TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

December 14, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

December 14, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Swear in new Board Members Mary Ellen Grigsby and John Ritz

3.0 Discuss and Approve Agenda

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for November 16, 2022 Regular Meeting

5.0 Forest Health Program Presentation by Chris Cole

6.0 Projects Report

7.0 NRCS Report

8.0 Trinity Collaborative Report

9.0 Review/Adoption on Policy 4220 Minutes of Board Meetings

10.0 Review/Adoption on Policy 4235 Types of Board Meetings

11.0 Discuss/Take Action on the Election of Board Officers

12.0 Discuss/Take Action on the District Financial and Personnel Committees

13.0 Public Comment

14.0 Board Reports/Correspondence

15.0 District Manager's Report

16.0 Closed Session: Government Code § 54957(b): District Manager's Report

17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

November 16, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Kent Collard, Heidi Carpenter-Harris, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, Cynthia Tarwater, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (In Person) None
Guests: Mary Ellen Grigsby, John Ritz

1.0 Call to Order: Meeting called to order at 5:30 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

Sheen requested Resolution 22-16 be added to the agenda as it is time sensitive. The resolution was added as Item 6.0.

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for October 19, 2022 Regular Meeting

MSC -Lowden/Brown to approve Minutes from October 19, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated September Monthly Financial Report

Caldwell stated the financials have been affected by the depreciation of the trucks. She just received two invoices that will put them back in the positive.

4.2 Discuss October Monthly Financial Report

Caldwell said they had a note for $174,000 from the truck purchase. They received an advance and that has now been paid in full.

4.3 Discuss and Approve List of Warrants for October, 2022

Caldwell reminded the board that she will be out of the country for the next meeting so there will be no financials for November. She will have an updated in January.

MSC – Harris/Lowden to approve the List of Warrants for October, 2022 in the amount of $293,757.02.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Roads Presentation by Cynthia Tarwater

Cynthia Tarwater Program Manager of the Roads Department gave a detailed presentation that included a PDF packet of maps and provided an overview of the different types of projects she works on.

6.0 Discuss and Take Action on Resolution 22-16 Approving the Application of Grant Funds from the California Department of Conservation's Working Lands and Riparian Corridors Program

Director Collard recused himself from the vote due to a conflict of interest.

MSC -Lowden/Brown to approve Resolution 22-16 for the submittal of a request for grant funds from the California Department of Conservation's Working Lands and Riparian Corridors Program.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Harris, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 0, Abstain: 1

7.0 Projects Report

Director Rourke commented on the pictures provided in the report. He requested more pictures be provided from the different departments. It was suggested a map of the county highlighting the locations of projects would also be helpful.

8.0 NRCS Report

No report.

9.0 Trinity Collaborative Report

Sheen reported the next meeting will be this Friday. Eric Knapp from the USFS will be giving a presentation on how to deal with salvage and effective treatments.

10.0 Discuss and Take Action on Resolution 22-15 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

Rebekah Wolfinbarger Office Manager and Board Clerk presented information on upcoming changes to the Brown Act Laws with AB 361 and AB 2449.

MSC -Collard/Brown to Approve Resolution 22-15: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Discuss and Take Action on 2023 CSDA Membership Dues

MSC – Brown/Harris to Approve the payment of $8186 for Regular Membership of the CSDA for the 2023 year.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

12.0 Review and Adoption of Policy 4220 Minutes of Board Meetings

This Item was tabled until further review can take place.

13.0 Review and Adoption of Policy 4235 Types of Board Meetings

This Item was tabled and will be brought back after further review.

14.0 Public Comment

There were no public comments.

14.0 Board Reports and Correspondence

Director Lowden is helping with Toys for Tots. The collection bins have been placed throughout the town in various stores. Director Brown reported he attended the Science on Tap for the discussion on Grizzly Glacier that melted from Thomson Peak. He said he had climbed that peak and saw the glacier in 2007. Director Harris reported that Senator McGuire was up to visit.

15.0 District Manager's Report

Sheen reported AB 1717 Public Works project was vetoed, but AB 1776 RCD's Prompt Payment Act was passed. It stipulates that Agencies must pay RCDs within 45 days of acceptance of the invoice by the agency, otherwise, there will be a monetary penalty if paid late.

Last year two Conservation Scholarships were awarded. One was paid out but the second was not. The first recipient showed proof of enrollment at the time the scholarship application was submitted. The second was asked to show proof of enrollment to receive the check, but this documentation was not submitted. Sheen wanted to know how to proceed with unclaimed awards. The Directors decided RCD must make contact with the recipient and give him ten days to respond and provide proof of enrollment. If that is done, they will provide the check, if not they will forfeit the scholarship. The Board would like a clause to this effect added to the response letter for future awards.

We are working with the McConnel Foundation on a $10,000,000 fuels reduction project. The Phase I portion will be to complete CEQA environmental compliance. We are also set to receive Phase II funding. It is an administrative grant only. TCRCD will be doing CEQA then NEPA. It is FEMA money that goes to Cal OES. The work will be done on private lands so they are looking at SPI because they own the most private lands. The area they will work on will be Covington Mill. SPI is onboard, one concern is in the RFP they will have to list herbicides as a potential treatment. RCD follows the County's recommendation of not spraying. The RCD will not implement any treatments for the project but it must be listed as a potential treatment. Director Harris suggested they add the wording in the document stating, "We do not practice the use of herbicides on our projects." Sheen also suggested they declare they support fire as the best post-treatment as it is the cheapest and most effective.

16.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

17.0 Adjourn

Adjourned at 8:53 PM.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 6.0

PROJECTS REPORT

December 14, 2022

6.1 Grass Valley Creek

No updates at this time

6.2 Weaverville Community Forest – Amelia Fleitz/Chris Cole

- The NEPA for BLM's Weaverville Community Protection Project is complete and they are moving into Implementation.
- The Annual Operating Plan for the Weaverville Community Forest is completed. There is a Weaverville Community Forest Steering Committee Meeting on December 7th at 10 am.
- We received our 90-day pre-contract authorization to spend funds 90 days prior to the contract signature and receive funds for those expenditures. We are using a small amount of the WCF Stewardship funds to initiate projects to develop more interest in small wood projects in the WCF. We are starting with decorating ornaments from pine cones and wood "cookies" collected from materials in the WCF, wreath making, and lighting of WCF Trees around town. We held an ornament decorating event to decorate 5 trees to be placed outside in front of the USFS Weaverville Office, Highland Arts Meadow, and TCRCD Offices, and inside the WRTC Weaverville Office. Each tree will be accompanied by an information sign discussing the WCF History, promoting how individuals can get special use permits to harvest materials from the WCF for local products and how to get their own Christmas Tree permit.
- Grizzly Corps Fellow Charlie Curtin is coordinating a Cleanup with BLM's Recreation Officer David Byer to clean up abandoned homeless encampments in the Weaverville Community Forest.

6.3 Watershed Coordination – Amelia Fleitz

- General Update: Watershed Project Coordinator Annyssa Interrante attended the California Association of Conservation District's (CARCD) Annual Conference, as did Grizzly Corps Fellow Miles Raymond. COVID made its round through the Education and Outreach Office before Thanksgiving, so most staff were off or out of the office that week. Many were still able to spend time with their families even with the exposure.
- Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300): DOC: Annyssa is working through the Introduction and finishing the Beaver Dam Analogue Reporting from Nicole's Work. DOC proposed to extend the project into 2025 and thus we have requested an additional $220,000 to fund Annyssa at ¼ time for this project throughout that time frame and begin the CEQA planning for priority projects identified in the plan. Annyssa and Maya collected the flow monitors and temperature probes from the Upper Trinity and Annyssa is moving into data analysis and quality control.
- NACD Technical Assistance Funding: Jessica Tye and Jacob Johnson now have access to the NRCS portals and have been issued their federal laptops. Jessica and Jacob continue to work on their training for their certifications and are supporting NRCS through the December

deadline for EQIP applications. This December deadline is the only EQIP proposal round currently planned for Federal Fiscal Year 2023. They will have additional deadlines for other programs, but no other deadline for EQIP is identified at this point in time. We are working to get Daniel Rooplal to the US, we have submitted his VISA application and are waiting for it to be processed. Amelia and Kelly approached Friends of Trinity County RCD about providing funding to support Daniel's Travel to the US. Amelia continues to have weekly meetings with Daniel, he is engaged and excited to join the TCRCD. Daniel understands it could be a drawn-out timeline with the VISA process and is in for the long haul to come over and work with us.

- Travis Ranch Riparian Element – Annyssa developed a star thistle management plan for the Travis Ranch and is presenting it to Travis Ranch LLC later this month.
- Tehama County RCD NRCS Funding: Work with Kenneth Baldwin continues for the fire recovery project for private landowners, Tehama RCD has determined that they are able to provide us an extension. Tehama County RCD is evaluating if they are able to allocate any additional funding.

6.4 Weaver Basin Wetlands

- No report.

6.5 Project Coordinator's Report –Cynthia Tarwater

- ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private
  - ◊ Shasta-Trinity N.F. - In early November we transitioned to work on the Monument Fire, specifically the area from Hayfork to Junction City (Big Creek Road). Work continued until we got snowed out in mid-November. The fire rehab will have to start again next spring.
  - ◊ Six Rivers N.F. - We also completed a small road repair up north off Hwy 96 in the McCash Fire area, this project was a single site on USFS road that accesses private land.

- ◊ Six Rivers N.F. - We have been requested to implement the Lightning Complex BAER for Six Rivers National Forest and I have submitted a financial plan in the amount of $110,000 for that work.
- ◊ BLM- We completed pre-winter storm patrol of roads in Grass Valley Creek, and monitored and replanted a few conifers in the upper reaches.
- ◊ We just received the notice to proceed on 1/1/23 for a Ca Off-Highway Motor Vehicle Recreation grant (Ca OHV) in the amount of $148,479 for the decommission of 2 roads on the Shasta-Trinity N.F.
- ◊ End-of-the-season reports, budget amendments, and invoicing with the help of the dedicated office staff.

◊ It's that time of year when things will slow way down for us in roads with the exception of storm patrol where needed and if we can get there. Happy Holidays to all!

6.6 Grants Report – Marla Walters

New Grants:

- Sierra Nevada Conservancy, $48,399.00, 15% admin. (C. Cole)

6.7 Revegetation Projects – Kaety Howard & Annie Barbeau

- Caltrans Slate Creek: A progress report and invoice were assembled and submitted to agency contacts. Nothing else to report this period.
- Caltrans Collins Bar: A progress report and invoice were assembled and submitted to agency contacts. Nothing else to report this period.
- Caltrans Hayfork Grade Culverts: Planting of the two sites within the project area occurred early the month. Native species planted included nursery stock grown in-house. On the upper Hayfork Grade Culvert site, project perimeters were treated for noxious weeds, where yellow star thistle was hand-pulled, bagged, and removed to prevent further proliferation within the site. On the culvert site located near Douglas City and adjacent to the Trinity River, a trail was created through Himalayan blackberries to access the planting site. All plantings were deeply irrigated and protected from herbivory with fencing.
- Caltrans Swift Creek Bridge Replacement: The agreement for this project was executed as of November 1st. Implementation has been put off until sometime next spring due to a delay in moving an underground fiber optic cable. Kaety and Annie made a site visit to designate placements for tree planting. Time has been spent planning and purchasing project materials. Conservation Technicians spent several days collecting native seeds and dormant hardwood cuttings and then processed them at the nursery. Species collected as cuttings include *Physocarpus capitatus* (Pacific ninebark), *Acer macrophyllum* (big leaf maple), and *Populus trichocarpa* (black cottonwood). Several hundred cuttings were procured.
- Watershed Research and Training Center (WRTC) Riparian Restoration: Nothing new to report this period.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: Conservation technicians spent three days planting trees along the upper drainages adjacent to Mainline GVC Spur Rd. A. Species included 77 incense cedar, 20 mountain dogwood, and 50 interior live oaks. This area is within a high-severity burn and these trees were planted as replacements for perished original plantings with this same funding in 2020. Time was also spent re-treating a population of Scotch broom we detected early in the project on Hoadley Peak Rd. What was once over 700 plants on a bulldozer line in 2020 has dwindled to 7 tiny plants this year. All were removed. Technicians also spent a day clearing culverts on the East County Line of debris. This agreement expires at the end of December. This last month will consist of data processing and report writing.
- Weaver Basin Trail System Maintenance & Mapping: Revegetation Conservation Technicians have been implementing trail work within the Weaver Basin Trail System along Jackass Ridge Trail, Howe Ditch Trail, and Junkan's Trail under an agreement with the U.S. Forest Service. This project is managed by Kelly Sheen, District Manager.

6.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: FH Management let go of one crew member for cause. Two additional crew members were laid off in good standing due to personnel issues. One long-time crew member also returned to the district and will be filling in as needed with the FH program.

Management: 3 Crew: 15

- Bureau of Land Management Lewiston Agreement: Communications occurred between FH staff and grantor. No implementation occurred during this period. With Expected moisture coming, pile burning should begin soon in the Lewiston area.
- Six Rivers National Forest Agreement: The crew continued clearing fire-damaged roads in the Kettenpom area. There has been no update on whether or not this agreement will be able to continue after expiration through a modification. We intend to keep as many crew members on this project and get as much done as possible as this may be the last season to work on the project. Crew members were offered the chance at overtime during this period and many took advantage of it.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: District Crews continued in the Guy Covington area on Sierra Pacific land near the intersection of Hwy 3 and Guy Covington drive. The portion of this project on federal land has been completed except for one archeology exclusion area. Reporting and invoicing occurred. FH Has been working with our grantor to allow extended work on top of Browns Mountain with the purpose of creating a fuel break. We were approved by our grantor and plan to contract this work next fall.
- Browns Phase III: This agreement is expiring and due to Forest Service restrictions, we have been unable to work on it. FH communicated with the grantor and has begun the process of amending the agreement to allow for more time.
- Training and continuing education: None
- Cal Fire Forest Health: Communications continue with FH and our partner organizations. We continued planning in the four major project areas. We awarded 2 separate contracts totaling ~210,000. The cost/ acre treated was similar to $950 which was lower than expected. Both contracts were awarded to Gonzalas Forestry. One contract has been completed, implementing fuels reduction on ~111 acres. Piles will likely be burned winter of 2023.
  FH continues to communicate with our BLM and Forest Service partners to plan for the winter season which will include significant amounts of pile burning and broadcast burning depending on the weather. District Crews began implementation on one unit of BLM land off of Little Browns Creek Road.
- Westside Timber Sale Prep: One meeting occurred with partners to plan for providing forestry services to the Forest Service. We have a rough game plan and will continue to push this project forward now we want to begin in early spring.
- PG&E 2022- This project began and was completed this period for a total of $25,000 worth of work. Due to an expedited deadline, three crews were put on this project until we could complete it. Defensible space work, roadside clearing, and chipping occurred.
- Fee for Service: None to report.
- The McConnell Foundation (TMF) – FH found out that its proposal was selected, and so we move forward on this opportunity. Planning has begun for this project with FH working with the Education and outreach program as well as Sierra Pacific and VESTRA consulting.

6.9 Trinity County Fire Safe Council – Amelia Fleitz

- 479-2 CALFIRE Fire Prevention
  - ◊ Continuing to collect data for the annual CWPP reports.
- 480 – California Fire Safe Council – County Coordinator Grant
  - ◊ Education and Outreach Project Coordinator Maya Williams finalized the 2023 Fire Safe Council Calendar and we have great Ivan the Mule artwork specifically created for this project by Gay Berrien to use in the Calendar.
  - ◊ Miles has been leading the way in enrollment and implementing our Neighborhood Ambassador Program and he has been working with the ambassadors to set up an event in

their neighborhoods. We were able to hold our Neighborhood Ambassador Orientation meeting and are enrolling additional members. We have 8 Neighborhood Ambassadors enrolled and continue to receive enrollment at our community meetings.

- ◊ Fall Firewise Community Meetings have been scheduled in the following communities. Communities that are not listed in this group will be visited in the Spring.
- ◊ Meetings completed:
  (1) Nov 3 – 4:30 PM Firewise Community Meeting at Post Mountain VFD
  (2) Nov 8 – 6:00 PM Firewise Community Meeting at Lewiston VFD
  (3) Nov 10 – 5:30 PM Firewise Community Meeting at Hawkins Bar VFD
  (4) Nov 14 – 5:00 PM Firewise Community Meeting at Burnt Ranch Elementary School
  (5) Nov 15 – 6:00 PM Firewise Community Meeting at Douglas City VFD
  (6) Nov 17 – 5:30 PM Firewise Community Meeting at Hayfork VFD
- ◊ Meetings to go:
  (1) Dec 13 – 6:00 PM Firewise Community Meeting at Weaverville VFD
  (2) Dec 15 – 6:00 PM Firewise Community Meeting at Mad River Community Hall
  (3) Dec 17 – 5:00 PM Firewise Community Meeting at Hyampom Community Hall
- ◊ Amelia led the Fire Safe Council meeting and Miles took the minutes for November.
- ◊ Amelia is working to get everything for the year wrapped up and documented and is ready for the 2023 year!

- 485 – Title III Community Wildfire Mitigation
  - ◊ Bethany, and Amelia finalized the Firewise Renewals for the 14 Firewise Communities in Trinity County. The three communities we need to pay more attention to in 2023 are Post Mountain, Big Bar/Big Flat, and Burnt Ranch. They need the most help to complete their renewals and we need to engage with them to complete more work. Amelia, Miles, and Charlie will be working on this next year.
- 489 – Humboldt County Willow Creek Storm Recovery
  - ◊ Crews are out working in the Greater Willow Creek Area. Amelia and Kelly attended a meeting in Willow Creek held by the Lower Trinity River Prescribed Burn Association in early November.

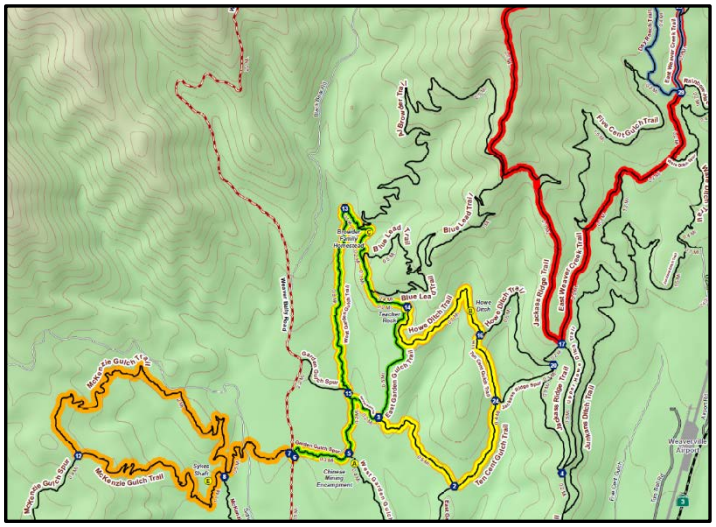
6.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- Due to miscommunications or lack of communication the Moon Lee Ditch Water Use Sign was installed and will be moved to a better location ASAP. The sign location was potentially approved by Elizabeth over a year ago, but Kelly, Amelia, and Maya all agree that the site selected was not suitable. It is being relocated after approval from the Young Family Ranch Board.

6.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

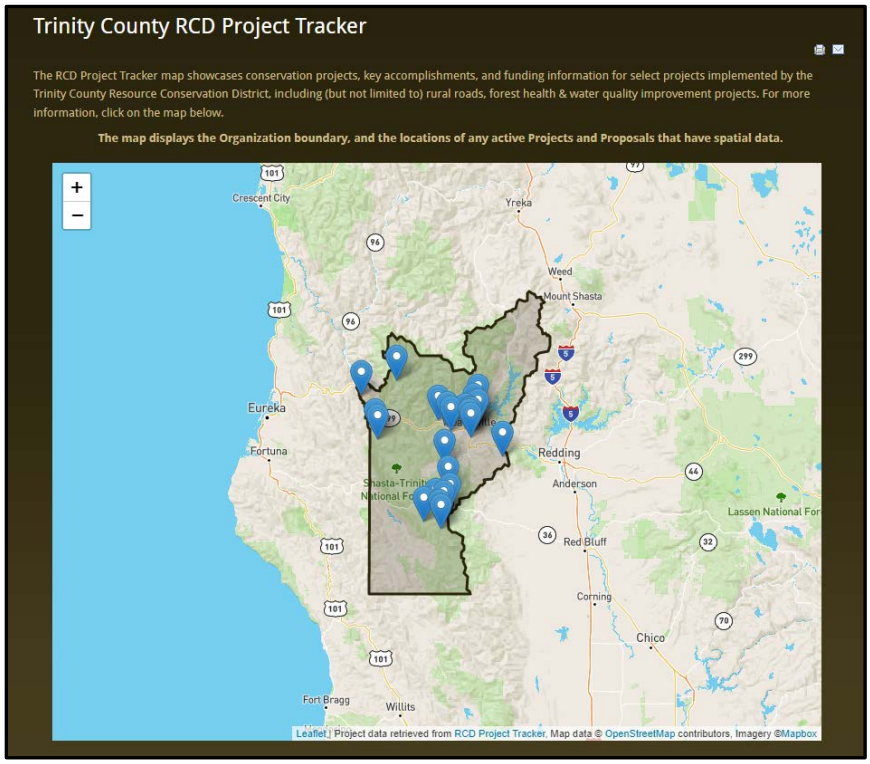
- Trinity County GIS Services:
  Lot line adjustments and parcel modifications were performed for multiple APN's, with address assignments. The land records are currently in the process of being updated from Assessor's Parcel Quest records, and when completed, the online Parcel Viewer will be updated, with the opportunity for data dissemination being made available for our county partners (DOT, Planning & Environmental Health). Various data requests were filled for county staff and TCRCD partners in November, including 2 address verifications.

- Weaver Basin Trail System (WBTS)
  The line work for the WBTS trail system has been updated along with annotated labels for poster-sized kiosk maps. The WBTS trail segments were also updated with new mileage calculations. Currently, I am in the process of calculating the elevation for each of the trail segments using 1M LIDAR obtained from the Trinity River Restoration Program. When completed, the updated trail segments and elevation profile will go into the Weaver Basin Trail System Application. I expect to have this completed or near completion in January. The cartographic layout for the WBTS kiosk maps has also been completed, pending a final review of labeling. A draft of a bandana with the WBTS mapping system was sent off for a second quote to prepare for printing prior to the LaGrange Classic bike race coming up in March.



Map Kiosk preparation

- Fire Safe Council FSC (Community Wildfire Protection Plan CWPP/ Evacuations):
  Community input from local Fire Safe Council (FSC) meetings held last month have been mapped and uploaded to the CWPP online viewer. I started a new process for migrating TCRCD completed fuels reduction projects into the CWPP Viewer, and am currently waiting for input on partner projects completed in Trinity County in 2022 to go into this application. I am in the also in the process of obtaining the definition for primary and secondary evacuation routes from the Office of Emergency Services (OES) for GIS analysis. In November, QA/QC (Quality assurance/ quality control) was done on the Fire & public infrastructure data layers, and 2022 wildland fire perimeters datasets
- Project Tracker
  I worked with Project Tracker & RCD staff Cynthia, Chris & Erik to enter six projects into the RCD Project Tracker application, which is now embedded on the TCRCD website. I also worked with most of the Program Managers to develop a plan for updating this application. The revegetation and forest health departments plan to work with me to enter ongoing projects into project Tracker in January. The roads department is adding projects as they are available utilizing my assistance.



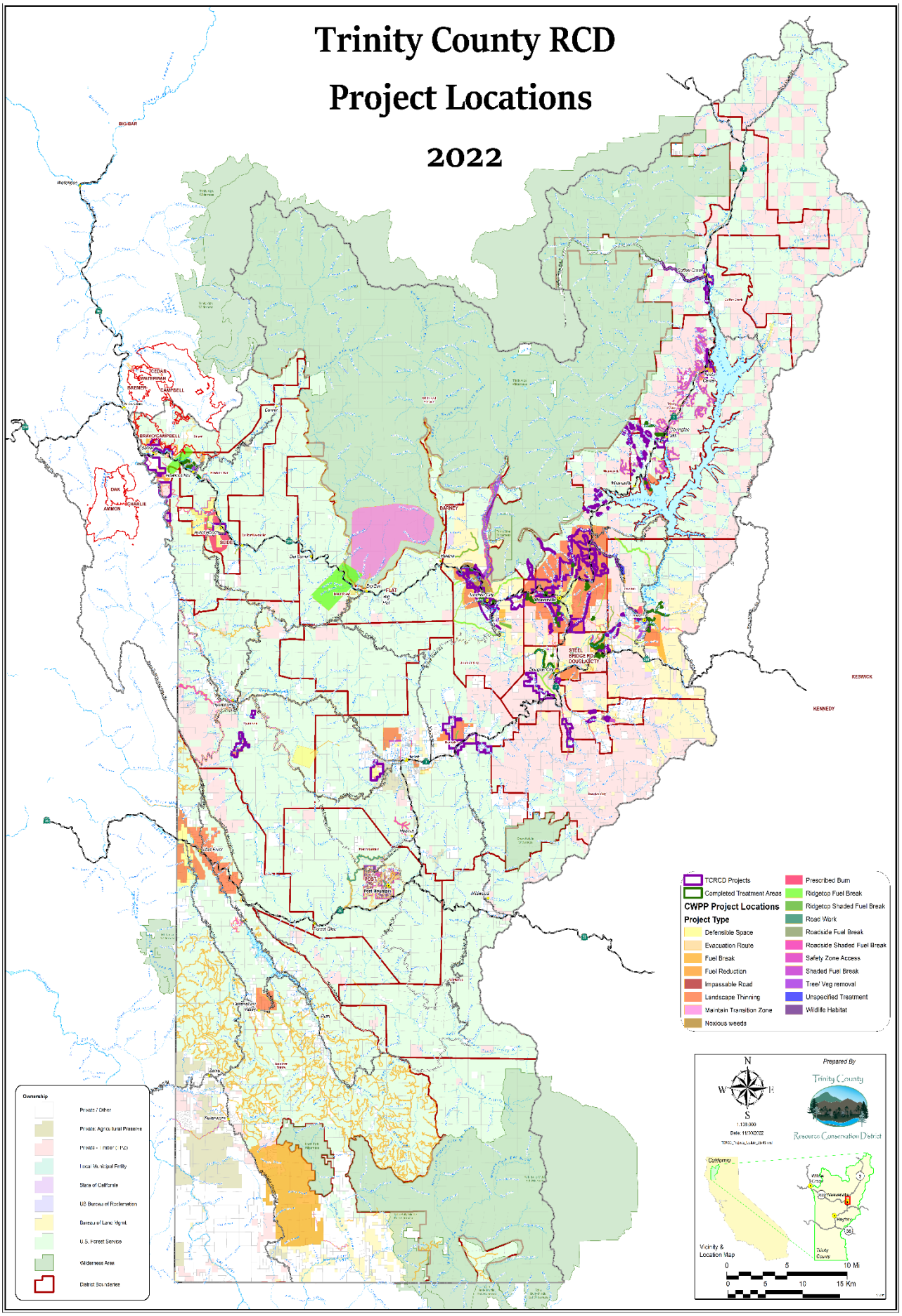
6.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:

- ◊ Trinity River Educational Materials: The Moon Lee Ditch interpretive sign is completed and was installed at the Young Family Ranch. TCRCD is unhappy with the site location and will be relocating the sign elsewhere on the property.
- ◊ Trinity River Events: The final Science on Tap of 2022 on November 30th featured Michael Belchik, Fisheries Biologist from the Yurok Tribe, presenting on Klamath Dam Removal. Maya and Dave Johnson of Forest Health presented at the STEM Career Day on November 18th with 9th graders from across the North State. Maya and Duncan participated at the Hyampom Salmon Gathering on November 16th with students from Hayfork Elementary School. In December, Duncan partnered with The Watershed Research and Training Center to do fish dissections at two local elementary schools.

- District Outreach: Maya and Erik Flickwir completed the Fall Almanac which will be available shortly. Maya is moving into her roll part-time as she has accepted a new position with the Mid-Klamath Watershed Council, Duncan will move into the Watershed Project Coordinator Position effective January 1st and Maya will continue to provide guidance and support through the transition until March 1st.
- Social Media Outreach: Staff has continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.
- Firewise Education: Staff continue teaching the Fire Education Curriculum to 75 fourth and fifth graders from Weaverville Elementary School on November 2nd. The curriculum consists of four 1-hour lessons covering the natural history of fire in Trinity County, Fire Management, Emergency Preparedness, and Fire Ecology. This curriculum was created with funding from the California Fire Safe Council. Duncan will begin working through these lessons with the Junction City School in January.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tired)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  4. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org
  5. Weaverville Community Forest: www.weavervillecommunityforest.org


Trinity County RCD
Project Locations
2022
TCRCD Projects
Completed Treatment Areas
CWPP Project Locations
Project Type
Defensible Space
Evacuation Route
Fuel Break
Fuel Reduction
Impassable Road
Landscape Thinning
Maintain Transition Zone
Noxious weeds
Prescribed Burn
Ridgetop Fuel Break
Ridgetop Shaded Fuel Break
Road Work
Roadside Fuel Break
Roadside Shaded Fuel Break
Safety Zone Access
Shaded Fuel Break
Tree/ Veg removal
Unspecified Treatment
Wildlife Habitat
Ownership
Private / Other
Private: Agricultural Preserve
Local Municipal Entity
State of California
US Bureau of Reclamation
Bureau of Land Mgmt
U.S. Forest Service
Wilderness Area
District Boundaries
Prepared By
Trinity County
Resource Conservation District
Vicinity & Location Map
0 5 10 Mi
0 5 10 15 Km

Oath of Office

State of California
County of Trinity

ss.

I, Mary Ellen Grigsby, so solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

_____
Subscribed and sworn to before me, this 14th day of December 2022.

State of California,
County of Trinity

ss.

I, Mike Rourke, County of Trinity, State of California do hereby appoint Mary Ellen Grigsby to the Trinity County Resource Conservation District Board of Directors in and for said Trinity County.

IN WITNESS WHEREOF I hereunto set my hand this 14th day of December 2022.

_____
Mike Rourke, Chairman
Trinity County RCD
County of Trinity

Oath of Office

State of California
County of Trinity

ss.

I, John Ritz, so solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

_____
Subscribed and sworn to before me, this 14th day of December 2022.

State of California,
County of Trinity

ss.

I, Mike Rourke, County of Trinity, State of California do hereby appoint John Ritz to the Trinity County Resource Conservation District Board of Directors in and for said Trinity County.

IN WITNESS WHEREOF I hereunto set my hand this 14th day of December 2022.

_____
Mike Rourke, Chairman
Trinity County RCD
County of Trinity

POLICY TITLE: Types of Board Meetings
POLICY NUMBER: 4235

4235.1 Regular meetings: Regular meetings of the Board of Directors shall be held on the Wednesday of each calendar month at 5:30pm in the District Conference Room, 30 Horseshoe Lane, Weaverville CA 96093. The date, time, and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board, or such other time as the Board may determine due to a change in District needs and circumstances.

4235.2 Special meetings: Special meetings of the Board of Directors may be called by the Chair of the Board or by a majority of the Board.

4235.2.1 All Directors shall be notified of the special Board meeting and the purpose or purposes for which it is called. Notice of the meeting shall be in writing, received by them at least 24 hours prior to the meeting.

4235.2.2 An agenda shall be prepared and posted at least 24 hours before the meeting, as specified in Policy Number 4210, and shall be delivered with the notice of the special meeting to the Board of Directors.

4235.2.3 Notice of the meeting shall be provided to the local newspaper and any other media outlet or person who has requested to receive notices of meetings by serving a copy of the agenda at least 24 hours before the meeting.

4235.2.4 Only those items of business listed in the call for the special meeting shall be considered by the Board at any special meeting.

4235.3 Emergency Meetings: In the event of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board of Directors may hold an emergency special meeting without complying with the 24-hour notice requirement. An emergency situation means a crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the Board.

4235.3.1 When possible, notice shall be provided to the media outlets by telephone at least one hour before the meeting.

4235.3.2 Actions taken during an emergency meeting shall be by roll call vote.

4235.3.3 The Board may meet in closed session if agreed to by 2/3 vote of the members present, or if less than 2/3 present, by unanimous vote.

4235.3.4 Following an emergency meeting, the minutes of the meeting, a list of persons notified or attempted to be notified of the meeting, and actions taken must be posted for ten (10) days in the District office.

4235.4 Adjourned Meetings: A majority vote of the quorum of the Board of Directors may adjourn any Board meeting at any place in the agenda to a time and place specified in the order of adjournment, except that if no quorum is present or no Directors are present at any regular or adjourned regular meeting, the Chair of the Board or District Manager may declare the meeting adjourned to a stated time and place. Notice of the adjourned meeting shall be posted on or near the door of the meeting within 24 hours after the adjournment and the adjourned meeting shall be noticed in the same manner as a special meeting.

4235.5 Annual Organizational Meeting: The Board of Directors shall hold an annual organizational meeting at its regular meeting in December [or other appropriate month]. At this meeting the Board will elect a Chair of the Board, Vice Chair, and Clerk from among its members to serve during the coming calendar year, and will appoint the Board Clerk as the Board's Secretary and the Fiscal Officer as the District's Treasurer.

POLICY TITLE: Types of Board Meetings
POLICY NUMBER: 4235

4235.1 Regular meetings: Regular meetings of the Board of Directors shall be held on the third Wednesday of each calendar month at 5:30pm in the District Conference Room, 30 Horseshoe Lane, Weaverville CA 96093. The date, time, and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board, or such other time as the Board may determine due to a change in District needs and circumstances.

4235.2 Special meetings: Special meetings of the Board of Directors may be called by the Chair of the Board or by a majority of the Board.

4235.2.1 All Directors shall be notified of the special Board meeting and the purpose or purposes for which it is called. Notice of the meeting shall be in writing, received by them at least 24 hours prior to the meeting.

4235.2.2 An agenda shall be prepared and posted at least 24 hours before the meeting, as specified in Policy Number 4205 Board Meeting Agenda, and shall be delivered with the notice of the special meeting to the Board of Directors.

4235.2.3 Notice of the meeting shall be provided to the local newspaper and any other media outlet or person who has requested to receive notices of meetings by serving a copy of the agenda at least 24 hours before the meeting.

4235.2.4 Only those items of business listed in the call for the special meeting shall be considered by the Board at any special meeting.

4235.3 Emergency Meetings: In the event of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board of Directors may hold an emergency special meeting without complying with the 24-hour notice requirement. An emergency situation means a crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the Board.

4235.3.1 When possible, notice shall be provided to the media outlets by telephone at least one hour before the meeting.

4235.3.2 Actions taken during an emergency meeting shall be by roll call vote.

4235.3.3 The Board may meet in closed session if agreed to by 2/3 vote of the members present, or if less than 2/3 present, by unanimous vote.

4235.3.4 Following an emergency meeting, the minutes of the meeting, a list of persons notified or attempted to be notified of the meeting, and actions taken must be posted for ten (10) days in the District office.

DRAFT

4235.4 Adjourned Meetings: A majority vote of the quorum of the Board of Directors may adjourn any Board meeting at any place in the agenda to a time and place specified in the order of adjournment, except that if no quorum is present or no Directors are present at any regular or adjourned regular meeting, the Chair of the Board or District Manager may declare the meeting adjourned to a stated time and place. Notice of the adjourned meeting shall be posted on or near the door of the meeting within 24 hours after the adjournment and the adjourned meeting shall be noticed in the same manner as a special meeting.

4235.5 Annual Organizational Meeting: The Board of Directors shall hold an annual organizational meeting at its regular meeting in December [or other appropriate month]. At this meeting the Board will elect a Chair of the Board, Vice Chair, and Secretary from among its members to serve during the coming calendar year. The Board as a whole retains the oversight and duties of Treasurer. The District Office Manager or designee serve as Clerk of the Board of Directors.

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POLICY TITLE: Minutes of Board Meetings
POLICY NUMBER: 4220

4220.1 Duty to keep minutes: The Secretary (Board Clerk) of the Board of Directors shall keep minutes of all regular and special meetings of the Board.

4220.1.1 Copies of a meeting's minutes shall be distributed to Directors as part of the information packet for the next regular meeting of the Board, at which time the Board will consider approving the minutes as presented or with modifications. Once approved by the Board, the official minutes shall be kept in a fireproof vault or in a fire-resistant, locked cabinet.

4220.1.2 Unless directed otherwise, an audio tape recording of regular and special meetings of the Board of Directors will be made. The device upon which the recording is stored shall be kept in a fireproof vault or in fire-resistant, locked cabinet for a minimum of 60 days. Members of the public may inspect recordings of Board meetings without charge on a playback machine that will be made available by the District.

4220.1.3 Motions, resolutions, or ordinances shall be recorded in the minutes as having passed or failed. The motion makers, and individual votes will be recorded. A unanimous vote shall be recorded as a vote in favor by each member.

4220.1.4 All resolutions and ordinances adopted by the Board shall be numbered consecutively, starting new at the beginning of each year.

4220.1.5 In addition to other information that the Board may deem to be of importance, the following information (if relevant) shall be included in each meeting's minutes:

a) Date, place, and type of each meeting;

b) Directors present and absent by name;

c) Administrative staff present by name;

d) Call to order;

e) Time and name of late arriving Directors;

f) Time and name of early departing Directors;

g) Names of Directors absent during any agenda item upon which action was taken;

h) Summary record of staff reports;

i) Summary record of public comment regarding matters not on the agenda, including names of commentators;

j) Approval of the minutes or modified minutes of preceding meetings;

k) Approval of financial reports;

l) Record by number (a sequential range is acceptable) of all warrants approved for payment;

m) Complete information as to each subject of the Board's deliberation;

n) Record of the vote of each Director on every action item for which the vote was not unanimous;

o) Resolutions and ordinances described as to their substantive content and sequential numbering;

p) Record of all contracts and agreements, and their amendment, approved by the Board;

q) Approval of the annual budget;

r) Approval of all polices, rules and/or regulations;

s) Approval of all dispositions of District assets;

t) Approval of all purchases of District assets; and,

u) Time of meeting's adjournment.

POLICY TITLE: Minutes of Board Meetings
POLICY NUMBER: 4220

4220.1 Duty to keep minutes: The Clerk of the Board of Directors shall keep minutes of all regular and special meetings of the Board. In the absence of the Board Clerk, the Secretary of the Board of Directors shall keep minutes.

4220.1.1 Copies of a meeting's minutes shall be distributed to Directors as part of the information packet for the next regular meeting of the Board, at which time the Board will consider approving the minutes as presented or with modifications. Once approved by the Board, the official minutes shall be kept in a fireproof vault or in a fire-resistant, locked cabinet.

4220.1.2 Unless directed otherwise, no audio or video recording of regular and special meetings of the Board of Directors will be made. If the Board directs the Board Clerk to make a recording of a specific regular or special meeting, the recording shall be retained for a period of 30 days or until the minutes are approved from the date of the recorded meeting. During this period, members of the public may request access to the recording without charge. After this period, the recording will be destroyed in accordance with Policy Number 2145 Records Retention.

4220.1.3 Motions, resolutions, or ordinances shall be recorded in the minutes as having passed or failed. The motion makers, and individual votes will be recorded. A unanimous vote shall be recorded as a vote in favor by each member.

4220.1.4 All resolutions and ordinances adopted by the Board shall be numbered consecutively, starting new at the beginning of each year.

4220.1.5 In addition to other information that the Board may deem to be of importance, the following information (if relevant) shall be included in each meeting's minutes:

a) Date, place, and type of each meeting;

b) Directors present and absent by name;

c) Administrative staff present by name;

d) Call to order;

e) Time and name of late arriving Directors;

f) Time and name of early departing Directors;

g) Names of Directors absent during any agenda item upon which action was taken;

h) Summary record of staff reports;

i) Summary record of public comment regarding matters not on the agenda, including names of commentators;

j) Approval of the minutes or modified minutes of preceding meetings;

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k) Approval of financial reports;

l) Record by number (a sequential range is acceptable) of all warrants approved for payment;

m) Complete information as to each subject of the Board's deliberation;

n) Record of the vote of each Director on every action item for which the vote was not unanimous;

o) Resolutions and ordinances described as to their substantive content and sequential numbering;

p) Record of all contracts and agreements, and their amendment, approved by the Board;

q) Approval of the annual budget;

r) Approval of all polices, rules and/or regulations;

s) Approval of all dispositions of District assets;

t) Approval of all purchases of District assets; and,

u) Time of meeting's adjournment.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

December 14, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Mary Ellen Grigsby, Kent Collard, and John Ritz (Zoom/Call-in): Josh Brown
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Chris Cole, Dave Johnson, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Jessica Tye
Other Agency Staff: (Attended through Zoom) Erin Taylor
Guests: None

1.0 Call to Order: Meeting called to order at 5:32 PM, by Mike Rourke.

2.0 Swear in new Board Members Mary Ellen Grigsby and John Ritz

New Directors John Ritz and Mary Ellen Grigsby took their Oaths of Office.

3.0 Discuss and Approve Agenda

MSC –Collard/Grigsby to approve the Agenda.

Roll Call Vote: Rourke, Aye; Grigsby, Aye; Collard, Aye; Ritz, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for November 16, 2022 Regular Meeting

MSC -Collard/Rourke to approve Minutes from November 16, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Grigsby, Aye; Collard, Aye; Ritz, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Forest Health Program Presentation by Chris Cole

Chris Cole Program Manager of the Forest Health department gave a presentation about his department. He provided maps of all the projects his department had worked on throughout the year and described each project in detail.

6.0 Projects Report

Director Grigsby requested a copy of the Annual Operating Plan for the Weaverville Community Forest. She commented that Science on Tap is overcrowded at the brewery. Sheen said as it gets closer to summer they will be able to expand outside. It is best to show up early to make sure you get a good seat. Director Ritz suggested putting a map in the Journal at the end of the year so the community can see how much work is done. Sheen liked the idea and Grigsby suggested they could also submit Conservation Almanac articles to the Journal on a monthly basis.

7.0 NRCS Report

Erin Taylor reported Friday would be her last day on detail. On Monday Jason Linderman will be replacing her. His detail will last 120 days or until filled. The Joint Chief's Projects have not been announced. She is hoping for an announcement sometime in January. The MOU for office space and vehicle use is still in draft. Sheen will let Grigsby and Brown know when that is available.

8.0 Trinity Collaborative Report

Sheen reported that Erik Knap presented at the November meeting. He presented on the different types of fire and treatments. The next field tour is on Browns Phase I and III. If there is too much snow they will look at Big Ranch instead. The next meeting will be on January 20th. Pat Frost will no longer be the facilitator. Sheen is actively searching for a new one but has not had confirmation yet. He will post the video of Erik Knapp's presentation on YouTube and put it on the Collaborative web page.

9.0 Review and Adoption of Policy 4220 Minutes of Board Meetings

Sheen wanted to clean up the language and to clarify the roles of the clerk and secretary of the board.

MSC -Grigsby/Collard to Adopt changes to Policy 4220 Minutes of Board Meetings.

Roll Call Vote: Rourke, Aye; Grigsby, Aye; Collard, Aye; Ritz, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

10.0 Review and Take Adoption of Policy 4235 Types of Board Meetings

Sheen stated he wanted to clean up the language and clarify the roles of the Clerk and Secretary.

MSC – Brown/Harris to Approve the payment of $8186 for Regular Membership of the CSDA for the 2023 year.

Roll Call Vote: Rourke, Aye; Grigsby, Aye; Collard, Aye; Ritz, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Discuss and Take Action on the Election of Board Officers

MSC – Grigsby/Ritz for the election of Rourke as Board Chair; Collard as Vice Chair; and Brown as Secretary for the year 2023 until the next December Organizational Meeting.

Roll Call Vote: Rourke, Aye; Grigsby, Aye; Collard, Aye; Ritz, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

12.0 Discuss and Take Action on the District Financial and Personnel Committees

They proposed a Policy change/revision to only form these committees as needed. Sheen will revise the policy and bring it back to the next meeting for approval. There was no vote or election at this time.

13.0 Public Comment

There were no public comments.

14.0 Board Reports and Correspondence

Director Collard attended the CARCD Conference. It was great, he went with Annyssa and Miles. The CARCD is a 501(c)(3) they have a range of organizations that promote conservation and will help support funding. He represented the District at the Business Meeting.

Director Brown attended the RCD Christmas Party. It was a lot of fun.

15.0 District Manager's Report

Sheen said he is working on an MOU with the Watershed Center. It will define roles in land management. He will draft it and bring it to the board for review.

The 2nd Quarter Budget Revision will be presented at the January Meeting. He had a meeting with Jill Cox and Letty Garza from the County. He is still hopeful they will receive some of the ARPA funding.

The DOC has a request for proposals due in January. He will apply for funding through the capacity-building funding they are offering. Awards will be in March. This fits the timeline for the Strategic Plan Update that is planned.

16.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

17.0 Adjourn

Adjourned at 9:02 PM

Approved and adopted the day of January 18, 2023, I, the undersigned, hereby certify that the Minutes December 14, 2022 was duly adopted by the following vote of the Board of Directors.

_____

(Secretary Signature)

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

November 16, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

November 16, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for October 19, 2022 Regular Meeting

4.0 Financial Report

4.1 Discuss Updated September Monthly Financial Report
4.2 Discuss October Monthly Financial Report
4.3 Discuss/Approve List of Warrants for October, 2022

5.0 Roads Program Presentation by Cynthia Tarwater

6.0 Projects Report

7.0 NRCS Report

8.0 Trinity Collaborative Report

9.0 Discuss/Take Action on Resolution 22-15 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

10.0 Discuss/Take Action on 2023 CSDA Membership Dues

11.0 Review/Adoption on Policy 4220 Minutes of Board Meetings

12.0 Review/Adoption on Policy 4235 Types of Board Meetings

13.0 Public Comment

14.0 Board Reports/Correspondence

15.0 District Manager's Report

16.0 Closed Session: Government Code § 54957(b): District Manager's Report

17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

October 19, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, and Josh Brown
(Zoom/Call-in): Kent Collard
Board Members Absent: Heidi Carpenter-Harris
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, Denise Wesley, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) None
Other Agency Staff: (In Person) Erin Taylor
Guests: Mary Ellen Grigsby, John Ritz, Seder Kane (K&K Equipment)

1.0 Call to Order: Meeting called to order at 5:31 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Brown to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for September 21, 2022 Regular Meeting

MSC -Lowden/Brown to approve Minutes from September 21, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated August Monthly Financial Report

Caldwell stated the financials on page two show good news. They are already showing a profit. They have now invoiced $179,000.

4.2 Discuss September Monthly Financial Report

Caldwell said they are already $7,300 in the positive and YTD is $1200 in the black.

4.3 Discuss and Approve List of Warrants for September, 2022

MSC – Brown/Collard to approve the List of Warrants for September, 2022 in the amount of $445,661.22.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.4 Discuss and Approve 2022-2023 1st Quarter Budget Revision

Sheen stated the budget needed to be revised to reflect additional staff and accounts.

MSC – Lowden/Brown to approve the 2022-2023 1st Quarter Budget Revision in the amount of $5,773,393.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.5 Discuss and Approve Audit for Fiscal Year 2021-2022

Sheen reported the only finding of the audit was that he needs to sign off on the bank reconciliations. Caldwell stated they had done a deep dive and went $7,000 over the agreement.

MSC – Brown/Lowden to accept the audit for Fiscal Year 2021.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

5.0 GIS Presentation by Denise Wesley

Denise Wesley Program Manager of the GIS Department gave a detailed PowerPoint presentation and overview of the different agencies and departments she works with and the different types of projects she works on. Grigsby requested a list of links and the basemap library. Taylor requested the NRCS be provided with a full list of data with points, addresses, and ownership.

6.0 Projects Report

Sheen reported the Reveg crew has been camping out and helping on Tarwater's Roads projects in the Black Lassic. Sheen stated there is an RFP with the McConnell Foundation. It is a $10,000,000 contract with Cal OES and FEMA. TCRCD would do the contract administration. Not

implementation. Bethany Llewellyn formerly of GrizzlyCorps was hired to do the administrative work on the project. They were awarded the bid for that. The scope of work for Phase I is Environmental Compliance. For Phase II they will be hiring contractors to do the work.

7.0 NRCS Report

Erin Taylor said her Detail will end on December 16th. She is hoping someone will backfill but suspects there may be another interim because of the holidays. They are ramping up staff, they hired two shared employees that are split between the NRCS and TCRCD. Jessica Tye is the new Administrative Assistant and Jacob Johnson is the new Conservation Planner.

8.0 Trinity Collaborative Report

Sheen reported there was a field tour on Friday. They were looking at potential locations for projects downriver by Burnt Ranch. They looked at areas that included the Monument Fire, post-fire damage, storm damage, roadside fuels, timber sales, and the expansion of the Pilot Project to be implemented in some of the other areas. The next Rec and Full TCCG Meetings will be in November. They will need to find another facilitator for those meetings. Pat Frost is stepping down. The next meetings will be his last.

9.0 Discuss and Take Action on Resolution 22-13 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC -Lowden/Brown to Approve Resolution 22-13: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

10.0 Discuss and Take Action on Resolution 22-14 Approving the Application of Grant Funds from the State Coastal Conservancy for Fuels Reduction in Trinity County

MSC – Brown/Collard to Approve Resolution 22-14 to apply for grant funding from the State Coastal Conservancy for fuels reduction in Trinity County.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

11.0 Discuss and Take Action on 2023 NACD Dues

MSC – Lowden/Brown to Approve the payment of the 2023 NACD dues in the amount of $511 for the Silver package.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

12.0 Public Comment

There were no public comments.

13.0 Board Reports and Correspondence

Director Brown reported he attended the Wildland Fire Assessment Training that was hosted by Amelia Fleitz, Chris Cole, and Dave Johnson.

Director Rourke reported there is smoke in Hayfork from burning on the north side by Brady Road. Sheen said the Watershed Department was doing prescribed burning in Tule Creek. They were supposed to be on Jackass Ridge but it was too windy.

14.0 District Manager's Report

Sheen reported at the last manager's meeting they took a field trip to look at the old Rancheria building. Rent at the current location is going up from $2000/month to $2800. The Rancheria building would need some renovations, all the rooms currently have sinks. Erik Flickwir did some work in the building previously and it is already hard-wired for the server and phones. Erin Taylor suggested the possibility of co-locating which is common for RCDs and NRCS offices in other locations.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

15.0 Adjourn

Adjourned at 8:08 PM.

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 9/1/2022 Through 9/30/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	280,793.05	375,752.68	1,225,766.43
Contributions revenue	4200	0.00	0.00	3,000.00
Registration revenue	4350	0.00	0.00	200.00
Rental income - facilities	4400	300.00	300.00	900.00
Sales revenue - taxable	4500	1,633.00	1,633.00	1,633.00
Other revenue	4800	0.00	0.00	15.34
Vehicle & equipment use fee revenue	4900	11,271.27	11,271.27	27,647.86
Total Revenues		293,997.32	388,956.95	1,259,162.63
Salaries & benefits				
Salaries				
Salaries & wages	5000	149,510.34	149,510.34	435,428.66
Pay in lieu of health insurance	5020	1,196.40	1,196.40	4,381.36
Wireless phone stipend	5030	1,000.00	1,000.00	2,725.00
Total Salaries		151,706.74	151,706.74	442,535.02
Benefits				
Payroll tax expense	5100	13,259.03	13,259.03	38,405.93
Paid time off expense	5200	12,704.95	12,704.95	43,370.32
Covid sick leave expense	5205	2,438.40	2,438.40	5,283.64
Deferred compensation expense	5300	1,550.00	1,550.00	4,500.00
Health insurance expense	5400	21,253.44	21,253.44	59,501.76
Air medical expense	5450	0.00	0.00	150.00
Dental insurance expense	5500	1,953.92	1,953.92	5,960.72
Vision insurance expense	5550	297.60	297.60	883.50
Workers' compensation expense	5600	9,271.79	9,271.79	25,386.57
Total Benefits		62,729.13	62,729.13	183,442.44
Total Salaries & benefits		214,435.87	214,435.87	625,977.46
Travel expenses				
Conferences/training/professional development	5800	550.00	550.00	2,810.00
Meals expense	5820	0.00	0.00	1,607.75
Mileage expense	5860	6,518.78	6,518.78	17,106.44
Travel expense	5880	4,845.50	5,140.50	9,960.03
Total Travel expenses		11,914.28	12,209.28	31,484.22
Contract expenses				
Contract services - field	7150	81,570.50	81,570.50	302,407.13
Contract services - professional	7180	27,115.00	51,129.50	67,709.18
Total Contract expenses		108,685.50	132,700.00	370,116.31
Operating expenses				
Accounting & auditing fees	7000	0.00	0.00	2,385.00
Advertising	7030	2,503.49	2,503.49	6,181.69
Bank fees/services charges	7060	28.50	28.50	76.67
Board expense	7090	35.47	35.47	142.92
Capital Outlay	7100	0.00	0.00	44,763.00
Computer expense	7120	987.89	1,018.98	5,344.63
Computer software/licensing	7130	13.44	13.44	150.27
Dues/subscriptions/publications	7240	120.00	120.00	120.00
Equipment rent or usage expense	7270	21,955.00	21,955.00	74,934.27
Field equipment expense	7300	16,268.34	16,435.22	31,473.75
Field materials expense	7310	11,668.71	11,668.71	25,737.83

Field small tool expense	7320	0.00	0.00	184.44
Finance charges	7330	18.00	18.00	57.00
Insurance - liability, property, D&O	7390	0.00	0.00	43,973.06
Interest expense	7420	758.75	1,133.47	2,817.43
Internet service expense	7430	249.99	249.99	749.97
Janitorial expense	7450	527.50	527.50	2,207.74
Licenses/permits/taxes/fees	7510	0.00	0.00	381.84
Office supplies	7540	1,153.45	1,223.24	3,165.02
Other outside services	7570	150.00	277.00	1,412.00
Postage & shipping	7630	214.59	214.59	943.54
Printing & publishing	7660	1,012.62	1,012.62	11,090.97
Public education	7690	2,267.02	2,267.02	9,702.71
Rent expense	7720	3,950.00	3,950.00	9,000.00
Repairs & maintenance	7750	156.39	207.84	530.29
Telephone expense	7780	424.43	424.43	1,297.56
Utilities	7870	1,037.76	1,047.76	3,269.74
Vehicle fuel	7900	3,250.80	3,189.90	9,061.98
Vehicle maintenance & fees	7930	25.14	25.14	3,578.34
Vehicle rent or usage expense	7940	2,850.00	2,850.00	8,690.00
Total Operating expenses		71,627.28	72,397.31	303,423.66
Total direct expenditures		406,662.93	431,742.46	1,331,001.65
Total expenditures		406,662.93	431,742.46	1,331,001.65
Net income		(112,665.61)	(42,785.51)	(71,839.02)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2022

		Initial Balance Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	29,810.15	28,888.33
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		30,060.15	29,138.33
Accounts Receivable			
Accounts Receivable	1425	607,317.49	630,013.91
Employee receivable	1455	(400.00)	(400.00)
Total Accounts Receivable		606,917.49	629,613.91
Total Current Assets		636,977.64	658,752.24
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	198,665.28	198,665.28
Vehicles	1910	334,893.95	379,656.95
Accumulated depreciation	1990	(284,420.64)	(358,338.89)
Total Property & Equipment		249,138.59	219,983.34
Total Long-term Assets		249,138.59	219,983.34
Total Assets		886,116.23	878,735.58
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	382,359.18	410,203.72
Accrued payroll	2150	57,949.71	2,000.00
Federal W/H payable	2200	6,689.89	57,949.71
Social security payable	2210	9,570.40	6,689.89
SS Deposits Deferred-COVID-19	2211	21,012.53	9,570.40
Medicare payable	2220	2,238.20	21,012.53
State W/H payable	2230	2,337.37	2,238.20
SDI W/H payable	2240	849.03	2,337.37
State unemployment payable	2250	562.17	849.03
Deferred compensation deductions	2300	2,175.00	562.17
Health insurance premiums deductions	2310	36.05	2,175.00
Dental insurance premiums deductions	2320	127.55	(82.69)
Vision insurance premiums deductions	2325	20.85	66.50
Garnishments/levies deductions	2340	1,237.74	11.55
TCRCD scholarship fund P/R deduction	2350	1,722.80	1,282.24
Friends of TCRCD P/R deduction	2351	984.05	1,722.80
Young Family Ranch P/R deduction	2352	417.40	984.05
Accrued paid time off payable	2400	64,049.48	417.40
Accrued deferred compensation match	2450	800.00	64,049.48
Accrued health insurance payable	2460	(118.37)	800.00
Accrued dental insurance payable	2470	(118.07)	84.02
Accrued vision insurance payable	2475	(18.60)	4.03
Accrued workers' comp premiums payable	2480	(33,724.18)	(33,724.18)
Sales tax payable	2500	118.39	118.39
Total Accounts Payable		521,278.57	551,321.61
Deferred Revenue			

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2022

Deferred revenue - refundable advances	2700	425,652.31	135,029.48
Total Deferred Revenue		425,652.31	135,029.48
Total Short-term Liabilities		946,930.88	686,351.09
Long-term Liabilities			
Notes Payable			
Note payable - TCB Line of credit	2600	100,000.00	100,000.00
Note - Ford Credit 6283	2610	1.97	1.97
Note - Ford Credit 8746	2611	0.00	44,253.38
Note - Ally Auto 6167	2620	10,145.20	10,145.20
Note - Ally Auto 4916	2621	16,611.38	16,611.38
Note - Ally Auto 0890	2622	22,431.54	22,431.54
Total Notes Payable		149,190.09	193,443.47
Total Long-term Liabilities		149,190.09	193,443.47
Total Liabilities		1,096,120.97	879,794.56
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(459,824.23)	(459,566.80)
Net assets - unrestricted	3100	310,363.50	310,363.50
Investments in capital assets	3200	249,138.59	219,983.34
Total Beginning net assets		99,677.86	70,780.04
Current YTD net income			
		(309,682.60)	(71,839.02)
Total Current YTD net income		(309,682.60)	(71,839.02)
Total Net Assets		(210,004.74)	(1,058.98)
Total Liabilities and Net Assets		886,116.23	878,735.58

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2022 Through 10/31/2022

		Initial Report	Initial Year Actual
Revenues			
Grant & contract revenue	4000	305,101.81	1,530,868.24
Contributions revenue	4200	0.00	3,000.00
Registration revenue	4350	0.00	200.00
Rental income - facilities	4400	300.00	1,200.00
Sales revenue - taxable	4500	407.33	2,040.33
Other revenue	4800	105.00	120.34
Vehicle & equipment use fee revenue	4900	16,970.68	44,618.54
Total Revenues		322,884.82	1,582,047.45
Salaries & benefits			
Salaries			
Salaries & wages	5000	150,596.58	586,025.24
Pay in lieu of health insurance	5020	1,196.40	5,577.76
Wireless phone stipend	5030	1,075.00	3,800.00
Total Salaries		152,867.98	595,403.00
Benefits			
Payroll tax expense	5100	13,679.07	52,085.00
Paid time off expense	5200	12,608.71	55,979.03
Covid sick leave expense	5205	2,698.00	7,981.64
Deferred compensation expense	5300	1,600.00	6,100.00
Health insurance expense	5400	21,351.33	80,853.09
Air medical expense	5450	0.00	150.00
Dental insurance expense	5500	1,953.92	7,914.64
Vision insurance expense	5550	297.60	1,181.10
Workers' compensation expense	5600	6,440.67	31,827.24
Total Benefits		60,629.30	244,071.74
Total Salaries & benefits		213,497.28	839,474.74
Travel expenses			
Conferences/training/professional development	5800	452.40	3,262.40
Meals expense	5820	0.00	1,607.75
Mileage expense	5860	7,135.68	24,242.12
Travel expense	5880	5,777.34	15,737.37
Total Travel expenses		13,365.42	44,849.64
Contract expenses			
Contract services - field	7150	167,289.56	469,696.69
Contract services - professional	7180	1,284.38	68,993.56
Total Contract expenses		168,573.94	538,690.25
Operating expenses			
Accounting & auditing fees	7000	7,100.00	9,485.00
Advertising	7030	1,908.90	8,090.59
Bank fees/services charges	7060	108.25	184.92
Board expense	7090	26.74	169.66
Capital outlay	7100	35,940.62	80,703.62
Computer expense	7120	91.34	5,435.97
Computer software/licensing	7130	736.80	887.07

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2022 Through 10/31/2022

Dues/subscriptions/publications	7240	0.00	120.00
Equipment rent or usage expense	7270	21,520.00	96,454.27
Field equipment expense	7300	1,038.21	32,511.96
Field materials expense	7310	10,195.17	35,933.00
Field small tool expense	7320	32.86	217.30
Finance charges	7330	24.17	81.17
Insurance - liability, property, D&O	7390	2,177.67	46,150.73
Interest expense	7420	1,783.88	4,601.31
Internet service expense	7430	249.99	999.96
Janitorial expense	7450	704.40	2,912.14
Licenses/permits/taxes/fees	7510	0.00	381.84
Office supplies	7540	173.19	3,338.21
Other outside services	7570	179.00	1,591.00
Postage & shipping	7630	75.84	1,019.38
Printing & publishing	7660	0.00	11,090.97
Public education	7690	103.18	9,805.89
Rent expense	7720	3,660.00	12,660.00
Repairs & maintenance	7750	42.35	572.64
Telephone expense	7780	407.59	1,705.15
Utilities	7870	1,062.06	4,331.80
Vehicle fuel	7900	2,415.23	11,477.21
Vehicle maintenance & fees	7930	204.42	3,782.76
Vehicle rent or usage expense	7940	650.00	9,340.00
Total Operating expenses		92,611.86	396,035.52
Total direct expenditures		488,048.50	1,819,050.15
Total expenditures		488,048.50	1,819,050.15
Net income		(165,163.68)	(237,002.70)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2022

		Initial Balance Report
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	(15,276.19)
Petty cash	1050	250.00
Total Cash & Cash Equivalents		(15,026.19)
Accounts Receivable		
Accounts Receivable	1425	753,369.91
Employee receivable	1455	(410.00)
Total Accounts Receivable		752,959.91
Total Current Assets		737,933.72
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	415,597.57
Accumulated depreciation	1990	(358,338.89)
Total Property & Equipment		255,923.96
Total Long-term Assets		255,923.96
Total Assets		993,857.68
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	531,478.30
Accrued allowance for audit	2100	9,100.00
Accrued payroll	2150	64,807.88
Federal W/H payable	2200	7,297.14
Social security payable	2210	10,659.52
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	2,493.06
State W/H payable	2230	2,635.70
SDI W/H payable	2240	945.59
State unemployment payable	2250	591.43
Deferred compensation deductions	2300	4,350.00
Health insurance premiums deductions	2310	(78.44)
Dental insurance premiums deductions	2320	66.42
Vision insurance premiums deductions	2325	7.45
Garnishments/levies deductions	2340	2,456.23
TCRCD scholarship fund P/R deduction	2350	1,824.48
Friends of TCRCD P/R deduction	2351	1,025.73
Young Family Ranch P/R deduction	2352	434.04
Accrued paid time off payable	2400	66,482.75
Accrued deferred compensation match	2450	1,600.00
Accrued health insurance payable	2460	353.49
Accrued dental insurance payable	2470	4.35
Accrued workers' comp premiums payable	2480	(27,283.51)
Sales tax payable	2500	147.92
Total Accounts Payable		702,412.06
Deferred Revenue		

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2022

Deferred revenue - refundable advances	2700	126,690.01
Total Deferred Revenue		126,690.01
Total Short-term Liabilities		829,102.07
Long-term Liabilities		
Notes Payable		
Note payable - TCB Line of credit	2600	174,726.62
Note - Ford Credit 6283	2610	1.97
Note - Ford Credit 8746	2611	43,616.01
Note - Ford Credit 7811	2612	30,940.62
Note - Ally Auto 6167	2620	9,484.57
Note - Ally Auto 4916	2621	16,036.73
Note - Ally Auto 0890	2622	21,656.76
Total Notes Payable		296,463.28
Total Long-term Liabilities		296,463.28
Total Liabilities		1,125,565.35
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(459,566.80)
Net assets - unrestricted	3100	310,363.50
Investments in capital assets	3200	255,923.96
Total Beginning net assets		106,720.66
Current YTD net income		
		(238,428.33)
Total Current YTD net income		(238,428.33)
Total Net Assets		(131,707.67)
Total Liabilities and Net Assets		993,857.68

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 10/1/2022 Through 10/31/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1525	10/5/2022	Ann M. Barbeau	2,212.24	Employee: 107; Pay Date: 10/5/2022
1526	10/5/2022	Stuart Gregory Beylik	505.35	Employee: 119; Pay Date: 10/5/2022
1527	10/5/2022	Joan Elizabeth Caldwell	2,601.82	Employee: 094; Pay Date: 10/5/2022
1528	10/5/2022	Garett F. Chapman	1,726.55	Employee: 078; Pay Date: 10/5/2022
1529	10/5/2022	Chris H. Cole	2,176.34	Employee: 098; Pay Date: 10/5/2022
1530	10/5/2022	Michael J. Dunlap	1,704.14	Employee: 009; Pay Date: 10/5/2022
1531	10/5/2022	Jeffrey M. Eads	1,437.13	Employee: 080; Pay Date: 10/5/2022
1532	10/5/2022	Amelia M. Fleitz	1,680.11	Employee: 086; Pay Date: 10/5/2022
1533	10/5/2022	Erik M. Flickwir	1,973.56	Employee: 008; Pay Date: 10/5/2022
1534	10/5/2022	Annyssa Marie Interrante	1,829.86	Employee: 133; Pay Date: 10/5/2022
1535	10/5/2022	Jeffery Francis Heinig	925.69	Employee: 131; Pay Date: 10/5/2022
1536	10/5/2022	Katherine J. Howard	2,018.74	Employee: 070; Pay Date: 10/5/2022
1537	10/5/2022	Larry Cortez Jimenez Jr	1,135.20	Employee: 129; Pay Date: 10/5/2022
1538	10/5/2022	David W. Johnson II	1,853.25	Employee: 059; Pay Date: 10/5/2022
1539	10/5/2022	Bethany R. Llewellyn	1,503.69	Employee: 132; Pay Date: 10/5/2022
1540	10/5/2022	James M. Marzolla	1,319.43	Employee: 079; Pay Date: 10/5/2022
1541	10/5/2022	Jeff J. McGrew	2,024.66	Employee: 024; Pay Date: 10/5/2022
1542	10/5/2022	Duncan Lloyd McIntosh	790.09	Employee: 134; Pay Date: 10/5/2022
1543	10/5/2022	Maryann K. Perdue	1,416.27	Employee: 100; Pay Date: 10/5/2022
1544	10/5/2022	Arvel Jett Reeves	1,476.53	Employee: 118; Pay Date: 10/5/2022
1545	10/5/2022	Carolyn Christine Rourke	1,116.71	Employee: 115; Pay Date: 10/5/2022
1546	10/5/2022	Joshua A. Scott	1,470.35	Employee: 104; Pay Date: 10/5/2022
1547	10/5/2022	Kelly D. Sheen	3,222.90	Employee: 005; Pay Date: 10/5/2022
1548	10/5/2022	Cynthia L. Tarwater	3,607.77	Employee: 002; Pay Date: 10/5/2022
1549	10/5/2022	Jessica Elizabeth Tye	964.08	Employee: 135; Pay Date: 10/5/2022
1550	10/5/2022	Marla D. Walters	2,263.71	Employee: 108; Pay Date: 10/5/2022
1551	10/5/2022	Daniel C. Wells	1,737.69	Employee: 081; Pay Date: 10/5/2022
1552	10/5/2022	Denise W. Wesley	2,476.26	Employee: 096; Pay Date: 10/5/2022
1553	10/5/2022	Maya Williams	1,510.22	Employee: 106; Pay Date: 10/5/2022
1554	10/5/2022	Kirk Anthony Wolfinbarger	1,418.24	Employee: 112; Pay Date: 10/5/2022
1555	10/5/2022	Rebekah R. Wolfinbarger	1,898.90	Employee: 103; Pay Date: 10/5/2022
1556	10/5/2022	Roman Terence Woods-Ponce II	1,343.77	Employee: 122; Pay Date: 10/5/2022
1557	10/20/2022	Ann M. Barbeau	1,671.60	Employee: 107; Pay Date: 10/20/2022
1558	10/20/2022	Joan Elizabeth Caldwell	2,601.83	Employee: 094; Pay Date: 10/20/2022
1559	10/20/2022	Garett F. Chapman	1,726.56	Employee: 078; Pay Date: 10/20/2022
1560	10/20/2022	Chris H. Cole	2,176.34	Employee: 098; Pay Date: 10/20/2022
1561	10/20/2022	Michael J. Dunlap	1,704.16	Employee: 009; Pay Date: 10/20/2022
1562	10/20/2022	Jeffrey M. Eads	1,647.65	Employee: 080; Pay Date: 10/20/2022
1563	10/20/2022	Amelia M. Fleitz	1,959.76	Employee: 086; Pay Date: 10/20/2022
1564	10/20/2022	Erik M. Flickwir	1,842.13	Employee: 008; Pay Date: 10/20/2022
1565	10/20/2022	Jeffery Francis Heinig	1,064.92	Employee: 131; Pay Date: 10/20/2022
1566	10/20/2022	Katherine J. Howard	2,018.75	Employee: 070; Pay Date: 10/20/2022
1567	10/20/2022	Annyssa Marie Interrante	1,733.13	Employee: 133; Pay Date: 10/20/2022
1568	10/20/2022	Larry Cortez Jimenez Jr	1,380.98	Employee: 129; Pay Date: 10/20/2022
1569	10/20/2022	David W. Johnson II	1,853.24	Employee: 059; Pay Date: 10/20/2022
1570	10/20/2022	Joshua D. Lee	1,322.43	Employee: 136; Pay Date: 10/20/2022
1571	10/20/2022	Bethany R. Llewellyn	1,503.68	Employee: 132; Pay Date: 10/20/2022
1572	10/20/2022	James M. Marzolla	1,012.49	Employee: 079; Pay Date: 10/20/2022
1573	10/20/2022	Jeff J. McGrew	2,024.65	Employee: 024; Pay Date: 10/20/2022
1574	10/20/2022	Duncan Lloyd McIntosh	1,174.80	Employee: 134; Pay Date: 10/20/2022
1575	10/20/2022	Maryann K. Perdue	1,703.96	Employee: 100; Pay Date: 10/20/2022
1576	10/20/2022	Arvel Jett Reeves	1,833.14	Employee: 118; Pay Date: 10/20/2022
1577	10/20/2022	Carolyn Christine Rourke	1,325.86	Employee: 115; Pay Date: 10/20/2022
1578	10/20/2022	Joshua A. Scott	1,416.96	Employee: 104; Pay Date: 10/20/2022
1579	10/20/2022	Kelly D. Sheen	2,995.54	Employee: 005; Pay Date: 10/20/2022

1580	10/20/2022	Cynthia L. Tarwater	3,315.87	Employee: 002; Pay Date: 10/20/2022
1581	10/20/2022	Jessica Elizabeth Tye	1,452.64	Employee: 135; Pay Date: 10/20/2022
1582	10/20/2022	Marla D. Walters	2,079.69	Employee: 108; Pay Date: 10/20/2022
1583	10/20/2022	Daniel C. Wells	1,728.55	Employee: 081; Pay Date: 10/20/2022
1584	10/20/2022	Denise W. Wesley	2,304.62	Employee: 096; Pay Date: 10/20/2022
1585	10/20/2022	Maya Williams	1,406.35	Employee: 106; Pay Date: 10/20/2022
1586	10/20/2022	Kirk Anthony Wolfinbarger	1,418.25	Employee: 112; Pay Date: 10/20/2022
1587	10/20/2022	Rebekah R. Wolfinbarger	1,737.64	Employee: 103; Pay Date: 10/20/2022
1588	10/20/2022	Roman Terence Woods-Ponce II	1,045.10	Employee: 122; Pay Date: 10/20/2022
27824	10/5/2022	Jesse A. Barone	824.25	Employee: 128; Pay Date: 10/5/2022
27825	10/5/2022	John Robert Dickerson III	600.37	Employee: 127; Pay Date: 10/5/2022
27826	10/5/2022	Jeremiah D. Weiss	1,183.84	Employee: 123; Pay Date: 10/5/2022
27827	10/6/2022	Court-Ordered Debt Collections	186.85	Daniel Wells Acct #JK-328-5398 CD-9212-59726
27828	10/6/2022	AAmigo Irrigation Supply	101.71	Drip fittings
27829		Void	0.00	Void
27830	10/6/2022	Jack A Branham	1,000.00	Rent 10-01-22 to 10-31-22 - Ruth Crew
27831	10/6/2022	Dave's Small Engine Repair	2,284.05	(4) Stihl Powerheads (2) Kimbi trimmer attach (1) blower attach
27832	10/6/2022	Shannon Davis	452.50	TCRCD cleaning Sept 2022
	10/6/2022	Shannon Davis	75.00	YFR cleaning Sept 2022
27833	10/6/2022	John Dickerson	154.43	Boot stipend
	10/6/2022	John Dickerson	192.50	Per diem 446-1803400
27834	10/6/2022	Amelia Fleitz	7.50	Mileage Reim
27835	10/6/2022	Patrick M Frost	495.00	Contract services July 2022
	10/6/2022	Patrick M Frost	1,912.50	Contract services thru June 2022
27836	10/6/2022	Mountain Community Healthcare	75.00	EE Physical-Llewellyn
	10/6/2022	Mountain Community Healthcare	75.00	EE Physical-Wicker
27837	10/6/2022	NORCAL Presort & Printing	1,012.62	Summer 2022 Newsletter
27838	10/6/2022	Northwest California RC&D Council	600.00	Oct 2022 Rent
27839	10/6/2022	John Ritz	300.00	2022 Trinity River Salmon Festival-Sound system
27840	10/6/2022	Rush Creek Designs	1,689.19	T-shirts for 2022 Salmon Festival
27841	10/6/2022	SHN Consulting Engineers & Geol	7,944.38	Contract services June and July 2022
27842	10/6/2022	Trinity Journal, The	47.60	Admin Assistant Ad
	10/6/2022	Trinity Journal, The	60.17	Informal Bid Ad-Lake Forest/Long Canyon Fuels Red
	10/6/2022	Trinity Journal, The	62.92	Informal Bid Ad-Reading & Ind Creek Fuels Red
	10/6/2022	Trinity Journal, The	67.70	PT Ed & Outreach Coord Ad
27843	10/6/2022	Trinity (LAFCO)	381.95	FY 2022/23 Lafco billing
27844	10/6/2022	Trinity Lumber	169.65	(8) 4x4x8 pressure treated
	10/6/2022	Trinity Lumber	29.93	Concrete and pallet returns
	10/6/2022	Trinity Lumber	11.25	Drive socket
	10/6/2022	Trinity Lumber	264.30	PVC, fittings, tape, cement
27845	10/6/2022	Trinity PUD	495.25	08-10-22 to 09-10-22
	10/6/2022	Trinity PUD	89.77	08-10-22 to 09-10-22 YFR
27846	10/6/2022	Two Rivers Tribune	860.00	Volume 28, issue 32-35 Know Your Zone
27847	10/6/2022	Reinalt-Thomas Corp.	599.90	Tires for Iron Bull dump trailer
27848	10/13/2022	Baugh Construction	12,345.00	Contract services 08-15-22 to 08-31-22
	10/13/2022	Baugh Construction	2,869.00	Roller and excavator rental
27849	10/13/2022	Herrett Excavating	11,566.00	Contract services 08-16-22 to 08-31-22
27850	10/13/2022	Janc Construction Company, Inc.	13,650.00	Contract services 08-22-22 to 08-31-22
	10/13/2022	Janc Construction Company, Inc.	8,482.50	Contract services-Excavator-08-15-22 to 08-18-22
	10/13/2022	Janc Construction Company, Inc.	5,600.00	Water truck rental 08-22-22 to 09-15-22
27851/27852	10/13/2022	Ruth Store	130.00	Equip fuel
	10/13/2022	Ruth Store	12.94	Foil and ice
	10/13/2022	Ruth Store	605.82	Fuel truck #0381
	10/13/2022	Ruth Store	61.33	Fuel truck #0381 and supplies
	10/13/2022	Ruth Store	238.82	Fuel truck #4282

	10/13/2022	Ruth Store	141.62	Fuel truck #4689
	10/13/2022	Ruth Store	139.93	Fuel truck #4690
	10/13/2022	Ruth Store	17.24	Ice
	10/13/2022	Ruth Store	138.90	Propane
27853	10/13/2022	Trinity Cong United Church of Christ	50.00	Rental Fee
27854	10/13/2022	Weaverville Fire Protection District	200.00	2 days hall rental
27855	10/13/2022	Douglas City VFD	100.00	Hall Rental
27856	10/13/2022	Herrett Excavating	3,113.00	Contract services 08-16-22 to 08-31-22
27857	10/13/2022	Corning Ford	5,000.00	Down Payment for 2022 Ford Ranger #7811
27858	10/20/2022	Jesse A. Barone	805.58	Employee: 128; Pay Date: 10/20/2022
27859	10/20/2022	John Robert Dickerson III	670.28	Employee: 127; Pay Date: 10/20/2022
27860	10/20/2022	Jeremiah D. Weiss	1,161.44	Employee: 123; Pay Date: 10/20/2022
27861	10/20/2022	Court-Ordered Debt Collections	112.52	Daniel Wlls Acct #JK-328-5398 CD-9212-59726
27862	10/20/2022	Bayley Lumber & Hardware Inc	115.29	(5) 4x4x8
	10/20/2022	Bayley Lumber & Hardware Inc	237.96	Blktop patch/snips/paracord
	10/20/2022	Bayley Lumber & Hardware Inc	196.83	Post/perf pipe/cable ties/sealer/pvc cement/roller
27863	10/20/2022	Dave's Small Engine Repair	48.10	(15) Flagging tape
	10/20/2022	Dave's Small Engine Repair	345.89	(2)Kombi attach/trimmer line/(2)Stihl blades
	10/20/2022	Dave's Small Engine Repair	140.44	Battery
27864	10/20/2022	John Dickerson	192.50	Per diem 446-1803400
27865	10/20/2022	Jeff Eads	192.50	Per diem 446-1803400
27866	10/20/2022	Frontier Fuel & Propane	443.16	Fuel truck #4282
27867/27868	10/20/2022	Plotzke Ace Hardware	47.08	(15) keys
	10/20/2022	Plotzke Ace Hardware	96.50	(2) Flex handles
	10/20/2022	Plotzke Ace Hardware	4.27	(2) keys
	10/20/2022	Plotzke Ace Hardware	11.34	(2) keys, sprinkler
	10/20/2022	Plotzke Ace Hardware	64.31	(4) Lube spray
	10/20/2022	Plotzke Ace Hardware	27.71	(8) Flagging tape
	10/20/2022	Plotzke Ace Hardware	115.75	Ballast, bulbs, surge protector new Watershed office
	10/20/2022	Plotzke Ace Hardware	20.84	Elec tape, cable ties, fasteners-Watershed office
	10/20/2022	Plotzke Ace Hardware	33.63	Fasteners
	10/20/2022	Plotzke Ace Hardware	38.10	Fasteners for pop up tents
	10/20/2022	Plotzke Ace Hardware	23.96	Fittings
	10/20/2022	Plotzke Ace Hardware	99.27	Gas can, WD 40, Posthole digger, Foam roller
	10/20/2022	Plotzke Ace Hardware	21.44	Hydrahyde gloves
	10/20/2022	Plotzke Ace Hardware	(10.29)	Return screwdriver
	10/20/2022	Plotzke Ace Hardware	10.29	Screwdriver
	10/20/2022	Plotzke Ace Hardware	128.68	Shelving unit-Watershed office
	10/20/2022	Plotzke Ace Hardware	24.76	Socket and fasteners
	10/20/2022	Plotzke Ace Hardware	32.15	Surge protector, power strip new Watershed office
	10/20/2022	Plotzke Ace Hardware	15.22	Trash bags
27869	10/20/2022	Velocity Communications, Inc.	114.99	Internet 10-01-22 to 11-01-22
27870	10/20/2022	Weaverville Auto Parts	34.31	Air filter
	10/20/2022	Weaverville Auto Parts	318.21	Filters/oil for chippers
	10/20/2022	Weaverville Auto Parts	0.51	Late fee
	10/20/2022	Weaverville Auto Parts	75.06	Transfer pump
27871	10/20/2022	Weaverville Sanitary District	28.00	YFR Sewer 09-01-22 to 09-30-22
27872	10/20/2022	Daniel Wells	192.50	Per diem 446-1803400
27873	10/27/2022	Alisha Main	76.67	2022 SDC Refund
27874	10/27/2022	Jeff Eads	385.00	Per diem 446-1803400
27875	10/27/2022	Joshua Lee	385.00	Per diem 446-1803400
27876	10/27/2022	Joey Moore	192.50	Per diem 446-1803400
27877	10/27/2022	Kirk Wolfinbarger	192.50	Per diem 446-1803400
27878		Void	0.00	Void
27879	10/4/2022	Rebekah Wolfinbarger-Cash	12.00	Campground Fee-Interrante
	10/4/2022	Rebekah Wolfinbarger-Cash	3.84	USPS-mail SDRMA D, V enrollments
	10/19/2022	Rebekah Wolfinbarger-Cash	26.74	Holiday Market-Board meeting snacks

	10/20/2022	Rebekah Wolfinbarger-Cash	10.00	Truck wash #4689
	10/20/2022	Rebekah Wolfinbarger-Cash	8.00	Truck wash #4690
	10/20/2022	Rebekah Wolfinbarger-Cash	8.00	Truck wash #8746
	10/21/2022	Rebekah Wolfinbarger-Cash	25.73	Costco-Canned air
	10/21/2022	Rebekah Wolfinbarger-Cash	12.86	Costco-trash bags
	10/31/2022	Rebekah Wolfinbarger-Cash	60.00	CVS-Candy
856494	10/3/2022	Trinity Journal, The	365.85	Pay Trinity Journal
921276	10/3/2022	Trinity Journal, The	731.70	Pay Trinity Journal
ACH-00653817	10/6/2022	Jeff McGrew	385.00	Pay Per Diem-McGrew
ACH-00653817 #2	10/6/2022	Kirk Wolfinbarger	385.00	Pay Per Diem-Wolfinbarger
ACH-00653817 #3	10/6/2022	Daniel Wells	385.00	Pay Per Diem-Wells
ACH-00653817 #4	10/6/2022	James Marzolla	385.00	Pay Per Diem-Marzolla
ACH-00653817 #5	10/6/2022	Roman Woods	385.00	Pay Per Diem-Woods
ACH-00653817 #6	10/6/2022	Jeff Eads	192.50	Pay Per Diem-Eads
ACH-00653817 #7	10/6/2022	Dave Johnson	82.50	Pay Per Diem-Johnson
ACH-00653817 #8	10/6/2022	Maryann Perdue	206.50	Pay Per Diem-Perdue
ACH-00653817 #9	10/6/2022	Arvel Reeves	206.50	Pay Per Diem-Reeves
10-09-22 Ally	10/9/2022	Ally	80.55	Interest
	10/9/2022	Ally	574.65	Oct 2022 Prin Pmt #4916
ATR-00655693	10/11/2022	Tri Counties Bank	726.62	Interest
	10/11/2022	Tri Counties Bank	273.38	Principal
84453011	10/12/2022	EFTPS	18,498.49	Federal tax deposit
1-124-532-064	10/12/2022	EDD	3,748.57	State tax deposit
895635K	10/12/2022	IPower, Inc.	83.88	Security/Collaborative-1 year
	10/12/2022	IPower, Inc.	83.88	Security/FOTCRCD-1 year
	10/12/2022	IPower, Inc.	83.88	Security/TCRCD-1 year
	10/12/2022	IPower, Inc.	401.76	Web hosting/TCRCD-2 years
10-12-22 Ally	10/12/2022	Ally	110.44	Interest
	10/12/2022	Ally	774.78	Oct 2022 Prin Pmt #0890
272820845	10/13/2022	Office Depot	72.75	Copy paper/storage boxes
	10/13/2022	Office Depot	81.54	Paper towels
469469051	10/14/2022	IPower, Inc.	14.99	TRRP hosting protection
469469061	10/14/2022	IPower, Inc.	14.99	TCRCD hosting protection
10-14-22 DD Fee	10/14/2022	Tri Counties Bank	33.25	Direct Deposit Fee-TCB
ACH-00661445	10/15/2022	Tarwater, Cynthia	1,460.50	Pay Per Diem
ACH-00661445 #2	10/15/2022	Carolyn Rourke	295.00	Pay Per Diem
ACH-00661445 #3	10/15/2022	Maryann Perdue	206.50	Pay Per Diem
ACH-00661445 #4	10/15/2022	Arvel Reeves	206.50	Pay Per Diem
856-071457	10/15/2022	Baymont	302.40	3 nights hotel for training-Interrante
8648534	10/16/2022	1&1 Ionos, Inc.	13.44	TRRP hosting
10-16-22 Ally	10/16/2022	Ally	49.95	Interest
	10/16/2022	Ally	660.63	Oct 2022 Prin Pmt #6167
41567141	10/18/2022	Expert Pay	204.50	Garnishment for Barone 09-30-22 PR
41567142	10/18/2022	Expert Pay	600.37	Garnishment for Dickerson 09-30-22 PR
41567144	10/18/2022	Expert Pay	178.00	Garnishment for Marzolla 09-30-22 PR
ACH-00666583	10/20/2022	Kirk Wolfinbarger	192.50	Pay Per Diem
ACH-00666583 #2	10/20/2022	James Marzolla	192.50	Pay Per Diem
ACH-00666583 #3	10/20/2022	Joshua Lee	192.50	Pay Per Diem
ACH-00666583 #4	10/20/2022	Josh Scott	192.50	Pay Per Diem
04009300	10/20/2022	Cal-Line Equipment Inc	94.38	Freight for chipper knives
470710216	10/20/2022	IPower, Inc.	19.99	Domain renewal
470886711	10/21/2022	IPower, Inc.	19.99	FOTCRCD domain renewal
067	10/21/2022	United States Postal Service	72.00	Postage
302799	10/21/2022	Holiday Market	193.18	Lunch supplies for Trinity River Clean Up
52313	10/24/2022	Ebay	74.71	Magenta toner for Xerox
1666601361	10/24/2022	Constant Contact	70.00	Advertising
10-25-22 Ford Credit	10/25/2022	Ford Credit	246.97	Interest

	10/25/2022	Ford Credit	637.37	Oct 2022 Prin Pmt #8746
55850523	10/26/2022	Empower Retirement	2,975.00	Deferred Comp 09-30-22 PR
0-436-154-592	10/26/2022	EDD	3,660.81	State tax deposit
42310763	10/26/2022	EFTPS	18,308.27	Federal tax deposit
ACH-00672645	10/27/2022	Josh Scott	385.00	Pay Josh Scott per diem 446-1803400
181-483-715-18	10/27/2022	Priceline	150.51	Hotel for NRCS meeting in Davis-J Johnson
223040557573	10/31/2022	Blue Shield of California	24,200.89	Pay Blue Shield
p224T529K3	10/31/2022	Frontier Communications	407.59	Pay Frontier Communications
Report Total			293,757.02	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 6.0

PROJECTS REPORT

November 16, 2022

6.1 Grass Valley Creek

- One spotted owl survey occurred finishing surveys under this opportunity. The final Report has been submitted to the Bureau of Land Management outlining findings.

6.2 Weaverville Community Forest – Amelia Fleitz/Chris Cole

- SHN sent their final report for the botanical surveys for BLM's Weaverville Community Protection Project.
- Kelly met with the WCF Steering Committee to synthesize comments from the WCF Steering Committee on the BLM's proposed Oregon Mountain Harvest Plan. The District hosted a meeting between the WCF Steering Committee and the BLM to discuss the scoping for the Oregon Mountain Harvest. It was determined that the BLM staff need to go out on a field trip with the WCF Steering Committee and USFS Staff to see the Browns Phase I and III project sites. Amelia is working to coordinate the meeting, but the USFS and BLM agency schedules are at odds currently.
- We are still waiting on our RAC WCF Stewardship funding, but the Grizzly Corp Members are excited about working with the WCF Steering Committee and with the WCF Partners. The Grizzly Corps Members have participated in the September Trinity Trail Alliance Meeting and will be working with TTA moving forward. Miles and Charlie both presented at the Weaverville Community Forest Steering Committee Meeting and Public Meeting in October on their ideas for implementing the education and outreach components of the WCF Strategic Plan and it was well received. We hope to have this funding in hand by December to complete our planned projects including decorating ornaments from pine cones and wood "cookies" collected from materials in the WCF, wreath making, and lighting of WCF Trees around town. We plan to use ornaments from the ornament decorating event to decorate 3-5 trees to be placed outside in front of the USFS Weaverville Office, Highland Arts Meadow, and TCRCD Offices, and inside the WRTC Weaverville Office. Each tree will be accompanied by an information sign discussing the WCF History, touch on a few active projects, and promote how individuals can get special use permits to harvest materials from the WCF for local products or how to get their own Christmas Tree permit.

6.3 Watershed Coordination – Amelia Fleitz

- General Update: Our new staff members are settling in nicely in the new office space, Education Coordinator Duncan McIntosh, Conservation Planner Jacob Johnson, and Grizzly Corps Fellows Miles Raymond and Charlie Curtin share the new office. We are looking for a new printer for the front office to replace the printer/copier in the front office that is no longer scanning, and then to move the currently broken copier into the "new office" for flyer production. Maya will be transitioning out to a new position with the Mid-Klamath Watershed Council over the next few months and Duncan will be moving into the Education Coordinator

Position. We have started working on the visa process to bring Daniel Rooplal to the US as an additional conservation planner. We are planning to send Annyssa to the CARCD Annual Conference. The new Ford Ranger has arrived!!!! And we are getting a good amount of use on it already, looking forward to seeing it fully utilized in the next field season, we will be sure to keep it as busy as possible through the winter months.

- Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300): DOC: Annyssa has done a deep dive to update and finalize the work that Nicole completed during her time here. Annyssa is working to develop additional beaver dam analog projects throughout the Trinity River Basin and proposing to Caltrans a way to use it for mitigation actions moving forward. Annyssa is working with Cindy to update and refine some of the metrics that Nicole was using. DOC proposed to extend the project into 2025 and thus we have requested an additional $305,000 to fund Annyssa at ¼ time for this project throughout that time frame, fund collaboration meetings with the two other districts completing similar plans for Oroville and Shasta, and begin the CEQA planning for priority projects identified in the plan. Kelly and Annyssa toured with the Watershed Research and Training Center, during their first brainstorming trip to being project development for the Cal-Michigan Lands. Annyssa and Maya collected the flow monitors and temperature probes from the Upper Trinity and Annyssa is moving into data analysis and quality control.
- NACD Technical Assistance Funding: Jessica Tye and Jacob Johnson continue their onboarding with the NRCS moving through the hoops and getting access to the NRCS databases as they complete their training modules and are certified through their background checks. Kelly and Amelia met with District Conservationist Erin Taylor, Conservation Planner Tiffany Perez, RPF Kenneth Baldwin, and contractor Carrie Nicolls to review and discuss the roles of Kenneth and Carrie on the 2021 and 2022 NACD Funding. As we had many months without a conservation planner, we were able to reallocate $5,000 out of salaries and wages to contractors to provide funds for Kenneth and Carrie to support Tiffany and Jacob over the next month and a half. We have also executed a contract with Kenneth and Carrie to begin January 1st for $30,000 for their support in the forestry plan and project development in 2023. We anticipate having the FY21 funds fully expended by December 31 and then will roll right into the FY22 funding. We hope to have Daniel join the Conservation Planning Team in January 2023.
- Travis Ranch Riparian Element – Annyssa has been working with Shayne to understand the goals and objectives for the Ranch and completing the initial research for the Riparian Element. Annyssa attended the Klamath Dam Removal Workshop last month which some of our contractors were participating, this was a great networking experience for Annyssa.
- Tehama County RCD NRCS Funding: Kenneth Baldwin has been working on the Forest Management Plans for the Skunk Ranch in Hyampom which was impacted by the 2015 Castle Fire and the Chagdud Gonpa which was impacted by the Monument Fire.

6.4 Weaver Basin Wetlands

- No report.

6.5 Project Coordinator's Report –Cynthia Tarwater

- ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private
    - ◊ SOUTH FORK –During October, the District started and completed a road improvement project along Potato Creek, a tributary to the East Fork of Hayfork Creek. This road, the 31N04 accesses the Chanchelulla Wilderness Trailhead. This project was funded by National Fish and Wildlife (NFWF) and work consisted of rebuilding rolling dips and spot rock surfacing of areas with poor soils.

◊ SIX RIVERS N.F. – We started and completed two other large fill failures on Six Rivers National Forest mainline roads in October. One site was along a spectacular loop drive around Black and Red Lassic (photo of 1S07), and the other was above the Ruth Guard Station on Mad River Ridge on the 2S05 road. These projects were funded by Six Rivers National Forest.

◊ In mid-October, we transitioned to work on the Monument Fire, specifically the area from Hayfork to Junction City (Big Creek Road). We are currently still working here as I write this with work on many roads off and including Big Creek Road, including the 4N08, 33N84 (goes down to Barker Creek Road from the top of Big Creek Road and the popular Soldier Loop Road (33N48) which has been impassable due to slides in the fire area related to runoff from a summer thunderstorm (see photo below where the slide is partially cleared). This work is funded by STNF and will continue until we get rained out.

◊ FUNDING – We presented a RAC proposal this month for a road improvement project in the BLM section of the Weaverville Community Forest and matching funds for a Ca OHV Division-funded road decommissioning project near Trinity Lake on Shasta-Trinity National Forest (34N85). The RAC has not made a final decision, but the support was not overwhelming.

