working with the Trinity County WMA group to apply to the WMA Grant Program (WMAGP). The funding opportunity is for \$120,000 over 3 years to support noxious weed control and mapping efforts. The RCD will be the fiscal sponsor of this grant, and will be working with partners in the WMA group including the WRTC and County. Applications are due February 28<sup>th</sup>.
- The WMA is organizing a spring weed pull event, with potential locations either at West Weaver Creek or McKenzie Gulch. This volunteer event will support noxious weed work being done at the RCD or with our partners in Trinity County.
- o Title III funds were used to retreat an *Arundo donax* population on N Miner Street in Weaverville. We are also looking at treating another population in Weaverville and will be investigating reports of another possible population in Burnt Ranch.
- We are identifying properties for Scotch Broom removal in Junction City, and working with RCD staff and partners to connect with private landowners. We plan to begin initial treatments in the next month.
- We are coordinating with the Fire Safe Council and Forest Health to apply for additional Title III funds, as well as other opportunities to address noxious weed needs in existing and future grants.
- Annual reports are being prepared for the USFS RAC Noxious Weed and Junction City Scotch Broom projects.

#### • Caltrans Hayfork Grade Culverts Revegetation:

 The Year 2 (2024) Annual Report has been submitted to Caltrans and sent to the agencies.



Dead trees being removed along the bridge abutment area at the Ditch Gulch revegetation site.

 A budget amendment for Himalayan Blackberry removal is still being processed by Caltrans, and is expected to be disbursed in April 2025. Given that this funding will be available, Tyler and Jack (Roads & Trails) spent 2 days blading and uprooting an extensive Himalayan blackberry population at the Douglas City culverts location along Hwy 3.



Removal of extensive Himalayan Blackberry population along HWY 3 at one of the Hayfork Grade Culvert revegetation sites.

#### Caltrans Swift Creek Bridge Replacement Revegetation:

• The Year 1 (2024) Annual Report has been submitted to Caltrans and sent to the agencies.

#### • Caltrans Ditch Gulch Curve Improvement Revegetation:

- o The Year 1 (2024) Annual Report is being prepared to submit to Caltrans.
- O The bridge abutment area was determined to not be suitable for revegetation planting during the project period. Following approval from Caltrans, Tyler and Dave (Forest Health/Fuels) were able to take down dead trees that bordered the area to start restoring the abutment.

#### • Caltrans Big French Creek On-site Mitigation Revegetation:

o The Year 1 (2024) Annual Report is being prepared to submit to Caltrans.

#### • Caltrans Hayfork Culverts II Revegetation:

o Planting information for 65 trees planted in October, including maps and monitoring setup, is being prepared for a Post-Planting Report to be submitted to Caltrans.

#### • Caltrans Hayfork Mountain Culverts Revegetation:

 Planting information for 48 trees planted in October, including maps and monitoring setup, is being prepared for a Post-Planting Report to be submitted to Caltrans.

#### • Caltrans Big French Creek Disposal Site Revegetation:

 Planting information for 72 trees planted in November, including maps and monitoring setup, is being prepared for a Post-Planting Report to be submitted to Caltrans.
 Preparations are being made for a Spring 2025 planting.

#### • Caltrans Hell Gate/Scott Flat Revegetation:

O We are working with Caltrans to execute an agreement for a revegetation project at the Hell Gate/Scott Flat site along HWY 36 that will consist of approximately 200 plants across 2 acres. We are currently waiting on budget approvals, which will determine if this will be a 4- or 6-year project. We had originally anticipated a Fall 2024 or Spring 2025 planting, but may be pushed back to Fall 2025 based on when an agreement can be executed.

#### National Fish and Wildlife Foundation (NFWF) Northern Trinity River Pollinator Habitat:

- We are planning and preparing for surveys, noxious weed work, and a spring restoration planting.
- The Annual Programmatic Report and Annual Financial Report is being prepared to submit by February.