◊ FUNDING - We have submitted a financial plan to the Shasta-Trinity National Forest (STNF) in the amount of 1.25 million for road improvement projects related to the multiple fires over the last few years. This will be a modification to an existing agreement we have with STNF

◊ Progress reports and invoicing with the help of the dedicated office staff.

Ghoulish Tree off 2S05

6.6 Grants Report – Marla Walters

New Grants:

- California State Coastal Conservancy, $80,000
- Trinity County/Evacuation Routes Mapping, $150,000
- CalTrans – Hayfork Grade Culverts, $80,000
- CalTrans – Swift Creek Bridge, $250,000

6.7 Revegetation Projects – Kaety Howard & Annie Barbeau

- Caltrans Slate Creek: Nursery management activities included: weeding nursery stock, fertilizing conifers, removing shade cloth, winterizing the irrigation system, cleaning the greenhouse, fixing broken tables and pallets, weed whacking, and hauling garbage to the dump. Photo and vigor monitoring was a progress report and invoices were assembled and submitted to agency contacts.
- Caltrans Collins Bar: Conservation Technicians spent two days watering all zones of the project, which was the last watering event of the season. A progress report and invoice were assembled and submitted to agency contacts.
- Caltrans Hayfork Grade Culverts: This project has been executed as of 9/30/2022. This three-year agreement with Caltrans has a total budget of $80,000. The purpose of this project is to revegetate two locations along Hwy 3 between Hayfork and Douglas City where culverts were upsized. Time has been spent planning implementation for the coming months. Planting is scheduled to begin during the first week of November. The agreement for this project includes native plant seed collection and nursery management. Technicians spent several days collecting and processing seeds of canyon live oak, Oregon white oak, and incense cedar for

upcoming revegetation projects. Planting is scheduled to begin during the first week of November.

- Watershed Research and Training Center (WRTC) Riparian Restoration: An invoice was assembled and submitted to agency contacts.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: There were no implementation activities for the month of October. The remaining funds are planned to be spent re-visiting and most likely re-treating the population of Scotch broom on Hoadley Peaks Rd., potentially planting trees on the Mainline GVC A Spur Rd., processing data, and writing a final report.
- Program Development:
  - ◊ The Caltrans Swift Creek Bridge Project near Trinity Center is scheduled for execution on November 1, 2022. This will be a five-year agreement with a total budget of $250,000. A site visit is scheduled for November 3rd.
  - ◊ An updated budget has been created for the new planting at the Big French Creek Slide. Caltrans staff is working to finalize the budget and new agreement.
  - ◊ We continue to work with Caltrans staff to finalize a budget that will adequately support the implementation, management, and maintenance of the Ditch Gulch revegetation project. Once the budget is finalized, we expect the project to begin early next year.
  - ◊ An order has been placed for a new water trailer, which should be available for pick up in late November or December. Caltrans has agreed for us to split the purchase across three projects. This will allow us to water multiple sites in one day which will be conducive to expanding the size of our technician crew.
  - ◊ Program Manager, Annie Barbeau attended a RAC meeting regarding the proposal submitted for Scotch broom management in Junction City.
- Other:
  - ◊ Project Coordinator, Kaety Howard attended the Weaverville Community Forest Meeting and presented on the Program's Noxious weed removal work in the community forest over the past year.
  - ◊ Several program staff tended the TCRCD booth at the Annual Salmon Festival. Native plants were sold to the public; sales totaled $342.

6.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: Interviews occurred for bringing on a new crew. One crew member who was out sick was able to return to work and one additional crew member began. We are waiting on one additional hire who will hopefully begin early next period.
- Management: 3 Crew: 16
- Bureau of Land Management Lewiston Agreement: Communications occurred between FH staff and grantor. No implementation occurred during this period.
- Six Rivers National Forest Agreement: Crews continued work on this project during this period. Two crews were sent to stay at the house we've rented over the years in Ruth from Jack Branham. The crew continued clearing fire-damaged roads in the Kettenpom area. There has been no update on whether or not this agreement will be able to continue after expiration through a modification. We intend to keep as many crew members on this project and get as much done as possible as this may be the last season to work on the project.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Our partner The Watershed Research and Training Center was active with hand work in the Deerlick Springs areas. District Crews worked in the Guy Covington area on Sierra Pacific land near the intersection of Hwy 3 and Guy Covington drive. Reporting and invoicing occur. We've spent our last advance this

period and plan on pursuing another as soon as financial documents and invoices can be compiled for this period.

- Browns Phase III: Nothing new to report.
- Training and continuing education: FH program manager and Project Coordinator (Dave) and Amelia taught the first local Wildland Fire Assessment Program (WRAP). This program is to give others the knowledge to perform defensible space as well as home hardening assessments. Project Coordinator Bethany also took part in the course as an attendee and is now certified.
- Cal Fire Forest Health: Communications continue with FH and our partner organizations. We continued planning in the four major project areas. We awarded 2 separate contracts totaling ~210,000. The cost/ acre treated was similar to $950 which was lower than expected. Both contracts were awarded to Gonzalas Forestry and the company out of southern Oregon.
  We've been working with California Conservation Corps and have submitted an agreement with them to utilize their crews for project work as well and await a response.
  FH continues to communicate with our BLM and Forest Service partners to plan for the winter season which will include significant amounts of pile burning and broadcast burning depending on the weather.
  A policy amendment was passed by the board allowing us to move forward with contracting.
  Westside Timber Sale Prep: Communications occurred with our Forest Service partners. We have a scheduled meeting with the Forest Service next period to plan for this opportunity. At this point in the season forestry implementation will not occur due to the seasonality of the work. We had hoped to get this project underway early in the summer but were held up by Federal Grants and Agreements. Without an executed agreement we couldn't begin this project.
- PG&E 2022- We plan on beginning implementation on this project next period in conjunction with Amelia's downriver storm clean-up project.
- Watershed Research and Training Center Environmental Compliance: has submitted the Watershed Centers Weaver Basin Project and will act as the lead agency. We hope to use our now-existing MOU with the Watershed Center to help expedite environmental compliance for Watershed Center projects.
- Fee for Service: One day was spent working with the Trinity Center Volunteer Fire Department utilizing funding they received from the Resource Advisory Council. Work occurred at a variety of homes as designated by Trinity Center VFD's assistant chief. We were able to add additional work to this effort by matching the VFD's funds with Cal Fire funds from our fire prevention grant.
- National Resource Conservation Service Assistance: No update.
- Grants/Opportunities: FH staff received a request for proposals from the McConnell Foundation No.003 regarding their "Trinity Hazard Mitigation" project. This project encompasses a large area around Weaverville and another area from Trinity Center to Guy Covington. The total project footprint is up to 6000 acres of treatment. FH is actively working on a proposal and is partnering with VESTRA Resources Incorporated, an environmental consulting group out of Redding. The project is broken into two phases:
  Phase 1 – environmental compliance and outreach
  Phase 2 – continued compliance, project planning, and monitoring.
  Actual implementation will be done by contractors hired by the McConnell Foundation. We find out if we are awarded next period.

6.9 Trinity County Fire Safe Council – Amelia Fleitz

- 479-2 CALFIRE Fire Prevention

- ◊ Denise continues to work with the County on the Evacuation Zones, the County is currently working on its zone descriptions.
- ◊ We are gathering information on completed Community Wildfire Protection Projects within the County's boundaries from partners to complete an assessment of how many and what proportion of CWPP projects were completed from the 2015 and the 2020 CWPP in 2020, 2021, and 2022 calendar years.

- 480 – California Fire Safe Council – County Coordinator Grant
  - ◊ Charlie and Miles have been getting the download on meeting agenda and newsletter creation. Charlie and Miles are working to develop the 2023 Fire Safe Council Calendar and we have great Ivan the Mule artwork specifically created for this project by Gay Berrien to use in the Calendar.
  - ◊ Miles has been leading the way in enrollment and implementing our Neighborhood Ambassador Program and he has been working with the ambassadors to set up an event in their neighborhoods. We were able to hold our Neighborhood Ambassador Orientation meeting and are enrolling additional members.
  - ◊ Charlie has been working with the local area advisors, we had a meeting scheduled for the LAA orientation but had to reschedule due to a conflict with the Trinity County Collaborative Group Field Tour.
  - ◊ Miles and Charlie both helped put on and attended the Wildland Fire Assessment Program training for certification in home hardening, defensible space, and emergency preparedness on October 25th and 26th. Chris, Dave, and Amelia taught the course to a diverse group of students from throughout the Northern half of the County. Amelia is holding a hybrid course in November where individuals complete the classroom portion online and then complete the field tour component in person. We utilized the Young Family Ranch and Brandt Gutermuth's house for the field tours and will use the YFR again in November.
  - ◊ Fall Firewise Community Meetings have been scheduled in the following communities. Communities that are not listed in this group will be visited in the Spring.
    (1) Nov 3 – 4:30 PM Firewise Community Meeting at Post Mountain VFD
    (2) Nov 8 – 6:00 PM Firewise Community Meeting at Lewiston VFD
    (3) Nov 10 – 5:30 PM Firewise Community Meeting at Hawkins Bar VFD
    (4) Nov 14 – 5:00 PM Firewise Community Meeting at Burnt Ranch Elementary School
    (5) Nov 15 – 6:00 PM Firewise Community Meeting at Douglas City VFD
    (6) Nov 17 – 5:30 PM Firewise Community Meeting at Hayfork VFD
    (7) Dec 13 – 6:00 PM Firewise Community Meeting at Weaverville VFD
    (8) Dec 15 – 6:00 PM Firewise Community Meeting at Mad River Community Hall
    (9) Dec 17 – 5:00 PM Firewise Community Meeting at Hyampom Community Hall
  - ◊ Amelia, Charlie, and Miles attended the Fire Chiefs' Association Meeting in October.
  - ◊ Amelia led the Fire Safe Council meeting and Miles took the minutes for October. The November meeting will be on November 17th at 10 am, a break from the standard 4th Thursday due to Thanksgiving. There will not be a meeting in December.
- 485 – Title III Community Wildfire Mitigation
  - ◊ The County has yet to utilize the vegetation management ordinance, we will likely revert to using these funds for community chipping.
  - ◊ Miles, Charlie, Bethany, and Amelia are working through the Firewise Renewals for the 14 Firewise Communities in Trinity County. Under the oversight of Bethany – Miles and Charlie completed the Firewise Community Renewal Assessments to determine the current status of the community's defensible space and home hardening. Bethany and

Amelia are working to form the volunteer firewise community boards. Bethany drafted the 3-year action plans and the MOU for the boards. The firewise renewals are due Nov 18th.

- 489 – Humboldt County Willow Creek Storm Recovery
  - ◊ Crew will be out completing Community Chipping from November 14-17th in Salyer, Hawkins Bar, and Suzy Q Rd Areas.

6.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- The Moon Lee Ditch Water Use Sign will be ready later this month, it includes the history of the Moon Lee Ditch and Young Brothers' maintenance of the ditch line and the uses for that water including the future planned project to pipe the ditch line. The NEPA to implement the piping project should be completed by the end of the year!
- The WFAP training took place at the YFR and identified a bit of work that could be completed to help improve the fire resiliency of the building. Of note – the stairs to the front porch should be replaced as they are rotting and becoming a safety hazard. The windows in the basement are single-pane and could be replaced, and the juniper bush and other vegetation right up against the house including the wisteria should be removed. The trees hanging over the house and buildings should be limbed up and removed of dead materials. And the shed just off of the back of the house towards the parking lot should be discussed for removal – it is not historical, it is too close to the house for fire resiliency, and the foundation for the shed is severely cracked, it is only a matter of time before the walls start to collapse. With this all being said; the Revegetation crew has done a great job to keep the grass green this year and install a beautiful new walkway at the YFR.

6.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
  - ◊ Data exports were provided to emergency response partners
  - ◊ I met with Humboldt County Fire Safe Council staff to provide data coordination for entering fuels reduction projects into the TCRCD Fuels reduction Projects Application
  - ◊ The Trinity County Resource Conservation District CWPP Data Hub was further developed as a means for facilitating project GIS data input from partners. This website is intended to be a one-stop portal for partners to provide data on their projects, view TCRCD CWPP projects, and enter new CWPP projects.
- Weaver Basin Trail System (WBTS)
  - ◊ The main trails layer and system segments for the trail system were updated based on recommendations from US Forest Service (USFS) and Trinity Trail Alliance (TTA) staff.
  - ◊ 5 of the kiosk map layouts were updated.
  - ◊ I participated in a field tour of the West Weaver Creek trail system.
  - ◊ The Community Evacuation map series layouts were updated.
  - ◊ The Sweepstakes Trail line work was updated using data from Trail Forks.
- Education & Outreach
  - ◊ I wrote an article for the Conservation Almanac on evacuation applications.
  - ◊ Maps/ Cartographic layouts were provided for the Trinity River Clean-Up event.

6.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - ◊ Trinity River Educational Materials: The Moon Lee Ditch interpretive sign is in the final stages of design and will be installed at the Young Family Ranch in the coming weeks. The Fall Conservation Almanac is in the editing phase and is set to be published on December 2nd.

- ◊ Trinity River Events: On Saturday, October 22nd, the second Trinity River Cleanup of 2022 was held. Seventeen agency representatives, including staff from TCRCD, BLM, and USFS, and members of the public picked up trash from 18 river accesses and campgrounds along the Trinity River from Lewiston to Douglas City. In total, 900 pounds of trash and metal, two tires, and 38 pounds of CRV recycling were collected. On Wednesday, October 26th, Science on Tap featured Michael Kauffmann and Justin Garwood, presenting their new book "The Klamath Mountains: A Natural History." The two presenters sold and signed books before and after the presentation. 115 people attended the event, which was held outside to accommodate the large attendance. The final Science on Tap of 2022 will be on November 30th featuring Michael Belchik, Fisheries Biologist from the Yurok Tribe, presenting on Klamath Dam Removal. On Saturday, October 29th, a native planting day volunteer event was held at the Chapman Ranch restoration site in Junction City. 22 volunteers and agency representatives helped to plant approximately 1800 plants, enjoyed lunch together, and participated in a tour of the restoration site. Staff will be participating in the io7 STEM Career Day on November 18th with 9th graders from across the North State. Staff will also be participating in the Hyampom Salmon Gathering on November 16th with students from Hayfork Elementary School. This two-part event is coordinated by the Watershed Research and Training Center and will consist of a student field trip day on November 16th and a community potluck celebration on November 19th.

- Social Media Outreach: Staff has continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.
- Firewise Education: Staff will begin teaching the Fire Education Curriculum to 75 fourth and fifth graders from Weaverville Elementary School on November 2nd. The curriculum consists of four 1-hour lessons covering the natural history of fire in Trinity County, Fire Management, Emergency Preparedness, and Fire Ecology. This curriculum was created with funding from the California Fire Safe Council. Following the rollout in Weaverville Elementary School, staff will teach the lessons in several more schools across the County. Staff will also be hosting a Fire Education day for the Creekside Learning Center, a charter school in Willow Creek, on November 11th.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tired)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  4. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

RESOLUTION NO. 22-15 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 SIGNED SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF NOVEMBER 16, 2022, THROUGH DECEMBER 16, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Trinity County Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Trinity County Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY IN CALIFORNIA to cope with the threat of COVID-19 – GOVERNMENT CODE section 8625(c); and

WHEREAS, the Trinity County Board of Supervisors Ratified the Director of Emergency Services Proclamation and confirmed the existence of a local emergency in Trinity County due to the COVID-19 pandemic on March 25, 2020 as well as the Order of the Trinity County Public Health Officer for mandatory use of face coverings in work places and public settings issued on August 26, 2021;

WHEREAS, the Board of Directors does hereby find that the State of Emergency in California to cope with the threat of COVID-19, as well as County and Local Proclamations and Orders of masking and social distancing, COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and Trinity County; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Trinity County Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and poses a threat as COVID-19 cases in Trinity County have been increasing exponentially.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager, Kelly Sheen and legislative bodies of Trinity County Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 16, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Trinity County Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Trinity County Resource Conservation District, this 16th day of November, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____ Date: _____
Mike Rourke, Chairman for the Board

CERTIFICATION

I hereby certify that the foregoing Resolution 22-15 was duly and regularly adopted by the Board of Directors of the Trinity County Resource Conservation District at the meeting held on the 16th day of November, 2022.

Signature: _____ Date: _____
Greg Lowden, Secretary to the Board

POLICY TITLE: Minutes of Board Meetings
POLICY NUMBER: 4220

4220.1 Duty to keep minutes: The Secretary (Board Clerk) of the Board of Directors shall keep minutes of all regular and special meetings of the Board.

4220.1.1 Copies of a meeting's minutes shall be distributed to Directors as part of the information packet for the next regular meeting of the Board, at which time the Board will consider approving the minutes as presented or with modifications. Once approved by the Board, the official minutes shall be kept in a fireproof vault or in a fire-resistant, locked cabinet.

4220.1.2 Unless directed otherwise, an audio tape recording of regular and special meetings of the Board of Directors will be made. The device upon which the recording is stored shall be kept in a fireproof vault or in fire-resistant, locked cabinet for a minimum of 60 days. Members of the public may inspect recordings of Board meetings without charge on a playback machine that will be made available by the District.

4220.1.3 Motions, resolutions, or ordinances shall be recorded in the minutes as having passed or failed. The motion makers, and individual votes will be recorded. A unanimous vote shall be recorded as a vote in favor by each member.

4220.1.4 All resolutions and ordinances adopted by the Board shall be numbered consecutively, starting new at the beginning of each year.

4220.1.5 In addition to other information that the Board may deem to be of importance, the following information (if relevant) shall be included in each meeting's minutes:

a) Date, place, and type of each meeting;

b) Directors present and absent by name;

c) Administrative staff present by name;

d) Call to order;

e) Time and name of late arriving Directors;

f) Time and name of early departing Directors;

g) Names of Directors absent during any agenda item upon which action was taken;

h) Summary record of staff reports;

i) Summary record of public comment regarding matters not on the agenda, including names of commentators;

j) Approval of the minutes or modified minutes of preceding meetings;

k) Approval of financial reports;

l) Record by number (a sequential range is acceptable) of all warrants approved for payment;

m) Complete information as to each subject of the Board's deliberation;

n) Record of the vote of each Director on every action item for which the vote was not unanimous;

o) Resolutions and ordinances described as to their substantive content and sequential numbering;

p) Record of all contracts and agreements, and their amendment, approved by the Board;

q) Approval of the annual budget;

r) Approval of all polices, rules and/or regulations;

s) Approval of all dispositions of District assets;

t) Approval of all purchases of District assets; and,

u) Time of meeting's adjournment.

POLICY TITLE: Minutes of Board Meetings
POLICY NUMBER: 4220

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4220.1.1 Copies of a meeting's minutes shall be distributed to Directors as part of the information packet for the next regular meeting of the Board, at which time the Board will consider approving the minutes as presented or with modifications. Once approved by the Board, the official minutes shall be kept in a fireproof vault or in a fire-resistant, locked cabinet.

4220.1.2 Unless directed otherwise, no audio or video recording of regular and special meetings of the Board of Directors will be made. If the Board directs the Board Clerk to make a recording of a specific regular or special meeting, the recording shall be retained for a period of 30 days or until the minutes are approved from the date of the recorded meeting. During this period, members of the public may request access to the recording without charge. After this period, the recording will be destroyed in accordance with Policy Number 2145 Records Retention.

4220.1.3 Motions, resolutions, or ordinances shall be recorded in the minutes as having passed or failed. The motion makers, and individual votes will be recorded. A unanimous vote shall be recorded as a vote in favor by each member.

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j) Approval of the minutes or modified minutes of preceding meetings;

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s) Approval of all dispositions of District assets;

t) Approval of all purchases of District assets; and,

u) Time of meeting's adjournment.

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POLICY TITLE: Types of Board Meetings
POLICY NUMBER: 4235

4235.1 Regular meetings: Regular meetings of the Board of Directors shall be held on the Wednesday of each calendar month at 5:30pm in the District Conference Room, 30 Horseshoe Lane, Weaverville CA 96093. The date, time, and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board, or such other time as the Board may determine due to a change in District needs and circumstances.

4235.2 Special meetings: Special meetings of the Board of Directors may be called by the Chair of the Board or by a majority of the Board.

4235.2.1 All Directors shall be notified of the special Board meeting and the purpose or purposes for which it is called. Notice of the meeting shall be in writing, received by them at least 24 hours prior to the meeting.

4235.2.2 An agenda shall be prepared and posted at least 24 hours before the meeting, as specified in Policy Number 4210, and shall be delivered with the notice of the special meeting to the Board of Directors.

4235.2.3 Notice of the meeting shall be provided to the local newspaper and any other media outlet or person who has requested to receive notices of meetings by serving a copy of the agenda at least 24 hours before the meeting.

4235.2.4 Only those items of business listed in the call for the special meeting shall be considered by the Board at any special meeting.

4235.3 Emergency Meetings: In the event of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board of Directors may hold an emergency special meeting without complying with the 24-hour notice requirement. An emergency situation means a crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the Board.

4235.3.1 When possible, notice shall be provided to the media outlets by telephone at least one hour before the meeting.

4235.3.2 Actions taken during an emergency meeting shall be by roll call vote.

4235.3.3 The Board may meet in closed session if agreed to by 2/3 vote of the members present, or if less than 2/3 present, by unanimous vote.

4235.3.4 Following an emergency meeting, the minutes of the meeting, a list of persons notified or attempted to be notified of the meeting, and actions taken must be posted for ten (10) days in the District office.

4235.4 Adjourned Meetings: A majority vote of the quorum of the Board of Directors may adjourn any Board meeting at any place in the agenda to a time and place specified in the order of adjournment, except that if no quorum is present or no Directors are present at any regular or adjourned regular meeting, the Chair of the Board or District Manager may declare the meeting adjourned to a stated time and place. Notice of the adjourned meeting shall be posted on or near the door of the meeting within 24 hours after the adjournment and the adjourned meeting shall be noticed in the same manner as a special meeting.

4235.5 Annual Organizational Meeting: The Board of Directors shall hold an annual organizational meeting at its regular meeting in December [or other appropriate month]. At this meeting the Board will elect a Chair of the Board, Vice Chair, and Clerk from among its members to serve during the coming calendar year, and will appoint the Board Clerk as the Board's Secretary and the Fiscal Officer as the District's Treasurer.

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4235.2.2 An agenda shall be prepared and posted at least 24 hours before the meeting, as specified in Policy Number 4205 Board Meeting Agenda, and shall be delivered with the notice of the special meeting to the Board of Directors.

4235.2.3 Notice of the meeting shall be provided to the local newspaper and any other media outlet or person who has requested to receive notices of meetings by serving a copy of the agenda at least 24 hours before the meeting.

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4235.5 Annual Organizational Meeting: The Board of Directors shall hold an annual organizational meeting at its regular meeting in December [or other appropriate month]. At this meeting the Board will elect a Chair of the Board, Vice Chair, and Secretary from among its members to serve during the coming calendar year. The District's Office Manager serves as the Clerk of the Board of Directors. The Board as a whole retains the duties of Treasurer.

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Assembly Bill 361

Existing law until January 1, 2024, currently authorizes a local agency to use teleconferencing without complying with original Brown Act laws when a declared state of emergency is in effect, or in other situations related to public health. The Governor will end the current public health (Covid 19) state of emergency on February 28, 2022. In any of these circumstances:

- The meeting is held during a state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
- The meeting is held during a state of emergency for the purpose <u>of determining a majority vote,</u> whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- The meeting is during a state of emergency and <u>has been determined,</u> by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of others.

All votes taken during the meeting should be rollcall.

The agenda must give notice of the teleconferenced meeting with the means by which the public may access the meeting and offer public comment.

- The legislative body shall not require public comments to be submitted in advance.

If a state of emergency remains active, or state or local officials have imposed or recommended measures of social distancing, to continue teleconferencing without complying with original Brown Act laws must every 30 days make the following findings by majority vote:

- The state of emergency continues to directly impact the ability of members to meet safely in person.
- State or local officials continue to impose or recommend measures to promote social distancing.
- The legislative body has reconsidered the circumstances of the state of emergency.

Assembly Bill 2449

This bill allows for Directors of the board to attend meetings via teleconference without complying with original Brown Act laws two times per year (each) under two different circumstances (for a total of four meetings) in a calendar year. The two circumstances are:

"Just Cause" – can be claimed if:

- A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner requires them to participate remotely.
- A contagious illness that prevents a that prevents a member from attending in person.
- Travel while on official business of the legislative body or local agency.

For "just cause" the member must notify the legislative body at the earliest opportunity possible, including at the start of the regular meeting, of their need to participate remotely. (It must be on the agenda as a proposed action.)

"Emergency Circumstances" – can be claimed if there is a physical or family medical emergency that prevents a member from attending in person.

A member shall make a request to participate remotely at the earliest opportunity. If the request does not allow time to place proposed action on the agenda for which the request is made the legislative body may take action at the beginning of the meeting.

Under both circumstances, the member shall publicly disclose at the meeting before any action is taken, whether any individuals 18 or older are present in the room at the remote teleconference location and the general nature of the relationship with the individual.

The member must participate through both audio and visual technology throughout the duration of the meeting.

The member must describe the reason for the need to teleconference remotely in 20 words or less, this will be public record. Ex: I am sick.

A separate request must be made for each meeting to be attended remotely

California Special Districts Association
Districts Stronger Together

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Phone: 877.924.2732 Fax: 916.520.2470
www.csda.net

2023 CSDA MEMBERSHIP RENEWAL

To:

Trinity County Resource Conservation District
PO Box 1450
Weaverville, CA 96093-1450

Membership ID: 2618

Issue Date October 1, 2022

Due Date: December 31, 2022

RECEIVED
OCT 17 2022
BY:

RMS-Regular Member	**$8,186.00**
Optional Purchases	
$225 CSDA Sample Policy Handbook	$
Total	$
PAYMENT	
Account Name:	Account Number:
Expiration Date	Auth Signature

Please return this form with payment to CSDA Member Services, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.520.2470. To pay by ACH, please contact membership@csda.net.

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Item 6.0

RESOLUTION NUMBER 22-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT {RCD) AUTHORIZING SUBMITALOFA FUNDING REQUEST CALIFORNIA DEPARTMENT OF CONSERVATION'S WORKING LANDS AND RIPARIAN CORRIDORS PROGRAM

WHEREAS, the California Department of Conservation released the RCD Assistance Program on February 28, 2017 to help RCDs reach the goal of becoming more relevant, excellent, and visible in California; and

WHEREAS, the California Department of Conservation requires that a resolution of the RCD Board of Directors be adopted authorizing the submittal of a funding request on behalf of the RCD; and

WHEREAS, Trinity County RCD desires to apply to the Working Lands and Riparian Corridors program for a riparian corridor restoration grant; and

WHEREAS, Trinity County RCD is authorized by Public Resources Code section 9408 to enter into agreements with federal or state agencies to receive funds in furtherance of Trinity County RCD purposes; and

NOW, THEREFORE, BE RESOLVED by the Trinity County Resource Conservation District Board of Directors as follows:

1. The Board of Directors hereby authorizes submittal of an application to the California Department of Conservation for the Working Lands and Riparian Corridors Program; and
2. The Board of Directors certify that the Trinity County RCD understands the assurances and certification in the application.
3. The Board of Directors hereby authorizes the Trinity County RCD District Manager or Assistant Manager to sign the application and any resulting agreement, and any amendments thereto, on behalf of Trinity County RCD; and
4. The Board of Directors hereby authorizes the District Manager or Assistant Manager to sign progress reports and approve payment requests on behalf of Trinity County RCD.

APPROVED AND ADOPTED by the Trinity County Resource Conservation District Board of Directors at a regular meeting of the Board held on the 16th Day of November, 2022.

Motion by _____ and second by _____

Motion passed by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed _____

Greg Lowden; Secretary of the Board of Directors

Attest: _____

Rebekah Wolfinbarger, Clerk of the Board of Directors

TCRCD ROADS 2022

ROAD
WORK
AHEAD

Grass Valley Creek Buckhorn/Bully Choop area

Mainline Road Improvements

Carr Fire Emergency Stabilization and Rehabilitation
#140L1219P0055 Report #15
Grass Valley Creek Watershed

Mainline Road Improvement Project 2022

Work completed by Trinity County Resource Conservation District
Weaverville, CA
April-May 2022

Before and After Photos of Grass Valley Creek Mainline Road Repairs

May 2022

Trinity County Resource Conservation District

Mainline Rd 2.70

Hill approaching overside drain replacement at 3.60. Rolling dips were rebuilt and the hill was rocked.

Mainline Rd MM 3.60

McFarland Fire BAER Rehab

Treated roads in Goodes Creek and West Fork of Hayfork Creek watersheds

McFARLAND FIRE

Progress Report #2

McFarland Fire

Before and afters of 29N27 MM 3.69. narrow spot between A and C spur.

June 2022

Trinity County Resource Conservation District

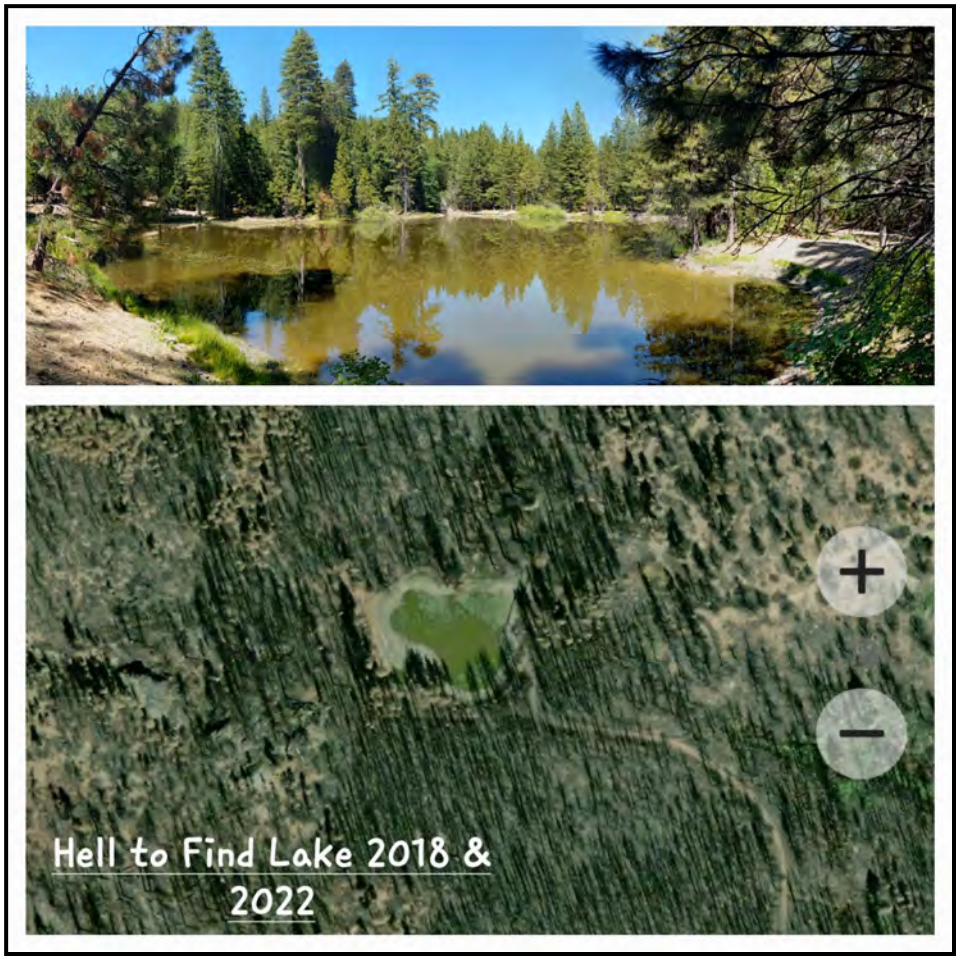
McFarland Fire 29N27 MM 0.29

Cleaned inlet basin and placed rip rap at inlet of culvert, photo below is conditions in South Fork of Goodes Creek along 29N27 road.

McFarland Fire

Before and after photos of Pine Root and Hell To Find Lake

June 2022



McFarland Fire

Various burned out holes in the roads and problems on the 29N33 and 29N34 roads.

Lower picture is repair of fill slope due to burned out logs under road at MM 0.26 of 29N33 road.

June 2022

McFarland Fire as seen from Pine Root Saddle, overlooking the West Fork of Hayfork Creek

June 2022

Trinity County Resource Conservation District

McFarland Fire
29N85 MM 1.72

This stream crossing was barely passable due to erosion from the creek diverting from its channel. This was repaired and the road rebuilt with a Critical dip.

July 2022

McFarland Fire 29N33

Multiple stream crossings were found to be over 50% plugged, most were 18'' culverts which are prone to this at water crossings. The lower photo is of a Humboldt at a spring that burned under road which was replaced with culvert.

July 2022

McFarland Fire
29N34 Road

July 2022

Bule Creek Watershed along Hwy 36 near Wildwood

Road improvements and stream crossing upgrades on 30N25 road.

30N25 MM 0.89

30N25 MM 0.89

30N25 MM 1.64

CAT

CAT

Six Rivers Repair #1

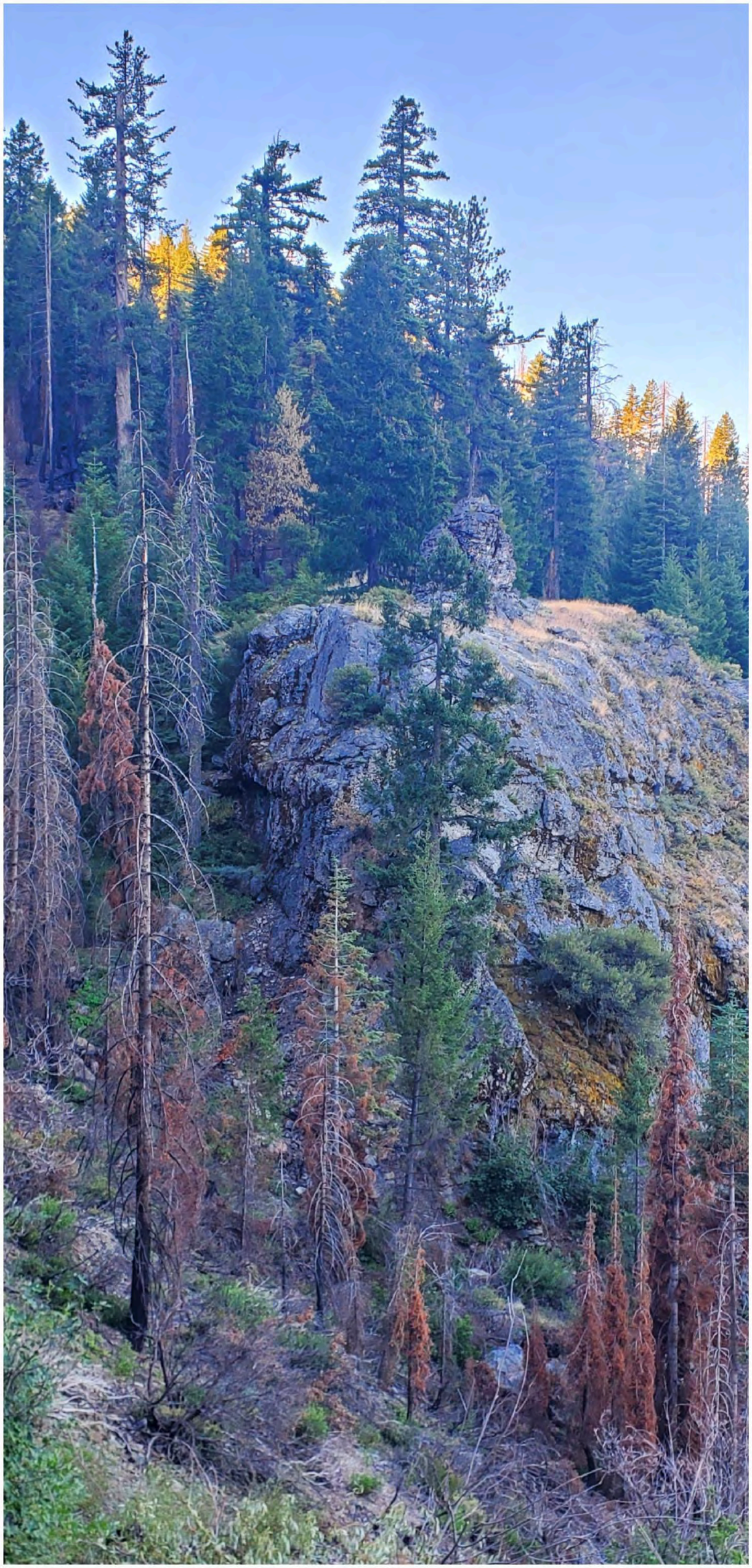
Horsehead Mountain, 27N02 road near Little Doe Wilderness Trail

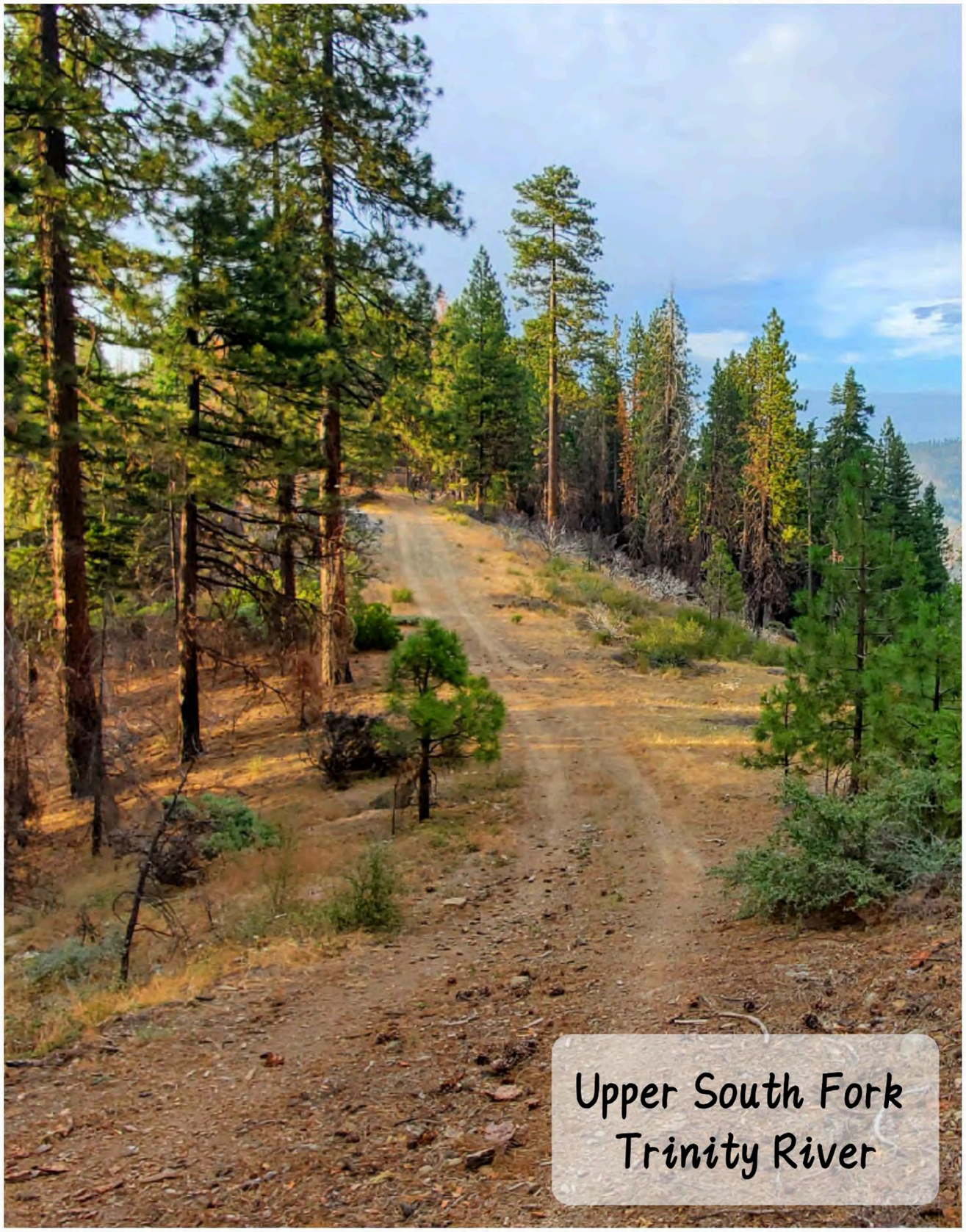
Six Rivers N.F.
Horsehead Mtn
27N02 Repair

USFS Headwaters Project, Upper South Fork Trinity

Access to Yolla Bolla Wilderness Trails, Penney, Mule, Buck and Bierce Ridge road improvements, culvert upgrades and sign replacement.

27N23 Logout and landslide




Upper South Fork
Trinity River

27N23 MM 11.87
Culvert Upgrade

36"

New 48"
Existing
36"

Misc Culvert Installation Photos 27N23

27N23 MM 11.22

CULVERT

CAT
CAT

27N23 MM 9.01
Before, during, after
culvert replacement.

Bedding for new
install complete

New culvert outlet

DEERE
CAT
CS34 CAT

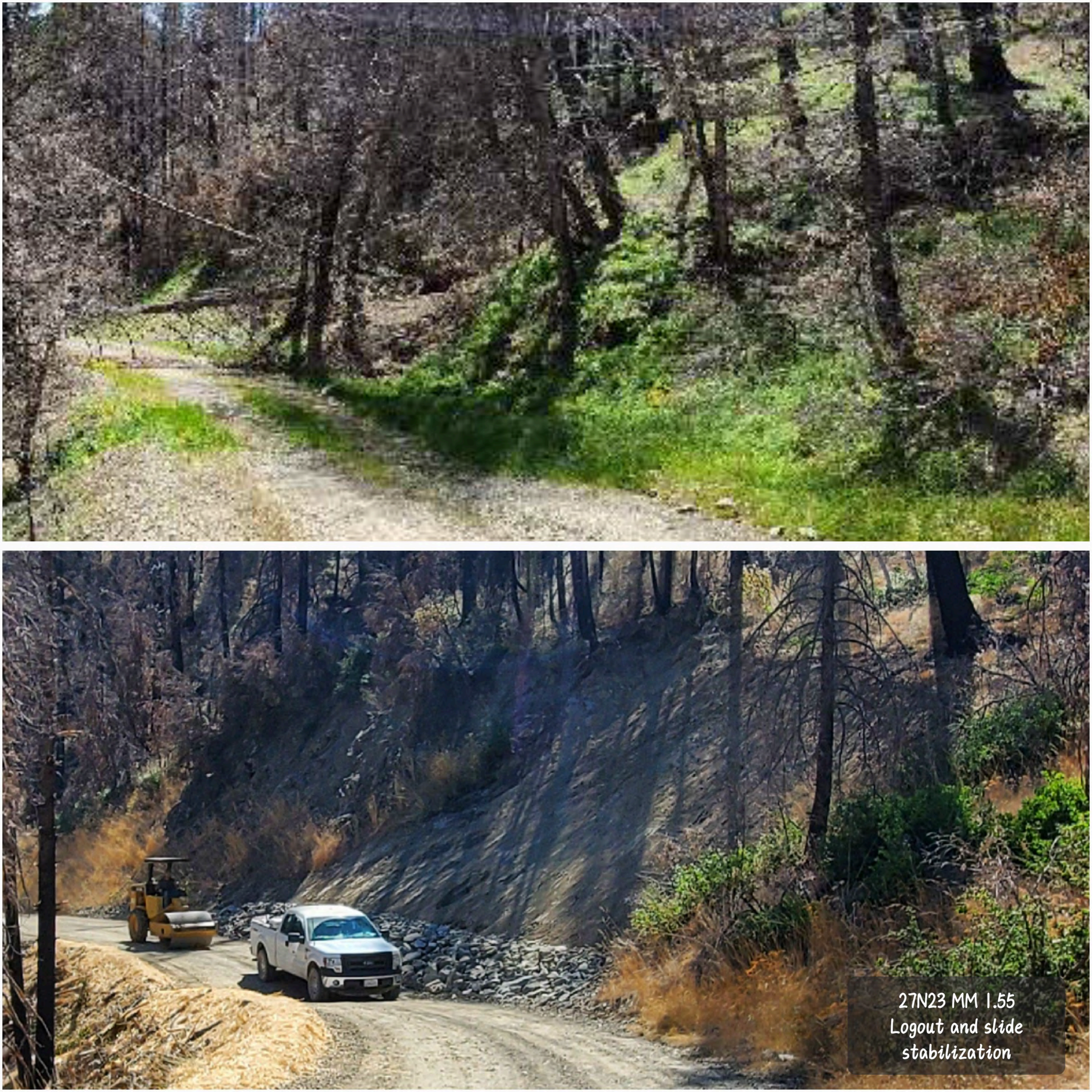
27N23 MM 9.01
Culvert Upgrade

27N23 MM 6.24

Inboard ditch cleaned
to culvert feeding pond

CAT

27N23 MM 1.55 Slide


27N23 MM 1.55
Logout and slide
stabilization

MULE
GULCH

S. FORK TRINITY RIVER
TRAIL NO. 8E18
SHASTA - TRINITY NATIONAL FOREST

S. FORK TRINITY RIVER
TRAIL NO. 8E18
SHASTA - TRINITY NATIONAL FOREST

Sign Installation
27N27
Rainbow Ridge

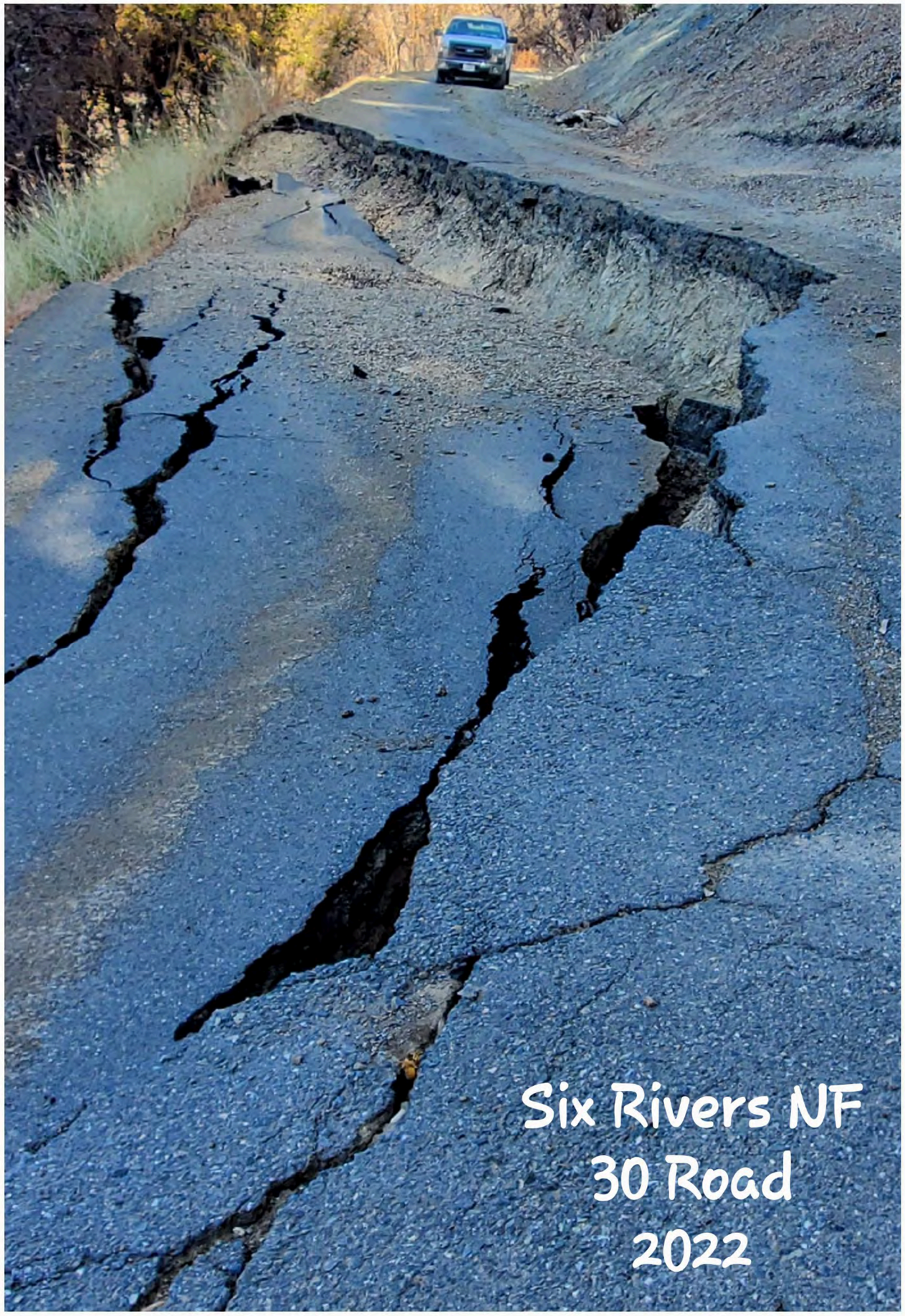
HIGHWAY 36 10
S FK TRINITY RIV 12
RUTH 36

HIGHWAY 36 10
S FK TRINITY RIV 12
RUTH 36

28N40
OPEN ROUTE
ROUTE OPEN TO ALL MOTORIZED VEHICLES
STAFF
530-623-60

Six Rivers Repair #2

Wild-Mad (30 Road) just below Cedar Gap


Six Rivers NF
30 Road
2022

CAT

Six Rivers N.F.
30 Road Repair
2022

CAT

Six River Repair #3 and 4

1S07 Road near Black Lassic

2S05 Road on just above USFS Ruth Guard Station on Mad River Ridge.

1394677

CAT
DEERE

IS07 Lassic Loop

2S05 MM 0.53

CAT

CAT

CAT

2S05 MM 0.53

Potato Creek Road Improvements

31N04 Road accesses Chanchelulla Wilderness Trailhead off Wildwood Road.

Whoops, missing pictures

Monument Fire BAER Rehab

Several roads in Big Creek near Hayfork over the hill into Soldier Creek near Junction City.

Monument Fire

STNF Agreement
22-CS11051400-008

33N48
Soldier Loop Road

Rill erosion from thunderstorm in the fire area caused the road to be impassable. This material was cleared from road and spring drained, more work needed.

33N84

Rill erosion from same thunderstorm on the Hayfork side was cleared from road but there is a tremendous amount stored above the road that may come down and close road again. More work needed.

Monument Fire—33N84 MM 11.70

This stream crossing with a 36" CMP is completely plugged, we dug down approximately 20' and could not locate culvert inlet. We anticipate that by removing the majority of wood debris the culvert will clear itself. The pond and snow kept us from further work on this site. We can see looking up from outlet that the pipe is full of material which may or may not clear itself. We will reevaluate next spring.

Monument Fire—33N84 MM 11.70

This stream crossing with a 36" CMP is completely plugged, we dug down approximately 20' and could not locate culvert inlet. We anticipate that by removing the majority of wood debris the culvert will clear itself. The pond and snow kept us from further work on this site at this time. We can see looking up from outlet that the pipe has a plug of material which may or may not clear itself.

We will re-evaluate next spring.

Monument Fire

33N48

Soldier Loop Road

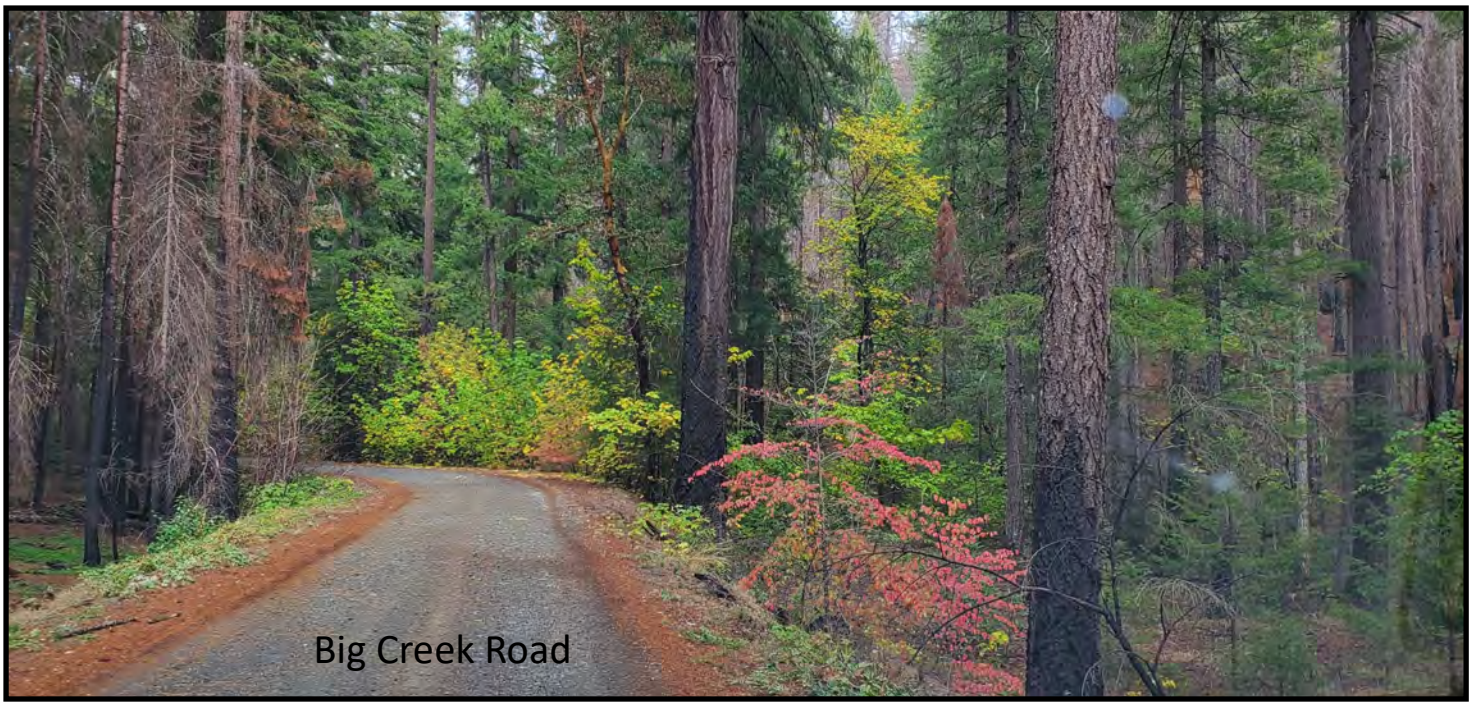
This road was impassable, it had approximately 40 burned out stump holes, several slides blocking access and plugged inlets at stream crossings. This work was addressed in late October 2022.

Monument Fire

33N48

Soldier Loop Road MM 1.67

This section of the road needs further improvement; there has been multitude of legacy issues at this stream crossing. We were able to get the road passable and culvert inlets cleared. We will re-evaluate further work here next spring.



Monument Fire
Soldier Creek Road 33N47 MM 3.48

One of several hole/fill failures that were addressed on Soldier Creek Road

TCRCD

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

November 16, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Kent Collard, Heidi Carpenter-Harris, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, Cynthia Tarwater, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (In Person) None
Guests: Mary Ellen Grigsby, John Ritz

1.0 Call to Order: Meeting called to order at 5:30 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

Sheen requested Resolution 22-16 be added to the agenda as it is time sensitive. The resolution was added as Item 6.0.

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for October 19, 2022 Regular Meeting

MSC -Lowden/Brown to approve Minutes from October 19, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated September Monthly Financial Report

Caldwell stated the financials have been affected by the depreciation of the trucks. She just received two invoices that will put them back in the positive.

4.2 Discuss October Monthly Financial Report

Caldwell said they had a note for $174,000 from the truck purchase. They received an advance and that has now been paid in full.

4.3 Discuss and Approve List of Warrants for October, 2022

Caldwell reminded the board that she will be out of the country for the next meeting so there will be no financials for November. She will have an updated in January.

MSC – Harris/Lowden to approve the List of Warrants for October, 2022 in the amount of $293,757.02.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Roads Presentation by Cynthia Tarwater

Cynthia Tarwater Program Manager of the Roads Department gave a detailed presentation that included a PDF packet of maps and provided an overview of the different types of projects she works on.

6.0 Discuss and Take Action on Resolution 22-16 Approving the Application of Grant Funds from the California Department of Conservation's Working Lands and Riparian Corridors Program

Director Collard recused himself from the vote due to a conflict of interest.

MSC -Lowden/Brown to approve Resolution 22-16 for the submittal of a request for grant funds from the California Department of Conservation's Working Lands and Riparian Corridors Program.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Harris, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 0, Abstain: 1

7.0 Projects Report

Director Rourke commented on the pictures provided in the report. He requested more pictures be provided from the different departments. It was suggested a map of the county highlighting the locations of projects would also be helpful.

8.0 NRCS Report

No report.

9.0 Trinity Collaborative Report

Sheen reported the next meeting will be this Friday. Eric Knapp from the USFS will be giving a presentation on how to deal with salvage and effective treatments.

10.0 Discuss and Take Action on Resolution 22-15 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

Rebekah Wolfinbarger Office Manager and Board Clerk presented information on upcoming changes to the Brown Act Laws with AB 361 and AB 2449.

MSC -Collard/Brown to Approve Resolution 22-15: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Discuss and Take Action on 2023 CSDA Membership Dues

MSC – Brown/Harris to Approve the payment of $8186 for Regular Membership of the CSDA for the 2023 year.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

12.0 Review and Adoption of Policy 4220 Minutes of Board Meetings

This Item was tabled until further review can take place.

13.0 Review and Adoption of Policy 4235 Types of Board Meetings

This Item was tabled and will be brought back after further review.

14.0 Public Comment

There were no public comments.

14.0 Board Reports and Correspondence

Director Lowden is helping with Toys for Tots. The collection bins have been placed throughout the town in various stores. Director Brown reported he attended the Science on Tap for the discussion on Grizzly Glacier that melted from Thomson Peak. He said he had climbed that peak and saw the glacier in 2007. Director Harris reported that Senator McGuire was up to visit.

15.0 District Manager's Report

Sheen reported AB 1717 Public Works project was vetoed, but AB 1776 RCD's Prompt Payment Act was passed. It stipulates that Agencies must pay RCDs within 45 days of acceptance of the invoice by the agency, otherwise, there will be a monetary penalty if paid late.

Last year two Conservation Scholarships were awarded. One was paid out but the second was not. The first recipient showed proof of enrollment at the time the scholarship application was submitted. The second was asked to show proof of enrollment to receive the check, but this documentation was not submitted. Sheen wanted to know how to proceed with unclaimed awards. The Directors decided RCD must make contact with the recipient and give him ten days to respond and provide proof of enrollment. If that is done, they will provide the check, if not they will forfeit the scholarship. The Board would like a clause to this effect added to the response letter for future awards.

We are working with the McConnel Foundation on a $10,000,000 fuels reduction project. The Phase I portion will be to complete CEQA environmental compliance. We are also set to receive Phase II funding. It is an administrative grant only. TCRCD will be doing CEQA then NEPA. It is FEMA money that goes to Cal OES. The work will be done on private lands so they are looking at SPI because they own the most private lands. The area they will work on will be Covington Mill. SPI is onboard, one concern is in the RFP they will have to list herbicides as a potential treatment. RCD follows the County's recommendation of not spraying. The RCD will not implement any treatments for the project but it must be listed as a potential treatment. Director Harris suggested they add the wording in the document stating, "We do not practice the use of herbicides on our projects." Sheen also suggested they declare they support fire as the best post-treatment as it is the cheapest and most effective.

16.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

17.0 Adjourn

Adjourned at 8:53 PM.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

October 19, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

October 19, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Meeting Minutes

- 3.1 Discuss and Approve Minutes for September 21, 2022 Regular Meeting

4.0 Financial Report

- 4.1 Discuss Updated August Monthly Financial Report
- 4.2 Discuss September Monthly Financial Report
- 4.3 Discuss/Approve List of Warrants for September, 2022
- 4.4 Discuss/Approve 2022-2023 1st Quarter Budget Revision
- 4.5 Discuss/Approve Audit for Fiscal Year 2021-2022

5.0 GIS Program Presentation by Denise Wesley

6.0 Projects Report

7.0 NRCS Report

8.0 Trinity Collaborative Report

9.0 Discuss/Take Action on Resolution 22-13 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

10.0 Discuss/Take Action on Resolution 22-14 Approving the Application of Grant Funds from the State Coastal Conservancy for Fuels Reduction in Trinity County

11.0 Discuss/Take Action on 2023 NACD Dues

12.0 Public Comment

13.0 Board Reports/Correspondence

14.0 District Manager's Report

15.0 Closed Session: Government Code § 54957(b): District Manager's Report

16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

September 21, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Josh Brown, and Kent Collard (Zoom/Call-in): Heidi Carpenter-Harris
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz, Duncan McIntosh, Annyssa Franks
Other Agency Staff: (Attended through Zoom) Erin Taylor
Guests: Mary Ellen Grigsby, John Ritz, Charles Curtin, Miles Raymond

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1.0 Call to Order: Meeting called to order at 5:31 PM, by Mike Rourke.

2.0 Discuss and Take Action on Resolution 22-12 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC -Lowden/Collard to Approve Resolution 22-12: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

3.0 Discuss and Approve Agenda

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for August 17, 2022 Regular Meeting

MSC -Lowden/Brown to approve Minutes from August 17, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.2 Discuss and Approve Minutes for August 29, 2022 Special Meeting

MSC -Collard/Brown to approve Minutes from August 29, 2022 Special Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

5.0 Financial Reports

5.1 Discuss Updated July Monthly Financial Report

Caldwell stated the financials are a bit skewed due to the payments to SDRMA. We have currently paid half in the amount of $44,000 in July. We are looking to pay the other half next month.

5.2 Discuss August Monthly Financial Report

Caldwell said she has not entered CalFire invoices yet. It will be a good month, they should be around $64,000. There were only two invoices input so far, they totaled $86,000.

5.3 Discuss and Approve List of Warrants for August, 2022

MSC – Lowden/Collard to approve the List of Warrants for August, 2022 in the amount of $524,502.35.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

6.0 Watershed Program Presentation by Amelia Fleitz

Amelia Fleitz Program Manager of the Watershed and Education & Outreach Departments introduced several new employees; Duncan McIntosh, Education Coordinator; Annyssa Franks, Watershed Project Coordinator; Charlie Curtin, and Miles Raymond, both Grizzly Corps Fellows. Fleitz then gave a detailed PowerPoint presentation and overview of all her departments and councils, including Watershed, and Firesafe.

7.0 Projects Report

The Director’s appreciated the pictures Tarwater included in the report. Sheen said Tarwater had reported that Soldier Creek and Big Creek Roads had burned and the culverts all need to be replaced. The road is a major County Road and will be impassable if it collapses. She is currently trying to get support to get it fixed.

8.0 NRCS Report

Erin Taylor reported she is the Detail District Conservationist until December 17, or the position is permanently filled. The position is now out and opens to the public as it has been flown four times. The new 2023 Fiscal Year starts on October 1st. They are opening a new funding pool; Catastrophic Wildfire Recovery money, and are looking for applicants.

9.0 Trinity Collaborative Report

Sheen reported there will be a meeting in September to talk to the Shasta-Trinity National Forest Supervisor Rachael Birkey about how to proceed with the Minersville Boat Ramp. They have received extensions and they would like a 30% design by spring. They are looking at $4.8 million for the design and NEPA -Phase I. The construction won't start for another 1-2 years.

The Trinity CAMPS Project in the NRA is working on NEPA to remove hazardous trees and fuel management. Foresters are worried about a root-bound fungus that could spread to other trees. Trinity is a no-spray county. They would like to spread borax paint to seal the cut trees. Sheen said the TCCG seemed receptive to that idea.

10.0 Discuss and Take Action on the 2022-2023 Annual Operating Plan

Fleitz said she only changed a few things from the last one. Director Rourke commented about our inability to contract with USFS as Forestry Techs as they have none. Sheen responded that we are actively pursuing that, we will be hiring and training Forestry Technicians to be on staff next season.

MSC – Collard/Brown to Approve the 2022-2023 Annual Operating Plan.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Discuss and Take Action on attendance at the 2022 Annual CARCD Conference

Sheen stated the conference will take place Wednesday to Friday, November 30th - December 2nd. Director Collard is the representative and Director Rourke is the alternate for the CARCD conference. RCD Staff will also attend the conference.

MSC – Lowden/Brown to Approve the travel of a Director (Collard/Rourke) to the CARCD Conference in Folsom.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

12.0 Review and Adoption of Revised Policy 2120 Employment of Outside Contractors and Consultants

Sheen said the policy just needed to be cleaned up it was not adequate for the needs of RCD. We needed clarification for an "informal bid". The current guidelines allow for discretion under $60,000, Informal Bids up to $200,000, and Formal Bids for anything above.

MSC -Brown/Lowden to approve the Revision to Policy 2120 Employment of Outside Contractors and Consultants.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

13.0 Discuss and Take Action on MOU for providing Environmental Compliance Services to the Watershed Research and Training Center

Fleitz explained there has been a push from Cal Fire for other entities to move projects through the CEQA process. We meet the same minimum requirements for CEQA but go faster and we get a fee for service. To be a CEQA lead you have to be state-sanctioned, we are, so we can do it. There were some errors with the MOU as it was written. There was a discussion to pass it as is and to amend it later.

MSC –Brown/Collard to approve the MOU for providing Environmental Compliance Services to the Watershed Research and Training Center.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

14.0 Public Comment

There were no public comments.

15.0 Board Reports and Correspondence

Director Brown reported he went on a field trip with a senator. It was great to see all the work that has been done. There was 70% canopy retention on the Brown Phase III Project.

Director Collard reported they hosted the Weaverville Environmental Camp at Bar 717. Camp had 6th-8th grades. Maya Williams coordinated the event.

Director Harris said her family is the camp host at Hobo Gulch Campground for hunting season.

13.0 District Manager's Report

Sheen reported Pat Frost is stepping down as facilitator for the TCCG. They will need to find an independent facilitator with the knowledge to do it. The new NICRA has dropped to 21.5% from 25.5% which should be confirmed in January. We are getting ready to start the next audit. Sheen also reported that they have expanded and picked up half of the 5C's building. We now have almost the whole compound and are currently paying $2600/month. He has been looking at the old Rancheria building on Hwy 3. They are asking $5000/month. There would be some minor renovations but overall it is ready to go. The board recommended that Sheen pursue it. Sheen said the YFR Board members are all aging out and looking for replacements. They meet quarterly is anyone is interested.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

15.0 Adjourn

Adjourned at 8:02 PM.

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 8/1/2022 Through 8/31/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	113,240.70	269,607.70	633,911.56
Contributions revenue	4200	2,000.00	2,000.00	3,000.00
Registration revenue	4350	0.00	0.00	200.00
Rental income - facilities	4400	300.00	300.00	600.00
Other revenue	4800	0.00	0.00	15.34
Vehicle & equipment use fee revenue	4900	9,055.90	9,055.90	16,376.59
Total Revenues		124,596.60	280,963.60	654,103.49
Salaries & benefits				
Salaries				
Salaries & wages	5000	154,697.90	154,697.90	285,918.32
Pay in lieu of health insurance	5020	1,142.48	1,142.48	3,184.96
Wireless phone stipend	5030	875.00	875.00	1,725.00
Total Salaries		156,715.38	156,715.38	290,828.28
Benefits				
Payroll tax expense	5100	13,242.73	13,242.73	25,146.90
Paid time off expense	5200	15,052.71	15,052.71	30,665.37
Covid sick leave expense	5205	1,155.00	1,155.00	2,845.24
Deferred compensation expense	5300	1,550.00	1,550.00	2,950.00
Health insurance expense	5400	19,690.36	19,690.36	38,248.32
Air medical expense	5450	0.00	0.00	150.00
Dental insurance expense	5500	2,035.20	2,035.20	4,006.80
Vision insurance expense	5550	297.60	297.60	585.90
Workers' compensation expense	5600	10,223.02	10,223.02	16,114.78
Total Benefits		63,246.62	63,246.62	120,713.31
Total Salaries & benefits		219,962.00	219,962.00	411,541.59
Travel expenses				
Conferences/training/professional development	5800	0.00	0.00	2,260.00
Meals expense	5820	1,607.75	1,607.75	1,607.75
Mileage expense	5860	5,618.80	5,618.80	10,587.66
Travel expense	5880	2,586.66	2,586.66	4,819.53
Total Travel expenses		9,813.21	9,813.21	19,274.94
Contract expenses				
Contract services - field	7150	92,689.51	117,116.50	220,915.64
Contract services - professional	7180	1,575.47	1,575.47	16,579.68
Total Contract expenses		94,264.98	118,691.97	237,495.32
Operating expenses				
Accounting & auditing fees	7000	0.00	0.00	2,385.00
Advertising	7030	3,013.10	3,013.10	3,678.20
Bank fees/services charges	7060	29.25	29.25	48.17
Board expense	7090	28.95	28.95	107.45
Computer expense	7120	1,368.21	1,646.31	4,325.65
Computer software/licensing	7130	113.44	113.44	136.83
Equipment rent or usage expense	7270	24,636.56	24,636.56	52,979.27
Field equipment expense	7300	14,156.12	14,212.20	15,038.53
Field materials expense	7310	6,609.25	6,654.45	14,069.12
Field small tool expense	7320	61.11	61.11	184.44
Finance charges	7330	24.00	24.00	39.00
Insurance - liability, property, D&O	7390	0.00	0.00	43,973.06

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 8/1/2022 Through 8/31/2022

Interest expense	7420	533.31	533.31	1,683.96
Internet service expense	7430	249.99	249.99	499.98
Janitorial expense	7450	700.00	700.00	1,680.24
Licenses/permits/taxes/fees	7510	(0.11)	(0.11)	381.84
Office supplies	7540	878.97	942.55	1,941.78
Other outside services	7570	1,083.00	1,083.00	1,135.00
Postage & shipping	7630	60.00	60.00	728.95
Printing & publishing	7660	1,840.00	1,840.00	10,078.35
Public education	7690	2,738.61	2,738.61	3,980.97
Rent expense	7720	2,250.00	3,050.00	5,050.00
Repairs & maintenance	7750	178.55	188.39	322.45
Telephone expense	7780	392.49	392.49	873.13
Utilities	7870	1,208.98	1,208.98	2,221.98
Vehicle fuel	7900	1,807.20	1,761.12	5,872.08
Vehicle maintenance & fees	7930	2,896.50	2,896.50	3,553.20
Vehicle rent or usage expense	7940	3,230.00	3,230.00	5,840.00
Total Operating expenses		70,087.48	71,294.20	182,808.63
Total direct expenditures		394,127.67	419,761.38	851,120.48
Total expenditures		394,127.67	419,761.38	851,120.48
Net income		(269,531.07)	(138,797.78)	(197,016.99)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 8/31/2022

		Initial Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	40,427.46	40,130.28
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		40,677.46	40,380.28
Accounts Receivable			
Accounts Receivable	1425	494,741.59	660,619.71
Employee receivable	1455	(200.00)	(200.00)
Total Accounts Receivable		494,541.59	660,419.71
Total Current Assets		535,219.05	700,799.99
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	198,665.28	198,665.28
Vehicles	1910	334,893.95	334,893.95
Accumulated depreciation	1990	(284,420.64)	(284,420.64)
Total Property & Equipment		249,138.59	249,138.59
Total Long-term Assets		249,138.59	249,138.59
Total Assets		784,357.64	949,938.58
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	397,178.60	426,146.39
Accrued payroll	2150	67,694.70	67,694.70
Federal W/H payable	2200	8,674.82	8,674.82
Social security payable	2210	11,335.42	11,335.42
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	2,651.02	2,651.02
State W/H payable	2230	3,336.26	3,336.26
SDI W/H payable	2240	1,005.58	1,005.58
State unemployment payable	2250	407.01	407.01
Deferred compensation deductions	2300	2,195.00	2,195.00
Health insurance premiums deductions	2310	(82.71)	(82.71)
Dental insurance premiums deductions	2320	66.58	66.58
Vision insurance premiums deductions	2325	7.45	7.45
Garnishments/levies deductions	2340	1,290.69	1,335.19
TCRCD scholarship fund P/R deduction	2350	1,621.12	1,621.12
Friends of TCRCD P/R deduction	2351	942.37	942.37
Young Family Ranch P/R deduction	2352	400.76	400.76
Accrued paid time off payable	2400	58,931.16	58,931.16
Accrued deferred compensation match	2450	800.00	800.00
Accrued health insurance payable	2460	83.92	83.92
Accrued dental insurance payable	2470	3.71	3.71
Accrued workers' comp premiums payable	2480	(39,975.67)	(39,975.67)
Total Accounts Payable		539,580.32	568,592.61
Deferred Revenue			
Deferred revenue - refundable advances	2700	428,865.17	426,477.88
Total Deferred Revenue		428,865.17	426,477.88

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 8/31/2022

Total Short-term Liabilities		968,445.49	995,070.49
Long-term Liabilities			
Notes Payable			
Note - Ford Credit 6283	2610	1,027.16	1,027.16
Note - Ally Auto 6167	2620	10,800.83	10,800.83
Note - Ally Auto 4916	2621	17,180.49	17,180.49
Note - Ally Auto 0890	2622	23,198.74	23,198.74
Total Notes Payable		52,207.22	52,207.22
Total Long-term Liabilities		52,207.22	52,207.22
Total Liabilities		1,020,652.71	1,047,277.71
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(466,569.53)	(459,824.23)
Net assets - unrestricted	3100	310,363.50	310,363.50
Investments in capital assets	3200	249,138.59	249,138.59
Total Beginning net assets		92,932.56	99,677.86
Current YTD net income			
		(329,227.63)	(197,016.99)
Total Current YTD net income		(329,227.63)	(197,016.99)
Total Net Assets		(236,295.07)	(97,339.13)
Total Liabilities and Net Assets		784,357.64	949,938.58

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 9/1/2022 Through 9/30/2022

		Initial Report	Initial Year Actual
Revenues			
Grant & contract revenue	4000	280,793.05	914,704.61
Contributions revenue	4200	0.00	3,000.00
Registration revenue	4350	0.00	200.00
Rental income - facilities	4400	300.00	900.00
Sales revenue - taxable	4500	1,633.00	1,633.00
Other revenue	4800	0.00	15.34
Vehicle & equipment use fee revenue	4900	11,271.27	27,647.86
Total Revenues		293,997.32	948,100.81
Salaries & benefits			
Salaries			
Salaries & wages	5000	149,510.34	435,428.66
Pay in lieu of health insurance	5020	1,196.40	4,381.36
Wireless phone stipend	5030	1,000.00	2,725.00
Total Salaries		151,706.74	442,535.02
Benefits			
Payroll tax expense	5100	13,259.03	38,405.93
Paid time off expense	5200	12,704.95	43,370.32
Covid sick leave expense	5205	2,438.40	5,283.64
Deferred compensation expense	5300	1,550.00	4,500.00
Health insurance expense	5400	21,253.44	59,501.76
Air medical expense	5450	0.00	150.00
Dental insurance expense	5500	1,953.92	5,960.72
Vision insurance expense	5550	297.60	883.50
Workers' compensation expense	5600	9,271.79	25,386.57
Total Benefits		62,729.13	183,442.44
Total Salaries & benefits		214,435.87	625,977.46
Travel expenses			
Conferences/training/professional development	5800	550.00	2,810.00
Meals expense	5820	0.00	1,607.75
Mileage expense	5860	6,518.78	17,106.44
Travel expense	5880	4,845.50	9,665.03
Total Travel expenses		11,914.28	31,189.22
Contract expenses			
Contract services - field	7150	81,570.50	302,486.14
Contract services - professional	7180	27,115.00	43,694.68
Total Contract expenses		108,685.50	346,180.82
Operating expenses			
Accounting & auditing fees	7000	0.00	2,385.00
Advertising	7030	2,503.49	6,181.69
Bank fees/services charges	7060	28.50	76.67
Board expense	7090	35.47	142.92
Computer expense	7120	987.89	5,313.54
Computer software/licensing	7130	13.44	150.27
Dues/subscriptions/publications	7240	120.00	120.00

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 9/1/2022 Through 9/30/2022

Equipment rent or usage expense	7270	21,955.00	74,934.27
Field equipment expense	7300	16,268.34	31,306.87
Field materials expense	7310	11,668.71	25,737.83
Field small tool expense	7320	0.00	184.44
Finance charges	7330	18.00	57.00
Insurance - liability, property, D&O	7390	0.00	43,973.06
Interest expense	7420	758.75	2,442.71
Internet service expense	7430	249.99	749.97
Janitorial expense	7450	527.50	2,207.74
Licenses/permits/taxes/fees	7510	0.00	381.84
Office supplies	7540	1,153.45	3,095.23
Other outside services	7570	150.00	1,285.00
Postage & shipping	7630	214.59	943.54
Printing & publishing	7660	1,012.62	11,090.97
Public education	7690	2,267.02	6,247.99
Rent expense	7720	3,950.00	9,000.00
Repairs & maintenance	7750	156.39	478.84
Telephone expense	7780	424.43	1,297.56
Utilities	7870	1,037.76	3,259.74
Vehicle fuel	7900	3,250.80	9,122.88
Vehicle maintenance & fees	7930	25.14	3,578.34
Vehicle rent or usage expense	7940	2,850.00	8,690.00
Total Operating expenses		71,627.28	254,435.91
Total direct expenditures		406,662.93	1,257,783.41
Total expenditures		406,662.93	1,257,783.41
Net income		(112,665.61)	(309,682.60)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2022

		Initial Balance Report
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	29,810.15
Petty cash	1050	250.00
Total Cash & Cash Equivalents		30,060.15
Accounts Receivable		
Accounts Receivable	1425	607,317.49
Employee receivable	1455	(400.00)
Total Accounts Receivable		606,917.49
Total Current Assets		636,977.64
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	334,893.95
Accumulated depreciation	1990	(284,420.64)
Total Property & Equipment		249,138.59
Total Long-term Assets		249,138.59
Total Assets		886,116.23
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	382,359.18
Accrued payroll	2150	57,949.71
Federal W/H payable	2200	6,689.89
Social security payable	2210	9,570.40
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	2,238.20
State W/H payable	2230	2,337.37
SDI W/H payable	2240	849.03
State unemployment payable	2250	562.17
Deferred compensation deductions	2300	2,175.00
Health insurance premiums deductions	2310	36.05
Dental insurance premiums deductions	2320	127.55
Vision insurance premiums deductions	2325	20.85
Garnishments/levies deductions	2340	1,237.74
TCRCD scholarship fund P/R deduction	2350	1,722.80
Friends of TCRCD P/R deduction	2351	984.05
Young Family Ranch P/R deduction	2352	417.40
Accrued paid time off payable	2400	64,049.48
Accrued deferred compensation match	2450	800.00
Accrued health insurance payable	2460	(118.37)
Accrued dental insurance payable	2470	(118.07)
Accrued vision insurance payable	2475	(18.60)
Accrued workers' comp premiums payable	2480	(33,724.18)
Sales tax payable	2500	118.39
Total Accounts Payable		521,278.57
Deferred Revenue		

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2022

Deferred revenue - refundable advances	2700	425,652.31
Total Deferred Revenue		425,652.31
Total Short-term Liabilities		946,930.88
Long-term Liabilities		
Notes Payable		
Note payable - TCB Line of credit	2600	100,000.00
Note - Ford Credit 6283	2610	1.97
Note - Ally Auto 6167	2620	10,145.20
Note - Ally Auto 4916	2621	16,611.38
Note - Ally Auto 0890	2622	22,431.54
Total Notes Payable		149,190.09
Total Long-term Liabilities		149,190.09
Total Liabilities		1,096,120.97
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(459,824.23)
Net assets - unrestricted	3100	310,363.50
Investments in capital assets	3200	249,138.59
Total Beginning net assets		99,677.86
Current YTD net income		
		(309,682.60)
Total Current YTD net income		(309,682.60)
Total Net Assets		(210,004.74)
Total Liabilities and Net Assets		886,116.23

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 9/1/2022 Through 9/30/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1461	9/2/2022	Ann M. Barbeau	1,984.97	Employee: 107; Pay Date: 9/5/2022
1462	9/2/2022	Stuart Gregory Beylik	1,777.02	Employee: 119; Pay Date: 9/5/2022
1463	9/2/2022	Joan Elizabeth Caldwell	3,044.93	Employee: 094; Pay Date: 9/5/2022
1464	9/2/2022	Garett F. Chapman	2,016.03	Employee: 078; Pay Date: 9/5/2022
1465	9/2/2022	Chris H. Cole	2,627.25	Employee: 098; Pay Date: 9/5/2022
1466	9/2/2022	Michael J. Dunlap	2,094.43	Employee: 009; Pay Date: 9/5/2022
1467	9/2/2022	Jeffrey M. Eads	1,988.48	Employee: 080; Pay Date: 9/5/2022
1468	9/2/2022	Amelia M. Fleitz	2,160.80	Employee: 086; Pay Date: 9/5/2022
1469	9/2/2022	Erik M. Flickwir	2,456.22	Employee: 008; Pay Date: 9/5/2022
1470	9/2/2022	Jeffery Francis Heinig	1,523.39	Employee: 131; Pay Date: 9/5/2022
1471	9/2/2022	Katherine J. Howard	2,478.89	Employee: 070; Pay Date: 9/5/2022
1472	9/2/2022	Larry Cortez Jimenez Jr	1,106.98	Employee: 129; Pay Date: 9/5/2022
1473	9/2/2022	David W. Johnson II	2,188.01	Employee: 059; Pay Date: 9/5/2022
1474	9/2/2022	Bethany R. Llewellyn	1,304.95	Employee: 132; Pay Date: 9/5/2022
1475	9/2/2022	James M. Marzolla	1,583.77	Employee: 079; Pay Date: 9/5/2022
1476	9/2/2022	Jeff J. McGrew	2,400.67	Employee: 024; Pay Date: 9/5/2022
1477	9/2/2022	Corben W. Page	939.93	Employee: 124; Pay Date: 9/5/2022
1478	9/2/2022	Maryann K. Perdue	1,718.80	Employee: 100; Pay Date: 9/5/2022
1479	9/2/2022	Jacob Ryan Ratliff	1,193.64	Employee: 126; Pay Date: 9/5/2022
1480	9/2/2022	Arvel Jett Reeves	1,789.11	Employee: 118; Pay Date: 9/5/2022
1481	9/2/2022	Carolyn Christine Rourke	1,545.49	Employee: 115; Pay Date: 9/5/2022
1482	9/2/2022	Joshua A. Scott	1,583.70	Employee: 104; Pay Date: 9/5/2022
1483	9/2/2022	Kelly D. Sheen	3,552.44	Employee: 005; Pay Date: 9/5/2022
1484	9/2/2022	Cynthia L. Tarwater	3,496.58	Employee: 002; Pay Date: 9/5/2022
1485	9/2/2022	Marla D. Walters	2,498.52	Employee: 108; Pay Date: 9/5/2022
1486	9/2/2022	Daniel C. Wells	1,842.07	Employee: 081; Pay Date: 9/5/2022
1487	9/2/2022	Denise W. Wesley	2,028.37	Employee: 096; Pay Date: 9/5/2022
1488	9/2/2022	Maya Williams	1,883.07	Employee: 106; Pay Date: 9/5/2022
1489	9/2/2022	Kirk Anthony Wolfinbarger	1,773.13	Employee: 112; Pay Date: 9/5/2022
1490	9/2/2022	Rebekah R. Wolfinbarger	2,049.66	Employee: 103; Pay Date: 9/5/2022
1491	9/2/2022	Roman Terence Woods-Ponce II	1,228.03	Employee: 122; Pay Date: 9/5/2022
1492	9/6/2022	Amelia M. Fleitz	2,256.25	Employee: 086; Pay Date: 9/6/2022
1492 A	9/20/2022	Ann M. Barbeau	2,005.93	Employee: 107; Pay Date: 9/20/2022
1493	9/20/2022	Stuart Gregory Beylik	1,037.43	Employee: 119; Pay Date: 9/20/2022
1494	9/20/2022	Joan Elizabeth Caldwell	3,004.24	Employee: 094; Pay Date: 9/20/2022
1495	9/20/2022	Garett F. Chapman	1,911.06	Employee: 078; Pay Date: 9/20/2022
1496	9/20/2022	Chris H. Cole	2,401.80	Employee: 098; Pay Date: 9/20/2022
1497	9/20/2022	Michael J. Dunlap	1,910.68	Employee: 009; Pay Date: 9/20/2022
1498	9/20/2022	Jeffrey M. Eads	1,829.08	Employee: 080; Pay Date: 9/20/2022
1499	9/20/2022	Amelia M. Fleitz	2,089.92	Employee: 086; Pay Date: 9/20/2022
1500	9/20/2022	Erik M. Flickwir	2,455.52	Employee: 008; Pay Date: 9/20/2022
1501	9/20/2022	Annyssa Franks	1,370.10	Employee: 133; Pay Date: 9/20/2022
1502	9/20/2022	Jeffery Francis Heinig	1,342.23	Employee: 131; Pay Date: 9/20/2022
1503	9/20/2022	Katherine J. Howard	2,188.39	Employee: 070; Pay Date: 9/20/2022
1504	9/20/2022	Larry Cortez Jimenez Jr	1,428.94	Employee: 129; Pay Date: 9/20/2022
1505	9/20/2022	David W. Johnson II	2,035.20	Employee: 059; Pay Date: 9/20/2022
1506	9/20/2022	Bethany R. Llewellyn	1,702.01	Employee: 132; Pay Date: 9/20/2022
1507	9/20/2022	James M. Marzolla	1,403.35	Employee: 079; Pay Date: 9/20/2022
1508	9/20/2022	Jeff J. McGrew	2,242.99	Employee: 024; Pay Date: 9/20/2022
1509	9/20/2022	Maryann K. Perdue	1,432.26	Employee: 100; Pay Date: 9/20/2022
1510	9/20/2022	Jacob Ryan Ratliff	799.92	Employee: 126; Pay Date: 9/20/2022
1511	9/20/2022	Arvel Jett Reeves	1,552.06	Employee: 118; Pay Date: 9/20/2022
1512	9/20/2022	Carolyn Christine Rourke	1,833.00	Employee: 115; Pay Date: 9/20/2022
1513	9/20/2022	Joshua A. Scott	1,399.16	Employee: 104; Pay Date: 9/20/2022
1514	9/20/2022	Kelly D. Sheen	3,237.77	Employee: 005; Pay Date: 9/20/2022

1515	9/20/2022	Cynthia L. Tarwater	3,524.37	Employee: 002; Pay Date: 9/20/2022
1516	9/20/2022	Marla D. Walters	2,187.07	Employee: 108; Pay Date: 9/20/2022
1517	9/20/2022	Daniel C. Wells	1,783.09	Employee: 081; Pay Date: 9/20/2022
1518	9/20/2022	Denise W. Wesley	2,172.59	Employee: 096; Pay Date: 9/20/2022
1519	9/20/2022	Maya Williams	1,698.71	Employee: 106; Pay Date: 9/20/2022
1520	9/20/2022	Kirk Anthony Wolfinbarger	1,560.63	Employee: 112; Pay Date: 9/20/2022
1521	9/20/2022	Rebekah R. Wolfinbarger	1,898.91	Employee: 103; Pay Date: 9/20/2022
1522	9/20/2022	Roman Terence Woods-Ponce II	464.22	Employee: 122; Pay Date: 9/20/2022
1523	9/20/2022	Corben W. Page	41.70	Employee: 124; Pay Date: 9/20/2022
1524	9/20/2022	Jacob Ryan Ratliff	39.50	Employee: 126; Pay Date: 9/20/2022
27762	9/2/2022	Jesse A. Barone	1,243.80	Employee: 128; Pay Date: 9/5/2022
27763	9/2/2022	John Robert Dickerson III	879.04	Employee: 127; Pay Date: 9/5/2022
27764	9/2/2022	Jeremiah D. Weiss	1,456.28	Employee: 123; Pay Date: 9/5/2022
27765	9/1/2022	Janc Construction Company, Inc.	8,100.00	Contract services 07-05-22 to 07-07-22
	9/1/2022	Janc Construction Company, Inc.	4,485.00	Contract services 07-11-22 to 07-12-22
27766	9/6/2022	Amerigas Propane LP	59.06	Propane
27767	9/6/2022	Baugh Construction	14,110.00	Contract services 07-05-22 to 07-15-22
	9/6/2022	Baugh Construction	7,012.50	Contract services 07-18-22 to 07-28-22
27768	9/6/2022	GEOSERV Geoscience Services	2,157.50	Contract services 07-01-22 to 07-15-22
27769	9/6/2022	Shayne Green	500.00	Contract services 06-01-22 to 06-30-22
27770	9/6/2022	Janc Construction Company, Inc.	700.00	Water truck rental 07-25-22 to 08-18-22
27771	9/6/2022	Lewiston Stamps	510.00	200 Stickers & 10 custom hats
27772	9/6/2022	Ila F. McWilliams Trust	2,000.00	August 2022 Rent
27773	9/6/2022	O'Reilly Auto Parts	285.26	Oil change supplies for truck #6283 #0890
27774	9/6/2022	Stillwater Sciences	31,754.10	Contract services 05-30-22 to 06-30-22
27775	9/6/2022	Timberland Resource Consultants	1,600.00	Contract services 06-17-22 to 06-30-22
27776	9/6/2022	Trinity Journal, The	76.34	BOD Vacancy Ad
	9/6/2022	Trinity Journal, The	13.10	Conservation Planner Ad
27777	9/6/2022	Trinity PUD	515.56	07-10-22 to 08-10-22
	9/6/2022	Trinity PUD	101.53	07-10-22 to 08-10-22 YFR
27778	9/6/2022	Weaverville Fire Protection District	150.00	Hall rental 09-16-22
27779	9/6/2022	Baugh Construction	7,012.50	Contract services 07-18-22 to 07-28-22
27780	9/6/2022	Herrett Excavating	11,217.00	Contract services 07-05-22 to 07-14-22
27781	9/8/2022	After Five Magazine	315.00	Trinity River Salmon Festival Ad
27782	9/8/2022	Jack A Branham	100.00	Rent 08-29-22 to 08-31-22-Ruth Crew
	9/8/2022	Jack A Branham	1,000.00	Rent 09-01-22 to 09-30-22-Ruth Crew
27783	9/8/2022	Shannon Davis	550.00	TCRCD cleaning Aug 2022
	9/8/2022	Shannon Davis	150.00	YFR cleaning Aug 2022
27784	9/8/2022	John Dickerson	192.50	Per diem 446-1803400
27785	9/8/2022	Turtle Bay Exploration Park	500.00	Trinity River Salmon Festival-Live Animal Show
27786	9/8/2022	Weaverville/Douglas City Parks & Rec	254.00	2022 Summer Day Camp-Swimming Pool Fees
27787	9/13/2022	Maruti Weaverville	446.33	Equip fuel
	9/13/2022	Maruti Weaverville	103.09	Fuel truck #0381
	9/13/2022	Maruti Weaverville	129.16	Fuel truck #4690
	9/13/2022	Maruti Weaverville	334.78	Fuel truck #6167
27788	9/13/2022	Dave's Small Engine Repair	125.35	Repair Husky trimmer
27789	9/13/2022	Frontier Communications	413.72	Telephone 09-01-22 to 09-30-22
27790		Void	0.00	
27791	9/13/2022	Sheen, Kelly	120.00	Reim. TCRCD Costco membership
27792	9/13/2022	Stroup's Power Equipment	1,141.44	(2) pole saw attach/ chainsaw parts
27793	9/13/2022	Trinity Lumber	31.05	(1) 2x8x12 & (1) 2x4x14
	9/13/2022	Trinity Lumber	21.63	(2) 2x4x12 doug fir
	9/13/2022	Trinity Lumber	41.24	(5) Rebar

	9/13/2022	Trinity Lumber	21.63	2x4x12
27794	9/13/2022	Trinity Nursery	153.29	Planting amendments
27795	9/13/2022	Denise Wesley	468.90	Reim. travel for Esri conference
27796	9/13/2022	Frontier Fuel & Propane	59.35	Fuel truck #0381
	9/13/2022	Frontier Fuel & Propane	279.50	Fuel truck #4282
27797	9/15/2022	Baugh Construction	15,600.00	Contract services 08-01-22 to 08-12-22
	9/15/2022	Baugh Construction	6,875.00	Excavator & Compactor rental
27798	9/15/2022	Herrett Excavating	10,458.00	Contract services 08-01-22 to 08-15-22
	9/15/2022	Herrett Excavating	3,130.63	Roller rental 07-06-22 to 08-06-22
27799	9/15/2022	Janc Construction Company, Inc.	7,944.00	Contract services 08-01-22 to 08-04-22
	9/15/2022	Janc Construction Company, Inc.	8,287.50	Contract services 08-08-22 to 08-11-22
27800	9/15/2022	Trinity Tire Factory	2,224.52	Tires, brakes, oil change, wipers Truck #0381
27801	9/15/2022	Court-Ordered Debt Collections	245.82	Daniel C Wells Acct. #JK-328-5398 CD-9212-59726
27802	9/20/2022	Jesse A. Barone	1,111.70	Employee: 128; Pay Date: 9/20/2022
27803	9/20/2022	John Robert Dickerson III	711.88	Employee: 127; Pay Date: 9/20/2022
27804	9/20/2022	Jeremiah D. Weiss	1,413.21	Employee: 123; Pay Date: 9/20/2022
27805	9/21/2022	Amerigas Propane LP	58.81	Propane
27806	9/21/2022	Baugh Construction	6,875.00	Excavator & Compactor rental
27807	9/21/2022	GEOSERV Geoscience Services	2,424.00	Contract services 07-01-22 to 07-15-22
	9/21/2022	GEOSERV Geoscience Services	10,623.00	Contract services July 2022
27808	9/21/2022	Herrett Excavating	8,797.00	Contract services 07-18-22 to 07-26-22
	9/21/2022	Herrett Excavating	2,500.00	Roller rental 07-06-22 to 08-06-22
27809	9/21/2022	Janc Construction Company, Inc.	11,832.50	Contract services 07-13-22 to 07-22-22
	9/21/2022	Janc Construction Company, Inc.	5,685.00	Contract services 07-25-22 to 07-27-22
	9/21/2022	Janc Construction Company, Inc.	2,780.00	Contract services 07-27-22 to 07-28-22
	9/21/2022	Janc Construction Company, Inc.	4,900.00	Water truck rental 07-25-22 to 08-18-22
27810	9/21/2022	Northwest California RC&D Council	1,400.00	Aug & Sept 2022 Rent/Security Deposit
27811/27812	9/21/2022	Plotzke Ace Hardware	2.13	(1) key
	9/21/2022	Plotzke Ace Hardware	23.98	(16) keys
	9/21/2022	Plotzke Ace Hardware	128.68	(2) Professional respirators
	9/21/2022	Plotzke Ace Hardware	61.11	(2) Shovels
	9/21/2022	Plotzke Ace Hardware	6.40	(3) dumpster keys
	9/21/2022	Plotzke Ace Hardware	26.75	(5) clamps, nut driver
	9/21/2022	Plotzke Ace Hardware	85.79	36 inch Bolt cutter
	9/21/2022	Plotzke Ace Hardware	154.40	5 gal gas can/50:1 fuel
	9/21/2022	Plotzke Ace Hardware	69.70	5 gallon cooler
	9/21/2022	Plotzke Ace Hardware	115.32	Brush, storage box, towels, small tools, caddy, Windex
	9/21/2022	Plotzke Ace Hardware	4.92	Corner bracket-Admin office
	9/21/2022	Plotzke Ace Hardware	22.51	Drill bit set
	9/21/2022	Plotzke Ace Hardware	32.16	Fiberglass rake
	9/21/2022	Plotzke Ace Hardware	12.84	Fittings
	9/21/2022	Plotzke Ace Hardware	4.92	Galvanized wire
	9/21/2022	Plotzke Ace Hardware	12.86	Grease
	9/21/2022	Plotzke Ace Hardware	23.56	Nitrile gloves & chlorinator
	9/21/2022	Plotzke Ace Hardware	127.29	Paint supplies & brown felt
	9/21/2022	Plotzke Ace Hardware	92.21	Rain wand & utility pump
	9/21/2022	Plotzke Ace Hardware	70.76	Tie downs and tarp
27813	9/21/2022	Sheen, Kelly	85.01	Reim mileage
27814	9/21/2022	Siskiyou Restoration Group	3,876.43	Rental and field supplies
27815	9/21/2022	Trinity County Solid Waste Division	36.00	Dump fee
	9/21/2022	Trinity County Solid Waste Division	153.38	Sept 2022
27816	9/21/2022	Trinity River Consulting	745.00	Misc. furniture/supplies
27817	9/21/2022	Velocity Communications, Inc.	114.99	Internet 09-01-22 to 10-01-22
27818	9/21/2022	Verizon Wireless	91.34	08-13-22 to 09-12-22

27819	9/21/2022	Weaverville CSD	172.30	YFR water 08-01-22 to 09-01-22
27820	9/21/2022	Weaverville Sanitary District	28.00	08-01-22 to 08-31-22
27821	9/21/2022	John Dickerson	192.50	Per diem 446-1803400
27822	9/29/2022	James B. French	700.00	Pay James French
27823	9/5/2022	Rebekah Wolfinbarger-Cash	8.46	Holiday Market-Cotton balls for Environmental Camp
	9/6/2022	Rebekah Wolfinbarger-Cash	24.25	City of Redding-Dump Fee
	9/15/2022	Rebekah Wolfinbarger-Cash	63.74	You've Got Mail-Boxes for maps
	9/21/2022	Rebekah Wolfinbarger-Cash	31.63	Holiday Market-Snacks for BOD meeting
	9/27/2022	Rebekah Wolfinbarger-Cash	20.35	Holiday Market-Essential oils for Salmon Festival
1-095-788-384	9/2/2022	EDD	4,748.85	State tax deposit
1011812	9/2/2022	EFTPS	22,661.26	Federal tax deposit
265365193	9/6/2022	Office Depot	109.87	(3) Copy paper
CP45242400	9/6/2022	Home Depot	48.24	Pop-up tent weights
WP45239217	9/6/2022	Home Depot	276.70	(2) Pop-up tents
4685017	9/6/2022	Amazon	404.85	(15) Accordian files for the field
ACH-00625911	9/7/2022	Jeff Eads	192.50	Pay Per Diem Eads
ACH-00625911-1	9/7/2022	Jeff McGrew	192.50	Pay Per Diem McGrew
ACH-00625911-2	9/7/2022	Kirk Wolfinbarger	192.50	Pay Per Diem Wolfinbarger
ACH-00625911-3	9/7/2022	Daniel Wells	192.50	Pay Per Diem Wells
ACH-00625911-4	9/7/2022	Dave Johnson	82.50	Pay Per Diem Johnson
ACH-00626776	9/8/2022	James Marzolla	192.50	Pay Per Diem Marzolla
09-09-22 Ally	9/9/2022	Ally	86.09	Interest
	9/9/2022	Ally	569.11	Sept 2022 Prin Pmt #4916
09-12-22 Ally	9/12/2022	Ally	118.02	Interest
	9/12/2022	Ally	767.20	Sept 2022 Prin Pmt #0890
ACH-00630616	9/13/2022	Roman Woods	192.50	Pay Per Diem Woods
09-15-22 DD Fee	9/15/2022	Tri Counties Bank	28.50	Direct Deposit Fee-TCB
202040178717	9/15/2022	1&1 Ionos, Inc.	13.44	TRRP Mail Hosting
09-16-22 Ally	9/16/2022	Ally	54.95	Interest
	9/16/2022	Ally	655.63	Sept 2022 Prin Pmt #6167
3265041	9/16/2022	Amazon	35.03	Pens
7789061	9/16/2022	Amazon	169.45	Xerox drum cartridge
4069027	9/16/2022	Amazon	37.81	Pens
411792	9/16/2022	Expert Pay	204.50	Garnishment for Barone 08-31-22 PR
41179228	9/16/2022	Expert Pay	706.87	Garnishment for Dickerson 08-31-22 PR
41179231	9/16/2022	Expert Pay	222.50	Garnishment for Marzolla 08-31-22 PR
947	9/16/2022	United States Postal Service	150.85	Postage
	9/16/2022	United States Postal Service	3.84	Postage-Board Packet
9930602	9/16/2022	Amazon	12.59	Pens
4269877	9/19/2022	Amazon	347.25	(25) 6-packs clipboards
44941717	9/22/2022	Empower Retirement	2,995.00	Deferred Comp 08-31-22 PR
451154	9/19/2022	Acorn Naturalists	201.77	Block printing ink
104728	9/19/2022	CSDA	550.00	2022 Board Secretary/Clerk Conference
598054	9/20/2022	Forestry Suppliers Inc	383.37	Flagging
0-499-978-080	9/20/2022	EDD	4,149.61	State tax deposit
04049734	9/20/2022	EFTPS	20,096.79	Federal tax deposit
ACH-00638742	9/21/2022	Jeff McGrew	192.50	Pay per diem
ACH-00638742-2	9/21/2022	Kirk Wolfinbarger	192.50	Pay per diem
ACH-00638742-3	9/21/2022	Daniel Wells	192.50	Pay per diem
ACH-00638742-4	9/21/2022	Tarwater, Cynthia	961.00	Pay per diem
ACH-00638742-5	9/21/2022	Carolyn Rourke	398.25	Pay per diem
ACH-00638742-6	9/21/2022	James Marzolla	192.50	Pay per diem
ACH-00638742-7	9/21/2022	Jeff Eads	192.50	Pay per diem
49431	9/22/2022	Ebay	10.71	Cisco phone power supply

3533849	9/22/2022	Amazon	206.16	Misc. IT supplies
1664010328	9/24/2022	Constant Contact	70.00	Advertising
268185726	9/26/2022	Office Depot	22.26	Copy paper and calculator ribbon
751911	9/26/2022	Trinity Journal, The	1,097.55	Pay Trinity Journal
ACH-006444258	9/28/2022	Joan Caldwell	718.19	Pay Joan Caldwell Reim.
46995779	9/29/2022	Empower Retirement	2,875.00	Deferred Comp 09-15-22 PR
3079336582	9/30/2022	CoPower	2,912.97	Pay CoPower
222720026552	9/30/2022	Blue Shield of California	22,975.45	Pay Blue Shield
09-30-22 Ford Credit	9/30/2022	Ford Credit	1,025.19	Sept 2022 Final Prin Pmt #6283
41372905	9/30/2022	Expert Pay	204.50	Garnishment for Barone 09-15-22 PR
41372928	9/30/2022	Expert Pay	706.87	Garnishment for Dickerson 09-15-22 PR
41372936	9/30/2022	Expert Pay	178.00	Garnishment for Marzolla 09-15-22 PR
Report Total			445,661.22	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 6.0

PROJECTS REPORT

October 19, 2022

6.1 Grass Valley Creek

- One spotted owl survey occurred finishing surveys under this opportunity. The final Report has been submitted to the Bureau of Land Management outlining findings.