### 5.6 <u>Fuels and Forestry Projects – Shay Callahan (Program Manager), Dave Johnson (Project Coordinator)</u>, Adriana Rodriguez (Project Coordinator), Eric Bruce (Forester)

- Forest Health (FH) Staff News: Two fuels crews (8 people) will be brought back on January 6<sup>th</sup> to assist with burning. We plan to bring on 8 more fuels technicians in early March. Project Coordinator Gracie will start her new role on January 6<sup>th</sup>. We plan to hire a Forestry crew of 4 technicians in early March.
- Management: 4 Crew: 8 Contractors: 2 Fuels Reduction
- <u>Training and Continuing Education:</u> No training was completed during this time.
- <u>California Coastal Conservancy Lewiston Resilience Phase II:</u> We are waiting for the BLM to return to Lewiston to wrap up this project.
- <u>Bureau of Land Management Weaverville Community Forest Stewardship:</u> Adriana is looking into monitoring protocols for after-timber sales.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Only reporting and plans for using the remaining funds to purchase fire gear and burn SPI land on Browns Mtn. This grant will be closing out in March 2025.
- <u>Cal Fire Forest Health:</u> Contractors continue work in the Reading Indian Creek and Pettijohn areas. The contractors working on Pettijohn will finish their units in January. This project will continue to fund burning support in the Reading Indian Creek area and the Basin with Federal Partners through the winter season. This grant will also be closing out in March 2025.
- <u>Westside Timber Sale Prep:</u> Coordinating with the USFS in winter months as implementation slows down.
- <u>Willow Creek Storm Recovery (HC):</u> This project has been closed out with the last invoice in December.
- Fee for Service: None at this time.
- The McConnell Foundation (TMF): The Invitation for Bids (IFB) was flown on December 3<sup>rd</sup> and will close on January 21<sup>st</sup>. The RCD will be made aware of questions by January 6<sup>th</sup> and will help answer questions by January 9<sup>th</sup>. The contractor will be awarded on January 23<sup>rd</sup>. We still expect work to start in Spring 2025. Environmental compliance from FEMA is expected to be complete in January 2025. Once the Forestry crew is hired, they will start flagging and administration of this project.
- <u>Six Rivers National Forest Road Maintenance Program:</u> This project is awaiting further implementation funding. The environmental compliance is complete.
- <u>Middle Trinity Fuels Reduction Phase 1:</u> RCD crews will continue to work on the State Lands Commission parcel East of Weaverville throughout the winter and spring when conditions are not conducive to burning. Implementation stopped when crews were laid off. This work includes cut and pile treatments, with mastication (WRTC) occurring next year.
- **Ballpark Collaborative Prescribed Burning:** We are working with the Forest Service to develop interpretive signage for this burn site.
- <u>CARCD CAL FIRE Workforce Development Grant:</u> Funding was not used this month. Will likely buy more burning gear and help project coordinator work towards burn boss credentials.

#### • USFS Stewardship Agreement:

The funding for the Weaverville Fuelbreak was signed in December. Initial recon for a partner-led NEPA project focused on access roads at the eastern margin of the Trinity Alps Wilderness has been started by Eric Bruce and Dylan Kirkley. More fieldwork will be completed this winter and spring as roads become accessible.

- Northern Trinity Forest Resilience Partnership Phase II: We are working with partners to confirm prescriptions for the RCD crews work areas this winter and spring. We have identified a starting unit in the Trinity Camps project with Forest Service staff. An NOE was submitted for the Trinity Camps area in December.
- <u>Trinity County Resource Advisory Committee:</u> Our proposal for Community Chipping in partnership with the Watershed Research and Training Center has been executed. We used this funding for some fall chipping, along with matching sources. We are in the process of closing out one RAC award for Weaverville Community Forest outreach and education, and a new award to continue the same projects has been executed
- <u>Downriver Community Protection CWDG:</u> No updates on when we will receive the agreement, but is similar to wait time experienced by other agencies (i.e., WRTC and HCRCD). We received notification that our Community Wildfire Defense Grant proposal for just under \$8 million in private lands fuels reduction around Burnt Ranch, Big Bar, and Big Flat was selected for funding. We are working with the Grantor who is reviewing our application. Shay met with the Grantor to clarify details of the application and budget. We expect this agreement to be executed later this winter.
- NEW CalFire Forest Health Grant: Shay was made manager of the project in the grant management system. PM and PCs are starting coordination with the USFS to organize work around prescriptions and LOPs for Trinity Camps area. This grant will help complete work in the Bowerman Fuel break and be used to purchase 2 new field vehicles for the forest health department.