6.2 Weaverville Community Forest – Amelia Fleitz/Chris Cole

- SHN continues working on their contract to finalize their reporting for their completed botanical surveys within the WCF for the BLM's Weaverville Community Protection Fuels Reduction Project.
- WCF Public Meeting is being held at the Trinity Community Church in Weaverville at 5:30 pm on October 19, 2022.
- Grizzly Corps Fellows are on board and working to develop a field of projects for local partners to get special uses permits for to continue in the future and working on implementing projects and initiatives from the WCF Strategic Plan.

6.3 Watershed Coordination – Amelia Fleitz

- General Update: We onboarded two Grizzly Corps Fellows, one project coordinator, and one education coordinator in September. We will be onboarding on conservation planner in October and working to bring the second one in the next few months.
- Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300): DOC: Annyssa is working on evaluating the work that Nicole completed and completing the reporting for the field surveys. We have held a collaboration meeting with the WRTC to get Annyssa up to speed on the status of their component of the project.
- NACD Technical Assistance Funding: Jessica Tye started this week to assist the Conservation Planners in their landowner assistance and outreach.
- Travis Ranch Riparian Element – We held our quarterly check-in with our contractors in September and were able to introduce Annyssa to the team of contractors. We continue to make forward progress. We will be developing an MOU to complete the CEQA for their fuel's reduction project funded by CAL FIRE.
- Tehama County RCD NRCS Funding: Kenneth Baldwin has been working on the Forest Management Plan for a parcel impacted by the 2015 Castle Fire.
- CARCD Sustainable Cannabis Cultivation**:** The translation of the Mendocino RCD's "Watershed Best Management Practices for Cannabis Growers and other Rural Gardeners" into Hmong is complete.

6.4 Weaver Basin Wetlands

- No report.

6.5 Project Coordinator's Report –Cynthia Tarwater

- ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- ◊ SOUTH FORK -During the beginning of September we continued implementing the Headwaters Project funded primarily by NFWF (National Fish and Wildlife Foundation), Ca OHV Division, and the USFS, the 27N23 and 27N22 roads (aka Tombstone Roads) both terminate at the Yolla Bolly Wilderness Boundary. This work overlapped with the Ca OHV Division grant and so the road numbers signs that were burned in the August Complex or missing were replaced or repaired.
- ◊ SOUTH FORK - A Ca OHV Division grant to improve OHV routes in the Headwaters area, Bierce Ridge, and Buck Ridge was completed in mid-September. Roads that were addressed and road signs replaced if damaged were: 27N23 (Tombstone), 27N22, 27N24B (Penney Ridge), 27N27 (Rainbow Ridge), 27N24 (Trough Ridge), 28N49 (Bierce Loop), 28N61, 28N40 (Buck Ridge) and 28N43. Road maintenance consisting of log removal (many downed trees), any burned stump holes repaired, slides removed, culvert inlet cleaning, and sign installation was completed on each road.

- ◊ SIX RIVERS N.F. – We were requested to address several road fill failures in Six Rivers National Forest with money that is expiring early next year. The first road failure addressed in September was a large fill failure just below Cedar Gap on 30 Road (aka Wild-Mad Road). The road was impassable and a safety hazard, in addition, this road is a mainline USFS route that runs between Highway 36 and Ruth Lake. This project took about 2 weeks and is considered a temporary fix for now. We also completed another adjacent section of the 30 Road by applying asphalt repair materials (Cold Patch) to large cracks in the pavement to keep water out, hoping this preserves road integrity and makes travel a little less bumpy. We just moved to the next Six Rivers road fill failure site just below Black Lassic, this will be a more permanent fix of the 1S07 road, we will be working on that site for the next few weeks.
- ◊ The Fuels and Reveg crews have assisted me this month with mulching, signing, and brushing/logout work. They did stellar work on short notice and it is greatly appreciated.
- ◊ FUNDING – We submitted a RAC proposal this month for a road improvement project in the BLM section of the Weaverville Community Forest and matching funds for a Ca OHV Division-funded road decommissioning project near Trinity Lake on Shasta-Trinity National Forest (34N85). We requested about $122,000.
- ◊ FUNDING - We have been requested to modify an existing USFS BAER agreement to add funds in the amount of 1.25 million for road improvement projects related to the multiple fires over the last few years.
- ◊ Progress reports and invoicing with the help of the office staff.

6.6 Grants Report – Marla Walters

New Grants:

- NACD (National Association of Conservation Districts), $166,277.08, 10% OH (A. Fleitz)
- USFS ~ RAC – Weaver Basin Trail System Maintenance and Mapping, $70,000, 21.05% OH (K. Sheen)
- USFS ~ RAC – Community Chipping, $50,000.00, 21.05% OH (C. Cole)
- USFS ~ SRNF BAER Implementation, $115,000, 24.55 OH (C. Tarwater)

Pending:

- Coast Central Credit Union, for Neighborhood Ambassador Program
- California State Coastal Conservancy
- Sierra-Nevada Conservancy

6.7 Revegetation Projects – Kaety Howard & Annie Barbeau

- Caltrans Slate Creek: Site implementation has mostly concluded for this project. Final monitoring and reports will be upcoming. Nursery management included weeding nursery stock and hand watering large trees. Time was spent collecting canyon live oak acorns and other fall native seeds for upcoming projects. A progress report and invoice were assembled and submitted to agency contacts.
- Caltrans Collins Bar: Conservation Technicians spent two days watering all zones of the project. In addition, repairs were made to irrigation infrastructure due to bear damage. A progress report and invoice were assembled and submitted to agency contacts.

- Watershed Research and Training Center (WRTC) Riparian Restoration: Nothing new to report this period.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: Technicians spent two days surveying for *Dittrichia graveolens* (stinkwort) in areas along Highway 299 and Mainline GVC Rd. There were no individuals detected. A population of *Cytisus scoparius* (Scotch broom) on Hoadley Peaks Rd. will be revisited after there is an adequate amount of rainfall conducive to excavating taproots of any saplings that may be present.
- Program Development:
  - ◊ In partnership with the USFS, a RAC proposal was submitted for Scotch broom management in Junction City. The total amount of funding requested was $60,830. This proposal will serve as a modification to last year's RAC proposal with a $60,713 budget.
  - ◊ As of 9/30/2022, the Hayfork Grade Culverts Project was executed. This three-year agreement with Caltrans has a total budget of $80,000. The purpose of this project is to revegetate two locations along Hwy 3 between Hayfork and Douglas where culverts were upsized.
  - ◊ The Caltrans Swift Creek Bridge Project near Trinity Center is planned for execution in October 2022.
  - ◊ We are currently collaborating with Caltrans staff to develop a budget that will adequately support the implementation, management, and maintenance of the Ditch Gulch revegetation project. The earliest execution date is expected in December of this year.

6.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: Interviews occurred for bringing on a new crew. Three additional crew were accepted to hire. Two members dropped out and will not be working with the district while another failed medical clearance. We are hoping for medical clearance and to bring on one new crew member next month. Interviews are ongoing.
- Management: 3 Crew: 14
- Bureau of Land Management Lewiston Agreement: Communications occurred between FH staff and grantor. No implementation occurred during this period.
- Six Rivers National Forest Agreement: Crews began work on this project during this period. Two crews were sent to stay at the house we've rented over the years in Ruth from Jack Branham. The crew is working on clearing fire-damaged roads in the Kettenpom area. There is concern that this project which is tiered to our Six Rivers Master agreement will expire in March of 2023. Ideally, it would be extended but that may not be possible this time around. Our intent is to keep two crews on this project and get as much done as possible as this may be the last season to work on the project.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Our partner The Watershed Research and Training Center was active with hand work in the Hyampom, and Deerlick Springs areas. District Crews continued to work along the ridgeline Democrat Rd on Bureau of Land Management land, cutting and chipping. Implementation continued on Browns Mountain with the goal of creating a large fuel break along the ridgeline. We are currently focused on non-industrial timberlands but have been working with our grantor to expand the scope of this project area onto industrial timberlands (SPI). A meeting occurred with SPI's local District manager (Keith Greenwood) and he was open to our proposed project. Discussions were had with our CAL FIRE grantor and we will continue planning this area in the future. Project work also occurred in the Guy Covington area under this Grant.
- Browns Phase III: Nothing new to report.
- Training and continuing education: No Training this period.

- Cal Fire Forest Health: Communications continue with FH and our partner organizations. We continued planning in the four major project areas. Multiple bid packages were put together for contracts. Areas include Lake Forest plantations (TRMU) and areas within the Reading Indian Creek Footprint. We hope to award three separate contracts next period totaling ~600,000 depending on bid amounts. We've been working with California Conservation Corps and have submitted an agreement with them to utilize their crews for project work as well. FH continues to communicate with our BLM and Forest Service partners to plan for the winter season which will include significant amounts of pile burning and broadcast burning depending on the weather.
  A policy amendment was passed by the board allowing us to move forward with contracting. Westside Timber Sale Prep: Agreement documentation for the amendment of this project has been signed and submitted to the Forest Service's Grants and Agreements Department. FH has reached out to federal partners to plan how funds will be best utilized taking into account the lateness of the season.
- PG&E 2022- A field tour occurred in the project area and communications were had with locals to begin identifying work areas. This funding will work for hand in hand with our Downriver storm recovery funding updated by Amelia.
- Watershed Research and Training Center Environmental Compliance: FH has been working with the Watershed to review their plan for their Weaver Basin Project which includes fuels reduction via hand, mastication, and burning. With our newly revised MOU, we hope to submit that next period.
- Fee for Service: None at this time.
- National Resource Conservation Service Assistance: No update.

6.9 Trinity County Fire Safe Council – Amelia Fleitz

- Amelia and Chris met with the Willow Creek Fire Safe Council in late September to meet with the Willow Creek FSC and Neighborhood Ambassadors, to identify priority areas for the Greater Willow Creek Storm Recovery Project.
- The Grizzly Corps Fellows are working to finalize the 2023 Calendar, complete the Firewise community assessments for the Firewise community renewals, and are getting familiar with constant contact to start taking control of the newsletters.

6.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- A new lawnmower was purchased from Bayley Lumber in Hayfork and was delivered this month. The new mower has been prioritized for indoor storage and barn doors are being reinforced for locking. The revegetation program crew has mowed the lawn once, as the lawn is still being irrigated this year, although with about half as much water as during summer months. The playground area has been locked with a new padlock for safety purposes.

6.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
  - ◊ Address verifications & assignments were provided by request of the Planning Department.
  - ◊ Parcel modifications, were completed for the Travis Ranch Subdivision. This includes 80 modifications, and assignment of address points to new parcels, as well as updating the parcel service. A few modifications are still pending; however, the majority of this work was completed.
  - ◊ QA/QC (Quality assurance/quality control) this month included a review and update of TPZ (timber) parcel ownership types based on the assessor's data.

- Project Tracker
  - ◊ One project was entered into Project Tracker but has not yet been made public.
- Fire Safe Council Coordination (FSC)/ Evacuation Data & Mapping
  - ◊ I met with Esri to discuss best practices for viral applications. The Evacuations layer received approximately 300,000 views in 45 days, and a few minor modifications to the hosted GIS layers will help improve the application's performance.
  - ◊ I provided data by request to various partners in support of the CWPP.
  - ◊ I built a CWPP data hub for fuels reduction partners to add new projects to the existing CWPP application and download CWPP data. I also met with Humboldt County planning partners to discuss suggestions for the new CWPP data portal.
- Education & Outreach
  - ◊ I met with new staff to provide training on best practices for using the GIS base map library and provided GIS training resources for Field Maps.

6.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - Trinity River Educational Materials: The Moon Lee Ditch interpretive sign is in the final stages of design and will be installed at the Young Family Ranch in the coming weeks.
  - Trinity River Events: The September Science on Tap topic was changed and the event was ultimately canceled after both the presenter and back-up presenter had to back out. Todd Buxton will present his original topic, "Fine sediments in the Trinity River: then and now" at a later date. Staff participated in the annual Native American Education Day at the Hayfork Fairgrounds. Staff led the Salmon Smell Your Way Home game and taught 3rd and 4th grade students the salmon life cycle and the importance of salmon to our rivers and people. The Trinity River Salmon Festival was held on Saturday, October 1st at the Highland Art Center Meadow in Weaverville. The event featured live music performed by three local bands, a live animal show by Turtle Bay Exploration Park, local booths and vendors, an opening blessing by the Nor Rel Muk Wintu tribe, and salmon traditionally prepared over a coal pit. Over 330 community members attended the event. Eight Trinity River Salmon Festival hats and two bags were raffled off. There are three upcoming events in October. On Saturday October 22nd, the second Trinity River Cleanup of 2022 will be held. Volunteers will pick up trash from river accesses, campgrounds, and roadways along the Trinity River from Lewiston to Douglas City. On Saturday October 29th, there will be a Native Planting Day. Volunteers will put 2,000 native plants at an existing restoration site in Junction City. On Wednesday, October 26th, Science on Tap will feature Michael Kauffmann and Justin Garwood, presenting their new book "The Klamath Mountains: A Natural History." There will be book selling and signing before and after the presentation.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr

Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

RESOLUTION NO. 22-13 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 SIGNED SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF OCTOBER 18, 2022, THROUGH NOVEMBER 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Trinity County Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Trinity County Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY IN CALIFORNIA to cope with the threat of COVID-19 – GOVERNMENT CODE section 8625(c); and

WHEREAS, the Trinity County Board of Supervisors Ratified the Director of Emergency Services Proclamation and confirmed the existence of a local emergency in Trinity County due to the COVID-19 pandemic on March 25, 2020 as well as the Order of the Trinity County Public Health Officer for mandatory use of face coverings in work places and public settings issued on August 26, 2021;

WHEREAS, the Board of Directors does hereby find that the State of Emergency in California to cope with the threat of COVID-19, as well as County and Local Proclamations and Orders of masking and social distancing, COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and Trinity County; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Trinity County Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and poses a threat as COVID-19 cases in Trinity County have been increasing exponentially.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager, Kelly Sheen and legislative bodies of Trinity County Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 18, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Trinity County Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Trinity County Resource Conservation District, this 19th day of October, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____ Date: _____
Mike Rourke, Chairman for the Board

CERTIFICATION

I hereby certify that the foregoing Resolution 22-13 was duly and regularly adopted by the Board of Directors of the Trinity County Resource Conservation District at the meeting held on the 19th day of October, 2022.

Signature: _____ Date: _____
Greg Lowden, Secretary to the Board

Resolution

Resolution No. 22-14

Resolution of the Trinity County Resource Conservation District

Approving the Grant of Funds from the
State Coastal Conservancy

For Trinity County Fuel Reduction

WHEREAS, the Legislature of the State of California has established the State Coastal Conservancy ("Conservancy") under Division 21 of the California Public Resources Code, and has authorized the Conservancy to award grants to public agencies and nonprofit organizations to implement the provisions of Division 21; and

WHEREAS, the Conservancy awards grants for projects that it determines are consistent with Division 21 of the Public Resources Code and with the Conservancy's Strategic Plan and that best achieve the Conservancy's statutory objectives, in light of limited funding.

WHEREAS, at its September 2022 meeting, the Conservancy adopted a resolution authorizing a grant to Trinity County Resource Conservation District ("grantee") for Trinity County Fuel Reduction ("the project"). The resolution was adopted by the Conservancy pursuant to and is included in the Conservancy September 22, 2022 staff recommendation, a copy of which is on file with the grantee and with the Conservancy.

WHEREAS, the Conservancy requires that governing body of the grantee certify through a resolution that it approves the award of Conservancy grant funding and authorizes the execution by a representative of the grantee of a grant agreement on terms and conditions required by the Conservancy grant agreement number _____.

NOW, THEREFORE, be it resolved that the grantee hereby:

1. Approves the award of grant funding from the Conservancy for the project.

2. Acknowledges that it has or will have sufficient funds to complete the project and, if any property is acquired as part of the project to operate and maintain the property, and, if any facilities are constructed as a part of the project, to operate and maintain the facilities for a reasonable period, not less than the useful life of the facilities.

3. Agrees to be bound by all terms and conditions of the grant agreement and any other agreement or instrument as may be required by the Conservancy and as may be necessary to fulfill the terms of the grant agreement and to complete the project.

4. Authorizes any of the following named officers or employees of the grantee to act as a representative of the grantee, to negotiate and execute on behalf of the grantee all agreements and instruments necessary to complete the project and to comply with the Conservancy's grant requirements, including, without limitation, the grant agreement: Kelly D. Sheen, District Manager; Chris Cole, Program Manager, Forest Health.

APPROVED AND ADOPTED October 19, 2022.

I, (PRINT NAME HERE) _____, the undersigned, hereby certify that the above Resolution No. 22-14 was duly adopted by the grantee by the following roll call vote:

Ayes:

Noes:

Absent:

(Clerk)

Signature: _____

National Association of Conservation Districts

RECEIVED
OCT 1 1 2022
BY: .....

CONSERVATION INVESTMENT

Customer #: 44062

Investment Date: October 1, 2022

Trinity County RCD
PO Box 1450
Weaverville, CA 96093-1450

Phone: 530 - 623-6004
Email: ksheen@tcrcd.net
URL: http://tcrcd.net/
Facebook: https://www.facebook.com/Trinity-County-RCD-116836491737190/
Twitter:
Other:

Review your information!
Submit updates online or with your renewal

PLEASE RENEW YOUR MEMBERSHIP NOW!

This is the first invoice for NACD's 2023 fiscal year which runs October 1, 2022 to September 30, 2023. We hope you continue to show your support for your National Association with a full membership contribution of $775. Complete the application form and send with payment to NACD headquarters.

Gary Blair
NACD Secretary/Treasurer

Conservation Investment FY23 (check one)

☐ Platinum ($3,001 +)	☐ Diamond ($1,776 - $3,000)	☐ Gold ($775 - $1,775)	☐ Silver ($501 - $774)	☐ Bronze ($101 - $500)	☐ Contributor ($1 - $100)

Payment

☐ Final Payment
☐ Installment _____ of _____

Amount Paid: _____

☐ Check # _____

☐ Visa ☐ MasterCard ☐ Discover

Card No. _____ CVV_____ Exp. _____

Name on Card _____ Signature _____

Pay online at:
https://nacdnet.app.neoncrm.com/forms/fy23-membership

Mail check and form to:

NACD
509 Capitol Court NE
Washington, DC 20002
Fax: 202-547-6450
Email: membership@nacdnet.org

National Association of Conservation Districts

UPDATE YOUR CONTACTS

Identify current employees and/or board members with Y and N for individuals no longer associated with your district or association. Please use the additional space to submit updates and changes to your employees and supervisors.

Name	Title	Email	Y/N
Amelia Fleitz	Watershed Program	afleitz@tcrcd.net	
Annie Barbeau	Revege Program Manager	abarbeau@tcrcd.net	
Chris Cole	Forest Health Program	ccole@tcrcd.net	
Cynthia Tarwater	Roads Program Manager	ctarwater@tcrcd.net	
Denise Wesley	GIS Manager	dwesley@tcrcd.net	
Erik Flickwir	Systems Administrator		
Kaety Howard	Revege Project Coordinator	kaetykaboom@yahoo.com	
Kelly Sheen	District Manager	ksheen@tcrcd.net	
Maya Williams	Education/Outreach Project	mwilliams@tcrcd.net	
Rebekah Wolfinbarger	Office Manager	rwolfinbarger@tcrcd.net	

2022-23Budget

			Overhead Rate						10.00%	21.05%	18.34%	21.05%
Expiration Date:			Expiration Date	N/A	N/A	N/A	N/A	N/A	N/A	9/13/22	12/31/23	8/31/25
Total Amount of Grant			Grant Amount	N/A	N/A	N/A	N/A	N/A	$ 28,500	$ 64,147	$ 212,269	$ 30,000
Funds remaining as of 6/30/22			Remaining Amount						$ 28,500	$ 3,436	$ 37,990	$ 15,175
	Last Year Final Rev.	**Current Year** Initial Adopted	**Proposed** 1st Qtr Revised	**001**	**001**	**001**	**001**	**116**	**218**	**325-1**	**386**	**387-5**
				8000000	**8000100**	**8000200**	**8000300**	**8500100**	**6100100**	**1000301**	**3600600**	**1000405**
Description	**2021-22 Budget**	**2022-23 Budget**	**2022-23 Budget**	**Overhead Costs**	**Auto Pool**	**Unrestricted General Fund**	**Equipment Pool**	**Nursery Management**	**Young Family Ranch**	**BLM GVC Stewardship - NEPA/Surveys**	**CalTrans Collins Bar Reveg**	**BLM WCF Stewardship - Forestry**
Program				**Misc**	**Misc**	**Misc**	**Misc**	**Revegetation**	**Misc**	**Misc**	**Revegetation**	**Forest Health**
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	$ 5,534,654						25,000	3,436	34,990	15,175
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	$ 22,184	1,000				2,093	5,400			
4200 - Conservation Contributions	$ 18,920	$ 100	$ 100						100			
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000	$ 100,000			100,000						
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291	$ 116,455		81,930		34,525					
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	**$ 5,773,393**	1,000	81,930	100,000	34,525	2,093	30,500	3,436	34,990	15,175
5000 - Wages	$ 1,302,193	$ 1,609,490	$ 1,901,422	300,000	4,500		2,000		14,900	1,818	16,653	5,352
5100 - Benefits	$ 613,578	$ 820,002	$ 946,275	100,000	1,500		1,000		5,557	871	10,989	2,500
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	$ 12,164	4,000								
5860 - Mileage	$ 37,020	$ 57,996	$ 63,570	500	8,000		15		100	150	1,375	350
5880 - Travel	$ 8,227	$ 58,656	$ 52,175	2,000								
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	$ 22,869	17,000								
7030 - Advertising	$ 10,089	$ 12,099	$ 12,099	1,000					250			
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	$ 1,200	1,000								
7090 - Board Expense	$ 200	$ 400	$ 400	400								
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	$ 10,250	7,500					30			
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	$ 1,634,956									3,000
7180 - Contract Services - Professional	$ 45,500	$ 105,616	$ 134,996									
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	$ 15,650	14,000								
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -	$ -									
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	$ 94,525									
7300 - Field Equipment Expense	$ 51,052	$ 57,670	$ 70,270				3,500		200			
7310 - Field Materials Expense	$ 102,810	$ 91,698	$ 130,808	400				2,093	1,000		550	1,334
7320 - Field Small Tool Expense	$ 646	$ 150	$ 350				100		50			
7390 - Insurance	$ 30,000	$ 44,000	$ 48,000	48,000								
7420 - Interest Expense	$ 12,500	$ 8,450	$ 8,450	2,000	6,450							
7430 - Internet Service Expense	$ -	$ 1,500	$ 1,500	1,500								
7450 - Janitorial Expense	$ -	$ 8,600	$ 9,235	7,000					2,100			
7510 - Licenses & Fees	$ 4,150	$ 2,708	$ 2,708	2,500	118				40			
7540 - Office Supplies	$ 12,136	$ 6,667	$ 6,667	2,000					100			
7570 - Other Outside Services	$ 5,926	$ 22,500	$ 24,500	2,500								
7630 - Postage	$ 416	$ 806	$ 2,306	400								
7660 - Printing & Publishing	$ 21,829	$ 19,113	$ 20,761									
7720 - Rent	$ 26,010	$ 35,457	$ 39,557	31,600								
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	$ 3,500	500			1,000		1,500			
7780 - Telephone	$ 3,600	$ 4,560	$ 4,560	4,560								
7870 - Utilities	$ 10,776	$ 13,456	$ 13,458	9,500					3,500			
7900 - Vehicle Fuel	$ 28,390	$ 43,100	$ 42,146		28,000							
7930 - Vehicle Maintenance	$ 14,740	$ 14,740	$ 14,740		8,000							
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	$ 18,360									
Purchase of Fixed Assets	$ 15,238	$ 13,650	$ 18,360		18,360							
8900 - Overhead allocation	$ 516,475	$ 735,679	$ 815,551						1,173	598	5,423	2,639
8900 - Admin Fees	$ (516,475)	$ (735,679)	$ (815,551)	(815,551)								
TOTAL	$ 3,471,830	$ 4,706,695	**$ 5,382,785**	(255,691)	74,928	0	7,615	2,093	30,500	3,436	34,990	15,175
	$ 267,579	$ 372,677	**$ 390,607**	256,691	7,002	100,000	26,910	0	0	0	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	5%	5%
Forest Health ~ Chris Cole	49%	40%
Watershed ~ Amelia Fleitz	24%	27%
Roads ~ Cynthia Tarwater	18%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	3%
GIS ~ Denise Wesley	1%	2%

2022-23Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/22

Description / Program	Last Year Final Rev. 2021-22 Budget	Current Year Initial Adopted 2022-23 Budget	Proposed 1st Qtr Revised 2022-23 Budget	387-6 / 1000406 / BLM WCF Stewardship - NEPA / Watershed	425 / 3601000 / CalTrans Slate Creek Reveg / Revegetation	429 / 1802800-1 / USFS Browns - Roads / Roads	433 / 3401100 / CalTrans Big French Creek Reveg / Revegetation	435 / 5008000 / TC DOT GIS Services / GIS	446 / 1803400 / USFS SRNF Ruth Fuels / Forest Health	450 / 1000500 / BLM GVC Carr Fire ESR Roads / Roads	450-1 / 1000501 / BLM GVC Carr Fire ESR GenWater / Roads	450-2 / 1000502 / BLM GVC Carr Fire ESR Weeds / Revegetation
Overhead Rate				21.05%	18.34%	21.05%	18.56%	FFS	21.05%	21.05%	21.05%	21.05%
Expiration Date				8/31/25	12/31/22	12/31/23	12/31/23	6/30/23	3/31/23	12/31/22	12/31/22	12/31/22
Grant Amount				$ 69,000	$ 330,000	$ 53,000	$ 346,062	$ 75,000	$ 430,555	$ 115,000	$ 63,000	$ 45,000
Remaining Amount				$ 56,141	$ 59,445	$ 3,455	$ 102,059	$ 75,000	$ 297,021	$ 13,964	$ 8,812	$ 7,897
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	$ 5,534,654	37,769	59,445	3,455	78,145	75,000	297,021	13,964	8,812	7,897
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	$ 22,184									
4200 - Conservation Contributions	$ 18,920	$ 100	$ 100									
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000	$ 100,000									
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291	$ 116,455									
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	**$ 5,773,393**	37,769	59,445	3,455	78,145	75,000	297,021	13,964	8,812	7,897
5000 - Wages	$ 1,302,193	$ 1,609,490	$ 1,901,422	4,000	28,209	500	38,743	38,200	115,000	2,500	2,000	4,173
5100 - Benefits	$ 613,578	$ 820,002	$ 946,275	2,000	13,160	250	22,163	20,000	55,000	1,250	1,000	2,106
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	$ 12,164					1,500				
5860 - Mileage	$ 37,020	$ 57,996	$ 63,570	20	1,125		1,969		2,500	200	175	187
5880 - Travel	$ 8,227	$ 58,656	$ 52,175						12,000			
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	$ 22,869									
7030 - Advertising	$ 10,089	$ 12,099	$ 12,099									
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	$ 1,200									
7090 - Board Expense	$ 200	$ 400	$ 400									
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	$ 10,250					2,300				
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	$ 1,634,956	23,669		2,104			50,000	5,386	3,405	
7180 - Contract Services - Professional	$ 45,500	$ 105,616	$ 134,996	1,512								
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	$ 15,650									
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -	$ -									
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	$ 94,525						6,371			
7300 - Field Equipment Expense	$ 51,052	$ 57,670	$ 70,270		4,500				3,000			
7310 - Field Materials Expense	$ 102,810	$ 91,698	$ 130,808		1,259		200		1,500	2,000	500	58
7320 - Field Small Tool Expense	$ 646	$ 150	$ 350									
7390 - Insurance	$ 30,000	$ 44,000	$ 48,000									
7420 - Interest Expense	$ 12,500	$ 8,450	$ 8,450									
7430 - Internet Service Expense	$ -	$ 1,500	$ 1,500									
7450 - Janitorial Expense	$ -	$ 8,600	$ 9,235									
7510 - Licenses & Fees	$ 4,150	$ 2,708	$ 2,708									
7540 - Office Supplies	$ 12,136	$ 6,667	$ 6,667					500				
7570 - Other Outside Services	$ 5,926	$ 22,500	$ 24,500									
7630 - Postage	$ 416	$ 806	$ 2,306									
7660 - Printing & Publishing	$ 21,829	$ 19,113	$ 20,761									
7720 - Rent	$ 26,010	$ 35,457	$ 39,557									
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	$ 3,500									
7780 - Telephone	$ 3,600	$ 4,560	$ 4,560									
7870 - Utilities	$ 10,776	$ 13,456	$ 13,458									
7900 - Vehicle Fuel	$ 28,390	$ 43,100	$ 42,146							200	200	
7930 - Vehicle Maintenance	$ 14,740	$ 14,740	$ 14,740									
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	$ 18,360		1,980		3,150					
Purchase of Fixed Assets	$ 15,238	$ 13,650	$ 18,360									
8900 - Overhead allocation	$ 516,475	$ 735,679	$ 815,551	6,568	9,213	601	11,920	12,500	51,650	2,428	1,532	1,373
8900 - Admin Fees	$ (516,475)	$ (735,679)	$ (815,551)									
TOTAL	$ 3,471,830	$ 4,706,695	**$ 5,382,785**	37,769	59,445	3,455	78,144	75,000	297,021	13,964	8,812	7,897
	$ 267,579	$ 372,677	**$ 390,607**	0	0	0	0	0	0	(0)	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	5%	5%
Forest Health ~ Chris Cole	49%	40%
Watershed ~ Amelia Fleitz	24%	27%
Roads ~ Cynthia Tarwater	18%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	3%
GIS ~ Denise Wesley	1%	2%

2022-23Budget

			Overhead Rate	20.00%	21.05%	21.05%	21.05%	21.05%	21.05%	21.05%	20.00%	21.05%
Expiration Date:			Expiration Date	11/30/22	3/31/23	3/31/23	3/31/23	12/31/22	12/31/24	12/31/23	2/2/24	9/30/25
Total Amount of Grant			Grant Amount	$ 305,627	$ 150,000	$ 128,533	$ 94,242	$ 181,500	$ 44,952	$ 100,000	$ 230,999	$ 299,947
Funds remaining as of 6/30/22			Remaining Amount	$ 64,197	$ 125,309	$ 119,694	$ 94,206	$ 123,208	$ 5,966	$ 1,969	$ 213,979	$ 17,798
	Last Year Final Rev.	**Current Year Initial Adopted**	**Proposed** 1st Qtr Revised	**452**	**456-1**	**456-2**	**456-3**	**458**	**459**	**460**	**461**	**463**
				6700800	**1803501**	**1803502**	**1803503**	**1701800**	**1200700**	**6601100**	**6400200**	**1000600**
Description	**2021-22 Budget**	**2022-23 Budget**	**2022-23 Budget**	**NFWF-Stormproofing Roads**	**USFS SRNF TC CWPP**	**USFS SRNF Ruth Fire Roads**	**USFS SRNF Ruth Fuels**	**USFS STNF Browns Ph III**	**BOR Mainstem & SF Roads**	**WRTC Tucker Hill Fuels**	**NFWF Headwaters**	**BLM Lewiston Fuels**
Program				**Roads**	**Roads**	**Roads**	**Roads**	**Forest Health**	**Roads**	**Forest Health**	**Roads**	**Forest Health**
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	$ 5,534,654	64,197	125,309	119,694	94,206	123,208	5,966	1,969	195,000	17,798
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	$ 22,184									
4200 - Conservation Contributions	$ 18,920	$ 100	$ 100									
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000	$ 100,000									
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291	$ 116,455									
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	**$ 5,773,393**	64,197	125,309	119,694	94,206	123,208	5,966	1,969	195,000	17,798
5000 - Wages	$ 1,302,193	$ 1,609,490	$ 1,901,422	5,000	25,000	18,000	7,000	57,860	1,000	900	20,000	7,413
5100 - Benefits	$ 613,578	$ 820,002	$ 946,275	2,500	12,500	8,000	3,000	34,923	500	500	10,000	4,000
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	$ 12,164									
5860 - Mileage	$ 37,020	$ 57,996	$ 63,570	1,000	1,250	2,000	1,000	1,500	200	101	5,000	300
5880 - Travel	$ 8,227	$ 58,656	$ 52,175	1,000	2,000	1,000	2,000				5,000	
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	$ 22,869									
7030 - Advertising	$ 10,089	$ 12,099	$ 12,099									
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	$ 1,200									
7090 - Board Expense	$ 200	$ 400	$ 400									
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	$ 10,250									
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	$ 1,634,956	41,998	31,268	45,380	34,324		2,529		92,500	2,000
7180 - Contract Services - Professional	$ 45,500	$ 105,616	$ 134,996									
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	$ 15,650									
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -	$ -									
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	$ 94,525		25,000	20,000	15,000					
7300 - Field Equipment Expense	$ 51,052	$ 57,670	$ 70,270		1,500	500	500	5,000		80		290
7310 - Field Materials Expense	$ 102,810	$ 91,698	$ 130,808	1,000	5,000	3,000	15,000	2,500	500		5,000	700
7320 - Field Small Tool Expense	$ 646	$ 150	$ 350									
7390 - Insurance	$ 30,000	$ 44,000	$ 48,000									
7420 - Interest Expense	$ 12,500	$ 8,450	$ 8,450									
7430 - Internet Service Expense	$ -	$ 1,500	$ 1,500									
7450 - Janitorial Expense	$ -	$ 8,600	$ 9,235									
7510 - Licenses & Fees	$ 4,150	$ 2,708	$ 2,708									
7540 - Office Supplies	$ 12,136	$ 6,667	$ 6,667									
7570 - Other Outside Services	$ 5,926	$ 22,500	$ 24,500								20,000	
7630 - Postage	$ 416	$ 806	$ 2,306									
7660 - Printing & Publishing	$ 21,829	$ 19,113	$ 20,761									
7720 - Rent	$ 26,010	$ 35,457	$ 39,557									
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	$ 3,500									
7780 - Telephone	$ 3,600	$ 4,560	$ 4,560									
7870 - Utilities	$ 10,776	$ 13,456	$ 13,458									
7900 - Vehicle Fuel	$ 28,390	$ 43,100	$ 42,146	1,000		1,000			200		5,000	
7930 - Vehicle Maintenance	$ 14,740	$ 14,740	$ 14,740									
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	$ 18,360									
Purchase of Fixed Assets	$ 15,238	$ 13,650	$ 18,360									
8900 - Overhead allocation	$ 516,475	$ 735,679	$ 815,551	10,700	21,791	20,814	16,382	21,425	1,037	388	32,500	3,095
8900 - Admin Fees	$ (516,475)	$ (735,679)	$ (815,551)									
TOTAL	$ 3,471,830	$ 4,706,695	**$ 5,382,785**	64,197	125,309	119,694	94,206	123,208	5,966	1,969	195,000	17,798
	$ 267,579	$ 372,677	**$ 390,607**	0	0	(0)	0	0	0	0	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	5%	5%
Forest Health ~ Chris Cole	49%	40%
Watershed ~ Amelia Fleitz	24%	27%
Roads ~ Cynthia Tarwater	18%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	3%
GIS ~ Denise Wesley	1%	2%

2022-23Budget												
			Overhead Rate	20.00%	24.55%	21.05%	10.00%	21.05%	12.00%	21.05%	21.05%	12.00%
Expiration Date:			Expiration Date	1/21/23	3/31/23	5/30/26	12/31/22	1/28/26	3/31/25	7/30/26	7/30/26	3/15/25
Total Amount of Grant			Grant Amount	$ 100,000	$ 15,000	$ 400,000	$ 85,000	$ 200,000	$ 3,940,444	$ 102,859	$ 104,666	$ 1,794,220
Funds remaining as of 6/30/22			Remaining Amount	$ 26,619	$ 1,163	$ 20,318	$ 45,581	$ 174,334	$ 3,440,902	$ 16,391	$ 104,666	$ 1,464,356
	Last Year Final Rev.	Current Year Initial Adopted	Proposed 1st Qtr Revised	464	469	470	474	475	476 to 476-3	477-11 to 477-14	477-20	479-1
				3300300	6601400	1803600	6300200	1803700	3100600-603	1200811-814	1200820	3100701
Description	2021-22 Budget	2022-23 Budget	2022-23 Budget	DOC Watershed Coordinator	WRTC Hayfork Crk Riparian Rest Ph II	USFS SRNF August Comp. BAER Roads	NACD Technical Assistance 2021	USFS STNF Westside Timber Sale Prep	CAL FIRE North TC Forest Resilience	BOR TRRP Ed & Out FY 21-22	BOR TRRP Ed & Out FY 22-23	CAL FIRE TC Hazardous Fuels Ph II
Program				Watershed	Revegetation	Roads	Watershed	Forest Health	Forest Health	Education	Education	Forest Health
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	$ 5,534,654	26,619	1,163	20,318	45,581	90,361	1,000,989	16,391	100,000	949,760
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	$ 22,184									
4200 - Conservation Contributions	$ 18,920	$ 100	$ 100									
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000	$ 100,000									
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291	$ 116,455									
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	**$ 5,773,393**	26,619	1,163	20,318	45,581	90,361	1,000,989	16,391	100,000	949,760
5000 - Wages	$ 1,302,193	$ 1,609,490	$ 1,901,422	6,500	531	4,000	20,859	42,098	280,000	4,024	44,000	300,000
5100 - Benefits	$ 613,578	$ 820,002	$ 946,275	3,250	303	2,000	11,790	23,200	163,000	1,341	15,320	174,000
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	$ 12,164	2,664							1,000	
5860 - Mileage	$ 37,020	$ 57,996	$ 63,570	2,107	82	1,500	1,484	1,750	2,000	100	900	2,000
5880 - Travel	$ 8,227	$ 58,656	$ 52,175				1,970	5,600				
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	$ 22,869							2,000	2,000	
7030 - Advertising	$ 10,089	$ 12,099	$ 12,099	1,000							2,000	
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	$ 1,200									
7090 - Board Expense	$ 200	$ 400	$ 400									
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	$ 10,250									
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	$ 1,634,956			8,785			400,000			359,000
7180 - Contract Services - Professional	$ 45,500	$ 105,616	$ 134,996				5,000			2,253	9,100	
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	$ 15,650	1,000								
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -	$ -									
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	$ 94,525									
7300 - Field Equipment Expense	$ 51,052	$ 57,670	$ 70,270						19,000			
7310 - Field Materials Expense	$ 102,810	$ 91,698	$ 130,808	3,218	17		335	2,000	17,000	663	1,591	10,000
7320 - Field Small Tool Expense	$ 646	$ 150	$ 350									
7390 - Insurance	$ 30,000	$ 44,000	$ 48,000									
7420 - Interest Expense	$ 12,500	$ 8,450	$ 8,450									
7430 - Internet Service Expense	$ -	$ 1,500	$ 1,500									
7450 - Janitorial Expense	$ -	$ 8,600	$ 9,235									
7510 - Licenses & Fees	$ 4,150	$ 2,708	$ 2,708	50								
7540 - Office Supplies	$ 12,136	$ 6,667	$ 6,667	500								
7570 - Other Outside Services	$ 5,926	$ 22,500	$ 24,500									
7630 - Postage	$ 416	$ 806	$ 2,306									
7660 - Printing & Publishing	$ 21,829	$ 19,113	$ 20,761	1,724						3,160	6,000	
7720 - Rent	$ 26,010	$ 35,457	$ 39,557	170							700	
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	$ 3,500									
7780 - Telephone	$ 3,600	$ 4,560	$ 4,560									
7870 - Utilities	$ 10,776	$ 13,456	$ 13,458									
7900 - Vehicle Fuel	$ 28,390	$ 43,100	$ 42,146			500						
7930 - Vehicle Maintenance	$ 14,740	$ 14,740	$ 14,740						6,740			
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	$ 18,360						6,000			3,000
Purchase of Fixed Assets	$ 15,238	$ 13,650	$ 18,360									
8900 - Overhead allocation	$ 516,475	$ 735,679	$ 815,551	4,437	229	3,533	4,144	15,713	107,249	2,850	17,390	101,760
8900 - Admin Fees	$ (516,475)	$ (735,679)	$ (815,551)									
TOTAL	$ 3,471,830	$ 4,706,695	**$ 5,382,785**	26,619	1,163	20,318	45,581	90,361	1,000,989	16,391	100,000	949,760
	$ 267,579	$ 372,677	**$ 390,607**	0	0	(0)	(0)	0	0	(0)	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	5%	5%
Forest Health ~ Chris Cole	49%	40%
Watershed ~ Amelia Fleitz	24%	27%
Roads ~ Cynthia Tarwater	18%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	3%
GIS ~ Denise Wesley	1%	2%

2022-23Budget

			Overhead Rate	12.00%	20.00%	15.00%	10.00%	10.00%	24.55%	21.05%	20.00%	24.55%
Expiration Date:			Expiration Date	3/15/25	5/15/23	12/31/22	9/30/22	9/30/23	3/31/24	3/8/27	9/20/23	5/31/24
Total Amount of Grant			Grant Amount	$ 325,268	$ 175,000	$ 42,952	$ 30,000	$ 30,000	$ 30,000	$ 25,000	$ 40,000	$ 552,593
Funds remaining as of 6/30/22			Remaining Amount	$ 275,310	$ 107,622	$ 41,986	$ 19,943	$ 30,000	$ 30,000	$ 23,457	$ 37,834	$ 491,764
	Last Year Final Rev.	**Current Year** Initial Adopted	**Proposed** 1st Qtr Revised	**479-2**	**480**	**481**	**482-22**	**482-23**	**483**	**484**	**485**	**486**
				3100702	**1600800**	**3401500**	**7800322**	**7800323**	**6601700**	**1702000**	**5001700**	**3300400**
Description	**2021-22 Budget**	**2022-23 Budget**	**2022-23 Budget**	**CAL FIRE TC FSC Coordination**	**CFSC County Coordinator**	**OHV SFTR Headwaters**	**Weaverville Summer Day Camp 2022**	**Weaverville Summer Day Camp 2023**	**WRTC Weaver Basin Fuels Ph III**	**USFS Trinity County RAC Coord.**	**TC Title III Community Wildfire Mitigation**	**DOC Travis Ranch Riparian Restoration**
Program				**Watershed**	**Watershed**	**Roads**	**Education**	**Education**	**Forest Health**	**Misc**	**Watershed**	**Watershed**
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	$ 5,534,654	137,655	107,622	41,986			30,515	23,457	37,834	415,859
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	$ 22,184				2,251	11,440				
4200 - Conservation Contributions	$ 18,920	$ 100	$ 100									
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000	$ 100,000									
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291	$ 116,455									
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	**$ 5,773,393**	137,655	107,622	41,986	2,251	11,440	30,515	23,457	37,834	415,859
5000 - Wages	$ 1,302,193	$ 1,609,490	$ 1,901,422	41,560	40,350	12,000		3,000	12,000	11,000	16,666	22,184
5100 - Benefits	$ 613,578	$ 820,002	$ 946,275	20,417	20,250	6,000		700	8,700	6,048	8,369	11,247
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	$ 12,164									
5860 - Mileage	$ 37,020	$ 57,996	$ 63,570	1,509	1,505	2,500			300	50	630	458
5880 - Travel	$ 8,227	$ 58,656	$ 52,175		3,462						1,343	
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	$ 22,869									
7030 - Advertising	$ 10,089	$ 12,099	$ 12,099	5,679						600	480	
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	$ 1,200					200				
7090 - Board Expense	$ 200	$ 400	$ 400									
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	$ 10,250							120		
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	$ 1,634,956			14,510						300,000
7180 - Contract Services - Professional	$ 45,500	$ 105,616	$ 134,996	48,500	5,835			2,000				
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	$ 15,650									
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -	$ -									
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	$ 94,525						1,500		3,080	
7300 - Field Equipment Expense	$ 51,052	$ 57,670	$ 70,270						1,000			
7310 - Field Materials Expense	$ 102,810	$ 91,698	$ 130,808	1,056	16,000	500	2,046	2,000	1,000	360	800	
7320 - Field Small Tool Expense	$ 646	$ 150	$ 350									
7390 - Insurance	$ 30,000	$ 44,000	$ 48,000									
7420 - Interest Expense	$ 12,500	$ 8,450	$ 8,450									
7430 - Internet Service Expense	$ -	$ 1,500	$ 1,500									
7450 - Janitorial Expense	$ -	$ 8,600	$ 9,235									
7510 - Licenses & Fees	$ 4,150	$ 2,708	$ 2,708									
7540 - Office Supplies	$ 12,136	$ 6,667	$ 6,667	694	2,000							
7570 - Other Outside Services	$ 5,926	$ 22,500	$ 24,500					2,000				
7630 - Postage	$ 416	$ 806	$ 2,306									
7660 - Printing & Publishing	$ 21,829	$ 19,113	$ 20,761	205	283						160	
7720 - Rent	$ 26,010	$ 35,457	$ 39,557	3,287						1,200		
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	$ 3,500					500				
7780 - Telephone	$ 3,600	$ 4,560	$ 4,560									
7870 - Utilities	$ 10,776	$ 13,456	$ 13,458									
7900 - Vehicle Fuel	$ 28,390	$ 43,100	$ 42,146			1,000						
7930 - Vehicle Maintenance	$ 14,740	$ 14,740	$ 14,740									
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	$ 18,360									
Purchase of Fixed Assets	$ 15,238	$ 13,650	$ 18,360									
8900 - Overhead allocation	$ 516,475	$ 735,679	$ 815,551	14,749	17,937	5,476	205	1,040	6,015	4,079	6,306	81,970
8900 - Admin Fees	$ (516,475)	$ (735,679)	$ (815,551)									
TOTAL	$ 3,471,830	$ 4,706,695	**$ 5,382,785**	137,655	107,622	41,986	2,251	11,440	30,515	23,457	37,834	415,859
	$ 267,579	$ 372,677	**$ 390,607**	0	0	0	0	0	0	(0)	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	5%	5%
Forest Health ~ Chris Cole	49%	40%
Watershed ~ Amelia Fleitz	24%	27%
Roads ~ Cynthia Tarwater	18%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	3%
GIS ~ Denise Wesley	1%	2%

2022-23Budget

			Overhead Rate	21.05%	10.00%	21.05%	21.05%	21.05%	21.05%	21.05%	10.00%	21.05%
Expiration Date:			Expiration Date	5/5/27	9/30/22	2/15/25	6/30/27	6/30/27	6/14/27	10/31/23	12/31/23	6/1/25
Total Amount of Grant			Grant Amount	$ 450,000	$ 25,000	$ 150,000	$ 70,000	$ 34,000	$ 54,453	$ 20,000	$ 45,000	$ 70,328
Funds remaining as of 6/30/22			Remaining Amount	$ 257,943	$ 24,896	$ 149,754	$ 70,000	$ 34,000	$ 50,902	$ 18,728	$ 45,000	$ 70,328
	Last Year Final Rev.	**Current Year** Initial Adopted	**Proposed** 1st Qtr Revised	**487-1, 487-2**	**488**	**489**	**490-1**	**490-2**	**491**	**492**	**493**	**494**
				1702101-2102	**7901103**	**5200100**	**1702201**	**1702202**	**1702300**	**1702400**	**1702500**	**1702600**
Description	**2021-22 Budget**	**2022-23 Budget**	**2022-23 Budget**	**USFS STNF BAER Roads Imp.**	**WCW NCRP Technical Assistance**	**HC Willow Creek Storm Recovery**	**USFS Disaster Recovery**	**USFS Fisheries Support**	**USFS TC Collaborative Facilitation**	**USFS RAC Trinity River Clean-Up**	**USFS RAC Summer Day Camp**	**USFS RAC Guy Covington Fuels**
Program				**Roads**	**Misc**	**Watershed**	**Roads**	**Watershed**	**Misc**	**Watershed**	**Education**	**Forest Health**
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	$ 5,534,654	257,943	5,000	150,000	1,816	33,999	36,000	18,727	24,622	70,328
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	$ 22,184									
4200 - Conservation Contributions	$ 18,920	$ 100	$ 100									
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000	$ 100,000									
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291	$ 116,455									
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	**$ 5,773,393**	257,943	5,000	150,000	1,816	33,999	36,000	18,727	24,622	70,328
5000 - Wages	$ 1,302,193	$ 1,609,490	$ 1,901,422	25,000	500	18,225	1,000	14,213	15,390	9,070	15,000	32,000
5100 - Benefits	$ 613,578	$ 820,002	$ 946,275	10,988	250	9,940	500	4,808	7,500	3,385	4,500	16,000
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	$ 12,164									
5860 - Mileage	$ 37,020	$ 57,996	$ 63,570	2,000		1,076		2,866	500	456	358	
5880 - Travel	$ 8,227	$ 58,656	$ 52,175			12,120		1,180				
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	$ 22,869					641		378		
7030 - Advertising	$ 10,089	$ 12,099	$ 12,099							465		
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	$ 1,200									
7090 - Board Expense	$ 200	$ 400	$ 400									
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	$ 10,250						300			
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	$ 1,634,956	140,100		75,000						
7180 - Contract Services - Professional	$ 45,500	$ 105,616	$ 134,996		3,796				5,000			
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	$ 15,650					650				
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -	$ -									
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	$ 94,525			6,950		3,000		665		5,198
7300 - Field Equipment Expense	$ 51,052	$ 57,670	$ 70,270	20,000								2,600
7310 - Field Materials Expense	$ 102,810	$ 91,698	$ 130,808	10,000				650	450	376	300	2,300
7320 - Field Small Tool Expense	$ 646	$ 150	$ 350									
7390 - Insurance	$ 30,000	$ 44,000	$ 48,000									
7420 - Interest Expense	$ 12,500	$ 8,450	$ 8,450									
7430 - Internet Service Expense	$ -	$ 1,500	$ 1,500									
7450 - Janitorial Expense	$ -	$ 8,600	$ 9,235								135	
7510 - Licenses & Fees	$ 4,150	$ 2,708	$ 2,708									
7540 - Office Supplies	$ 12,136	$ 6,667	$ 6,667			128				120		
7570 - Other Outside Services	$ 5,926	$ 22,500	$ 24,500									
7630 - Postage	$ 416	$ 806	$ 2,306			406						
7660 - Printing & Publishing	$ 21,829	$ 19,113	$ 20,761			70		80		100		
7720 - Rent	$ 26,010	$ 35,457	$ 39,557						600			
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	$ 3,500									
7780 - Telephone	$ 3,600	$ 4,560	$ 4,560									
7870 - Utilities	$ 10,776	$ 13,456	$ 13,458							456	2	
7900 - Vehicle Fuel	$ 28,390	$ 43,100	$ 42,146	5,000							46	
7930 - Vehicle Maintenance	$ 14,740	$ 14,740	$ 14,740									
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	$ 18,360									
Purchase of Fixed Assets	$ 15,238	$ 13,650	$ 18,360									
8900 - Overhead allocation	$ 516,475	$ 735,679	$ 815,551	44,855	455	26,084	316	5,912	6,260	3,257	4,282	12,230
8900 - Admin Fees	$ (516,475)	$ (735,679)	$ (815,551)									
TOTAL	$ 3,471,830	$ 4,706,695	**$ 5,382,785**	257,943	5,000	150,000	1,816	33,999	36,000	18,727	24,622	70,328
	$ 267,579	$ 372,677	**$ 390,607**	(0)	(0)	0	0	(0)	(0)	(0)	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	5%	5%
Forest Health ~ Chris Cole	49%	40%
Watershed ~ Amelia Fleitz	24%	27%
Roads ~ Cynthia Tarwater	18%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	3%
GIS ~ Denise Wesley	1%	2%

2022-23Budget

			Overhead Rate	21.05%	21.05%	21.05%	21.05%	18.00%	21.05%	20.00%	24.50%	22.65%
Expiration Date:			Expiration Date	5/1/27	12/31/26	8/18/27	12/31/22	12/31/23	6/30/24	6/30/24	12/31/25	10/31/28
Total Amount of Grant			Grant Amount	$ 90,000	$ 50,000	$ 115,000	$ 25,000	$ 166,278	$ 70,000	$ 150,000	$ 80,000	$ 250,000
Funds remaining as of 6/30/22			Remaining Amount	$ 90,000	$ 50,000	$ 115,000	$ 25,000	$ 166,278	$ 70,000	$ 150,000	$ 80,000	$ 250,000
	Last Year Final Rev.	Current Year Initial Adopted	Proposed 1st Qtr Revised	495	496	497	498	499	500	501	502	503
				1702700	1702800	1803800	6701000	6300300	1702900	5001800	3601100	3601200
Description	2021-22 Budget	2022-23 Budget	2022-23 Budget	USFS RAC Fire Safe Council	USFS RAC Community Chipping	USFS SRNF BAER Roads Imp.	PG&E Down River Fuels	NACD Technical Assistance 2022	USFS RAC Weaver Basin Trails	TC Evacuation Routes Mapping	CalTrans Hayfork Grade Culverts	CalTrans Swift Creek Bridge
Program				Watershed	Forest Health	Roads	Forest Health	Watershed	Misc	Watershed	Revegetation	Revegetation
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	$ 5,534,654	48,114	10,000	1,816	25,000	151,960	70,000	81,600	31,235	48,081
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	$ 22,184									
4200 - Conservation Contributions	$ 18,920	$ 100	$ 100									
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000	$ 100,000									
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291	$ 116,455									
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	**$ 5,773,393**	48,114	10,000	1,816	25,000	151,960	70,000	81,600	31,235	48,081
5000 - Wages	$ 1,302,193	$ 1,609,490	$ 1,901,422	4,260	4,000	1,000	10,000	65,520	32,000	40,000	10,740	18,132
5100 - Benefits	$ 613,578	$ 820,002	$ 946,275	1,997	1,500	500	5,000	32,760	15,000	20,000	7,104	11,496
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	$ 12,164					3,000				
5860 - Mileage	$ 37,020	$ 57,996	$ 63,570	2,240	150		600	1,500	127	2,000	394	894
5880 - Travel	$ 8,227	$ 58,656	$ 52,175					1,500				
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	$ 22,869	850								
7030 - Advertising	$ 10,089	$ 12,099	$ 12,099	625								
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	$ 1,200									
7090 - Board Expense	$ 200	$ 400	$ 400									
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	$ 10,250									
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	$ 1,634,956									
7180 - Contract Services - Professional	$ 45,500	$ 105,616	$ 134,996	27,000				20,000				
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	$ 15,650									
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -	$ -									
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	$ 94,525	2,150	1,611		3,000		1,000			
7300 - Field Equipment Expense	$ 51,052	$ 57,670	$ 70,270		500		1,500		500		2,600	3,500
7310 - Field Materials Expense	$ 102,810	$ 91,698	$ 130,808		500		553	3,000	5,000		2,000	3,200
7320 - Field Small Tool Expense	$ 646	$ 150	$ 350						200			
7390 - Insurance	$ 30,000	$ 44,000	$ 48,000									
7420 - Interest Expense	$ 12,500	$ 8,450	$ 8,450									
7430 - Internet Service Expense	$ -	$ 1,500	$ 1,500									
7450 - Janitorial Expense	$ -	$ 8,600	$ 9,235									
7510 - Licenses & Fees	$ 4,150	$ 2,708	$ 2,708									
7540 - Office Supplies	$ 12,136	$ 6,667	$ 6,667	625								
7570 - Other Outside Services	$ 5,926	$ 22,500	$ 24,500									
7630 - Postage	$ 416	$ 806	$ 2,306					500		1,000		
7660 - Printing & Publishing	$ 21,829	$ 19,113	$ 20,761					1,000	4,000	3,000		
7720 - Rent	$ 26,010	$ 35,457	$ 39,557							2,000		
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	$ 3,500									
7780 - Telephone	$ 3,600	$ 4,560	$ 4,560									
7870 - Utilities	$ 10,776	$ 13,456	$ 13,458									
7900 - Vehicle Fuel	$ 28,390	$ 43,100	$ 42,146									
7930 - Vehicle Maintenance	$ 14,740	$ 14,740	$ 14,740									
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	$ 18,360								2,250	1,980
Purchase of Fixed Assets	$ 15,238	$ 13,650	$ 18,360									
8900 - Overhead allocation	$ 516,475	$ 735,679	$ 815,551	8,367	1,739	316	4,347	23,180	12,173	13,600	6,147	8,879
8900 - Admin Fees	$ (516,475)	$ (735,679)	$ (815,551)									
TOTAL	$ 3,471,830	$ 4,706,695	**$ 5,382,785**	48,114	10,000	1,816	25,000	151,960	70,000	81,600	31,234	48,081
	$ 267,579	$ 372,677	**$ 390,607**	0	0	0	(0)	0	0	0	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	5%	5%
Forest Health ~ Chris Cole	49%	40%
Watershed ~ Amelia Fleitz	24%	27%
Roads ~ Cynthia Tarwater	18%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	3%
GIS ~ Denise Wesley	1%	2%

2022-23Budget

			Overhead Rate	FFS	20.00%	10.00%	FFS	
Expiration Date:			Expiration Date	6/30/23	8/31/22	3/1/23	3/15/23	Total
Total Amount of Grant			Grant Amount	$ 1,200	$ 35,300	$ 2,000	$ 5,000	$ 13,348,893
Funds remaining as of 6/30/22			Remaining Amount	$ 1,200	$ 11,449	$ 2,000	$ 223	$ 9,560,168
	Last Year Final Rev.	**Current Year** Initial Adopted	**Proposed** 1st Qtr Revised	**90**	**90-1908**	**90-2202**	**90-2201**	**Proposed**
				7900400	**7900801**	**7900804**	**7900406**	
Description	**2021-22 Budget**	**2022-23 Budget**	**2022-23 Budget**	**GIS/Print Services**	**CARCD Cannabis Outreach**	**Bigfoot Youth Stewardship**	**SCRCD GIS Services**	**2022-23 Budget**
Program				**GIS**	**Misc**	**Education**	**GIS**	
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	$ 5,534,654	1,175	11,449	2,000	223	$ 5,534,654
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	$ 22,184					$ 22,184
4200 - Conservation Contributions	$ 18,920	$ 100	$ 100					$ 100
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000	$ 100,000					$ 100,000
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291	$ 116,455					$ 116,455
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	**$ 5,773,393**	1,175	11,449	2,000	223	$ 5,773,393
5000 - Wages	$ 1,302,193	$ 1,609,490	$ 1,901,422		2,560	1,200	120	$ 1,901,422
5100 - Benefits	$ 613,578	$ 820,002	$ 946,275		1,281	500	66	$ 946,275
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	$ 12,164					$ 12,164
5860 - Mileage	$ 37,020	$ 57,996	$ 63,570		400	118		$ 63,570
5880 - Travel	$ 8,227	$ 58,656	$ 52,175					$ 52,175
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	$ 22,869					$ 22,869
7030 - Advertising	$ 10,089	$ 12,099	$ 12,099					$ 12,099
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	$ 1,200					$ 1,200
7090 - Board Expense	$ 200	$ 400	$ 400					$ 400
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	$ 10,250					$ 10,250
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	$ 1,634,956					$ 1,634,956
7180 - Contract Services - Professional	$ 45,500	$ 105,616	$ 134,996		5,000			$ 134,996
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	$ 15,650					$ 15,650
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -	$ -					$ -
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	$ 94,525					$ 94,525
7300 - Field Equipment Expense	$ 51,052	$ 57,670	$ 70,270					$ 70,270
7310 - Field Materials Expense	$ 102,810	$ 91,698	$ 130,808		300			$ 130,808
7320 - Field Small Tool Expense	$ 646	$ 150	$ 350					$ 350
7390 - Insurance	$ 30,000	$ 44,000	$ 48,000					$ 48,000
7420 - Interest Expense	$ 12,500	$ 8,450	$ 8,450					$ 8,450
7430 - Internet Service Expense	$ -	$ 1,500	$ 1,500					$ 1,500
7450 - Janitorial Expense	$ -	$ 8,600	$ 9,235					$ 9,235
7510 - Licenses & Fees	$ 4,150	$ 2,708	$ 2,708					$ 2,708
7540 - Office Supplies	$ 12,136	$ 6,667	$ 6,667					$ 6,667
7570 - Other Outside Services	$ 5,926	$ 22,500	$ 24,500					$ 24,500
7630 - Postage	$ 416	$ 806	$ 2,306					$ 2,306
7660 - Printing & Publishing	$ 21,829	$ 19,113	$ 20,761	979				$ 20,761
7720 - Rent	$ 26,010	$ 35,457	$ 39,557					$ 39,557
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	$ 3,500					$ 3,500
7780 - Telephone	$ 3,600	$ 4,560	$ 4,560					$ 4,560
7870 - Utilities	$ 10,776	$ 13,456	$ 13,458					$ 13,458
7900 - Vehicle Fuel	$ 28,390	$ 43,100	$ 42,146					$ 42,146
7930 - Vehicle Maintenance	$ 14,740	$ 14,740	$ 14,740					$ 14,740
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	$ 18,360					$ 18,360
Purchase of Fixed Assets	$ 15,238	$ 13,650	$ 18,360					$ 18,360
8900 - Overhead allocation	$ 516,475	$ 735,679	$ 815,551	196	1,908	182	37	$ 815,551
8900 - Admin Fees	$ (516,475)	$ (735,679)	$ (815,551)					$ (815,551)
TOTAL	$ 3,471,830	$ 4,706,695	**$ 5,382,785**	1,175	11,449	2,000	223	$ 5,382,785
	$ 267,579	$ 372,677	**$ 390,607**	0	(0)	0	(0)	

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	5%	5%
Forest Health ~ Chris Cole	49%	40%
Watershed ~ Amelia Fleitz	24%	27%
Roads ~ Cynthia Tarwater	18%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	3%
GIS ~ Denise Wesley	1%	2%

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

October 19, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, and Josh Brown
(Zoom/Call-in): Kent Collard
Board Members Absent: Heidi Carpenter-Harris
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, Denise Wesley, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) None
Other Agency Staff: (In Person) Erin Taylor
Guests: Mary Ellen Grigsby, John Ritz, Seder Kane (K&K Equipment)

1.0 Call to Order: Meeting called to order at 5:31 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Brown to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for September 21, 2022 Regular Meeting

MSC -Lowden/Brown to approve Minutes from September 21, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated August Monthly Financial Report

Caldwell stated the financials on page two show good news. They are already showing a profit. They have now invoiced $179,000.

4.2 Discuss September Monthly Financial Report

Caldwell said they are already $7,300 in the positive and YTD is $1200 in the black.

4.3 Discuss and Approve List of Warrants for September, 2022

MSC – Brown/Collard to approve the List of Warrants for September, 2022 in the amount of $445,661.22.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.4 Discuss and Approve 2022-2023 1st Quarter Budget Revision

Sheen stated the budget needed to be revised to reflect additional staff and accounts.

MSC – Lowden/Brown to approve the 2022-2023 1st Quarter Budget Revision in the amount of $5,773,393.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.5 Discuss and Approve Audit for Fiscal Year 2021-2022

Sheen reported the only finding of the audit was that he needs to sign off on the bank reconciliations. Caldwell stated they had done a deep dive and went $7,000 over the agreement.

MSC – Brown/Lowden to accept the audit for Fiscal Year 2021.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

5.0 GIS Presentation by Denise Wesley

Denise Wesley Program Manager of the GIS Department gave a detailed PowerPoint presentation and overview of the different agencies and departments she works with and the different types of projects she works on. Grigsby requested a list of links and the basemap library. Taylor requested the NRCS be provided with a full list of data with points, addresses, and ownership.

6.0 Projects Report

Sheen reported the Reveg crew has been camping out and helping on Tarwater's Roads projects in the Black Lassic. Sheen stated there is an RFP with the McConnell Foundation. It is a $10,000,000 contract with Cal OES and FEMA. TCRCD would do the contract administration. Not

implementation. Bethany Llewellyn formerly of GrizzlyCorps was hired to do the administrative work on the project. They were awarded the bid for that. The scope of work for Phase I is Environmental Compliance. For Phase II they will be hiring contractors to do the work.

7.0 NRCS Report

Erin Taylor said her Detail will end on December 16th. She is hoping someone will backfill but suspects there may be another interim because of the holidays. They are ramping up staff, they hired two shared employees that are split between the NRCS and TCRCD. Jessica Tye is the new Administrative Assistant and Jacob Johnson is the new Conservation Planner.

8.0 Trinity Collaborative Report

Sheen reported there was a field tour on Friday. They were looking at potential locations for projects downriver by Burnt Ranch. They looked at areas that included the Monument Fire, post-fire damage, storm damage, roadside fuels, timber sales, and the expansion of the Pilot Project to be implemented in some of the other areas. The next Rec and Full TCCG Meetings will be in November. They will need to find another facilitator for those meetings. Pat Frost is stepping down. The next meetings will be his last.

9.0 Discuss and Take Action on Resolution 22-13 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC -Lowden/Brown to Approve Resolution 22-13: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

10.0 Discuss and Take Action on Resolution 22-14 Approving the Application of Grant Funds from the State Coastal Conservancy for Fuels Reduction in Trinity County

MSC – Brown/Collard to Approve Resolution 22-14 to apply for grant funding from the State Coastal Conservancy for fuels reduction in Trinity County.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

11.0 Discuss and Take Action on 2023 NACD Dues

MSC – Lowden/Brown to Approve the payment of the 2023 NACD dues in the amount of $511 for the Silver package.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

12.0 Public Comment

There were no public comments.

13.0 Board Reports and Correspondence

Director Brown reported he attended the Wildland Fire Assessment Training that was hosted by Amelia Fleitz, Chris Cole, and Dave Johnson.

Director Rourke reported there is smoke in Hayfork from burning on the north side by Brady Road. Sheen said the Watershed Department was doing prescribed burning in Tule Creek. They were supposed to be on Jackass Ridge but it was too windy.

14.0 District Manager's Report

Sheen reported at the last manager's meeting they took a field trip to look at the old Rancheria building. Rent at the current location is going up from $2000/month to $2800. The Rancheria building would need some renovations, all the rooms currently have sinks. Erik Flickwir did some work in the building previously and it is already hard-wired for the server and phones. Erin Taylor suggested the possibility of co-locating which is common for RCDs and NRCS offices in other locations.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

15.0 Adjourn

Adjourned at 8:08 PM.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

September 21, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

September 21, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss/Take Action on Resolution 22-12 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

3.0 Discuss and Approve Agenda

4.0 Discuss and Approve Meeting Minutes

- 4.1 Discuss and Approve Minutes for August 17, 2022 Regular Meeting
- 4.2 Discuss and Approve Minutes for August 29, 2022 Special Meeting

5.0 Financial Report

- 5.1 Discuss Updated July Monthly Financial Report
- 5.2 Discuss August Monthly Financial Report
- 5.3 Discuss and Approve List of Warrants for August, 2022

6.0 Watershed Program Presentation by Amelia Fleitz

7.0 Projects Report

8.0 NRCS Report

9.0 Trinity Collaborative Report

10.0 Discuss/Take Action on the 2022-2023 Annual Operating Plan

11.0 Discuss/Take Action on attendance at the 2022 Annual CARCD Conference

12.0 Review/Adoption of Revised Policy 2120 Employment of Outside Contractors and Consultants

13.0 MOU for providing environmental Compliance Services to the Watershed Research and Training Center

14.0 Public Comment

15.0 Board Reports/Correspondence

16.0 District Manager's Report

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

17.0 Closed Session: Government Code § 54957(b): District Manager's Report

18.0 Adjourn

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

August 17, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Heidi Carpenter-Harris, Greg Lowden and Kent Collard
(Zoom/Call-in): Josh Brown
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) None
Guests: Mary Ellen Grigsby and John Ritz

1.0 Call to Order: Meeting called to order at 5:43 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Harris to approve the Agenda.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for July 20, 2022 Regular Meeting

MSC -Collard/Harris to approve Minutes from July 20, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated June Monthly Financial Report

Caldwell stated the revenues are $150,000-$160,000. It is good to be in the black.

4.2 Discuss July Monthly Financial Report

Caldwell said they are starting from zero, as it is a new fiscal year. There are a lot of contractors being paid out. They do an updated to show the adjustments after the invoicing gets done, so they have a more accurate number.

4.3 Discuss and Approve List of Warrants for July, 2022

MSC – Collard/Harris to approve the List of Warrants for July, 2022 in the amount of $685,181.58.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Projects Report

Rourke asked Fleitz for information on the fire ordinance. Fleitz said she would send him a link.

6.0 NRCS Report

No Report.

7.0 Trinity Collaborative Report

Sheen reported there will be a meeting in September to talk to the Shasta-Trinity National Forest Supervisor Rachael Birkey about how to proceed with the Minersville Boat ramp.

There was a field tour to do sample marking on the Pilot Project. The Watershed Center will do the marking.

8.0 Discuss and Take Action on Resolution 22-11 and MOU for Health Benefits from Special District Risk Management Authority

8.1 Discuss and Take Action on Resolution 22-11 To Authorize a Memorandum of Understanding and Authorization of Participation in the Special District Risk Management Authority.

MSC – Harris/Collard to Approve Resolution 22-11 to Authorize a Memorandum of Understanding and Authorization of Participation in the Special District Risk Management Authority.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

8.2 Discuss and Take Action on Memorandum of Understanding between Special District Risk Management Authority and the Trinity County Resource Conservation District

MSC – Lowden/Harris to Approve the Memorandum of Understanding between Special District Risk Management Authority and the Trinity County Resource Conservation District.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

9.0 Discuss and Take Action on Applications and Letters of Interest to fill two seats with Four-Year Terms on the District's Board of Directors

John Ritz submitted a letter of interest. He does not have any conservation experience but thought he would be a good asset to the Board.

Mary Ellen Grigsby submitted a letter of interest based on her previous experience with the Forest Service. She really liked the Mission Statement, that there balance between conservation and use.

10.0 Discuss and Take Action on New and/or Updated Vehicle Use Policies

10.1 Discuss and Take Action on Updated Policy 3105 District Vehicle Use

MSC -Collard/Harris to approve the New Policy 3106 Driver Training and Record Review.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

10.2 Discuss and Take Action on Updated Policy 3106 Driver Training and Record Review

MSC –Harris/Lowden to approve the New Policy 3106 Driver Training and Record Review.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Public Comment

There were no public comments.

12.0 Board Reports and Correspondence

Harris reported a shift in interactions with Agency Personnel on the fires. It has been a more cohesive environment.

13.0 District Manager's Report

Sheen reported the new Reveg truck is a Ford F250 and should be delivered on Tuesday. The Ford Ranger for Watershed should be in mid-September.

The single audit is complete, but they are still waiting on the Federal audit. As soon as it is complete they will get the NICRA application out so they can start the new audit. It should be done by October or November.

The Field season is moving along. They have 5-6 RAC projects executed and four are in the Que. They have no idea when they will be executed.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC - Lowden/Collard to move into Closed Session at 7:09 PM.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

The Board nominated Mary Ellen Grigsby and John Ritz to fill two seats with Four-Year Terms on the District's Board of Directors.

There will be a Special Meeting on Monday August 29th at 1:00 PM for the Annual Performance Evaluation of Kelly Sheen District Manager.

MSC – Lowden/Collard to move out of closed session at 7:48 PM.

15.0 Adjourn

Adjourned at 7:48 PM.

RESOLUTION NO. 22-12 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 SIGNED SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF SEPTEMBER 21, 2022, THROUGH OCTOBER 20, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Trinity County Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Trinity County Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY IN CALIFORNIA to cope with the threat of COVID-19 – GOVERNMENT CODE section 8625(c); and

WHEREAS, the Trinity County Board of Supervisors Ratified the Director of Emergency Services Proclamation and confirmed the existence of a local emergency in Trinity County due to the COVID-19 pandemic on March 25, 2020 as well as the Order of the Trinity County Public Health Officer for mandatory use of face coverings in work places and public settings issued on August 26, 2021;

WHEREAS, the Board of Directors does hereby find that the State of Emergency in California to cope with the threat of COVID-19, as well as County and Local Proclamations and Orders of masking and social distancing, COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and Trinity County; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Trinity County Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and poses a threat as COVID-19 cases in Trinity County have been increasing exponentially.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager, Kelly Sheen and legislative bodies of Trinity County Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) July 20, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Trinity County Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Trinity County Resource Conservation District, this 21 day of September, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____ Date: _____
Mike Rourke, Chairman for the Board

CERTIFICATION

I hereby certify that the foregoing Resolution 22-12 was duly and regularly adopted by the Board of Directors of the Trinity County Resource Conservation District at the meeting held on the 21th day of September, 2022.

Signature: _____ Date: _____
Greg Lowden, Secretary to the Board

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

SPECIAL B O A R D M E E T I N G

August 29, 2021 * 1:00 PM

Board Members Present: (In Person) Mike Rourke, Heidi Carpenter-Harris, Greg Lowden, Kent Collard, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, and Rebekah Wolfinbarger
Other Agency Staff: (Attended through Zoom) None
Guests: None

1.0 Call to Order: Meeting called to order at 1:04 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Brown to approve the Agenda.

3.0 Closed Session: Government Code § 54957(b): Annual Performance Evaluation for District Manager Kelly Sheen

MSC –Lowden/Brown to move into Closed Session at 1:05 PM.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

Sheen received a satisfactory evaluation and Step increase.

MSC –Collard/Lowden to move out of closed session at 3:09 PM.