### 5.7 <u>Trinity County Fire Safe Council (TCFSC) – Skylar Fisher (Program Manager), Emily Drain (Project Coordinator)</u> Miles Raymond (Education Coordinator), & Emily Acer (GrizzlyCorps Fellow)

#### • Hazard Mitigation Planning:

- o <u>Trinity County Evacuation Plan</u>: Each of the evacuation routes layouts have been developed and are now being finalized. A series of maps to show regional hazard risk to evacuation routes are being developed. The evacuation plan is currently slated to be included as an attachment to the next Trinity County Emergency Operation Plan.
- Trinity County Hazard Mitigation Plan (HMP): The County HMP was adopted and approved by the County Board of Supervisors. We are now waiting for FEMA to give final approval. TCOES and the FSC are working together to put in a second proposal under the Hazard Mitigation Assistance program to start brining money into the county to fund the HMP's mitigation strategy.
- Community Wildfire Protection Plan (CWPP): Initial digitalization of CWPP priority projects is complete. We are now refining the projects. Significant writing has been completed and is expected for the next few weeks for the plan. We aim to have a partner meeting this spring to get agency input on the planning process so far.
- o <u>Trinity County Office of Education (TCOE) Hazard Mitigation Plan:</u> Our first steering committee meeting happened January 2025. We had roughly 15 people in attendance and a great conversation on what hazards should be reviewed as part of the plan, what existing school capabilities are, and where there is room for growth.

• <u>Trinity County Fire Safe Council Meeting:</u> The December Trinity County Fire Safe Council meeting had approximately 23 attendees. The next meeting is January 23<sup>rd</sup>. Meetings are typically on the fourth Thursday of the month at the Trinity County Resource Conservation District conference room at 1 pm.



Figure 1 TCRCD Conference Room during the December 2024 TCFSC Meeting

- Greater Willow Creek Wildfire Resilience Project: Annual reflection on this project:
  - 15 defensible space assistance parcels treated
  - **20** acres of roadside fuels
  - **6** chipper days completed
  - **6** Firewise meetings
- **2022 Post-Fire Recovery:** We had a 2025 project kick-off meeting with Humboldt County RCD the week of January 20<sup>th</sup>. We have plans to have a kick-off community meeting and begin implementation on this project this year.
- <u>Campbell Ridge Risk Reduction:</u> We have entered into an agreement with the California Fire Safe Council for this grant and are completing an environmental review for this project.
- <u>Presentation at CARCD Conference:</u> The presentation, The Weaverville Community Forest and Trinity County Fire Safe Council Showcasing the Importance of Community-Driven Land Management went well! Roughly 40 people attended.
- <u>Wildland Fire Assessment Program:</u> Contracts are being renewed for the 6 VFDs trained to perform home assessment.
- <u>Firewise Community Maintenance:</u> Our 14 Firewise were renewed and are in good standing for 2025.
  - If your site has identified 100 homes within its boundary, then 100 hours of work or the monetary equivalent, based on the independent sector value of volunteer time, need to be completed for that year. If you would like to support the maintenance of your Firewise Community by tracking time or expense investments you perform to reduce your property or community's wildfire risk, please report your investment using the reporting form at the following QR code:
- <u>Insurance Survey:</u> We received 381 responses on the insurance survey ran from November 4-December 4. A presentation with the findings was submitted as part of the FSC report which was given to the County Board of Supervisors and the January County Disaster Council meeting.