5.0 Adjourn

Adjourned at 3:09 PM.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES OF AUGUST 29, 2022

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 7/1/2022 Through 7/31/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	100,398.97	359,850.75	359,850.75
Contributions revenue	4200	1,000.00	1,000.00	1,000.00
Registration revenue	4350	200.00	200.00	200.00
Rental income - facilities	4400	300.00	300.00	300.00
Other revenue	4800	15.34	15.34	15.34
Vehicle & equipment use fee revenue	4900	7,320.69	7,320.69	7,320.69
Total Revenues		109,235.00	368,686.78	368,686.78
Salaries & benefits				
Salaries				
Salaries & wages	5000	131,220.42	131,220.42	131,220.42
Pay in lieu of health insurance	5020	2,042.48	2,042.48	2,042.48
Wireless phone stipend	5030	850.00	850.00	850.00
Total Salaries		134,112.90	134,112.90	134,112.90
Benefits				
Payroll tax expense	5100	11,904.17	11,904.17	11,904.17
Paid time off expense	5200	11,190.45	15,612.66	15,612.66
Covid sick leave expense	5205	1,690.24	1,690.24	1,690.24
Deferred compensation expense	5300	1,400.00	1,400.00	1,400.00
Health insurance expense	5400	18,279.61	18,557.96	18,557.96
Air medical expense	5450	150.00	150.00	150.00
Dental insurance expense	5500	1,939.80	1,971.60	1,971.60
Vision insurance expense	5550	283.65	288.30	288.30
Workers' compensation expense	5600	6,022.04	5,891.76	5,891.76
Total Benefits		52,859.96	57,466.69	57,466.69
Total Salaries & benefits		186,972.86	191,579.59	191,579.59
Travel expenses				
Conferences/training/professional development	5800	2,260.00	2,260.00	2,260.00
Mileage expense	5860	4,511.34	4,968.86	4,968.86
Travel expense	5880	1,763.97	2,232.87	2,232.87
Total Travel expenses		8,535.31	9,461.73	9,461.73
Contract expenses				
Contract services - field	7150	100,634.28	103,799.14	103,799.14
Contract services - professional	7180	495.00	15,004.21	15,004.21
Total Contract expenses		101,129.28	118,803.35	118,803.35
Operating expenses				
Accounting & auditing fees	7000	2,385.00	2,385.00	2,385.00
Advertising	7030	595.10	665.10	665.10
Bank fees/services charges	7060	18.92	18.92	18.92
Board expense	7090	78.50	78.50	78.50
Computer expense	7120	1,858.28	2,679.34	2,679.34
Computer software/licensing	7130	23.39	23.39	23.39
Dues/subscriptions/publications	7240	175.00	0.00	0.00
Equipment rent or usage expense	7270	28,342.71	28,342.71	28,342.71
Field equipment expense	7300	259.82	259.82	259.82
Field materials expense	7310	1,720.90	7,414.67	7,414.67
Field small tool expense	7320	123.33	123.33	123.33
Finance charges	7330	15.00	15.00	15.00
Insurance - liability, property, D&O	7390	43,973.06	43,973.06	43,973.06

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 7/1/2022 Through 7/31/2022

Interest expense	7420	1,150.65	1,150.65	1,150.65
Internet service expense	7430	249.99	249.99	249.99
Janitorial expense	7450	980.24	980.24	980.24
Licenses/permits/taxes/fees	7510	381.95	381.95	381.95
Office supplies	7540	988.52	999.23	999.23
Other outside services	7570	52.00	52.00	52.00
Postage & shipping	7630	668.95	668.95	668.95
Printing & publishing	7660	999.58	8,238.35	8,238.35
Public education	7690	1,242.36	1,242.36	1,242.36
Rent expense	7720	2,000.00	2,000.00	2,000.00
Repairs & maintenance	7750	134.06	134.06	134.06
Telephone expense	7780	480.64	480.64	480.64
Utilities	7870	1,013.00	1,013.00	1,013.00
Vehicle fuel	7900	1,701.71	1,701.71	1,701.71
Vehicle maintenance & fees	7930	656.70	656.70	656.70
Vehicle rent of usage expense	7940	2,610.00	2,610.00	2,610.00
Total Operating expenses		94,879.36	108,538.67	108,538.67
Total direct expenditures		391,516.81	428,383.34	428,383.34
Total expenditures		391,516.81	428,383.34	428,383.34
Net income		(282,281.81)	(59,696.56)	(59,696.56)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 7/31/2022

		Initial Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	189,009.89	182,598.70
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		189,259.89	182,848.70
Accounts Receivable			
Accounts Receivable	1425	471,647.18	746,182.67
Total Accounts Receivable		471,647.18	746,182.67
Total Current Assets		660,907.07	929,031.37
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	198,665.28	198,665.28
Vehicles	1910	334,893.95	334,893.95
Accumulated depreciation	1990	(284,420.64)	(284,420.64)
Total Property & Equipment		249,138.59	249,138.59
Total Long-term Assets		249,138.59	249,138.59
Total Assets		910,045.66	1,178,169.96
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	530,028.45	567,938.68
Accrued payroll	2150	53,469.71	53,469.71
Federal W/H payable	2200	5,912.10	5,912.10
Social security payable	2210	8,632.90	8,632.90
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	2,019.02	2,019.02
State W/H payable	2230	2,121.26	2,121.26
SDI W/H payable	2240	765.85	765.85
State unemployment payable	2250	432.05	432.05
Deferred compensation deductions	2300	945.00	945.00
Health insurance premiums deductions	2310	(97.94)	(82.71)
Dental insurance premiums deductions	2320	66.58	66.58
Vision insurance premiums deductions	2325	7.45	7.45
Garnishments/levies deductions	2340	1,001.37	1,001.37
TCRCD scholarship fund P/R deduction	2350	1,519.44	1,519.44
Friends of TCRCD P/R deduction	2351	900.69	900.69
Young Family Ranch P/R deduction	2352	384.12	384.12
Accrued paid time off payable	2400	47,298.98	52,426.05
Accrued deferred compensation match	2450	700.00	700.00
Accrued health insurance payable	2460	(2,472.75)	83.82
Accrued dental insurance payable	2470	1,752.11	3.39
Accrued vision insurance payable	2475	(1,785.17)	0.00
Accrued workers' comp premiums payable	2480	(46,501.94)	(46,751.71)
Sales tax payable	2500	37.11	37.11
Total Accounts Payable		628,148.92	673,544.70
Deferred Revenue			
Deferred revenue - refundable advances	2700	416,365.17	416,365.17

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 7/31/2022

Total Deferred Revenue		416,365.17	416,365.17
Total Short-term Liabilities		1,044,514.09	1,089,909.87
Long-term Liabilities			
Notes Payable			
Note - Ford Credit 6283	2610	1,862.13	1,862.13
Note - Ally Auto 6167	2620	11,453.14	11,453.14
Note - Ally Auto 4916	2621	17,746.76	17,746.76
Note - Ally Auto 0890	2622	23,962.06	23,962.06
Total Notes Payable		55,024.09	55,024.09
Total Long-term Liabilities		55,024.09	55,024.09
Total Liabilities		1,099,538.18	1,144,933.96
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(463,572.01)	(466,569.53)
Net assets - unrestricted	3100	307,222.71	310,363.50
Investments in capital assets	3200	249,138.59	249,138.59
Total Beginning net assets		92,789.29	92,932.56
Current YTD net income			
		(282,281.81)	(59,696.56)
Total Current YTD net income		(282,281.81)	(59,696.56)
Total Net Assets		(189,492.52)	33,236.00
Total Liabilities and Net Assets		910,045.66	1,178,169.96

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 8/1/2022 Through 8/31/2022

		Initial Report	Initial Year Actual
Revenues			
Grant & contract revenue	4000	113,240.70	473,091.45
Contributions revenue	4200	2,000.00	3,000.00
Registration revenue	4350	0.00	200.00
Rental income - facilities	4400	300.00	600.00
Other revenue	4800	0.00	15.34
Vehicle & equipment use fee revenue	4900	9,055.90	16,376.59
Total Revenues		124,596.60	493,283.38
Salaries & benefits			
Salaries			
Salaries & wages	5000	154,697.90	285,918.32
Pay in lieu of health insurance	5020	1,142.48	3,184.96
Wireless phone stipend	5030	875.00	1,725.00
Total Salaries		156,715.38	290,828.28
Benefits			
Payroll tax expense	5100	13,242.73	25,146.90
Paid time off expense	5200	15,052.71	30,665.37
Covid sick leave expense	5205	1,155.00	2,845.24
Deferred compensation expense	5300	1,550.00	2,950.00
Health insurance expense	5400	19,690.36	38,248.32
Air medical expense	5450	0.00	150.00
Dental insurance expense	5500	2,035.20	4,006.80
Vision insurance expense	5550	297.60	585.90
Workers' compensation expense	5600	10,223.02	16,114.78
Total Benefits		63,246.62	120,713.31
Total Salaries & benefits		219,962.00	411,541.59
Travel expenses			
Conferences/training/professional development	5800	0.00	2,260.00
Meals expense	5820	1,607.75	1,607.75
Mileage expense	5860	5,618.80	10,587.66
Travel expense	5880	2,586.66	4,819.53
Total Travel expenses		9,813.21	19,274.94
Contract expenses			
Contract services - field	7150	92,689.51	196,488.65
Contract services - professional	7180	1,575.47	16,579.68
Total Contract expenses		94,264.98	213,068.33
Operating expenses			
Accounting & auditing fees	7000	0.00	2,385.00
Advertising	7030	3,013.10	3,678.20
Bank fees/services charges	7060	29.25	48.17
Board expense	7090	28.95	107.45
Computer expense	7120	1,368.21	4,047.55
Computer software/licensing	7130	113.44	136.83
Equipment rent or usage expense	7270	24,636.56	52,979.27
Field equipment expense	7300	14,156.12	14,415.94

Field materials expense	7310	6,609.25	14,023.92
Field small tool expense	7320	61.11	184.44
Finance charges	7330	24.00	39.00
Insurance - liability, property, D&O	7390	0.00	43,973.06
Interest expense	7420	533.31	1,683.96
Internet service expense	7430	249.99	499.98
Janitorial expense	7450	700.00	1,680.24
Licenses/permits/taxes/fees	7510	(0.11)	381.84
Office supplies	7540	878.97	1,878.20
Other outside services	7570	1,083.00	1,135.00
Postage & shipping	7630	60.00	728.95
Printing & publishing	7660	1,840.00	10,078.35
Public education	7690	2,738.61	3,980.97
Rent expense	7720	2,250.00	4,250.00
Repairs & maintenance	7750	178.55	312.61
Telephone expense	7780	392.49	873.13
Utilities	7870	1,208.98	2,221.98
Vehicle fuel	7900	1,807.20	3,508.91
Vehicle maintenance & fees	7930	2,896.50	3,553.20
Vehicle rent or usage expense	7940	3,230.00	5,840.00
Total Operating expenses		70,087.48	178,626.15
Total direct expenditures		394,127.67	822,511.01
Total expenditures		394,127.67	822,511.01
Net income		(269,531.07)	(329,227.63)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 8/31/2022

		Initial Report
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	40,427.46
Petty cash	1050	250.00
Total Cash & Cash Equivalents		40,677.46
Accounts Receivable		
Accounts Receivable	1425	494,741.59
Employee receivable	1455	(200.00)
Total Accounts Receivable		494,541.59
Total Current Assets		535,219.05
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	334,893.95
Accumulated depreciation	1990	(284,420.64)
Total Property & Equipment		249,138.59
Total Long-term Assets		249,138.59
Total Assets		784,357.64
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	397,178.60
Accrued payroll	2150	67,694.70
Federal W/H payable	2200	8,674.82
Social security payable	2210	11,335.42
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	2,651.02
State W/H payable	2230	3,336.26
SDI W/H payable	2240	1,005.58
State unemployment payable	2250	407.01
Deferred compensation deductions	2300	2,195.00
Health insurance premiums deductions	2310	(82.71)
Dental insurance premiums deductions	2320	66.58
Vision insurance premiums deductions	2325	7.45
Garnishments/levies deductions	2340	1,290.69
TCRCD scholarship fund P/R deduction	2350	1,621.12
Friends of TCRCD P/R deduction	2351	942.37
Young Family Ranch P/R deduction	2352	400.76
Accrued paid time off payable	2400	58,931.16
Accrued deferred compensation match	2450	800.00
Accrued health insurance payable	2460	83.92
Accrued dental insurance payable	2470	3.71
Accrued workers' comp premiums payable	2480	(39,975.67)
Total Accounts Payable		539,580.32
Deferred Revenue		
Deferred revenue - refundable advances	2700	428,865.17
Total Deferred Revenue		428,865.17

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 8/31/2022

Total Short-term Liabilities		968,445.49
Long-term Liabilities		
Notes Payable		
Note - Ford Credit 6283	2610	1,027.16
Note - Ally Auto 6167	2620	10,800.83
Note - Ally Auto 4916	2621	17,180.49
Note - Ally Auto 0890	2622	23,198.74
Total Notes Payable		52,207.22
Total Long-term Liabilities		52,207.22
Total Liabilities		1,020,652.71
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(466,569.53)
Net assets - unrestricted	3100	310,363.50
Investments in capital assets	3200	249,138.59
Total Beginning net assets		92,932.56
Current YTD net income		
		(329,227.63)
Total Current YTD net income		(329,227.63)
Total Net Assets		(236,295.07)
Total Liabilities and Net Assets		784,357.64

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 8/1/2022 Through 8/31/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1397	8/5/2022	Ann M. Barbeau	1,936.92	Employee: 107; Pay Date: 8/5/2022
1398	8/5/2022	Stuart Gregory Beylik	1,384.94	Employee: 119; Pay Date: 8/5/2022
1399	8/5/2022	Joan Elizabeth Caldwell	2,557.95	Employee: 094; Pay Date: 8/5/2022
1400	8/5/2022	Garett F. Chapman	1,582.74	Employee: 078; Pay Date: 8/5/2022
1401	8/5/2022	Chris H. Cole	2,074.38	Employee: 098; Pay Date: 8/5/2022
1402	8/5/2022	Michael J. Dunlap	1,236.03	Employee: 009; Pay Date: 8/5/2022
1403	8/5/2022	Jeffrey M. Eads	1,572.25	Employee: 080; Pay Date: 8/5/2022
1404	8/5/2022	Amelia M. Fleitz	2,325.95	Employee: 086; Pay Date: 8/5/2022
1405	8/5/2022	Erik M. Flickwir	2,073.47	Employee: 008; Pay Date: 8/5/2022
1406	8/5/2022	Natalia Laren Hansen	467.56	Employee: 113; Pay Date: 8/5/2022
1407	8/5/2022	Katherine J. Howard	1,968.68	Employee: 070; Pay Date: 8/5/2022
1408	8/5/2022	Larry Cortez Jimenez Jr	1,195.74	Employee: 129; Pay Date: 8/5/2022
1409	8/5/2022	David W. Johnson II	1,743.47	Employee: 059; Pay Date: 8/5/2022
1410	8/5/2022	Samuel David Kaufman	740.39	Employee: 130; Pay Date: 8/5/2022
1411	8/5/2022	James M. Marzolla	1,249.84	Employee: 079; Pay Date: 8/5/2022
1412	8/5/2022	Jeff J. McGrew	1,876.71	Employee: 024; Pay Date: 8/5/2022
1413	8/5/2022	Corben W. Page	1,280.21	Employee: 124; Pay Date: 8/5/2022
1414	8/5/2022	Maryann K. Perdue	1,332.92	Employee: 100; Pay Date: 8/5/2022
1415	8/5/2022	Jacob Ryan Ratliff	1,237.62	Employee: 126; Pay Date: 8/5/2022
1416	8/5/2022	Arvel Jett Reeves	1,385.41	Employee: 118; Pay Date: 8/5/2022
1417	8/5/2022	Alexis Lee Roberson	564.16	Employee: 114; Pay Date: 8/5/2022
1418	8/5/2022	Joshua A. Scott	1,418.35	Employee: 104; Pay Date: 8/5/2022
1419	8/5/2022	Kelly D. Sheen	2,861.38	Employee: 005; Pay Date: 8/5/2022
1420	8/5/2022	Cynthia L. Tarwater	2,917.18	Employee: 002; Pay Date: 8/5/2022
1421	8/5/2022	Marla D. Walters	2,039.07	Employee: 108; Pay Date: 8/5/2022
1422	8/5/2022	Daniel C. Wells	1,745.43	Employee: 081; Pay Date: 8/5/2022
1423	8/5/2022	Denise W. Wesley	0.00	Employee: 096; Pay Date: 8/5/2022
1424	8/5/2022	Maya Williams	2,247.55	Employee: 106; Pay Date: 8/5/2022
1425	8/5/2022	Kirk Anthony Wolfinbarger	1,350.01	Employee: 112; Pay Date: 8/5/2022
1426	8/5/2022	Rebekah R. Wolfinbarger	1,653.22	Employee: 103; Pay Date: 8/5/2022
1427	8/5/2022	Roman Terence Woods-Ponce II	860.38	Employee: 122; Pay Date: 8/5/2022
1428	8/5/2022	Natalia Laren Hansen	64.23	Employee: 113; Pay Date: 8/5/2022
1429	8/5/2022	Samuel David Kaufman	108.83	Employee: 130; Pay Date: 8/5/2022
1430	8/5/2022	Alexis Lee Roberson	76.19	Employee: 114; Pay Date: 8/5/2022
1431	8/5/2022	Denise W. Wesley	1,932.94	Employee: 096; Pay Date: 8/5/2022
1432	8/19/2022	Ann M. Barbeau	2,016.30	Employee: 107; Pay Date: 8/20/2022
1433	8/19/2022	Stuart Gregory Beylik	1,437.46	Employee: 119; Pay Date: 8/20/2022
1434	8/19/2022	Joan Elizabeth Caldwell	2,789.19	Employee: 094; Pay Date: 8/20/2022
1435	8/19/2022	Garett F. Chapman	1,773.61	Employee: 078; Pay Date: 8/20/2022
1436	8/19/2022	Chris H. Cole	2,289.09	Employee: 098; Pay Date: 8/20/2022
1437	8/19/2022	Michael J. Dunlap	1,515.60	Employee: 009; Pay Date: 8/20/2022
1438	8/19/2022	Jeffrey M. Eads	1,515.58	Employee: 080; Pay Date: 8/20/2022
1439	8/19/2022	Amelia M. Fleitz	1,815.03	Employee: 086; Pay Date: 8/20/2022
1440	8/19/2022	Erik M. Flickwir	2,015.81	Employee: 008; Pay Date: 8/20/2022
1441	8/19/2022	Katherine J. Howard	2,170.64	Employee: 070; Pay Date: 8/20/2022
1442	8/19/2022	Larry Cortez Jimenez Jr	1,195.75	Employee: 129; Pay Date: 8/20/2022
1443	8/19/2022	David W. Johnson II	1,916.77	Employee: 059; Pay Date: 8/20/2022
1444	8/19/2022	James M. Marzolla	1,197.90	Employee: 079; Pay Date: 8/20/2022
1445	8/19/2022	Jeff J. McGrew	2,084.65	Employee: 024; Pay Date: 8/20/2022
1446	8/19/2022	Corben W. Page	1,350.73	Employee: 124; Pay Date: 8/20/2022
1447	8/19/2022	Maryann K. Perdue	1,712.31	Employee: 100; Pay Date: 8/20/2022
1448	8/19/2022	Jacob Ryan Ratliff	1,141.62	Employee: 126; Pay Date: 8/20/2022
1449	8/19/2022	Arvel Jett Reeves	1,385.41	Employee: 118; Pay Date: 8/20/2022
1450	8/19/2022	Carolyn Christine Rourke	751.21	Employee: 115; Pay Date: 8/20/2022
1451	8/19/2022	Joshua A. Scott	1,371.73	Employee: 104; Pay Date: 8/20/2022
1452	8/19/2022	Kelly D. Sheen	3,093.56	Employee: 005; Pay Date: 8/20/2022

1453	8/19/2022	Cynthia L. Tarwater	3,347.90	Employee: 002; Pay Date: 8/20/2022
1454	8/19/2022	Marla D. Walters	2,140.13	Employee: 108; Pay Date: 8/20/2022
1455	8/19/2022	Daniel C. Wells	1,872.39	Employee: 081; Pay Date: 8/20/2022
1456	8/19/2022	Denise W. Wesley	2,197.02	Employee: 096; Pay Date: 8/20/2022
1457	8/19/2022	Maya Williams	1,611.09	Employee: 106; Pay Date: 8/20/2022
1458	8/19/2022	Kirk Anthony Wolfinbarger	1,519.52	Employee: 112; Pay Date: 8/20/2022
1459	8/19/2022	Rebekah R. Wolfinbarger	1,811.14	Employee: 103; Pay Date: 8/20/2022
1460	8/19/2022	Roman Terence Woods-Ponce II	957.22	Employee: 122; Pay Date: 8/20/2022
27690	8/2/2022	Amerigas Propane LP	45.63	Propane
27691	8/2/2022	Baugh Construction	4,062.50	Contract services 06-01-22 to 06-03-22
	8/2/2022	Baugh Construction	11,570.00	Contract services 06-06-22 to 06-16-22
27692	8/2/2022	Maruti Weaverville	57.63	Equip fuel
	8/2/2022	Maruti Weaverville	134.12	Equip fuel-Chipper
	8/2/2022	Maruti Weaverville	86.11	Fuel truck #0890
	8/2/2022	Maruti Weaverville	232.30	Fuel truck #4689
	8/2/2022	Maruti Weaverville	163.21	Fuel truck #4690
	8/2/2022	Maruti Weaverville	293.78	Fuel truck #6167
	8/2/2022	Maruti Weaverville	145.27	Fuel truck #6283
27693	8/2/2022	Eagle Rock, Inc.	4,652.47	Rip Rap and Shale
27694	8/2/2022	Amelia Fleitz	125.00	Fuel truck #4916
	8/2/2022	Amelia Fleitz	46.89	Mileage Reim
27695	8/2/2022	GEOSERV Geoscience Services	14,605.00	Contract services June 2022
27696	8/2/2022	Gregory Equipment Inc.	5,400.00	Contract services 06-06-22 to 06-09-22
	8/2/2022	Gregory Equipment Inc.	3,450.00	Contract services 06-13-22 to 06-25-22
27697	8/2/2022	Janc Construction Company, Inc.	7,995.00	Contract services 06-13-22 to 06-16-22
	8/2/2022	Janc Construction Company, Inc.	4,612.50	Contract services 06-14-22 to 06-26-22
	8/2/2022	Janc Construction Company, Inc.	8,077.50	Contract services 06-20-22 to 06-23-22
27698	8/2/2022	Ila F. McWilliams Trust	2,000.00	July 2022 Rent
27699	8/2/2022	Mountain Chapel	45.55	Reim. fuel van used for 2022 SDCamp
27700	8/2/2022	Siskiyou Restoration Group	2,200.00	Contract services June 2022
27701	8/2/2022	Trinity Journal, The	38.17	BOD Vacancy Notice
	8/2/2022	Trinity Journal, The	56.90	Cons Tech III-IV Ad
27702	8/2/2022	Trinity PUD	425.73	06-10-22 to 07-10-22
	8/2/2022	Trinity PUD	91.76	06-10-22 to 07-10-22 YFR
27703	8/2/2022	Trinity Tire Factory	655.24	Tires for Transit Van #3699
27704	8/5/2022	Jesse A. Barone	1,003.44	Employee: 128; Pay Date: 8/5/2022
27705	8/5/2022	John Robert Dickerson III	618.88	Employee: 127; Pay Date: 8/5/2022
27706	8/5/2022	Jeremiah D. Weiss	785.29	Employee: 123; Pay Date: 8/5/2022
27707	8/4/2022	Baugh Construction	8,340.00	Contract services 06-20-22 to 06-30-22
	8/4/2022	Baugh Construction	6,180.00	Roller Rental and Delivery
27708	8/4/2022	Contech Engineered Solutions LLC	7,100.00	Culverts
27709	8/4/2022	Crafco Inc.	610.95	OHV supplies
27710	8/4/2022	GEOSERV Geoscience Services	15,466.99	Contract services June 2022
27711	8/4/2022	Gregory Equipment Inc.	6,540.00	Contract services 06-13-22 to 06-25-22
27712	8/4/2022	Herrett Excavating	20,444.00	Contract services 06-05-22 to 06-30-22
	8/4/2022	Herrett Excavating	6,357.56	Rental and delivery June 2022
27713	8/4/2022	Janc Construction Company, Inc.	7,600.00	Contract services 06-14-22 to 06-26-22
	8/4/2022	Janc Construction Company, Inc.	7,145.00	Contract services 06-27-22 to 06-30-22
27714	8/4/2022	O'Reilly Auto Parts	53.52	(10) copper plugs
	8/4/2022	O'Reilly Auto Parts	84.48	Oil change supplies #4916
22715/22716	8/4/2022	Plotzke Ace Hardware	57.89	(2) fuel
	8/4/2022	Plotzke Ace Hardware	8.54	(4) keys
	8/4/2022	Plotzke Ace Hardware	13.64	(8) wire rope clips
	8/4/2022	Plotzke Ace Hardware	80.43	12 V battery
	8/4/2022	Plotzke Ace Hardware	12.92	Ant killer/bait
	8/4/2022	Plotzke Ace Hardware	16.07	Bleach/latex gloves
	8/4/2022	Plotzke Ace Hardware	2.67	Disposable masks

	8/4/2022	Plotzke Ace Hardware	54.88	Fasteners, adapter, nutsetter set, 12 pc bits
	8/4/2022	Plotzke Ace Hardware	95.07	Fittings, primer, cement, towels
	8/4/2022	Plotzke Ace Hardware	10.69	Fittings, tool
	8/4/2022	Plotzke Ace Hardware	18.22	Garbage bags
	8/4/2022	Plotzke Ace Hardware	60.02	Nitrile gloves, safety glasses, safetyreaders, leather glove
	8/4/2022	Plotzke Ace Hardware	26.80	Punch tool
	8/4/2022	Plotzke Ace Hardware	10.73	Rekey for front door
	8/4/2022	Plotzke Ace Hardware	(11.80)	Return defective lockset
	8/4/2022	Plotzke Ace Hardware	18.21	Return fittings/buy PVC, tees & (3) ball valves
	8/4/2022	Plotzke Ace Hardware	65.58	Velcro
	8/4/2022	Plotzke Ace Hardware	2.78	Wire connectors
27717	8/4/2022	Rogers, Jesse	1,553.00	Straw bales
27718	8/4/2022	Siskiyou Restoration Group	3,296.35	Contract services June 2022
27719	8/4/2022	Tarwater, Cynthia	1,238.21	Per Diem 487-1-1702101
27720	8/4/2022	Trinity Journal, The	209.00	2022 Fair Guide
27721	8/4/2022	Trinity Lumber	138.27	pvc couplings & ratcheting pipe cutter
	8/4/2022	Trinity Lumber	(3.75)	Return and purchase pvc couplings
	8/4/2022	Trinity Lumber	64.35	Rock
	8/4/2022	Trinity Lumber	55.92	Tape measure, hitch pin, 2x4x12
27722	8/9/2022	AAmigo Irrigation Supply	190.03	Misc. fittings/connectors
27723	8/9/2022	Chris Cole	136.89	Mileage reim
27724	8/9/2022	Dave's Small Engine Repair	603.25	Stihl trimmer, fuel, line
27725	8/9/2022	Shannon Davis	662.50	TCRCD cleaning July 2022 & extra weekend
	8/9/2022	Shannon Davis	285.00	YFR cleaning July 2022 & SDC
27726	8/9/2022	Frontier Communications	392.44	Telephone 07-01-22 to 07-31-22
	8/9/2022	Frontier Communications	401.49	Telephone 08-01-22 to 08-31-22 and late fee
27727	8/9/2022	Frontier Fuel & Propane	159.01	Fuel for truck #4282
	8/9/2022	Frontier Fuel & Propane	172.55	Fuel truck #0381
	8/9/2022	Frontier Fuel & Propane	136.00	Fuel truck #4282
	8/9/2022	Frontier Fuel & Propane	42.94	Fuel truck #4282 and ice
	8/9/2022	Frontier Fuel & Propane	22.46	Propane
27728	8/9/2022	Lewiston Stamps	510.00	Salmon and Trinity River Stamps
27729	8/9/2022	Plotzke Ace Hardware	28.70	Paper towels,propane, duct tape, fasteners
27730	8/9/2022	Velocity Communications, Inc.	114.99	Internet 08-01-22 to 09-01-22
27731	8/9/2022	Weaverville CSD	200.49	YFR water 07-01-22 to 08-01-22
27732	8/9/2022	Weaverville Sanitary District	28.00	YFR Sewer 07-01-22 to 07-31-22
27733	8/9/2022	Maya Williams	205.34	Reim and Mileage reim
27734	8/11/2022	Shayne Green	3,190.88	Contract services 04-19-22 to 05-31-22
27735	8/11/2022	Stillwater Sciences	3,296.76	10% Contract services 05-01-22 to 05-29-22
	8/11/2022	Stillwater Sciences	29,670.89	90% Contract services 05-01-22 to 05-29-22
27736	8/11/2022	Timberland Resource Consultants	170.00	10% Contract services 05-06-22 to 05-16-22
	8/11/2022	Timberland Resource Consultants	909.33	10% Contract services 05-23-22 to 05-30-22
	8/11/2022	Timberland Resource Consultants	1,530.00	90% Contract services 05-06-22 to 05-16-22
	8/11/2022	Timberland Resource Consultants	8,183.95	90% Contract services 05-23-22 to 05-30-22
27737	8/19/2022	Jesse A. Barone	953.66	Employee: 128; Pay Date: 8/20/2022
27738	8/19/2022	John Robert Dickerson III	608.21	Employee: 127; Pay Date: 8/20/2022
27739	8/19/2022	Jeremiah D. Weiss	1,080.70	Employee: 123; Pay Date: 8/20/2022

27740	8/23/2022	Jennifer Aho	250.00	Desk for Front Office
27741	8/23/2022	Annie Barbeau	416.89	Reim mileage for CRAM Wetlands Training
	8/23/2022	Annie Barbeau	306.90	Reim mileage for Rare Plant Workshop
27742	8/23/2022	Bayley Lumber & Hardware Inc	51.81	Fittings
	8/23/2022	Bayley Lumber & Hardware Inc	2,269.99	Lawnmower for YFR
	8/23/2022	Bayley Lumber & Hardware Inc	17.64	PVC tubing
27743	8/23/2022	Maryann Perdue	206.50	Per diem 08-02-22 to 08-05-22
27744	8/23/2022	Quentin Mark Arnold	1,512.36	Contract services 07-14-22 to 07-31-22
27745	8/23/2022	Sheen, Kelly	0.00	Mileage reim Trinity Cty Fair
27746	8/23/2022	Trinity County Solid Waste Division	153.38	Aug 2022
	8/23/2022	Trinity County Solid Waste Division	177.20	Dump fee
27747	8/23/2022	Brian Vaughan	700.00	Music by Mojito for 2022 Salmon Festival
27748	8/23/2022	Verizon Wireless	91.34	07-13-22 to 08-12-22
27749	8/23/2022	Katherine J. Howard	0.00	Reim. fuel for #3699-Rare Plant Survey Class
27750	8/25/2022	CARCD	5,000.00	Membership Renewal thru 08-31-23
27751	8/25/2022	SDRMA	22,000.00	2022/23 SDRMA Prop/Liab
	8/25/2022	SDRMA	27,800.00	2022/23 SDRMA Work Comp
27752	8/25/2022	Maruti Weaverville	9.35	Propane
27753	8/25/2022	Sheen, Kelly	40.63	Mileage reim Trinity Cty Fair
27754	8/30/2022	ESRI	100.00	ArcGIS block of 1,000 online service credits
27755	8/30/2022	Amelia Fleitz	39.58	Reim. Fuel Van #3699
27756	8/30/2022	Katherine J. Howard	90.00	Reim. fuel for #3699-Rare Plant Survey Class
27757	8/30/2022	Mountain Community Healthcare	52.00	EE Drug Test-Heinig
	8/30/2022	Mountain Community Healthcare	52.00	EE Drug Test-Llewellyn
	8/30/2022	Mountain Community Healthcare	52.00	EE Drug Test-Wicker
	8/30/2022	Mountain Community Healthcare	75.00	EE Physical-Heinig
	8/30/2022	Mountain Community Healthcare	75.00	EE Physical-Kaufman
27758	8/30/2022	R.J. Ricciardi, Inc. CPAs	2,385.00	2020/2021 Audit
27759	8/30/2022	Stroup's Power Equipment	8,448.84	Chainsaw parts and (18) apron chaps
27760	8/30/2022	Trinity County Department of Transportation	5,262.47	Fuel for trucks and equipment June 2022
27761	8/13/2022	Rebekah Wolfinbarger-Cash	10.00	Office Depot-Monthly Tab Dividers
	8/17/2022	Rebekah Wolfinbarger-Cash	28.95	Holiday Market-Board Meeting Snacks
222130030741	8/1/2022	Blue Shield of California	24,006.62	Pay Blue Shield
0-028-105-219	8/1/2022	CA Dept of Tax & Fee Administration	37.00	Sales Tax Return due 08-01-22
3076808829	8/1/2022	CoPower	3,105.61	Pay CoPower
8040219	8/3/2022	Amazon	585.39	Presentation covers
258002351	8/3/2022	Office Depot	367.17	11x17 copy paper
8576205	8/3/2022	Amazon	21.71	Plastic comb bindings
8741860	8/3/2022	Amazon	761.48	(2) sets of Xerox toner
815	8/4/2022	United States Postal Service	60.00	Postage
40713214	8/4/2022	Expert Pay	204.50	Garnishment for Barone 07-31-22 PR
40713221	8/4/2022	Expert Pay	618.87	Garnishment for Dickerson 07-31-22 PR
40713228	8/4/2022	Expert Pay	222.50	Garnishment for Marzolla 07-31-22 PR
4733337	8/4/2022	Covercraft	260.51	Seat covers for truck #8746
25232969	8/5/2022	EFTPS	16,564.02	Federal tax deposit
1-605-987-168	8/5/2022	Employment Development Department	3,319.16	State tax deposit
08-09-22 Ally	8/9/2022	Ally	566.27	Aug 2022 Prin Pmt #4916
	8/9/2022	Ally	88.93	Interest
984221	8/9/2022	Trinity Journal, The	1,725.30	Pay Trinity Journal
	8/9/2022	Trinity Journal, The	29.70	Pay Trinity Journal-Partial-Bal due 13.10
261209389	8/11/2022	Office Depot	458.99	(5) cases 11x17 copy paper
4746536	8/11/2022	Covercraft	725.85	Seat covers for truck #8746 Reveg
08-11-22 DD Fee	8/11/2022	Tri Counties Bank	29.25	Direct Deposit Fee-TCB
08-12-22 Ally	8/12/2022	Ally	763.32	Aug 2022 Prin Pmt #0890

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 8/1/2022 Through 8/31/2022

	8/12/2022	Ally	121.90	Interest
258002351 Return	8/13/2022	Office Depot	(308.84)	Return 4 cases 11x17 copy paper
2237017	8/15/2022	Amazon	138.20	Laminating pouches
	8/15/2022	Amazon	63.80	Planners
23436593	8/15/2022	4Imprint, Inc.	2,228.61	Logo pencils, flashlights, magnets, stickers
202039726379	8/15/2022	1&1 Ionos, Inc.	13.44	TRRP Mail Hosting
4732209	8/15/2022	Amazon	46.07	Keyboard and mouse
3679402	8/15/2022	Amazon	154.01	APC Battery Backup/Surge Protector
3829012029	8/15/2022	Truckee Donner Lodge	725.08	Hotel for Rare Plant Workshop
2488523364	8/15/2022	Truckee Donner Lodge	725.08	Hotel for Rare Plant Workshop
24499949	8/16/2022	Empower Retirement	1,645.00	Deferred Comp 07-31-22 PR
08-16-22 Ally	8/16/2022	Ally	652.31	Aug 2022 Prin Pmt #6167
	8/16/2022	Ally	58.27	Interest
52485	8/16/2022	Ebay	410.23	(1) Dell OptiPlex Desktop
0-883-850-080	8/19/2022	Employment Development Department	3,433.99	State tax deposit
12086054	8/19/2022	EFTPS	17,499.10	Federal tax deposit
223400512935	8/22/2022	NORCAL Presort & Printing	8,238.77	Pay NorCal Printing
5132219	8/24/2022	Amazon	96.49	(100) earplugs
145776	8/24/2022	Bailey's Inc.	442.99	(4) packs wire mesh safety glasses
21171418	8/24/2022	Global Industrial Co.	236.85	(3) Igloo beverage coolers
1661331389	8/24/2022	Constant Contact	70.00	Advertising
76755532	8/24/2022	ULINE	536.32	(48) packs PVC Dot Gloves
3937844	8/24/2022	Amazon	91.32	(2) 12 packes thermal/rubber gloves
0585846	8/24/2022	Amazon	491.20	(2) Cases of 4 Opti-2
0788207	8/24/2022	Amazon	459.49	Ear plugs, (4) radios (2) 12-packs gloves, safety glasses
40928226	8/24/2022	Expert Pay	204.50	Garnishment for Barone 08-15-22 PR
40928247	8/24/2022	Expert Pay	608.21	Garnishment for Dickerson 08-15-22 PR
40928264	8/24/2022	Expert Pay	178.00	Garnishment for Marzolla 08-15-22 PR
25232389	8/25/2022	Empower Retirement	2,645.00	Deferred Comp 08-15-22 PR
474-133864-22	8/25/2022	US Bank	1,800.00	Pay US Bank CC
284472	8/25/2022	Forestry Suppliers Inc	187.52	(5)Corona 24 inch spring brace rakes
166057348	8/27/2022	Costco Wholesale	321.69	(6) 6-packs leather gloves
262002130	8/27/2022	Office Depot	147.22	Ink & Toner for Fiscal Mgr, Scotch tape
262002514	8/27/2022	Office Depot	39.46	Ink for Fiscal Mgr
04008300	8/30/2022	Cal-Line Equipment Inc	354.83	Winch line
04008301	8/30/2022	Cal-Line Equipment Inc	102.75	(2) Chipper keys
04008306	8/30/2022	Cal-Line Equipment Inc	400.51	(24) Knife Bolts, (24) Chipper knives
222420017921	8/30/2022	Blue Shield of California	19,499.49	Pay Blue Shield
08-31-22 Ford Credit	8/31/2022	Ford Credit	834.97	Aug 2022 Prin Pmt #6283
	8/31/2022	Ford Credit	7.63	Interest
3078044445	8/31/2022	CoPower	3,065.93	Pay CoPower
Report Total			524,502.35	

September 2022

WATERSHED AND EDUCATION AND OUTREACH

PROGRAM MANAGER - AMELIA FLEITZ

Trinity County

Resource Conservation District

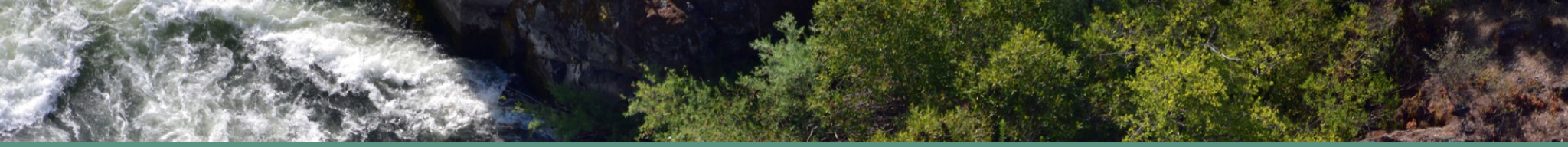
ANNUAL BUDGETS

2019

Watershed (5) $223,740
Education and Outreach (4) $180,386

2022

Watershed (11) $1,057,267
Education and Outreach (4) $136,391



Watershed Project Coordinator – Annyssa Interrante

Education and Outreach Project Coordinator – Maya Williams

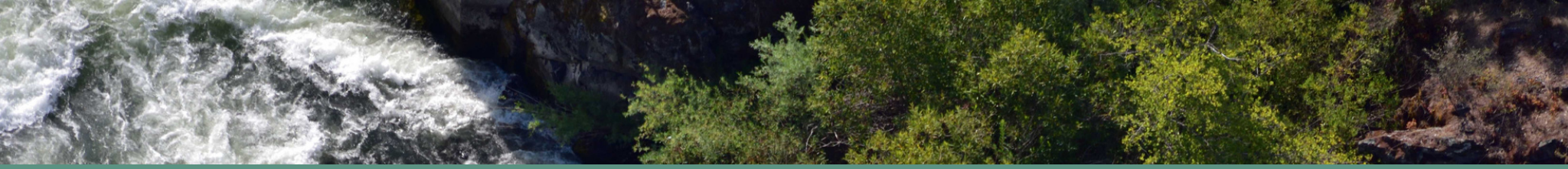
Education Coordinator – Duncan McIntosh

Conservation Planner - Vacant

Watershed Program Manager – Amelia Fleitz

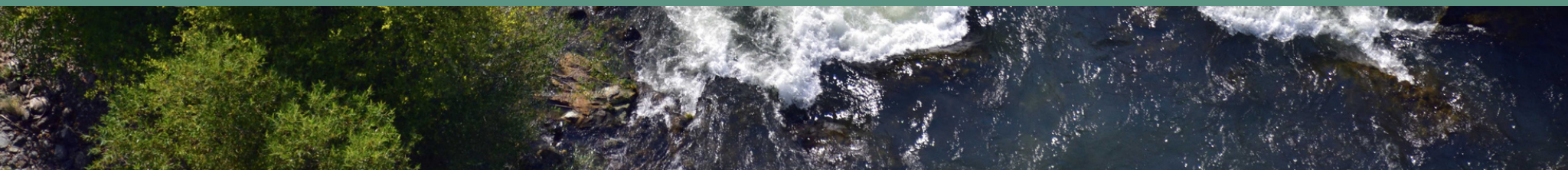
Grizzly Corps Fellow – Miles Raymond

Grizzly Corps Fellow – Charlie Curtin



SCOPE OF WORK

- Watershed Education, Restoration, and Planning
- Conservation Planning
- Natural and Cultural Resource Education
- Weaverville Summer Day Camp
- Trinity River Watershed and Trinity County Fire Safe Councils Coordination
- Support other Departments
- Collaboration with Partners
- Firewise Education and Community Wildfire Protection Plan Development
- Weaverville Community Forest Steering Committee Coordination
- District Education and Outreach
- Support District Administration
- Social Media Management



WATERSHED

- Bureau of Land Management - NEPA Services
- Department of Conservation - Upper Trinity River Watershed Coordination and Travis Ranch Riparian Restoration
- National Association of Conservation Districts - Technical Assistance 2021 and 2022
- United States Forest Service - Fisheries Field Work
- USFS Resource Advisory Committee- Trinity River Clean-Up

EDUCATION

- Trinity River Restoration Program Education and Outreach 2022-2023
- USFS - RAC Weaverville Summer Day Camp
- Bigfoot Trail Alliance - Youth Stewardship
- Private Donations and Fees - Weaverville Summer Day Camp
- Young Family Ranch - Weaverville Summer Day Camp
- California Association of Conservation Districts Sustainable Cannabis Education

FIRE SAFE COUNCIL

- CALFIRE - Hazardous Fuel Reduction Phase II - Education and Outreach (CWPP Annual Review, Evacuation Zones, and Trinity County Hazard Mitigation Planning)
- California Fire Safe Council - Countywide Fire Safe Council Coordination
- Trinity County Title III - Community Wildfire Mitigation and Education (Firewise Community Renewals)
- Humboldt County - Greater Willow Creek Storm Recovery - Mentoring Willow Creek FSC
- USFS - RAC Fire Safe Council Outreach
- Trinity County - CALFIRE Evacuation Route Planning

PARNTERS

The Watershed Research and Training Center
Trinity River Restoration Program
Shasta-Trinity National Forest
Six Rivers National Forest
Redding Bureau of Land Management
Trinity County
CALFIRE
Natural Resource Conservation Service
Nor-Rel-Muk Wintu
Yurok Tribe
Travis Ranch, LLC

CONTRACTORS

Kenneth Baldwin - RPF
Mark Arnold - Archaeologist
SHN Engineers and Geologists
Stillwater Sciences
Timberland Resource Consultants
Lewiston Volunteer Fire Department
Hayfork Volunteer Fire Department
Down River Fire Company
Gay Berrien
Shayne Green

ENGAGEMENT

- Trinity County Chief's Association
- Trinity County Disaster Council
- Klamath Mountains Meadow Network
- Bigfoot Trail Alliance Youth Education Collaborative
- Willow Creek Fire Safe Council
- California Fire Safe Council Northern Region Collaborative Meetings
- Trinity County Fish and Game Commission
- Trinity Trail Alliance
- Trinity County Board of Supervisors

United States Forest Service RAC

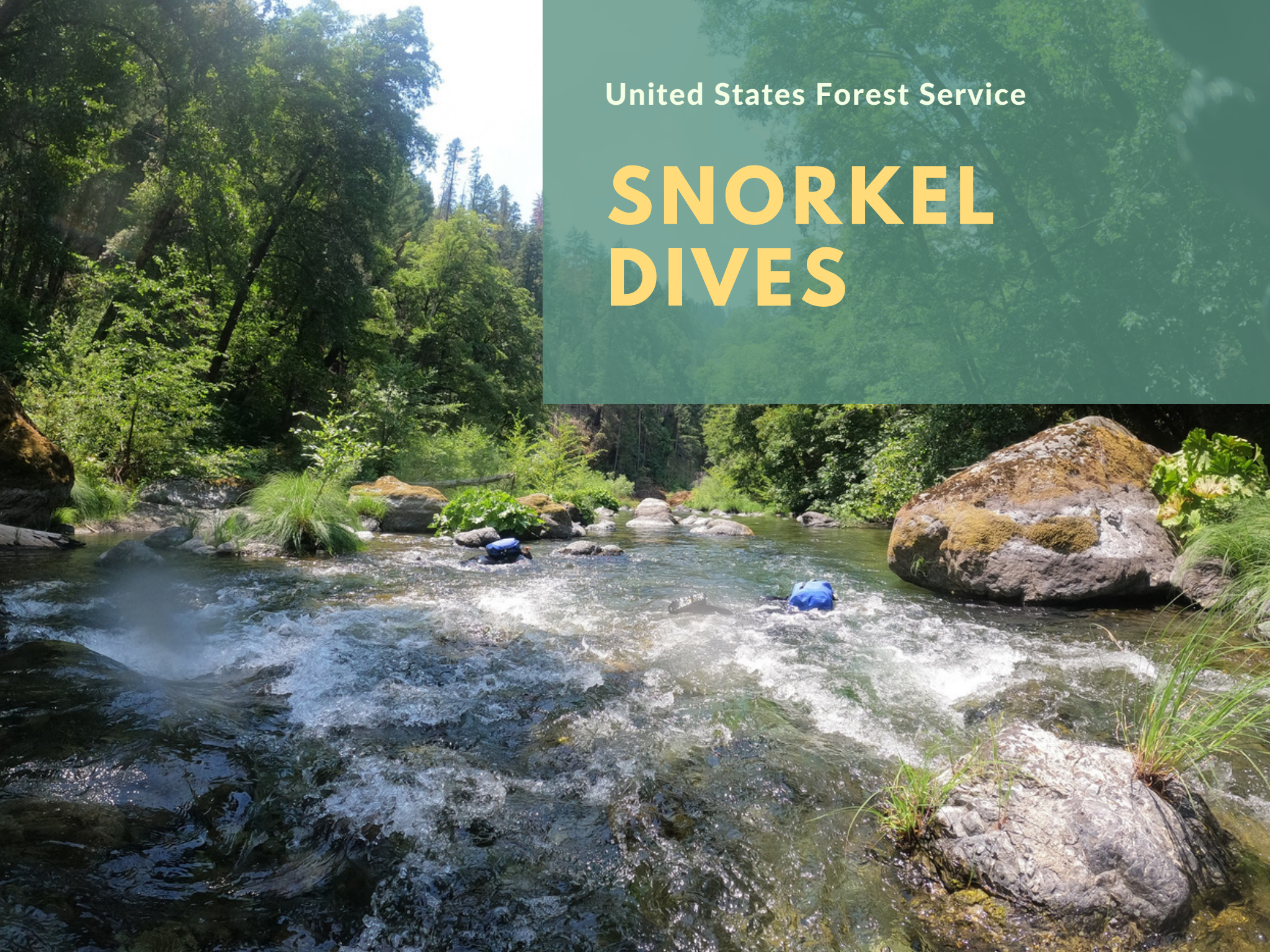
TRINITY RIVER CLEAN UP 2022

Department of Conservation

SITE VISITS

United States Forest Service

SNORKEL DIVES



Trinity River Restoration Program

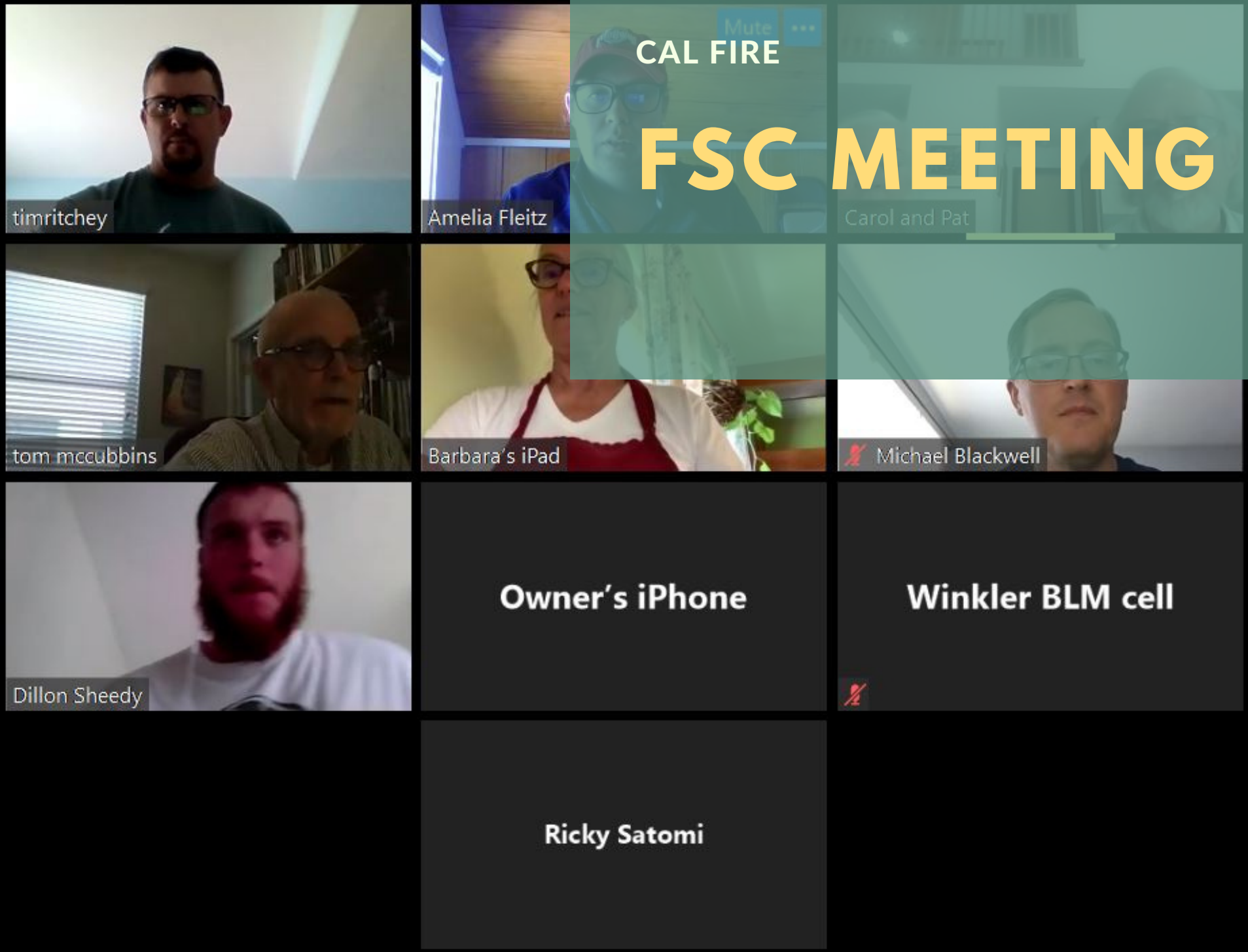
DAY AT THE WETLANDS

Trinity River Restoration Program

SCIENCE ON TAP

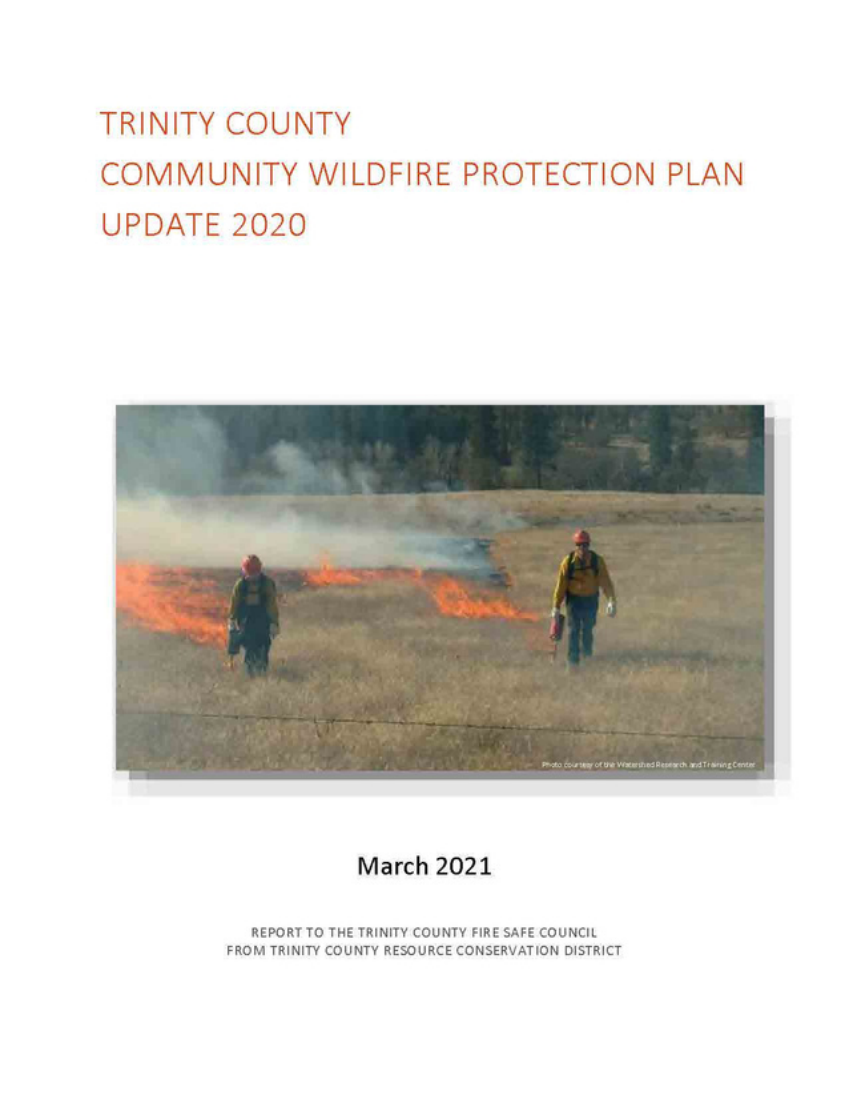
CAL FIRE

FSC MEETING



CAL FIRE
WILDFIRE PREPAREDNESS DAY FAIR
WILDFIRE AWARENESS MONTH

SOCIAL MEDIA



TRINITY COUNTY
COMMUNITY WILDFIRE PROTECTION PLAN
UPDATE 2020

March 2021

REPORT TO THE TRINITY COUNTY FIRE SAFE COUNCIL
FROM TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

1. Trinity County Resource Conservation District - Facebook, Instagram, Twitter
2. Trinity River, CA - Facebook and Instagram
3. Trinity County Fire Safe Council - Facebook
4. Trinity River Water Conservation - Facebook

UPCOMING EVENTS

1. Sept 28 Science on Tap
2. Oct 1 Salmon Festival
3. Oct 22 Trinity River Clean up
4. Oct 25 + 26 Wildland Fire Assessment Program Training

THANK YOU!

Coast Central Credit Union
Friends of the Trinity County RCD
Moon Lee Ditch Association
Wildlife Conservation Board

Trinity Journal
NorCal Printing and Presort

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 7.0

PROJECTS REPORT

September 21, 2022

7.1 Grass Valley Creek

- One spotted owl survey occurred finishing surveys under this opportunity. Final Report has been submitted to Bureau of Land Management outlining findings.

7.2 Weaverville Community Forest – Amelia Fleitz/Chris Cole

- SHN continues working on their contract to finalize their reporting for their completed botanical surveys within the WCF for the BLM's Weaverville Community Protection Fuels Reduction Project.
- Mark Arnold has completed his contract and we are looking to close that out this month.
- WCF Steering Committee Reviewed the EA for the Oregon Mountain Harvest and provided comments. WCF Steering Committee asked for a meeting with BLM staff to discuss the comments. Amelia is coordinating with the BLM to accommodate this request. The next WCF Steering Committee Meeting is October 5, 2022.
- Maya and Amelia completed a clean-up with James Aven near West Weaver Creek. James put a letter to the editor summarizing the need and support he received from the RCD to help keep the WCF a clean space for all.

7.3 Watershed Coordination – Amelia Fleitz

- General Update: In the last month we have secured a new office, new office furniture, and new staff for the Watershed and the Education and Outreach Programs. The new staff all start in September and we continue to interview for the Administrative Assistant and Conservation Planner positions to be finalized 9/16/22 and hope to have staff in place by 10/1/2022. Amelia drafted the update to the Annual Operating Plan this month and started to review the Strategic Plan for its next update. We plan to apply for RAC funds to support vehicle abatement on USFS lands for Six Rivers and Shasta-Trinity NFs and complement that with an additional proposal to CalRecycle to remove at least 6 vehicles this year, which the total need of over 40 vehicles mapped for removal.
- Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300): DOC: Annyssa Interrante started with the District on September 7th, 2022. Annyssa is getting up to speed on this project. DOC has offered to continue to fund this coordination through March 2025 with additional funding.
- NACD Technical Assistance Funding: All documents were submitted for the Moon Lee Ditch to move forward; the cultural assessment took place earlier this month and we are just waiting for those results before moving forward. Moon Lee Ditch water use sign is in production, next steps are to identify the installation site with the YFR board and complete CEQA compliance. Tiffany Perez and Erin Taylor of NRCS have been hosting interviews with Amelia, Rebekah, and Kelly to hire for the new Administrative Assistant which will work 50/50 with NRCS and the

RCD and the new conservation planners. We have a good pool of applicants and should have selected members to start in each position around the 1st of October. We have received our second round of funding for this which adds funding for Kenneth Baldwin and another year of funding for the Conservation Planner and Administrative Assistant. We have requested an extension for our existing contract which expires 9/16/2022, we still have over $40K left on this contract due to staffing shortages and unqualified candidates.

- Travis Ranch Riparian Element – Contractors continue to complete their work with the Travis Ranch. The Travis Ranch was awarded a CAL FIRE Grant to work on August Complex Post-Fire Restoration, thus Timberland Resource Consultants are not quite as far along with their work as originally projected. I will work with them to identify a new timeline for the roads inventory. Annyssa will start engaging with the contractors after our September contractor's check-in. Timberland Resource Consultants have reached out to us about being the lead on the CEQA for the Post-Fire Restoration fuel reduction and burning. Amelia is drafting an MOU for Kelly to review.
- USFS Temperature Probe Deployment & Summer Snorkel Dives: TBD as to if this contract will come through.
- Tehama County RCD NRCS Funding: We opened a contract with Kenneth Baldwin to support forest plans for the NRCS in their EQIP project for private landowners. Tehama County RCD has offered us an extension and additional funds to support this project longer term.
- CARCD Sustainable Cannabis Cultivation: We have entered into a contract with AA Language Services to complete the translation of the Mendocino RCD's "Watershed Best Management Practices for Cannabis Growers and other Rural Gardeners" into Hmong. We should have a draft completed in September with final proof ready in October.

7.4 Weaver Basin Wetlands

- No report.

7.5 Project Coordinator's Report –Cynthia Tarwater

- ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private
  - ◊ All of August was spent implementing the Headwaters Project funded primarily by NFWF, the 27N23 road (aka Tombstone Road) is 14.50-mile-long road and terminates at the Yolla Bolly Wilderness Boundary. This will run into September, we cleared multiple large trees and a landslide that were blocking access, rebuilt over 100 rolling dips, cleaned over 70 inlet basins at stream crossings and installed 3 new culverts with complete rebuilds.
  - ◊ We were contacted by the State Water Board, Cal Trans and the USFS with requests for additional road-related sediment reduction projects.
  - ◊ Progress reports and invoicing as needed.

27N23 MM 9.01
Culvert Upgrade

Misc Culvert
Installation Photos
27N23

7.6 Grants Report – Marla Walters

- New Grants:
- USFS ~ RAC Community Chipping, $50,000, 24.55% OH (C. Cole)
- USFS ~ SRNF BAER Implementation, $115,000, 24.55 OH (C. Tarwater)
- PG&E ~ Down River Resilience & Recovery, $25,000, FFS (C. Cole)
- Bigfoot Trail Alliance, $2,000, FFS (A. Fleitz)
- Pending:
- Coast Central Credit Union, for Neighborhood Ambassador Program
- California State Coastal Conservancy

7.7 Revegetation Projects – Kaety Howard & Annie Barbeau

- Caltrans Slate Creek: Conservation technicians irrigated all plantings for the last time this month. All planting infrastructure, including browsing protection cages, deep watering tubes, and irrigation lines, were removed from the site. Materials that could be reused were stored for upcoming projects, and the rest was disposed at a solid waste transfer site. The native

plant nursery was fertilized with kelp, fish emulsion, and trace minerals. Time was also spent catching up on cleaning at the nursery, creating clean propagation spaces, relocating all nursery materials out of sight and out of sun exposure, as well as clearing out barns utilized for planting infrastructure storage. Technicians transplanted approximately 576 *Arbutus menziesii* seedlings to individual sterilized containers. This month was very hot, so technicians also hand watered nursery plants on several occasions, to supplement the overhead automated mister system. A progress report and invoice were assembled and submitted to agency contacts.

- Caltrans Collins Bar: Conservation technicians irrigated the project twice this month. A progress report and invoice were assembled and submitted to agency contacts.
- Watershed Research and Training Center (WRTC) Riparian Restoration: Summer photo monitoring was completed this month. Invoice for native plants was created and submitted to contacts.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: Technicians spent two days continuing the yellow star thistle treatment on Upper Deadwood Rd. A total of approximately 6,900 individuals were pulled. All plants were disposed of in contractor bags and dropped off at the dump. Plans for next month include surveying for *Dittrichia graveolens* (stinkwort) since its bloom period begins in September. Surveys will focus on areas along Highway 299 near Grass Valley Creek, where it was detected in 2019 by Calflora.org data contributor. In the two years we have surveyed, it has not been detected. This will be the third year we will attempt to detect the species in this location. This annual species is known to occur in western Shasta County and has a high probability of spread to disturbed soil and landscapes.
- Program Development: Multiple new agreements have been being planned with multiple agency contacts. These include Hayfork Grade culvert revegetation with Caltrans District 2, Ditch Gulch revegetation with Caltrans District 1 and 2. Also a refinement of project scope with Caltrans District 1 landscaping division, for Toyota Barrel Curve revegetation is in progress. All three project agreements are anticipated to be finalized before the end of the calendar year.
- All staff participated in annual evaluations this month. One technician was promoted to Conservation technician III.

7.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: Two crew members left this District in late August to pursue other opportunities, FH is reviewing applicants to fill positions. Bethany Llewellyn began her role as FH project coordinator August 22nd. Her role will primarily contract administration under our CAL FIRE Forest Health Grant.
- Management: 3 Crew: 14
- Bureau of Land Management Lewiston Agreement: Communications occurred between FH staff and grantor. No implementation occurred this period.
- Six Rivers National Forest Agreement: Nothing new to report.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Our partner The Watershed Research and Training Center was active with hand work in the Hyampom, Deerlick Springs areas. Work also continued in the Down River area on Southfork Road but crews were pulled from that area due to poor air quality and fire activity. District Crews continued to work along the ridgeline Democrat Rd on Bureau of Land Management land, cutting and chipping. Implementation began on Browns Mountain with the goal of creating a large fuel break along the ridgeline. We are currently focused on non-industrial timberlands but have been working with our grantor to expand the scope of this project area onto industrial timberlands (SPI). We

not finish the fuel break under this grant but will likely pursue more funding through CAL FIRE to expand in this area.

- Browns Phase III: This project continues to be on hold pending a Forest Decision on the viability of a commercial sale. Discussions were had with Forest Service staff on how to utilize this funding. Some will likely be used to pile/broadcast burning as weather permits.
- Training and continuing education: New project coordinator is getting up to speed on District organization and procedures. FH management staff attended FEMA procurement training to facilitate contracting for future opportunities.
- Cal Fire Forest Health: Communications continue with FH and our partner organizations. We continued planning in the four major project areas. Implementation was completed on one 50-acre unit in the Reading Indian Creek Project area. Our Formal amendment was approved and now includes the entirety of the Forest Service's "Weaverville Community Forest Fuels and Recreation Phase II" NEPA.
- Multiple meetings occurred between FH staff and project partners not finalized our contracts we hope to put to bid next period. Upon review of our Contracting policy we've found it somewhat lacking in clarification for this type of contract work. Revision to our policy is ongoing and revised policy will be in this board packet.
- Westside Timber Sale Prep: We await funding from forest service for this project. FH staff met with the TRMU forester to plan out the potential season. We plan on brining on two more crew members when funding is available specifically for forestry related work.
- PG&E 2022- FH was awarded $25,000 for fuels reduction within 1000' of PG&E infrastructure. This funding will work hand in hand with our Downriver storm recovery funding updated by Amelia.
- Fee for Service: None at this time.
- National Resource Conservation Service Assistance: No update.

7.9 Trinity County Fire Safe Council – Amelia Fleitz

- Carol Fall has resigned from the FSC Chair position; Todd Corbett is the interim Chair as he was vice chair. We are working to formalize a new MOU and will identify a new Chair once the MOU is finalized.
- We have received our RAC funding which will pay for ½ of Grizzly Corps funding. Miles Raymond and Charlie Curtin start with the District on September 13, 2022. We are still waiting on the WCF Stewardship RAC agreement which will pay for the second ½ of their expenses. Miles and Charlie will be active within the Fire Safe Council, Weaverville Community Forest, and Weaverville Summer Day Camp.
- Local Area Advisor and Neighborhood Ambassador Trainings/Orientation are scheduled for Friday September 16, 2022.
- Amelia represented the Fire Safe Council at the Good Times Fair alongside the Hyampom Fire Safe Council.
- Amelia met with the Willow Creek Fire Safe Council in late August and attended one of the Six Rivers Lightning Complex Fire community meetings in Hawkins Bar. Amelia is collaborating with the Willow Creek Fire Safe Council on opportunities in the down river area. Chris and Amelia will be traveling down river on September 27th to identify project areas for the Crew to work on the Greater Willow Creek Storm Recovery Funding to meet with the Willow Creek FSC, Neighborhood Ambassadors, and the VFD chiefs.
- Evacuation Zones are finalized and all the brochures are in the mail. The USPS is slowly getting all of the brochures disseminated. Denise has done an amazing job with updating the Zones and creating online portals for information.

- We have received our funding for the Evacuation Route Planning and will have the Hazard Mitigation Plan MOU signed by 1/1/2023. We will be working collaboratively with the contractors updating the General Plan on these projects.
- We applied for just over $5K to Coast Central Community Grants to get battery operated string trimmers, pole saws, and hedge trimmers for the neighborhood ambassadors to borrow when doing community fuel reduction days. The Grizzly Corps Members will be active in supporting the events for the neighborhood ambassadors.
- Amelia has been collaborating with Humboldt County Fire Safe Council and Humboldt County RCD on the Greater Willow Creek Area fuel reduction projects and moving forward with additional grant funding. Chris will start attending the meetings this month.
- We opened our contract with Gay Berrien to generate Ivan comics for our 2022 Fire Safe Calendar. Miles and Charlie will support development of this. Bethany and Amelia had their first meeting with Gay, where she presented 7 comics and reviewed additional comics she had already generated for potential inclusion in the calendar. Amelia and Bethany reviewed the topics for future months and worked with Gay on potential topics/ideas.
- We were notified of new Firewise Requirements in the state of California for our Firewise Renewal. Each community will need its own board and each community will need a three-year action plan. Amelia will work with the neighborhood ambassadors and the local area advisors in each community to get this formalized and moving forward by the November deadlines. Amelia anticipates the Grizzly Corps will help prepare the Three-Year action plans for the communities.

7.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- Revegetation program conservation technicians completed late summer maintenance tasks including intense irrigation of lawn after summer camp, fertilizing lawn, irrigating fruit trees, trimming dead tree branches, sweeping around the house, and trimming weeds on the entire property, especially the youth garden. The grass in the right-of-way area along Oregon street outside the lawn was trimmed, a dead tree blocking view of oncoming traffic was removed, and blackberries were cut back near the entryway sign.
- Capital improvement work on the sidewalk outside the basement wrapping around to the steps to upstairs, was completed.

7.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
  - ◊ Address verifications & assignments were provided by request of the Planning Department.
  - ◊ Parcel lot line modifications, splits and merges were performed on the Parcel Fabric, and the Parcel Viewer website was updated with the newest addressing and adjustments.
  - ◊ Precinct 2021 boundaries were updated and provided to the Assessor's office.
  - ◊ I am in the process of updating retired and vacant parcel data in the GIS
- Project Tracker
  - ◊ I am in the process of migrating data from Forest Health Projects into Project Tracker, which will be embedded into the RCD web page when updated.
- Fire Safe Council Coordination (FSC)/ Evacuation Data & Mapping
  - ◊ The Trinity County Evacuations database is now hosted as a live feature service which updates the *California Evacuations* GIS layer, and three additional applications, including the *Know Your Zone, Evacuation Status* & *Evacuation Status Mobile* applications. The migration of data to Code Red has been completed, and shapefiles were provided to county partners.

- Education & Outreach
  - ◊ I attended the Esri User Conference in July in San Diego, CA for one week of workshops and sessions related to GIS tools, workflows, trainings & products.

7.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - ◊ Trinity River Educational Materials: The Moon Lee Ditch interpretive sign is in the final stages of design and will be installed at the Young Family Ranch in the coming weeks. The Trinity River design by Laura Seegmiller has been printed on magnets and stickers for distribution at Trinity River-related events. The Salmon Festival logo, designed by Lewiston Stamps, has been printed on posters, stickers, shirts, and a limited number of hats to be raffled off at the event. The Summer 2022 Conservation Almanac was published online and hard copies are being mailed. The newsletter was sent to a total of 443 people.
  - ◊ Trinity River Events: The sixth Science on Tap was held on August 24th, with Kyle DeJuilio of the Yurok Tribe presenting on Trinity River water temperatures. 39 people attended the event. The next Science on Tap will be held on Wednesday, September 28th with Todd Buxton presenting on "Fine sediments in the Trinity River: then and now." Environmental Camp was held September 7-9 at Bar 717 Ranch in Hyampom. Twenty-one Hayfork Elementary 6th graders attended for one morning and ninety-five Weaverville Elementary 6th, 7th, and 8th graders attended for all three days. Twenty-nine presenters led a total of thirteen stations for the students to rotate through. Stations covered a variety of environmental topics including salmon, streamflow, outdoor ethics, forestry, fire management, botany, pollinators, paleontology, and more. The event was a huge success with students, chaperones, and presenters alike all having a wonderful time. The Trinity River Salmon Festival will be held on Saturday, October 1st at the Highland Art Center Meadow in Weaverville. The event will run from 10am to 4pm and include an array of live music, food, vendors, agency booths, kids' activities, crafts, and live animals.
  - ◊ Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.
- Bigfoot Trail Alliance Youth Stewardship Project: In August, Maya attended a meeting of youth educators from across the Klamath Mountains to collaborate on educational initiatives and share curriculum. The project is head by Michael Kauffmann, educator and author of Backcountry Press books. The collaborative meets quarterly in an effort to link students across the bioregion.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  - ◊ Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  - ◊ Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  - ◊ Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  - ◊ Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

7.13 Other Projects

- No Report

CEQA LEAD AGENCY Agreement

for

Applicable Watershed Research and Training Center Projects

(Variable Funding)

Between

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
PO BOX 1450
WEAVERVILLE, CA 96091

And

The Watershed Research and Training Center
Po Box 356
98 Clinic Ave
Hayfork, CA 96041
(530) 628-4206

I. SPECIFIC CONDITIONS

A. Scope of Work

This agreement is for the Trinity County Resource Conservation District "DISTRICT" to serve as the lead agency, in accordance with CEQA Guidelines Section 15051 (b) (1), for the Watershed Research and Training Center (WRTC). "WRTC" will prepare the necessary documentation for meeting the goal of full compliance under the California Environmental Quality Act (CEQA), and all CEQA process documentation for the WRTC's project. All task concerning CEQA compliance will be performed by the WRTC, except when specified in writing, including but not limited to Tribal consultation and survey work. The DISTRICT will review, organize, adopt, and file all necessary documentation in compliance with the CEQA Guidelines.

The filing will occur through the State Clearinghouse. Filing will occur through the County Clerk as required.

B. Term of Agreement

The term of this AGREEMENT shall commence on date of last signatory and will continue until written cancelation by either party.

C. Principle Contacts

Trinity County Resource Conservation District	**Watershed Research and Training Center**
Kelly D. Sheen, District Manager	Xander Winter,
PO Box 1450, Weaverville, CA 96091	1157 Coast Village Road, Montecito, CA 93108
530-623-6004	
ccole@tcrcd.net	jheidrick@mcmlc.com

D. Payment

The WRTC hereby agrees to pay the DISTRICT for all costs directly associated with the service(s) outlined in the Scope of Work, such as staff time, reimbursing all applicable filing fees, travel expenses, and other costs incurred in the completion of the above services. The WRTC also agrees to pay the DISTRICT an indirect administrative fee of 21.05% all Direct Costs. Hourly rates for staff will be itemized on invoices as outlined in item IV.A. (Billing Requirements – Invoices) of this contract. Mileage for travel is billed at the current Internal Revenue Service standard mileage rate. Payment under this contract will be determined on a per project basis

II. GENERAL CONDITIONS

A. Worker's Compensation Clause

DISTRICT agrees to comply with provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, before commencing the performance of the work under this Contract. WRTC will make its contractors and subcontractors aware of this provision and determine that they have complied with it before commencing work on the project. Volunteer laborers are exempt from the worker's compensation provision of the California Labor Code.

B. National Labor Relations Board Clause

In accordance with Public Contract Code Section 10296, WRTC declares under penalty of perjury that no more than one final, unappealable finding of contempt of court by a federal court has been issued against the WRTC within the immediately preceding two-year period because of WRTC's failure to comply with an order of a federal court which orders WRTC to comply with an order of the National Labor Relations Board.

C. Nondiscrimination Clause

During the performance of this Contract, WRTC, its contractors, and subcontractors shall not deny the Contract's benefit to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40), or sex. WRTC shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. WRTC, its contractor, and subcontractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900 et seq.) and the regulations promulgated thereunder (California Administrative Code, Title 2 Sections 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code Section 11135-11139.5), and the regulations or standards adopted by the awarding State agency to implement such article.

WRTC, its contractors, and subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

WRTC shall include the nondiscrimination and compliance provision of this clause in all subcontracts to perform work under the Contract.

WRTC, its contractors, and subcontractors shall permit access by representatives of the Department of Fair Employment and Housing and the awarding State agency, upon reasonable notice, at any time during the normal business hours, but in no case less than 24-hour notice, to such of its books, records, accounts, other sources of information, and its facilities as said Department or Agency shall require to ascertain compliance with this clause. The WRTC's signature on this contract shall constitute a certification under the penalty of perjury under the laws of the State of California that the WRTC has, unless exempted, complied with the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Code of Regulations Section 8103.

D. Hold Harmless

The WRTC and DISTRICT agree to mutually save harmless, WRTC and DISTRICT, their agents or employees and to hold the same free and harmless from any and all claims, demands, damages, losses, costs, expenses or liability due or incident to, either in whole or in part, and whether directly or indirectly, related to the project resulting from any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the WRTC or DISTRICT in the performance of this contract, except all claims due to willful negligence or fraud.

E. Compliance With Laws, Regulations, Permit Requirements

The WRTC shall at all times comply with, and require its contractors and subcontractors to comply with, all applicable federal and State laws, rules and regulations, permit and all applicable local ordinances, specifically including but not limited to environmental, procurement and safety laws, rules, regulations, permits and ordinances.

F. Successors and Assigns

This Contract and all of its provisions shall apply to and bind the successors and assigns of the parties hereto. No assignment or transfer of this Contract or any part hereof, rights hereunder or interest herein by the WRTC shall be valid unless and until it is approved by the Landowners and made subject to such reasonable terms and conditions as the Landowners may impose.

G. Audit Requirement

Pursuant to Government Code Section 10532, the contracting parties shall be subject to the examination and audit of the State and the State Auditor General for a period of three years after final payment under this Contract with respect to all matters connected with the performance of this Contract, including but not limited to the cost of administering this Contract. All records of the WRTC shall be preserved for this purpose for at least three years after completion of the project.

H. Remedies Not Exclusive

The use by either party of any remedy specified herein for the enforcement of this Contract is not exclusive and shall not deprive the party using such remedy of, or limit the application of, any other remedy provided by law.

I. Amendments

This Contract may be amended at any time by mutual agreement of the parties, except insofar as any proposed amendments are in any way contrary to applicable law. Requests by the WRTC for amendments must be in writing stating the amendment request and the reason for the request.

J. Waiver of Rights

It is the intention of the parties hereto that from time to time either party may waive any of its rights under this Contract unless contrary to law. Any waiver by either party hereto of rights arising in connection with this Contract shall not be deemed to be a waiver with respect to any other rights or matters.

K. Warranty/Standard of Professionalism

The WRTC warrants to the DISTRICT that the work under this Contract shall be performed with the degree of skill and care that is required by current, good, and sound professional procedures and practices and in conformance with generally accepted professional standards prevailing at the time the work is performed so as to ensure that the services performed are correct and appropriate for the purposes contemplated in this Contract and related specifications.

L. Delivery and Retention of Records

To the extent that the WRTC does not otherwise specifically request delivery of records or results, the DISTRICT agrees to retain all records and results of work performed under this Contract for a period of not less than two years from the date the final invoice is accepted by WRTC. At the WRTC's request, the DISTRICT will deliver a copy of any or all original notes, investigative notes, tests, photographs, records, calculations, summaries, reports, and records produced and collected in the course of the work performed under this Contract.

M. Cancellation

The DISTRICT or WRTC may cancel this Contract for any reason upon 30 days written notice. In the event of cancellation, WRTC will pay the DISTRICT for services satisfactorily performed prior to the effective date of cancellation. Any reports, drawings, or other documents prepared for the WRTC prior to the effective date of such cancellation shall be delivered to WRTC by the DISTRICT. The DISTRICT shall not enter into any agreements, commitments, or subcontracts which would incur significant cancellation costs without prior written approval of the WRTC. Such written approval is a condition precedent to the payment of any cancellation charges by the WRTC.

N. Availability of Information

The WRTC's duly authorized representatives shall have, during the term of the contract and for three (3) years thereafter, access at all reasonable times to all of the DISTRICT's and its subcontractors' personnel, accounts and records of all description, including but not limited to computer files, pertaining to the Contract to verify or review the quantity, quality, work program and progress of the work, reimbursable costs, amounts claimed by the DISTRICT, estimates of cost for fixed rates including those applicable to proposed changes, and for any other reasonable purposes.

This provision shall apply to all contracts except those performed solely on a lump-sum basis. However, where lump-sum and time and materials work (unit price, reimbursable cost, fixed rates, etc.) are performed together, either as a part of this Contract or as separate contracts, then the above audit privilege shall also extend to the WRTC access to all the DISTRICT's records pertaining to all contracts including the lump-sum for assurance that the portions of the work performed on a time and materials basis are not being charged with time, material or other units or cost which are intended to be covered by lump-sum or fixed rates, etc. provided herein, supplement hereto or in such other agreements.
The DISTRICT's and its subcontractors' accounts shall be kept in accordance with generally accepted accounting principles in the particular industry and shall be kept in such a manner and in sufficient detail to clearly disclose the nature and amounts of the different items of service and cost pertaining to the Contract and the basis for charges or allocations to the Contract.

The DISTRICT agrees to maintain records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. The DISTRICT agrees to allow auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Per requirements of the state grant funding for this project, the DISTRICT agrees to allow the WRTC, or their designated representative, the right to review and to copy any records and supporting documentation pertaining to the performance of this contract. Further, the DISTRICT shall allow the State to audit records and interview staff related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code, CCR Title 2, Section 1896).

O. Compliance with Tax Reform Act of 1986

The DISTRICT represents and warrants that it will withhold all taxes, if any, which are required to be withheld under applicable law with respect to payments to persons hired by the DISTRICT who perform services for the WRTC. The DISTRICT shall indemnify and hold the WRTC harmless, on an after-tax basis, for any liability incurred by the WRTC as a result of the DISTRICT's failure to institute any such required withholding.

P. Choice of Laws

This Contract shall be construed and interpreted in accordance with the laws of the State of California excluding any choice of law rules which may direct the application of the laws of another jurisdiction.

Q. Nonwaiver

The waiver by either party of any breach of any term, covenant, or condition contained in this Contract or any default in the performance of any obligations under this Contract shall not be deemed to be a waiver of any other breach or default of the same or any other term, covenant, condition, or obligation. Nor shall any waiver of any incident of breach or default constitute a continuing waiver of same.

R. Enforceability

In the event that any of the provisions or the application of any of the provisions of this Contract are held to be illegal or invalid by a court of competent jurisdiction, DISTRICT and WRTC shall negotiate an equitable adjustment in the provisions of this Contract with a view toward effectuating the purpose of this Contract. The illegality or invalidity of any of the provisions or the application of any of the provisions of this Contract shall not affect the legality or enforceability of the remaining provisions of the Contract.

S. Incidental and Consequential Damages

The DISTRICT shall not be liable for incidental or consequential damages including, but not limited to, loss of profits, commitments to subcontractors, rental or lease agreement(s), and personal services contracts unless expressly authorized in writing by the WRTC.

T. Prior Work

Services performed by the DISTRICT pursuant to the WRTC’s authorization, but before the execution of this Contract, shall be considered as having been performed subject to the provisions of this Contract.

U. Force Majeure

Neither the DISTRICT nor WRTC shall be considered in default in the performance of its obligations under this Contract, except obligations to make payments hereunder, for work previously performed to the extent that the performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control of the affected party. In the event either party claims that performance of its obligations was prevented or delayed by any such cause, that party shall promptly notify the other parties of that fact and of the circumstances preventing or delaying performance. Such party so claiming a cause-delayed performance shall endeavor, to the extent reasonable, to remove the obstacles which preclude performance.

V. Integration

This Contract contains the entire agreement and understanding between the parties as to the subject matter of the Contract. It merges and supersedes all prior or contemporaneous agreements, commitments, representations, writings, and discussions between DISTRICT and WRTC, whether oral or written, and has been induced by no representations, statements, or agreements other than those expressed herein. Neither party shall be bound by any prior or contemporaneous obligations, conditions, warranties, or representations with respect to the subject matter of this Contract.

IV. BILLING REQUIREMENTS

A. Invoices

DISTRICT shall submit an invoice to WRTC for compensation and reimbursable expenses incurred. Each invoice shall be broken down by Contract tasks, and included for each task shall be the following information:

- Sub-item description
- Cost per item this period
- Total cost incurred to date

B. Invoice Submittal

The DISTRICT shall send invoices for each payment when due to:

Po Box 356
98 Clinic Ave
Hayfork, CA 96041
(530) 628-4206

C. Payment

As full consideration for performance of the Scope of Work, WRTC will pay DISTRICT on a time and

expense basis, in accordance with scope of work and deliverables outlined in this Agreement. This Agreement amount shall be inclusive of all taxes incurred.

D. Terms of Payment

Payment will be by itemized invoice and will be submitted as needed. All payments will be made to DISTRICT, subject to WRTC approval, within 60 days. WRTC shall make checks payable to "Trinity County Resource Conservation District" and mail to:

Trinity County Resource Conservation District
P.O. Box 1450
Weaverville, CA 96091

V. AMENDMENTS

A. Change in Work

WRTC reserves the right to make such changes in scope of work as may be necessary or desirable, and any difference in scope of work and/or contract price resulting from such changes shall be agreed upon in writing by DISTRICT.

B. Authorization

No modification or change to this AGREEMENT that is beyond the Scope of Work described herein shall be binding or effective unless expressly set forth in writing and signed by the WRTC's Executive Officer. The WRTC's staff are not authorized to make modifications or changes to this Contract that are beyond the Scope of Work agreed upon. The modification or change is not effective until the WRTC provides written approval. The DISTRICT agrees that all costs for any such modification or change that is performed without prior written approval shall be at the DISTRICT's sole risk and expense.

VI. EXECUTION

DISTRICT

_____	_____	68-0191522_____
Kelly D. Sheen District Manager Trinity County Resource Conservation District	Date	Tax ID#

WRTC

_____	_____
Travis Ranch LLC By: Jeremy Heidrick	Date

POLICY TITLE: Employment of Outside Contractors and Consultants
POLICY NUMBER: 2120

2120.1 The District employs outside contractors or consultants for construction, engineering, planning, and environmental review projects, auditing, and other purposes approved by the Board of Directors. The District's procedure is as follows:

a) Construction projects will be advertised for bid in at least one local newspaper of District circulation and the local contractors bidding news if available. The bid opening is open to the public and will be specified in the bid documents.

b) If public bidding requirements apply under law or the terms of any grant contract, those requirements shall be complied with to the exclusion of the previous paragraph.

2120.2 Consultants will be approved by the Board of Directors on the recommendation of the District Manager. The District Manager and/or Board of Directors will make their decision based on the consultant's experience and qualifications. The consultant will also be required to provide an explanation of scope of work, hours to complete, and applicable cost estimate for their services that will be used in their evaluation in the selection process. Consultants for engineering, architectural, and other professional services shall be evaluated based upon qualification and not on cost of services per state law.

2120.3 Every person involved in the solicitation, selection, and approval of consultants shall comply with applicable conflicts of interest laws, including Government Code section 1090, the Political Reform Act of 1974, and the District's conflict of interests code.

POLICY TITLE: Employment of Outside Contractors and Consultants
POLICY NUMBER: 2120

2120.1 The District employs outside contractors or consultants for construction, engineering, planning, and environmental review projects, auditing, and other purposes approved by the Board of Directors. The District has opted into governance by the California Uniform Public Construction Cost Accounting Act (CUPCCAA). Contracting procedures to be used for professional service subcontracts shall adhere to the same statutory dollar amount limitations that guide and govern construction subcontracts as set forth in CUPCCAA. These statutory dollar amount limitations will guide and govern the use of Force Account, Negotiated Contract, Purchase Order, Informal Bid contracts and Formal Bid contracts. Under current state guidelines manual fuels reduction projects do not fit under the definition of "Public projects," but the District will use CUPCCAA procedures for manual fuels reduction at the discretion of the District Manager. If public bidding requirements apply under law or the terms of any grant contract, those requirements shall be complied with to the exclusion of this paragraph.

2120.2 Contracts for less than the maximum statutory limitations in effect for Force Account, Negotiated Contract, and Purchase Order as set forth in §22032 of the Public Contract Code may be awarded by District Manager or District Manager's designee.

2120.3 Contracts subject to Informal bidding procedures as set forth in §22032 of the Public Contract Code shall be subject to informal bidding procedures in compliance with CUPCCAA §22034. Informal bids shall be governed by the following policies:

a) If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

b) The District Manager may award informal contracts or delegate the authority to award informal contracts to the Project Manager or another appropriate person.

c) Signed bids shall be submitted in paper copy or by email, as specified in the notice inviting bids, to the District Manager or District Manger's designee.

d) The District will seek two or more bids, but multiple bids are not required for a contract to be awarded.

e) The District has the right to reject any and all bids presented.

f) All contract awards will be awarded to the most qualified bidder as determined by the District Manager or District Manger's designee.

2120.4 Contracts subject to formal bidding procedures as set forth in §22032 of the Public Contract Code shall be subject to formal bidding procedures in compliance with CUPCCAA as follows:

a) Notice inviting formal bids shall be distributed as described in section 22037 of CUPCCAA.

b) Sealed bids for Formal contracts shall be opened at a meeting of the District's Board of Directors. The Board will then make a determination whether to award a contract. Contracts shall be awarded in accordance with §22038 of the Public Contract Code.

2120.5 Exceptions to bidding requirements:

a) The District recognizes the need to maintain consistency, especially in planning and design of projects that are multi-year and part of a larger strategic plan. It is the District's policy that a project expected to extend for more than one year can be awarded to a single professional services subcontractor with District Manager approval. In such case a new contract or contract amendment shall be signed each year (starting from the date of the first contract) and the hiring of the professional service contractor shall be in accordance with the District's policy for securing Professional Services.

b) The District recognizes that professional services are often needed to submit grant applications seeking funds for the design of a project. It is the District's policy that if a grant application is submitted using professional services, and funds are awarded, the District does not need to follow the informal bid procedures or the formal bid procedure and can contract directly with the professional service provider who assisted with the funding request, upon receiving funds for the amount and scope outlined in the proposal submitted to a funding entity.

c) All other exceptions to bidding requirements as dictated in CUPCCAA will apply.

2120.6 Consultants will be approved by the Board of Directors on the recommendation of the District Manager. The District Manager and/or Board of Directors will make their decision based on the consultant's experience and qualifications. The consultant will also be required to provide an explanation of scope of work, hours to complete, and applicable cost estimate for their services that will be used in their evaluation in the selection process. Consultants for engineering, architectural, and other professional services shall be evaluated based upon qualification and not on cost of services per state law.

2120.7 Every person involved in the solicitation, selection, and approval of consultants shall comply with applicable conflicts of interest laws, including Government Code section 1090, the Political Reform Act of 1974, and the District's conflict of interests code.

DRAFT

Trinity County
Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

2022-2023 ANNUAL OPERATING PLAN

PO Box 1450
Weaverville, CA 96093
Tel: 530-623-6004
www.tcrcd.net

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INTRODUCTION AND ORGANIZATION INFORMATION

The Trinity County Resource Conservation District (District) is a special district formed to assist local residents, landowners, agencies, organizations, and businesses manage and improve the land and water resources of Trinity County. The District was formed in 1956 under Division 9 of the State Resources Code. It is a non-regulatory special district self-governed by volunteer directors appointed by the County Board of Supervisors. For over 65 years, we have been assisting local land owners and managers plan and implement natural resource projects on their properties and in their communities. We strive to build a community ethic of stewarding natural resources for this and future generations.

The District is governed by a five-member volunteer Board of Directors, consisting of local residents with diverse backgrounds and interests. We are also supported by a small staff of natural resource and other professionals, a handful of volunteers, and community members who participate in our programs. Employees of the District carry out the day-to-day operations, guided by priorities and policies set by the board.

The purpose of the District is to address land, water and related resource problems, develop programs to solve them, and enlist and coordinate help from public and private sources that can contribute to accomplishing the District's goals.

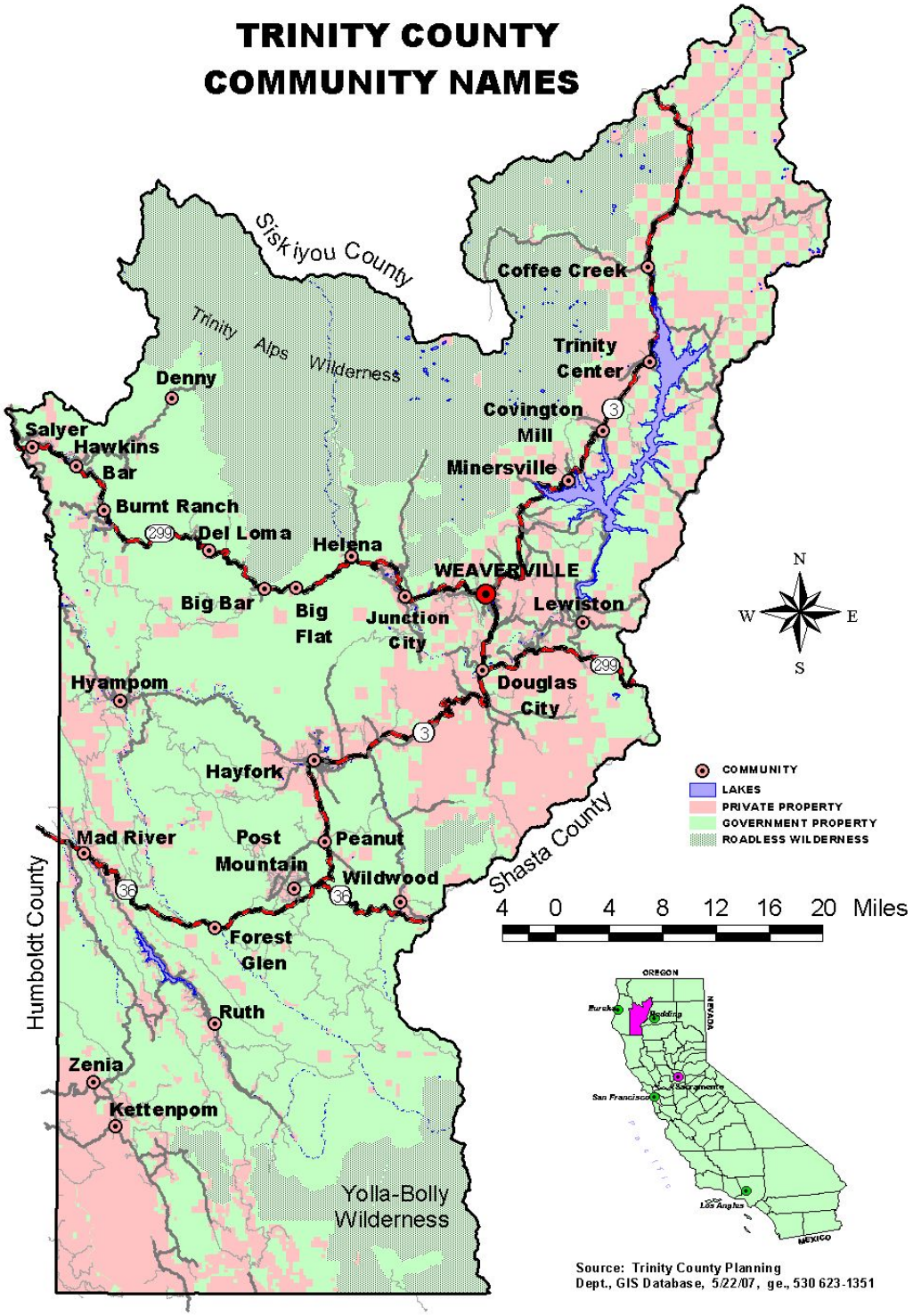
The District serves all of Trinity County and receives funding from local, state, federal agencies and non-governmental organizations. Our conservation work relies on partnerships with and funding from individuals, community organizations, and other government agencies. We recognize the importance of voluntary partnerships between private citizens and government as an effective means to carry out natural resource conservation and we are committed to utilizing cooperative and scientifically sound methods to help ensure the health of our watersheds, forests, and economy.

MISSION STATEMENT

To assist people in protecting, managing, conserving, and restoring the natural resources of Trinity County through information, education, technical assistance, and project implementation programs.

VISION STATEMENT

Trinity County Resource Conservation District envisions a balance between utilization and conservation of our natural resources. Through economic diversity and ecosystem management, our communities will achieve and sustain a quality environment and healthy economy.


TRINITY COUNTY
COMMUNITY NAMES
Siskiyou County
Trinity Alps Wilderness
Coffee Creek
Trinity Center
Covington Mill
Minersville
Denny
Salyer
Hawkins Bar
Burnt Ranch
Del Loma
Helena
WEAVERVILLE
Lewiston
Big Bar
Big Flat
Junction City
Douglas City
Hyampom
Hayfork
Mad River
Post Mountain
Peanut
Wildwood
Forest Glen
Ruth
Zenia
Kettenpom
Humboldt County
Shasta County
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COMMUNITY
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PRIVATE PROPERTY
GOVERNMENT PROPERTY
ROADLESS WILDERNESS
4 0 4 8 12 16 20 Miles
OREGON
NEVADA
MEXICO
Source: Trinity County Planning Dept., GIS Database, 5/22/07, ge., 530 623-1351

DISTRICT STRATEGIC RESOURCE AREAS

The District provides technical and educational assistance to property owners/managers and other stakeholders to identify and achieve their natural resource and agricultural goals. We serve as a clearinghouse of information and can also provide technical guidance, permitting assistance, implementation or oversight of restoration projects and financial incentives to those interested in implementing conservation or habitat enhancement practices. Participation in our programs is voluntary and relies upon cooperation and collaboration.

The District has eight strategic resource areas: Organization, Education & Outreach, Native Habitat Restoration, Forest Health, Information Technologies, Watersheds, Agriculture, and Recreation.

2022-2023 ANNUAL OPERATING PLAN

This Annual Operating Plan covers the period July 1, 2022 through June 30, 2023. Through its implementation the District will generate and operate programs and services consistent with the District's Mission and Strategic Plan. The plan will be implemented within the context of the programs described above and in a coordinated manner such that District programs build upon and support one another.

The programs and activities of the District must be adaptively managed and implementation will necessarily be dependent upon available resources and staffing. The Annual Operating Plan can be amended by the District Board of Directors at any time during the year as needed.

The 2022-2023 Annual Operating Plan is consistent with the District's Strategic Plan 2018-2023 and with the District's goals to:

1. Identify and obtain adequate sources of funding to support delivery of conservation efforts;
2. Increase the community's awareness of the District and its programs;
3. Restore disturbed areas using site-adapted native vegetation;
4. Implement the Trinity County Community Wildfire Protection Plan and Firewise Communities Program;
5. Provide Geographic Information Services to acquire, plan implement, and document projects;
6. Implement watershed restoration projects to improve fisheries, wildlife habitat and conserve soil and water resources on private and public lands;
7. Assist landowners to improve or sustain agricultural resources;
8. Sponsor and support programs that create and enhance natural resource based recreation in Trinity County.

RESOURCE AREAS OF FOCUS

Given increased competition for grant funds and other constraints related to grant funding, implementation of District programs to address resource issues is increasingly challenging. To achieve our goals, it is important that the District prioritize actions to meet the natural resource conservation, protection, restoration, and management needs of our community.

Resource issues of focus for the year include:

- road-related sediment reduction implementation
- forest health-fuel reduction and Firewise education
- resource related education and outreach
- revegetation for Caltrans and noxious weed removal throughout the County
- collaboration and planning
- fish and wildlife habitat, biodiversity, and watershed function
- recreation opportunities within the Weaverville Community Forest

Many of these issues and associated resource management solutions are closely connected. The District will strive to focus efforts where they will be most cost-effective. We will also support and engage with the community and other organizations as often as possible to meet common goals and to address existing and emerging resource issues in the District.

The tables below describe specific priority tasks that will be carried out in fiscal year 2022-2023.

The tasks identified are consistent with those conducted in previous years and reflect a similar level of effort as the past. Some of our programs remain underfunded and there are on-going efforts to obtain additional funds to support those efforts.

** Who? Abbreviations: Board of Directors – D; RCD Staff – S; Partners – P; Consultant – C*

1) ORGANIZATION

GOAL: ENHANCE THE DISTRICT'S ABILITY TO IMPLEMENT ITS MISSION THROUGH IMPROVEMENTS IN ORGANIZATIONAL SUSTAINABILITY

Specific actions described below implement the following objectives:

- Strive for excellence in areas of fiscal responsibility, sustainability and overall operation of the District

		Description	Who?	When?	Outside Funding?	Funding Source(s)
Organization	1.1	Conduct regular review of District financial and personnel policies and update procedures as necessary	S, D	Annual	No	RCD General Fund
	1.2	Hold monthly meetings of the Board of Directors	S, D	Monthly	No	RCD General Fund
	1.3	Develop and maintain skilled and motivated staff	S, D	Ongoing	No	RCD General Fund
	1.4	Represent the District at the Trinity Collaborative group	S	Ongoing	No	RCD General Fund/USFS
	1.5	Participate in mandatory "Conflict of Interest" and/or "Sexual Harassment" Trainings	S, D	3rd Q	No	RCD General Fund
	1.6	Represent RCD at local professional events	S, D	Ongoing	No	RCD General Fund/Various project funding
	1.7	Complete Update of the 6-year Strategic Plan (2024-2030)	S, D	2022	No	RCD General Fund
	1.8	Maintain staff safety and health information and training	S	Ongoing	No	RCD General Fund
	1.9	Support CARCD in efforts to obtain base-funding and remain engaged in state-wide discussions about relevant bond measures	S, D	Ongoing	No	RCD General Fund

	1.10	Explore opportunities to hold a fundraising event (Friends of the TCRCD) to support District programs	S, D	Annual	No	RCD General Fund
	1.11	Continue to write grants and seek partnerships to fund RCD programs	S	Ongoing	No	RCD General Fund
	1.12	Partner with local and regional organizations to implement programs that meet resource needs and enhance competitive nature of funding requests	S, D	Ongoing	No	RCD General Fund
	1.13	Implement timely annual reviews/evaluations for all staff	S, D	Ongoing	No	RCD General Fund
	1.14	Coordinate with Young Family Ranch Board and manage daily operations at the Ranch	S	Ongoing	Yes	Young Family Ranch

2) EDUCATION/OUTREACH

GOAL: INCREASE AWARENESS OF THE DISTRICT AND ITS PROGRAMS

Specific actions described below implement the following objectives:

- Engage in and encourage dialogue regarding stewardship of natural resources
- Facilitate environmental education in our communities

		Description	Who?	When?	Outside Funding?	Funding Source(s)
Education/Outreach	2.1	Publish quarterly newsletter	S	Quarterly	Yes	Bureau of Reclamation-TRRP; Any supporting project funding
	2.2	Facilitate Environmental Education host Summer Day Camp	S	Summer	Yes	Parent contributions & YFR; Friends of the District, RAC
	2.3	Utilize social media to highlight RCD activities and events	S	Ongoing	Yes	Any project that funds outreach
	2.4	Participate in local, state and national environmental education events	S, D	Ongoing	No	Any project that funds outreach and RCD General Fund
	2.5	Participate with local schools by providing resource specialists and coordination with other educational youth programs such as 6th grade environmental camp at Bar 717 and River Days around the County	S, P	Fall	Yes	BOR-TRRP, California FSC
	2.6	Submit press releases and invite Trinity Journal to cover District events and programs of interest	S	Ongoing	No	RCD General Fund, Specific projects
	2.7	Host Plant & Seed Exchange at Young Family Ranch	S, P	April	Yes	YFR

	2.8	Host educational workshops at the Young Family Ranch	S, P	Ongoing	Yes	YFR
	2.9	Sponsor forums and tours that address common resource concerns in the Weaverville Community Forest	S, P	Ongoing	Yes	RAC
	2.10	Host youth and educational events in the Weaverville Community Forest	S, P	Ongoing	Yes	RAC, SFI, and TRRP
	2.11	Host Wildfire Awareness Day fair, and attend wildfire ecology educational events and classroom lessons.	S	Ongoing	Yes	CFSC

3) NATIVE HABITAT RESTORATION

GOAL: RESTORE DISTURBED AREAS LOCATED ON PRIVATE, STATE AND FEDERAL LANDS USING SITE-ADAPTED VEGETATION

Specific actions described below implement the following objectives:

- Promote countywide use of native plants
- Reduce populations of invasive weeds
- Develop a source of native plants for restoration projects and the public

		Description	Who?	When?	Outside Funding?	Funding Source(s)
Native Habitat Restoration	3.1	Provide native plants for the District's restoration sites and provide to agencies and landowners—Continue operations of native plant nursery	S	Ongoing	Some	Plant sales, Caltrans, RAC
	3.2	Reduce populations of invasive weeds	S	Ongoing	Yes	BLM, RAC, Trinity County Title III
	3.3	Coordinate with private landowners and public agencies to identify potential restoration sites to enhance native plant populations	S	Ongoing	No	RCD General Fund, WRTC, NACD
	3.4	Implement revegetation projects for Caltrans right of way	S	Ongoing	Yes	Caltrans
	3.5	Implement riparian revegetation and monarch projects in Coho-critical habitat	S	Ongoing	Yes	WRTC
	3.6	Provide services such as botanical surveys and noxious weed inventory	s	Ongoing	No	~~OHV,~~USFS, -BLM, Fee for Service

4) FOREST HEALTH

GOAL: REDUCE THE RISK OF CATASTROPHIC FIRE

Specific actions described below implement the following objectives:

- Implement fuels reduction projects
- Participate in the Trinity County Fire Safe Council
- Participate in the Weaverville Community Forest Steering Committee

		Description	Who?	When?	Outside Funding?	Funding Source(s)
Forest Health	4.1	Implement fuels reduction projects on public and private lands, including defensible space, and shaded fuel breaks	S, P, C	Ongoing	Yes	TPUD, USFS, BLM, CFSC, RAC, NFWF, CAL FIRE, PG&E, CSCC, WRTC, SWRCB, Title III, Fee for Service
	4.2	Provide technical assistance to private landowners to improve forest health	S, P	Ongoing	Yes	NACD, NRCS, CFSC
	4.3	Facilitate the operations of the Weaverville Community Forest	S, P	Ongoing	Yes	BLM, RAC, WRTC
	4.4	Develop Forestry Technicians to support Forest Inventories for the USFS	S, P	Ongoing	Yes	USFS
	4.5	Implement Trinity County Chipping Program	S, P	Ongoing	Yes	CAL FIRE, RAC, Fee for Service

5) INFORMATION TECHNOLOGIES

GOAL: PROVIDE GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES TO ACQUIRE, PLAN, IMPLEMENT, AND DOCUMENT PROJECTS

Specific actions described below implement the following objectives:

- Uphold the District's reputation as a repository and source of current spatial data
- Provide technical capability and product uniformity on projects requiring a graphic element or printed materials
- Integration of up-to-date, especially Global Positioning System (GPS) data, into the existing GIS to assist the resource inventory process, site prioritization, implementation of, and monitoring of projects

		Description	Who?	When?	Outside Funding?	Funding Source(s)
Information Technologies	5.1	Produce professional imagery for presentations and educational informational displays.	S	Ongoing	Some	TRRP, CFSC, CAL FIRE
	5.2	Assist in the layout and design of newsletters and publications.	S	Ongoing	Yes	TRRP; any project that funds outreach
	5.3	Maintain and expand the District's website.	S	Ongoing	Yes	Any project that funds outreach
	5.4	Improve and maintain District's computer and network systems.	S	Ongoing	No	RCD General Fund
	5.5	Continue to develop social networking capabilities to reach larger and more diverse audiences.	S	Ongoing	Some	Specific projects, RCD General Fund
	5.6	Work with Trinity County on GIS projects for general plan development, transportation, and ordinances.	S	Ongoing	Yes	Trinity County, CAL FIRE
	5.7	Mapping, data collection for CWPP annual review	S	Winter	Yes	CAL FIRE

6) WATERSHEDS

GOAL: IMPLEMENT RESTORATION PLANNING AND PROJECTS TO IMPROVE FISHERIES, WILDLIFE HABITAT, AND CONSERVE SOIL AND WATER RESOURCES ON PRIVATE AND PUBLIC LANDS

Specific actions described below implement the following objectives:

- Reduce sediment delivery to streams and rivers to enhance watershed health
- Implement and oversee high priority habitat and water quality and quantity improvement projects on private and public land
- Track and respond to all watershed health concerns
- Support Trinity County Planning Efforts (Trinity County Hazard Mitigation Plan and Evacuate Zones and Route Planning)
- Facilitate and participate in the Trinity River Watershed Council
- Facilitate and participate in the Trinity County Fire Safe Council
- Facilitate and participate in the Weaverville Community Forest Steering Committee

		Description	Who?	When?	Outside Funding?	Funding Source(s)
Watersheds	6.1	Implement road-related sediment reduction projects to address sediment TMDL goals	S	Spring, Summer, Fall	Yes	BOR, USFS, OHV, RAC, BLM
	6.2	Conduct road inventories on public and private lands	S	Ongoing	Yes	OHV, BLM
	6.3	Implement road upgrades and decommissioning of private and public lands	S	Spring, Summer, Fall	Yes	BOR, USFS, OHV, RAC, BLM
	6.4	Provide technical assistance to rural road landowners to reduce sediment delivery to streams	S	Ongoing	Some	Fee for service, TRRP, WCB, CA DOC, NACD
	6.5	Coordinate with partner agencies on watershed issues, planning, and projects	S, P	Ongoing	Yes	TRRP, CA DOC

	6.6	Clean illegal dumpsites	S, P	Spring, Summer, Fall	Yes	CalRecycle and RAC
	6.7	Trinity Headwaters Assessment and Travis Ranch Riparian Element	S, C	Ongoing	Yes	CA DOC
	6.8	Facilitate and participate in the Trinity River Watershed Council	S, P	Ongoing	Yes	CA DOC
	6.9	Support County-wide planning efforts such as the General Plan and Trinity County Hazard Mitigation Plan and Evacuation Zone and Route Planning	S	Ongoing	Yes	CAL FIRE
	6.10	Facilitate the operations of the Weaverville Community Forest, an established model community forest. Facilitate and maintain the Weaverville Community Forest Steering Community meetings, workshops, and outreach.	S, P	Ongoing	Yes	BLM, RAC, WRTC
	6.11	Facilitate and participate in the Trinity County Fire Safe Council to coordinate management of fire safety/forest policy on public and private lands; TCFSC education and outreach	S, P	Ongoing	Yes	CFSC, RAC, CAL FIRE
	6.12	Complete updates to the Trinity County Wildfire Protection Plan	S, P	Winter Spring	Yes	CAL FIRE, CFSC
	6.13	Maintain certifications for Firewise Communities	S	Fall	Yes	CFSC
	6.14	Co-Host Annual Trinity River Clean-Up	S, P	Ongoing	Yes	RAC

7) AGRICULTURE

GOAL: ASSIST LANDOWNERS TO IMPROVE OR SUSTAIN AGRICULTURAL RESOURCES

Specific actions described below implement the following objectives:

- Provide technical assistance to landowners
- Promote voluntary application of site-specific Best Management Practices

		Description	Who?	When?	Outside Funding?	Funding Source(s)
Agriculture	7.1	Support Sustainable Agriculture	S, D, P	Ongoing	Yes	CARCD
	7.2	Provide technical assistance on the application of conservation practices on issues such as pasture vegetation, irrigation, and livestock exclusionary fencing—encourage participation in state or federal cost-share programs	S, P	Ongoing	Yes	NACD
	7.3	Participate in workshops on BMPs and conservation technical assistance	S, P	Ongoing	Yes	CARCD, NACD
	7.4	Water conservation techniques for ag landowners	S, P	Ongoing	Yes	NACD, DOC

8) RECREATION

GOAL: SPONSOR AND SUPPORT PROGRAMS THAT CREATE AND ENHANCE NATURAL RESOURCE-BASED RECREATION IN TRINITY COUNTY

Specific actions described below implement the following objectives:

- Participate in the development of recreational trails and facilities countywide
- Foster a strong working relationship with recreation staff of partner organizations to implement recreation projects

		Description	Who?	When?	Outside Funding?	Funding Source(s)
Recreation	8.1	Implement trail maintenance projects	S	Spring, summer, fall	Yes	RAC
	8.2	Assist with the planning needs for new trail development	S, P	Ongoing	No	No current funding
	8.3	Participate in the Trinity Trail Alliance	S, D, C, P	Quarterly	No	RAC
	8.4	Update Weaverville Community Forest (Weaver Basin) Trails Maps and maintain signage	S, P	Annual	Yes	RAC

2022-2023 PERSONNEL

The District anticipates that it can provide the services described in this Annual Plan with existing staff, directors, contractors, and partners. Any unanticipated vacancies in staff or on the Board of Directors will be filled in a timely manner during the year.

Current Directors, staff and partners include the following:

District Board of Directors

Mike Rourke (since 1998)

Heidi Carpenter-Harris (since 2020 -November 2022)

Gregory Lowden (since 1992 –November 2022)

Kent Collard (since 2020)

Josh Brown (since 2021)

District Staff

Kelly Sheen, District Manager

Joan Caldwell, Fiscal Manager

Rebekah Wolfinbarger, Office Manager

Vacant, Office Assistant

Marla Walters, Grants Manager

Cynthia Tarwater, Program Manager-Road Related Sediment Reduction

Amelia Fleitz, Program Manager-Watersheds and interim Program Manager - Education and Outreach

Annyssa Interrante – Watershed Project Coordinator

Maya Williams, Education and Outreach Coordinator

Annie Barbeau, Program Manager-Vegetation Management

Vacant, Conservation Planner

Katherine Howard, Project Coordinator-Vegetation Management

Chris Cole, Program Manager-Forest Health

Dave Johnson, Project Coordinator-Forest Health

Bethany Llewellyn, Project Coordinator-Forest Health

Erik Flickwir, Systems Administrator, GIS Tech, Web & Graphic Design

Denise Wesley, GIS Manager

Conservation Technicians

Forest Health Crew Supervisors: Mike Dunlap, Jeff McGrew, Jeff Eads, and Danny Wells.

Forest Health Crew Members: Josh Scott, Kirk Wolfinbarger, James Marzolla, Jesse Borone, Garett Chapman, Jeff Heinig, Roman Woods, Larry Jimenez, John Dickerson, Joey Moore, Jeremiah Weiss, and Trevor Jones.

Vegetation: Arvel Reeves, Maryann Perdue, and Stuart Beylik

Grizzly Corp Fellows: Miles Raymond and Charlie Curtain

Partners

Bureau of Land Management: Redding Field Office

Bureau of Reclamation: Trinity River Restoration Program

CAL FIRE

California Association of Resource Conservation Districts

California Department of Fish and Wildlife

California Department of Parks & Recreation

California Fire Safe Council

CalRecycle

Caltrans

Friends of Trinity County Resource Conservation District

GrizzlyCorps Program (UC Berkeley)

Humboldt County

National Association of Resource Conservation Districts

National Fish and Wildlife Foundation

Natural Resources Conservation Services

Nor-Rel-Muk Wintu Tribe

North State Resources

Northwest California Resource Conservation & Development Council/Five Counties Salmonid Conservation Program

Shasta College Foundation

Shasta Regional Community Foundation (Redding Rancheria and McConnell Fund)

Sierra Pacific Foundation

Sierra Pacific Industries

The Watershed Research & Training Center

Trinity County

Trinity County Collaborative Group

Trinity Public Utility District

United States Forest Service: Shasta-Trinity National Forest and Six Rivers National Forest

University of California Cooperative Extension

Weaverville Community Services District

Young Family Ranch

Yurok Tribe

Grant Agreements, Contracts, Professional Services

The following grant agreements, contracts, and professional services agreements have been received or are being implemented into the District's program areas during FY2022-23:

Not all remaining funds will be spent in the 2022-2023 Fiscal Year, some will be spent in out years. Light blue highlight indicates no change from 2021-2022 FY.

Funding Entity	Project Title	Account Code	Project Code	Amount Funded	Remaining 6/30/2022
Big Foot Trail Alliance	Youth Stewardship	7900804	90-2202	$ 2,000.00	$ 2,000.00
Bureau of Land Management	Lewiston Fuels Reduction	1000600	463	$ 299,947.00	$ 17,798.00
Bureau of Land Management	GVC Stewardship	1000300 – 305	325	$ 45,000.00	$ 3,436.00
Bureau of Land Management	Weaverville Community Forest Stewardship	1000404 – 406	387-4-6	$ 101,500.00	$ 71,316.00
Bureau of Land Management	Carr Fire Emergency Stabilization and Rehabilitation	1000500 – 502	450, 1-2	$ 223,000.00	$ 30,673.00
Bureau of Reclamation	South Fork Roads	1200700	459	$ 62,392.49	$ 5,966.00
Bureau of Reclamation	TRRP Public Outreach and Education	1200820	477-2	$ 104,666.00	$ 104,666.00
Bureau of Reclamation	TRRP Public Outreach and Education	1200811-814	477	$ 102,859.00	$ 16,391.00
CAL FIRE	Northern Trinity County Forest Resilience Partnership	3100600-603	476	$ 3,940,444.00	$ 3,440,902.00
CAL FIRE	Trinity County Hazardous Fuels Phase II and Fire Safe Council Coordination	3100701,2	479-1,2	$ 2,119,488.00	$ 1,739,666.00
California Department of Transportation	Big French Creek Slide Revegetation	3401100	433	$ 346,062.00	$ 102,059.00
California Department of Transportation	Collins Bar Curve Improvement	3600600	386	$ 212,268.59	$ 37,990.00
California Department of Transportation	Slate Creek Phase II	3601000	425	$ 330,300.00	$ 59,445.00
California Fire Safe Council	Trinity County Fire Safe Council Coordinator	1600800	480	$ 175,000.00	$ 107,622.00
California State Parks and Recreation – OHV Commission	Southfork Trinity Headwaters	3401400	481	$ 42,952.00	$ 41,986.00
Department of Conservation	Upper Trinity River Watershed Coordinator	3300300	464	$ 100,000.00	$ 26,619.00
Department of Conservation	Travis Ranch Riparian Restoration	3300400	486	$ 552,593.00	$ 491,764.00
Humboldt County	Willow Creek Storm Recovery (Fuels)	5200100	489	$ 150,000.00	$ 149,754.00
National Association of Conservation Districts	Trinity Technical Assistance 2021	6300200	474	$ 85,000.00	$ 45,581.00
National Association of Conservation Districts	Technical Assistance 2022		499	$ 166,277.00	$ 166,227.00

National Fish and Wildlife Federation	South Fork Headwaters Roads	6400200	461	$	230,998.59	$	213,979.00
National Fish and Wildlife Federation	Storm proofing Roads	6700800	452	$	305,627.06	$	64,197.00
North Coast Regional Partnership	Technical Assistance	7901103	488	$	25,000.00	$	24,896.00
Pacific Gas and Electric	Down River Resilience and Recovery	6701000	498	$	25,000.00	$	25,000.00
Public/Agency Donations	Weaverville Summer Day Camp	7800322	482-22	$	19,943.00	$	19,943.00
Public/Agency Donations	Weaverville Summer Day Camp (Goal $30K)	7800323	482-23	$	-	$	-
Tehama Resource Conservation District	NRCS Wildfire Assistance	7901101	90-2104	$	9,615.53	$	9,077.59
Trinity County	Title III Community Wildfire Mitigation	5001700	485	$	40,000.00	$	37,834.00
Trinity County	GIS Services	5008000	435	$	75,000.00	$	75,000.00
Trinity County	Evacuation Routes Planning			$	150,000.00	$	150,000.00
United States Forest Service	STNF Browns Phase III Fuels Reduction	1701800	458	$	181,499.54	$	123,208.00
United States Forest Service	Trinity County RAC Coordination	1702000	484	$	25,000.00	$	23,457.00
United States Forest Service	Trinity County Collaborative Facilitation	1702300	491	$	54,453.00	$	50,902.00
United States Forest Service	RAC Trinity River Clean-Up	1702400	492	$	20,000.00	$	18,728.00
United States Forest Service	RAC Summer Day Camp	1702500	493	$	45,000.00	$	45,000.00
United States Forest Service	RAC Guy Covington Fuels	1702600	494	$	70,328.00	$	70,328.00
United States Forest Service	RAC Fire Safe Council	1702700	495	$	90,000.00	$	90,000.00
United States Forest Service	RAC Community Chipping	1702800	496	$	50,000.00	$	50,000.00
United States Forest Service	Browns Phase II Rehabilitation	1802800	429	$	73,000.00	$	3,455.00
United States Forest Service	Six Rivers NF Ruth Fuel Reduction	1803400	446	$	164,998.76	$	297,021.00
United States Forest Service	Six Rivers NF 2020 August Complex BAER Roads	1803600	470	$	400,000.00	$	20,318.00
United States Forest Service	Westside Timber Sale Prep	1803700	475	$	200,000.00	$	174,334.00
United States Forest Service	Shasta-Trinity NF BAER Implementation	1803800	497	$	115,000.00	$	115,000.00
United States Forest Service	Shasta-Trinity NF BEAR Roads Implementation	1702101-2	487-1,2	$	450,000.00	$	257,943.00
United States Forest Service	Six Rivers NF Trinity County CWPP and Ruth Fire Roads and Ruth Fuels Reduction	1803501,2,3	456-1-3	$	372,775.00	$	339,210.00
United States Forest Service	RAC Weaverville Basin Trails		500	$	70,000.00	$	70,000.00
Watershed Research and Training Center	Tucker Hill Fuel Reduction	6601100	460	$	100,000.00	$	1,969.00
Watershed Research and Training Center	Hayfork Creek Riparian Restoration Phase II	6601400	467	$	15,000.00	$	1,163.00
Watershed Research and Training Center	Weaverville Basin Community Protection & Habitat Enhancement Phase II	6601700	483	$	30,000.00	$	30,000.00

Young Family Ranch	Annual YFR Stewardship	6100100	218	$	28,500.00	$	28,500.00
Total	**50**			**$**	**12,598,487.56**	**$**	**9,092,323.59**

Contracts and agreements closed out in the 2021-2022 Fiscal Year.

Funding Entity	Project Title	Account Code	Project Code		Amount Funded		Remaining 6/30/2021
Bureau of Reclamation	TRRP Public Outreach and Education	1200366	401	$	139,894.00	$	19,385.00
CAL FIRE	Trinity County Hazardous Fuels Reduction	3100400	442	$	421,463.00	$	137,653.00
California Fire Safe Council	Countrywide CWPP Priority Fuel Reduction and Firewise Education and Firesafe Council	1600700,1	451,-1	$	185,031.00	$	29,272.00
California State Coastal Conservancy	Lewiston Resilience 2021	3700200	472	$	75,000.00	$	75,000.00
California State Parks and Recreation – OHV Commission	Restoration Gemmill	3401301,2	440-1,2	$	268,666.00	$	97,070.00
CalRecycle	Farm and Ranch Solid Waste Cleanup 2020	3000400	455	$	50,000.00	$	40,067.00
Moon Lee Ditch Association	Moon Lee Ditch Maintenance	8400200	01-14	$	6,000.00	$	6,000.00
National Fish and Wildlife Federation	Indian Creek Fuel Reduction	6400300	462	$	165,049.99	$	43,935.00
Pacific Gas and Electric	Sothern Trinity Fuels Reduction	6700901	468	$	45,000.00	$	44,406.00
State Water Resources Control Board	Trinity River Watershed Roadside Fuel Reduction	3500200	439	$	250,503.00	$	79,323.00
Sustainable Forestry Initiative	Youth in Sustainable Forestry	7500100	473	$	10,000.00	$	10,000.00
Trinity County	GIS Services	5008000	435	$	75,000.00	$	75,000.00
United States Forest Service	STNF Trinity Collaborative	1700911	420-1	$	75,000.00	$	24,332.00
Watershed Research and Training Center	Hayfork Creek Riparian Restoration Phase II	6601400	467	$	15,000.00	$	7,610.00
Watershed Research and Training Center	Temperature Loggers in Trinity River Watershed	6601500	471	$	6,000.00	$	4,183.00
Watershed Research and Training Center	Prescribed Fire Support	6601600	478	$	18,000.00	$	18,000.00
Young Family Ranch	Annual YFR Stewardship	6100100	218	$	28,000.00	$	28,000.00
Total	**17**			**$**	**1,833,606.99**	**$**	**739,236.00**

2021-2022 BUDGET

As of July 20, 2022 the District Board of Directors adopted a budget for fiscal year 2022-2023 in which anticipated revenues and expenses are $4,06,695. Throughout the fiscal year Administrative staff, Program Managers, and the Board of Directors will review the budget and make amendments as appropriate.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

September 21, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Josh Brown, and Kent Collard (Zoom/Call-in): Heidi Carpenter-Harris
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz, Duncan McIntosh, Annyssa Franks
Other Agency Staff: (Attended through Zoom) Erin Taylor
Guests: Mary Ellen Grigsby, John Ritz, Charles Curtin, Miles Raymond

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1.0 Call to Order: Meeting called to order at 5:31 PM, by Mike Rourke.

2.0 Discuss and Take Action on Resolution 22-12 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC -Lowden/Collard to Approve Resolution 22-12: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

3.0 Discuss and Approve Agenda

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for August 17, 2022 Regular Meeting

MSC -Lowden/Brown to approve Minutes from August 17, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

4.2 Discuss and Approve Minutes for August 29, 2022 Special Meeting

MSC -Collard/Brown to approve Minutes from August 29, 2022 Special Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

5.0 Financial Reports

5.1 Discuss Updated July Monthly Financial Report

Caldwell stated the financials are a bit skewed due to the payments to SDRMA. We have currently paid half in the amount of $44,000 in July. We are looking to pay the other half next month.

5.2 Discuss August Monthly Financial Report

Caldwell said she has not entered CalFire invoices yet. It will be a good month, they should be around $64,000. There were only two invoices input so far, they totaled $86,000.

5.3 Discuss and Approve List of Warrants for August, 2022

MSC – Lowden/Collard to approve the List of Warrants for August, 2022 in the amount of $524,502.35.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

6.0 Watershed Program Presentation by Amelia Fleitz

Amelia Fleitz Program Manager of the Watershed and Education & Outreach Departments introduced several new employees; Duncan McIntosh, Education Coordinator; Annyssa Franks, Watershed Project Coordinator; Charlie Curtin, and Miles Raymond, both Grizzly Corps Fellows. Fleitz then gave a detailed PowerPoint presentation and overview of all her departments and councils, including Watershed, and Firesafe.

7.0 Projects Report

The Director’s appreciated the pictures Tarwater included in the report. Sheen said Tarwater had reported that Soldier Creek and Big Creek Roads had burned and the culverts all need to be replaced. The road is a major County Road and will be impassable if it collapses. She is currently trying to get support to get it fixed.

8.0 NRCS Report

Erin Taylor reported she is the Detail District Conservationist until December 17, or the position is permanently filled. The position is now out and opens to the public as it has been flown four times. The new 2023 Fiscal Year starts on October 1st. They are opening a new funding pool; Catastrophic Wildfire Recovery money, and are looking for applicants.

9.0 Trinity Collaborative Report

Sheen reported there will be a meeting in September to talk to the Shasta-Trinity National Forest Supervisor Rachael Birkey about how to proceed with the Minersville Boat Ramp. They have received extensions and they would like a 30% design by spring. They are looking at $4.8 million for the design and NEPA -Phase I. The construction won't start for another 1-2 years.

The Trinity CAMPS Project in the NRA is working on NEPA to remove hazardous trees and fuel management. Foresters are worried about a root-bound fungus that could spread to other trees. Trinity is a no-spray county. They would like to spread borax paint to seal the cut trees. Sheen said the TCCG seemed receptive to that idea.

10.0 Discuss and Take Action on the 2022-2023 Annual Operating Plan

Fleitz said she only changed a few things from the last one. Director Rourke commented about our inability to contract with USFS as Forestry Techs as they have none. Sheen responded that we are actively pursuing that, we will be hiring and training Forestry Technicians to be on staff next season.

MSC – Collard/Brown to Approve the 2022-2023 Annual Operating Plan.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Discuss and Take Action on attendance at the 2022 Annual CARCD Conference

Sheen stated the conference will take place Wednesday to Friday, November 30th - December 2nd. Director Collard is the representative and Director Rourke is the alternate for the CARCD conference. RCD Staff will also attend the conference.

MSC – Lowden/Brown to Approve the travel of a Director (Collard/Rourke) to the CARCD Conference in Folsom.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

12.0 Review and Adoption of Revised Policy 2120 Employment of Outside Contractors and Consultants

Sheen said the policy just needed to be cleaned up it was not adequate for the needs of RCD. We needed clarification for an "informal bid". The current guidelines allow for discretion under $60,000, Informal Bids up to $200,000, and Formal Bids for anything above.

MSC -Brown/Lowden to approve the Revision to Policy 2120 Employment of Outside Contractors and Consultants.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

13.0 Discuss and Take Action on MOU for providing Environmental Compliance Services to the Watershed Research and Training Center

Fleitz explained there has been a push from Cal Fire for other entities to move projects through the CEQA process. We meet the same minimum requirements for CEQA but go faster and we get a fee for service. To be a CEQA lead you have to be state-sanctioned, we are, so we can do it. There were some errors with the MOU as it was written. There was a discussion to pass it as is and to amend it later.

MSC –Brown/Collard to approve the MOU for providing Environmental Compliance Services to the Watershed Research and Training Center.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

14.0 Public Comment

There were no public comments.

15.0 Board Reports and Correspondence

Director Brown reported he went on a field trip with a senator. It was great to see all the work that has been done. There was 70% canopy retention on the Brown Phase III Project.

Director Collard reported they hosted the Weaverville Environmental Camp at Bar 717. Camp had 6th-8th grades. Maya Williams coordinated the event.

Director Harris said her family is the camp host at Hobo Gulch Campground for hunting season.

13.0 District Manager's Report

Sheen reported Pat Frost is stepping down as facilitator for the TCCG. They will need to find an independent facilitator with the knowledge to do it. The new NICRA has dropped to 21.5% from 25.5% which should be confirmed in January. We are getting ready to start the next audit. Sheen also reported that they have expanded and picked up half of the 5C's building. We now have almost the whole compound and are currently paying $2600/month. He has been looking at the old Rancheria building on Hwy 3. They are asking $5000/month. There would be some minor renovations but overall it is ready to go. The board recommended that Sheen pursue it. Sheen said the YFR Board members are all aging out and looking for replacements. They meet quarterly is anyone is interested.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

15.0 Adjourn

Adjourned at 8:02 PM.

TCRCD Office Conference Room
1:00 PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors

Special Meeting

Agenda

August 29, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 10:00 AM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TCRCD Office Conference Room

1:00 PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors

Special Meeting

Agenda

August 29, 2022

Mike Rourke 1:00 PM

1.0 Call to Order

2.0 Discuss and Approve Agenda

3.0 Closed Session: Government Code § 54957(b): District Manager's Report
- District Manager Kelly Sheen's Annual Performance Evaluation

4.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

SPECIAL B O A R D M E E T I N G

August 29, 2021 * 1:00 PM

Board Members Present: (In Person) Mike Rourke, Heidi Carpenter-Harris, Greg Lowden, Kent Collard, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, and Rebekah Wolfinbarger
Other Agency Staff: (Attended through Zoom) None
Guests: None

1.0 Call to Order: Meeting called to order at 1:04 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Brown to approve the Agenda.

3.0 Closed Session: Government Code § 54957(b): Annual Performance Evaluation for District Manager Kelly Sheen

MSC –Lowden/Brown to move into Closed Session at 1:05 PM.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

Sheen received a satisfactory evaluation and Step increase.

MSC –Collard/Lowden to move out of closed session at 3:09 PM.

5.0 Adjourn

Adjourned at 3:09 PM.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES OF AUGUST 29, 2022

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

August 17, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

August 17, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for July 20, 2022 Regular Meeting

4.0 Financial Report

4.1 Discuss Updated June Monthly Financial Report
4.2 Discuss July Monthly Financial Report
4.3 Discuss and Approve List of Warrants for July, 2022

5.0 Projects Report

6.0 NRCS Report

7.0 Trinity Collaborative Report

8.0 Discuss/Take Action on Resolution 22-11 Special District Risk Management Autority's MOU for Health Benefits

9.0 Discuss/Take Action on Applications and Letters of Interest to fill two seats with Four-Year Terms on the District's Board of Directors

10.0 Disscuss/Take Action on New and/or Updated Vehicle Use Policies

11.0 Public Comment

12.0 Board Reports/Correspondence

13.0 District Manager's Report

14.0 Closed Session: Government Code § 54957(b): District Manager's Report

- District Manager Kelly Sheen's Annual Performance Evaluation

15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

July 20, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Heidi Carpenter-Harris, and Kent Collard (Zoom/Call-in): None
Board Members Absent: Greg Lowden and Josh Brown
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) None
Guests: None

Chapter 1 Call to Order: Meeting called to order at 5:40 PM, by Mike Rourke.

Chapter 2 Discuss and Take Action on the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings.

MSC -Harris/Collard to approve Resolution 22-09 (Subsequent) to continue the State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

Chapter 3 Discuss and Approve Agenda

Sheen said he needed to add Resolutions 22-10 and 22-11 to the Agenda as Emergency Items as the Resolutions are needed to apply for a grant and the deadline is next week. He also suggested the Resolutions could be Item 9.0- 9.2 as the Annual Work Plan is not ready for review.

MSC –Harris/Collard to approve the Amended Agenda with the removal of Item 9.0 Discuss 2022-2023 FY Annual Work Plan and the additions of Items 9.1 Take Action on Resolution 22-10, as well as 9.2 Take Action on Resolution 22-11 both for the Sierra Nevada Conservancy.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 2, Abstain: 0

Chapter 4 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for June 15, 2022 Regular Meeting

MSC -Collard/Harris to approve Minutes from June 15, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

Chapter 5 Financial Reports

5.1 Discuss Updated May Monthly Financial Report

Caldwell said we have not closed the gap yet. We have more than enough to cover. We still have May invoices coming in.

5.2 Discuss June Monthly Financial Report

Caldwell said the June first look shows a big red number but there is another $92,000 to post and they are still invoicing.

5.3 Discuss and Approve List of Warrants for June, 2022

MSC – Collard/Harris to approve the List of Warrants for June, 2022 in the amount of $256,966.08.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

5.4 Discuss and Approve Fiscal Year 2022-2023 Annual Budget

Sheen said the numbers look good, he is optimistic about the Covid Relief money from the County. There is a place holder on the budget for it. Sheen reported line items have been adjusted to account for pay increases and the upcoming Performance Evaluations. He said this is the first time ever the budget has been $5,000,000. The numbers are understated as there are more projects coming but there is not enough information or solid numbers to be able to add them into the budget.

MSC -Harris/Collard to approve Fiscal Year 2022-2023 Annual Budget.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

6.0 Projects Report

Fleitz reported the Conservation Planner position was accepted and she will have someone starting August 8th.

Sheen reported this was the first year TCRCD has participated in the Fourth of July festivities. They entered a truck pulling a chipper in the parade and had people hand out bags with candy. They took third place in the Agency category and received a ribbon.

7.0 NRCS Report

No Report.

8.0 Trinity Collaborative Report

Sheen reported that the Recreation Meeting centered around the Minersville Boat Ramp. Sara from the NRA is working to get the ramp poured while the lake is low.

The Full Collaborative meeting was lightly attended and was not well focused it was mostly discussion.

9.0 Two Resolutions to Discuss and Take Action on from the Sierra Nevada Conservancy Wildfire Recovery and Forest Resilience Direct Grant Program.

9.1 Discuss and Take Action on Resolution 22-10 To Authorize Submittal of a Funding Request to the Sierra Nevada Conservancy for implementation of Pettijohn Collaborative Fuels Reduction.

MSC – Harris/Collard to Approve Resolution 22-10 To Authorize Submittal of a Funding Request to the Sierra Nevada Conservancy for implementation of Pettijohn Collaborative Fuels Reduction.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

9.2 Discuss and Take Action on Resolution 22-11 To Authorize Submittal of a Funding Request to the Sierra Nevada Conservancy for implementation of Trinity Roadside Partnership.

MSC – Collard/Harris to Approve Resolution 22-11 To Authorize Submittal of a Funding Request to the Sierra Nevada Conservancy for implementation of Trinity Roadside Partnership.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

10.0 Review and Adoption of Policy 2125 Expense Authorization and Policy 2135 Purchasing

Sheen explained the need to change the language from purchase orders. We don't use them and that could cause problems with our audits. It was also contradictory with the procedures and needed to be cleaned up. Rourke suggested a change to the language of "purchase receipts will be submitted with quotations."

MSC -Harris/Collard to approve new Policy 2125 Expense Authorization.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

MSC -Collard/Harris to approve revisions to Policy 2135 Purchasing with the changes to the language.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

11.0 Discuss and Take Action on Humboldt-Trinity MOU

Sheen said the snow damage that impacted Willow Creek prompted the MOU it will allow for us., the Watershed Center to work across county lines and district boundaries for areas like Burnt Ranch, Salyer, and Willow Creek. It is covered by FSC. There is no monetary contract. Sheen said this will serve as a template, as they have been asked to do work in Del Norte. It could work for other areas as well.

MSC -Collard/Harris to approve the Humboldt-Trinity MOU.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

12.0 Discuss and Take Action on purchase of one new Watershed Program Truck

Sheen provided the quote form Corning Ford. He said it is the only supplier that uses the State buying program. Fleitz is requesting a Ford Ranger as it does not have to be as big but it does need four-wheel drive. They looked at used vehicles but this had the best price, had a crew cab and a warranty. The truck will be completed in August.

MSC -Harris/Collard to approve the purchase of a Ford Ranger for the Watershed Program.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

13.0 Discuss and Take Action on the Letters of Interest to fill two seats with Four-Year Terms on the District's Board of Directors

This Item was pushed to the next meeting as there were not enough letters of interest submitted.

14.0 Public Comment

There were no public comments.

15.0 Board Reports and Correspondence

Director Rourke reported the auction at the Trinity County Fair went well. They had a very good auctioneer. There were a lot of animals and the prices held.

16.0 District Manager's Report

Sheen reported they had a large area at the fair in the commercial building. It housed three tables for TRRP, FSC, and TCRCD. Maya Williams provided a watershed quiz. It was very fun and informative. There was a lot of interest and engagement.

Fleitz has brought in many big projects that have fully funded several different positions.

Sheen reported they will take possession of the unit next door that Mark Lancaster was subleasing. The Schmidbaur building was much too expensive. The best option would be to purchase the current location.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC - Harris/Collard to move into Closed Session at 7:55 PM.

Nothing to report.

MSC – Collard/Harris to move out of closed session at 8:23 PM.

15.0 Adjourn

Adjourned at 8:23 PM.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES OF JULY 20, 2022

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 6/1/2022 Through 6/30/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	381,432.89	562,674.94	3,346,672.04
Fee for service revenue	4100	0.00	0.00	117,003.32
Contributions revenue	4200	2,000.00	2,000.00	27,548.99
Dues revenue	4300	0.00	0.00	1,000.00
Registration revenue	4350	2,940.00	2,940.00	7,779.43
Rental income - facilities	4400	350.00	350.00	5,450.00
Rental income - equipment	4450	0.00	0.00	20.00
Sales revenue - taxable	4500	0.00	0.00	465.27
Other revenue	4800	0.00	0.00	757.48
COVID-19 Fiscal Relief	4810	0.00	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	13,090.76	12,926.76	104,126.50
Total Revenues		399,813.65	580,891.70	3,772,379.03
Salaries & benefits				
Salaries				
Salaries & wages	5000	124,161.06	124,161.06	1,237,525.18
Pay in lieu of health insurance	5020	1,142.48	1,142.48	23,906.16
Wireless phone stipend	5030	800.00	800.00	9,800.00
Total Salaries		126,103.54	126,103.54	1,271,231.34
Benefits				
Payroll tax expense	5100	10,355.68	10,355.68	121,629.70
Paid time off expense	5200	10,896.27	10,896.27	115,678.85
Covid sick leave expense	5205	234.00	234.00	234.00
Deferred compensation expense	5300	1,300.00	1,300.00	15,700.00
Health insurance expense	5400	18,507.48	18,507.48	177,348.23
Air medical expense	5450	3,825.00	3,900.00	3,900.00
Dental insurance expense	5500	1,971.60	1,971.60	19,588.80
Vision insurance expense	5550	288.30	288.30	2,762.10
Workers' compensation expense	5600	5,698.88	5,698.88	52,186.84
Total Benefits		53,077.21	53,152.21	509,028.52
Total Salaries & benefits		179,180.75	179,255.75	1,780,259.86
Travel expenses				
Conferences/training/professional development	5800	0.00	165.00	3,132.17
Meals expense	5820	0.00	0.00	2,598.80
Mileage expense	5860	4,980.14	4,980.14	31,215.55
Travel expense	5880	1,411.50	1,411.50	6,735.32
Total Travel expenses		6,391.64	6,556.64	43,681.84
Contract expenses				
Contract services - field	7150	250,604.04	250,604.04	933,826.64
Contract services - professional	7180	16,228.75	16,228.75	105,954.46
Total Contract expenses		266,832.79	266,832.79	1,039,781.10
Operating expenses				
Accounting & auditing fees	7000	6,695.00	6,695.00	23,456.25
Advertising	7030	2,018.72	2,018.72	14,142.02
Bank fees/services charges	7060	160.85	160.85	1,214.83
Board expense	7090	100.86	100.86	220.29
Computer expense	7120	88.16	88.16	2,949.41
Computer software/licensing	7130	61.99	61.99	4,583.29
Dues/subscriptions/publications	7240	0.00	5,000.00	14,265.38

Equipment/asset purchase via grants	7260	0.00	0.00	140,244.61
Equipment rent or usage expense	7270	22,031.56	21,867.56	103,408.66
Field equipment expense	7300	845.70	845.70	37,392.55
Field materials expense	7310	9,316.43	9,316.43	101,391.77
Field small tool expense	7320	0.00	0.00	357.62
Finance charges	7330	15.00	15.00	1,096.27
Insurance - liability, property, D&O	7390	2,735.00	2,735.00	31,623.92
Interest expense	7420	739.07	753.05	12,791.74
Internet service expense	7430	249.99	249.99	1,492.04
Janitorial expense	7450	687.07	687.07	8,383.32
Licenses/permits/taxes/fees	7510	0.00	0.00	2,288.54
Office supplies	7540	542.08	542.08	6,340.95
Other outside services	7570	52.00	52.00	27,226.29
Penalties	7600	0.00	0.00	994.15
Postage & shipping	7630	61.12	61.12	484.03
Printing & publishing	7660	0.00	0.00	5,123.94
Public education	7690	0.00	0.00	1,210.71
Rent expense	7720	2,000.00	2,000.00	26,545.00
Repairs & maintenance	7750	227.77	227.77	1,934.66
Telephone expense	7780	277.77	277.77	3,157.33
Utilities	7870	928.24	928.24	12,028.90
Vehicle fuel	7900	456.59	297.04	22,211.11
Vehicle maintenance & fees	7930	831.53	831.53	15,793.46
Total Operating expenses		51,122.50	55,812.93	624,353.04
Total direct expenditures		503,527.68	508,458.11	3,488,075.84
Total expenditures		503,527.68	508,458.11	3,488,075.84
Other revenue				
Gain (loss) on disposal of assets	9100	0.00	0.00	300.00
Total Other revenue		0.00	0.00	300.00
Net income		(103,714.03)	72,433.59	284,603.19

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 6/30/2022

		Initial Period Balance	Updated Balance
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	47,057.29	43,107.31
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		47,307.29	43,357.31
Accounts Receivable			
Accounts Receivable	1425	761,129.33	938,009.71
Total Accounts Receivable		761,129.33	938,009.71
Total Current Assets		808,436.62	981,367.02
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	198,665.28	198,665.28
Vehicles	1910	334,893.95	334,893.95
Accumulated depreciation	1990	(284,420.64)	(284,420.64)
Total Property & Equipment		249,138.59	249,138.59
Total Long-term Assets		249,138.59	249,138.59
Total Assets		1,057,575.21	1,230,505.61
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	632,208.52	706,766.50
Accrued payroll	2150	50,818.36	50,818.36
Federal W/H payable	2200	5,738.81	5,738.81
Social security payable	2210	8,232.70	8,232.70
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	1,925.40	1,925.40
State W/H payable	2230	2,031.31	2,031.31
SDI W/H payable	2240	730.34	730.34
State unemployment payable	2250	275.46	275.46
Deferred compensation deductions	2300	895.00	895.00
Health insurance premiums deductions	2310	639.95	(116.14)
Dental insurance premiums deductions	2320	66.58	66.58
Vision insurance premiums deductions	2325	7.45	7.45
Garnishments/levies deductions	2340	1,020.47	1,020.47
TCRCD scholarship fund P/R deduction	2350	1,417.76	1,417.76
Friends of TCRCD P/R deduction	2351	859.01	859.01
Young Family Ranch P/R deduction	2352	367.48	367.48
Accrued paid time off payable	2400	45,161.29	45,161.29
Accrued deferred compensation match	2450	650.00	650.00
Accrued health insurance payable	2460	1,113.97	(1,681.14)
Accrued air medical payable	2465	3,825.00	3,900.00
Accrued dental insurance payable	2470	1,783.60	1,847.19
Accrued vision insurance payable	2475	(1,780.52)	(1,771.22)
Accrued workers' comp premiums payable	2480	3,015.35	(52,523.98)
Sales tax payable	2500	37.11	37.11
Total Accounts Payable		782,052.93	797,668.27
Deferred Revenue			

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 6/30/2022

Deferred revenue - refundable advances	2700	212,480.27	153,761.98
Total Deferred Revenue		212,480.27	153,761.98
Other Short-term Liabilities			
Due to/due from other funds	2900	(0.44)	(0.44)
Total Other Short-term Liabilities		(0.44)	(0.44)
Total Short-term Liabilities		994,532.76	951,429.81
Long-term Liabilities			
Notes Payable			
Note payable - TCB Line of credit	2600	128,450.00	128,450.00
Note - Ford Credit 6283	2610	3,522.30	2,693.68
Note - Ally Auto 6167	2620	9,870.92	12,104.13
Note - Ally Auto 4916	2621	20,546.36	18,313.15
Note - Ally Auto 0890	2622	24,725.55	24,725.55
Total Notes Payable		187,115.13	186,286.51
Total Long-term Liabilities		187,115.13	186,286.51
Total Liabilities		1,181,647.89	1,137,716.32
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(543,819.43)	(543,819.43)
Net assets - unrestricted	3100	102,866.94	102,866.94
Investments in capital assets	3200	249,138.59	249,138.59
Total Beginning net assets		(191,813.90)	(191,813.90)
Current YTD net income			
		67,741.22	284,603.19
Total Current YTD net income		67,741.22	284,603.19
Total Net Assets		(124,072.68)	92,789.29
Total Liabilities and Net Assets		1,057,575.21	1,230,505.61

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 7/1/2022 Through 7/31/2022

		Current Period Actual	Current Year Actual
Revenues			
Grant & contract revenue	4000	100,398.97	100,398.97
Contributions revenue	4200	1,000.00	1,000.00
Registration revenue	4350	200.00	200.00
Rental income - facilities	4400	300.00	300.00
Other revenue	4800	15.34	15.34
Vehicle & equipment use fee revenue	4900	7,320.69	7,320.69
Total Revenues		109,235.00	109,235.00
Salaries & benefits			
Salaries			
Salaries & wages	5000	131,220.42	131,220.42
Pay in lieu of health insurance	5020	2,042.48	2,042.48
Wireless phone stipend	5030	850.00	850.00
Total Salaries		134,112.90	134,112.90
Benefits			
Payroll tax expense	5100	11,904.17	11,904.17
Paid time off expense	5200	11,190.45	11,190.45
Covid sick leave expense	5205	1,690.24	1,690.24
Deferred compensation expense	5300	1,400.00	1,400.00
Health insurance expense	5400	18,279.61	18,279.61
Air medical expense	5450	150.00	150.00
Dental insurance expense	5500	1,939.80	1,939.80
Vision insurance expense	5550	283.65	283.65
Workers' compensation expense	5600	6,022.04	6,022.04
Total Benefits		52,859.96	52,859.96
Total Salaries & benefits		186,972.86	186,972.86
Travel expenses			
Conferences/training/professional development	5800	2,260.00	2,260.00
Mileage expense	5860	4,511.34	4,511.34
Travel expense	5880	1,763.97	1,763.97
Total Travel expenses		8,535.31	8,535.31
Contract expenses			
Contract services - field	7150	100,634.28	100,634.28
Contract services - professional	7180	495.00	495.00
Total Contract expenses		101,129.28	101,129.28
Operating expenses			
Accounting & auditing fees	7000	2,385.00	2,385.00
Advertising	7030	595.10	595.10
Bank fees/services charges	7060	18.92	18.92
Board expense	7090	78.50	78.50
Computer expense	7120	1,858.28	1,858.28
Computer software/licensing	7130	23.39	23.39
Dues/subscriptions/publications	7240	175.00	175.00
Equipment rent or usage expense	7270	28,342.71	28,342.71
Field equipment expense	7300	259.82	259.82

Field materials expense	7310	1,720.90	1,720.90
Field small tool expense	7320	123.33	123.33
Finance charges	7330	15.00	15.00
Insurance - liability, property, D&O	7390	43,973.06	43,973.06
Interest expense	7420	1,150.65	1,150.65
Internet service expense	7430	249.99	249.99
Janitorial expense	7450	980.24	980.24
Licenses/permits/taxes/fees	7510	381.95	381.95
Office supplies	7540	988.52	988.52
Other outside services	7570	52.00	52.00
Postage & shipping	7630	668.95	668.95
Printing & publishing	7660	999.58	999.58
Public education	7690	1,242.36	1,242.36
Rent expense	7720	2,000.00	2,000.00
Repairs & maintenance	7750	134.06	134.06
Telephone expense	7780	480.64	480.64
Utilities	7870	1,013.00	1,013.00
Vehicle fuel	7900	1,701.71	1,701.71
Vehicle maintenance & fees	7930	656.70	656.70
Vehicle rent of usage expense	7940	2,610.00	2,610.00
Total Operating expenses		94,879.36	94,879.36
Total direct expenditures		391,516.81	391,516.81
Total expenditures		391,516.81	391,516.81
Net income		(282,281.81)	(282,281.81)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 7/31/2022

		Current Period Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	189,009.89
Petty cash	1050	250.00
Total Cash & Cash Equivalents		189,259.89
Accounts Receivable		
Accounts Receivable	1425	471,647.18
Total Accounts Receivable		471,647.18
Total Current Assets		660,907.07
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	334,893.95
Accumulated depreciation	1990	(284,420.64)
Total Property & Equipment		249,138.59
Total Long-term Assets		249,138.59
Total Assets		910,045.66
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	530,028.45
Accrued payroll	2150	53,469.71
Federal W/H payable	2200	5,912.10
Social security payable	2210	8,632.90
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	2,019.02
State W/H payable	2230	2,121.26
SDI W/H payable	2240	765.85
State unemployment payable	2250	432.05
Deferred compensation deductions	2300	945.00
Health insurance premiums deductions	2310	(97.94)
Dental insurance premiums deductions	2320	66.58
Vision insurance premiums deductions	2325	7.45
Garnishments/levies deductions	2340	1,001.37
TCRCD scholarship fund P/R deduction	2350	1,519.44
Friends of TCRCD P/R deduction	2351	900.69
Young Family Ranch P/R deduction	2352	384.12
Accrued paid time off payable	2400	47,298.98
Accrued deferred compensation match	2450	700.00
Accrued health insurance payable	2460	(2,472.75)
Accrued dental insurance payable	2470	1,752.11
Accrued vision insurance payable	2475	(1,785.17)
Accrued workers' comp premiums payable	2480	(46,501.94)
Sales tax payable	2500	37.11
Total Accounts Payable		628,148.92
Deferred Revenue		
Deferred revenue - refundable advances	2700	416,365.17

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 7/31/2022

Total Deferred Revenue		416,365.17
Total Short-term Liabilities		1,044,514.09
Long-term Liabilities		
Notes Payable		
Note - Ford Credit 6283	2610	1,862.13
Note - Ally Auto 6167	2620	11,453.14
Note - Ally Auto 4916	2621	17,746.76
Note - Ally Auto 0890	2622	23,962.06
Total Notes Payable		55,024.09
Total Long-term Liabilities		55,024.09
Total Liabilities		1,099,538.18
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(463,572.01)
Net assets - unrestricted	3100	307,222.71
Investments in capital assets	3200	249,138.59
Total Beginning net assets		92,789.29
Current YTD net income		
		(282,281.81)
Total Current YTD net income		(282,281.81)
Total Net Assets		(189,492.52)
Total Liabilities and Net Assets		910,045.66

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 7/1/2022 Through 7/31/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1330	7/5/2022	Ann M. Barbeau	1,980.46	Employee: 107; Pay Date: 7/5/2022
1331	7/5/2022	Stuart Gregory Beylik	581.33	Employee: 119; Pay Date: 7/5/2022
1332	7/5/2022	Joan Elizabeth Caldwell	2,666.85	Employee: 094; Pay Date: 7/5/2022
1333	7/5/2022	Garett F. Chapman	1,621.25	Employee: 078; Pay Date: 7/5/2022
1334	7/5/2022	Chris H. Cole	2,080.33	Employee: 098; Pay Date: 7/5/2022
1335	7/5/2022	Michael J. Dunlap	1,288.14	Employee: 009; Pay Date: 7/5/2022
1336	7/5/2022	Jeffrey M. Eads	1,583.86	Employee: 080; Pay Date: 7/5/2022
1337	7/5/2022	Amelia M. Fleitz	2,219.17	Employee: 086; Pay Date: 7/5/2022
1338	7/5/2022	Erik M. Flickwir	2,017.54	Employee: 008; Pay Date: 7/5/2022
1339	7/5/2022	Natalia Laren Hansen	125.27	Employee: 113; Pay Date: 7/5/2022
1340	7/5/2022	Katherine J. Howard	2,001.37	Employee: 070; Pay Date: 7/5/2022
1341	7/5/2022	Larry Cortez Jimenez Jr	1,180.94	Employee: 129; Pay Date: 7/5/2022
1342	7/5/2022	David W. Johnson II	1,771.51	Employee: 059; Pay Date: 7/5/2022
1343	7/5/2022	Samuel David Kaufman	793.12	Employee: 130; Pay Date: 7/5/2022
1344	7/5/2022	James M. Marzolla	1,278.90	Employee: 079; Pay Date: 7/5/2022
1345	7/5/2022	Jeff J. McGrew	1,880.55	Employee: 024; Pay Date: 7/5/2022
1346	7/5/2022	Joseph Michael Moore	19.39	Employee: 121; Pay Date: 7/5/2022
1347	7/5/2022	Corben W. Page	1,274.96	Employee: 124; Pay Date: 7/5/2022
1348	7/5/2022	Maryann K. Perdue	500.54	Employee: 100; Pay Date: 7/5/2022
1349	7/5/2022	Shawlea Roy Railton	24.46	Employee: 116; Pay Date: 7/5/2022
1350	7/5/2022	Jacob Ryan Ratliff	1,124.22	Employee: 126; Pay Date: 7/5/2022
1351	7/5/2022	Arvel Jett Reeves	1,385.41	Employee: 118; Pay Date: 7/5/2022
1352	7/5/2022	Alexis Lee Roberson	326.45	Employee: 114; Pay Date: 7/5/2022
1353	7/5/2022	Joshua A. Scott	1,526.21	Employee: 104; Pay Date: 7/5/2022
1354	7/5/2022	Kelly D. Sheen	2,878.51	Employee: 005; Pay Date: 7/5/2022
1355	7/5/2022	Cynthia L. Tarwater	3,006.77	Employee: 002; Pay Date: 7/5/2022
1356	7/5/2022	Marla D. Walters	2,004.27	Employee: 108; Pay Date: 7/5/2022
1357	7/5/2022	Daniel C. Wells	1,781.72	Employee: 081; Pay Date: 7/5/2022
1358	7/5/2022	Denise W. Wesley	1,831.45	Employee: 096; Pay Date: 7/5/2022
1359	7/5/2022	Maya Williams	2,058.87	Employee: 106; Pay Date: 7/5/2022
1360	7/5/2022	Kirk Anthony Wolfinbarger	1,350.02	Employee: 112; Pay Date: 7/5/2022
1361	7/5/2022	Rebekah R. Wolfinbarger	1,665.20	Employee: 103; Pay Date: 7/5/2022
1362	7/5/2022	Roman Terence Woods-Ponce II	1,028.71	Employee: 122; Pay Date: 7/5/2022
1363	7/5/2022	Void	0.00	
1364	7/5/2022	Shawlea Roy Railton	37.68	Employee: 116; Pay Date: 7/5/2022
1365	7/20/2022	Ann M. Barbeau	2,133.15	Employee: 107; Pay Date: 7/20/2022
1366	7/20/2022	Stuart Gregory Beylik	1,349.42	Employee: 119; Pay Date: 7/20/2022
1367	7/20/2022	Joan Elizabeth Caldwell	2,805.67	Employee: 094; Pay Date: 7/20/2022
1368	7/20/2022	Garett F. Chapman	1,587.39	Employee: 078; Pay Date: 7/20/2022
1369	7/20/2022	Chris H. Cole	2,074.37	Employee: 098; Pay Date: 7/20/2022
1370	7/20/2022	Michael J. Dunlap	1,121.68	Employee: 009; Pay Date: 7/20/2022
1371	7/20/2022	Jeffrey M. Eads	1,167.00	Employee: 080; Pay Date: 7/20/2022
1372	7/20/2022	Amelia M. Fleitz	2,175.65	Employee: 086; Pay Date: 7/20/2022
1373	7/20/2022	Erik M. Flickwir	1,841.96	Employee: 008; Pay Date: 7/20/2022
1374	7/20/2022	Natalia Laren Hansen	986.37	Employee: 113; Pay Date: 7/20/2022
1375	7/20/2022	Katherine J. Howard	1,908.07	Employee: 070; Pay Date: 7/20/2022
1376	7/20/2022	Larry Cortez Jimenez Jr	1,195.75	Employee: 129; Pay Date: 7/20/2022
1377	7/20/2022	David W. Johnson II	1,743.47	Employee: 059; Pay Date: 7/20/2022
1378	7/20/2022	Samuel David Kaufman	1,082.63	Employee: 130; Pay Date: 7/20/2022
1379	7/20/2022	James M. Marzolla	1,358.81	Employee: 079; Pay Date: 7/20/2022
1380	7/20/2022	Jeff J. McGrew	1,876.70	Employee: 024; Pay Date: 7/20/2022
1381	7/20/2022	Joseph Michael Moore	21.67	Employee: 121; Pay Date: 7/20/2022
1382	7/20/2022	Corben W. Page	1,212.66	Employee: 124; Pay Date: 7/20/2022
1383	7/20/2022	Maryann K. Perdue	1,302.47	Employee: 100; Pay Date: 7/20/2022
1384	7/20/2022	Jacob Ryan Ratliff	1,127.39	Employee: 126; Pay Date: 7/20/2022

1385	7/20/2022	Arvel Jett Reeves	1,353.45	Employee: 118; Pay Date: 7/20/2022
1386	7/20/2022	Alexis Lee Roberson	986.37	Employee: 114; Pay Date: 7/20/2022
1387	7/20/2022	Joshua A. Scott	1,601.72	Employee: 104; Pay Date: 7/20/2022
1388	7/20/2022	Kelly D. Sheen	3,093.58	Employee: 005; Pay Date: 7/20/2022
1389	7/20/2022	Cynthia L. Tarwater	3,254.79	Employee: 002; Pay Date: 7/20/2022
1390	7/20/2022	Marla D. Walters	2,123.28	Employee: 108; Pay Date: 7/20/2022
1391	7/20/2022	Daniel C. Wells	1,745.43	Employee: 081; Pay Date: 7/20/2022
1392	7/20/2022	Denise W. Wesley	2,164.67	Employee: 096; Pay Date: 7/20/2022
1393	7/20/2022	Maya Williams	2,298.31	Employee: 106; Pay Date: 7/20/2022
1394	7/20/2022	Kirk Anthony Wolfinbarger	1,431.66	Employee: 112; Pay Date: 7/20/2022
1395	7/20/2022	Rebekah R. Wolfinbarger	1,811.14	Employee: 103; Pay Date: 7/20/2022
1396	7/20/2022	Roman Terence Woods-Ponce II	1,223.32	Employee: 122; Pay Date: 7/20/2022
27630	7/5/2022	Jesse A. Barone	96.85	Employee: 128; Pay Date: 7/5/2022
27631	7/5/2022	John Robert Dickerson III	609.90	Employee: 127; Pay Date: 7/5/2022
27632	7/5/2022	Jeremiah D. Weiss	1,216.18	Employee: 123; Pay Date: 7/5/2022
27633	7/5/2022	Six Rivers Rafting	1,691.86	Rafting for 2022 Summer Day Camp
27634	7/5/2022	Danyel Aglipay	300.00	Musical Group-Damenation-2022 Salmon Festival
27635	7/5/2022	Amerigas Propane LP	59.31	Propane
27636	7/5/2022	Amelia Fleitz	107.24	Cooler
27637	7/5/2022	Quentin Mark Arnold	281.25	Contract services June 2022
27638	7/5/2022	Jake Ratliff	413.00	Per Diem 452-6700800 & 487-1-1207101
27639	7/5/2022	Rush Creek Designs	1,608.75	(100) Tshirts
27640	7/5/2022	Watershed Research & Training Center	3,107.35	Contract services 05-01-22 to 05-31-22
27641	7/5/2022	Alisha Main	191.67	2022 Summer Day Camp Refund-Elyana Main-remaining 2 weeks
27642	7/7/2022	ESRI	1,500.00	(15) ArcGIS licenses 07-01-22 to 06-30-23
	7/7/2022	ESRI	400.00	ArcGIS Single Use Maintenance
27643		Void	0.00	
27644	7/13/2022	Bayley Lumber & Hardware Inc	91.99	(2) Gas cans, black velcro
	7/13/2022	Bayley Lumber & Hardware Inc	27.84	(4) propane cylinders
27645	7/13/2022	Joan Caldwell	70.51	Reim printer ink
27646	7/13/2022	Shannon Davis	530.00	TCRCD cleaning June 2022
	7/13/2022	Shannon Davis	150.00	YFR cleaning June 2022
27647	7/13/2022	Amelia Fleitz	158.38	Mileage & Lodging Reim
	7/13/2022	Amelia Fleitz	24.86	Reim bolts/wire clamps for temp probes
	7/13/2022	Amelia Fleitz	14.43	Reim snorkel dive equip
	7/13/2022	Amelia Fleitz	88.66	Reim Supplies
27648	7/13/2022	Frontier Fuel & Propane	167.33	Fuel truck #0381
27649	7/13/2022	Janc Construction Company, Inc.	9,935.00	Contract services 05-16-22 to 05-24-22
27650	7/13/2022	J&J Portable Toilets	200.00	Portable toilet/Handwash station
27651	7/13/2022	Dave Johnson	128.03	Fuel purchase #6283
27652	7/13/2022	Ila F. McWilliams Trust	2,000.00	June 2022 Rent
27653	7/13/2022	Mountain Community Healthcare	52.00	EE Drug Test-Kaufman
	7/13/2022	Mountain Community Healthcare	75.00	EE Physical-Dickerson
27654	7/13/2022	O'Reilly Auto Parts	57.88	Antifreeze for trucks
	7/13/2022	O'Reilly Auto Parts	118.41	Fluids for trucks/Oil change truck #4282
27655/27656	7/13/2022	Plotzke Ace Hardware	6.40	(3) keys
	7/13/2022	Plotzke Ace Hardware	19.69	(4) Nipple pvc 24 inch
	7/13/2022	Plotzke Ace Hardware	47.13	(5) totes, divided case
	7/13/2022	Plotzke Ace Hardware	10.71	A/C Fuse
	7/13/2022	Plotzke Ace Hardware	42.86	Backup fuses for YFR mini-splits
	7/13/2022	Plotzke Ace Hardware	145.86	Batteries, punch tool and fittings
	7/13/2022	Plotzke Ace Hardware	21.43	Bleach

	7/13/2022	Plotzke Ace Hardware	166.70	Bug wash, storage boxes, small tools, clips
	7/13/2022	Plotzke Ace Hardware	90.30	Clean-up supplies
	7/13/2022	Plotzke Ace Hardware	79.34	Coarse perlite
	7/13/2022	Plotzke Ace Hardware	102.58	Fasteners/Surge Prot/Air filters
	7/13/2022	Plotzke Ace Hardware	35.33	Fittings/tape
	7/13/2022	Plotzke Ace Hardware	8.57	Gorilla glue
	7/13/2022	Plotzke Ace Hardware	21.87	Keys for TCRCD and YFR
	7/13/2022	Plotzke Ace Hardware	57.87	Paint tape, cutting pliers
	7/13/2022	Plotzke Ace Hardware	31.07	Propane, socket
	7/13/2022	Plotzke Ace Hardware	4.05	Return (2) Nipple pvc/Buy Nipple pvc/ primer/tape
	7/13/2022	Plotzke Ace Hardware	42.89	Tie down straps
	7/13/2022	Plotzke Ace Hardware	18.22	Trim line
27657	7/13/2022	Bede & Denise SteenblockSmith	800.00	2022 Summer Day Camp-July 14, 2022
27658	7/13/2022	Stroup's Power Equipment	5,044.96	(8) chainsaws and supplies
27659	7/13/2022	Trinity County Life Support	605.00	(11) CPR Trainings
	7/13/2022	Trinity County Life Support	495.00	(9) CPR trainings
27660	7/13/2022	Trinity County Solid Waste Division	122.78	Dump fee
27661	7/13/2022	Trinity Journal, The	38.17	BOD Vacancy Notice
	7/13/2022	Trinity Journal, The	753.00	Community Chipping
	7/13/2022	Trinity Journal, The	1,413.00	Wildfire Preparedness Day
27662	7/13/2022	Trinity PUD	438.11	05-10-22 to 06-10-22
	7/13/2022	Trinity PUD	103.37	05-10-22 to 06-10-22 YFR
27663	7/13/2022	UC Regents	6,000.00	Cost Share Match-Forest Health
27664	7/13/2022	US Bank	60.75	(2) Soil knives
	7/13/2022	US Bank	102.50	Printed materials
27665	7/13/2022	Velocity Communications, Inc.	114.99	Internet 07-01-22 to 08-01-22
27666	7/13/2022	Maya Williams	150.00	Reim giftcards & subscriptions
27667	7/14/2022	Watershed Research & Training Center	89,623.97	Contract services 01-01-22 to 03-31-22
	7/14/2022	Watershed Research & Training Center	61,371.11	Contract services 04-01-22 to 04-30-22
	7/14/2022	Watershed Research & Training Center	5,937.15	Contract services 05-01-22 to 06-15-22
	7/14/2022	Watershed Research & Training Center	30,661.39	Contract services 12-08-21 to 03-31-22
	7/14/2022	Watershed Research & Training Center	48,187.45	Contract services May 2022
27668	7/20/2022	Jesse A. Barone	822.12	Employee: 128; Pay Date: 7/20/2022
27669	7/20/2022	John Robert Dickerson III	618.88	Employee: 127; Pay Date: 7/20/2022
27670	7/20/2022	Jeremiah D. Weiss	1,264.10	Employee: 123; Pay Date: 7/20/2022
27671	7/21/2022	Joan Caldwell	321.72	Reim (3) battery backups from Costco
27672	7/21/2022	GEOSERV Geoscience Services	1,743.00	Contract services Apr 2022
27673	7/21/2022	National Fire Protection Assoc	175.00	1 yr subscription
27674	7/21/2022	NORCAL Presort & Printing	999.58	Spring 2022 Newsletter
27675	7/21/2022	Platinum Home & Glass	286.96	New windshield truck 6167
27676	7/21/2022	Jake Ratliff	206.50	Per Diem 487-1-1207101 07-11-22 to 07-14-22
27677	7/21/2022	R.J. Ricciardi, Inc. CPAs	6,695.00	2020/2021 Audit
27678	7/21/2022	Rush Creek Designs	662.41	(45) tshirts
27679	7/21/2022	SDRMA	248.15	Liab Vermeer chipper, Add'l insured Humb Cty & Travis Ranch
27680	7/21/2022	SHN Consulting Engineers & Geologists	13,482.72	Contract services 05-16-22 to 05-31-22
27681	7/21/2022	Trinity County Department of Transportation	3,497.11	Fuel for trucks and equipment April 2022
	7/21/2022	Trinity County Department of Transportation	4,344.63	Fuel for trucks and equipment May 2022
27682	7/21/2022	Trinity County Solid Waste Division	153.38	July 2022
27683	7/21/2022	Weaverville CSD	195.54	YFR water 06-01-22 to 07-01-22
27684	7/21/2022	Weaverville Sanitary District	28.00	YFR Sewer 06-01-22 to 06-30-22
27685	7/21/2022	Trinity County Life Support	4,050.00	(26) Employees (1) BOD/Alliance Membership stg. 08-01-22
	7/21/2022	Trinity County Life Support	165.00	(3) CPR Trainings

27686	7/21/2022	Verizon Wireless	91.34	06-13-22 to 07-12-22
27687	7/28/2022	Janc Construction Company, Inc.	7,022.50	Contract services 06-01-22 to 06-03-22 & Rental
	7/28/2022	Janc Construction Company, Inc.	9,646.00	Contract services 06-06-22 to 06-10-22
27688	7/28/2022	Watershed Research & Training Center	65,089.45	Contract services June 2022
27689	7/12/2022	Rebekah Wolfinbarger-Cash	15.00	Holiday Market-Coffee
	7/12/2022	Rebekah Wolfinbarger-Cash	3.26	Holiday Market-Paper Towels
	7/15/2022	Rebekah Wolfinbarger-Cash	2.16	USPS-Postage BOD
	7/21/2022	Rebekah Wolfinbarger-Cash	2.00	Vacuum van #3699
	7/21/2022	Rebekah Wolfinbarger-Cash	5.00	Truck wash #0890
	7/21/2022	Rebekah Wolfinbarger-Cash	5.00	Truck wash #6283
	7/26/2022	Rebekah Wolfinbarger-Cash	9.64	Amazon-Lock for Briefcase
0-578-047-328	7/5/2022	Employment Development Department	3,037.11	State tax deposit
12236689	7/5/2022	EFTPS	15,896.91	Federal tax deposit
31930	7/6/2022	Ebay	144.06	New Raspberry Pi for VPN
40585	7/6/2022	Ebay	99.80	Used Raspberry Pi for VPN
8939423	7/8/2022	Amazon	9.35	Lock for Fiscal Mgr Briefcase
9133055	7/8/2022	Amazon	474.49	Laminating pouches/paper towels/UPS battery/(2) UPS Backups
6329038	7/8/2022	Amazon	140.12	(4) UPS batteries
1737844	7/8/2022	Amazon	79.34	(2) APC batteries
07-09-22 Ally	7/9/2022	Ally	88.81	Interest
	7/9/2022	Ally	566.39	July 2022 Prin Pmt #4916
14610411	7/11/2022	Garmin	105.00	InReach/Garmin
ATR-00572941	7/12/2022	Tri Counties Bank	1,000.00	From Ckg to LOC
07-12-22 Ally	7/12/2022	Ally	121.73	Interest
	7/12/2022	Ally	763.49	July 2022 Prin Pmt #0890
07-14-22 DD Fee	7/14/2022	Tri Counties Bank	27.25	Direct Deposit Fee-TCB
20443103	7/14/2022	Empower Retirement	1,545.00	Deferred Comp 06-30-22 PR
3075350604	7/14/2022	CoPower	0.00	Pay CoPower
40440901	7/14/2022	Expert Pay	204.50	Garnishment for Barone 06-30-22 PR
40440902	7/14/2022	Expert Pay	609.89	Garnishment for Dickerson 06-30-22 PR
40440903	7/14/2022	Expert Pay	178.00	Garnishment for Marzolla 06-30-22 PR
40440905	7/14/2022	Expert Pay	28.08	Final Garnishment for Railton 06-30-22 PR
202039276763	7/15/2022	1&1 Ionos, Inc.	13.44	TRRP mail hosting
256061667	7/15/2022	Office Depot	61.14	Toner for Fiscal Mgr printer
ATR-00576258	7/15/2022	Tri Counties Bank	72.11	Interest
	7/15/2022	Tri Counties Bank	128,194.38	Principal
07-16-22 Ally	7/16/2022	Ally	59.59	Interest
	7/16/2022	Ally	650.99	July 2022 Prin Pmt #6167
07-19-22 Tri Jour	7/19/2022	Trinity Journal, The	386.10	Pay Trinity Journal
451003821	7/20/2022	IPower, Inc.	9.95	TCRCD annual mailbox storage
1-759-265-632	7/20/2022	Employment Development Department	3,656.74	State tax deposit
1056092	7/20/2022	EFTPS	17,599.18	Federal tax deposit
40531470	7/21/2022	Expert Pay	204.50	Garnishment for Barone 07-15-22 PR
40531473	7/21/2022	Expert Pay	618.87	Garnishment for Dickerson 07-15-22 PR
40531474	7/21/2022	Expert Pay	178.00	Garnishment for Marzolla 07-15-22 PR
63086752	7/21/2022	EFTPS	52.98	Final interest pmt 3rd qtr 2020 PR Taxes
256096173	7/25/2022	Office Depot	107.33	Copy paper, file folders
17805203	7/26/2022	Quality Inn	731.47	Hotel for conference-Barbeau-07-31-22 to 08-04-22
592	7/27/2022	United States Postal Service	8.95	Postage
1077609422927	7/28/2022	Target	64.33	(2) Igloo drink containers
21994453	7/28/2022	Empower Retirement	1,645.00	Deferred Comp 07-15-22 PR
27723	7/28/2022	Ebay	56.02	(1) phone Watershed office

49586	7/28/2022	Ebay	32.18	(2) phones Watershed office
9679407	7/28/2022	Amazon	563.06	24 port switch-Watershed office
0503457	7/29/2022	Amazon	750.76	Toner for Sharp printer
796	7/29/2022	United States Postal Service	660.00	Postage
8364218	7/29/2022	Amazon	26.76	Address labels
07-29-22 CNPS	7/29/2022	CNPS	460.00	Rare Plant Workshop-Barbeau-Aug. 10-11, 2022
07-31-22 Ford Credit	7/31/2022	Ford Credit	11.05	Interest
	7/31/2022	Ford Credit	831.55	July 2022 Prin Pmt #6283
Report Total			685,181.58	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT

August 17, 2022

5.1 <u>Grass Valley Creek</u>

- One spotted owl survey occurred with one more to go next month to finish.

5.2 <u>Weaverville Community Forest – Amelia Fleitz/Chris Cole</u>

- One WCF Steering Committee meeting occurred.
- A field tour occurred in the Browns Phase III project area to review logging that had occurred as well as lay out a system for getting District feedback if trees >24" diameter.

5.3 <u>Watershed Coordination – Amelia Fleitz</u>

- <u>DOC Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300)</u>: Nicole is hosting a community meeting in Trinity Center on June 7th. We have requested an additional funding, due to the lack of a report coordinator which is responsible for coordinating the assessments from Shasta, Oroville and Trinity into comparable documents. Annyssa Interrante starts with us on September 6th in the Watershed Project Coordinator Position.
- <u>USFS Temperature Probe Deployment & Summer Snorkel Dives:</u> Amelia has reached out to USFS to get a $2500 micro purchase to complete field work in June ahead of the July 1st monitoring deadlines – as the contract has not come into play yet. Snorkel Dives and Trinity River Clean-Up and Temperature probe deployment is completed. We are still waiting on funds for temperature probe pick up.
- <u>NACD Technical Assistance Funding (474 – 6300200):</u> Kerry Wicker starts on 8/8/2022 at the RCD we will also be working to fly a full-time position split between the RCD and NRCS for office administration assistance.
- <u>Travis Ranch Riparian Element (486 – 3300400)</u> – Stillwater Sciences continue progressing on their surveys, Timberland Resource Consultants are focusing on August Complex Recovery which has delayed their surveys.
- <u>USFS RAC Funds – Trinity River Cleanup (492-1702400)</u>
    - The Summer 2022 Trinity River Cleanup held on June 25th was a huge success. The event was co-hosted by the Bureau of Land Management, Shasta-Trinity National Forest, and the Trinity County Resource Conservation District. This year, 65 community members and volunteers cleaned up trash along 25.5 river miles, 4.9 miles of Hwy 299, as well as 18 river accesses and campgrounds. Volunteers used kayaks, river rafts, and their own two feet to collect 764 pounds of waste including 180 pounds of metal, 8 pounds of CRV recyclables, and 576 pounds of miscellaneous trash.

5.4 <u>Weaver Basin Wetlands</u>

No report.

5.5 Project Coordinator's Report –Cynthia Tarwater

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- July was super busy with USFS BAER for McFarland Fire high priority work in SF Goods Creek, Stringbean Gulch and Hayfork Creek below Pine Root, this work was completed for the most part.
- We completed the repair of 27N02, which was impassable near Horsehead Mountain on the Six Rivers National Forest.
- We were awarded $148,479 from the CA OHV Commission to finish a previous decommission in the Gemmill Thin area and another road near Trinity Lake associated with the Pettijohn Thin Project.
- Prepping for road improvements on the STNF side of Horsehead Mountain with upgrades on the main roads 27N23/22, both road dead end at the Yolla Bolly Wilderness boundary and other misc. spur roads. This August work is funded by NFWF, USFS and the OHMVR.
- Progress report and invoicing as needed.

5.6 Grants Report – Marla Walters

New Grants:

- Bigfoot Trail Alliance $2,000. Admin: pending (A. Fleitz)

Pending Grant Applications:

- PG&E -unsuccessful
- Sierra-Nevada Conservancy

  Two applications submitted:

  1. Pettijohn Collaborative Fuels. Requested: $2,659,223.50
  2. Trinity Roadside Partnership. Requested: $1,078,728.75

5.7 Revegetation Projects – Kaety Howard & Annie Barbeau

- Caltrans Slate Creek: The project site was irrigated twice during the month. Each day of irrigation consisted of delivering a total of 1,605 gallons of water across both the disposal and upland sites. Two days were spent removing deep watering tubes, and either removing weeds from herbivory protection cages or removing cages from plants that no longer needed them. Time spent in the nursery included weeding, building a new boot wash station, and raking dead grass. A progress report and invoice were assembled and submitted to agency contacts.
- Caltrans Big French Creek: All project zones were irrigated twice, totaling about 5,899 gallons of water across all sites for the month. Herbivory protection cages were either removed from plants that no longer needed them, or weeds were cleared from cages that did not yet need removal. Irrigation repairs were made to the Upper zone at the Burnt Ranch Dump site.
- Caltrans Collins Bar: All project zones were irrigated twice, totaling about 5,765 gallons of water across all sites for the month. Time was also spent weed-whacking yellow star thistle and Italian thistle. A progress report and invoice were assembled and submitted to agency contacts.
- Watershed Research and Training Center (WRTC) Riparian Restoration: Nothing new to report this period.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: Technicians spent two days continuing the yellow star thistle treatment on Upper Deadwood Rd. after precipitation increased soil moisture which facilitated the removal of tap roots. A total of approximately 7,100 individuals were pulled. Due to the population already reaching its bloom period, all plants were disposed of in contractor bags and dropped off at the dump.
- Bowerman Third Party NEPA Botanical Surveys: Our program's participation in the rare plant surveys for this project ended on July 7th. Three days of surveying included the detection of

additional populations of *Silene salmonacea* (Klamath Mountain catchfly) – CA Rare Plant Rank 1B.2 (Plants rare, threatened, or endangered in California and elsewhere; fairly threatened in California), *Cuscuta jepsonii* (Jepson's dodder) – CA Rare Plant Rank 1B.2 (rare, threatened, or endangered in California and elsewhere; fairly threatened in California), and *Smilax jamesii* (English peak greenbrier) – CA Rare Plant Rank 4.2 (limited distribution; fairly threatened in California). A final report was written and will be submitted with the next invoice. We are grateful to have had the opportunity to contribute to this project while gaining valuable skills and knowledge that will allow us to conduct rare plant surveys for future projects.

5.8 <u>Fuels Projects - Chris Cole & Dave Johnson</u>

- <u>Forest Health (FH) Staff News:</u> Crew member assigned to roads was not a good fit and is back on a FH crew. Two crew members continued to be off for medical reasons.
  Management: 2 Crew: 16 Grizzly Corps: 1
- <u>Bureau of Land Management Lewiston Agreement:</u> Communications occurred between FH staff and grantor. No implementation occurred this period.
- <u>Six Rivers National Forest Agreement:</u> Nothing new to report.
- <u>Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:</u> Our partner The Watershed Research and Training Center was active with mastication in the hayfork area as well as roadside cutting and chipping in the downriver area primarily on South Fork Road. Work will continue on South Fork Road in the coming period. We received our advance on this project and began implementation in the Guy Covington area. Community chipping began again to finish up properties we were unable to get to, primarily in the long canyon area. Implementation also began the "Weaverville Community Protection" project area which consist of Bureau of Land Management managed land in the Weaverville Community Forest. Work took place in this area along Mill Street along a quarter mile of road before entering the Timber Ridge subdivision. Work also began in this project area along Democrat Gulch Road. We plan on spending a fair bit of time treating Democrat Gulch road, much of which follows the predominant ridgeline west of Weaverville.
- <u>Browns Phase III:</u> No implementation occurred during this period. District staff and Forest Service Representatives met with District Ranger Tara to discuss logging that had occurred within the project footprint as well as follow up treatments that may be completed under this agreement.
- <u>Tucker Hill Watershed Research and Training Center (WRTC) Contract:</u> Implementation has been completed for this project and remaining funds will be spent on future project planning. This will be the final report on this opportunity.
- <u>Training and continuing education:</u> None This period.
- <u>Cal Fire Forest Health:</u> Communications continue with FH and our partner organizations. We continued planning in the four major project areas. Implementation continued in the Reading/Indian creek project area and we hope to finish one large pieces ~50acres next period. Our Revegetation staff (veggies) continued assisting with botany surveys, see 5.7 for more detail. More data and clarifications were requested by CAL FIRE in regards to our formal modification. Requested info has been sent and we await response.
- <u>Westside Timber Sale Prep:</u> We await funding from forest service for this project. FH staff met with the TRMU forester to plan out the potential season. We plan on brining on two more crew members when funding is available specifically for forestry related work.
- <u>Fee for Service:</u> None at this time.
- <u>National Resource Conservation Service Assistance</u>: No update.

5.9 Other Projects/Information – Amelia Fleitz

- CAL FIRE – CWPP Revisions (479-2 3100702)
  - Evacuation Zones are finalized after months of collaboration with the Trinity County Sheriff's Department. The Zones have been sent to the printer for any zones with more than 20 maps to print per zone, all zones with under 20 maps per zone were printed in house and mailed on 8/1/2022.
  - Evacuation Route Planning Grant with CAL FIRE has been awarded, Trinity County has executed the contract with us for $150,000 to complete the evacuation Route Planning and signage.
- California Fire Safe Council – Fire Safe Council Coordinator
  - Amelia presented at the Weaverville Summer Day camp on evacuation planning and distributed evacuation preparedness bags to all the kids at camp during week 2.
  - Amelia was present every day of the Fair to answer Fire Safe Council questions and talk to the public about preparedness.
  - We partnered with the Trinity County Food Bank to distribute evacuation preparedness bags to the residents in Trinity County.
  - All but 1 of the local area advisors to apply has been approved by the Board of Supervisors and is moving forward, the last one has yet to be submitted to the BOS.
  - All neighborhood ambassadors have been accepted into the program.
  - We will be coordinating an orientation for the Neighborhood Ambassadors and the LAAS this fall.
  - Amelia, Chris, and Dave attended a Wildland Fire Mitigation workshop in Dunsmuir put on by Siskiyou County FSC and the California FSC. These three are now certified to complete home and defensible space inspections to suggest improvements to landowners through the National Volunteer Firefighters Council program. This program is set up to waive all potential liability from the organization and individual making the suggested improvements. We intend to hold a course this fall to train others in these practices.
- Title III Community Wildfire Mitigation and Education (485 5001700)
  - Chris and Amelia are collaborating with the Sheriff's Department to determine if the Vegetation Management ordinance is enforceable.
- Humboldt County – Willow Creek Storm Recovery (489 – 5200100)
  - Amelia is meeting with Humboldt County and other partners on 8/2/2022 in Eureka to coordinate this effort to help clean-up.
  - South Fork Rd residents have had very good feedback about the work being done through the CAL FIRE Forest Health grant in that area by the WRTC thus far.
- USFS RAC – Trinity County Fire Safe Council Outreach (495 – 1702700)
  - This funding will be utilized for our new Grizzly Corps members to support efforts and education for the Trinity County Fire Safe Council.
- Fee for Service – Resource Conservation of Tehama County to TCRCD for NRCS Wildfire Assistance
  - Due to Trinity County RCD's current lack of capacity to support NRCS wildfire recovery planning and forestry plan development, Amelia has executed a contract with Kenneth Baldwin and Carrie Nichols to complete the assistance work for NRCS.

5.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- Kaety has worked with her lead technician to construct the new sidewalk for the upper set of slab steps to the house, near the basement entrance. The middle two steps were poured, and another day will be slated to finish the third pouring mid-August. Underground irrigation lines were installed simultaneously to have the option of landscaping near the steps.
- A very nice and incredibly kind community member with experience pouring and finishing concrete helped mentor the project coordinator and attended work days. Thank you to Joaquin Hale.
- Weeds around fences and driveway have been trimmed. Dead branches from fruit trees were trimmed.
- Beekeepers have attended bees' multiple times this month to feed them and harvest some honey.

5.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
    - Address verifications & assignments were provided by request of the Planning Department.
    - Attribute updates were applied to the Parcel Service, Parcel Fabric and online Parcel Viewer records for use code & tax rate areas.
    - Precinct boundary work was provided in support of the county elections office.
    - Parcel lot line boundary adjustments were performed to the parcel fabric.
- CalFire Trinity County Hazardous Fuels Reduction Phase II:
    - The Know your zone application was built so Trinity County residents can find their evacuation zones online in a map. This application is now live.
- Training & Outreach
    - Last month I attended the Esri Use Conference in San Diego, and was able to attend over 16 workshops supporting geospatial tools and technologies from leading GIS experts, and I look forward to sharing this knowledge with the RCD.

5.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
    - Trinity River Educational Materials: Staff are continuing work on an interpretive sign that will be installed at the Young Family Ranch, to educate about the Moon Lee Ditch. The sign is being reviewed by Moon Lee Ditch partners and will be installed early Fall. Staff are contracting with Laura Seegmiller to create a Trinity River design that will be printed on merchandise to give away or use as incentives. The design has been finalized and will be printed and distributed shortly. Staff are also contracting with Lewiston Stamps to create a Trinity River Salmon Festival logo that will be printed on shirts for the 2022 event. The design will be finalized by August 15.
    - Trinity River Events: Staff attended the Trinity County Fair July 14-17. TCRCD shared a large booth space with Trinity County Fire Safe Council and Trinity River Restoration Program. Staff offered members of the public prizes for taking the Trinity River Watershed Quiz. The results from the Fair outreach have not been calculated. The fifth Science on Tap was held on Wednesday, July 27th with Eric Peterson of the USBR Trinity River Restoration Program (TRRP) presenting on "The good, the slimy, and the unknown: algae in the Trinity River." 69 people attended the event. The next event will be on Wednesday, August 24th presenting on salmon and Trinity River water temperatures. The Trinity River Public Float was held on Saturday, July 30th. The annual event offers members of the public a free rafting trip on the Trinity River alongside TRRP staff-members to learn about river ecology and restoration. This year's float was

from Indian Creek River Access to Lorenz Gulch River Access, with a full lunch spread at Douglas City Campground. Due to extreme high heat, many people decided last minute not to attend. Even so, a total of 22 members of the public attended the event. Planning for the Trinity River Salmon Festival has begun. The event will be on Saturday, October 1st at the Highland Art Center Meadow. Planning for the 6th Grade Environmental Camp is also underway. Camp will be back this year, barring any complications with wildfires in the area, at Bar 717 Ranch. 6th, 7th, and 8th graders from Weaverville Elementary will be attending, to reach those students who missed out the last two years it was canceled. Hayfork Elementary 6th graders will also be attending for one day.

- Weaverville Summer Day Camp: Weaverville Summer Day Camp wrapped up on July 22nd with a whole camp carnival and talent show celebration. This year, a total of 48 campers attended for at least one week, with many attending multiple weeks. Campers learned about local fauna, wildfire preparedness, botany, paleontology, wildland firefighting, salmon life cycle, water cycle, nutrition and more. They took field trips to the local Lewiston alpaca farm - One Thing Ranch, Canyon Creek, Stuart Fork, North Fork Trinity River, East Weaver Creek, Lowden Park Pool, and rafting on the Trinity River. Every day at the Young Family Ranch, campers also had the opportunity to partake in arts and crafts, games, Camp Olympics, challenges, scavenger hunts, and more. Camp was a huge success this year.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  4. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

POLICY TITLE: District Vehicle Use
POLICY NUMBER: 3105

3105.1 This policy applies to all regular, part-time, and temporary District employees, Directors, and volunteers who drive on behalf of the District. See Policy 3106 Driver Training and Record Review for additional information and procedures pertaining to authorized District vehicle operators.

3105.2 Any authorized District vehicle operator shall have a current California Driver's License. Their Driver's License information shall be recorded and a copy of evidence of possessing the minimum amounts of insurance as specified by California law, shall be kept in their personnel file.

Vehicle operators shall not use or operate a vehicle requiring a different class license without the appropriate license.

3105.3 All authorized District vehicle operators using a District vehicle shall adhere to all traffic laws and regulations and shall be personally responsible for any violations and/or citations that the operator may incur while using a District vehicle. In addition, use of or being under the influence of alcohol and/or recreational drugs is prohibited while operating a District vehicle.

3105.4 Use of a District vehicle shall be for official purposes only. "Official purposes" is defined as items of business that further the mission of the District. Official purposes do not include the transportation of an Employee between his or her residence and place of employment, unless otherwise authorized by the District Manager on a case-by-case basis. Transportation of passengers must be for official business, unless otherwise authorized by the District Manager on a case-by-case basis.

3105.5 District vehicles shall be parked at the District parking lot when not in use, unless otherwise authorized by the District Manager on a case-by-case basis. In addition, the vehicle shall be locked at all times when not in use.

3105.6 Vehicle operators shall travel the most direct route possible when using a District vehicle and shall not make any personal or private stops or deviations from such route. Private vehicles must be used for any and all personal or private trips.

3105.7 The District will be responsible for all regular maintenance or repair, gas, vehicle registration, and required liability insurance for District vehicles. Maintenance scheduling shall be the responsibility of the Program or Fleet Managers. It will be the responsibility of the District vehicle operator to keep the vehicle reasonably clean with no loose debris in the cab of the vehicle. The District will not be responsible for any stolen personal items from a District vehicle.

3105.8 Private vehicles shall not be used to conduct District business, unless otherwise authorized by the District Manager on a case-by-case basis. Authorized use of a private vehicle will be reimbursed to the District vehicle operator at the current IRS Standard Mileage Rate. The District maintains liability coverage for non-District, privately owned vehicles used for District business.

DRAFT

POLICY TITLE: Driver Training and Record Review
POLICY NUMBER: 3106

3106.1 Purpose: The purpose of this policy is to reduce the frequency and severity of vehicle-related accidents and losses by: (a) applying uniform criteria in evaluating the acceptability of driver-record information of individuals driving District vehicles or while on District business; (b) establishing disciplinary procedures for different types of driving violations.

3106.2 Scope: This policy applies to all regular, part-time, and temporary District employees and volunteers who drive on behalf of the District. Directors are encouraged to provide their license information, but cannot be required to do so in accordance with State law.

3106.3 Implementation: Trinity County Resource Conservation District shall participate in the Department of Motor Vehicles (DMV) Employer Pull Notice Program (a.k.a.: "Pull Program"). Records for anyone operating vehicles on District business shall be requested from DMV: (a) every six months; and, (b) immediately in the event of new activity (e.g., moving violation, accident, address change, etc.). Employees who have terminated employment will be deleted from the program.

3106.4 Review Criteria: Information that will be generated during the record review will include: (a) type of license; (b) expiration date; (c) endorsements; (d) DMV action suspensions, revocations, and penal code violations; and, (d) Vehicle Code violations.

3106.5 Disciplinary Procedures:

a) A driver will be placed on a 12-month driving probation if they earn three to five points within 36 months of report date. If their job routinely involves driving a vehicle and if having driving privileges suspended would impose a hardship on normal District operations, they will be terminated from employment.

b) A driver will be suspended from District driving privileges if:

1) They earn four or more points within 24 months of report date; or,
2) They earn six or more points within 36 months of report date; or,
3) They receive a citation for DUI, reckless driving, or speed contest on personal time within 36 months of report date; or,
4) If they are involved in two chargeable (resulting in a point violation) accidents within 24 months of report date. If their job routinely involves driving a vehicle and if having driving privileges suspended would impose a hardship on normal District operations, they will be terminated from employment.

c) A driver will be terminated if:

1) They receive a citation for DUI, reckless driving, or speed contest during District business within 36 months of report date; or,
2) They receive two citations for DUI, two citations for reckless driving, or two citations for speed contest on personal time within 12 months of report date.

d) Occasionally, it may be brought to the District's attention that an employee is exposing it to undue liability through poor driving techniques and habits. All such complaints will be investigated and acted upon accordingly.

POLICY TITLE: Driver Training and Record Review
POLICY NUMBER: 3106

3106.1 Purpose: The purpose of this policy is to reduce the frequency and severity of vehicle-related accidents and losses by: (a) applying uniform criteria in evaluating the acceptability of driver-record information of individuals driving District vehicles or while on District business; (b) establishing disciplinary procedures for different types of driving violations.

3106.2 Scope: This policy applies to all regular, part-time, and temporary District employees, Directors, and volunteers who drive on behalf of the District. See Policy 3105 District Vehicle Use for additional information and procedures pertaining to District vehicle use.

3106.3 Implementation: All authorized District vehicle operator shall have a current California Driver's License. Their Driver's License information shall be recorded and a copy of evidence of possessing the minimum amounts of insurance as specified by California law, shall be kept in their personnel file. Directors are encouraged to provide their license information, but cannot be required to do so in accordance with State law. A list of authorized operators will be kept on file at the District Office.

Vehicle operators shall not use or operate a vehicle requiring a different class license without the appropriate license. If the District acquires a vehicle requiring a different license class, the District will hire or train an employee with the appropriate license class.

The District shall participate in the California Department of Motor Vehicles (DMV) Employer Pull Notice Program (a.k.a.: "Pull Program"). Records for anyone operating vehicles on District business shall be requested from DMV: (a) upon employment; (b) annually; and, (c) immediately in the event of new activity (e.g., moving violation, accident, address change, etc.). Employees who have terminated employment will be deleted from the program.

3106.4 Review Criteria: Information that will be generated during the record review will include: (a) type of license; (b) expiration date; (c) endorsements; (d) DMV action suspensions, revocations, and penal code violations; and, (d) Vehicle Code violations.

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b) A driver will be suspended from District driving privileges if:

1) They earn four or more points within 24 months of report date; or,

2) They earn six or more points within 36 months of report date; or,

3) They receive a citation for DUI, reckless driving, or speed contest on personal time within 36 months of report date; or,

4) They are involved in two chargeable (resulting in a point violation) accidents within 24 months of report date. If their job routinely involves driving a vehicle and if having driving privileges suspended would impose a hardship on normal District operations, they may be terminated from employment.

c) A driver will be terminated if:

1) They receive a citation for DUI, reckless driving, or speed contest while conducting District business within 36 months of report date; or,

2) They receive two citations for DUI, two citations for reckless driving, or two citations for speed contest on personal time within 12 months of report date.

d) Occasionally, it may be brought to the District's attention that an employee is exposing it to undue liability through poor driving techniques and habits. All such complaints will be investigated and acted upon accordingly.

3106.6 The District Manager reserves the right to remove vehicle operator privileges from anyone at any time.

DRAFT

Trinity County Resource Conservation District

District Manager: Kelly Sheen	**Type of Review:** Annual
Hire Date: 08/15/1995	**Today's Date:**
Review Period From: October 20 2021	**To:** August 15, 2022

Purpose of Review: To evaluate the District Manager's overall performance, promote communication and provide useful feedback, and to identify future goals and objectives.

Performance Rating Scale:

5 = Outstanding	Exceptional performance, far exceeds expectations
4 = Exceeds Expectations	Consistently exceeds normal expectations and requirements
3 = Meets Expectations	Expected performance level
2 = Improvement Needed	Does not consistently meet standards
1 = Unsatisfactory	Consistently deficient in meeting most standards

Instructions: Enter the numerical rating in the block following each Performance Area. Please include comments.

PERFORMANCE AREAS:

1. **BOARD COMMUNICATION** **Rating: _____**

Builds positive relationships with the board based on open and honest communication. Keeps board informed with balanced, professional assessments and reporting. Presents well-prepared, well-articulated, concise and understandable presentations.

Comments (Use back of paper if necessary):

_____

_____

_____

2. **LEADERSHIP/ STAFF DEVELOPMENT** **Rating: _____**

Demonstrates collaborative leadership by engaging, developing and connecting with staff. Listens to and empowers management staff to lead their areas of expertise. Acts as mediator between departments to establish priorities. Leads by example – brings out the best in staff by setting high expectations. Functions in an orderly and purposeful manner in situations of uncertainty. Leads the union negotiation process.

Comments (Use back of paper if necessary):

_____

3. STRATEGIC PLANNING AND VISION **Rating: _____**

Plays a key role directing the strategic planning process for the district. Provides clear direction over all operational, planning and management of the district. Uses the Strategic Plan to guide actions and decisions.

Comments (Use back of paper if necessary):

4. INFRASTRUCTURE MANAGEMENT **Rating: _____**

Directs infrastructure management and project plans to ensure strategic planning objectives are met. Establishes priorities based on staff input and aligns with strategic plan. Practices environmental stewardship and protects our basic resources.

Comments (Use back of paper if necessary):

5. PUBLIC OUTREACH / COMMUNITY RELATIONS **Rating: _____**

Maintains and enhances the public image of the district. Is approachable and successful in handling conflict and confrontation. Is proactive in educating the public on water, wastewater and general district governance issues. Skillful in dealing with the news media. Properly conveys the policies and programs of the District.

Comments (Use back of paper if necessary):

6. PARTNERSHIPS **Rating: _____**

Maintains cooperative relations with the other agencies. Actively participates in industry associations. Networks with other entities to leverage district resources and opportunities for funding and collaborative relationships to improve services. Works successfully with a variety of groups.

Comments (Use back of paper if necessary):

OVERALL/TOTAL: _____
(To develop an *Overall/Total Rating,* add all of the ratings together and divide by 6.)

Goals for Upcoming Year:

Goal 1	
Goal 2	
Goal 3	
Goal 4	

Additional Comments:

Reviewed by: Date:

I acknowledge I have received a copy of this Performance Review and have had an opportunity to read and discuss it with the Board.