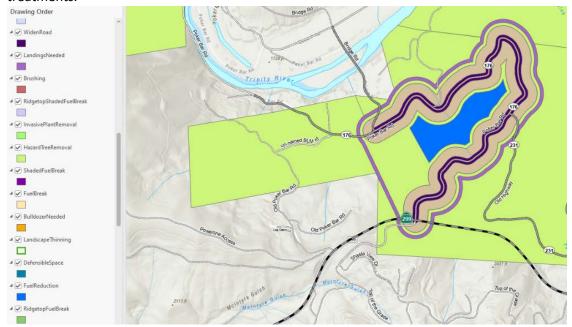
#### **5.8 Young Family Ranch**

- <u>Stewardship and Maintenance</u>: Maintenance at the YFR has continued into the winter, including clean-up and revitalization of the Community Garden. We hope to expand engagement with the Community Garden in the upcoming year and are identifying potential funding resources to further support the community programs and resources at the YFR.
- NRCS Programs: We are working with Chris Cole and Karl Reisinger at the NRCS to discuss programs that are available to support conservation activities at the YFR. A list of conservation practices will be presented to the YFR Board in the next board meeting in March.
- <u>Permaculture Workshop Series:</u> Botany is working with Education & Outreach to launch a Permaculture Workshop Series hosted at the YFR. We have begun planning for 3 workshops for 2025, which will be presented to the YFR Board in March.
- Trinity County Plant and Seed Exchange: Planning for this event is underway.

#### 5.9 Geographic Information Systems (GIS) Report – Crystal Hodges

#### **GIS Board Report**

• The map I made for the CWPP Update has been turned in to Skylar. She will move the project to the next stage now. I'm glad I could improve my digitizing skills while helping identify areas that need fuel treatments.



• I've responded to several County requests this month. The Cannabis division needed their opt-out map edited, Planning needed an ArcPro license and installation, and the Assessor answered my questions regarding use codes in our parcel data.

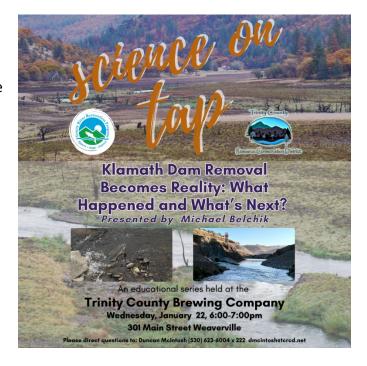
I have begun working on the Field Mapping project for Forest Health. I'm building two different maps with updated data, and customizing the Field Mapping capabilities of each to meet the department's needs. Those needs include easy data collection in the field, as well as data control. Data control is achieved by providing pull-down menus with pre-determined values so that typing is minimized. This prevents inconsistencies in the data before it becomes part of the map.

#### 6.0 Education and Outreach - Kayla Meyer & Duncan McIntosh

Management: 1 Coordinators: 3

- New Staff: Chris (Karl) Reisinger NRCS Conservation Planner started November 1st
- Funding Proposals:
  - o NRCS Cooperative Agreement \$75K Awarded
  - o Coast Central Credit Union \$1,700 Awarded
  - o NACD TA 2024 Grant Submitted for \$114k December award notice
  - o Western SARE Mini-Grant submitted for \$25k (FM Support) December 20th notice
  - o 2025 HFFI Food Access & Retail Expansion Fund Inquiry submitted January notice
  - CA Natural Resource Agency Youth Community Access Grant submitted for \$111k to support 2026 WSDC – Fall 2025 award notice
  - CARCD/CDFW sub-award for Landowner Outreach / Feasibility Study for \$29k submitted 8/14 – under ongoing review by CDFW
- Bureau of Reclamation TRRP Outreach & Education:
  - Science on Tap: The January Science on Tap kicked off the new year with an exciting presentation. We were thrilled to welcome back Mike Belchik, Senior Water Analyst for the Yurok Tribe, who will present on "Klamath Dam Removal Becomes Reality: What Happened and What's Next."
  - Trinity River Survey: This survey will remain open until February 6, and we welcome all input.

<u>Conservation Almanac:</u> The Summer Almanac is currently being distributed, and the drafting of the Fall/Winter Almanac is underway.



<u>Social Media Outreach:</u> Staff has continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.

 Follow Us: The District is active on multiple online platforms for different groups: Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net

**7.0** Farmer's Market – Miles Raymond No report.