Kelly Sheen Date:

July 27 2022

TO: TCRCO

FROM: ANITA BUSSELL

RE: Board vacancy

RECEIVED
JUL 01 2022
BY:

I am requesting to be considered for the vacancy.

I am a 69 year old aboriginal of TRINITY county.

I am of the 4th generation to the KOON-HENDERSON-BUSSELL on South Fork Road in the Salyer area.

My family does cultural burning.

I am a basket weaver and gatherer

I am retired from Hoopa Valley Tribe's outreach health educator. (25 yrs)

I am a member of the Willow Creek Fire Safe council. I am a board member of the newly formed LTRPBA.

I am an enrolled member of the federal recognized Yurok Tribe

530 629-3522

Thank You — PO BOX 35 Salyer 95563

RECEIVED
AUG 01 2022
BY: .....

Mary Ellen Grigsby
P.O. Box 516
Douglas City, CA 96024
530-623-6770
megrigsby24@gmail.com

Trinity County Resource Conservation District
Attn: Kelly Sheen

I would like to be considered for one of your open positions on the Trinity County Resource Conservation District Board of Directors. Below I have listed some of my qualifications and experience that would apply to this position.

Bachelor of Science degree in Forestry, University of Montana, 1978
Graduate courses at UC Berkeley in Silviculture and Clemson University in Recreation Management.

Employed by the US Forest Service for 32 years, retiring in 2010.

Positions held:

Fire crewmember – Coffee Creek, Ca
Inventory Forester – Weaverville, Ca
Planning Forester – McCloud, Ca
Silviculturist – McCloud, Ca
District Recreation Officer – Shasta Lake, Ca
Recreation and Local Area Manager – Shasta-Trinity National Recreation Area – Weaverville, Ca

Past President and current Board of Directors member of the Trinity County Historical Society.

Land owner of 9+ acres on Weaver Creek in Douglas City for the last 24 years.

I would to happy to provide any additional information that might be need. Thank you for your consideration.

Mary Ellen Grigsby

Mary Ellen Grigsby

Wednesday, July 20 2022

Board of Directors Trinity County Resource Conservation District
30 Horseshoe Lane
PO Box 1450 Weaverville, CA 96093

Dear Board of Directors,

My name is John Ritz and I am interested in applying for an open seat on the Trinity County Resource Conservation District Board of Directors. I have been a Trinity County resident for 31 years, having lived in Weaverville for the past 20 years and in Hyampom the previous 11 years. My wife Elizabeth worked in the school system for 20 years and retired from Health and Human Services as a Adult Social Service Worker two years ago. We have two adult sons, Evan and Conor, one working at the mill in Weaverville and the other working for USFS on the Hot Shot crew stationed in Mad River. We still own a home in Hyampon.

I first came to Trinity County as a river raft guide in the eighties and fell in love with the beauty of the land and its waters. My future wife, Liz, was a customer on a trip on the Klamath river, and after 34 years of marriage we still, jokingly, refer to our relationship as a river romance gone bad. We still enjoy rafting and kayaking on Trinity River and swimming on the river and out at the lake.

I have been a California licensed General Engineering Contractor, as well as Structural Steel Contractor, since 1984. In that capacity, I have done all of the steel work on the replacement for the pole bridge up East Weaver Creek, repair work on the chippers, as well as modifications on the crew trucks for the RCD.

Since I am retired, I believe that I have the time and energy to be a productive Board member and would be available as necessary. If given the opportunity, I look forward to working with other Board members to advance the good work of the Trinity County Resource Conservation District.

Sincerely,

John Ritz

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA was appointed administrator for the purpose of enrolling small public entities into the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "PROGRAM"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the PROGRAM (the "COMMITTEE") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the PROGRAM.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. PURPOSE**.** ENTITY is signatory to this MEMORANDUM for the express purpose of enrolling in the PROGRAM.

2. ENTRY INTO PROGRAM**.** ENTITY shall enroll in the PROGRAM by making application through SDRMA which shall be subject to approval by the PROGRAM's Underwriter and governing documents and in accordance with applicable eligibility guidelines.

3. MAINTENANCE OF EFFORT**.** PROGRAM is designed to provide an alternative health benefit solution to all participants of the ENTITY including active employees, retired employees (optional), dependents (optional) and public officials (optional). ENTITY public officials may participate in the PROGRAM only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements

4. PREMIUMS. ENTITY understands that premiums and rates for the PROGRAM are set by the COMMITTEE. ENTITY will remit monthly premiums based upon rates established for each category of participants and the census of covered employees, public officials, dependents and retirees.

   Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an administrative fee to premiums and rates for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to,

demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.

SDRMA will administrate a billing to ENTITY each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties up to and including termination from the PROGRAM. Premiums are based on a full month, and there are no partial months or prorated premiums. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

5. BENEFITS. Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the PROGRAM and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to PROGRAM underwriter for approval.

6. COVERAGE DOCUMENTS. Except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM and will be provided by SDRMA to each ENTITY. SDRMA will provide each ENTITY with additional documentation, defined as the SDRMA Program Administrative Guidelines which provide further details on administration of the PROGRAM.

7. PROGRAM FUNDING. It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.

8. ASSESSMENTS. Should the PROGRAM not be adequately funded for any reason, pro-rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments which are deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:

   a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.

   b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premiums paid for the preceding 3 years. An ENTITY must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.

c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.

d. Fund equity will be evaluated on a total PROGRAM-wide basis as opposed to each year standing on its own.

9. WITHDRAWAL. ENTITY may withdraw subject to the following condition: ENTITY shall notify SDRMA and the PROGRAM in writing of its intent to withdraw at least 90 days prior to their requested withdrawal date. ENTITY may rescind its notice of intent to withdraw. Once ENTITY withdraws from the PROGRAM, there is a 3-year waiting period to come back into the PROGRAM, and the ENTITY will be subject to underwriting approval again.

10. LIAISON WITH SDRMA. Each ENTITY shall maintain staff to act as liaison with SDRMA and between the ENTITY and SDRMA's designated PROGRAM representative.

11. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.

12. VENUE. Venue for any dispute or enforcement shall be in Sacramento, California.

13. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.

14. COMPLETE AGREEMENT. This MEMORANDUM together with the related PROGRAM documents constitutes the full and complete agreement of the ENTITY.

15. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.

16. AMENDMENT OF MEMORANDUM. This MEMORANDUM may be amended by the SDRMA Board of Directors and such amendments are subject to approval of ENTITY's designated representative, or alternate, who shall have authority to execute this MEMORANDUM. Any ENTITY who fails or refuses to execute an amendment to this MEMORANDUM shall be deemed to have withdrawn from the PROGRAM on the next annual renewal date.

17. EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA.

18. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____ By:_____

Special District Risk
Management Authority

Dated: _____ By:_____

Trinity County Resource Conservation
District

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18. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____ By: _____

Special District Risk
Management Authority

Dated: 08-17-22 By: _____

Trinity County Resource Conservation
District

Tel 800.537.7790
Fax 916.231.4111
www.sdrma.org

RESOLUTION NO. 22-12

A RESOLUTION OF THE OF THE (GOVERNING BODY) OF Trinity County Resource Conservation District APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Trinity County Resource Conservation District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.,* for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. Findings. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file with the ENTITY's Secretary, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

Section 5. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this _____ day of _____, 20_____ by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

_____
Name

_____
Title

_____
ENTITY Secretary

RESOLUTION NO. 22-12

A RESOLUTION OF THE OF THE (GOVERNING BODY) OF Trinity County Resource Conservation District APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

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WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. Findings. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

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Section 5. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 17 day of August, 2022 by the following vote:

AYES: (5) Rourke, Harris, Lowden, Collard, Brown

NOES: (0)

ABSENT: (0)

Greg Lowden
Name

Board Secretary
Title

Gregory E. Lowden
ENTITY Secretary

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

August 17, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Heidi Carpenter-Harris, Greg Lowden and Kent Collard
(Zoom/Call-in): Josh Brown
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) None
Guests: Mary Ellen Grigsby and John Ritz

1.0 Call to Order: Meeting called to order at 5:43 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Harris to approve the Agenda.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for July 20, 2022 Regular Meeting

MSC -Collard/Harris to approve Minutes from July 20, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated June Monthly Financial Report

Caldwell stated the revenues are $150,000-$160,000. It is good to be in the black.

4.2 Discuss July Monthly Financial Report

Caldwell said they are starting from zero, as it is a new fiscal year. There are a lot of contractors being paid out. They do an updated to show the adjustments after the invoicing gets done, so they have a more accurate number.

4.3 Discuss and Approve List of Warrants for July, 2022

MSC – Collard/Harris to approve the List of Warrants for July, 2022 in the amount of $685,181.58.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Projects Report

Rourke asked Fleitz for information on the fire ordinance. Fleitz said she would send him a link.

6.0 NRCS Report

No Report.

7.0 Trinity Collaborative Report

Sheen reported there will be a meeting in September to talk to the Shasta-Trinity National Forest Supervisor Rachael Birkey about how to proceed with the Minersville Boat ramp.

There was a field tour to do sample marking on the Pilot Project. The Watershed Center will do the marking.

8.0 Discuss and Take Action on Resolution 22-11 and MOU for Health Benefits from Special District Risk Management Authority

8.1 Discuss and Take Action on Resolution 22-11 To Authorize a Memorandum of Understanding and Authorization of Participation in the Special District Risk Management Authority.

MSC – Harris/Collard to Approve Resolution 22-11 to Authorize a Memorandum of Understanding and Authorization of Participation in the Special District Risk Management Authority.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

8.2 Discuss and Take Action on Memorandum of Understanding between Special District Risk Management Authority and the Trinity County Resource Conservation District

MSC – Lowden/Harris to Approve the Memorandum of Understanding between Special District Risk Management Authority and the Trinity County Resource Conservation District.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

9.0 Discuss and Take Action on Applications and Letters of Interest to fill two seats with Four-Year Terms on the District's Board of Directors

John Ritz submitted a letter of interest. He does not have any conservation experience but thought he would be a good asset to the Board.

Mary Ellen Grigsby submitted a letter of interest based on her previous experience with the Forest Service. She really liked the Mission Statement, that there balance between conservation and use.

10.0 Discuss and Take Action on New and/or Updated Vehicle Use Policies

10.1 Discuss and Take Action on Updated Policy 3105 District Vehicle Use

MSC -Collard/Harris to approve the New Policy 3106 Driver Training and Record Review.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

10.2 Discuss and Take Action on Updated Policy 3106 Driver Training and Record Review

MSC –Harris/Lowden to approve the New Policy 3106 Driver Training and Record Review.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Public Comment

There were no public comments.

12.0 Board Reports and Correspondence

Harris reported a shift in interactions with Agency Personnel on the fires. It has been a more cohesive environment.

13.0 District Manager's Report

Sheen reported the new Reveg truck is a Ford F250 and should be delivered on Tuesday. The Ford Ranger for Watershed should be in mid-September.

The single audit is complete, but they are still waiting on the Federal audit. As soon as it is complete they will get the NICRA application out so they can start the new audit. It should be done by October or November.

The Field season is moving along. They have 5-6 RAC projects executed and four are in the Que. They have no idea when they will be executed.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC - Lowden/Collard to move into Closed Session at 7:09 PM.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye; Lowden, Aye; Brown
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

The Board nominated Mary Ellen Grigsby and John Ritz to fill two seats with Four-Year Terms on the District's Board of Directors.

There will be a Special Meeting on Monday August 29th at 1:00 PM for the Annual Performance Evaluation of Kelly Sheen District Manager.

MSC – Lowden/Collard to move out of closed session at 7:48 PM.

15.0 Adjourn

Adjourned at 7:48 PM.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

July 20, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

July 20, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss/Take Action on the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

3.0 Discuss and Approve Agenda

4.0 Discuss and Approve Meeting Minutes

- 4.1 Discuss and Approve Minutes for June 15, 2022 Regular Meeting

5.0 Financial Report

- 5.1 Discuss Updated May Monthly Financial Report
- 5.2 Discuss June Monthly Financial Report
- 5.3 Discuss and Approve List of Warrants for June, 2022
- 5.4 Discuss and Approve Fiscal Year 2022-2023 Annual Budget

6.0 Projects Report

7.0 NRCS Report

8.0 Trinity Collaborative Report

9.0 Discuss 2022-2023 FY Annual Work Plan

10.0 Review/Adoption of Policy 2135 Purchasing

11.0 Discuss/Take Action on Humboldt-Trinity RCDs MOU

12.0 Discuss/Take Action on purchase of One new Watershed Program Truck

13.0 Discuss/Take Action on Applications and Letters of Interest to fill two seats with Four-Year Terms on the District's Board of Directors

14.0 Public Comment

15.0 Board Reports/Correspondence

16.0 District Manager's Report

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

17.0 Closed Session: Government Code § 54957(b): District Manager's Report

18.0 Adjourn

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

June 15, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Heidi Carpenter-Harris, Kent Collard, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) Taylor Fridrich
Guests: None

1.0 Call to Order: Meeting called to order at 5:34 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for May 24, 2022 Regular Meeting

MSC -Brown/Lowden to approve Minutes from April 20, 2022 Regular Meeting with the correction that all Directors were present and there were no absences.

Roll Call Vote: Rourke, Aye; Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated April Monthly Financial Report

Caldwell said we are in the positive for the month and there is still more to come.

4.2 Discuss May Monthly Financial Report

Caldwell said May page two shows an initial $52,000 loss. That is not bad as this is the first look. There is more invoicing to be done. Better idea next month. Sheen said the year actual is $3,000,000. Based on what we did for April we will be on point for $3.4 million, putting us on target for the end of the fiscal year at $3.7 million.

4.3 Discuss and Approve List of Warrants for May, 2022

MSC – Lowden/Harris to approve the List of Warrants for May, 2022 in the amount of $195,329.22.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Projects Report

Caldwell reported Tarwater is working in the McFarland Fire footprint, out on the other side of Wildwood. She wants to get Starlink as no internet or service out there. Director Lowden asked about Evacuation Route Grant. Sheen explained it is safety element of the County General Plan. It must be adopted by the Board of Supervisors, then they will notify people of the zone and make signage for routes.

6.0 NRCS Report

Fridrich reported the NRCS is currently looking for a permanent District Conservationist, the position is not open to the public only land management agencies. She reported on Joint Chiefs funding. Sheen asked about resubmitting the proposal from 2019. She said yes, they could, is it is ready to go. It must be submitted by August 5th.

7.0 Trinity Collaborative Report

Sheen said they are currently in-between meetings. There will be fieldtrips on Friday. They will be going to North Lake, they will look at NEPA, NRA Hazard tree removal, Tannery. They will also look at Bowerman Ridge NEPA, shaded fuel breaks, Preacher Meadow, and Bowerman Barn.

8.0 Discuss and Take Action on Support for Division 9 Changes and AB 1902

Sheen reported the CARCD has been lobbying for the update to Division 9. There were some issues with the language but those have since been addressed. Sheen recommended signing a letter supporting the changes to Division 9 and AB 1902.

MSC – Harris/Brown to sign letter of support for the changes to Division 9 and AB 1902.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

9.0 Discuss and Take Action on Suggested Revisions to Pay Scale

Sheen explained the need to adjust the current pay scale siting inflation rates and legacy issues, as well as minimum wage increases that will continue for the next couple of years.

MSC -Brown/Harris to approve the new Pay Scale that will go into effect July 01, 2022.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

10.0 Public Comment

There were no public comments.

12.0 Board Reports and Correspondence

Director Harris reported she got to fly on the plane with the cameras with the Humboldt Area Foundation biologists. She got great photos through the observation window. She also reported she won her seat to be a County Supervisor. She will leave her Director's seat at the end of her term.

Director Collard reported he has campers at Bar 717.

Director Lowden announced he too will be stepping down from the Board at the end of his term. He has served as a Director for thirty years. He is ready for retirement.

Director Rourke reported his grandsons' little league team in the Minors won the Championship. It was a huge turnout and the event was played in Hayfork. They even had the fly-over.

13.0 District Manager's Report

Sheen just returned form vacation in Mexico. They are interviewing three candidates for the Conservation Planner position. They have two interviews for the Watershed Project Coordinator position. They finished the work at the Junction City Park. Director Brown said it looks great. Sheen said they are prepping for 4th of July and will have a truck with a chipper in the parade. They will be handing out candy. He also reported they need to change the timing of the audit to happen immediately following the NICRA application, the current timing is during tax season and has caused issues and delays.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC - Lowden/Collard to move into Closed Session at 7:10 PM.

Nothing to report.

MSC – Brown/Collard to move out of closed session at 7:35 PM.

15.0 Adjourn

Adjourned at 7:35 PM.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

June 15, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Heidi Carpenter-Harris, Kent Collard, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) Taylor Fridrich
Guests: None

1.0 Call to Order: Meeting called to order at 5:34 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for May 24, 2022 Regular Meeting

MSC -Brown/Lowden to approve Minutes from April 20, 2022 Regular Meeting with the correction that all Directors were present and there were no absences.

Roll Call Vote: Rourke, Aye; Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated April Monthly Financial Report

Caldwell said we are in the positive for the month and there is still more to come.

4.2 Discuss May Monthly Financial Report

Caldwell said May page two shows an initial $52,000 loss. That is not bad as this is the first look. There is more invoicing to be done. Better idea next month. Sheen said the year actual is $3,000,000. Based on what we did for April we will be on point for $3.4 million, putting us on target for the end of the fiscal year at $3.7 million.

4.3 Discuss and Approve List of Warrants for May, 2022

MSC – Lowden/Harris to approve the List of Warrants for May, 2022 in the amount of $195,329.22.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Projects Report

Caldwell reported Tarwater is working in the McFarland Fire footprint, out on the other side of Wildwood. She wants to get Starlink as no internet or service out there. Director Lowden asked about Evacuation Route Grant. Sheen explained it is safety element of the County General Plan. It must be adopted by the Board of Supervisors, then they will notify people of the zone and make signage for routes.

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Fridrich reported the NRCS is currently looking for a permanent District Conservationist, the position is not open to the public only land management agencies. She reported on Joint Chiefs funding. Sheen asked about resubmitting the proposal from 2019. She said yes, they could, is it is ready to go. It must be submitted by August 5th.

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Sheen said they are currently in-between meetings. There will be fieldtrips on Friday. They will be going to North Lake, they will look at NEPA, NRA Hazard tree removal, Tannery. They will also look at Bowerman Ridge NEPA, shaded fuel breaks, Preacher Meadow, and Bowerman Barn.

8.0 Discuss and Take Action on Support for Division 9 Changes and AB 1902

Sheen reported the CARCD has been lobbying for the update to Division 9. There were some issues with the language but those have since been addressed. Sheen recommended signing a letter supporting the changes to Division 9 and AB 1902.

MSC – Harris/Brown to sign letter of support for the changes to Division 9 and AB 1902.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

9.0 Discuss and Take Action on Suggested Revisions to Pay Scale

Sheen explained the need to adjust the current pay scale siting inflation rates and legacy issues, as well as minimum wage increases that will continue for the next couple of years.

MSC -Brown/Harris to approve the new Pay Scale that will go into effect July 01, 2022.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

10.0 Public Comment

There were no public comments.

12.0 Board Reports and Correspondence

Director Harris reported she got to fly on the plane with the cameras with the Humboldt Area Foundation biologists. She got great photos through the observation window. She also reported she won her seat to be a County Supervisor. She will leave her Director's seat at the end of her term.

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Director Rourke reported his grandsons' little league team in the Minors won the Championship. It was a huge turnout and the event was played in Hayfork. They even had the fly-over.

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Sheen just returned form vacation in Mexico. They are interviewing three candidates for the Conservation Planner position. They have two interviews for the Watershed Project Coordinator position. They finished the work at the Junction City Park. Director Brown said it looks great. Sheen said they are prepping for 4th of July and will have a truck with a chipper in the parade. They will be handing out candy. He also reported they need to change the timing of the audit to happen immediately following the NICRA application, the current timing is during tax season and has caused issues and delays.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC - Lowden/Collard to move into Closed Session at 7:10 PM.

Nothing to report.

MSC – Brown/Collard to move out of closed session at 7:35 PM.

15.0 Adjourn

Adjourned at 7:35 PM.

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 5/1/2022 Through 5/31/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	209,683.84	334,875.14	2,729,640.48
Fee for service revenue	4100	3,640.00	3,640.00	117,003.32
Contributions revenue	4200	956.00	956.00	25,548.99
Dues revenue	4300	0.00	0.00	1,000.00
Registration revenue	4350	3,940.00	3,940.00	4,839.43
Rental income - facilities	4400	300.00	300.00	5,100.00
Rental income - equipment	4450	0.00	0.00	20.00
Sales revenue - taxable	4500	0.00	0.00	465.27
Other revenue	4800	0.00	0.00	757.48
COVID-19 Fiscal Relief	4810	0.00	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	10,468.98	10,528.98	93,469.74
Total Revenues		228,988.82	354,240.12	3,139,400.71
Salaries & benefits				
Salaries				
Salaries & wages	5000	124,816.37	124,816.37	1,113,364.12
Pay in lieu of health insurance	5020	1,742.48	1,742.48	22,763.68
Wireless phone stipend	5030	800.00	800.00	9,000.00
Total Salaries		127,358.85	127,358.85	1,145,127.80
Benefits				
Payroll tax expense	5100	11,141.01	11,141.01	111,274.02
Paid time off expense	5200	10,593.54	10,593.54	104,782.58
Deferred compensation expense	5300	1,300.00	1,300.00	14,400.00
Health insurance expense	5400	17,470.00	17,470.00	158,840.75
Dental insurance expense	5500	1,971.60	1,971.60	17,617.20
Vision insurance expense	5550	279.00	279.00	2,473.80
Workers' compensation expense	5600	5,882.04	5,882.04	46,487.96
Total Benefits		48,637.19	48,637.19	455,876.31
Total Salaries & benefits		175,996.04	175,996.04	1,601,004.11
Travel expenses				
Conferences/training/professional development	5800	495.00	495.00	2,967.17
Meals expense	5820	0.00	0.00	2,598.80
Mileage expense	5860	3,378.98	3,378.98	26,235.41
Travel expense	5880	0.00	0.00	5,323.82
Total Travel expenses		3,873.98	3,873.98	37,125.20
Contract expenses				
Contract services - field	7150	33,752.20	86,007.07	669,739.88
Contract services - professional	7180	697.50	46,951.81	89,725.71
Total Contract expenses		34,449.70	132,958.88	759,465.59
Operating expenses				
Accounting & auditing fees	7000	4,433.75	4,433.75	16,761.25
Advertising	7030	4,029.07	4,066.33	12,123.30
Bank fees/services charges	7060	117.48	117.48	1,053.98
Board expense	7090	25.96	25.96	119.43
Computer expense	7120	73.16	73.16	2,861.25
Computer software/licensing	7130	156.94	2,056.94	4,521.30
Dues/subscriptions/publications	7240	0.00	70.00	9,265.38
Equipment/asset purchase via grants	7260	0.00	0.00	140,244.61
Equipment rent or usage expense	7270	17,021.75	17,081.75	83,811.10

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 5/1/2022 Through 5/31/2022

Field equipment expense	7300	358.15	1,074.25	36,663.01
Field materials expense	7310	30,780.64	30,905.70	92,075.34
Field small tool expense	7320	7.50	7.50	357.62
Finance charges	7330	24.00	24.00	1,081.27
Insurance - liability, property, D&O	7390	2,486.88	2,486.88	28,888.92
Interest expense	7420	307.21	307.21	12,038.69
Internet service expense	7430	114.99	114.99	1,242.05
Janitorial expense	7450	700.00	700.00	7,696.25
Licenses/permits/taxes/fees	7510	0.00	0.00	2,288.54
Office supplies	7540	1,124.77	1,580.58	5,798.87
Other outside services	7570	0.00	9,127.00	27,174.29
Penalties	7600	0.00	0.00	994.15
Postage & shipping	7630	0.00	0.00	422.91
Printing & publishing	7660	340.00	340.00	5,123.94
Public education	7690	967.32	967.32	1,210.71
Rent expense	7720	2,230.00	2,230.00	24,545.00
Repairs & maintenance	7750	0.00	0.00	1,706.89
Telephone expense	7780	258.86	258.86	2,879.56
Utilities	7870	960.59	960.59	11,100.66
Vehicle fuel	7900	0.00	3,468.98	21,638.36
Vehicle maintenance & fees	7930	202.38	202.38	14,961.93
Total Operating expenses		66,721.40	82,681.61	570,650.56
Total direct expenditures		281,041.12	395,510.51	2,968,245.46
Total expenditures		281,041.12	395,510.51	2,968,245.46
Other revenue				
Gain (loss) on disposal of assets	9100	0.00	0.00	300.00
Total Other revenue		0.00	0.00	300.00
Net income		(52,052.30)	(41,270.39)	171,455.25

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 5/31/2022

		Initial Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	29,090.77	28,562.70
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		29,340.77	28,812.70
Accounts Receivable			
Accounts Receivable	1425	513,158.89	646,207.63
Total Accounts Receivable		513,158.89	646,207.63
Prepaid Expenses			
Deposits & prepaid expenses	1700	2,486.85	2,486.85
Total Prepaid Expenses		2,486.85	2,486.85
Total Current Assets		544,986.51	677,507.18
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	198,665.28	198,665.28
Vehicles	1910	334,893.95	334,893.95
Accumulated depreciation	1990	(284,420.64)	(284,420.64)
Total Property & Equipment		249,138.59	249,138.59
Total Long-term Assets		249,138.59	249,138.59
Total Assets		794,125.10	926,645.77
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	292,262.14	407,169.71
Accrued payroll	2150	54,781.89	54,781.89
Federal W/H payable	2200	6,721.49	6,721.49
Social security payable	2210	9,003.98	9,003.98
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	2,105.84	2,105.84
State W/H payable	2230	2,509.46	2,509.46
SDI W/H payable	2240	798.74	798.74
State unemployment payable	2250	329.04	329.04
Deferred compensation deductions	2300	895.00	895.00
Health insurance premiums deductions	2310	(75.47)	(75.47)
Dental insurance premiums deductions	2320	66.58	66.58
Vision insurance premiums deductions	2325	7.45	7.45
Garnishments/levies deductions	2340	1,261.42	1,261.42
TCRCD scholarship fund P/R deduction	2350	2,056.08	2,056.08
Friends of TCRCD P/R deduction	2351	817.33	817.33
Young Family Ranch P/R deduction	2352	350.84	350.84
Accrued paid time off payable	2400	40,541.83	40,541.83
Accrued deferred compensation match	2450	650.00	650.00
Accrued health insurance payable	2460	76.39	76.39
Accrued dental insurance payable	2470	1,783.29	1,783.29
Accrued vision insurance payable	2475	(1,780.52)	(1,780.52)
Accrued workers' comp premiums payable	2480	(2,683.53)	(2,683.53)
Sales tax payable	2500	37.11	37.11

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 5/31/2022

Total Accounts Payable		433,528.91	548,436.48
Deferred Revenue			
Deferred revenue - refundable advances	2700	243,693.25	237,941.32
Total Deferred Revenue		243,693.25	237,941.32
Total Short-term Liabilities		677,222.16	
Other Short-term Liabilities			
Due to/due from other funds	2900		(0.44)
Total Other Short-term Liabilities			(0.44)
Long-term Liabilities			786,377.36
Notes Payable			
Note payable - TCB Line of credit	2600	100,000.00	100,000.00
Note - Ford Credit 6283	2610	3,522.30	3,522.30
Note - Ally Auto 6167	2620	11,077.26	11,077.26
Note - Ally Auto 4916	2621	20,546.36	20,546.36
Note - Ally Auto 0890	2622	25,481.14	25,481.14
Total Notes Payable		160,627.06	160,627.06
Total Long-term Liabilities		160,627.06	160,627.06
Total Liabilities		837,849.22	947,004.42
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(543,819.43)	(543,819.43)
Net assets - unrestricted	3100	102,866.94	102,866.94
Investments in capital assets	3200	249,138.59	249,138.59
Total Beginning net assets		(191,813.90)	(191,813.90)
Current YTD net income			
		148,089.78	171,455.25
Total Current YTD net income		148,089.78	171,455.25
Total Net Assets		(43,724.12)	(20,358.65)
Total Liabilities and Net Assets		794,125.10	926,645.77

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 6/1/2022 Through 6/30/2022

		Initial Report	Intial Report Year Actual
Revenues			
Grant & contract revenue	4000	381,432.89	3,111,073.37
Fee for service revenue	4100	0.00	117,003.32
Contributions revenue	4200	2,000.00	27,548.99
Dues revenue	4300	0.00	1,000.00
Registration revenue	4350	2,940.00	7,779.43
Rental income - facilities	4400	350.00	5,450.00
Rental income - equipment	4450	0.00	20.00
Sales revenue - taxable	4500	0.00	465.27
Other revenue	4800	0.00	757.48
COVID-19 Fiscal Relief	4810	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	13,090.76	106,560.50
Total Revenues		399,813.65	3,539,214.36
Salaries & benefits			
Salaries			
Salaries & wages	5000	124,161.06	1,237,525.18
Pay in lieu of health insurance	5020	1,142.48	23,906.16
Wireless phone stipend	5030	800.00	9,800.00
Total Salaries		126,103.54	1,271,231.34
Benefits			
Payroll tax expense	5100	10,355.68	121,629.70
Paid time off expense	5200	10,896.27	115,678.85
Covid sick leave expense	5205	234.00	234.00
Deferred compensation expense	5300	1,300.00	15,700.00
Health insurance expense	5400	18,507.48	177,348.23
Air medical expense	5450	3,825.00	3,825.00
Dental insurance expense	5500	1,971.60	19,588.80
Vision insurance expense	5550	288.30	2,762.10
Workers' compensation expense	5600	5,698.88	52,186.84
Total Benefits		53,077.21	508,953.52
Total Salaries & benefits		179,180.75	1,780,184.86
Travel expenses			
Conferences/training/professional development	5800	0.00	2,967.17
Meals expense	5820	0.00	2,598.80
Mileage expense	5860	4,980.14	31,215.55
Travel expense	5880	1,411.50	6,735.32
Total Travel expenses		6,391.64	43,516.84
Contract expenses			
Contract services - field	7150	250,604.04	920,343.92
Contract services - professional	7180	16,228.75	105,954.46
Total Contract expenses		266,832.79	1,026,298.38
Operating expenses			
Accounting & auditing fees	7000	6,695.00	23,456.25
Advertising	7030	2,018.72	14,142.02
Bank fees/services charges	7060	160.85	1,214.83

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 6/1/2022 Through 6/30/2022

Board expense	7090	100.86	220.29
Computer expense	7120	88.16	2,949.41
Computer software/licensing	7130	61.99	4,583.29
Dues/subscriptions/publications	7240	0.00	9,265.38
Equipment/asset purchase via grants	7260	0.00	140,244.61
Equipment rent or usage expense	7270	22,031.56	105,842.66
Field equipment expense	7300	845.70	37,508.71
Field materials expense	7310	9,316.43	101,391.77
Field small tool expense	7320	0.00	357.62
Finance charges	7330	15.00	1,096.27
Insurance - liability, property, D&O	7390	2,735.00	31,623.92
Interest expense	7420	739.07	12,777.76
Internet service expense	7430	249.99	1,492.04
Janitorial expense	7450	687.07	8,383.32
Licenses/permits/taxes/fees	7510	0.00	2,288.54
Office supplies	7540	542.08	6,340.95
Other outside services	7570	52.00	27,226.29
Penalties	7600	0.00	994.15
Postage & shipping	7630	61.12	484.03
Printing & publishing	7660	0.00	5,123.94
Public education	7690	0.00	1,210.71
Rent expense	7720	2,000.00	26,545.00
Repairs & maintenance	7750	227.77	1,934.66
Telephone expense	7780	277.77	3,157.33
Utilities	7870	928.24	12,028.90
Vehicle fuel	7900	456.59	22,094.95
Vehicle maintenance & fees	7930	831.53	15,793.46
Total Operating expenses		51,122.50	621,773.06
Total direct expenditures		503,527.68	3,471,773.14
Total expenditures		503,527.68	3,471,773.14
Other revenue			
Gain (loss) on disposal of assets	9100	0.00	300.00
Total Other revenue		0.00	300.00
Net income		(103,714.03)	67,741.22

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 6/30/2022

		Initial Period Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	47,057.29
Petty cash	1050	250.00
Total Cash & Cash Equivalents		47,307.29
Accounts Receivable		
Accounts Receivable	1425	761,129.33
Total Accounts Receivable		761,129.33
Total Current Assets		808,436.62
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	334,893.95
Accumulated depreciation	1990	(284,420.64)
Total Property & Equipment		249,138.59
Total Long-term Assets		249,138.59
Total Assets		1,057,575.21
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	632,208.52
Accrued payroll	2150	50,818.36
Federal W/H payable	2200	5,738.81
Social security payable	2210	8,232.70
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	1,925.40
State W/H payable	2230	2,031.31
SDI W/H payable	2240	730.34
State unemployment payable	2250	275.46
Deferred compensation deductions	2300	895.00
Health insurance premiums deductions	2310	639.95
Dental insurance premiums deductions	2320	66.58
Vision insurance premiums deductions	2325	7.45
Garnishments/levies deductions	2340	1,020.47
TCRCD scholarship fund P/R deduction	2350	1,417.76
Friends of TCRCD P/R deduction	2351	859.01
Young Family Ranch P/R deduction	2352	367.48
Accrued paid time off payable	2400	45,161.29
Accrued deferred compensation match	2450	650.00
Accrued health insurance payable	2460	1,113.97
Accrued air medical payable	2465	3,825.00
Accrued dental insurance payable	2470	1,783.60
Accrued vision insurance payable	2475	(1,780.52)
Accrued workers' comp premiums payable	2480	3,015.35
Sales tax payable	2500	37.11
Total Accounts Payable		782,052.93
Deferred Revenue		

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 6/30/2022

Deferred revenue - refundable advances	2700	212,480.27
Total Deferred Revenue		212,480.27
Other Short-term Liabilities		
Due to/due from other funds	2900	(0.44)
Total Other Short-term Liabilities		(0.44)
Total Short-term Liabilities		994,532.76
Long-term Liabilities		
Notes Payable		
Note payable - TCB Line of credit	2600	128,450.00
Note - Ford Credit 6283	2610	3,522.30
Note - Ally Auto 6167	2620	9,870.92
Note - Ally Auto 4916	2621	20,546.36
Note - Ally Auto 0890	2622	24,725.55
Total Notes Payable		187,115.13
Total Long-term Liabilities		187,115.13
Total Liabilities		1,181,647.89
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(543,819.43)
Net assets - unrestricted	3100	102,866.94
Investments in capital assets	3200	249,138.59
Total Beginning net assets		(191,813.90)
Current YTD net income		
		67,741.22
Total Current YTD net income		67,741.22
Total Net Assets		(124,072.68)
Total Liabilities and Net Assets		1,057,575.21

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 6/1/2022 Through 6/30/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1273	6/6/2022	Ann M. Barbeau	2,034.00	Employee: 107; Pay Date: 6/5/2022
1274	6/6/2022	Stuart Gregory Beylik	1,178.33	Employee: 119; Pay Date: 6/5/2022
1275	6/6/2022	Joan Elizabeth Caldwell	2,607.38	Employee: 094; Pay Date: 6/5/2022
1276	6/6/2022	Garett F. Chapman	1,788.74	Employee: 078; Pay Date: 6/5/2022
1277	6/6/2022	Chris H. Cole	2,271.85	Employee: 098; Pay Date: 6/5/2022
1278	6/6/2022	Michael J. Dunlap	1,806.77	Employee: 009; Pay Date: 6/5/2022
1279	6/6/2022	Jeffrey M. Eads	1,711.46	Employee: 080; Pay Date: 6/5/2022
1280	6/6/2022	Amelia M. Fleitz	2,247.01	Employee: 086; Pay Date: 6/5/2022
1281	6/6/2022	Erik M. Flickwir	2,251.57	Employee: 008; Pay Date: 6/5/2022
1282	6/6/2022	Katherine J. Howard	2,147.90	Employee: 070; Pay Date: 6/5/2022
1283	6/6/2022	David W. Johnson II	1,928.69	Employee: 059; Pay Date: 6/5/2022
1284	6/6/2022	James M. Marzolla	965.95	Employee: 079; Pay Date: 6/5/2022
1285	6/6/2022	Jeff J. McGrew	2,065.79	Employee: 024; Pay Date: 6/5/2022
1286	6/6/2022	Joseph Michael Moore	983.69	Employee: 121; Pay Date: 6/5/2022
1287	6/6/2022	Corben W. Page	1,412.49	Employee: 124; Pay Date: 6/5/2022
1288	6/6/2022	Shawlea Roy Railton	585.85	Employee: 116; Pay Date: 6/5/2022
1289	6/6/2022	Jacob Ryan Ratliff	1,369.88	Employee: 126; Pay Date: 6/5/2022
1290	6/6/2022	Arvel Jett Reeves	1,530.71	Employee: 118; Pay Date: 6/5/2022
1291	6/6/2022	Joshua A. Scott	1,171.53	Employee: 104; Pay Date: 6/5/2022
1292	6/6/2022	Kelly D. Sheen	3,091.06	Employee: 005; Pay Date: 6/5/2022
1293	6/6/2022	Cynthia L. Tarwater	3,564.41	Employee: 002; Pay Date: 6/5/2022
1294	6/6/2022	Marla D. Walters	2,187.65	Employee: 108; Pay Date: 6/5/2022
1295	6/6/2022	Daniel C. Wells	1,914.69	Employee: 081; Pay Date: 6/5/2022
1296	6/6/2022	Denise W. Wesley	2,327.69	Employee: 096; Pay Date: 6/5/2022
1297	6/6/2022	Maya Williams	1,857.75	Employee: 106; Pay Date: 6/5/2022
1298	6/6/2022	Kirk Anthony Wolfinbarger	1,504.11	Employee: 112; Pay Date: 6/5/2022
1299	6/6/2022	Rebekah R. Wolfinbarger	1,809.60	Employee: 103; Pay Date: 6/5/2022
1300	6/6/2022	Roman Terence Woods-Ponce II	1,342.73	Employee: 122; Pay Date: 6/5/2022
1301	6/21/2022	Ann M. Barbeau	1,871.64	Employee: 107; Pay Date: 6/20/2022
1302	6/21/2022	Stuart Gregory Beylik	27.47	Employee: 119; Pay Date: 6/20/2022
1303	6/21/2022	Joan Elizabeth Caldwell	2,482.47	Employee: 094; Pay Date: 6/20/2022
1304	6/21/2022	Garett F. Chapman	1,621.24	Employee: 078; Pay Date: 6/20/2022
1305	6/21/2022	Chris H. Cole	2,080.33	Employee: 098; Pay Date: 6/20/2022
1306	6/21/2022	Michael J. Dunlap	1,392.07	Employee: 009; Pay Date: 6/20/2022
1307	6/21/2022	Jeffrey M. Eads	1,615.84	Employee: 080; Pay Date: 6/20/2022
1308	6/21/2022	Amelia M. Fleitz	1,927.34	Employee: 086; Pay Date: 6/20/2022
1309	6/21/2022	Erik M. Flickwir	1,608.94	Employee: 008; Pay Date: 6/20/2022
1310	6/21/2022	Katherine J. Howard	2,001.37	Employee: 070; Pay Date: 6/20/2022
1311	6/21/2022	Larry Cortez Jimenez Jr	1,019.14	Employee: 129; Pay Date: 6/20/2022
1312	6/21/2022	David W. Johnson II	1,771.52	Employee: 059; Pay Date: 6/20/2022
1313	6/21/2022	James M. Marzolla	1,213.51	Employee: 079; Pay Date: 6/20/2022
1314	6/21/2022	Jeff J. McGrew	1,880.53	Employee: 024; Pay Date: 6/20/2022
1315	6/21/2022	Joseph Michael Moore	729.24	Employee: 121; Pay Date: 6/20/2022
1316	6/21/2022	Corben W. Page	1,287.69	Employee: 124; Pay Date: 6/20/2022
1317	6/21/2022	Shawlea Roy Railton	687.07	Employee: 116; Pay Date: 6/20/2022
1318	6/21/2022	Jacob Ryan Ratliff	1,369.90	Employee: 126; Pay Date: 6/20/2022
1319	6/21/2022	Arvel Jett Reeves	1,414.47	Employee: 118; Pay Date: 6/20/2022
1320	6/21/2022	Joshua A. Scott	1,449.16	Employee: 104; Pay Date: 6/20/2022
1321	6/21/2022	Kelly D. Sheen	2,878.51	Employee: 005; Pay Date: 6/20/2022
1322	6/21/2022	Cynthia L. Tarwater	3,055.28	Employee: 002; Pay Date: 6/20/2022
1323	6/21/2022	Marla D. Walters	2,025.23	Employee: 108; Pay Date: 6/20/2022
1324	6/21/2022	Daniel C. Wells	1,781.70	Employee: 081; Pay Date: 6/20/2022
1325	6/21/2022	Denise W. Wesley	1,983.24	Employee: 096; Pay Date: 6/20/2022
1326	6/21/2022	Maya Williams	1,732.01	Employee: 106; Pay Date: 6/20/2022
1327	6/21/2022	Rebekah R. Wolfinbarger	1,665.19	Employee: 103; Pay Date: 6/20/2022
1328	6/21/2022	Kirk Anthony Wolfinbarger	1,380.82	Employee: 112; Pay Date: 6/20/2022
1329	6/21/2022	Roman Terence Woods-Ponce II	898.51	Employee: 122; Pay Date: 6/20/2022
1363	6/30/2022	Shawlea Roy Railton-Void	0.00	Employee: 116; Pay Date: 7/5/2022

27570	6/6/2022	Jesse A. Barone	1,136.58	Employee: 128; Pay Date: 6/5/2022
27571	6/6/2022	John Robert Dickerson III	644.21	Employee: 127; Pay Date: 6/5/2022
27572	6/6/2022	Jeremiah D. Weiss	1,341.82	Employee: 123; Pay Date: 6/5/2022
27573	6/7/2022	North Trinity Lake Improvement Association	30.00	IOOF Hall Rent for 06-07-22
27574	6/21/2022	Jesse A. Barone	359.04	Employee: 128; Pay Date: 6/20/2022
27575	6/21/2022	John Robert Dickerson III	622.61	Employee: 127; Pay Date: 6/20/2022
27576	6/21/2022	Jeremiah D. Weiss	1,088.94	Employee: 123; Pay Date: 6/20/2022
27577	6/21/2022	Crafco Inc.	610.94	OHV supplies
27578	6/21/2022	Cross Petroleum	2,280.23	Chain bar oil, drum deposit
27579	6/21/2022	Dave's Small Engine Repair	48.05	(2) air filters/pre filter/gallon 50 fuel
	6/21/2022	Dave's Small Engine Repair	119.58	(2) face screens, Stihl bump head, trimmer line
	6/21/2022	Dave's Small Engine Repair	5.34	(2) round files
	6/21/2022	Dave's Small Engine Repair	29.82	(4) bar wrenches
	6/21/2022	Dave's Small Engine Repair	35.29	50 fuel and air filter for weedeater
	6/21/2022	Dave's Small Engine Repair	(10.00)	Credit for chipper battery
	6/21/2022	Dave's Small Engine Repair	5.34	Pole saw chain sharpening
	6/21/2022	Dave's Small Engine Repair	7.51	Spark plug
27580	6/21/2022	Shannon Davis	550.00	TCRCD cleaning May 2022
	6/21/2022	Shannon Davis	150.00	YFR cleaning May 2022
27581	6/21/2022	Douglas City VFD	100.00	Hall rental 06-25-22
27582	6/21/2022	Eagle Rock, Inc.	339.77	Shale
27583	6/21/2022	GEOSERV Geoscience Services	1,560.91	Contract services Apr 2022
	6/21/2022	GEOSERV Geoscience Services	5,000.00	Contract services May 2022
27584	6/21/2022	Luke Hilderbrand	840.00	Haul shale
27585	6/21/2022	Ila F. McWilliams Trust	2,000.00	May 2022 Rent
27586	6/21/2022	Mountain Community Healthcare	52.00	EE Drug Test-Barone
	6/21/2022	Mountain Community Healthcare	52.00	EE Drug Test-Jimenez
	6/21/2022	Mountain Community Healthcare	75.00	EE Physical-Barone
	6/21/2022	Mountain Community Healthcare	75.00	EE Physical-Dickerson
	6/21/2022	Mountain Community Healthcare	75.00	EE Physical-Jimenez
	6/21/2022	Mountain Community Healthcare	75.00	EE Physical-Moore
27587	6/21/2022	NORCAL Presort & Printing	100.00	Watershed brochures
27588	6/21/2022	O'Reilly Auto Parts	87.31	Copper plug, (7) pin and clip
27589	6/21/2022	Plotzke Ace Hardware	73.10	(4) gloves
27590	6/21/2022	Plotzke Ace Hardware	78.17	(6) Windex and refill, (5) brooms
	6/21/2022	Plotzke Ace Hardware	21.44	23 gallon tub
	6/21/2022	Plotzke Ace Hardware	17.15	AA batteries
	6/21/2022	Plotzke Ace Hardware	57.01	AA/AAA Batteries, (2) propane
	6/21/2022	Plotzke Ace Hardware	7.50	AAA batteries
	6/21/2022	Plotzke Ace Hardware	30.18	Asstd. cleaners, keys
	6/21/2022	Plotzke Ace Hardware	10.71	Clorox
	6/21/2022	Plotzke Ace Hardware	33.53	Fittings, elec tape, liquid iron, tree wrap
	6/21/2022	Plotzke Ace Hardware	45.01	Gas can, 2 cycle oil
	6/21/2022	Plotzke Ace Hardware	243.38	Ladder, fire ext, loppers, shears, pruner
	6/21/2022	Plotzke Ace Hardware	97.53	Level, (2) gloves. torch, utility knife/blades
	6/21/2022	Plotzke Ace Hardware	10.71	Nitrile gloves
	6/21/2022	Plotzke Ace Hardware	55.49	Rubber bands, twine, ties, stapler/staples
	6/21/2022	Plotzke Ace Hardware	7.50	Screwdriver torx
	6/21/2022	Plotzke Ace Hardware	30.86	Sharpener
	6/21/2022	Plotzke Ace Hardware	23.33	Truck maintenance supplies
27591	6/21/2022	Quentin Mark Arnold	250.00	Contract services April 2022
	6/21/2022	Quentin Mark Arnold	960.07	Contract services May 2022
27592	6/21/2022	R.J. Ricciardi, Inc. CPAs	4,433.75	2020/2021 Audit
27593	6/21/2022	Rockart, Inc.	851.95	Signs and decals
27594	6/21/2022	Rush Creek Designs	247.36	2022 Summer Day Camp shirts
27595	6/21/2022	Laura Seegmiller	1,000.00	Trinity River Cleanup Logo/Trinity River Logo
27596	6/21/2022	SHN Consulting Engineers & Geologists	1,081.25	Contract services April 2022
27597	6/21/2022	Siskiyou Restoration Group	1,000.00	Backhoe rental
27598	6/21/2022	Trinity County Fair Association	150.00	Add'l booth space for Trinity Co Fair July 2022
27599	6/21/2022	Trinity County Solid Waste Division	130.69	June 2022
	6/21/2022	Trinity County Solid Waste Division	32.69	June 22 & extra dump fee 04-28-22 Acorn Fest
27600	6/21/2022	Trinity Journal, The	67.80	Conservation Planner Ad

	6/21/2022	Trinity Journal, The	62.92	Public Notice
	6/21/2022	Trinity Journal, The	26.05	Summer Camp Counselor Ad
	6/21/2022	Trinity Journal, The	1,637.55	Trinity River Salmon Festival
	6/21/2022	Trinity Journal, The	25.90	Watershed Proj Coord Ad
27601	6/21/2022	Trinity River Rafting	4,400.00	TRRP Public Float-07-30-22
27602	6/21/2022	Trinity Nursery	225.11	Nutri-rich, seaweed extract, garden molasses
	6/21/2022	Trinity Nursery	675.03	Planting mix
27603	6/21/2022	Trinity PUD	513.03	04-11-22 to 05-10-22
	6/21/2022	Trinity PUD	135.43	04-11-22 to 05-10-22-22 YFR
27604	6/21/2022	UC Regents	1,500.00	Cost Share Match - Watershed
27605	6/21/2022	Velocity Communications, Inc.	114.99	Internet 06-01-22 to 07-01-22
27606	6/21/2022	Watershed Research & Training Center	683.44	5% Field contract services 08-01-21 to 08-31-21
	6/21/2022	Watershed Research & Training Center	677.33	5% Field contract services 09-01-21 to 09-30-21
	6/21/2022	Watershed Research & Training Center	272.88	5% Field contract services 10-01-21 to 10-31-21
	6/21/2022	Watershed Research & Training Center	566.35	5% Field contract services 7-20-21 to 7-31-21
27607	6/21/2022	Weaverville CSD	63.61	YFR water 05-02-22 to 06-01-22
27608	6/21/2022	Weaverville Sanitary District	28.00	YFR Sewer 05-01-22 to 5-31-22
27609	6/21/2022	Alisha Main	76.67	2022 Summer Day Camp Refund-Elyana Main
27610	6/23/2022	Baugh Construction	1,312.50	Contract services 05-13-22 to 05-14-22
	6/23/2022	Baugh Construction	1,531.25	Contract services 5-3-22 to 5-5-22
27611		Void		
27612		Void		
27613		Void		
27614		Void		
27615	6/21/2022	Baugh Construction	1,312.50	Contract services 05-13-22 to 05-14-22
	6/21/2022	Baugh Construction	8,237.50	Contract services 05-16-22 to 05-24-22
	6/21/2022	Baugh Construction	1,531.25	Contract services 5-3-22 to 5-5-22
27616	6/21/2022	Bayley Lumber & Hardware Inc	507.06	Drain tubes/blk plastic/bungee/pipe wrap/tie
27617	6/21/2022	Bill's Auto Shop	179.05	Battery for #4282
27618	6/21/2022	Contech Engineered Solutions LLC	4,000.00	Culverts
27619	6/23/2022	Crafco Inc.	610.95	OHV supplies
27620	6/23/2022	Department of Motor Vehicles	10.00	DMV-Permanent Trailer Renewal-1996 Tufby
	6/23/2022	Department of Motor Vehicles	54.00	DMV-Renewal sticker-2000 Honda ATV-9108
	6/23/2022	Department of Motor Vehicles	54.00	DMV-Renewal sticker-2007 Polaris-6247
27621	6/23/2022	Six Rivers Rafting - Stop Payment	0.00	Rafting for 2022 Summer Day Camp
27622	6/23/2022	Verizon Wireless	88.16	06-13-22 to 07-12-22
27623	6/23/2022	Josephine Brookins	750.00	Josephine Brookins Scholarship
27624	6/28/2022	Baugh Construction	2,775.00	Contract services 05-24-22 to 05-27-22
27625	6/28/2022	Contech Engineered Solutions LLC	14,397.14	Culverts
27626	6/28/2022	GEOSERV Geoscience Services	2,117.20	Contract services May 2022
27627	6/28/2022	Janc Construction Company, Inc.	5,898.75	Excavator rental
27628	6/28/2022	Siskiyou Restoration Group	3,033.00	Backhoe rental
27629	6/10/2022	Rebekah Wolfinbarger-Cash	1.56	USPS-Board postage
	6/15/2022	Rebekah Wolfinbarger-Cash	22.96	Holiday Market-Board meeting snacks
	6/15/2022	Rebekah Wolfinbarger-Cash	10.00	Parade Entry
	6/23/2022	Rebekah Wolfinbarger-Cash	3.12	USPS-Scholarship postage
	6/27/2022	Rebekah Wolfinbarger-Cash	11.25	Costco-Post-its
	6/28/2022	Rebekah Wolfinbarger-Cash	10.00	Truck wash #6167
52715624	6/7/2022	EFTPS	17,831.31	Federal tax deposit
1-671-526-752	6/7/2022	Employment Development Department	3,637.24	State tax deposit
179821	6/8/2022	Trinity Journal, The	182.70	Pay Trinity Journal
21549832	6/8/2022	GoPro, Inc.	49.99	Go Pro subscription 06-08-22 to 06-07-23
06-09-22 Ally	6/9/2022	Ally	94.58	Interest
	6/9/2022	Ally	560.62	June 2022 Prin Pmt #4916
9911079	6/9/2022	Facebook	25.00	Facebook ad
06-12-22 Ally	6/12/2022	Ally	129.63	Interest
	6/12/2022	Ally	755.59	June 2022 Prin Pmt #0890
06-14-22 DD Fe	6/14/2022	Tri Counties Bank	27.75	Direct Deposit Fee-TCB
3025866	6/15/2022	Amazon	34.27	11x17 copy paper
4271468	6/15/2022	Amazon	368.37	11x17 presentation covers & fiberboard

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 6/1/2022 Through 6/30/2022

0001414L	6/16/2022	1&1 Ionos, Inc.	12.00	TRRP Mail Hosting
06-16-22 Ally	6/16/2022	Ally	64.86	Interest
	6/16/2022	Ally	645.72	June 2022 Prin Pmt #6167
8842867	6/17/2022	Amerigas Propane LP	86.88	Pay Ameriprise
474-90082-22	6/21/2022	US Bank	243.53	Pay US Bank
6188266	6/21/2022	Amazon	43.94	Bandanas, stainless steel tray
ATR-00552861	6/21/2022	Tri Counties Bank	1,000.00	From Ckg to LOC
p224R6SWK6	6/21/2022	Frontier Communications	277.77	Pay Frontier Bill
10069382276	6/21/2022	Joann	93.40	2022 Summer Day Camp supplies
9987130	6/22/2022	Facebook	1.57	Meta/Facebook Advertising
17224576	6/22/2022	Empower Retirement	1,545.00	Deferred Comp 05-31-22 PR
445775	6/22/2022	United States Postal Service	58.00	Postage
40210820	6/23/2022	Expert Pay	204.50	Garnishment for Barone 05-31-22 PR
40210942	6/23/2022	Expert Pay	685.67	Garnishment for Dickerson 05-31-22 PR
40210976	6/23/2022	Expert Pay	222.50	Garnishment for Marzolla 05-31-22
40210987	6/23/2022	Expert Pay	148.75	Garnishment for Railton 05-31-22 PR
40210829	6/24/2022	Expert Pay	204.50	Garnishment for Barone 06-15-22 PR
40210952	6/24/2022	Expert Pay	622.62	Garnishment for Dickerson 06-15-22 PR
40210982	6/24/2022	Expert Pay	178.00	Garnishment for Marzolla 06-15-22 PR
40210989	6/24/2022	Expert Pay	148.75	Garnishment for Railton 06-15-22 PR
0-991-434-080	6/24/2022	Employment Development Department	2,685.66	State tax deposit
14731313	6/24/2022	EFTPS	15,096.33	Federal tax deposit
06-24-22 Const	6/24/2022	Constant Contact	70.00	Advertising
17476444	6/28/2022	Empower Retirement	1,545.00	Deferred Comp 06-15-22 PR
221810000720	6/30/2022	Blue Shield of California	18,195.43	Pay Blue Shield
Report Total			256,966.08	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 6.0

PROJECTS REPORT

July 20, 2022

6.1 Grass Valley Creek
No report.

6.2 Weaverville Community Forest – Amelia Fleitz/Chris Cole
SHN completed their botanical surveys in June and are working on reporting. Mark Arnold continues working on his survey within the WCF for the BLM's Weaverville Community Protection Fuels Reduction Project to treat roadsides and fuel breaks on the Oregon Mountain sections of BLM lands. We are excited to announce we have Two Grizzly Corps Fellows starting in September that will collaborate on projects within the Weaverville Community Forest and the Trinity County Fire Safe Council. We are currently working on suitable housing for our second fellow and looking to expand the offices to be able to house all the new staff.

6.3 Watershed Coordination – Amelia Fleitz

- Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300): DOC We have moved forward with Terrain Works for the modeling for the prioritization and development of projects for the Trinity Lake Headwaters Assessment project. We have made and offer of the Watershed Project Coordinator position to Annyssa Interrante, she has accepted and will be starting in September 2022.
- NACD Technical Assistance Funding: Moon Lee Ditch EQIP is moving forward and we are now waiting on cultural review. We have flown the position for the Conservation Planner, we offered the position, but it was not accepted. We continue to interview and outreach to fill the position.
- Travis Ranch Riparian Element – Contractors are actively out surveying.
- USFS Temperature Probe Deployment & Summer Snorkel Dives: Spring Chinook and Summer Steelhead Snorkel Dives are scheduled and underway. Canyon Creek Dives were 7/6-7/2022, North Fork Trinity is 7/12-13/2022; South Fork Trinity is 7/18-20/2022 and New River is 7/25-27/2022. This project is completed with support and collaboration from the United States Forest Service, California Department of Fish and Wildlife, Yurok Tribe, Trinity River Restoration Program, Hoopa Tribe, NOAA Fisheries, and the Watershed Research and Training Center who all send staff to participate in the local dives. We are excited to have found spring chinook up Canyon Creek!
- Trinity River Clean-Up - The contract for the RAC agreement for the Trinity River Clean-Up was signed the day before the clean-up. We had a good number of participants and filled about ½ the trailer up with trash. It seems the upper river sections are generally cleaner than the downriver sections. We may schedule a follow up clean-up for downriver late this year to get a bit more cleaned-up. We are also working with the USFS Shasta-Trinity and Six Rivers managers and LEOs to identify locations for future clean-ups to remove vehicles and trailers. We will use some of the Trinity River Clean-Up funds to remove trailers that are in

campgrounds, river accesses, or other areas along the Trinity River/Tributary corridors. Specifically, the trailer from Big Bar Picnic Area and a trailer in the Rarick Gulch old mining claim along Canyon Creek.

6.4 <u>Weaver Basin Wetlands</u>

- Weaver Basin Wetlands is in need of a new kiosk, it has fallen over. And is in need of more engagement from the County. Due to the lack of participation from the County and the restrictions needed to complete work and their capacity limitations minimal work from the RCD has been accomplished recently. There is potential to re-engage with the addition of the Watershed Project Coordinator.

6.5 <u>Project Coordinator's Report –Cynthia Tarwater</u>

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- We started and completed the 30N25 road improvement project near Post Mountain along Hwy 36, there were 2 stream crossing upgrades along with other drainage improvements. This project is funded by NFWF.
- Super busy concurrently with USFS BAER for McFarland Fire high priority work in SF Goods Creek, Stringbean Gulch and Hayfork Creek below Pine Root.
- Planning/ Stocking for repair of the 27N02 aka 27 Road near Horsehead Mountain on Six Rivers National Forest, the road between the South Fork and Three Forks in the Mad River has been impassable over the winter and July 9th is the earliest we can address it.
- We also have road improvements on the STNF side of Horsehead Mountain with upgrades on the main roads 27N23/22 roads that dead end at the Yolla Bolly Wilderness boundary and other misc. spur roads. This work is funded by NFWF, USFS and the OHMVR.
- Submitted the Final OHMVR Restoration grant proposal, we find out if awarded on August 1, 2022.
- Progress report and invoicing as needed.

6.6 <u>Grants Report – Marla Walters</u>

- Coastal Conservancy: $80,000, 20% OH (C. Cole)
- Bureau of Reclamation – TRRP Public Outreach and Education, Year 2, $104,666.28, 24.55% OH
- USFS Fisheries Support (Micro purchase of $2,500), 24.55% OH (A. Fleitz)
- USFS, RAC Trinity River Cleanup, $20,000, 24.55 OH (K. Sheen)

6.7 <u>Revegetation Projects – Kaety Howard & Annie Barbeau</u>

- <u>Caltrans Slate Creek:</u> Technician work has been focused in our native plant nursery. A new species to our nursery, *Eriogonum compositum* (arrowleaf buckwheat), was propagated. Coordination work included activities such as material purchases, summer schedule development, and training of newer employees on nursery maintenance rules. A progress report and invoice were assembled and submitted to agency contacts.
- <u>Caltrans Big French Creek:</u> Caltrans gave approval to continue work on this project. All projects sites have had irrigation system repair work completed for the beginning of season, and were irrigated twice this month. Yellow starthistle was removed from sites in Big Bar on Corral Bottom Road. Methods of removal were manual (pulled by hand) and mechanical (with the use of a string trimmer). Plants were in pre-flower phenology; and therefore, were able to be disposed of on-site. Coordination work included summer schedule development, training of newer employees of irrigation procedures, and vigor monitoring. A progress report and invoice were assembled and submitted to agency contacts.

- Caltrans Collins Bar: The irrigation system had repair work completed for the beginning of season, and was irrigated twice during the month. Another two days were spent reducing noxious weeds in the project area with string trimmers. Primary species removed were *Centaurea solstitialis* (yellow starthistle*)* and *Carduus pycnocephalus* (Italian thistle*).* Removal was timed for just before flowers opened in order to reduce the chance of re-sprouting. Coordination work included summer schedule development, training of newer employees of irrigation procedures, and vigor monitoring. A progress report and invoice were assembled and submitted to agency contacts.
- Watershed Research and Training Center (WRTC) Riparian Restoration: Nothing new to report this period.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: The last portion of noxious weed surveys occurred on June 1st at Shoemaker Bally south of Highway 299 near East County Line Rd. Noxious weeds detected included *Hypericum perforatum* (St. John's wort), *Verbascum thapsus* (woolly mullein), and a few individuals of *Cirsium vulgare* (bull thistle). The bull thistle was pulled immediately because of its very small population size. Populations of yellow starthistle and Scotch broom occurring in the project area north of Highway 299 are prioritized for further treatment.
- Bowerman Third Party NEPA Botanical Surveys: Rare plant surveys, including floristic surveys, continued east of Trinity Lake including areas near Bowerman Ridge Rd., Norwegian Meadow, and Bowerman Barn. Two addition rare plants have been documented, including: *Smilax jamesii* (English peak greenbrier) – CA Rare Plant Rank 4.2 (limited distribution; fairly threatened in California) and *Cuscuta jepsonii* (Jepson's dodder) – CA Rare Plant Rank 1B.2 (rare, threatened, or endangered in California and elsewhere; fairly threatened in California). Addition populations of *Silene salmonacea* (Klamath Mountain catchfly) – CA Rare Plant Rank 1B.2 were also encountered and documented. This project is led by the Watershed Research and Training Center (WRTC) Botany Program. Surveys are expected to come to completion in July, 2022.

6.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: The crew member who had switched to Roads continues to do so and only works with FH on an as needed basis. One additional crew member was hired and began early June. One crew member quit to work for a tree service.
  Management: 2 Crew: 16 Grizzly Corps: 1
- Bureau of Land Management Lewiston Agreement: Communication occurred with our grantor and District crews began implementation again on this project. Work Continued on Lewiston Rd and began in the area of the Bucktail river access. Approximately 8 acres of treatment occurred. This opportunity is nearing its end of funding. We plan to Cease work on it, next month in order to retain some funding for potential pile burning.
- Six Rivers National Forest Agreement: Through communications with grantor this project will now likely not begin implementation until early September. The Forest has had some turnover in their wildlife department and haven't been able to get the owl surveys completed that would be necessary to begin earlier.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Environmental compliance work has now been completed for all project areas covering intended treatments. Our partner The Watershed Research and Training Center was active with mastication in the hayfork area as well as roadside cutting and chipping in the downriver area primarily on South Fork Road. Our crews were active in the Junction City Park area completing ~15 acres of treatment in and around the park. We've since pulled off this project as we await a large advance (~500k) from Cal Fire which we expect mid-July. Some chipping was not completed last period primarily in the Guy Covington area. This work should also occur next period pending funding.

- Browns Phase III: Implementation ceased on this project and we are uncertain as to when it will begin again. We were informed by our grantor that there may be more commercial opportunity for the Forest in units intended for fuels reduction so work won't begin again until they figure that out.
- Tucker Hill Watershed Research and Training Center (WRTC) Contract: Implementation continued on this project and funding has been spent out. We await final numbers and expect remained of work to be on final reporting and invoicing.
- Training and continuing education: Three additional members of the FH crew were able to attend Fire training put on by The Watershed Research and Training Center in hayfork. Unfortunately, one member had to drop out due to personnel reasons but 2 more members should be receiving their red cards to assist with burning on public lands.
- Cal Fire Forest Health: Communications continue with FH and our partner organizations. We continued planning in the four major project areas. Implementation continued in the Reading/Indian creek project area. We have shifted all of our crews onto this project area and plan on keeping them there into the next period. Our Revegetation staff (veggies) continued assisting with botany surveys, see 5.7 for more detail. Archeology surveys continued and were completed this period. We await word on our formal modification.
- Westside Timber Sale Prep: None at this time members to fill out this crew.
- Fee for Service: None at this time.
- National Resource Conservation Service Assistance: No update.

6.9 Other Projects/Information – Amelia Fleitz

- Trinity County Fire Safe Council –
  - The Board of Supervisors approved the first round of Local Area Advisors this month! We will be working on a brief training and get them up and ready for this wildfire season.
  - We have reviewed the applications for the Neighborhood Ambassador Program, and all will be accepted. Notifications will go out this month and they will be asked to attend a short training session. We will also invite them to participate in the WFAP certification to provide suggestions to landowners for defensible space and home hardening improvements. Amelia, Chris and Dave attended a training in Dunsmuir to be able to teach the training to others.
  - Amelia and Maya are collaborating with Mike McFadin and Gay Berrien on development of a 2023 calendar with recommended Firewise and firesafe actions for each month of the year featuring Ivan the USFS Mule.
  - We designed and purchased evacuation bags for pets and humans, which have the lists of required items on the side. These will be distributed at events and in wildfire evacuation warning areas this summer. We purchased 1000 for adults and 1000 for pets. The bags have been a hit and we are almost out of our first order. We are ordering a second round when funding allows, we hope to have them ready for the Fair.
  - Amelia and Denise are working with the Trinity County Sheriff's office to update/refine their evacuation zones and produce a brochure to send out to every resident of Trinity County to tell them what zone they live in and provide evacuation tips, go bag packing lists, etc. The start of the brochures should go to the printer 7/8/2022 and hope to have the remaining brochures go to the printer on 7/15/2022 to notify which zones the residents of Trinity County Reside within. Denise continues to work to get the files formatted to update into Code Red.
  - Kelly signed the new contract for the Trinity County FSC from the RAC on 7/7/2022 which brings $90,000 for the Trinity County Fire Safe Council.
  - We are preparing to events at the Fair.

6.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- Young Family Ranch is being used for Summer Day Camp in July and Kaety is planning the next phase of the pathway improvements to the ranch.

6.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

Denise has been very busy on many different projects and is currently attending an ESRI (Environmental Systems Research Institute) conference. She was unable to provide a report at this time. She will provide updates in her next report.

6.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - Trinity River Educational Materials: The Spring Conservation Almanac & Annual Report was finalized and distributed via electronic and print mailings. Staff are continuing work on an interpretive sign that will be installed at the Young Family Ranch, to educate about the Moon Lee Ditch. The sign is being reviewed by Moon Lee Ditch partners.
  - Trinity River Events: The fourth Science on Tap was held on Wednesday, June 22nd with Eric Knapp of the USFS Pacific Southwest Research Station presenting on "Forest management and why it matters: Lessons from recent droughts and wildfires." 57 people attended the event. The Trinity River Cleanup was held on Saturday, June 25th. The effort was focused on the upper sections of the Trinity River below Lewiston Dam, with the home base being Douglas City Volunteer Fire Department. Over 60 partners and members of the public helped pick up trash from the Trinity River. Over 2,000 pounds of trash was collected. A free barbecue for participants followed the event. The Trinity River Clean-Up is organized in partnership between the US Forest Service, Bureau of Land Management, and Trinity County RCD. The Trinity River Public Float will be on Saturday July 30th. 38 members of the public are invited to raft the Trinity River with TRRP to learn about river restoration and functions. Staff will be attending the Trinity County Fair July 14-17 alongside Trinity River Restoration Program and Watershed Research and Training Center. Planning for the Trinity River Salmon Festival has begun. The event will be on Saturday, October 1st at the Highland Art Center Meadow.
- Weaverville Summer Day Camp: Weaverville Summer Day Camp began on July 5th! 33 campers attended the first week with 42 in attendance for Week 2. There will be around 40 campers during Week 3 as well. Highlights so far include field trips to Canyon Creek, Stuart Fork, and a local Alpaca Farm; arts and crafts including painting, friendship bracelet making, and drawing; learning about local fauna by studying their furs; and lots of games. Camp is held at the Young Family Ranch, weekdays from 9am to 2pm. This year, we are also offering before and after care for working families, starting at 8am and ending at 3pm.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
     Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

CORNING FORD

Source:

Salesperson: KELLY BREEDLOVE

Price	33,200.00
Taxable A.M.O.	189.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	2,426.87
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	35,900.87
DMV Fees	0.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	31.00
Total Insurance	0.00
Total	35,940.62
Amount Financed	35,940.62
Finance Charges	0.00
Total of Payments	35,940.62

Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	0.00
Total Down	0.00

APR	0.00
Term	1
Monthly Payment	35,940.62
Final Payment of	

This price is NOT Locked in to Fred!

*** * * BUYER * * ***

TRINITY COUNTY RESOURCE CONSER
PO BOX 1450
WEAVERVILLE, CA 96093

Date of Birth:
Home Phone Number: (530) 623-2160
Work Phone Number:
County: TRINITY
Email: eflickwir@tcrcd.com

*** * * CO-BUYER * * ***

Date of Birth:
Home Phone Number:
Work Phone Number:
County:
Email:

*** * * PURCHASE * * ***

Stock Number
Year
Make
Model
Body Style
Color
Trim
Key 1 Number
Key 2 Number
Weight
License
Odometer
VIN
Cylinders 0
Vehicle Type USED

*** * * TRADE 1 * * ***

*** * * TRADE 2 * * ***

*** * * BANK * * ***

NONE

CA

*** * * INSURANCE * * ***

2022-23Budget		Overhead Rate						10.00%	24.55%	18.34%	24.55%	24.55%
Expiration Date:		Expiration Date	N/A	N/A	N/A	N/A	N/A	N/A	9/13/22	12/31/23	8/31/25	8/31/25
Total Amount of Grant		Grant Amount	N/A	N/A	N/A	N/A	N/A	$ 28,500	$ 64,147	$ 212,269	$ 30,000	$ 69,000
Funds remaining as of 6/30/22		Remaining Amount						$ 28,500	$ 3,436	$ 37,990	$ 15,175	$ 56,141
	Last Year Final Rev.	Proposed July 2022	001	001	001	001	116	218	325-1	386	387-5	387-6
			8000000	8000100	8000200	8000300	8500100	6100100	1000301	3600600	1000405	1000406
Description	2021-22 Budget	2022-23 Budget	Overhead Costs	Auto Pool	Unrestricted General Fund	Equipment Pool	Nursery Management	Young Family Ranch	BLM GVC Stewardship - NEPA/Surveys	CalTrans Collins Bar Reveg	BLM WCF Stewardship - Forestry	BLM WCF Stewardship - NEPA
Program			Misc	Misc	Misc	Misc	Revegetation	Misc	Misc	Revegetation	Forest Health	Watershed
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130						25,000	3,436	29,269	15,175	35,436
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851	1,000				1,200	5,400				
4200 - Conservation Contributions	$ 18,920	$ 100						100				
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000			100,000							
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291		71,646		23,645						
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	1,000	71,646	100,000	23,645	1,200	30,500	3,436	29,269	15,175	35,436
5000 - Wages	$ 1,302,193	$ 1,609,490	250,000	4,500		2,000		14,900	1,739	14,461	5,000	2,500
5100 - Benefits	$ 613,578	$ 820,002	80,000	1,500		1,000		5,557	870	8,834	2,500	750
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164	4,000									
5860 - Mileage	$ 37,020	$ 57,996	500	8,000		15		100	150	1,238	350	20
5880 - Travel	$ 8,227	$ 58,656	2,000									
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	17,000									
7030 - Advertising	$ 10,089	$ 12,099	1,000					250				
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000	1,000									
7090 - Board Expense	$ 200	$ 400	400									
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250	7,500					30				
7150 - Contract Services - Field	$ 853,854	$ 1,556,184									3,000	23,669
7180 - Contract Services - Professional	$ 45,500	$ 105,616										1,512
7240 - Dues & Subscriptions	$ 12,590	$ 13,850	12,200									
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -										
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645										
7300 - Field Equipment Expense	$ 51,052	$ 57,670				3,500		200				
7310 - Field Materials Expense	$ 102,810	$ 91,698	400				1,200	1,000		200	1,334	
7320 - Field Small Tool Expense	$ 646	$ 150				100		50				
7390 - Insurance	$ 30,000	$ 44,000	44,000									
7420 - Interest Expense	$ 12,500	$ 8,450	2,000	6,450								
7430 - Internet Service Expense	$ -	$ 1,500	1,500									
7450 - Janitorial Expense	$ -	$ 8,600	6,500					2,100				
7510 - Licenses & Fees	$ 4,150	$ 2,708	2,500	118				40				
7540 - Office Supplies	$ 12,136	$ 6,667	2,000					100				
7570 - Other Outside Services	$ 5,926	$ 22,500	2,500									
7630 - Postage	$ 416	$ 806	400									
7660 - Printing & Publishing	$ 21,829	$ 19,113										
7720 - Rent	$ 26,010	$ 35,457	29,500									
7750 - Repairs & Maintenance	$ 14,500	$ 3,000	500			1,000		1,500				
7780 - Telephone	$ 3,600	$ 4,560	4,560									
7870 - Utilities	$ 10,776	$ 13,456	9,500					3,500				
7900 - Vehicle Fuel	$ 28,390	$ 43,100		28,000								
7930 - Vehicle Maintenance	$ 14,740	$ 14,740		8,000								
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650										
Purchase of Fixed Assets	$ 15,238	$ 13,650		13,650								
8900 - Overhead allocation	$ 516,475	$ 735,679						1,173	677	4,536	2,991	6,985
8900 - Admin Fees	$ (516,475)	$ (735,679)	(735,679)									
TOTAL	$ 3,471,830	**$ 4,706,695**	(254,219)	70,218	0	7,615	1,200	30,500	3,436	29,269	15,175	35,436
	$ 267,579	**$ 372,677**	255,219	1,428	100,000	16,030	0	0	(0)	0	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	4%	4%
Forest Health ~ Chris Cole	53%	43%
Watershed ~ Amelia Fleitz	22%	25%
Roads ~ Cynthia Tarwater	18%	21%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	4%
GIS ~ Denise Wesley	2%	2%

2022-23Budget												
		Overhead Rate	18.34%	24.55%	18.56%	FFS	24.55%	24.55%	24.55%	24.55%	20.00%	24.55%
Expiration Date:		Expiration Date	12/31/22	12/31/23	12/31/23	6/30/23	3/31/23	12/31/22	12/31/22	12/31/22	11/30/22	3/31/23
Total Amount of Grant		Grant Amount	$ 330,000	$ 53,000	$ 346,062	$ 75,000	$ 430,555	$ 115,000	$ 63,000	$ 45,000	$ 305,627	$ 150,000
Funds remaining as of 6/30/22		Remaining Amount	$ 59,445	$ 3,455	$ 102,059	$ 75,000	$ 297,021	$ 13,964	$ 8,812	$ 7,897	$ 64,197	$ 125,309
	Last Year Final Rev.	Proposed July 2022	425	429	433	435	446	450	450-1	450-2	452	456-1
			3601000	1802800-1	3401100	5008000	1803400	1000500	1000501	1000502	6700800	1803501
Description	2021-22 Budget	2022-23 Budget	CalTrans Slate Creek Reveg	USFS Browns - Roads	CalTrans Big French Creek Reveg	TC DOT GIS Services	USFS SRNF Ruth Fuels	BLM GVC Carr Fire ESR Roads	BLM GVC Carr Fire ESR GenWater	BLM GVC Carr Fire ESR Weeds	NFWF-Stormproofing Roads	USFS SRNF TC CWPP
Program			Revegetation	Roads	Revegetation	GIS	Forest Health	Roads	Roads	Revegetation	Roads	Roads
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	59,445	3,455	78,144	75,000	167,520	13,964	8,812	7,897	64,197	83,760
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851										
4200 - Conservation Contributions	$ 18,920	$ 100										
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000										
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291										
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	59,445	3,455	78,144	75,000	167,520	13,964	8,812	7,897	64,197	83,760
5000 - Wages	$ 1,302,193	$ 1,609,490	29,412	500	38,743	38,200	73,000	2,500	2,000	3,808	5,000	36,500
5100 - Benefits	$ 613,578	$ 820,002	13,435	250	22,163	20,000	42,500	1,250	1,000	2,307	2,500	21,250
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164				1,500						
5860 - Mileage	$ 37,020	$ 57,996	469		1,969		2,500	200	175	188	1,000	1,250
5880 - Travel	$ 8,227	$ 58,656					12,000				1,000	6,000
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869										
7030 - Advertising	$ 10,089	$ 12,099										
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000										
7090 - Board Expense	$ 200	$ 400										
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250				2,300						
7150 - Contract Services - Field	$ 853,854	$ 1,556,184		2,024				5,062	3,200		41,998	
7180 - Contract Services - Professional	$ 45,500	$ 105,616										
7240 - Dues & Subscriptions	$ 12,590	$ 13,850										
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -										
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645										
7300 - Field Equipment Expense	$ 51,052	$ 57,670					3,000					1,500
7310 - Field Materials Expense	$ 102,810	$ 91,698	5,416		200		1,500	2,000	500	38	1,000	750
7320 - Field Small Tool Expense	$ 646	$ 150										
7390 - Insurance	$ 30,000	$ 44,000										
7420 - Interest Expense	$ 12,500	$ 8,450										
7430 - Internet Service Expense	$ -	$ 1,500										
7450 - Janitorial Expense	$ -	$ 8,600										
7510 - Licenses & Fees	$ 4,150	$ 2,708										
7540 - Office Supplies	$ 12,136	$ 6,667				500						
7570 - Other Outside Services	$ 5,926	$ 22,500										
7630 - Postage	$ 416	$ 806										
7660 - Printing & Publishing	$ 21,829	$ 19,113										
7720 - Rent	$ 26,010	$ 35,457										
7750 - Repairs & Maintenance	$ 14,500	$ 3,000										
7780 - Telephone	$ 3,600	$ 4,560										
7870 - Utilities	$ 10,776	$ 13,456										
7900 - Vehicle Fuel	$ 28,390	$ 43,100						200	200		1,000	
7930 - Vehicle Maintenance	$ 14,740	$ 14,740										
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650	1,500		3,150							
Purchase of Fixed Assets	$ 15,238	$ 13,650										
8900 - Overhead allocation	$ 516,475	$ 735,679	9,213	681	11,920	12,500	33,020	2,752	1,737	1,557	10,700	16,510
8900 - Admin Fees	$ (516,475)	$ (735,679)										
TOTAL	$ 3,471,830	**$ 4,706,695**	59,445	3,455	78,144	75,000	167,520	13,964	8,812	7,897	64,197	83,760
	$ 267,579	**$ 372,677**	0	(0)	(0)	0	0	0	(0)	(0)	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	4%	4%
Forest Health ~ Chris Cole	53%	43%
Watershed ~ Amelia Fleitz	22%	25%
Roads ~ Cynthia Tarwater	18%	21%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	4%
GIS ~ Denise Wesley	2%	2%

2022-23Budget												
		Overhead Rate	24.55%	24.55%	24.55%	24.55%	24.55%	20.00%	24.55%	20.00%	24.55%	24.55%
Expiration Date:		Expiration Date	3/31/23	3/31/23	12/31/22	12/31/24	12/31/23	2/2/24	9/30/25	1/21/23	3/31/23	5/30/26
Total Amount of Grant		Grant Amount	$ 128,533	$ 94,242	$ 181,500	$ 44,952	$ 100,000	$ 230,999	$ 299,947	$ 100,000	$ 15,000	$ 400,000
Funds remaining as of 6/30/22		Remaining Amount	$ 119,694	$ 94,206	$ 123,208	$ 5,966	$ 1,969	$ 213,979	$ 17,798	$ 26,619	$ 1,163	$ 20,318
	Last Year Final Rev.	Proposed July 2022	456-2	456-3	458	459	460	461	463	464	469	470
			1803502	1803503	1701800	1200700	6601100	6400200	1000600	3300300	6601400	1803600
Description	2021-22 Budget	2022-23 Budget	USFS SRNF Ruth Fire Roads	USFS SRNF Ruth Fuels	USFS STNF Browns Ph III	BOR Mainstem & SF Roads	WRTC Tucker Hill Fuels	NFWF Headwaters	BLM Lewiston Fuels	DOC Watershed Coordinator	WRTC Hayfork Crk Riparian Rest Ph II	USFS SRNF August Comp. BAER Roads
Program			Roads	Forest Health	Forest Health	Roads	Forest Health	Roads	Forest Health	Watershed	Revegetation	Roads
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	75,000	15,942	123,208	5,966	1,969	195,000	17,798	26,619	1,163	20,318
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851										
4200 - Conservation Contributions	$ 18,920	$ 100										
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000										
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291										
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	75,000	15,942	123,208	5,966	1,969	195,000	17,798	26,619	1,163	20,318
5000 - Wages	$ 1,302,193	$ 1,609,490	4,000	2,000	55,000	1,000	900	20,000	7,000	4,051	531	4,000
5100 - Benefits	$ 613,578	$ 820,002	2,000	1,000	34,923	500	500	10,000	4,000	1,346	303	2,000
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164								2,664		
5860 - Mileage	$ 37,020	$ 57,996	2,000	1,500	1,500	200	101	5,000	300	2,108	82	1,500
5880 - Travel	$ 8,227	$ 58,656	1,000	6,000				5,000				
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869										
7030 - Advertising	$ 10,089	$ 12,099								1,000		
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000										
7090 - Board Expense	$ 200	$ 400										
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250										
7150 - Contract Services - Field	$ 853,854	$ 1,556,184	45,217			2,390		92,500	2,000			8,313
7180 - Contract Services - Professional	$ 45,500	$ 105,616										
7240 - Dues & Subscriptions	$ 12,590	$ 13,850								1,000		
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -										
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645										
7300 - Field Equipment Expense	$ 51,052	$ 57,670		1,500	5,000		80		290			
7310 - Field Materials Expense	$ 102,810	$ 91,698	5,000	800	2,500	500		5,000	700	3,218	17	
7320 - Field Small Tool Expense	$ 646	$ 150										
7390 - Insurance	$ 30,000	$ 44,000										
7420 - Interest Expense	$ 12,500	$ 8,450										
7430 - Internet Service Expense	$ -	$ 1,500										
7450 - Janitorial Expense	$ -	$ 8,600										
7510 - Licenses & Fees	$ 4,150	$ 2,708								50		
7540 - Office Supplies	$ 12,136	$ 6,667								500		
7570 - Other Outside Services	$ 5,926	$ 22,500						20,000				
7630 - Postage	$ 416	$ 806										
7660 - Printing & Publishing	$ 21,829	$ 19,113								6,076		
7720 - Rent	$ 26,010	$ 35,457								170		
7750 - Repairs & Maintenance	$ 14,500	$ 3,000										
7780 - Telephone	$ 3,600	$ 4,560										
7870 - Utilities	$ 10,776	$ 13,456										
7900 - Vehicle Fuel	$ 28,390	$ 43,100	1,000			200		5,000				500
7930 - Vehicle Maintenance	$ 14,740	$ 14,740										
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650										
Purchase of Fixed Assets	$ 15,238	$ 13,650										
8900 - Overhead allocation	$ 516,475	$ 735,679	14,783	3,142	24,285	1,176	388	32,500	3,508	4,437	229	4,005
8900 - Admin Fees	$ (516,475)	$ (735,679)										
TOTAL	$ 3,471,830	**$ 4,706,695**	75,000	15,942	123,208	5,966	1,969	195,000	17,798	26,619	1,163	20,318
	$ 267,579	**$ 372,677**	(0)	(0)	0	0	0	0	(0)	(0)	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	4%	4%
Forest Health ~ Chris Cole	53%	43%
Watershed ~ Amelia Fleitz	22%	25%
Roads ~ Cynthia Tarwater	18%	21%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	4%
GIS ~ Denise Wesley	2%	2%

2022-23Budget												
		Overhead Rate	10.00%	24.55%	12.00%	24.55%	24.55%	12.00%	12.00%	20.00%	15.00%	10.00%
Expiration Date:		Expiration Date	9/16/22	1/28/26	3/31/25	7/30/26	7/30/26	3/15/25	3/15/25	5/15/23	12/31/22	9/30/22
Total Amount of Grant		Grant Amount	$ 85,000	$ 200,000	$ 3,940,444	$ 102,859	$ 104,666	$ 1,794,220	$ 325,268	$ 175,000	$ 42,952	$ 30,000
Funds remaining as of 6/30/22		Remaining Amount	$ 45,581	$ 174,334	$ 3,440,902	$ 16,391	$ 104,666	$ 1,464,356	$ 275,310	$ 107,622	$ 41,986	$ 19,943
	Last Year Final Rev.	Proposed July 2022	474	475	476 to 476-3	477-11 to 477-14	477-20	479-1	479-2	480	481	482-22
			6300200	1803700	3100600-603	1200811-814	1200820	3100701	3100702	1600800	3401500	7800322
Description	2021-22 Budget	2022-23 Budget	NACD Conservation Planning	USFS STNF Westside Timber Sale Prep	CAL FIRE North TC Forest Resilience	BOR TRRP Ed & Out FY 21-22	BOR TRRP Ed & Out FY 22-23	CAL FIRE TC Hazardous Fuels Ph II	CAL FIRE TC FSC Coordination	CFSC County Coordinator	OHV SFTR Headwaters	Weaverville Summer Day Camp 2022
Program			Watershed	Forest Health	Forest Health	Education	Education	Forest Health	Watershed	Watershed	Roads	Education
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	45,581	90,361	1,000,989	16,391	100,000	949,760	137,655	107,622	41,986	
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851										2,251
4200 - Conservation Contributions	$ 18,920	$ 100										
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000										
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291										
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	45,581	90,361	1,000,989	16,391	100,000	949,760	137,655	107,622	41,986	2,251
5000 - Wages	$ 1,302,193	$ 1,609,490	24,359	40,000	280,000	4,024	42,000	300,000	41,560	47,350	12,000	
5100 - Benefits	$ 613,578	$ 820,002	13,290	23,200	163,000	1,341	15,000	174,000	20,417	23,270	6,000	
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164					1,000					
5860 - Mileage	$ 37,020	$ 57,996	1,484	1,750	2,000	100	900	2,000	1,509	1,505	2,500	
5880 - Travel	$ 8,227	$ 58,656	1,970	5,600						3,443		
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869				2,000	2,000					
7030 - Advertising	$ 10,089	$ 12,099					2,000		5,679			
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000										
7090 - Board Expense	$ 200	$ 400										
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250										
7150 - Contract Services - Field	$ 853,854	$ 1,556,184			400,000			359,000			14,510	
7180 - Contract Services - Professional	$ 45,500	$ 105,616				1,873	9,100		48,500	5,835		
7240 - Dues & Subscriptions	$ 12,590	$ 13,850										
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -										
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645										
7300 - Field Equipment Expense	$ 51,052	$ 57,670			19,000							
7310 - Field Materials Expense	$ 102,810	$ 91,698	335	2,000	17,000	662	1,589	10,000	1,056	6,000	500	2,046
7320 - Field Small Tool Expense	$ 646	$ 150										
7390 - Insurance	$ 30,000	$ 44,000										
7420 - Interest Expense	$ 12,500	$ 8,450										
7430 - Internet Service Expense	$ -	$ 1,500										
7450 - Janitorial Expense	$ -	$ 8,600										
7510 - Licenses & Fees	$ 4,150	$ 2,708										
7540 - Office Supplies	$ 12,136	$ 6,667							694	2,000		
7570 - Other Outside Services	$ 5,926	$ 22,500										
7630 - Postage	$ 416	$ 806										
7660 - Printing & Publishing	$ 21,829	$ 19,113				3,160	6,000		205	283		
7720 - Rent	$ 26,010	$ 35,457					700		3,287			
7750 - Repairs & Maintenance	$ 14,500	$ 3,000										
7780 - Telephone	$ 3,600	$ 4,560										
7870 - Utilities	$ 10,776	$ 13,456										
7900 - Vehicle Fuel	$ 28,390	$ 43,100									1,000	
7930 - Vehicle Maintenance	$ 14,740	$ 14,740			6,740							
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650			6,000			3,000				
Purchase of Fixed Assets	$ 15,238	$ 13,650										
8900 - Overhead allocation	$ 516,475	$ 735,679	4,144	17,811	107,249	3,231	19,711	101,760	14,749	17,937	5,476	205
8900 - Admin Fees	$ (516,475)	$ (735,679)										
TOTAL	$ 3,471,830	**$ 4,706,695**	45,581	90,361	1,000,989	16,391	100,000	949,760	137,655	107,622	41,986	2,251
	$ 267,579	**$ 372,677**	(0)	(0)	0	0	(0)	0	0	(0)	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	4%	4%
Forest Health ~ Chris Cole	53%	43%
Watershed ~ Amelia Fleitz	22%	25%
Roads ~ Cynthia Tarwater	18%	21%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	4%
GIS ~ Denise Wesley	2%	2%

2022-23Budget												
		Overhead Rate	24.55%	24.55%	20.00%	24.55%	24.55%	10.00%	24.55%	24.55%	24.55%	24.55%
Expiration Date:		Expiration Date	3/31/24	3/8/27	9/20/23	5/31/24	5/5/27	9/30/22	2/15/25	6/30/27	6/30/27	6/14/27
Total Amount of Grant		Grant Amount	$ 30,000	$ 25,000	$ 40,000	$ 552,593	$ 450,000	$ 25,000	$ 150,000	$ 70,000	$ 34,000	$ 54,453
Funds remaining as of 6/30/22		Remaining Amount	$ 30,000	$ 23,457	$ 37,834	$ 491,764	$ 257,943	$ 24,896	$ 149,754	$ 70,000	$ 34,000	$ 50,902
	Last Year Final Rev.	Proposed July 2022	483	484	485	486	487-1, 487-2	488	489	490-1	490-2	491
			6601700	1702000	5001700	3300400	1702101-2102	7901103	5200100	1702201	1702202	1702300
Description	2021-22 Budget	2022-23 Budget	WRTC Weaver Basin Fuels Ph III	USFS Trinity County RAC Coord.	TC Title III Community Wildfire Mitigation	DOC Travis Ranch Riparian Restoration	USFS STNF BAER Roads Imp.	WCW NCRP Technical Assistance	HC Willow Creek Storm Recovery	USFS Disaster Recovery	USFS Fisheries Support	USFS TC Collaborative Facilitation
Program			Forest Health	Misc	Watershed	Watershed	Roads	Misc	Watershed	Roads	Watershed	Misc
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	30,515	23,457	37,834	415,859	257,943	5,000	150,000	70,000	33,999	36,000
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851										
4200 - Conservation Contributions	$ 18,920	$ 100										
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000										
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291										
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	30,515	23,457	37,834	415,859	257,943	5,000	150,000	70,000	33,999	36,000
5000 - Wages	$ 1,302,193	$ 1,609,490	12,000	11,000	16,666	22,184	20,000	500	17,520	10,000	13,673	14,700
5100 - Benefits	$ 613,578	$ 820,002	8,700	5,504	8,369	11,247	10,000	250	9,590	5,000	4,558	7,354
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164										
5860 - Mileage	$ 37,020	$ 57,996	300	50	630	458	2,000		1,076	1,000	2,867	500
5880 - Travel	$ 8,227	$ 58,656			1,343				12,120		1,180	
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869									641	
7030 - Advertising	$ 10,089	$ 12,099		600	480							
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000										
7090 - Board Expense	$ 200	$ 400										
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250		120								300
7150 - Contract Services - Field	$ 853,854	$ 1,556,184				300,000	140,100		75,000	38,202		
7180 - Contract Services - Professional	$ 45,500	$ 105,616						3,796				5,000
7240 - Dues & Subscriptions	$ 12,590	$ 13,850									650	
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -										
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	1,500		3,080				6,950		3,000	
7300 - Field Equipment Expense	$ 51,052	$ 57,670	1,000				20,000					
7310 - Field Materials Expense	$ 102,810	$ 91,698	1,000	360	800		10,000			1,000	650	450
7320 - Field Small Tool Expense	$ 646	$ 150										
7390 - Insurance	$ 30,000	$ 44,000										
7420 - Interest Expense	$ 12,500	$ 8,450										
7430 - Internet Service Expense	$ -	$ 1,500										
7450 - Janitorial Expense	$ -	$ 8,600										
7510 - Licenses & Fees	$ 4,150	$ 2,708										
7540 - Office Supplies	$ 12,136	$ 6,667							128			
7570 - Other Outside Services	$ 5,926	$ 22,500										
7630 - Postage	$ 416	$ 806							406			
7660 - Printing & Publishing	$ 21,829	$ 19,113			160				70		80	
7720 - Rent	$ 26,010	$ 35,457		1,200								600
7750 - Repairs & Maintenance	$ 14,500	$ 3,000										
7780 - Telephone	$ 3,600	$ 4,560										
7870 - Utilities	$ 10,776	$ 13,456										
7900 - Vehicle Fuel	$ 28,390	$ 43,100					5,000			1,000		
7930 - Vehicle Maintenance	$ 14,740	$ 14,740										
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650										
Purchase of Fixed Assets	$ 15,238	$ 13,650										
8900 - Overhead allocation	$ 516,475	$ 735,679	6,015	4,624	6,306	81,970	50,843	455	27,139	13,798	6,702	7,096
8900 - Admin Fees	$ (516,475)	$ (735,679)										
TOTAL	$ 3,471,830	**$ 4,706,695**	30,515	23,457	37,834	415,858	257,943	5,000	150,000	70,000	33,999	36,000
	$ 267,579	**$ 372,677**	0	(0)	(0)	1	(0)	(0)	0	0	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	4%	4%
Forest Health ~ Chris Cole	53%	43%
Watershed ~ Amelia Fleitz	22%	25%
Roads ~ Cynthia Tarwater	18%	21%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	4%
GIS ~ Denise Wesley	2%	2%

2022-23Budget										
		Overhead Rate	24.55%	10.00%	24.55%	24.55%	FFS	20.00%	FFS	
Expiration Date:		Expiration Date	10/31/23	12/31/23	6/1/25	5/1/27	6/30/23	8/31/22	3/15/23	Total
Total Amount of Grant		Grant Amount	$ 20,000	$ 45,000	$ 70,328	$ 90,000	$ 1,200	$ 35,300	$ 5,000	$ 12,410,616
Funds remaining as of 6/30/22		Remaining Amount	$ 18,728	$ 45,000	$ 70,328	$ 90,000	$ 1,200	$ 11,449	$ 223	$ 8,621,890
	Last Year Final Rev.	**Proposed July 2022**	**492**	**493**	**494**	**495**	**90**	**90-1908**	**90-2201**	**Proposed**
			1702400	**1702500**	**1702600**	**1702700**	**7900400**	**7900801**	**7900406**	
Description	**2021-22 Budget**	**2022-23 Budget**	**USFS RAC Trinity River Clean-Up**	**USFS RAC Summer Day Camp**	**USFS RAC Guy Covington Fuels**	**USFS RAC Fire Safe Council**	**GIS/Print Services**	**CARCD Cannabis Outreach**	**SCRCD GIS Services**	**2022-23 Budget**
Program			**Watershed**	**Education**	**Forest Health**	**Watershed**	**GIS**	**Misc**	**GIS**	
4000 - Grant & Contract Revenue	$ 3,465,076	$ 4,874,130	18,727	20,000	69,997	48,114	1,175	11,449	223	$ 4,874,130
4100 - Fee-for-Srv/Dues & Interest Rev	$ 11,140	$ 9,851								$ 9,851
4200 - Conservation Contributions	$ 18,920	$ 100								$ 100
4810 - COVID-19 Fiscal Relief	$ 161,556	$ 100,000								$ 100,000
4900 - Vehicle & Equipment Useage Revenue	$ 82,718	$ 95,291								$ 95,291
TOTAL REVENUE:	$ 3,739,409	$ 5,079,372	18,727	20,000	69,997	48,114	1,175	11,449	223	$ 5,079,372
5000 - Wages	$ 1,302,193	$ 1,609,490	8,770	12,500	29,000	3,760		2,560	120	$ 1,609,490
5100 - Benefits	$ 613,578	$ 820,002	3,250	3,200	16,000	1,880		1,281	66	$ 820,002
5800 - Conference/Staff Training Expense	$ 9,800	$ 9,164								$ 9,164
5860 - Mileage	$ 37,020	$ 57,996	456	358		1,740		400		$ 57,996
5880 - Travel	$ 8,227	$ 58,656								$ 58,656
7000/7480 - Accounting/Legal	$ 18,000	$ 22,869	378			850				$ 22,869
7030 - Advertising	$ 10,089	$ 12,099	465			625				$ 12,099
7060 - Bank Fees/Service Charges	$ 5,063	$ 1,000								$ 1,000
7090 - Board Expense	$ 200	$ 400								$ 400
7120/7130 - Computer/Software Expense	$ 9,850	$ 10,250								$ 10,250
7150 - Contract Services - Field	$ 853,854	$ 1,556,184								$ 1,556,184
7180 - Contract Services - Professional	$ 45,500	$ 105,616				27,000		3,000		$ 105,616
7240 - Dues & Subscriptions	$ 12,590	$ 13,850								$ 13,850
7260 - Equipment/Asset Purchase via Grant	$ 140,339	$ -								$ -
7270 - Equipment Rent or Usage Expense	$ 35,570	$ 23,645	665		6,300	2,150				$ 23,645
7300 - Field Equipment Expense	$ 51,052	$ 57,670			2,600					$ 57,670
7310 - Field Materials Expense	$ 102,810	$ 91,698	376		2,300			300		$ 91,698
7320 - Field Small Tool Expense	$ 646	$ 150								$ 150
7390 - Insurance	$ 30,000	$ 44,000								$ 44,000
7420 - Interest Expense	$ 12,500	$ 8,450								$ 8,450
7430 - Internet Service Expense	$ -	$ 1,500								$ 1,500
7450 - Janitorial Expense	$ -	$ 8,600								$ 8,600
7510 - Licenses & Fees	$ 4,150	$ 2,708								$ 2,708
7540 - Office Supplies	$ 12,136	$ 6,667	120			625				$ 6,667
7570 - Other Outside Services	$ 5,926	$ 22,500								$ 22,500
7630 - Postage	$ 416	$ 806								$ 806
7660 - Printing & Publishing	$ 21,829	$ 19,113	100				979	2,000		$ 19,113
7720 - Rent	$ 26,010	$ 35,457								$ 35,457
7750 - Repairs & Maintenance	$ 14,500	$ 3,000								$ 3,000
7780 - Telephone	$ 3,600	$ 4,560								$ 4,560
7870 - Utilities	$ 10,776	$ 13,456	456							$ 13,456
7900 - Vehicle Fuel	$ 28,390	$ 43,100								$ 43,100
7930 - Vehicle Maintenance	$ 14,740	$ 14,740								$ 14,740
7940 - Vehicle Usage Expense	$ 15,238	$ 13,650								$ 13,650
Purchase of Fixed Assets	$ 15,238	$ 13,650								$ 13,650
8900 - Overhead allocation	$ 516,475	$ 735,679	3,691	3,942	13,797	9,484	196	1,908	37	$ 735,679
8900 - Admin Fees	$ (516,475)	$ (735,679)								$ (735,679)
TOTAL	$ 3,471,830	**$ 4,706,695**	18,727	20,000	69,997	48,114	1,175	11,449	223	$ 4,706,695
	$ 267,579	**$ 372,677**	(0)	(0)	(0)	0	0	(0)	(0)	

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	4%	4%
Forest Health ~ Chris Cole	53%	43%
Watershed ~ Amelia Fleitz	22%	25%
Roads ~ Cynthia Tarwater	18%	21%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	3%	4%
GIS ~ Denise Wesley	2%	2%

POLICY TITLE: Expense Authorization
POLICY NUMBER: 2125

2125.1 All purchases made for the District by staff shall be authorized by the District Manager, District Manager's Designee, or Program Manager, and shall be in conformance with the approved District budget. Refer to Policy 2135 for Purchasing procedures the District follows to obtain goods and services for the general operations of the District.

2125.2 A "petty cash" fund shall be maintained in the District office having a balance-on-hand maximum of $250.00.

a) Petty cash may be advanced to District staff or Directors upon their request and the execution of a receipt for same, for the purpose of procuring item(s) or service(s) appropriately relating to District business. After said item(s) or service(s) have been obtained, a receipt for same shall be submitted to the Fiscal Manager and any remaining advanced funds shall be returned. The maximum petty cash advance shall be $50.00.

b) No personal checks shall be cashed in the petty cash fund.

c) The petty cash fund shall be included in the District's annual independent accounting audit.

2125.3 Whenever employees or Directors of the District incur "out-of-pocket" expenses for item(s) or service(s) appropriately relating to District business as verified by valid receipts, said expended cash shall be reimbursed upon request from the District's petty cash fund or by check request if needed. In those instances when a receipt is not obtainable, the requested reimbursement shall be approved by the District Manager before remuneration. The District may establish a reimbursement request form and, if it does, no reimbursement will be made without submission of a request on that form.

2125.4 Requests for reimbursement to the District must have a good faith basis. Submission of a request for a reimbursement without such a basis shall subject the requestor to appropriate sanctions, up to and including termination of employment and referral to an appropriate law enforcement agency for prosecution.

DRAFT

POLICY TITLE: Expense Authorization
POLICY NUMBER: 2125

2125.1 All purchases made for the District by staff shall be authorized by the District Manager or Program Manager, and shall be in conformance with the approved District budget.

2125.2 Any commitment of District funds for a purchase or expense greater than $10,000.00 shall first be submitted to the Board of Directors for approval, or shall be in conformance with prior Board action and/or authorizations.

2125.3 A "petty cash" fund shall be maintained in the District office having a balance-on-hand maximum of $250.00.

a) Petty cash may be advanced to District staff or Directors upon their request and the execution of a receipt for same, for the purpose of procuring item(s) or service(s) appropriately relating to District business. After said item(s) or service(s) have been obtained, a receipt for same shall be submitted to the Fiscal Manager and any remaining advanced funds shall be returned. The maximum petty cash advance shall be $50.00.

b) No personal checks shall be cashed in the petty cash fund.

c) The petty cash fund shall be included in the District's annual independent accounting audit.

2125.4 Whenever employees or Directors of the District incur "out-of-pocket" expenses for item(s) or service(s) appropriately relating to District business as verified by valid receipts, said expended cash shall be reimbursed upon request from the District's petty cash fund or by check request if needed. In those instances when a receipt is not obtainable, the requested reimbursement shall be approved by the District Manager before remuneration. The District may establish a reimbursement request form and, if it does, no reimbursement will be made without submission of a request on that form.

2125.5 Requests for reimbursement to the District must have a good faith basis. Submission of a request for a reimbursement without such a basis shall subject the requestor to appropriate sanctions, up to and including termination of employment and referral to an appropriate law enforcement agency for prosecution.

POLICY TITLE: Purchasing
POLICY NUMBER: 2135

2135.1 The purpose of this policy is to outline the procedures the District follows to obtain goods and services for the general operations of the District. Regardless of method or dollar value, transactions should be cost effective for the District and should maximize open and free competition. Refer to Policy 2120 for the Employment of Outside Contractors and Consultants.

2135.2 To purchase small items — such as office supplies, auto parts, and other miscellaneous items costing less than $500 — District employees should make every effort to purchase items that are reasonably and competitively priced and should only purchase quantities needed. Purchases made by staff shall be authorized by the District Manager, District Manager's Designee, or Program Manager.

2135.3 To purchase items costing more than $500 and up to $5,000, District employees shall perform price analysis and comparison from at least three sources prior to selecting an item or a preferred supplier. Quotations shall be submitted with receipts. The District Manager or District Manager's Designee must approve these purchases in writing or via email prior to purchase.

2135.4 To purchase items costing more than $5,000 and up to $25,000, quotations will be solicited from vendors and received by telephone, email, fax, or mail, from a minimum of three sources. Quotations shall be submitted with receipts. If no quotation responses are available, a statement explaining the procurement will be prepared and filed with the receipt. The District Manager must approve these purchases in writing or via email prior to the purchase being made.

2135.5 For items over $25,000 or large quantity orders when price is the primary basis for award, the District will provide a minimum of three suppliers with a list of items to be purchased. Suppliers will provide written quotes for consideration and District staff will make a recommendation to the Board of Directors for award. Items will be purchased from the supplier quoting the lowest overall price(s) and having an acceptable delivery date.

2135.6 Vehicles will be purchased through the State's Vehicle Procurement Program, unless they can be acquired at the same cost or less expensively from local sources by competitive quotation bids in accordance with section 2135.5.

2135.7 Noncompetitive purchasing and negotiations may be used for procurements when bidding or competitive negotiations are not feasible. The District may purchase goods and services through non-competitive negotiations when it is determined in writing by the District Manager or District Manager's Designee that competitive negotiation or bidding is not feasible and that: an emergency exists which will cause public harm as a result of the delay caused by following competitive purchasing procedures, or the product or service can be obtained only from one source.

2135.8 When feasible and reasonable local stores and businesses in Trinity County may be allowed a 5% preference margin where items are available from multiple sources.

DRAFT

Trinity County
Resource Conservation District

POLICY TITLE: Purchasing
POLICY NUMBER: 2135

2135.1 To purchase small items — such as office supplies, auto parts, and other miscellaneous items costing less than $500 — vendors will be asked to submit pricing information by telephone or written quotation. District accounts are then awarded to those firms that provide the best prices, discounts, etc. Acquisitions are processed on purchase order forms that list instructions to vendors.

2135.2 To purchase items costing more than $500 and up to $25,000, quotations will be solicited from vendors and received by telephone or written quotation, preferably from two or more sources, before selecting a supplier and processing a purchase order. The District Manager must approve purchase orders.

2135.3 For items over $25,000 or orders of large quantities, the District will provide suppliers with a list of items to be purchased. Suppliers will provide written quotes for consideration and recommendation to the Board of Directors for award of contract. Items on the list will be purchased from the supplier quoting the lowest prices and having an acceptable delivery date.

2135.4 Vehicles will be purchased through the State's Vehicle Procurement Program, unless they can be acquired at the same cost or less expensively from local sources by competitive quotation bids in accordance with section 2135.2.

2135.5 This policy covers the purchase of goods, not services and not public works construction services. Those matters are addressed in other policies of the District: see Policy 2120, Employment of Outside Contractors and Consultants.

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT
AND
TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MEMORANDUM OF UNDERSTANDING FOR THE EXERCISE OF JOINT POWERS

THIS MEMORANDUM OF UNDERSTANDING ("MOU") FOR THE EXERCISE OF JOINT POWERS, dated for reference purposes as June 1, 2022, is entered into by Humboldt County Resource Conservation District ("Humboldt County RCD") and Trinity County Resource Conservation District ("Trinity County RCD"). Each party to this MOU may be referred to herein as a "Member" or "Party" and collectively as "Members," Parties," or "RCDs."

RECITALS

WHEREAS, each of the Parties to this MOU is a Resource Conservation District (hereinafter referred to as an "RCD") created and functioning pursuant to Division 9 (commencing with Section 9001) of the Public Resources Code; and

WHEREAS, the Joint Exercise of Powers Act (Government Code Section 6500, *et seq.*) (the "Act") authorizes two or more public agencies to jointly exercise any power common to the parties through a written agreement; and

WHEREAS, each of the Members is a "public agency" as such term is defined in the Act; and

WHEREAS, the Members seek to coordinate the delivery of services along the shared jurisdictional boundary of Humboldt County and Trinity County and the coincident jurisdictions of Humboldt County RCD and Trinity County RCD (hereinafter referred to a the "county line"); and

WHEREAS, both high and very high severity fire zones exist along the county line, according to the California Department of Forestry and Fire Protection ("CAL FIRE") Fire Hazard Severity Zones Maps, that present an urgent need for coordinated forest health and wildfire resilience project development and implementation; and

WHEREAS, the county line is a jurisdictionally complex area, including the boundary of Humboldt and Trinity counties, Six Rivers National Forest, Shasta-Trinity National Forest, dispersed private ownerships, and several Direct Protection Areas ("DPAs") that require different environmental compliance mechanisms to achieve project planning and implementation priorities; and

WHEREAS, RCDs are uniquely capable of navigating this complexity, and agency partners and other area entities already rely on RCDs for partnership-building, funding development, grant management, and project implementation; and

WHEREAS, North Coast RDCs have already recognized the benefits of collaboration, and the following RCDs entered into an MOU FOR THE EXERCISE OF JOINT POWERS on July 1, 2019 to establish the North Coast Resource Conservation District Collaborative ("Durable Collaborative"): the Del Norte Resource Conservation District, Gold Ridge Resource Conservation District, Humboldt County Resource Conservation District, Lake County Resource Conservation District, Marin Resource Conservation District, Mendocino County Resource Conservation District, Napa County Resource Conservation District, Shasta Valley Resource

Conservation District, Siskiyou Resource Conservation District, Sonoma Resource Conservation District, and Trinity County Resource Conservation District; and

WHEREAS, the Durable Collaborative produced a North Coast Forest Health Watershed Improvement Plan in February 2022, which includes 16 shared RCD action goals related to forest health and wildfire resilience; and

WHEREAS, the federal December 2021 disaster declaration in both Humboldt and Trinity counties has resulted in increased fuel loads due to downed vegetation, causing hazardous fire conditions and necessitating coordination action along the county line;; and

WHEREAS, the purpose of this MOU is to increase collaboration between the Parties, provide immediate and coordinated delivery of services along the county line, and begin long-term coordination and project development to address challenges related to forest health, wildfire resilience, and post-wildfire recovery to achieve shared conservation goals along the county line; and

WHEREAS, the Parties recognize the complementary nature of their combined strengths and potential value of their joint work to communities along the county line and are motivated to streamline this collaboration; and

WHEREAS, Humboldt County RCD has a deep network of existing relationships within Humboldt County and significant experience in project and funding development and grant management; and

WHEREAS, Trinity County RCD has a deep network of existing relationships within Trinity County, considerable experience working closely with agency partners via several collaborative mechanisms, and expertise related to in-house workforce development and management; and

WHEREAS, the Parties are motivated to work with one another on partnership-building, project and funding development, grant management, and project implementation to achieve forest health, wildfire resilience, and post-wildfire recovery goals; and

WHEREAS, the Parties agree the collaboration represented in this MOU shall maximize their unique and complementary strengths to enhance their individual and shared capacities, increase the pace and scale of forest health and wildfire resilience work along the county line, and enhance cross-boundary coordination for the benefit of communities along the county line.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter contained, the Parties hereto do hereby agree as follows:

1. **Recitals.** The above recitals are true and correct and hereby incorporated into this MOU.

2. **Purpose of the MOU.** The purpose of this MOU is to enable Humboldt County RCD and Trinity County RCD to actively collaborate on partnership-building, project and funding development, grant management, and project implementation related to forest health, wildfire resilience, and post-wildfire recovery in areas along the county line.

3. **Principles of the MOU.** The MOU upholds the autonomy of the RCDs while empowering them to collaborate with one another to share knowledge, resources, goals, and strategies in achieving shared priorities. The following principles guide the joint efforts of the RCDs:
    a. An appreciation for local and indigenous stewardship, knowledge, experience, and needs that supports the value of local autonomy in project development and implementation;
    b. A shared, open platform that provides an ongoing framework for inclusive, efficient, cross-boundary cooperation on technical assistance;
    c. A coordinated approach to communicating about and advocating for the issues that are important to both Parties along the county line.

4. **Organization and Function.**
    a. Coordination of Efforts. Coordination of relationship-building, funding development, grant management, and project implementation efforts shall occur through staff-level collaboration, with involvement of Boards/Directors as required by Humboldt County RCD and Trinity County RCD's policies and procedures.
    b. Terms and Conditions of Separate Agreements. Separate agreements entered into pursuant to this Section 4 may contain terms and conditions that include, but may not be limited to, the following: specific procedures for project decision-making, how funds will be received and disbursed, work reports, and how information and decisions will be shared and discussed at the RCDs' Board of Directors meetings.

5. **Effective Date; Term.** This MOU shall become effective between Humboldt County RCD and Trinity County RCD on the date when signed by both Parties ("Effective Date"), and shall continue in full force and effect until terminated.

6. **Amendment.** This MOU may only be amended pursuant to a written instrument executed by all Parties hereto.

7. **Parties to MOU.** Each Member certifies that it intends to and does contract with all other Members as Parties to this MOU.

8. **Integration.** The terms and conditions of this MOU, all exhibits attached hereto, and all documents expressly incorporated by reference, represent the entire agreement of the Parties with respect to the subject matter of this MOU. This MOU shall supersede any and all prior agreements, oral or written, regarding the subject matter of this MOU.

9. **Periodic Review.** The Parties shall review and consider changes to the terms and conditions of this MOU yearly or as needed from the Effective Date, or as otherwise desired by the Parties.

10. **Governing Law.** This MOU will be governed by and construed in accordance with the laws of the State of California. The Parties will comply with all applicable federal, state, and local laws in the exercise of their rights and performance of their obligations under this MOU.

11. **No Third Party Beneficiaries.** This MOU is made solely for the benefit of the Parties hereto, with no intent to benefit any non-signatory third parties.

IN WITNESS WHEREOF, THIS MEMORANDUM OF UNDERSTANDING FOR THE EXERCISE OF JOINT POWERS has been entered into by the Parties on the dates indicated below.

Humboldt County Resource Conservation District

_____ _____

Ryan Rice, Board Chair Date
Humboldt County Resource Conservation District

Trinity County Resource Conservation District

_____ _____

Mike Rourke, Board Chair Date
Trinity County Resource Conservation District

RESOLUTION NO. 22-09 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 SIGNED SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF JULY 20, 2022 THROUGH AUGUST 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Trinity County Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Trinity County Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY IN CALIFORNIA to cope with the threat of COVID-19 – GOVERNMENT CODE section 8625(c); and

WHEREAS, the Trinity County Board of Supervisors Ratified the Director of Emergency Services Proclamation and confirmed the existence of a local emergency in Trinity County due to the COVID-19 pandemic on March 25, 2020 as well as the Order of the Trinity County Public Health Officer for mandatory use of face coverings in work places and public settings issued on August 26, 2021;

WHEREAS, the Board of Directors does hereby find that the State of Emergency in California to cope with the threat of COVID-19, as well as County and Local Proclamations and Orders of masking and social distancing, COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and Trinity County; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Trinity County Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and poses a threat as COVID-19 cases in Trinity County have been increasing exponentially.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager, Kelly Sheen and legislative bodies of Trinity County Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) July 20, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Trinity County Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Trinity County Resource Conservation District, this 20th day of July, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____ Date: _____
Mike Rourke, Chairman for the Board

CERTIFICATION

I hereby certify that the foregoing Resolution 22-09 was duly and regularly adopted by the Board of Directors of the Trinity County Resource Conservation District at the meeting held on the 20th day of July, 2022.

Signature: _____ Date: _____
Greg Lowden, Secretary to the Board

RESOLUTION NUMBER 22-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT AUTHORIZING SUBMITTAL OF A FUNDING REQUEST TO SIERRA NEVADA CONSERVANCY FOR THE WILDFIRE RECOVERY AND FOREST RESILIENCE DIRECTED GRANT PROGRAM.

WHEREAS, the Sierra Nevada Conservancy released the Wildfire Recovery and Forest Resilience Directed Grant Program; and

WHEREAS, the Sierra Nevada Conservancy requires that a resolution of the RCD Board of Directors be adopted authorizing submittal of a funding request on behalf of the RCD; and

WHEREAS, the Trinity County RCD desires to apply to the Wildfire Recovery and Forest Resilience Direct Grant Program for implementation of Pettijohn Collaborative Fuels Reduction; and

WHEREAS, the Trinity County RCD is authorized by Public Resources Code section 9408 to enter into agreements with federal or state agencies to receive funds in furtherance of Trinity County RCD Purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Trinity County Resource Conservation District Board of Directors as follows:

1. The Board of Directors hereby authorizes submittal of an application to the Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program; and
2. The Board of Directors certify that the Trinity County RCD understands the assurances and certification in the application; and
3. The Board of Directors hereby authorizes the Trinity County RCD District Manager or Assistant Manager to sign the application and any resulting agreement, and any amendments thereto, on behalf of the Trinity County RCD; and
4. The Board of Directors hereby authorizes the District Manager or Assistant Manager to sign progress reports and approve payment requests on behalf of Trinity County RCD.

APPROVED AND ADOPTED by the Trinity County Resource Conservation District Board of Directors at the regular meeting of the Board held on the 20th Day of July, 2022.

Motioned by _____ and seconded by _____

Motion passed by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed: _____

Attest: _____

RESOLUTION NUMBER 22-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT AUTHORIZING SUBMITTAL OF A FUNDING REQUEST TO SIERRA NEVADA CONSERVANCY FOR THE WILDFIRE RECOVERY AND FOREST RESILIENCE DIRECTED GRANT PROGRAM.

WHEREAS, the Sierra Nevada Conservancy released the Wildfire Recovery and Forest Resilience Directed Grant Program; and

WHEREAS, the Sierra Nevada Conservancy requires that a resolution of the RCD Board of Directors be adopted authorizing submittal of a funding request on behalf of the RCD; and

WHEREAS, the Trinity County RCD desires to apply to the Wildfire Recovery and Forest Resilience Direct Grant Program for implementation of Trinity Roadside Partnership; and

WHEREAS, the Trinity County RCD is authorized by Public Resources Code section 9408 to enter into agreements with federal or state agencies to receive funds in furtherance of Trinity County RCD Purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Trinity County Resource Conservation District Board of Directors as follows:

1. The Board of Directors hereby authorizes submittal of an application to the Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program; and
2. The Board of Directors certify that the Trinity County RCD understands the assurances and certification in the application; and
3. The Board of Directors hereby authorizes the Trinity County RCD District Manager or Assistant Manager to sign the application and any resulting agreement, and any amendments thereto, on behalf of the Trinity County RCD; and
4. The Board of Directors hereby authorizes the District Manager or Assistant Manager to sign progress reports and approve payment requests on behalf of Trinity County RCD.

APPROVED AND ADOPTED by the Trinity County Resource Conservation District Board of Directors at the regular meeting of the Board held on the 20th Day of July, 2022.

Motioned by _____ and seconded by _____

Motion passed by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed: _____

Attest: _____

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

July 20, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Heidi Carpenter-Harris, and Kent Collard (Zoom/Call-in): None
Board Members Absent: Greg Lowden and Josh Brown
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) None
Guests: None

Chapter 1 Call to Order: Meeting called to order at 5:40 PM, by Mike Rourke.

Chapter 2 Discuss and Take Action on the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings.

MSC -Harris/Collard to approve Resolution 22-09 (Subsequent) to continue the State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

Chapter 3 Discuss and Approve Agenda

Sheen said he needed to add Resolutions 22-10 and 22-11 to the Agenda as Emergency Items as the Resolutions are needed to apply for a grant and the deadline is next week. He also suggested the Resolutions could be Item 9.0- 9.2 as the Annual Work Plan is not ready for review.

MSC –Harris/Collard to approve the Amended Agenda with the removal of Item 9.0 Discuss 2022-2023 FY Annual Work Plan and the additions of Items 9.1 Take Action on Resolution 22-10, as well as 9.2 Take Action on Resolution 22-11 both for the Sierra Nevada Conservancy.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 2, Abstain: 0

Chapter 4 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for June 15, 2022 Regular Meeting

MSC -Collard/Harris to approve Minutes from June 15, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

Chapter 5 Financial Reports

5.1 Discuss Updated May Monthly Financial Report

Caldwell said we have not closed the gap yet. We have more than enough to cover. We still have May invoices coming in.

5.2 Discuss June Monthly Financial Report

Caldwell said the June first look shows a big red number but there is another $92,000 to post and they are still invoicing.

5.3 Discuss and Approve List of Warrants for June, 2022

MSC – Collard/Harris to approve the List of Warrants for June, 2022 in the amount of $256,966.08.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

5.4 Discuss and Approve Fiscal Year 2022-2023 Annual Budget

Sheen said the numbers look good, he is optimistic about the Covid Relief money from the County. There is a place holder on the budget for it. Sheen reported line items have been adjusted to account for pay increases and the upcoming Performance Evaluations. He said this is the first time ever the budget has been $5,000,000. The numbers are understated as there are more projects coming but there is not enough information or solid numbers to be able to add them into the budget.

MSC -Harris/Collard to approve Fiscal Year 2022-2023 Annual Budget.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

6.0 Projects Report

Fleitz reported the Conservation Planner position was accepted and she will have someone starting August 8th.

Sheen reported this was the first year TCRCD has participated in the Fourth of July festivities. They entered a truck pulling a chipper in the parade and had people hand out bags with candy. They took third place in the Agency category and received a ribbon.

7.0 NRCS Report

No Report.

8.0 Trinity Collaborative Report

Sheen reported that the Recreation Meeting centered around the Minersville Boat Ramp. Sara from the NRA is working to get the ramp poured while the lake is low.

The Full Collaborative meeting was lightly attended and was not well focused it was mostly discussion.

9.0 Two Resolutions to Discuss and Take Action on from the Sierra Nevada Conservancy Wildfire Recovery and Forest Resilience Direct Grant Program.

9.1 Discuss and Take Action on Resolution 22-10 To Authorize Submittal of a Funding Request to the Sierra Nevada Conservancy for implementation of Pettijohn Collaborative Fuels Reduction.

MSC – Harris/Collard to Approve Resolution 22-10 To Authorize Submittal of a Funding Request to the Sierra Nevada Conservancy for implementation of Pettijohn Collaborative Fuels Reduction.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

9.2 Discuss and Take Action on Resolution 22-11 To Authorize Submittal of a Funding Request to the Sierra Nevada Conservancy for implementation of Trinity Roadside Partnership.

MSC – Collard/Harris to Approve Resolution 22-11 To Authorize Submittal of a Funding Request to the Sierra Nevada Conservancy for implementation of Trinity Roadside Partnership.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

10.0 Review and Adoption of Policy 2125 Expense Authorization and Policy 2135 Purchasing

Sheen explained the need to change the language from purchase orders. We don't use them and that could cause problems with our audits. It was also contradictory with the procedures and needed to be cleaned up. Rourke suggested a change to the language of "purchase receipts will be submitted with quotations."

MSC -Harris/Collard to approve new Policy 2125 Expense Authorization.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

MSC -Collard/Harris to approve revisions to Policy 2135 Purchasing with the changes to the language.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

11.0 Discuss and Take Action on Humboldt-Trinity MOU

Sheen said the snow damage that impacted Willow Creek prompted the MOU it will allow for us., the Watershed Center to work across county lines and district boundaries for areas like Burnt Ranch, Salyer, and Willow Creek. It is covered by FSC. There is no monetary contract. Sheen said this will serve as a template, as they have been asked to do work in Del Norte. It could work for other areas as well.

MSC -Collard/Harris to approve the Humboldt-Trinity MOU.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

12.0 Discuss and Take Action on purchase of one new Watershed Program Truck

Sheen provided the quote form Corning Ford. He said it is the only supplier that uses the State buying program. Fleitz is requesting a Ford Ranger as it does not have to be as big but it does need four-wheel drive. They looked at used vehicles but this had the best price, had a crew cab and a warranty. The truck will be completed in August.

MSC -Harris/Collard to approve the purchase of a Ford Ranger for the Watershed Program.

Roll Call Vote: Rourke, Aye; Collard, Aye; Harris, Aye
Ayes: 3, Noes: 0, Absent: 2, Abstain: 0

13.0 Discuss and Take Action on the Letters of Interest to fill two seats with Four-Year Terms on the District's Board of Directors

This Item was pushed to the next meeting as there were not enough letters of interest submitted.

14.0 Public Comment

There were no public comments.

15.0 Board Reports and Correspondence

Director Rourke reported the auction at the Trinity County Fair went well. They had a very good auctioneer. There were a lot of animals and the prices held.

16.0 District Manager's Report

Sheen reported they had a large area at the fair in the commercial building. It housed three tables for TRRP, FSC, and TCRCD. Maya Williams provided a watershed quiz. It was very fun and informative. There was a lot of interest and engagement.

Fleitz has brought in many big projects that have fully funded several different positions.

Sheen reported they will take possession of the unit next door that Mark Lancaster was subleasing. The Schmidbaur building was much too expensive. The best option would be to purchase the current location.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC - Harris/Collard to move into Closed Session at 7:55 PM.

Nothing to report.

MSC – Collard/Harris to move out of closed session at 8:23 PM.

15.0 Adjourn

Adjourned at 8:23 PM.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES OF JULY 20, 2022

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

June 15, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

June 15, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Meeting Minutes

- 3.1 Discuss and Approve Minutes for May 24, 2022 Regular Meeting

4.0 Financial Report

- 4.1 Discuss Updated April Monthly Financial Report
- 4.2 Discuss May Monthly Financial Report
- 4.3 Discuss and Approve List of Warrants for May, 2022

5.0 Projects Report

6.0 NRCS Report

7.0 Trinity Collaborative Report

8.0 Discuss/Take Action on Support for Legislation on Division 9 Changes and AB 1902

9.0 Discuss/Take Action on Suggested Revisions to Current Pay Scale

10.0 Public Comment

11.0 Board Reports/Correspondence

12.0 District Manager's Report

13.0 Closed Session: Government Code § 54957(b): District Manager's Report

14.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

May 24, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, and Kent Collard
(Zoom/Call-in): None
Board Members Absent: Heidi Carpenter-Harris
Associate Board Members Present: None
District Staff: Kelly Sheen, and Joan Caldwell
Other District Staff: (Attended through Zoom) None
Other Agency Staff: (Attended through Zoom) None
Guests: None

1.0 Call to Order: Meeting called to order at 5:31 PM, by Mike Rourke.

2.0 Discuss and Take Action on Resolution 22-08: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC -Lowden/Brown to approve Resolution 22-08: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

3.0 Discuss and Approve Agenda

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for April 20, 2022 Regular Meeting

MSC -Collard/Brown to approve Minutes from April 20, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

5.0 Financial Reports

5.1 Discuss Updated March Monthly Financial Report

Caldwell said they should be done invoicing, but they are not. Cynthia is still working on it, so there is more to come.

5.2 Discuss April Monthly Financial Report

Caldwell said she still has some extra income to post as well as a large invoice. They will work on invoicing monthly not quarterly for the large CalFire Grant. The balance decreased significantly in the Tri Counties account due to paying things out, which is reflected on the list of warrants.

5.3 Discuss and Approve List of Warrants for April, 2022

MSC – Lowden/Collard to approve the List of Warrants for March, 2022 in the amount of $285,131.70.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

6.0 Projects Report

Sheen reported that they received the executed copy of the Shasta-Trinity BAER contract for $450,000. Sheen reported they will be working on a project in Willow Creek. They are currently in talks with the Fire Safe Council there, as it is in Trinity and Humboldt Counties. Director Brown asked how many Local Area Advisors are they looking for? Sheen said he would check on that.

7.0 NRCS Report

There was no report.

8.0 Trinity Collaborative Report

Sheen reported he was unavailable to attend the Full Collaborative Meeting last Friday. Pat Frost was also unavailable. The majority of the meeting was supposed to be a presentation and demo on a new fire modeling tool. At the Recreation Meeting the Friday prior they discussed the Trinity Lake Trail that the Trinity Trail Alliance is trying to have built. Caltrans also attended that meeting and gave information on how to best proceed with the hang-ups they have had in the Stoney Creek Campground area.

9.0 Discuss and Take Action on Support for Division 9 Changes and AB 1902

Sheen reported there was a meeting recently that addressed a lot of the language concerns from some RCD's. They are revising things as they go, and progress is being made. Sheen suggested putting together a letter of support for legislation. They are also requesting a letter of support for capacity building funding ($20,000,000). Sheen will have both letters of support available at the June meeting.

10.0 Discuss and Take Action on Scholarship Applicants

There were two scholarship applicants, they had two $750 scholarships to give out. One applicant did not meet the requirement of providing his transcript or proof of enrolment. Both applicants will receive a $750 scholarship. Vang will receive a thank you letter and it will include language that his scholarship is pending proof of enrollment. Brookins will receive a thank you note with her scholarship included.

MSC -Brown/Collard to approve the two $750 scholarships to go to both Asher Vang and Josephine Brookins.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

11.0 Public Comment

There were no public comments.

12.0 Board Reports and Correspondence

Director Brown said he attended the Wildfire Awareness Day. He said it went well. He was impressed with how well Amelia put it together. He was disappointed with the lack of attendance. Sheen said it was the first time for the event.

Director Rourke said he met with some former colleagues on Friday. They were shown what was going on with the fire on South Fork. They looked at the different management between national forest and private lands. Rourke also reported they had the PUD Anniversary with the retirement party for Dick Morris.

13.0 District Manager's Report

Sheen reported the Board of Supervisor's discussion on the Covid Relief Funds, they didn't get to Item 5.1 until 3:45pm. We provided the letter last month advocating for a portion of the $2.3 million in funding they received. They voted to give money to the jail and sheriff's department. We are still waiting to see if we will get anything. $485,000 is what is left of the funds. We are the only one that the ask was 100% loss of revenue from Covid.

Sheen also reported the Reveg truck is in production.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

15.0 Adjourn

Adjourned at 7:34 PM.

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 4/1/2022 Through 4/30/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	240,238.52	357,713.19	2,381,155.53
Fee for service revenue	4100	0.00	0.00	113,363.32
Contributions revenue	4200	126.00	126.00	24,592.99
Dues revenue	4300	100.00	100.00	1,000.00
Registration revenue	4350	0.00	0.00	899.43
Rental income - facilities	4400	300.00	300.00	4,800.00
Rental income - equipment	4450	20.00	20.00	20.00
Sales revenue - taxable	4500	40.00	40.00	465.27
Other revenue	4800	0.00	0.00	757.48
COVID-19 Fiscal Relief	4810	0.00	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	14,042.21	14,042.21	82,940.76
Total Revenues		254,866.73	372,341.40	2,771,550.78
Salaries & benefits				
Salaries				
Salaries & wages	5000	109,723.91	109,723.91	988,547.75
Pay in lieu of health insurance	5020	1,742.48	1,742.48	21,021.20
Wireless phone stipend	5030	850.00	850.00	8,200.00
Total Salaries		112,316.39	112,316.39	1,017,768.95
Benefits				
Payroll tax expense	5100	11,527.28	11,527.28	100,133.01
Paid time off expense	5200	10,177.42	10,177.42	94,189.04
Deferred compensation expense	5300	1,400.00	1,400.00	13,100.00
Health insurance expense	5400	17,457.44	17,457.44	141,370.75
Dental insurance expense	5500	1,844.40	1,844.40	15,645.60
Vision insurance expense	5550	260.40	260.40	2,194.80
Workers' compensation expense	5600	5,299.91	5,299.91	40,605.92
Total Benefits		47,966.85	47,966.85	407,239.12
Total Salaries & benefits		160,283.24	160,283.24	1,425,008.07
Travel expenses				
Conferences/training/professional development	5800	1,200.00	1,200.00	2,572.17
Meals expense	5820	13.80	13.80	2,598.80
Mileage expense	5860	2,327.76	2,327.76	22,856.43
Travel expense	5880	(170.67)	(170.67)	5,323.82
Total Travel expenses		3,370.89	3,370.89	33,351.22
Contract expenses				
Contract services - field	7150	5,647.66	83,617.50	583,482.81
Contract services - professional	7180	150.00	150.00	41,992.65
Total Contract expenses		5,797.66	83,767.50	625,475.46
Operating expenses				
Accounting & auditing fees	7000	2,675.00	2,675.00	12,327.50
Advertising	7030	4,255.86	4,255.86	8,056.97
Bank fees/services charges	7060	98.49	98.49	936.50
Board expense	7090	38.10	38.10	93.47
Computer expense	7120	820.62	820.62	2,788.09
Computer software/licensing	7130	31.90	31.90	2,464.36
Dues/subscriptions/publications	7240	0.00	0.00	9,195.38
Equipment/asset purchase via grants	7260	49,905.51	49,905.51	140,244.61
Equipment rent or usage expense	7270	11,615.00	11,615.00	66,729.35

Field equipment expense	7300	3,073.75	4,216.70	35,578.76
Field materials expense	7310	7,551.54	9,384.38	61,169.64
Field small tool expense	7320	0.00	0.00	350.12
Finance charges	7330	17.49	17.49	1,057.27
Insurance - liability, property, D&O	7390	4,020.12	4,020.12	26,402.04
Interest expense	7420	329.38	329.38	11,731.48
Internet service expense	7430	134.98	134.98	1,127.06
Janitorial expense	7450	650.00	650.00	6,996.25
Licenses/permits/taxes/fees	7510	0.00	0.00	2,288.54
Office supplies	7540	247.45	(1,222.55)	4,218.29
Other outside services	7570	2,189.86	2,241.86	17,972.29
Penalties	7600	0.00	0.00	994.15
Postage & shipping	7630	21.74	21.74	422.91
Printing & publishing	7660	5.99	1,475.99	4,783.94
Public education	7690	0.00	0.00	243.39
Rent expense	7720	2,370.00	2,370.00	22,315.00
Repairs & maintenance	7750	1,101.79	1,101.79	1,706.89
Telephone expense	7780	255.10	255.10	2,620.70
Utilities	7870	1,031.06	1,031.06	10,130.07
Vehicle fuel	7900	125.00	2,479.16	18,169.38
Vehicle maintenance & fees	7930	46.99	46.99	14,759.55
Total Operating expenses		92,612.72	97,994.67	487,873.95
Total direct expenditures		262,064.51	345,416.30	2,571,708.70
Total expenditures		262,064.51	345,416.30	2,571,708.70
Other revenue				
Gain (loss) on disposal of assets	9100	0.00	0.00	300.00
Total Other revenue		0.00	0.00	300.00
Net income		(7,197.78)	26,925.10	200,142.08

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 4/30/2022

		Initial Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	55,485.99	55,485.99
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		55,735.99	55,735.99
Accounts Receivable			
Accounts Receivable	1425	333,697.21	403,489.48
Total Accounts Receivable		333,697.21	403,489.48
Prepaid Expenses			
Deposits & prepaid expenses	1700	4,973.73	4,973.73
Total Prepaid Expenses		4,973.73	4,973.73
Total Current Assets		394,406.93	464,199.20
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	198,665.28	198,665.28
Vehicles	1910	334,893.95	334,893.95
Accumulated depreciation	1990	(284,420.64)	(284,420.64)
Total Property & Equipment		249,138.59	249,138.59
Total Long-term Assets		249,138.59	249,138.59
Total Assets		643,545.52	713,337.79
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	153,846.25	237,198.04
Accrued payroll	2150	48,824.23	48,824.23
Federal W/H payable	2200	4,636.71	4,636.71
Social security payable	2210	7,742.82	7,742.82
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	1,810.80	1,810.80
State W/H payable	2230	1,552.03	1,552.03
SDI W/H payable	2240	686.88	686.88
State unemployment payable	2250	933.61	933.61
Deferred compensation deductions	2300	945.00	945.00
Health insurance premiums deductions	2310	(83.47)	(83.47)
Dental insurance premiums deductions	2320	66.58	66.58
Vision insurance premiums deductions	2325	7.45	7.45
Garnishments/levies deductions	2340	930.24	930.24
TCRCD scholarship fund P/R deduction	2350	1,934.40	1,934.40
Friends of TCRCD P/R deduction	2351	775.65	775.65
Young Family Ranch P/R deduction	2352	334.20	334.20
Accrued paid time off payable	2400	36,510.22	36,510.22
Accrued deferred compensation match	2450	700.00	700.00
Accrued health insurance payable	2460	84.29	84.29
Accrued dental insurance payable	2470	1,782.98	1,782.98
Accrued vision insurance payable	2475	(1,780.52)	(1,780.52)
Accrued workers' comp premiums payable	2480	(8,565.57)	(8,565.57)
Sales tax payable	2500	37.11	37.11

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 4/30/2022

Total Accounts Payable		274,724.42	358,076.21
Deferred Revenue			
Deferred revenue - refundable advances	2700	334,872.13	283,519.95
Total Deferred Revenue		334,872.13	283,519.95
Total Short-term Liabilities		609,596.55	641,596.16
Long-term Liabilities			
Notes Payable			
Note - Ford Credit 6283	2610	4,347.05	4,347.05
Note - Ally Auto 6167	2620	12,282.85	12,282.85
Note - Ally Auto 4916	2621	20,546.36	20,546.36
Note - Ally Auto 0890	2622	26,237.19	26,237.19
Total Notes Payable		63,413.45	63,413.45
Total Long-term Liabilities		63,413.45	63,413.45
Total Liabilities		673,010.00	705,009.61
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(543,819.43)	(543,819.43)
Net assets - unrestricted	3100	102,866.94	102,866.94
Investments in capital assets	3200	249,138.59	249,138.59
Total Beginning net assets		(191,813.90)	(191,813.90)
Current YTD net income			
		162,349.42	200,142.08
Total Current YTD net income		162,349.42	200,142.08
Total Net Assets		(29,464.48)	8,328.18
Total Liabilities and Net Assets		643,545.52	713,337.79

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 5/1/2022 Through 5/31/2022

		Initial Report	Initial Year Actual
Revenues			
Grant & contract revenue	4000	209,683.84	2,590,839.37
Fee for service revenue	4100	3,640.00	117,003.32
Contributions revenue	4200	956.00	25,548.99
Dues revenue	4300	0.00	1,000.00
Registration revenue	4350	3,940.00	4,839.43
Rental income - facilities	4400	300.00	5,100.00
Rental income - equipment	4450	0.00	20.00
Sales revenue - taxable	4500	0.00	465.27
Other revenue	4800	0.00	757.48
COVID-19 Fiscal Relief	4810	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	10,468.98	93,409.74
Total Revenues		228,988.82	3,000,539.60
Salaries & benefits			
Salaries			
Salaries & wages	5000	124,816.37	1,113,364.12
Pay in lieu of health insurance	5020	1,742.48	22,763.68
Wireless phone stipend	5030	800.00	9,000.00
Total Salaries		127,358.85	1,145,127.80
Benefits			
Payroll tax expense	5100	11,141.01	111,274.02
Paid time off expense	5200	10,593.54	104,782.58
Deferred compensation expense	5300	1,300.00	14,400.00
Health insurance expense	5400	17,470.00	158,840.75
Dental insurance expense	5500	1,971.60	17,617.20
Vision insurance expense	5550	279.00	2,473.80
Workers' compensation expense	5600	5,882.04	46,487.96
Total Benefits		48,637.19	455,876.31
Total Salaries & benefits		175,996.04	1,601,004.11
Travel expenses			
Conferences/training/professional development	5800	495.00	3,067.17
Meals expense	5820	0.00	2,598.80
Mileage expense	5860	3,378.98	26,235.41
Travel expense	5880	0.00	5,323.82
Total Travel expenses		3,873.98	37,225.20
Contract expenses			
Contract services - field	7150	33,752.20	617,235.01
Contract services - professional	7180	697.50	42,690.15
Total Contract expenses		34,449.70	659,925.16
Operating expenses			
Accounting & auditing fees	7000	4,433.75	16,761.25
Advertising	7030	4,029.07	12,086.04
Bank fees/services charges	7060	117.48	1,053.98
Board expense	7090	25.96	119.43
Computer expense	7120	73.16	2,861.25

Computer software/licensing	7130	156.94	2,621.30
Dues/subscriptions/publications	7240	0.00	9,195.38
Equipment/asset purchase via grants	7260	0.00	140,244.61
Equipment rent or usage expense	7270	17,021.75	83,751.10
Field equipment expense	7300	358.15	35,936.91
Field materials expense	7310	30,780.64	91,950.28
Field small tool expense	7320	7.50	357.62
Finance charges	7330	24.00	1,081.27
Insurance - liability, property, D&O	7390	2,486.88	28,888.92
Interest expense	7420	307.21	12,038.69
Internet service expense	7430	114.99	1,242.05
Janitorial expense	7450	700.00	7,696.25
Licenses/permits/taxes/fees	7510	0.00	2,288.54
Office supplies	7540	1,124.77	5,343.06
Other outside services	7570	0.00	17,972.29
Penalties	7600	0.00	994.15
Postage & shipping	7630	0.00	422.91
Printing & publishing	7660	340.00	5,123.94
Public education	7690	967.32	1,210.71
Rent expense	7720	2,230.00	24,545.00
Repairs & maintenance	7750	0.00	1,706.89
Telephone expense	7780	258.86	2,879.56
Utilities	7870	960.59	11,090.66
Vehicle fuel	7900	0.00	18,169.38
Vehicle maintenance & fees	7930	202.38	14,961.93
Total Operating expenses		66,721.40	554,595.35
Total direct expenditures		281,041.12	2,852,749.82
Total expenditures		281,041.12	2,852,749.82
Other revenue			
Gain (loss) on disposal of assets	9100	0.00	300.00
Total Other revenue		0.00	300.00
Net income		(52,052.30)	148,089.78

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 5/31/2022

		Initial Report
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	29,090.77
Petty cash	1050	250.00
Total Cash & Cash Equivalents		29,340.77
Accounts Receivable		
Accounts Receivable	1425	513,158.89
Total Accounts Receivable		513,158.89
Prepaid Expenses		
Deposits & prepaid expenses	1700	2,486.85
Total Prepaid Expenses		2,486.85
Total Current Assets		544,986.51
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	334,893.95
Accumulated depreciation	1990	(284,420.64)
Total Property & Equipment		249,138.59
Total Long-term Assets		249,138.59
Total Assets		794,125.10
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	292,262.14
Accrued payroll	2150	54,781.89
Federal W/H payable	2200	6,721.49
Social security payable	2210	9,003.98
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	2,105.84
State W/H payable	2230	2,509.46
SDI W/H payable	2240	798.74
State unemployment payable	2250	329.04
Deferred compensation deductions	2300	895.00
Health insurance premiums deductions	2310	(75.47)
Dental insurance premiums deductions	2320	66.58
Vision insurance premiums deductions	2325	7.45
Garnishments/levies deductions	2340	1,261.42
TCRCD scholarship fund P/R deduction	2350	2,056.08
Friends of TCRCD P/R deduction	2351	817.33
Young Family Ranch P/R deduction	2352	350.84
Accrued paid time off payable	2400	40,541.83
Accrued deferred compensation match	2450	650.00
Accrued health insurance payable	2460	76.39
Accrued dental insurance payable	2470	1,783.29
Accrued vision insurance payable	2475	(1,780.52)
Accrued workers' comp premiums payable	2480	(2,683.53)
Sales tax payable	2500	37.11

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 5/31/2022

Total Accounts Payable		433,528.91
Deferred Revenue		
Deferred revenue - refundable advances	2700	243,693.25
Total Deferred Revenue		243,693.25
Total Short-term Liabilities		677,222.16
Long-term Liabilities		
Notes Payable		
Note payable - TCB Line of credit	2600	100,000.00
Note - Ford Credit 6283	2610	3,522.30
Note - Ally Auto 6167	2620	11,077.26
Note - Ally Auto 4916	2621	20,546.36
Note - Ally Auto 0890	2622	25,481.14
Total Notes Payable		160,627.06
Total Long-term Liabilities		160,627.06
Total Liabilities		837,849.22
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(543,819.43)
Net assets - unrestricted	3100	102,866.94
Investments in capital assets	3200	249,138.59
Total Beginning net assets		(191,813.90)
Current YTD net income		
		148,089.78
Total Current YTD net income		148,089.78
Total Net Assets		(43,724.12)
Total Liabilities and Net Assets		794,125.10

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 5/1/2022 Through 5/31/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1213	5/5/2022	Ann M. Barbeau	1,871.65	Employee: 107; Pay Date: 5/5/2022
1214	5/5/2022	Stuart Gregory Beylik	1,281.80	Employee: 119; Pay Date: 5/5/2022
1215	5/5/2022	Molly G. Breitmun	1,530.50	Employee: 120; Pay Date: 5/5/2022
1216	5/5/2022	Joan Elizabeth Caldwell	2,247.27	Employee: 094; Pay Date: 5/5/2022
1217	5/5/2022	Garett F. Chapman	1,451.95	Employee: 078; Pay Date: 5/5/2022
1218	5/5/2022	Chris H. Cole	1,887.18	Employee: 098; Pay Date: 5/5/2022
1219	5/5/2022	John Robert Dickerson III	0.00	Employee: 127; Pay Date: 5/5/2022
1220	5/5/2022	Michael J. Dunlap	1,450.51	Employee: 009; Pay Date: 5/5/2022
1221	5/5/2022	Jeffrey M. Eads	1,456.00	Employee: 080; Pay Date: 5/5/2022
1222	5/5/2022	Amelia M. Fleitz	1,896.50	Employee: 086; Pay Date: 5/5/2022
1223	5/5/2022	Erik M. Flickwir	1,961.53	Employee: 008; Pay Date: 5/5/2022
1224	5/5/2022	Katherine J. Howard	1,817.02	Employee: 070; Pay Date: 5/5/2022
1225	5/5/2022	David W. Johnson II	1,591.27	Employee: 059; Pay Date: 5/5/2022
1226	5/5/2022	James M. Marzolla	1,048.28	Employee: 079; Pay Date: 5/5/2022
1227	5/5/2022	Jeff J. McGrew	1,690.60	Employee: 024; Pay Date: 5/5/2022
1228	5/5/2022	Joseph Michael Moore	983.69	Employee: 121; Pay Date: 5/5/2022
1229	5/5/2022	Corben W. Page	1,030.01	Employee: 124; Pay Date: 5/5/2022
1230	5/5/2022	Shawlea Roy Railton	880.55	Employee: 116; Pay Date: 5/5/2022
1231	5/5/2022	Jacob Ryan Ratliff	1,117.84	Employee: 126; Pay Date: 5/5/2022
1232	5/5/2022	Arvel Jett Reeves	1,268.58	Employee: 118; Pay Date: 5/5/2022
1233	5/5/2022	Joshua A. Scott	1,062.65	Employee: 104; Pay Date: 5/5/2022
1234	5/5/2022	Kelly D. Sheen	2,628.81	Employee: 005; Pay Date: 5/5/2022
1235	5/5/2022	Cynthia L. Tarwater	2,043.13	Employee: 002; Pay Date: 5/5/2022
1236	5/5/2022	Marla D. Walters	1,936.16	Employee: 108; Pay Date: 5/5/2022
1237	5/5/2022	Daniel C. Wells	1,631.68	Employee: 081; Pay Date: 5/5/2022
1238	5/5/2022	Denise W. Wesley	2,135.04	Employee: 096; Pay Date: 5/5/2022
1239	5/5/2022	Maya Williams	1,595.20	Employee: 106; Pay Date: 5/5/2022
1240	5/5/2022	Kirk Anthony Wolfinbarger	1,226.72	Employee: 112; Pay Date: 5/5/2022
1241	5/5/2022	Rebekah R. Wolfinbarger	1,513.48	Employee: 103; Pay Date: 5/5/2022
1242	5/5/2022	Roman Terence Woods-Ponce II	1,025.72	Employee: 122; Pay Date: 5/5/2022
1243	5/5/2022	Molly G. Breitmun	5.71	Employee: 120; Pay Date: 5/5/2022
1244	5/5/2022	Kelly D. Sheen	1,571.15	Employee: 005; Pay Date: 5/5/2022
1245	5/20/2022	Ann M. Barbeau	1,871.64	Employee: 107; Pay Date: 5/20/2022
1246	5/20/2022	Stuart Gregory Beylik	1,186.16	Employee: 119; Pay Date: 5/20/2022
1247	5/20/2022	Joan Elizabeth Caldwell	2,271.78	Employee: 094; Pay Date: 5/20/2022
1248	5/20/2022	Garett F. Chapman	1,451.94	Employee: 078; Pay Date: 5/20/2022
1249	5/20/2022	Chris H. Cole	1,887.19	Employee: 098; Pay Date: 5/20/2022
1250	5/20/2022	Michael J. Dunlap	1,450.50	Employee: 009; Pay Date: 5/20/2022
1251	5/20/2022	Jeffrey M. Eads	1,456.01	Employee: 080; Pay Date: 5/20/2022
1252	5/20/2022	Amelia M. Fleitz	1,896.51	Employee: 086; Pay Date: 5/20/2022
1253	5/20/2022	Erik M. Flickwir	1,940.34	Employee: 008; Pay Date: 5/20/2022
1254	5/20/2022	Katherine J. Howard	1,817.00	Employee: 070; Pay Date: 5/20/2022
1255	5/20/2022	David W. Johnson II	1,591.26	Employee: 059; Pay Date: 5/20/2022
1256	5/20/2022	James M. Marzolla	1,029.57	Employee: 079; Pay Date: 5/20/2022
1257	5/20/2022	Jeff J. McGrew	1,690.59	Employee: 024; Pay Date: 5/20/2022
1258	5/20/2022	Joseph Michael Moore	983.69	Employee: 121; Pay Date: 5/20/2022
1259	5/20/2022	Corben W. Page	461.72	Employee: 124; Pay Date: 5/20/2022
1260	5/20/2022	Shawlea Roy Railton	841.95	Employee: 116; Pay Date: 5/20/2022
1261	5/20/2022	Jacob Ryan Ratliff	1,117.86	Employee: 126; Pay Date: 5/20/2022
1262	5/20/2022	Arvel Jett Reeves	1,253.61	Employee: 118; Pay Date: 5/20/2022
1263	5/20/2022	Joshua A. Scott	1,229.57	Employee: 104; Pay Date: 5/20/2022
1264	5/20/2022	Kelly D. Sheen	2,628.83	Employee: 005; Pay Date: 5/20/2022
1265	5/20/2022	Cynthia L. Tarwater	2,319.17	Employee: 002; Pay Date: 5/20/2022
1266	5/20/2022	Marla D. Walters	1,857.57	Employee: 108; Pay Date: 5/20/2022

1267	5/20/2022	Daniel C. Wells	1,631.69	Employee: 081; Pay Date: 5/20/2022
1268	5/20/2022	Denise W. Wesley	2,053.30	Employee: 096; Pay Date: 5/20/2022
1269	5/20/2022	Maya Williams	1,889.18	Employee: 106; Pay Date: 5/20/2022
1270	5/20/2022	Kirk Anthony Wolfinbarger	1,211.32	Employee: 112; Pay Date: 5/20/2022
1271	5/20/2022	Rebekah R. Wolfinbarger	1,513.48	Employee: 103; Pay Date: 5/20/2022
1272	5/20/2022	Roman Terence Woods-Ponce II	1,103.56	Employee: 122; Pay Date: 5/20/2022
27544	5/5/2022	Jesse A. Barone	465.37	Employee: 128; Pay Date: 5/5/2022
27545	5/5/2022	Jeremiah D. Weiss	961.69	Employee: 123; Pay Date: 5/5/2022
27546	5/5/2022	John Robert Dickerson III	558.99	Employee: 127; Pay Date: 5/5/2022
27547	5/10/2022	Amerigas Propane LP	87.30	Propane
27548	5/10/2022	Bayley Lumber & Hardware Inc	5.69	pvc fitting
27549	5/10/2022	Chevron Mini Mart	9.35	Propane
27550	5/10/2022	Shannon Davis	500.00	TCRCD cleaning Apr 2022
	5/10/2022	Shannon Davis	150.00	YFR cleaning Apr 2022
27551	5/10/2022	Ila F. McWilliams Trust	2,000.00	April 2022 Rent
27552	5/10/2022	NORCAL Presort & Printing	240.00	Business cards
27553	5/10/2022	O'Reilly Auto Parts	10.70	(2) copper plugs
	5/10/2022	O'Reilly Auto Parts	40.67	Thermostat, water outlet, cleaner
27554	5/10/2022	Plotzke Ace Hardware	20.32	(2) paintbrushes, outdoor bleach
	5/10/2022	Plotzke Ace Hardware	6.42	10' pvc
	5/10/2022	Plotzke Ace Hardware	4.28	Broom
	5/10/2022	Plotzke Ace Hardware	1.81	Dumpster key for FH
	5/10/2022	Plotzke Ace Hardware	9.06	FH Keys
	5/10/2022	Plotzke Ace Hardware	3.21	Key
	5/10/2022	Plotzke Ace Hardware	66.40	Misc/fasteners/new trucks 4689/4690
	5/10/2022	Plotzke Ace Hardware	18.21	Painters tape, packing tape
	5/10/2022	Plotzke Ace Hardware	39.11	Trufuel, staples, fasteners
	5/10/2022	Plotzke Ace Hardware	130.94	Waterline supplies
	5/10/2022	Plotzke Ace Hardware	2.13	Wiping cloths
	5/10/2022	Plotzke Ace Hardware	12.86	Wood filler
27555	5/10/2022	Trinity County Solid Waste Division	240.00	Dump Fee
27556	5/10/2022	Trinity Journal, The	439.50	April Calendar
27557	5/10/2022	Trinity Lumber	30.42	2x8, gloves
	5/10/2022	Trinity Lumber	989.46	Cement and pallet deposits
	5/10/2022	Trinity Lumber	56.23	Rebar, 2x8, gloves
27558	5/10/2022	Trinity Nursery	73.96	Perlite, planting mix
	5/10/2022	Trinity Nursery	83.59	Planting mix
	5/10/2022	Trinity Nursery	38.55	Top soil
27559	5/10/2022	Velocity Communications, Inc.	114.99	Internet 05-01-22 to 06-01-22
27560	5/20/2022	Jesse A. Barone	929.13	Employee: 128; Pay Date: 5/20/2022
27561	5/20/2022	John Robert Dickerson III	558.99	Employee: 127; Pay Date: 5/20/2022
27562	5/20/2022	Jeremiah D. Weiss	1,088.94	Employee: 123; Pay Date: 5/20/2022
27563	5/26/2022	Bethany Llewellyn	70.20	Mileage Reim.
27564	5/26/2022	R.J. Ricciardi, Inc. CPAs	2,675.00	2020/2021 Audit
27565	5/26/2022	Trinity County Solid Waste Division	153.38	May 2022
27566	5/26/2022	Watershed Research & Training Center	16,598.73	Contract services 04-01-22 to 04-30-22
27567	5/26/2022	Weaverville CSD	43.87	YFR water 04-01-22 to 05-02-22
27568	5/26/2022	Weaverville Sanitary District	28.00	YFR Sewer 04-01-22 to 04-30-22
27569	5/9/2022	Rebekah Wolfinbarger-Cash	6.38	Dollar General-Bleach
	5/10/2022	Rebekah Wolfinbarger-Cash	10.00	Truck Wash #6167
	5/11/2022	Rebekah Wolfinbarger-Cash	5.00	Truck Wash #6283
	5/16/2022	Rebekah Wolfinbarger-Cash	30.00	Up North Giftcards (3)
	5/19/2022	Rebekah Wolfinbarger-Cash	2.16	USPS-Postage board meeting
	5/24/2022	Rebekah Wolfinbarger-Cash	14.00	USPS-Mail key for Grants Mgr
	5/24/2022	Rebekah Wolfinbarger-Cash	23.80	Holiday Market-Board meeting snacks

	5/25/2022	Rebekah Wolfinbarger-Cash	51.63	Redwood Market-Propane
3905422R	5/2/2022	IPower, Inc.	24.95	Ed and Outreach mailbox expansion
1650792462	5/2/2022	Constant Contact	70.00	Constant Contact Email Plus
H348866580	5/2/2022	HP.com	195.73	HP printer ink & black/yellow printhead
241424574	5/2/2022	Office Depot	283.89	HP printer ink & magenta/cyan printhead
237823610	5/3/2022	Office Depot	70.35	Copy paper
237841710	5/3/2022	Office Depot	15.86	9x12 manila envelopes
240067867	5/3/2022	Office Depot	8.14	(4) silver sharpies
271412528-B	5/3/2022	Party City	12.87	Raffle tickets
H348874408	5/3/2022	HP.com	293.88	HP printer ink & magenta/cyan printhead
367527	5/4/2022	Office Depot	56.94	11x17 copy paper
130771770	5/5/2022	Office Depot	19.04	Locking briefcase-Fiscal Manager
42758281	5/5/2022	EFTPS	14,190.33	Federal tax deposit
1-331-056-992	5/5/2022	Employment Development Department	3,172.52	State tax deposit
2253018	5/6/2022	Amazon	156.56	(4) Magnifiers
05-09-22 Ally	5/9/2022	Ally	94.25	Interest
	5/9/2022	Ally	560.95	May 2022 Prin Pmt #4916
6757054	5/10/2022	Amazon	70.96	(2) Grease guns
701815	5/10/2022	Trinity Journal, The	941.62	Pay Tri Journal
3086656	5/10/2022	Amazon	647.60	4-range finders/2-tape reels/16-hard hats
05-12-22 Ally	5/12/2022	Ally	129.17	Interest
	5/12/2022	Ally	756.05	May 2022 Prin Pmt #0890
p225G6HQFK	5/12/2022	Frontier Communications	267.86	Pay Frontier Communications
22910648	5/12/2022	4Imprint, Inc.	929.82	(92) Water bottles for 2022 SDC
11067390	5/13/2022	Empower Retirement	1,645.00	Deferred Comp 04-30-22 PR
05-13-22 4Imprint	5/13/2022	4Imprint, Inc.	5,066.25	Pay 4Imprint
202038373458	5/15/2022	1&1 Ionos, Inc.	12.00	TRRP mail hosting
196693	5/16/2022	ESRI	495.00	Esri User Conference-GIS Manager
05-16-22 Ally	5/16/2022	Ally	65.94	Interest
	5/16/2022	Ally	644.64	May 2022 Prin Pmt #6167
05-16-22 DD Fee	5/16/2022	Tri Counties Bank	27.75	Direct Deposit Fee-TCB
39794003	5/17/2022	Expert Pay	222.50	Garnishment for Marzolla 04-30-22 PR
39794006	5/17/2022	Expert Pay	148.75	Garnishment for Railton 04-30-22 PR
39800208	5/17/2022	Expert Pay	558.99	Garnishment for Dickerson 04-30-22 PR
39864826	5/17/2022	Expert Pay	559.00	Garnishment for Dickerson 05-15-22 PR
39864950	5/17/2022	Expert Pay	222.50	Garnishment for Marzolla 05-15-22 PR
39864957	5/17/2022	Expert Pay	148.75	Garnishment for Railton 05-15-22 PR
658352	5/18/2022	Trinity Journal, The	731.70	Pay Trinity Journal
0-735-619-424	5/23/2022	Employment Development Department	2,917.13	State tax deposit
43033463	5/23/2022	EFTPS	13,774.20	Federal tax deposit
27424115	5/26/2022	Harland Clarke	154.07	Business checks/envelopes
11909575	5/27/2022	Empower Retirement	1,545.00	Deferred Comp 05-15-22 PR
3073904764	5/27/2022	CoPower	3,176.73	Pay CoPower
1896687	5/30/2022	Canva	119.99	Subscription
20795237	5/31/2022	Global Industrial Co.	150.03	(2) Sanitizing footbath mats
221520310632	5/31/2022	Blue Shield of California	18,882.61	Pay Blue Shield
954327	5/31/2022	Verizon Wireless	73.16	Pay Verizon
05-31-22 Ford Credit	5/31/2022	Ford Credit	17.85	Interest
	5/31/2022	Ford Credit	824.75	May 2022 Prin Pmt #6283
Report Total			195,329.22	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT

June 15, 2022

5.1 <u>Grass Valley Creek</u>

- Owl surveys have begun for this project and will continue into July for a total of 6 surveys.

5.2 <u>Weaverville Community Forest – Amelia Fleitz/Chris Cole</u>

- The next WCF Steering Committee is meeting on July 6th.
- SHN completed their botany surveys and Mark Arnold is working on the Archaeology survey within the WCF for the BLM's Weaverville Community Protection Fuels Reduction Project to treat roadsides and fuel breaks on the Oregon Mountain sections of BLM lands.
- BLM is hosting a clean-up on June 11th along Mill St to clean up the homeless encampments.

5.3 <u>Watershed Coordination – Amelia Fleitz</u>

- <u>DOC Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300)</u>: Nicole is hosting a community meeting in Trinity Center on June 7th. This project will be extended by 6 months with the potential for additional funding, due to the lack of a report coordinator which is responsible for coordinating the assessments from Shasta, Oroville and Trinity into comparable documents. Flying the position for a Watershed Project Coordinator.
- <u>USFS Temperature Probe Deployment & Summer Snorkel Dives:</u> Amelia has reached out to USFS to get a $2500 micro purchase to complete field work in June ahead of the July 1st monitoring deadlines – as the contract has not come into play yet.
- <u>NACD Technical Assistance Funding (474 – 6300200):</u> Continuing to fly the position for a conservation planner, we have two interviews scheduled for later this month.
- <u>Travis Ranch Riparian Element (486 – 3300400)</u> – Contracts are all in place with our contractors. Kick off meeting was held out at the Travis Ranch on May 25th. Amelia met with Stillwater Sciences, Shayne Green, Nick Robinson, and Travis Ranch representative Jeremy to get initial guidelines shared and start surveys.

5.4 <u>Weaver Basin Wetlands</u>

No report.

5.5 <u>Project Coordinator's Report –Cynthia Tarwater</u>

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- In early May we started and completed a road improvement project on Mainline Road in the Upper Grass Valley Creek Watershed.
- We got the executed STNF BAER agreement for the Monument and McFarland Fires of 2021 in early May as well. The USFS has requested we start our work in the Goodes Creek watershed near Wildwood for a planned salvage sale.

- We have been ordering materials for a road improvement project on the 3ON25 road. This road goes from a swimming hole on Ditch Gulch on Highway 3 through to Highway 36. It's an old legacy road that we are brushing, rebuilding dips, cleaning any plugged culverts and replacing the culverts at two stream crossings that have been in disrepair for many years. The project is funded by NFWF.
- We ordered materials and supplies needed for the various projects this summer and made logistic plans to get it all in place.
- We moved the TCRCD trailer base camp to the hinterland.
- Produced progress reports and invoices as needed.

5.6 <u>Grants Report – Marla Walters</u>

<u>New Grants:</u>
Trinity County Evacuation Route - $150,000 (A. Fleitz, Program Manager)
USFS ~ STNF BAER Implementation - $450,000 (C. Tarwater, Program Manager)
West Coast Watershed (NCRP) - $25,000 (K. Sheen, Program Manager)
<u>Pending Grant Applications:</u>
PG&E (June decision)
<u>Pre-Application documents sent to:</u>
California State Coastal Conservancy

5.7 <u>Revegetation Projects – Kaety Howard & Annie Barbeau</u>

- <u>Caltrans Slate Creek:</u> Various work was accomplished in the native plant nursery, including weeding, pot washing, and transplanting. A total of 100 Oregon ash, 39 big leaf maple, approximately 120 snowberry, and 16 CA hazelnut. A progress report and invoice were assembled and submitted to agency contacts.
- <u>Caltrans Big French Creek:</u> All work on this project was halted for the month of May. This project was scheduled to expire on February 14th, 2022. An extension for time was requested prior to the new year. Caltrans has informed us that the extension was not approved and they will be seeking alternative funding for any future work on this project.
- <u>Caltrans Collins Bar:</u> Conservation technicians spent two days at the project site hand-pulling Italian thistle prior to the bloom period for this species. Care was taken to remove the taproot in order to prevent regrowth. A progress report and invoice were assembled and submitted to agency contacts.
- <u>Watershed Research and Training Center (WRTC) Riparian Restoration:</u> An invoice was assembled and submitted to agency contacts. Nothing further to report this period.
- <u>Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation:</u> A progress report was written and submitted for the month of April. Nothing further to report this period.
- <u>Bowerman Third Party NEPA Botanical Surveys:</u> Work on this project began with botanical training for Revegetation Conservation Technicians. Training included botanical terminology, field identification, and utilization of the Jepson Manual, a dichotomous key to the vascular plants of California. Field surveys took place east of Trinity Lake including areas near Preacher Meadow Campground, Bowerman Barn, and Bowerman Ridge Rd. These are technically rare plant surveys, but also include a floristic survey of all species encountered in each unit. Three rare plants have been documented, including: *Silene salmonacea* (Klamath Mountain catchfly) – CA Rare Plant Rank 1B.2(rare, threatened, or endangered in California and elsewhere; fairly threatened in California), *Erythronium citrinum var. roderickii* (Roderick's fawn lily) – CA Rare Plant Rank 4.3(plants of limited distribution; not very threatened in California) , and *Lewisia kelloggii ssp.*

hutchisonii (Sierra valley lewisia) – CA Rare Plant Rank 3.2(plants about which we need more information; fairly threatened in California). This project is led by the Watershed Research and Training Center (WRTC) Botany Program. Surveys will continue throughout June, and potentially through July.

5.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: One Crew member was hand selected for joining the roads department. In the eventuality that that person is able to stay with roads FH conducted more interviews and is bringing on an additional crew member. They are expected to begin early June. Management: 2 Crew: 17 Grizzly Corps: 1
- Bureau of Land Management Lewiston Agreement: Mastication continued to a small extent under subcontract with the Watershed Research and Training Center. Communication occurred with our grantor and District crews began implementation again on this project. Focus was in areas near Rush Creek Road, and the Bucktail river access area. We expect to begin work in the Lewiston Road area next period.
- National Fish and Wildlife Foundation (NFWF) Reading/Indian Creek Grant: Our Grant has been handed off to a new grant manager and we are only awaiting final payment to completely close this project. This will be the final report.
- Six Rivers National Forest Agreement: No change since last report.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Environmental compliance work continues for the one remaining project area. Little chainsaw implementation occurred this period but we were very active with community chipping. A total of 11 crew days were spent chipping throughout the county. Chipping occurred in Weaverville, Downriver, Douglas City, Coffee Creek, Trinity Center and Lewiston. The Watershed Research and Training Center also chipped in Hyampom, Hayfork and Southern Trinity. We expect to continue work in the Junction City park area next period and are still awaiting a significant advance from Cal Fire
- Browns Phase III: Implementation continued on this project. We are expecting to keep at least one crew on this project until we finish or fire restrictions begin.
- Tucker Hill Watershed Research and Training Center (WRTC) Contract: Implementation continued on this project and funding has almost been spent out. We await final numbers and expect to finish it next period if possible.
- Training and continuing education: None
- Cal Fire Forest Health: Communications continue with FH and our partner organizations. We continued planning in the four major project areas. Implementation continued in the Reading/Indian creek project area. Planning for the Bowerman Ridge third party NEPA is also a part of this opportunity. Our Revegetation staff (veggies) have begun assisting with botany surveys, see 5.7 for more detail. Archeology surveys also began this period of which FH staff has been assisting the Watershed Center. FH has submitted documentation to formally modify this grant. We are seeking to remove tree planting in the weaver basin and replace it with pile burning and broadcast burning which better aligns with the Forest Service goals as well as the needs in the weaver basin. We are also seeking to reduce District staff time and move funds into contracting which we feel is necessary to meet project objectives. Draft contracts have been drafted and we hope to put them out to bid next period.
- Westside Timber Sale Prep: FH continues to assist the Shasta Trinity National Forest with planning for fuels reduction projects as well as with silviculture. FH staff has submitted a final financial plan to the FS staff and it should have an amended agreement to this project adding more funds for technical forestry services for the Forest Service. Once we hear more about the timeline of when these funds will be available to us we will hire two additional crew members to fill out this crew.
- Fee for Service: None at this time.

National Resource Conservation Service Assistance: No update.

5.9 Other Projects/Information – Amelia Fleitz

- Trinity County Fire Safe Council (479-2 3100702 and 408 1600800)–
  - Amelia and Maya Implemented Wildfire Preparedness Day Fair on May 7th at the Snyder Highland Meadow. We had a series of speakers on various topics throughout the day and have representation from multiple active fire and land management agencies within the County present. We coordinated a Kids Hour with a story time, wildfire lessons with kids, and more. We had 58 members of the public attend and 45 agency representatives.
  - Amelia is working with the County to revive the Local Area Advisors for each community to attend the Cooperator's meetings during large wildfire incidents. We have two local area advisors moving forward to approval by the board of supervisors this month. Amelia is still working on vetting more.
  - Amelia is developing the neighborhood ambassador program to expand the reach and network of the Trinity County Fire Safe Council. Amelia is reviewing the applications this month and working to coordinate an orientation.
  - Amelia and Maya are collaborating with the WRTC on development of a 2023 calendar with recommended Firewise and firesafe actions for each month of the year. Gay Berrien and Mike McFadin have agreed to complete the illustrations for the calendar with Ivan the USFS Pack Mule.
  - We await the County's finalization of the interim Hazard Mitigation Plan to commence the full rewrite. Anticipate plans for this in 2023.
- Title III Community Wildfire Mitigation and Education (485 5001700)
  - This project has pilot funding to complete implementation if the vegetation management ordinance is enforced at the value of $13000.
  - This project has $8000 for noxious weed treatment.
  - This project funded CPR and First Aid trainings, and equipment needed for the first aid kits in the offices and vehicles.
  - The remaining funding will go to completing the Firewise Community renewals to be completed in December.

5.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- Revegetation technicians have spent two multiple-day sessions mowing and weed whacking fence lines on the entire ranch property this month. The barns are frequently monitored for carpenter bee presence, and no activity or presence has been detected. Fruit trees are being irrigated.

5.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
  - Address verifications & assignments were provided by request of the Planning Department.
  - An analysis of data storage for the Trinity County Open GIS Data Portal is in progress.
  - Updates were applied to Parcel Service records for school district, fire protection district, water services, sewer services, recreation, scenic, special treatment, supervisorial district, flood zone, general planning designation (GPD), zoning, use code, tax rate area, electricity & post office fields. Data for CSD boundaries was obtained from LAFCO. These changes will be passed along to the county with their next schedule data update.
- CalFire Trinity County Hazardous Fuels Reduction Phase II:

- Work continued on the Trinity County evacuations dataset with guidance from the sheriff's office. We are in the process of fine- tuning boundary lines. When completed, this data will go into the code red system for OES managers and fire personnel to use in wildfire management. The completed zones will be put into a map book series and sent out to Trinity County residents.
- Public input obtained from community meetings on proposed fuels reduction projects was added to the CWPP geodatabase, and ranked. The final ranking, however is pending a discussion with Program Manager, Amelia Fleitz. When completed, this data will be updated in the CWPP online viewer.

- Fee for Service
  - Solano RCD- A data migration project for the Solano RCD was completed using an application built by GeoJobe to copy the contents of their old ArcGIS online (AGOL) account to their new AGOL account.
  - Weaverville Community Services District (WCSD)- Water meter data was updated and provided to WCSD.
- Training & Outreach
  - Last month I (voluntarily) attended a LiDAR Derived Products Stakeholder Workshop held by the California Water Data Consortium as well as Disaster Ready GIS Training from the National Alliance Public Safety Group (NAPSG). My GIS intern from Trinity High School will be wrapping up his internship this month and moving on to college.

5.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - Trinity River Educational Materials: The Spring Conservation Almanac & Annual Report are nearly completed and will be printed and distributed shortly. Staff are continuing work on an interpretive sign that will be installed at the Young Family Ranch, to educate about the Moon Lee Ditch. The sign is being reviewed by Moon Lee Ditch partners.
  - Trinity River Events: The third Science on Tap was held on Wednesday, May 25th with Josh Smith and Cindy Buxton of The Watershed Research and Training Center presenting on snow surveys in the Trinity Alps, drought, and water conservation efforts. 38 people attended the event. The next event will be on Wednesday, June 22nd featuring Eric Knapp of the USFS Pacific Southwest Research Station presenting on "Forest management and why it matters: Lessons from recent droughts and wildfires." Day at the Wetlands was held at Bucktail on May 19th. About sixty 4th graders from Lewiston and Weaverville Elementary Schools attended the event and participated in wetlands-themed lessons and activities, led by presenters from TCRCD, the Watershed Research and Training Center, Bureau of Land Management, Yurok Tribe, and TRRP. River Day was held on Coffee Creek on June 6th with students from Coffee Creek and Trinity Center Elementary schools. Students were led through two stream ecology lessons taught by staff from US Forest Service, Trinity River Restoration Program, and TCRCD. The Trinity River Cleanup will be held on Saturday, June 25th. The effort will be focused on the upper sections of the Trinity River below Lewiston Dam, with the home base being Douglas City Volunteer Fire Department. Members of the public are invited to help pick up trash along the Trinity River and adjacent roadways. A free barbecue for participants will follow the event. All participants are encouraged to pre-register to receive a free T-Shirt that features the new event logo. The Trinity River Clean-Up is organized in partnership between the US Forest Service, Bureau of Land Management, and Trinity County RCD. Planning for the Trinity River Salmon Festival has begun. The event will be on Saturday, October 1st at the Highland Art Center Meadow.

- SFI Youth in Sustainable Forestry: Final reporting is underway.
- Weaverville Summer Day Camp: Staff are hiring one new counselor for Camp. Interviews have already occurred and final decisions are being made. Planning and scheduling continues. Approximately 45 campers are registered for Camp so far, with space for about 10 more campers each week.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  4. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

Trinity County
Resource Conservation District
Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

June 15, 2022

The Honorable Cecilia Aguiar-Curry
Chair, Assembly Local Government Committee
1021 O St., Ste. 6350
Sacramento, CA 95814

Dear Assemblymember Aguiar-Curry,

On behalf of the Trinity County Resource Conservation District (District), we write to express our strong support of your bill, AB 1902, which seeks to make needed updates to Division 9 of the Public Resources Code, the enabling statute for our districts.

Resource Conservation Districts (RCDs) are special districts created in the 1930s to serve as the local connection to state and federal conservation programs in response to the dust bowl. Over the decades since, we have evolved into a network of 95 districts across the state to meet the natural resource needs of rural, urban, and suburban communities. As California's natural resource challenges have changed, so has the role of RCDs. Today, RCDs implement programs and projects on and provide technical assistance and education to landowners of public and private natural, working, and urban lands to achieve California's climate, conservation, and environmental goals.

California's environment continues to endure detrimental impacts from natural disasters and human behavior requiring the implementation of projects and practices that promote conservation, protection, resilience, adaptation, and enhancement. Since the turn of the century, California has better understood the science of climate change and over the past decade experienced devastating wildfires, increased temperatures, whiplash from extreme drought to extreme precipitation, and proliferation of invasive species. As these impacts take greater hold, RCDs are being looked to more and more as on the ground responders and project implementers. However, the last meaningful update to Division 9 occurred in the 1970s, and the statute currently does not reflect the types of projects that RCDS undertake to assist the state in meeting California's conservation needs.

AB 1902 updates Division 9 to align the RCDs' enabling statute with the activities the state is contracting with RCDs to implement. RCDs are looked to for their expertise to protect people, communities, and ecosystems from wildfire, drought, and other disasters exacerbated by climate change to providing technical assistance to landowners to enhance the landowners' knowledge on topics such as drought resilience practices and habitat enhancement projects. Further, AB 1902 will enhance the relationship between RCDs and the Department of Conservation as the bill will provide the DOC with new tools to assist RCDs in meeting their missions.

Trinity County
Resource Conservation District
Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

RCDs are playing a critical role in helping the state and communities respond and adapt to climate change and it's time for the RCD enabling statute to reflect what RCDs are doing in practice. We are proud to support AB 1902 and thankful to you for authoring this important measure and your support of RCDs.

Thank you,

Mike Rourke, Chair of the Board of Directors

Kelly Sheen, District Manager

Trinity County
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Thank you,

_____

Mike Rourke, Chair of the Board of Directors

_____

Kelly Sheen, District Manager

Trinity County Resource Conservation District

Salary Table

Range	Step	1	2	3	4	5	6	7	8	8 + 1	8 + 2	8 + 3	8 + 4	8 + 5	8 + 6
Student Intern (High School)															
101	Hourly	16.00	16.64	17.31	18.00	18.72	19.47	20.25	21.06						
			0.64	0.67	0.69	0.72	0.75	0.78	0.81						
	Monthly	2,773.33	2,884.27	3,000.40	3,120.00	3,244.80	3,374.80	3,510.00	3,650.40						
Student Intern (College)															
102	Hourly	18.00	18.72	19.47	20.25	21.06	21.90	22.78	23.69						
			0.72	0.75	0.78	0.81	0.84	0.88	0.91						
	Monthly	3,120.00	3,244.80	3,374.80	3,510.00	3,650.40	3,796.00	3,948.53	4,106.27						
Office Clerk / Account Clerk															
103	Hourly	17.00	17.68	18.39	19.13	19.90	20.70	21.53	22.39	22.95	23.52	24.11	24.71	25.33	25.96
			0.68	0.71	0.74	0.77	0.80	0.83	0.86	0.56	0.57	0.59	0.60	0.62	0.63
	Monthly	2,946.67	3,064.53	3,187.60	3,315.87	3,449.33	3,588.00	3,731.87	3,880.93						
Conservation Technician 1															
201	Hourly	16.00	16.64	17.31	18.00	18.72	19.47	20.25	21.06	21.59	22.13	22.68	23.25	23.83	24.43
			0.64	0.67	0.69	0.72	0.75	0.78	0.81	0.53	0.54	0.55	0.57	0.58	0.60
	Monthly	2,773.33	2,884.27	3,000.40	3,120.00	3,244.80	3,374.80	3,510.00	3,650.40						
Conservation Technician 2															
202	Hourly	17.00	17.68	18.39	19.13	19.90	20.70	21.53	22.39	22.95	23.52	24.11	24.71	25.33	25.96
			0.68	0.71	0.74	0.77	0.80	0.83	0.86	0.56	0.57	0.59	0.60	0.62	0.63
	Monthly	2,946.67	3,064.53	3,187.60	3,315.87	3,449.33	3,588.00	3,731.87	3,880.93						
Conservation Technician 3															
203	Hourly	20.00	20.80	21.63	22.50	23.40	24.34	25.31	26.32	26.98	27.65	28.34	29.05	29.78	30.52
			0.80	0.83	0.87	0.90	0.94	0.97	1.01	0.66	0.67	0.69	0.71	0.73	0.74
	Monthly	3,466.67	3,605.33	3,749.20	3,900.00	4,056.00	4,218.93	4,387.07	4,562.13						
Conservation Technician 4															
204	Hourly	22.00	22.88	23.80	24.75	25.74	26.77	27.84	28.95	29.67	30.41	31.17	31.95	32.75	33.57
			0.88	0.92	0.95	0.99	1.03	1.07	1.11	0.72	0.74	0.76	0.78	0.80	0.82
	Monthly	3,813.33	3,965.87	4,125.33	4,290.00	4,461.60	4,640.13	4,825.60	5,018.00						
Education Coordinator / Office Assistant / GIS & Systems Technician															
301	Hourly	22.00	22.88	23.80	24.75	25.74	26.77	27.84	28.95	29.67	30.41	31.17	31.95	32.75	33.57
			0.88	0.92	0.95	0.99	1.03	1.07	1.11	0.72	0.74	0.76	0.78	0.80	0.82
	Monthly	3,813.33	3,965.87	4,125.33	4,290.00	4,461.60	4,640.13	4,825.60	5,018.00						
Office Manager / Project Coordinator / Bookkeeper															
302	Hourly	25.00	26.00	27.04	28.12	29.24	30.41	31.63	32.90	33.72	34.56	35.42	36.31	37.22	38.15
			1.00	1.04	1.08	1.12	1.17	1.22	1.27	0.82	0.84	0.86	0.89	0.91	0.93
	Monthly	4,333.33	4,506.67	4,686.93	4,874.13	5,068.27	5,271.07	5,482.53	5,702.67						
Grants Manager / Fiscal Manager															
303	Hourly	28.00	29.12	30.28	31.49	32.75	34.06	35.42	36.84	37.76	38.70	39.67	40.66	41.68	42.72
			1.12	1.16	1.21	1.26	1.31	1.36	1.42	0.92	0.94	0.97	0.99	1.02	1.04
	Monthly	4,853.33	5,047.47	5,248.53	5,458.27	5,676.67	5,903.73	6,139.47	6,385.60						
Program Manager															
304	Hourly	30.00	31.20	32.45	33.75	35.10	36.50	37.96	39.48	40.47	41.48	42.52	43.58	44.67	45.79
			1.20	1.25	1.30	1.35	1.40	1.46	1.52	0.99	1.01	1.04	1.06	1.09	1.12
	Monthly	5,200.00	5,408.00	5,624.67	5,850.00	6,084.00	6,326.67	6,579.73	6,843.20						
GIS Manager / Systems Administrator															
305	Hourly	30.00	31.20	32.45	33.75	35.10	36.50	37.96	39.48	40.47	41.48	42.52	43.58	44.67	45.79
			1.20	1.25	1.30	1.35	1.40	1.46	1.52	0.99	1.01	1.04	1.06	1.09	1.12
	Monthly	5,200.00	5,408.00	5,624.67	5,850.00	6,084.00	6,326.67	6,579.73	6,843.20						
Assistant District Manager															
306	Hourly	36.00	37.44	38.94	40.50	42.12	43.80	45.55	47.37	48.55	49.76	51.00	52.28	53.59	54.93
			1.44	1.50	1.56	1.62	1.68	1.75	1.82	1.18	1.21	1.24	1.28	1.31	1.34
	Monthly	6,240.00	6,489.60	6,749.60	7,020.00	7,300.80	7,592.00	7,895.33	8,210.80						
District Manager															
307	Hourly	42.00	43.68	45.43	47.25	49.14	51.11	53.15	55.28	56.66	58.08	59.53	61.02	62.55	64.11
			1.68	1.75	1.82	1.89	1.97	2.04	2.13	1.38	1.42	1.45	1.49	1.53	1.56
	Monthly	7,280.00	7,571.20	7,874.53	8,190.00	8,517.60	8,859.07	9,212.67	9,581.87						

Pay rates adopted by TCRCD Board of Directors on August 25, 2021

Effective August 16, 2021

Trinity County Resource Conservation District

Pay Scale

Range	Step	1	2	3	4	5	6	7	8	9	10	8 + 1	8 + 2	8 + 3	8 + 4	8 + 5	8 + 6
Student Intern (High School)																	
101	Hourly	17.00	17.85	18.74	19.68	20.66	21.69	22.77	23.91	25.11	26.37						
			0.85	0.89	0.94	0.98	1.03	1.08	1.14	1.20	1.26						
	Monthly	2,946.67	3,094.00	3,248.27	3,411.20	3,581.07	3,759.60	3,946.80	4,144.40	4,352.40	4,570.80						
Student Intern (College)																	
102	Hourly	20.00	21.00	22.05	23.15	24.31	25.53	26.81	28.15	29.56	31.04						
			1.00	1.05	1.10	1.16	1.22	1.28	1.34	1.41	1.48						
	Monthly	3,466.67	3,640.00	3,822.00	4,012.67	4,213.73	4,425.20	4,647.07	4,879.33	5,123.73	5,380.27						
Office Clerk / Account Clerk																	
103	Hourly	20.00	21.00	22.05	23.15	24.31	25.53	26.81	28.15	29.56	31.04	31.97	32.93	33.92	34.94	35.99	37.07
			1.00	1.05	1.10	1.16	1.22	1.28	1.34	1.41	1.48	0.93	0.96	0.99	1.02	1.05	1.08
	Monthly	3,466.67	3,640.00	3,822.00	4,012.67	4,213.73	4,425.20	4,647.07	4,879.33	5,123.73	5,380.27						
Conservation Technician 1																	
201	Hourly	17.00	17.85	18.74	19.68	20.66	21.69	22.77	23.91	25.11	26.37	27.16	27.97	28.81	29.67	30.56	31.48
			0.85	0.89	0.94	0.98	1.03	1.08	1.14	1.20	1.26	0.79	0.81	0.84	0.86	0.89	0.92
	Monthly	2,946.67	3,094.00	3,248.27	3,411.20	3,581.07	3,759.60	3,946.80	4,144.40	4,352.40	4,570.80						
Conservation Technician 2																	
202	Hourly	18.00	18.90	19.85	20.84	21.88	22.97	24.12	25.33	26.60	27.93	28.77	29.63	30.52	31.44	32.38	33.35
			0.90	0.95	0.99	1.04	1.09	1.15	1.21	1.27	1.33	0.84	0.86	0.89	0.92	0.94	0.97
	Monthly	3,120.00	3,276.00	3,440.67	3,612.27	3,792.53	3,981.47	4,180.80	4,390.53	4,610.67	4,841.20						
Conservation Technician 3																	
203	Hourly	22.00	23.10	24.26	25.47	26.74	28.08	29.48	30.95	32.50	34.13	35.15	36.20	37.29	38.41	39.56	40.75
			1.10	1.16	1.21	1.27	1.34	1.40	1.47	1.55	1.63	1.02	1.05	1.09	1.12	1.15	1.19
	Monthly	3,813.33	4,004.00	4,205.07	4,414.80	4,634.93	4,867.20	5,109.87	5,364.67	5,633.33	5,915.87						
Conservation Technician 4																	
204	Hourly	24.00	25.20	26.46	27.78	29.17	30.63	32.16	33.77	35.46	37.23	38.35	39.50	40.69	41.91	43.17	44.47
			1.20	1.26	1.32	1.39	1.46	1.53	1.61	1.69	1.77	1.12	1.15	1.19	1.22	1.26	1.30
	Monthly	4,160.00	4,368.00	4,586.40	4,815.20	5,056.13	5,309.20	5,574.40	5,853.47	6,146.40	6,453.20						
Education Coordinator / Office Assistant / GIS & Systems Technician																	
301	Hourly	25.00	26.25	27.56	28.94	30.39	31.91	33.51	35.19	36.95	38.80	39.96	41.16	42.39	43.66	44.97	46.32
			1.25	1.31	1.38	1.45	1.52	1.60	1.68	1.76	1.85	1.16	1.20	1.23	1.27	1.31	1.35
	Monthly	4,333.33	4,550.00	4,777.07	5,016.27	5,267.60	5,531.07	5,808.40	6,099.60	6,404.67	6,725.33						
Office Manager / Project Coordinator / Bookkeeper																	
302	Hourly	28.00	29.40	30.87	32.41	34.03	35.73	37.52	39.40	41.37	43.44	44.74	46.08	47.46	48.88	50.35	51.86
			1.40	1.47	1.54	1.62	1.70	1.79	1.88	1.97	2.07	1.30	1.34	1.38	1.42	1.47	1.51
	Monthly	4,853.33	5,096.00	5,350.80	5,617.73	5,898.53	6,193.20	6,503.47	6,829.33	7,170.80	7,529.60						
Grants Manager																	
303	Hourly	30.00	31.50	33.08	34.73	36.47	38.29	40.20	42.21	44.32	46.54	47.94	49.38	50.86	52.39	53.96	55.58
			1.50	1.58	1.65	1.74	1.82	1.91	2.01	2.11	2.22	1.40	1.44	1.48	1.53	1.57	1.62
	Monthly	5,200.00	5,460.00	5,733.87	6,019.87	6,321.47	6,636.93	6,968.00	7,316.40	7,682.13	8,066.93						
GIS Manager / Systems Administrator																	
304	Hourly	32.00	33.60	35.28	37.04	38.89	40.83	42.87	45.01	47.26	49.62	51.11	52.64	54.22	55.85	57.53	59.26
			1.60	1.68	1.76	1.85	1.94	2.04	2.14	2.25	2.36	1.49	1.53	1.58	1.63	1.68	1.73
	Monthly	5,546.67	5,824.00	6,115.20	6,420.27	6,740.93	7,077.20	7,430.80	7,801.73	8,191.73	8,600.80						
Program Manager / Fiscal Manager																	
305	Hourly	33.00	34.65	36.38	38.20	40.11	42.12	44.23	46.44	48.76	51.20	52.74	54.32	55.95	57.63	59.36	61.14
			1.65	1.73	1.82	1.91	2.01	2.11	2.21	2.32	2.44	1.54	1.58	1.63	1.68	1.73	1.78
	Monthly	5,720.00	6,006.00	6,305.87	6,621.33	6,952.40	7,300.80	7,666.53	8,049.60	8,451.73	8,874.67						
Assistant District Manager																	
306	Hourly	38.00	39.90	41.90	44.00	46.20	48.51	50.94	53.49	56.16	58.97	60.74	62.56	64.44	66.37	68.36	70.41
			1.90	2.00	2.10	2.20	2.31	2.43	2.55	2.67	2.81	1.77	1.82	1.88	1.93	1.99	2.05
	Monthly	6,586.67	6,916.00	7,262.67	7,626.67	8,008.00	8,408.40	8,829.60	9,271.60	9,734.40	10,221.47						
District Manager																	
307	Hourly	45.00	47.25	49.61	52.09	54.69	57.42	60.29	63.30	66.47	69.79	71.88	74.04	76.26	78.55	80.91	83.34
			2.25	2.36	2.48	2.60	2.73	2.87	3.01	3.17	3.32	2.09	2.16	2.22	2.29	2.36	2.43
	Monthly	7,800.00	8,190.00	8,599.07	9,028.93	9,479.60	9,952.80	10,450.27	10,972.00	11,521.47	12,096.93						

Pay Scale reviewed/adopted by TCRCD Board of Directors on June 15, 2022

Effective July 1, 2022

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

June 15, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Heidi Carpenter-Harris, Kent Collard, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) Taylor Fridrich
Guests: None

1.0 Call to Order: Meeting called to order at 5:34 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for May 24, 2022 Regular Meeting

MSC -Brown/Lowden to approve Minutes from April 20, 2022 Regular Meeting with the correction that all Directors were present and there were no absences.

Roll Call Vote: Rourke, Aye; Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated April Monthly Financial Report

Caldwell said we are in the positive for the month and there is still more to come.

4.2 Discuss May Monthly Financial Report

Caldwell said May page two shows an initial $52,000 loss. That is not bad as this is the first look. There is more invoicing to be done. Better idea next month. Sheen said the year actual is $3,000,000. Based on what we did for April we will be on point for $3.4 million, putting us on target for the end of the fiscal year at $3.7 million.

4.3 Discuss and Approve List of Warrants for May, 2022

MSC – Lowden/Harris to approve the List of Warrants for May, 2022 in the amount of $195,329.22.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Projects Report

Caldwell reported Tarwater is working in the McFarland Fire footprint, out on the other side of Wildwood. She wants to get Starlink as no internet or service out there. Director Lowden asked about Evacuation Route Grant. Sheen explained it is safety element of the County General Plan. It must be adopted by the Board of Supervisors, then they will notify people of the zone and make signage for routes.

6.0 NRCS Report

Fridrich reported the NRCS is currently looking for a permanent District Conservationist, the position is not open to the public only land management agencies. She reported on Joint Chiefs funding. Sheen asked about resubmitting the proposal from 2019. She said yes, they could, is it is ready to go. It must be submitted by August 5th.

7.0 Trinity Collaborative Report

Sheen said they are currently in-between meetings. There will be fieldtrips on Friday. They will be going to North Lake, they will look at NEPA, NRA Hazard tree removal, Tannery. They will also look at Bowerman Ridge NEPA, shaded fuel breaks, Preacher Meadow, and Bowerman Barn.

8.0 Discuss and Take Action on Support for Division 9 Changes and AB 1902

Sheen reported the CARCD has been lobbying for the update to Division 9. There were some issues with the language but those have since been addressed. Sheen recommended signing a letter supporting the changes to Division 9 and AB 1902.

MSC – Harris/Brown to sign letter of support for the changes to Division 9 and AB 1902.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

9.0 Discuss and Take Action on Suggested Revisions to Pay Scale

Sheen explained the need to adjust the current pay scale siting inflation rates and legacy issues, as well as minimum wage increases that will continue for the next couple of years.

MSC -Brown/Harris to approve the new Pay Scale that will go into effect July 01, 2022.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

10.0 Public Comment

There were no public comments.

12.0 Board Reports and Correspondence

Director Harris reported she got to fly on the plane with the cameras with the Humboldt Area Foundation biologists. She got great photos through the observation window. She also reported she won her seat to be a County Supervisor. She will leave her Director's seat at the end of her term.

Director Collard reported he has campers at Bar 717.

Director Lowden announced he too will be stepping down from the Board at the end of his term. He has served as a Director for thirty years. He is ready for retirement.

Director Rourke reported his grandsons' little league team in the Minors won the Championship. It was a huge turnout and the event was played in Hayfork. They even had the fly-over.

13.0 District Manager's Report

Sheen just returned form vacation in Mexico. They are interviewing three candidates for the Conservation Planner position. They have two interviews for the Watershed Project Coordinator position. They finished the work at the Junction City Park. Director Brown said it looks great. Sheen said they are prepping for 4th of July and will have a truck with a chipper in the parade. They will be handing out candy. He also reported they need to change the timing of the audit to happen immediately following the NICRA application, the current timing is during tax season and has caused issues and delays.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC - Lowden/Collard to move into Closed Session at 7:10 PM.

Nothing to report.

MSC – Brown/Collard to move out of closed session at 7:35 PM.

15.0 Adjourn

Adjourned at 7:35 PM.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

May 24, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

May 24, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss/Take Action on the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

3.0 Discuss and Approve Agenda

4.0 Discuss and Approve Meeting Minutes

- 4.1 Discuss and Approve Minutes for April 20, 2022 Regular Meeting

5.0 Financial Report

- 5.1 Discuss Updated March Monthly Financial Report
- 5.2 Discuss April Monthly Financial Report
- 5.3 Discuss and Approve List of Warrants for April, 2022

6.0 Projects Report

7.0 NRCS Report

8.0 Trinity Collaborative Report

9.0 Discuss/Take Action on Support for Division 9 Changes and AB 1902

10.0 Discuss/Take Action on Scholarship Applicants

11.0 Public Comment

12.0 Board Reports/Correspondence

13.0 District Manager's Report

14.0 Closed Session: Government Code § 54957(b): District Manager's Report

15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

April 20, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Heidi Carpenter-Harris, Greg Lowden, and Kent Collard
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) None
Other Agency Staff: (Attended through Zoom) Taylor Fridrich, NRCS
Guests: Mark Lancaster

1.0 Call to Order: Meeting called to order at PM, by Mike Rourke.

2.0 Discuss and Take Action on Resolution 22-07: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC -Lowden/Brown to approve Resolution 22-07: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Agenda

Add Emergency Item 3.1: Update on Policy 1050, overview of the District Manager's Role; and reverse Items 10.0 and 11.0

MSC –Lowden/Collard to approve the Agenda with the addition and changes.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.1 Update on Policy 1050 Overview of the District Manager's Role

Sheen explained there are several Agreements with the RAC that would fall under Master Agreements. There are three that are "Domestic" not masters. As the policy was written there were no authorizations for a District Manager to sign those types of agreements.

Sheen changed line 1050.2-C to read: Authorization and approval of all new funding agreements to the District as an additional item to all previous items.

MSC – Harris/Collard to approve the Policy 1050 as submitted with Item C.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for March 16, 2022 Regular Meeting

Amend Minutes- Lowden was Present, Brown was absent; 9.2 -2140 Receiving and Depositing Remittances is a revised Policy not new policy; Footer for Minutes should read February 16, 2022 not November 2021.

MSC –Lowden/Collard to approve Amended Minutes from February 16, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Financial Reports

5.1 Discuss Updated February Monthly Financial Report

Caldwell reported the updated was showing an increase of $6,000. Since Thursday they increased another $6,000 the YTD is now $186,000 not the $170,000 showing. There has been a lot of invoicing in three-month increments, so all months will increase.

5.2 Discuss March Monthly Financial Report

Caldwell said initially they were.at a negative of $56,000 for March. They are up $10,000 since Thursday. There is no doubt they will cover that with more invoicing. Cynthia is back and there is still more to come. There have been a lot of big purchases lately, trucks, and a chipper.

5.3 Discuss and Approve List of Warrants for March, 2022

MSC – Brown/Harris to approve the List of Warrants for March, 2022 in the amount of $283,604.61.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.4 Discuss and Approve 2021-2022 3rd Quarter Budget Revision

Sheen reported this is the last revision for this fiscal year. The contract Services were previously lumped together but they had to separate them out to different line items. Director Rourke requested highlighting the changes and new projects.

MSC – Lowden/Collard to approve the 2021-2022 3rd Quarter Budget Revision in the amount of $3,471,830.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

6.0 Projects Report

Sheen reported that Cynthia Tarwater is back and wrapping up some projects before the end of the fiscal year. The BAER for Monument and McFarland is in GNA she is looking at $450,000, $250,000 for Monument and $200,000 for McFarland. On OHV $150,000 was submitted for match. From BAER last year.

Rourke asked about the Westside Timber Sale. Sheen reported there is a new agreement that will expand capacity. For silviculture, making, forestry stands for federal and forestry it will expand forest health to not just fuels but also forestry support.

They discussed the fire map that was published in “Living with Wildfire”. Director Harris requested a copy of the map, Director Rourke suggested we provide that at the next meeting. Sheen agreed.

Director Harris said she would like to be a part of the Community Wildfire Protection Plan. Sheen said he would talk to Fleitz.

7.0 NRCS Report

Taylor Fridrich, the Acting District Conservationist, said there were two applications selected for funding through EQIP. One was the Moon Lee Ditch, that RCD applied for.

There is a new conservation funding opportunity at $1,500 per year for a five-year contract.

8.0 Trinity Collaborative Report

The next Recreation Meeting is May 13. The next Full TCCG is the 20th. Sheen said they are working to secure a new five-year agreement. There has been an increase in activity with more field trips and a renewed interest from the members and Agencies.

9.0 Public Comment

There were no public comments.

10.0 Discuss and Take Action on Providing a Director and Alternate for the NWRC&D Council

Sheen said we need to provide a sitting and an alternate. Mark Lancaster from the Northwest Resource Conservation and Development District said that Patrick Truman was the active seat until his departure. They need to have two signatures on checks, most of the board are in outlying areas. Lowden was the alternate for Truman, he is now the primary but we still need an alternate.

MSC -Harris/Collard for Director Lowden to be the primary representative.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

MSC -Lowden/Harris for Director Brown to be the alternate representative.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Discussion on Division 9 and AB 1902

Sheen gave some background of Division 9. He explained that CARCD added new language and they are requesting a letter of support for the changes. They discussed some pros and cons. Director Rourke suggested reaching out to an assemblyman to see if they support it or not. Director Rourke also said Sheen should draft a letter to vote on at the next meeting.

12.0 Discuss and Take Action on a Letter from the Board Requesting Covid Relief Funding form the County

Sheen explained the county will be receiving Covid Relief funding (ARPA). He has heavily revised a letter provided by CARCD to request some of the funding. Special Districts were excluded form the three rounds of relief money. Caldwell said we lost out on three months of work because of the pandemic.

MSC -Harris/Lowden to approve and send out the letter.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

13.0 Board Reports/Correspondence

Harris reported she had been attending the Prescribed Burn Association meetings down river. Collard reported the Prescribed Burn Association in his area held its first burn. Nine people

showed up. The VFD had one person and one engine on site. Brown said he wants to attend a Trex Course.

14.0 District Manager's Report

Sheen showed a 3-minute video of the masticator used by the Watershed Center.

He reported that Molly Breitmun would be moving on to a new opportunity managing a wildlife preserve down by Kettenpom. They are working on a replacement. Amelia Fleitz picked up funding for another Project Coordinator and two GrizzlyCorp members.

Sheen said he would be gone in Mexico May 18, 2022 and would like to change the next board meeting to Tuesday May 24th.

They received a request from LAFCO to be in the selection Committee. It must be a Director of the Board. Director Harris volunteered to be at the meeting in Weaverville on June 21st at 5:30.

15.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

16.0 Adjourn

Adjourned at 8:00 PM.

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 3/1/2022 Through 3/31/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	377,866.95	409,879.75	2,019,772.56
Fee for service revenue	4100	195.00	195.00	113,363.32
Contributions revenue	4200	650.00	650.00	24,466.99
Dues revenue	4300	0.00	0.00	900.00
Registration revenue	4350	0.00	0.00	899.43
Rental income - facilities	4400	300.00	300.00	4,500.00
Sales revenue - taxable	4500	37.30	37.30	425.27
Other revenue	4800	0.00	0.00	757.48
COVID-19 Fiscal Relief	4810	0.00	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	7,315.16	7,905.15	69,078.55
Total Revenues		386,364.41	418,967.20	2,395,719.60
Salaries & benefits				
Salaries				
Salaries & wages	5000	119,840.96	119,840.96	878,823.84
Pay in lieu of health insurance	5020	1,742.48	1,742.48	19,278.72
Wireless phone stipend	5030	875.00	875.00	7,350.00
Total Salaries		122,458.44	122,458.44	905,452.56
Benefits				
Payroll tax expense	5100	12,663.68	12,663.68	88,605.73
Paid time off expense	5200	10,107.95	10,107.95	84,011.62
Deferred compensation expense	5300	1,400.00	1,400.00	11,700.00
Health insurance expense	5400	13,271.02	13,271.02	123,913.31
Dental insurance expense	5500	1,462.80	1,462.80	13,801.20
Vision insurance expense	5550	204.60	204.60	1,934.40
Workers' compensation expense	5600	5,569.08	5,569.08	35,306.01
Total Benefits		44,679.13	44,679.13	359,272.27
Total Salaries & benefits		167,137.57	167,137.57	1,264,724.83
Travel expenses				
Conferences/training/professional development	5800	0.00	0.00	1,372.17
Meals expense	5820	0.00	0.00	2,585.00
Mileage expense	5860	2,792.27	2,792.26	20,528.67
Travel expense	5880	170.67	170.67	5,494.49
Total Travel expenses		2,962.94	2,962.93	29,980.33
Contract expenses				
Contract services - field	7150	146,601.94	146,601.94	499,865.31
Contract services - professional	7180	632.50	632.50	41,842.65
Total Contract expenses		147,234.44	147,234.44	541,707.96
Operating expenses				
Accounting & auditing fees	7000	1,730.00	1,730.00	9,652.50
Advertising	7030	232.42	232.42	3,801.11
Bank fees/services charges	7060	25.00	25.00	838.01
Board expense	7090	0.00	0.00	55.37
Computer expense	7120	330.54	330.54	1,967.47
Computer software/licensing	7130	21.95	21.95	2,432.46
Dues/subscriptions/publications	7240	993.92	993.92	9,195.38
Equipment/asset purchase via grants	7260	90,339.10	90,339.10	90,339.10

Equipment rent or usage expense	7270	4,620.00	5,210.00	55,294.35
Field equipment expense	7300	1,027.26	1,685.18	31,362.06
Field materials expense	7310	10,498.52	10,501.73	51,785.26
Field small tool expense	7320	0.00	0.00	350.12
Finance charges	7330	15.00	15.00	1,039.78
Insurance - liability, property, D&O	7390	2,486.88	2,486.88	22,381.92
Interest expense	7420	312.52	312.52	11,402.10
Internet service expense	7430	114.99	114.99	992.08
Janitorial expense	7450	767.96	767.96	6,346.25
Licenses/permits/taxes/fees	7510	0.00	0.00	2,288.54
Office supplies	7540	(422.79)	(422.79)	5,440.84
Other outside services	7570	150.00	150.00	15,730.43
Penalties	7600	0.00	0.00	994.15
Postage & shipping	7630	3.32	3.32	401.17
Printing & publishing	7660	1,342.95	1,342.95	3,307.95
Public education	7690	177.42	177.42	243.39
Rent expense	7720	2,200.00	2,200.00	19,945.00
Repairs & maintenance	7750	98.98	98.98	605.10
Telephone expense	7780	256.06	256.06	2,365.60
Utilities	7870	1,303.26	1,303.26	9,099.01
Vehicle fuel	7900	0.00	2,075.22	15,690.22
Vehicle maintenance & fees	7930	6,778.22	6,778.22	14,712.56
Total Operating expenses		125,403.48	128,729.83	390,059.28
Total direct expenditures		442,738.43	446,064.77	2,226,472.40
Total expenditures		442,738.43	446,064.77	2,226,472.40
Other revenue				
Gain (loss) on disposal of assets	9100	150.00	150.00	300.00
Total Other revenue		150.00	150.00	300.00
Net income		(56,224.02)	(26,947.57)	169,547.20

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 3/31/2022

		Initial Report Balance	Updated Report Balance
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	190,284.77	190,284.77
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		190,534.77	190,534.77
Accounts Receivable			
Accounts Receivable	1425	281,342.94	297,956.45
Total Accounts Receivable		281,342.94	297,956.45
Prepaid Expenses			
Deposits & prepaid expenses	1700	7,460.61	7,460.61
Total Prepaid Expenses		7,460.61	7,460.61
Total Current Assets		479,338.32	495,951.83
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	148,759.77	148,759.77
Vehicles	1910	334,893.95	334,893.95
Accumulated depreciation	1990	(284,420.64)	(284,420.64)
Total Property & Equipment		199,233.08	199,233.08
Total Long-term Assets		199,233.08	199,233.08
Total Assets		678,571.40	695,184.91
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	182,894.23	185,705.58
Accrued payroll	2150	53,092.18	53,092.18
Federal W/H payable	2200	5,860.21	5,860.21
Social security payable	2210	8,491.90	8,491.90
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	1,986.04	1,986.04
State W/H payable	2230	2,132.52	2,132.52
SDI W/H payable	2240	753.31	753.31
State unemployment payable	2250	1,232.09	1,232.09
Deferred compensation deductions	2300	945.00	945.00
Health insurance premiums deductions	2310	(91.47)	(91.47)
Dental insurance premiums deductions	2320	66.58	66.58
Vision insurance premiums deductions	2325	7.45	7.45
Garnishments/levies deductions	2340	371.25	371.25
TCRCD scholarship fund P/R deduction	2350	1,812.72	1,812.72
Friends of TCRCD P/R deduction	2351	733.97	733.97
Young Family Ranch P/R deduction	2352	317.56	317.56
Accrued paid time off payable	2400	39,893.48	39,893.48
Accrued deferred compensation match	2450	700.00	700.00
Accrued health insurance payable	2460	92.20	92.20
Accrued dental insurance payable	2470	1,782.69	1,782.69
Accrued vision insurance payable	2475	(1,780.52)	(1,780.52)
Accrued workers' comp premiums payable	2480	(13,865.48)	(13,865.48)
Sales tax payable	2500	34.21	34.21

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 3/31/2022

Total Accounts Payable		308,474.65	311,286.00
Deferred Revenue			
Deferred revenue - refundable advances	2700	431,362.27	389,893.45
Total Deferred Revenue		431,362.27	389,893.45
Total Short-term Liabilities		739,836.92	701,179.45
Long-term Liabilities			
Notes Payable			
Note - Ford Credit 6283	2610	5,169.11	5,169.11
Note - Ally Auto 6167	2620	12,922.04	12,922.04
Note - Ally Auto 4916	2621	21,101.39	21,101.39
Note - Ally Auto 0890	2622	26,985.13	26,985.13
Total Notes Payable		66,177.67	66,177.67
Total Long-term Liabilities		66,177.67	66,177.67
Total Liabilities		806,014.59	767,357.12
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(543,819.43)	(543,819.43)
Net assets - unrestricted	3100	102,866.94	102,866.94
Investments in capital assets	3200	199,233.08	199,233.08
Total Beginning net assets		(241,719.41)	(241,719.41)
Current YTD net income			
		114,276.22	169,547.20
Total Current YTD net income		114,276.22	169,547.20
Total Net Assets		(127,443.19)	(72,172.21)
Total Liabilities and Net Assets		678,571.40	695,184.91

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 4/1/2022 Through 4/30/2022

		Current Period Actual	Current Year Actual
Revenues			
Grant & contract revenue	4000	240,238.52	2,260,011.08
Fee for service revenue	4100	0.00	113,363.32
Contributions revenue	4200	126.00	24,592.99
Dues revenue	4300	100.00	1,000.00
Registration revenue	4350	0.00	899.43
Rental income - facilities	4400	300.00	4,800.00
Rental income - equipment	4450	20.00	20.00
Sales revenue - taxable	4500	40.00	465.27
Other revenue	4800	0.00	757.48
COVID-19 Fiscal Relief	4810	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	14,042.21	83,120.76
Total Revenues		254,866.73	2,650,586.33
Salaries & benefits			
Salaries			
Salaries & wages	5000	109,723.91	988,547.75
Pay in lieu of health insurance	5020	1,742.48	21,021.20
Wireless phone stipend	5030	850.00	8,200.00
Total Salaries		112,316.39	1,017,768.95
Benefits			
Payroll tax expense	5100	11,527.28	100,133.01
Paid time off expense	5200	10,177.42	94,189.04
Deferred compensation expense	5300	1,400.00	13,100.00
Health insurance expense	5400	17,457.44	141,370.75
Dental insurance expense	5500	1,844.40	15,645.60
Vision insurance expense	5550	260.40	2,194.80
Workers' compensation expense	5600	5,299.91	40,605.92
Total Benefits		47,966.85	407,239.12
Total Salaries & benefits		160,283.24	1,425,008.07
Travel expenses			
Conferences/training/professional development	5800	1,200.00	2,572.17
Meals expense	5820	13.80	2,598.80
Mileage expense	5860	2,327.76	22,856.43
Travel expense	5880	(170.67)	5,323.82
Total Travel expenses		3,370.89	33,351.22
Contract expenses			
Contract services - field	7150	5,647.66	505,512.97
Contract services - professional	7180	150.00	41,992.65
Total Contract expenses		5,797.66	547,505.62
Operating expenses			
Accounting & auditing fees	7000	2,675.00	12,327.50
Advertising	7030	4,255.86	8,056.97
Bank fees/services charges	7060	98.49	936.50
Board expense	7090	38.10	93.47
Computer expense	7120	820.62	2,788.09

Computer software/licensing	7130	31.90	2,464.36
Dues/subscriptions/publications	7240	0.00	9,195.38
Equipment/asset purchase via grants	7260	49,905.51	140,244.61
Equipment rent or usage expense	7270	11,615.00	66,909.35
Field equipment expense	7300	3,073.75	34,435.81
Field materials expense	7310	7,551.54	59,336.80
Field small tool expense	7320	0.00	350.12
Finance charges	7330	17.49	1,057.27
Insurance - liability, property, D&O	7390	4,020.12	26,402.04
Interest expense	7420	329.38	11,731.48
Internet service expense	7430	134.98	1,127.06
Janitorial expense	7450	650.00	6,996.25
Licenses/permits/taxes/fees	7510	0.00	2,288.54
Office supplies	7540	247.45	5,688.29
Other outside services	7570	2,189.86	17,920.29
Penalties	7600	0.00	994.15
Postage & shipping	7630	21.74	422.91
Printing & publishing	7660	5.99	3,313.94
Public education	7690	0.00	243.39
Rent expense	7720	2,370.00	22,315.00
Repairs & maintenance	7750	1,101.79	1,706.89
Telephone expense	7780	255.10	2,620.70
Utilities	7870	1,031.06	10,130.07
Vehicle fuel	7900	125.00	15,815.22
Vehicle maintenance & fees	7930	46.99	14,759.55
Total Operating expenses		92,612.72	482,672.00
Total direct expenditures		262,064.51	2,488,536.91
Total expenditures		262,064.51	2,488,536.91
Other revenue			
Gain (loss) on disposal of assets	9100	0.00	300.00
Total Other revenue		0.00	300.00
Net income		(7,197.78)	162,349.42

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 4/30/2022

		Current Period Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	55,485.99
Petty cash	1050	250.00
Total Cash & Cash Equivalents		55,735.99
Accounts Receivable		
Accounts Receivable	1425	333,697.21
Total Accounts Receivable		333,697.21
Prepaid Expenses		
Deposits & prepaid expenses	1700	4,973.73
Total Prepaid Expenses		4,973.73
Total Current Assets		394,406.93
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	334,893.95
Accumulated depreciation	1990	(284,420.64)
Total Property & Equipment		249,138.59
Total Long-term Assets		249,138.59
Total Assets		643,545.52
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	153,846.25
Accrued payroll	2150	48,824.23
Federal W/H payable	2200	4,636.71
Social security payable	2210	7,742.82
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	1,810.80
State W/H payable	2230	1,552.03
SDI W/H payable	2240	686.88
State unemployment payable	2250	933.61
Deferred compensation deductions	2300	945.00
Health insurance premiums deductions	2310	(83.47)
Dental insurance premiums deductions	2320	66.58
Vision insurance premiums deductions	2325	7.45
Garnishments/levies deductions	2340	930.24
TCRCD scholarship fund P/R deduction	2350	1,934.40
Friends of TCRCD P/R deduction	2351	775.65
Young Family Ranch P/R deduction	2352	334.20
Accrued paid time off payable	2400	36,510.22
Accrued deferred compensation match	2450	700.00
Accrued health insurance payable	2460	84.29
Accrued dental insurance payable	2470	1,782.98
Accrued vision insurance payable	2475	(1,780.52)
Accrued workers' comp premiums payable	2480	(8,565.57)
Sales tax payable	2500	37.11

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 4/30/2022

Total Accounts Payable		274,724.42
Deferred Revenue		
Deferred revenue - refundable advances	2700	334,872.13
Total Deferred Revenue		334,872.13
Total Short-term Liabilities		609,596.55
Long-term Liabilities		
Notes Payable		
Note - Ford Credit 6283	2610	4,347.05
Note - Ally Auto 6167	2620	12,282.85
Note - Ally Auto 4916	2621	20,546.36
Note - Ally Auto 0890	2622	26,237.19
Total Notes Payable		63,413.45
Total Long-term Liabilities		63,413.45
Total Liabilities		673,010.00
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(543,819.43)
Net assets - unrestricted	3100	102,866.94
Investments in capital assets	3200	249,138.59
Total Beginning net assets		(191,813.90)
Current YTD net income		
		162,349.42
Total Current YTD net income		162,349.42
Total Net Assets		(29,464.48)
Total Liabilities and Net Assets		643,545.52

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 4/1/2022 Through 4/30/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1155	4/5/2022	Ann M. Barbeau	1,817.24	Employee: 107; Pay Date: 4/5/2022
1156	4/5/2022	Molly G. Breitmun	1,805.60	Employee: 120; Pay Date: 4/5/2022
1157	4/5/2022	Joan Elizabeth Caldwell	2,708.50	Employee: 094; Pay Date: 4/5/2022
1158	4/5/2022	Garett F. Chapman	1,788.73	Employee: 078; Pay Date: 4/5/2022
1159	4/5/2022	Chris H. Cole	2,271.85	Employee: 098; Pay Date: 4/5/2022
1160	4/5/2022	Michael J. Dunlap	1,679.75	Employee: 009; Pay Date: 4/5/2022
1161	4/5/2022	Jeffrey M. Eads	1,773.46	Employee: 080; Pay Date: 4/5/2022
1162	4/5/2022	Amelia M. Fleitz	2,218.29	Employee: 086; Pay Date: 4/5/2022
1163	4/5/2022	Erik M. Flickwir	1,834.27	Employee: 008; Pay Date: 4/5/2022
1164	4/5/2022	Katherine J. Howard	2,028.84	Employee: 070; Pay Date: 4/5/2022
1165	4/5/2022	David W. Johnson II	1,928.69	Employee: 059; Pay Date: 4/5/2022
1166	4/5/2022	James M. Marzolla	1,379.70	Employee: 079; Pay Date: 4/5/2022
1167	4/5/2022	Jeff J. McGrew	2,065.79	Employee: 024; Pay Date: 4/5/2022
1168	4/5/2022	Joseph Michael Moore	1,110.94	Employee: 121; Pay Date: 4/5/2022
1169	4/5/2022	Corben W. Page	1,316.13	Employee: 124; Pay Date: 4/5/2022
1170	4/5/2022	Shawlea Roy Railton	1,046.53	Employee: 116; Pay Date: 4/5/2022
1171	4/5/2022	Jacob Ryan Ratliff	1,248.18	Employee: 126; Pay Date: 4/5/2022
1172	4/5/2022	Arvel Jett Reeves	724.62	Employee: 118; Pay Date: 4/5/2022
1173	4/5/2022	Joshua A. Scott	1,349.33	Employee: 104; Pay Date: 4/5/2022
1174	4/5/2022	Kelly D. Sheen	3,246.55	Employee: 005; Pay Date: 4/5/2022
1175	4/5/2022	Cynthia L. Tarwater	2,319.17	Employee: 002; Pay Date: 4/5/2022
1176	4/5/2022	Marla D. Walters	2,166.69	Employee: 108; Pay Date: 4/5/2022
1177	4/5/2022	Daniel C. Wells	1,914.69	Employee: 081; Pay Date: 4/5/2022
1178	4/5/2022	Denise W. Wesley	2,076.66	Employee: 096; Pay Date: 4/5/2022
1179	4/5/2022	Maya Williams	1,913.07	Employee: 106; Pay Date: 4/5/2022
1180	4/5/2022	Kirk Anthony Wolfinbarger	1,534.93	Employee: 112; Pay Date: 4/5/2022
1181	4/5/2022	Rebekah R. Wolfinbarger	1,809.59	Employee: 103; Pay Date: 4/5/2022
1182	4/5/2022	Roman Terence Woods-Ponce II	1,342.73	Employee: 122; Pay Date: 4/5/2022
1183	4/20/2022	Ann M. Barbeau	2,051.70	Employee: 107; Pay Date: 4/20/2022
1184	4/20/2022	Stuart Gregory Beylik	1,125.84	Employee: 119; Pay Date: 4/20/2022
1185	4/20/2022	Molly G. Breitmun	1,675.80	Employee: 120; Pay Date: 4/20/2022
1186	4/20/2022	Joan Elizabeth Caldwell	2,210.49	Employee: 094; Pay Date: 4/20/2022
1187	4/20/2022	Garett F. Chapman	1,451.95	Employee: 078; Pay Date: 4/20/2022
1188	4/20/2022	Chris H. Cole	1,887.19	Employee: 098; Pay Date: 4/20/2022
1189	4/20/2022	Michael J. Dunlap	1,450.50	Employee: 009; Pay Date: 4/20/2022
1190	4/20/2022	Jeffrey M. Eads	1,456.00	Employee: 080; Pay Date: 4/20/2022
1191	4/20/2022	Amelia M. Fleitz	2,031.54	Employee: 086; Pay Date: 4/20/2022
1192	4/20/2022	Erik M. Flickwir	2,044.40	Employee: 008; Pay Date: 4/20/2022
1193	4/20/2022	Katherine J. Howard	1,964.73	Employee: 070; Pay Date: 4/20/2022
1194	4/20/2022	David W. Johnson II	1,591.27	Employee: 059; Pay Date: 4/20/2022
1195	4/20/2022	James M. Marzolla	1,089.10	Employee: 079; Pay Date: 4/20/2022
1196	4/20/2022	Jeff J. McGrew	1,690.59	Employee: 024; Pay Date: 4/20/2022
1197	4/20/2022	Joseph Michael Moore	983.69	Employee: 121; Pay Date: 4/20/2022
1198	4/20/2022	Corben W. Page	1,033.20	Employee: 124; Pay Date: 4/20/2022
1199	4/20/2022	Shawlea Roy Railton	799.49	Employee: 116; Pay Date: 4/20/2022
1200	4/20/2022	Jacob Ryan Ratliff	1,117.86	Employee: 126; Pay Date: 4/20/2022
1201	4/20/2022	Arvel Jett Reeves	1,348.05	Employee: 118; Pay Date: 4/20/2022
1202	4/20/2022	Joshua A. Scott	995.85	Employee: 104; Pay Date: 4/20/2022
1203	4/20/2022	Kelly D. Sheen	3,032.05	Employee: 005; Pay Date: 4/20/2022
1204	4/20/2022	Cynthia L. Tarwater	2,118.42	Employee: 002; Pay Date: 4/20/2022
1205	4/20/2022	Marla D. Walters	2,056.66	Employee: 108; Pay Date: 4/20/2022
1206	4/20/2022	Daniel C. Wells	1,631.68	Employee: 081; Pay Date: 4/20/2022
1207	4/20/2022	Denise W. Wesley	1,651.59	Employee: 096; Pay Date: 4/20/2022
1208	4/20/2022	Maya Williams	1,595.19	Employee: 106; Pay Date: 4/20/2022
1209	4/20/2022	Kirk Anthony Wolfinbarger	1,226.73	Employee: 112; Pay Date: 4/20/2022
1210	4/20/2022	Rebekah R. Wolfinbarger	1,665.20	Employee: 103; Pay Date: 4/20/2022
1211	4/20/2022	Roman Terence Woods-Ponce II	1,061.64	Employee: 122; Pay Date: 4/20/2022
1212	4/20/2022	Jeffrey M. Eads	703.77	Employee: 080; Pay Date: 4/20/2022

27496	4/5/2022	John Robert Dickerson III	1,298.78	Employee: 127; Pay Date: 4/5/2022
27497	4/5/2022	Jeremiah D. Weiss	1,372.88	Employee: 123; Pay Date: 4/5/2022
27498	4/5/2022	Amerigas Propane LP	211.49	Propane
27499	4/5/2022	Bayley Lumber & Hardware Inc	0.29	Misc. hardware
	4/5/2022	Bayley Lumber & Hardware Inc	16.58	PVC cement and fittings
27500	4/5/2022	Dave's Small Engine Repair	10.70	Air filter for water trailer
	4/5/2022	Dave's Small Engine Repair	149.37	Battery for old 150XP chipper
	4/5/2022	Dave's Small Engine Repair	22.39	Flap valve for water trailer pump
	4/5/2022	Dave's Small Engine Repair	340.55	Fuel cans, 20 in bar, grease gun/grease, lubricant, files
27501	4/5/2022	Shannon Davis	550.00	TCRCD cleaning Mar 2022
	4/5/2022	Shannon Davis	150.00	YFR cleaning Mar 2022
27502	4/5/2022	Mike Dunlap	200.00	Boot Stipend
27503	4/5/2022	Foothill Fire Protection, Inc	1,917.36	(16) new/refurbished extinguishers & servicing
27504	4/5/2022	James Marzolla	200.00	Boot Stipend
27505	4/5/2022	Jeff McGrew	200.00	Boot stipend
27506	4/5/2022	Ila F. McWilliams Trust	2,000.00	March 2022 Rent
27507	4/5/2022	Mountain Community Healthcare	52.00	EE Drug Test-Dickerson
	4/5/2022	Mountain Community Healthcare	75.00	EE Physical-Jones
	4/5/2022	Mountain Community Healthcare	75.00	EE Physical-Page
	4/5/2022	Mountain Community Healthcare	75.00	EE Physical-Ratliff
	4/5/2022	Mountain Community Healthcare	75.00	EE Physical-Weiss
	4/5/2022	Mountain Community Healthcare	75.00	EE Physical-Woods
27508	4/5/2022	NORCAL Presort & Printing	752.95	Winter 2021/22 Newsletter
27509	4/5/2022	Plotzke Ace Hardware	23.56	(13) keys
	4/5/2022	Plotzke Ace Hardware	115.80	(3) 5 gal gas cans
	4/5/2022	Plotzke Ace Hardware	21.00	Adhesive
	4/5/2022	Plotzke Ace Hardware	15.63	Deck screws, drill bit, fasteners
	4/5/2022	Plotzke Ace Hardware	19.38	Fittings
	4/5/2022	Plotzke Ace Hardware	145.80	Oil change & valve repair-Water trailer
	4/5/2022	Plotzke Ace Hardware	11.99	Paint markers
	4/5/2022	Plotzke Ace Hardware	21.44	Tie downs
27510	4/5/2022	SHN Consulting Engineers & Geologists	250.00	Contract services thru 02-28-22
27511	4/5/2022	Totally Trucks	6,413.51	(2) cab guards & (2) toolbox for new trucks #4689 & #4690
27512	4/5/2022	Trinity County Solid Waste Division	72.00	Dump Fee
27513	4/5/2022	Trinity Lumber	11.78	(2) Steel stakes
	4/5/2022	Trinity Lumber	8.85	(25) Fasteners
	4/5/2022	Trinity Lumber	35.33	(6) steel stakes
27514	4/5/2022	Trinity Nursery	22.49	Plant labels
27515	4/5/2022	Trinity PUD	620.83	02-10-22 to 03-13-22
	4/5/2022	Trinity PUD	167.33	02-10-22 to 03-13-22 YFR
27516	4/5/2022	Kirk Wolfinbarger	200.00	Boot Stipend
27517	4/20/2022	John Robert Dickerson III	559.00	Employee: 127; Pay Date: 4/20/2022
27518	4/20/2022	Jeremiah D. Weiss	832.32	Employee: 123; Pay Date: 4/20/2022
27519	4/19/2022	RDO Equipment Co.	49,905.51	Vermeer chipper (grant funded)
27520	4/26/2022	Kenneth Baldwin	1,197.15	Contract services Nov 2021
27521	4/26/2022	Molly Breitmun	36.27	Mileage Reim
27522	4/26/2022	Frontier Communications	255.10	Telephone 04-01-22 to 04-30-22
27523	4/26/2022	Dave Johnson	125.00	Fuel reim. for picking up new chipper
27524	4/26/2022	Nor El Muk Band of Wintu Indians of No Ca	150.00	Contract services May 2022
27525	4/26/2022	Quentin Mark Arnold	2,343.75	Contract services Mar 2022
27526	4/26/2022	Shawlea Railton	156.56	Boot stipend
27527	4/26/2022	R.J. Ricciardi, Inc. CPAs	1,730.00	2020/2021 Audit
27528	4/26/2022	Special District Risk Management Authority (SDRMA)	1,512.06	Credit 2005 Honda ATV, Insurance for new trucks #4689 #4690
27529	4/26/2022	Six Rivers Rafting	423.00	Rafting for 2022 Summer Day Camp
27530	4/26/2022	Stroup's Power Equipment	531.95	(8) chainsaws and supplies
27531	4/26/2022	Trinity County Department of Transportation	1,070.26	Fuel for trucks and equipment Feb 22
	4/26/2022	Trinity County Department of Transportation	496.92	Fuel for trucks and equipment Jan 2022

	4/26/2022	Trinity County Department of Transportation	2,733.14	Fuel for trucks and equipment Mar 2022
27532	4/26/2022	Trinity County Fair Association	200.00	Trailer storage
27533	4/26/2022	Trinity County Solid Waste Division	153.38	Apr 2022
27534	4/26/2022	Trinity PUD	600.32	03-13-22 to 04-11-22
27535	4/26/2022	Two Rivers Tribune	125.00	Advertising
27536	4/26/2022	US Bank	149.90	Annual Zoom Subscription 03-13-22 to 03-12-22
27537	4/26/2022	Verizon Wireless	73.16	03-13-22 to 04-12-22
27538	4/26/2022	Watershed Research & Training Center	26,316.58	Contract services 03-15-22 to 03-31-22
27539	4/26/2022	Weaverville Auto Parts	38.22	Oil change #6167
27540	4/26/2022	Weaverville CSD	70.06	YFR water 03-01-22 to 04-01-22
27541	4/26/2022	Weaverville Sanitary District	28.00	YFR Sewer 03-01-22 to 03-31-22
27542	4/26/2022	Maya Williams	13.80	Meal reimbursement
27543	4/4/2022	Rebekah Wolfinbarger-Cash	5.00	Truck wash #6167
	4/5/2022	Rebekah Wolfinbarger-Cash	5.00	Laundry
	4/8/2022	Rebekah Wolfinbarger-Cash	7.64	USPS-Postage
	4/15/2022	Rebekah Wolfinbarger-Cash	2.16	USPS-Postage-Board Meeting
	4/18/2022	Rebekah Wolfinbarger-Cash	39.84	Willow Creek Ace Hardware-Gloves
	4/21/2022	Rebekah Wolfinbarger-Cash	10.00	Truck wash #6283
9345737	4/1/2022	Facebook	50.00	Facebook advertising
9364463	4/5/2022	Facebook	4.49	Facebook Advertising
036763J	4/6/2022	IPower, Inc.	19.90	Annual mailbox storage fee
39343621	4/6/2022	Expert Pay	148.75	Garnishment for Railton 03-31-22 PR
39343636	4/6/2022	Expert Pay	222.50	Garnishment for Marzolla 03-31-22 PR
3573007	4/7/2022	Trinity Journal, The	658.35	Pay Trinity Journal
016621	4/8/2022	United States Postal Service	14.10	Postage
1-922-643-552	4/8/2022	Employment Development Department	4,117.92	State tax deposit
95053478	4/8/2022	EFTPS	16,338.15	Federal tax deposit
22704097	4/8/2022	4Imprint, Inc.	217.13	(6) Polo shirts
04-09-22 Ally	4/9/2022	Ally	555.03	Apr 2022 Prin Pmt #4916
	4/9/2022	Ally	100.17	Interest
5769399	4/11/2022	Empower Retirement	1,645.00	Deferred Comp 03-31-22 PR
04-13-22 Ally	4/13/2022	Ally	747.94	Apr 2022 Prin Pmt #0890
	4/13/2022	Ally	137.28	Interest
04-14-22 DD Fee	4/14/2022	Tri Counties Bank	25.75	Direct Deposit Fee-TCB
04-16-22 Ally	4/16/2022	Ally	639.19	Apr 2022 Prin Pmt #6167
	4/16/2022	Ally	71.39	Interest
2120856	4/16/2022	America's Tire	497.02	Chipper tires
22281636	4/16/2022	1&1 Ionos, Inc.	12.00	TRRP email
9584270	4/16/2022	Facebook	25.00	Facebook Ad
9436955	4/17/2022	Facebook	13.51	Facebook Ad
0423416	4/18/2022	Amazon	257.70	Chalk, markers, phone video kit, wireless microphone
	4/18/2022	Amazon	107.15	Computer supplies/Watershed
97378	4/18/2022	Ebay	39.33	Router for office wireless
2303457	4/18/2022	Amazon	150.24	Battery backup/Grants & Ethernet adaptor/Watershed
2475206466	4/18/2022	Macys	707.21	(4) Director's Chairs
04-19-22 Walmart	4/19/2022	Walmart	67.51	Large format paper
8365844	4/19/2022	Amazon	92.21	(18) certificate frames
651455	4/19/2022	Trinity Journal, The	2,992.95	Pay Trinity Journal
799001	4/20/2022	Holiday Market	35.94	Snacks for board meeting
8593057	4/20/2022	Amazon	426.77	SSD and Firewall for Network
91768	4/20/2022	Ebay	23.97	Firewall memory
943984	4/20/2022	Walmart	56.42	Large format paper
P8648076	4/20/2022	RDO Equipment Co.	17.58	Adaptor
9616473	4/22/2022	Facebook	9.14	Facebook Ad
04-22-22 Velocity	4/22/2022	Velocity Communications, Inc.	114.99	Pay Velocity
6708045	4/23/2022	IPower, Inc.	19.99	TCRCD Domain Renewal
0-905-666-144	4/25/2022	Employment Development Department	3,382.18	State tax deposit

39539341	4/25/2022	Expert Pay	559.00	Garnishment for Dickerson 04-15-22 PR
39539353	4/25/2022	Expert Pay	222.50	Garnishment for Marzolla 04-15-22 PR
39539359	4/25/2022	Expert Pay	148.75	Garnishment for Railton 04-15-22 PR
44757834	4/25/2022	EFTPS	14,167.72	Federal tax deposit
04304059	4/26/2022	Cal-Line Equipment Inc	149.91	(24) knife bolts for chipper
9820289	4/26/2022	Empower Retirement	1,645.00	Deferred Comp 04-15-22 PR
7231414	4/27/2022	Amazon	166.20	Jepson Manual, (2) Adj. Lanyards
221170000271	4/27/2022	Blue Shield of California	22,028.67	Pay Blue Shield
24154742	4/27/2022	Office Depot	123.52	TP, copy paper, binder, paper towels
3072587889	4/27/2022	CoPower	3,103.84	Pay CoPower
CS0004527723	4/28/2022	Gemplers Farm & Home Supply Co.	156.34	(4) Magnifiers
04-30-22 Ford Credit	4/30/2022	Ford Credit	822.06	Apr 2022 Prin Pmt #6283
	4/30/2022	Ford Credit	20.54	Interest
Report Total			285,131.70	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 6.0

PROJECTS REPORT

May 24, 2022

6.1 Grass Valley Creek
No report.

6.2 Weaverville Community Forest – Amelia Fleitz/Chris Cole
SHN and Mark Arnold continue working on their contracts to survey within the WCF for the BLM's Weaverville Community Protection Fuels Reduction Project to treat roadsides and fuel breaks on the Oregon Mountain sections of BLM lands.

6.3 Watershed Coordination – Amelia Fleitz

- Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300): DOC Marla, Amelia, and Nicole met with DOC Grant Manager Jenny DiStephano as the DOC has not paid our invoice since September 2021 and there is a significant lack of guidance for this project. This project is delayed as the DOC does not have a report coordinator in place which is the entity directing the project and ensuring alignment and consistency of the plans developed for the Oroville, Shasta, and Trinity lake tributaries. Nicole will continue with field work this summer, a community meeting in June, and we will contract with Terrain Works to complete modeling for potential projects in the area. But we will wait to rank projects and finalize the plan until the report coordinator is in place. Additional funds to the tune of $30K may be added as it is anticipated that the project will have an extension to the deadline due to this delay.
- NACD Technical Assistance Funding: Moon Lee Ditch EQIP is moving forward and we are now waiting on cultural review. Molly has left the District, we have already flown the position for a new conservation planner.
- Travis Ranch Riparian Element – Just getting this project up and running. All contracts are signed, an initial site visit is set for May 25th.
- USFS Temperature Probe Deployment & Summer Snorkel Dives: USFS is working on their requirements to submit the proposal for this contract with Grants and Agreements.

6.4 Weaver Basin Wetlands
No report.

6.5 Project Coordinator's Report –Cynthia Tarwater

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- The agreement for the Monument and McFarland Fire BAER on STNF is now with Grants and Agreements so we are waiting on the executed $450k agreement in the near future.
- We are working with the STNF on an agreement for road and stream monitoring in the total amount of $104k; this will be separated into $70k for roads affected by fire, culvert purchase for the USFS Headwaters project and $34k for stream survey Amelia is more familiar with.

- Six Rivers NF has asked we consider an agreement for the implementation of the McCash Fire BAER north of Somes Bar. They are considering whether it has to be implemented this year and we should hear back soon. I'm not at all familiar with the area and it's a long way from all our planned work this summer and may not even be in county. The amount was $120k for work on 3 roads, with the majority of sites on a road called Ten Bears. If they decide it doesn't have to be implemented this year, we will work together on the agreement. More to come on this.
- Started developing list of materials and supplies needed for various projects this summer and the logistical plans to get it all in place.
- Projects! We have a road improvement project on BLM lands in Phillips Gulch near Lewiston that must be completed first thing, in addition the BLM has informed us that there are a few sites along Mainline Road in Grass Valley that need addressing along with removal of trees from road, then we have several culvert upgrades off Hwy 36 and more culvert work and improvements in the Upper South Fork out past the Hopkins Camp turnoff.
- Conservation Almanac Annual Report, Progress report and invoicing as needed.

6.6 <u>Grants Report – Marla Walters</u>

New Grants:

- Travis Ranch (DOC) – Grant amount increased to $552,593.48 (Project Manager – A. Fleitz).
- CCCU – Summer Camp: Donation for specific purpose (camp) - $931

Pending Grant Applications:

- CALFIRE/Humboldt County – Willow Creek Storm Recovery, NTE $150,000

Trinity County Evacuation Route – Still pending.

- PG&E (June decision) – Received email stating that they were "sidetracked," so may take longer than anticipated.
- CA Fire Safe Council – Trinity County 2025 Community Wildfire Protection Plan. Applied for $103,995.10

Pre-Application documents sent to:

- California State Coastal Conservancy

6.7 <u>Revegetation Projects – Kaety Howard & Annie Barbeau</u>

- <u>Caltrans Slate Creek:</u> Technician work has been focused in our native plant nursery. Species propagated last year are being up-potted to medium or large size containers. These include Oregon ash, big leaf maple, mountain mahogany, and California rose. Some funds were used to purchase materials for nursery upgrades and maintenance. Coordination work included activities such as attending CARCD's *Phytosanitary Best Management Practices for Restoration Nurseries* presentation by Kristina Weber, Senior Environmental Scientist with CDFA's Nursery, Seed & Cotton Program, and Diana Benner, Principal of The Watershed Nursery. Time was also spent researching and managing pests on several species, which was successful. A visit to new project sites to determine access and to gain information for planning occurred at Ditch Gulch, Toyota Barrel Curve, and Hayfork Grade project sites with Caltrans staff on several days throughout the month. A progress report and invoice were assembled and submitted to agency contacts.
- <u>Caltrans Big French Creek:</u> A progress report and invoice were assembled and submitted to agency contacts. Nothing further to report this period.
- <u>Caltrans Collins Bar:</u> Conservation technicians have hand-pulled sections of Italian thistle (*Carduus tenuiflorus*) on several days. Rains have postponed irrigation needs. A progress report and invoice were assembled and submitted to agency contacts.
- <u>Watershed Research and Training Center (WRTC) Riparian Restoration:</u> Planting at Riverview Rd has been completed and mulching continues on this large project. Coordination with staff at WRTC has been minimal this period, as rains have postponed need for irrigation. This planting is a part of the greater Hayfork Creek Riparian Restoration Project. Other established plantings on

Oak Street have been planned out and maintenance instructions passed on to WRTC staff. An invoice was assembled and submitted to agency contacts.

- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: Conservation technicians began treating a large population of yellow star thistle next to Upper Deadwood Rd. Treatment will continue over the next couple of months. A progress report was submitted for the months of October, 2021 through March, 2022.
- Northern Trinity County Forest Resilience Partnership: Time was spent purchasing field materials for botanical surveys and coordinating with Watershed Research and Training Center staff for upcoming field season scheduling and logistics.

6.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: One Crew member had an existing injury flair up and has unable to work his regular duties. FH Management flew the position to fill out that crew and hired one additional employee. In the event injured crew member is able to return to work one FH crew will be a 5-person crew opposed to the usual 4.
  Current FH staffing. Management: 2 Crew: 17 Grizzly Corps: 1
- State Water Resource Control Board (SWRCB) Trinity River Watershed Roadside Fuel Reduction: Final payment under this agreement has been paid and this project is now officially closed.
- Bureau of Land Management Lewiston Agreement: FH has completed ~ 20 acres utilizing the contract we put into place with the Watershed Research and Training Center last period. Communication is ongoing as to next steps for this project but no direct District implementation is expected in the near future.
- National Fish and Wildlife Foundation (NFWF) Reading/Indian Creek Grant: Closing documentation and our final invoice were uploaded to the grantor's platform. We are awaiting final review.
- Six Rivers National Forest Agreement: No current change in beginning implementation work on this project until mid-August.
- Cal Fire Trinity County Hazardous Fuels Reduction (2018) Grant: Final Invoice and Final Report were submitted with no changes required. Project is now complete and will no longer be included in this report.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Environmental compliance work has been completed for all but one project area. That area involves mastication under the Watershed Research and Training Center and should be completed sometime next period. Planning continued for project areas under this grant. Implementation began in the Barker/Summit creek area by the Watershed Research and Training Center under contract from the District. ~ 38 acres of roadside treatment were completed. FH staff continue to work with the Watershed Research and Training Center to help their new fire and fuels program director get up to speed on this large agreement with the District as well as the other two agreements were currently hold with the Watershed Research and Training Center funding their work. Implementation also began in the Junction City park area as well as on Little Browns Creek Road. Work ceased do to cash flow issues but will begin again when funding allows. Big strides were made for community chipping funded under this grant. Extensive outreach has occurred and May will be a very active community chipping month for our program throughout the county.
- Browns Phase III: Implementation began with only one day of work occurring this period. We are expecting to keep at least one crew on this project until we finish or fire restrictions begin. FH staff communicated with Shasta-Trinity National Forest Trinity River Management Staff to clarify treatment prescriptions as well as determine where we could feasible start this project regardless of overall logging operations.

- Tucker Hill Watershed Research and Training Center (WRTC) Contract: Implementation has begun in on this project with a total of 22 days spent and ~ 20 acres completed.
- Training and continuing education: All Forest Health staff who needed it went through first aid CPR put on by Trinity County Life Support. All FH staff will be up to date once are certifications are sent excluding our new hire and the injured crew member.
- California State Coastal Conservancy: Final Report and invoice have been submitted. We received a letter of acceptance and close of this project. We still await final invoice payment as well as payment on their withholding from previous invoices. This will be the last update for this project.
- Cal Fire Forest Health: Communications continue with FH and our partner organizations. Two F 350 Gas trucks were received and outfitted. We continued planning in the four major project areas. Implementation has been completed at this time for within the Weaver Basin project area. Implementation continues in the Reading/Indian creek project area with ~ 25 acres of cutting and piling so far. Planning for the Bowerman Ridge third party NEPA is also a part of this opportunity. Planning occurred with the Watershed Research and Training Center to begin archeology and botany surveys as conditions allow. Our Revegetation staff (veggies) will assist with botany surveys starting sometime next month utilizing this funding. FH staff is also working to formally modify this grant. We are seeking to remove tree planting in the weaver basin and replace it with pile burning and broadcast burning which better aligns with the Forest Service goals. We are also seeking to reduce District staff time and move funds into contracting which we feel is necessary to meet project objectives.
- Westside Timber Sale Prep: FH continues to assist the Shasta Trinity National Forest with planning for fuels reduction projects as well as with silviculture. Field work occurred with the South Fork Management unit assisting with tree planting surveys. Planting for the South Fork Management unit was completed during this period so no more work in that realm is expected.. FH staff met with Forest Service personnel to come up with a game plan for utilizing funds. We have begun compiling and analyzing rapid assessment data from wildfires to better inform reforesting efforts post fire. Ground truthing will occur in the spring. FH staff is also working with the Forest Service to potentially amend this agreement to add more funds creating a more technical forestry crew to assist the Forest Service in wildfire recovery efforts.
- Fee for Service: None at this time.
- National Resource Conservation Service Assistance: We received confirmation that these funds could be used to further bolster our conservation planners time. Upon further reflection and with new details it appears this funding might be better utilized to fund practices in closer alignment with the upcoming Emergency Forest Restoration Teams effort.

6.9 Other Projects/Information – Amelia Fleitz

- Trinity County Fire Safe Council –
  - Amelia was sick the week before Wildfire Preparedness Day Fair, but Maya stepped up and helped to bring the event to fruition. We had 45 partnering volunteers or agency representatives participate in the event and 54 members of the public attend. We believe the attendance was low due to lack of food vendors and the out of town sporting events that weekend.
  - Amelia received 6 Local Area Advisor applications, 2 are moving forward for recommendation, 2 were denied by the local fire chiefs, and 2 are still waiting for comment from the local fire chief.
  - We have received applications for the Neighborhood Ambassador Program, but we have not had time to review them yet.

- Amelia and Maya are collaborating with Mike McFadin and Gay Berrien on development of a 2023 calendar with recommended Firewise and firesafe actions for each month of the year featuring Ivan the USFS Mule.
- Community meetings and events continue. May 14th – Trinity Center Wildfire Preparedness Demonstration Day, May 21st Bethany plans to attend the Willow Creek Firewise Fair, May 16th community meeting in Coffee Creek. In June and July we will transition into boothing in front of post offices and grocery stores to get more visibility.
- We designed and purchased evacuation bags for pets and humans, which have the lists of required items on the side. These will be distributed at events and in wildfire evacuation warning areas this summer. We purchased 1000 for adults and 1000 for pets.
- Amelia and Denise are working with the Trinity County Sheriff's office to update/refine their evacuation zones and produce a brochure to send out to every resident of Trinity County to tell them what zone they live in and provide evacuation tips, go bag packing lists, etc.
- Amelia attended 5 USFS community meetings in April to listen to what community members were asking for from the USFS.

6.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- The 13th Annual Plant and Seed Exchange was held on Saturday, April 16th from 10am to 2pm. 56 members of the public brought healthy plants, seeds, and cuttings to share with the community. The event was hosted by Trinity County RCD and Trinity County Master Gardeners.

6.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
    - Address verifications & assignments were provided by request of the Planning Department.
    - Parcel lot line modifications, splits and merges were performed on the Parcel Fabric, and the Parcel Viewer website was updated with the newest addressing and adjustments.
    - Data exports were provided to consultants by request in Trinity, Shasta, Humboldt & Mendocino Counties.
    - A GIS workstation license was installed for the planning department (front counter).
- Fee for Service
    - Solano RCD (SCRCD) entered into a contract with the TCRCD to provide data migration services for moving content to their new ArcGIS Online portal using the BackUpMyOrg GeoJobe application.
- Project Tracker
    - We would like to use Project Tracker if they develop the ability to embed their web map into our website to showcase projects. I have begun working with their staff on this, and have taken a training on how to input projects, so we can be ready to move forward with this.
- Fire Safe Council Coordination (FSC)/ Evacuation Data & Mapping
    - Maps were created for each community with proposed evacuation boundaries. This data was reviewed by members of the Trinity County Fire Safe Council & Sheriff's office. The proposed boundary adjustment recommendations were completed, and will be reviewed again before finalization.
- Education & Outreach
    - Shasta College brought a Human Geography Field class to meet with TCRCD for a discussion on community populations.
- FSC Community Wildfire Prevention Plan (CWPP)

- Maps were presented to communities, to mark up with recommended fuels reduction projects. This data was entered into the GIS, and will be updated online next month.

6.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - Trinity River Educational Materials: A Spring Wildflower Scavenger Hunt was created and disseminated widely. The Scavenger Hunt features 20 wildflowers/plants to look for and participants must find at least 10 to receive a free TRRP water bottle. 17 people participated and submitted their photos. 3 participants received $10 gift cards to Up North Confectionary. Staff are continuing work on an interpretive sign that will be installed at the Young Family Ranch, to educate about the Moon Lee Ditch. The sign is in the final revision stage.
  - Trinity River Events: The second Science on Tap was held on Wednesday, April 27th with Josh Smith of The Watershed Research and Training Center presenting on meadows, process-based restoration, and a Stage 0 restoration project that will be implemented on Indian Valley Creek. 69 people attended the event. The next event will be on Wednesday, May 25th featuring Josh Smith and Cindy Buxton of the Watershed Research and Training Center presenting on snow surveys and watershed resiliency during drought. Day at the Wetlands will be held at Bucktail on May 19th. 4th graders from Lewiston and Weaverville Elementary Schools will attend the event and participate in wetlands-themed lessons and activities, led by presenters from TCRCD, the Watershed Research and Training Center, Bureau of Land Management, Yurok Tribe, and TRRP. River Day will be held on Coffee Creek on June 6th with students from Coffee Creek and Trinity Center Elementary schools. The Trinity River Clean-Up will be held on Saturday, June 25th. The effort will be focused on the upper sections of the Trinity River below Lewiston Dam, with the home base being Douglas City Volunteer Fire Department. Members of the public are invited to help pick up trash along the Trinity River and adjacent roadways. A free barbecue for participants will follow the event. The Trinity River Clean-Up is organized in partnership between the US Forest Service, Bureau of Land Management, and Trinity County RCD.
- SFI Youth in Sustainable Forestry: The third and final field trip was held on Thursday, May 5th at the West Weaver WCF trailhead on Mill Street. Approximately 40 students attended and learned about cultural and medicinal plants, tree identification, and pine needle weaving. This project is now complete and final reporting has begun.
- Weaverville Summer Day Camp: Planning for the 2022 Weaverville Summer Day Camp is underway. Staff will be hiring 1-2 new counselors in 2022, and the application is currently on the TCRCD website. Applications will close on May 20th. Registration is open for campers.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  4. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

RESOLUTION NO. 22-08 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 SIGNED SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF MAY 24, 2022 THROUGH JUNE 23, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Trinity County Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Trinity County Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY IN CALIFORNIA to cope with the threat of COVID-19 – GOVERNMENT CODE section 8625(c); and

WHEREAS, the Trinity County Board of Supervisors Ratified the Director of Emergency Services Proclamation and confirmed the existence of a local emergency in Trinity County due to the COVID-19 pandemic on March 25, 2020 as well as the Order of the Trinity County Public Health Officer for mandatory use of face coverings in work places and public settings issued on August 26, 2021;

WHEREAS, the Board of Directors does hereby find that the State of Emergency in California to cope with the threat of COVID-19, as well as County and Local Proclamations and Orders of masking and social distancing, COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and Trinity County; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Trinity County Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and poses a threat as COVID-19 cases in Trinity County have been increasing exponentially.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager, Kelly Sheen and legislative bodies of Trinity County Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 23, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Trinity County Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Trinity County Resource Conservation District, this 24th day of May, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____ Date: _____
Mike Rourke, Chairman for the Board

CERTIFICATION

I hereby certify that the foregoing Resolution 22-08 was duly and regularly adopted by the Board of Directors of the Trinity County Resource Conservation District at the meeting held on the 24th day of May, 2022.

Signature: _____ Date: _____
Greg Lowden, Secretary to the Board

Trinity County
Resource Conservation District
Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

TRINITY COUNTY RCD SCHOLARSHIP APPLICATION

Mission Statement: To assist people in protecting, managing, conserving, and restoring the natural resources of Trinity County through information, education, technical assistance, and project implementation programs.

Scholarship award is made possible by contributions from the TCRCD staff and board members, corporate patrons and the public through contributions to the Friends of TCRCD Scholarship Fund.

APPLICATION DEADLINE: First Friday in May of each year

ELIGIBILITY AND INSTRUCTIONS: High School seniors or continuing education students will be considered for TCRCD's $750.00 Scholarship Award. Applicants must be a resident of Trinity County pursuing a degree in natural resources or conservation. Verification of enrollment as a half-time student, at a minimum, will be required prior to disbursement of scholarship funds. Other considerations will include participation in school activities, community service activities, and financial resources available. This scholarship is not available to TCRCD employees or board members or their relatives.

Late applications will not be considered. A typewritten application is preferred; however, a hand-written application is acceptable by printing and using blue ink. If you have questions, contact a member of the Scholarship Committee at (530) 623-6004. Mail your application to the Trinity County RCD, P.O. Box 1450, Weaverville, CA 96093. Applications must be postmarked by the above deadline.

PART I: APPLICANT INFORMATION

NAME Vang (LAST) Asher (FIRST) S (M.I.)

MAILING ADDRESS: P.O Box 1903 Hayfork, CA

STREET ADDRESS: 100 Wingert Rd.

CITY: Hayfork **COUNTY:** Trinity County

WORK PHONE: **HOME PHONE:** (763) 647-0718

DATE OF BIRTH November 16, 2003

TCRCD

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

PART II: EDUCATION AND OTHER EXPERIENCE

High school from which you are graduating:

Name: Hay Fork High School
Address: 231 Oak Avenue
Phone number: (530) 628-5261
Name of Career Counselor: Sarah Ettinger
Date of Senior Awards Night (if known): May 26, 2022
Weighted GPA on a 4.0 scale, for grades 9 through first semester of grade 12: 3.55

Attach a High School Transcript

List other schools you may have attended, where you have received training or education after high school. This may include vocational or academic training. Please include transcripts or certificates of completion.

If you have earned certificates or awards related to natural resources, conservation or agriculture, include them also.

Colleges or Universities you have applied for in order of preference: Cal Poly Humboldt, San Luis Obispo, Sac State, Chico State, Sonoma State.

Have you been accepted at this time? Accepted by Humboldt.

What will your major course of study be? Currently I would like to have an environmental engineering major.

Proposed units per semester 16 Units Completed, if any

Provide a list of on-campus or off-campus volunteer work, positions of leadership and participation, and work experience specifically related to natural resource conservation and/or agriculture (4H, FFA, Ecology Club, Advanced Placement Courses etc.)

List all other on-campus or off-campus volunteer work, positions of leadership and participation, and work experience not related to natural resource conservation and/or agriculture (student organizations, scouts, sports, etc.):

PART III: FINANCES

Tell us how you are currently and/or planning to finance your education.
Attach statement.

Projected Annual Expenses (estimated)

Trinity County
Resource Conservation District
Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

Food and Housing $ 12,540

Tuition (per semester): $ 7,858

Textbook expenses (per semester): $ 1,090

Transportation expenses $ 1,158

Other school related expenses (specify): $ 3,204 for clothes, soap, hygiene, and washing clothes.

PART IV: PERSONAL STATEMENT

Attach a one page essay (300 to 500 words) describing your background, understanding and attitudes toward natural resource conservation and/or agriculture, objectives of your educational program, and career plans. Also, how will you use your experience to benefit your community? (*Note: Essay is assessed primarily on content; however, writing proficiency is also considered.)

PART V: REFERENCES

Please include letters from TWO persons who are not related to you. Ideally you will select people who have known you for a number of years and have been aware of the challenges you have met as well as those you currently face in reaching your educational goals. Letters of reference **must be included** with your application

If I am selected to receive the RCD Scholarship, I give the RCD permission to use my name, school affiliation, and/or photo in public news releases.

Signature of applicant Asher Pang **Date** May 5, 2022

SCHOLARSHIP COMMITTEE GUIDELINES

(Use with Application & Letters of Reference)

Applicant: _____ ***Rating 5 = highest rating***

TCRCD

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

1. CONSERVATION AWARENESS:

A.	Volunteer/paid work in natural resources/conservation projects	0 1 2 3 4 5
B.	Volunteer work in other Community Projects?	0 1 2 3 4 5
C.	Did applicant develop and implement (lead) service work?	0 1 2 3 4 5
D.	Has the applicant pursued a course of study in natural resources?	0 1 2 3 4 5
E.	Grade Point Average	0 1 2 3 4 5

2. PERSONAL STATEMENT:

A.	Insight	0 1 2 3 4 5
B.	Academic Plan	0 1 2 3 4 5
C.	Does Academic Plan support long-range goals	0 1 2 3 4 5
D.	Academic Plan/part-time...full-time student	0 1 2 3 4 5

3. REFERENCES: Are two references included? 0 1 2 3 4 5

4. FINANCES:

A.	Appropriate for part-time (6-9 units) or full-time (12 units) student?	0 1 2 3 4 5
B.	Amounts broken out by category?	0 1 2 3 4 5
C.	Other $ support/plans for school?	0 1 2 3 4 5

Formula: Add ratings. _____

COMMENTS:

Student Name	Student ID	Grade	Birthdate	Counselor
Vang, Asher S.	0000061407	12	11/16/2003	Unassigned

Parent/guardian name, address, telephone

Youa Yang Vang
PO Box 1903
Hayfork, CA 96041
(530) 628-5342

Transcript of Student Progress

February 4, 2022
Hayfork High School
PO Box 10
Hayfork, CA 96041
(530) 628-5261 | Fax (530) 628-3091

	Crs-ID	Course Title	Mark	Att/Cmp	
	Grade 9 Fall 2018-2019				
	Hayfork High School				
	2130	English 9	A-	5.00	5.00
	2206	Spanish 1	A	5.00	5.00
	2425	Integ Math I	A+	5.00	5.00
*	2514	Physical Educat	A	5.00	5.00
	2626	Int. Science I	A	5.00	5.00
	2823	Visual Art 1	C	5.00	5.00
	6012	Wld Geo/FF	A-	5.00	5.00
	Credit Att: 35.00 Cmp: 35.00 AGPA: 3.67				
	Grade 9 Spring 2018-2019				
	Hayfork High School				
	2130	English 9	A	5.00	5.00
	2206	Spanish 1	A	5.00	5.00
	2425	Integ Math I	A+	5.00	5.00
*	2514	Physical Educat	A	5.00	5.00
	2626	Int. Science I	B+	5.00	5.00
	2823	Visual Art 1	C	5.00	5.00
	6012	Wld Geo/FF	A-	5.00	5.00
	Credit Att: 35.00 Cmp: 35.00 AGPA: 3.50				
	Grade 10 Fall 2019-2020				
	Hayfork High School				
	2131	English 10	B	5.00	5.00
	2208	Spanish 2	B	5.00	5.00
	2426	Integ Math II	A-	5.00	5.00
*	2515	Physical Educat	A-	5.00	5.00
	2603	Biology	A	5.00	5.00
	2711	World History	A-	5.00	5.00
	2805	Photography 1	A+	5.00	5.00
	Credit Att: 35.00 Cmp: 35.00 AGPA: 3.67				
	Grade 10 Spring 2019-2020				
	Hayfork High School				
	2131	English 10	A-	5.00	5.00
	2208	Spanish 2	A+	5.00	5.00
	2426	Integ Math II	A+	5.00	5.00
*	2515	Physical Educat	A+	5.00	5.00
	2603	Biology	A	5.00	5.00
	2711	World History	A	5.00	5.00
	2805	Photography 1	C	5.00	5.00
	Credit Att: 35.00 Cmp: 35.00 AGPA: 3.67				
	Grade 11 Fall 2020-2021				
	Hayfork High School				
	2132	English 11	B-	5.00	5.00
	2427	Integ Math III	A	5.00	5.00
*	2512	Elective Physic	A+	5.00	5.00
	2607	Chemistry	A	5.00	5.00
	2709	US History	C	5.00	5.00
	2824	Visual Art 2	B+	5.00	5.00
	7120	Ag Mechanics 1	B+	5.00	5.00
	Credit Att: 35.00 Cmp: 35.00 AGPA: 3.17				
	Grade 11 Spring 2020-2021				
	Hayfork High School				
	2132	English 11	B	5.00	5.00
	2427	Integ Math III	A	5.00	5.00
*	2512	Elective Physic	A	5.00	5.00
	2607	Chemistry	A	5.00	5.00
	2709	US History	C	5.00	5.00
	2824	Visual Art 2	B-	5.00	5.00
	7120	Ag Mechanics 1	A-	5.00	5.00
	Credit Att: 35.00 Cmp: 35.00 AGPA: 3.33				
	Grade 12 Fall 2021-2022				
	Hayfork High School				
	2133	English 12	B	5.00	5.00
	2414	Pre-Calculus	A	5.00	5.00
	2613	Physics	A	5.00	5.00
	2701	Economics	C+	5.00	5.00
*	3022	Senior Semin	B	5.00	5.00
	6795	Senior Intern	A	5.00	5.00
	7121	Ag Mechanics 2	A-	5.00	5.00
	Credit Att: 35.00 Cmp: 35.00 AGPA: 3.50				

Course Tags: * = Non Academic + = Honors (weighted) p = College Prep r = Repeated

	Weighted	Non-Wgtd
Acad GPA (9-12)	3.50	3.50
Acad GPA (10-12)	3.47	3.47
Total GPA (9-12)	3.55	3.55

Credit Attempted: 245.00
Credit Completed: 245.00

Class Size: 22
Class Rank: 5 10-12 Rank: 8
Ranked by Weighted Total GPA

School Enter: 8/21/2018

Class of 2022

State ID# 3710812893

CREDIT SUMMARY

Subject Area	Credit Req'd	Compl	Needed
Arts/Lang/CTE	10.00	10.00	-
Civics	5.00	-	5.00
Economics	5.00	5.00	-
English	40.00	35.00	5.00
Algebra/Int Math/Mat	30.00	30.00	-
Physical Education	20.00	20.00	-
Senior Seminar	10.00	5.00	5.00
Geo/Pers.Growth	10.00	10.00	-
Life/Phys/Science	30.00	30.00	-
US History	10.00	10.00	-
World History	10.00	10.00	-
Electives	50.00	80.00	-
* TOTALS *	230.00	245.00	15.00

This transcript is unofficial unless signed by a school official.

Signature: Dolorita Cer

Date: 5/6/22

Trinity County Resource Conservation District Scholarship

	9	10	11	12	Offices, Awards, Accomplishments, etc.
Student Government					
Class of 2022	X	X	X	X	I went to all class meetings whether it was online or being physically there. We would talk about car washes with some bake sales, bake sales only, dinners, candy sales, and rose sales. Most of the fundraisers that I've been to were from freshmen years to junior years. I helped with some of the chocolate and rose sales. There was also the snack shack fundraiser that my class would collaborate on with the junior class, and I went to some of them. I also led the axe building project for the homecoming parade.
Organizations					
Hmong Club			X	X	Bought a sweater that represents the start of the club, participated in the events that we've done, and have been to most of the meetings.
Weight training			X	X	This program was an optional afterschool program and during summer program in order for people to prepare for the football season.
Future Farmers of America			X	X	I have been in the Agricultural Mechanics class throughout my Junior to Senior years. I've practiced a lot of welding and I am now finishing up a rocket stove.
Sports					
Football				X	Got injured, but I have been to most of the games and practices.
Honors and Awards					
Outstanding Achievement Integrated Math III			X		I had an A in Integrated Math III.
Honor Roll	X	X	X		In my freshman year I had an average GPA of 3.585. In my sophomore year I had an average GPA of 3.67. In my junior year I had an average GPA of 3.25.

Hayfork High School Department Award World History		X			I had an A in World History.

Community Service Activities and Work Experience

Organization	Year(s)	Activity
Math Tutoring	2021-2022	Helped fourth graders in learning math for one hour twice a week in Mrs. Stanley's class.

Employer & Address	Dates		Specific nature of work	Hours per Week						
	From	To		S	M	T	W	T	F	S
Youa Vang, Her Vang	7-16-2014	Present	Farm work and daily chores	2	2	2	2	2	2	2

Trinity County Resource Conservation District Scholarship Finance Statement

Asher Vang

Having a large enough financial status to make college education feasible is one of the struggles that I will face. Cal Poly Humboldt has an expense of about 25,000 dollars for attendance in fall 2022. Currently I have stored three hundred dollars inside a bank so far in order to help me pay off small college fees. The job plan that I would like to have in the future is math tutoring because it is one of my strong suits. Unfortunately, due to my parent's financial situation I must rely on other means of financial aid. I have been in close contact with Cal Poly's financial aid office, searching for any grants, scholarships, or loans that I may be applicable for. I plan on also utilizing CalFresh which will allot me 250 dollars per month towards consumables such as groceries. I would greatly appreciate this scholarship because it will allow me to be that much closer to reaching my educational goals. My determination and passion is not what will prevent me from achievement, it is only financial setbacks.

Trinity County Resource Conservation District Scholarship
Asher Vang

The educational opportunities that I have taken are ag mechanics, biology, chemistry, physics, precalculus, integrated math, economics, English, and senior seminar. I view those opportunities as contributional to me due to the fact that they all will assist me in pursuing a career in environmental engineering and reach my goal of extending the lifespan of organisms. I could use my secondary education to design, develop, test, and supervise the manufacturing of environmentally friendly equipment. I will attend Cal Poly Humboldt to study environmental resource engineering in the fall.

I view physics as important because it contributes to environmental engineering in ways that relate to structural reliability. Ag mechanics gave me experience with and knowledge about techniques and specific equipment to perform certain tasks. I believe every science course is a major step to reaching my goal to learn more about improving and extending life. Environmental engineering requires knowledge about gaining materials safely and effectively while also mitigating environmental health impacts.

I am an individual who has an unorthodox way of thinking. I believe there are always multiple ways of interpreting problems, data, and concepts. Instead of accepting the most simplistic explanation for something, I try to find the most efficient way to achieve a goal, solve a complex math problem, or teach someone a new concept. Another strength of mine is memorization. Information that I find to be important or relative to my interest in science and math usually stays within my memory at a fast pace. Thinking of the way certain types of machines or parts move within an object is enjoyable because there are many things that I do not know of. By figuring out how some machinery works then it creates a bigger book of instructions on how things work. Climate change is one of the major problems that I would like to solve because the ice caps and all ecosystems are beginning to take a major toll off of the mass blooming of carbon dioxide creation. There are also major food shortages, overall health of all living things, the dangerous elements still in the air, and the people of Earth are still not fully united in order to be able to work together efficiently.

HAYFORK HIGH SCHOOL

Post Office Box 10 - 231 Oak Avenue
Hayfork, California 96041

Phone: (530) 628-5261
Fax: (530) 628-3091

Principal/Superintendent
Anmarie Swanstrom

3 May 2022

To Whom It May Concern:

It is my pleasure to recommend Asher for the Trinity County Resource Conservation Scholarship. I first met Asher two years ago when he took my Integrated Math III course. Currently, I am Asher's mathematics and physics teacher at Hayfork High School.

Academically, he is a very strong student and has a passion for the sciences. He is eager to successfully complete his assigned work and exceeds expectations. One of Asher's most outstanding qualities is his incredible ability to break even the most complex problems down to the core issues, and then finding smart, simple and elegant solutions. He is highly respected among his fellow students for being helpful, supportive, and a good listener. He will be attending Cal Poly Humboldt to study environmental resource engineering and I know he will thrive there. He is incredibly smart and I believe his passion for science, math, and the environment will benefit the larger community.

In addition to being a spectacular student, Asher has been broadening his experiences both within our community and at school. Asher joined the football team his senior year, and despite his knee injury, he stayed dedicated to his team and learned the importance of physical health. Every week he volunteers his time by helping fourth-grade students with their math at the Hayfork Elementary School.

It is with enthusiasm that I write this letter of recommendation for Asher Vang. I know he will do amazing things at Cal Poly Humboldt. As his teacher, I am honored to be a part of his academic journey. Do not hesitate to contact me with any questions about him.

Sincerely,

Karlie Elliott
kelliott@mvusd.us
(530) 739 - 3151

5 May 2022

Dear Scholarship Committee,

I am writing this letter for my best friend Asher Vang. Asher Vang is truly the cream of the crop, and I recommend him for consideration for the Trinity County Resource Conservation District Scholarship. I first met Asher Vang in the 5th grade. Asher and I were in the same class when I had just moved to Hayfork, and I knew no one. Asher was the first person I talked to, and we have been best friends ever since. We are still friends to this day as Seniors at Hayfork High School, and we talk to each other daily.

Knowing him for 7 years strong, I can confidently say Asher is a keen listener, and always gives the funniest, most well-endowed, and thoughtful responses. He is witty and never fails to make his friends laugh, and when he talks about math-related topics he is not even second to a teacher in educating someone about what he knows. He is always open to helping others, and I find myself asking him for help frequently because he is extremely smart, well organized, and prepared for any task he tackles. I love talking to Asher, he thinks like an intellectual, and his laugh is infectious.

Going to school with him I learned he has an outstanding talent for math. He is willing to go out of his comfort zone to advance his math knowledge, and always works hard with vigor to accomplish his goals. I remember in fifth grade he was doing math problems way past his grade level, such as the Pythagorean theorem because he thought it was fun. The fact that he found math fun, seemed crazy to me at the time, but I would come to know he genuinely loves learning. As a senior, he is taking the highest math course provided to students and is thriving in his class with an A grade average. It impresses me that he is able to take his studies so seriously, and it has influenced me to strive for more like he has.

Asher understands the importance of helping his community. As a senior at Hayfork High School, Asher has volunteered countless hours as a math tutor to help students at Hayfork Elementary School become proficient in math. I find how he helps his students and makes sure to change his teaching to fit each child's needs, very wholesome. He genuinely wants the best for these kids and he puts his best efforts into helping them.

Asher is infatuated with nature and has from a young age been involved with gardening vegetables with his parents. He has brought up that he loves the outdoors and wants others to have the same opportunities to also grow fresh fruits and vegetables. He cares about the environment and wants to use his passion for science and math for world health.

At the beginning of our senior year of high school, Asher and I were set on becoming football all-stars for our school. We went to summer weight training sessions and worked tirelessly to make ourselves physically, and mentally stronger for football. Asher was very excited to play for his first season. Mid-season Asher was injured during practice. It was a serious injury and he was unable to play or practice at all, but he still showed up to every football practice regardless of his injury. He would not give up his dream to play, and this really stuck with me. He was the most driven person on that field without even being able to play. Asher hungered to be on that field, and it inspired those that could play to push even harder. Asher is by no means a quitter and has a will of gold.

I know without a doubt that Asher will bring a positive contribution to any school, and has the motivation and will to do anything he has his mindset on. I am beyond impressed with Asher's talent for math, his desire for others to have a clean environment, his willingness to help others, his motivation to learn new things, his charisma, and his determination. I am honored to be a part of Asher's educational pursuits. I hope that I can help Asher as much as he has helped me throughout the years emotionally and academically.

Sincerely,

Andy Yang
Hayfork High School Senior Peer/Asher's Best Friend

Trinity County
Resource Conservation District
Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

RECEIVED
MAY 06 2022
BY:

TRINITY COUNTY RCD SCHOLARSHIP APPLICATION

Mission Statement: To assist people in protecting, managing, conserving, and restoring the natural resources of Trinity County through information, education, technical assistance, and project implementation programs.

Scholarship award is made possible by contributions from the TCRCD staff and board members, corporate patrons and the public through contributions to the Friends of TCRCD Scholarship Fund.

APPLICATION DEADLINE: First Friday in May of each year

ELIGIBILITY AND INSTRUCTIONS: High School seniors or continuing education students will be considered for TCRCD's $750.00 Scholarship Award. Applicants must be a resident of Trinity County pursuing a degree in natural resources or conservation. Verification of enrollment as a half-time student, at a minimum, will be required prior to disbursement of scholarship funds. Other considerations will include participation in school activities, community service activities, and financial resources available. This scholarship is not available to TCRCD employees or board members or their relatives.

Late applications will not be considered. A typewritten application is preferred; however, a hand-written application is acceptable by printing and using blue ink. If you have questions, contact a member of the Scholarship Committee at (530) 623-6004. Mail your application to the Trinity County RCD, P.O. Box 1450, Weaverville, CA 96093. Applications must be postmarked by the above deadline.

PART I: APPLICANT INFORMATION

NAME: Brookins Josephine G
LAST **FIRST** **M.I.**

MAILING ADDRESS: P.O. Box 635

STREET ADDRESS: 560 Wilson Road

CITY: Lewiston, CA. 96052 **COUNTY:** Trinity

WORK PHONE: (530) 440-6311 **HOME PHONE:** (530) 623-0869

DATE OF BIRTH: 5/8/2004

Trinity County
Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

PART II: EDUCATION AND OTHER EXPERIENCE

High school from which you are graduating:

Name: **Trinity Union High School**
Address: **321 Victory Lane, Weaverville, CA 96093**
Phone number: **(530) 623-6127**
Name of Career Counselor: **Stephanie Smith**
Date of Senior Awards Night (if known): **May 25,**
Weighted GPA on a 4.0 scale, for grades 9 through first semester of grade 12: **3.40**

Attach a High School Transcript

List other schools you may have attended, where you have received training or education after high school. This may include vocational or academic training. Please include transcripts or certificates of completion.

If you have earned certificates or awards related to natural resources, conservation or agriculture, include them also.

Colleges or Universities you have applied for in order of preference: **Feather River Community College**

Have you been accepted at this time?: **Yes**

What will your major course of study be?: **Equine Science and Ranch Management**

Proposed units per semester Units Completed, if any: **5 units per semester, my 2022 Fall semester classes are Elements of Equine Science, Agriculture Welding, Elementary Statistics, Composition & Reading 1 and Western Equitation 1.**

Provide a list of on-campus or off-campus volunteer work, positions of leadership and participation, and work experience specifically related to natural resource conservation and/or agriculture (4H, FFA, Ecology Club, Advanced Placement Courses etc.): **I was in 4H from the age of 5 till 7th grade and was in so many projects from rock painting to raising rabbits and pigs. I participated in every county event every year from officer training to presentation day to community service like serving at Lewiston Moose Lodge breakfasts and bagging food for the animals pet food drive and have a VERY big record book to show for it. I started SAE's for FFA my 8th grade year and I have continued them until now and plan to continue them to get my American Farmers Degree. In FFA I have served with my chapter at the annual Mill dinner, the Witters dinner and the REMF dinner all in the Weaverville Veterans hall. I have organized serving breakfasts at the Lewiston Moose Lodge and I am scheduled to pick up trash with my chapter at the 2022 Lewiston Peddlers Fair. I have held multiple FFA chapter officer positions such as Reporter: 2019-2022, Reporter: 2020-2021 and President: 2021-2022. I was a 2022 California State FFA Convention delegate for my chapter, head of Sadie Hawkins dance committee in 2019 and head of the 2020-2021 Trinity FFA Orchard planning.**

List all other on-campus or off-campus volunteer work, positions of leadership and participation, and work experience not related to natural resource conservation and/or agriculture (student organizations, scouts, sports, etc.): **XC: 2018-19, 2019-20, 2020-21, team captain all 3 seasons, Basketball: 2018-19, 2019-20, team captain 2019-20, Track: 2018-19, 2019-20, Weed Eating in the summer: 2019-present time: I use my own equipment and weedeat all around Trinity County through the summer at $20 an hour , House/animal sitting: 2018 - present time, taking care of animals and houses of people on vacation , Volunteer dishwasher at the Lewiston Moose Lodge every Sunday morning and Monday night for about 4 hours: 2018 - present time, Dishwasher at Lewiston Hotel every Tuesday and Wednesday nights for about 5 hours: 2021 October - present time, Videographer for 2021-22 Varsity Boys BBall team**

PART III: FINANCES

Tell us how you are currently and/or planning to finance your education.
Attach statement.

Projected Annual Expenses (estimated)

Food and Housing: **Food - $1,200.00 per semester/Housing - $4,250.00 per semester**

Tuition (per semester): **1st two years free at Feather River College**

Textbook expenses (per semester): **$300.00 per semester**

Transportation expenses: **$1,000.00 per semester**

Other school related expenses (specify): **Horse Stall at College Rodeo - $750.00 per semester**

PART IV: PERSONAL STATEMENT

Attach a one page essay (300 to 500 words) describing your background, understanding and attitudes toward natural resource conservation and/or agriculture, objectives of your educational program, and career plans. Also, how will you use your experience to benefit your community? (*Note: Essay is assessed primarily on content; however, writing proficiency is also considered.)

PART V: REFERENCES

Please include letters from TWO persons who are not related to you. Ideally you will select people who have known you for a number of years and have been aware of the challenges you have met as well as those you currently face in reaching your educational goals. Letters of reference **must be included** with your application

If I am selected to receive the RCD Scholarship, I give the RCD permission to use my name, school affiliation, and/or photo in public news releases.

Signature of applicant _____ **Date** 5-5-22

5-5-22

Personal Statement

To whom this may concern,

My name is Josephine Brookins, I am a senior here at Trinity High School and I am writing this letter on behalf of my application for the Trinity RCD Scholarship. Although I plan to attend a community college, I have chosen a very unique one that offers a Bachelor's Degree in Equine Science and Ranch Management so I plan to spend the next four years at Feather River College in Quincy, California.

During the past four years of high school, I have been involved in multiple extracurricular activities in and out of school. I am currently the 2021-22 Trinity FFA President, while holding this position I lead my chapter in events such as chapter meetings and Community Service events. I also represented my chapter at the FFA National Convention in Indianapolis this past October and I represented our chapter at our California State FFA Convention as a Superior Region delegate. In FFA, I raise market steers, market goats and market hogs that I sell at the Trinity County Fair and the Redwood Acres Fair over my summers. Besides that, I am a volunteer dishwasher every Sunday morning and Monday night at the Lewiston Moose Lodge and dishwash at the Lewiston Hotel Bar and Grill every Tuesday and Wednesday night where I am learning more kitchen skills for when I open my own ag related food trailer.

After I graduate this coming June, I am choosing to attend Feather River Community College in Quincy, California where I will study AG science and business in the form of Equine and Cattle Science as well as Ranch Management. I am attending this college because of the high quality bachelor program that they provide in agriculture. While at college, I plan to work at the Angus beef facility, while there, I will take care of, train and show the market Angus Bulls for FRC. I plan to make taking care of the bulls my job while at college. Another reason I have decided to pursue Feather River College is financially, compared to a state college or a university for the timespan of 4 years, I will get more bang for my buck and my finances will last longer. This college falls under the 1st two years "free tuition" benefit. But I will be working on my bachelor's degree the whole 4 years in the fields that spark a flame inside me, Ag business and ranch management. Another course I am taking while at FRC is a culinary course. I am studying this because I would like to open my own food trailer, my thought for this is for it to be converted out of an old horse trailer. I would like a ranch style menu with locally raised produce

where I can set up anywhere from weddings to rodeos to county fairs. I plan to combine all I learn during my time at Feather River College to have a model for others to follow by choosing the right livestock and crops for a piece of land and sustainably farm it.

Receiving the Trinity RCD Scholarship would increase the opportunity for me to go further in my schooling with the knowledge that I will be able to experience more events in college that will help me achieve my educational goals in Agriculture such as taking more clinics in my Bachelor program. Encountering such an opportunity as this is amazing due to the fact that I could walk away from college when I am done and not have as many student debt bills to pay off. For your thoughtfulness, I and the other seniors in the areas that you provide this scholarship for, thank you!

Respectfully,

TRINITY WOLVES

Trinity High School · 321 Victory Lane · PO Box 1060 · Weaverville, CA · 96093
Phone (530) 623-6127 · Fax (530) 623-6661
www.trinitywolves.org

To Whom it May Concern,

I am writing this letter on behalf of Josephine Brookins. She is talented, bright, and a go-getter. I have known Josephine for many years now, personally and professionally. Currently, I serve as her agricultural chemistry teacher and as her project advisor for FFA.

Ms. Brookins is one of the most independent, and determined students I have had the pleasure of knowing. She currently serves as our FFA chapter president. Frequently, Josephine calls, leads, and directs successful meetings and activities. She is highly involved with her market goats, steers, and hog projects. She also volunteers to teach new 4-H and FFA members how to show rabbits. She gives her all to her fellow students and to our growing program. Josephine takes advantage of every opportunity that is presented to her in agriculture. She is currently taking dual enrollment classes with Feather River College and will be showing the college's bulls at bull sales throughout the state. Next year Josephine plans on enrolling in their Equine and Ranch Management programs. Having had the opportunity to have Ms. Brookins in class, and working with her in a program supervisory capacity, I have found her to be a conscientious student who is deliberate about her education, agriculture, and cultivating relationships with those around her.

I recommend Josephine Brookins for this scholarship. She is a strong leader who will be a positive influence to others and will be a strong supporter of agriculture and the agricultural industry. Her commitment to her own education, as well as her well-rounded list of accomplishments, make her an excellent candidate and role model. If you have any further questions about Josephine, please do not hesitate to contact me.

Sincerely,

Tess Moran

Tess Moran

It is with a tremendous honor and extreme pleasure that I extend a few thoughts about one of Trinity Counties most precious jewels, Josephine Brookins. For more that half of her life I have had the pleasure of watching her grow into the young lady she is today. Most often you can watch a person and gather enough information about who they are and what they are made of, but it is when they open up that you get the confirmation of the beauty inside.

Jo has always been that bubbly, fun loving kid, but she is so much more. Years ago, I watched her follow others around her, listening and learning, mimicking but always being her own person. I remember her watching her older sister, with respect and inquisitive thoughts. Always respectful, and always with the thought of doing what she felt was best and right; a quality only instilled by great mentors, mom and dad!

For the last several years Jo has been a pleasant addition to the Lewiston Moose Lodge, helping in any way that has been asked, always smiling and always respectful, sometimes opinionated but again always respectful. We have watched her through 4H and FFA, becoming the Leader of the Trinity County FFA, excelled in school, chased her dreams, and mentored others following in her footsteps. There is nothing Jo won't be able to accomplish, we only need to be there to support her and watch her shine.

Jo is one we all can be proud to call home grown, and know she will go out in the world and make us proud. Hopefully she will remember all of us, the world is now hers, and I for one know that good things are ahead of this young lady.

Thank you,
Dave Orellana
Administrator

5-5-22

Financial Statement

My plan for funding my education is by doing it all myself with the money that I have earned from working and raising market animals for the fair through 4H and FFA. With years of saving up for these next few years, I hope to get the best out of my college education.

I have sold two animals each year at the Trinity County Junior Livestock Auction in Hayfork, CA since I was 9 and put away my makings each year. I would then pull from that money to buy my animals for the next year but I always replace that money and add more. I have secured a job in the Angus Beef facility at Feather River College therefore I can work while I go to school and be able to continue to earn money to fund my college education.

Since freshman year I have been working multiple jobs. Every Sunday and Monday at the Lewiston Family Moose Lodge, I dishwash for about 3 hours and get tipped $25 as I volunteered to work there. I have been working every Tuesday and Wednesday since October at the Lewiston Hotel Bar and Grill as a dishwasher, waiter, and kitchen help. Self-employed work that I started my sophomore year is weedeating in the summers and animal sitting all throughout the year. Another way I plan to help supplement my college expenses is by reapplying for scholarships each year and to make sure to properly use the money I am awarded from those scholarships.

From all of these jobs and projects I have learned how to manage my money in a way that I can hopefully set aside enough for my last two years of tuition that I will have to pay after the first two years being free.

Student Name	Student ID	Grade	Birthdate	Counselor
Brookins, Josephine G.	0000022205	12	05/08/2004	Smith, Stephanie

Transcript of Student Progress

April 29, 2022
Trinity High School
321 Victory Lane, PO Box 1060
Weaverville, CA 96093
(530) 623-6127 | Fax (530) 623-3593

Parent/guardian name, address, telephone
Jenni Brookins
P.O. Box 635
Lewiston, CA 96052
(530) 778-0969

Promote Same School

	Crs-ID	Course Title	Mark	Att/Cmp	
Grade 9 Fall 2018-2019					
Trinity High School					
p	1100	English 9	B	5.00	5.00
p	3050	Pre-Algebra	A+	5.00	5.00
	7100	PE 1 Health	A+	5.00	5.00
	8160	ROP Horticultur	A+	5.00	5.00
p	8195	Sustainable Ag	A	5.00	5.00
	8510	Wood 1	B+	5.00	5.00
p	9085	ASB Leadership	A	5.00	5.00
Credit Att: 35.00 Cmp: 35.00 TGPA: 3.71					
Grade 9 Spring 2018-2019					
Trinity High School					
p	1100	English 9	B	5.00	5.00
p	3050	Pre-Algebra	B+	5.00	5.00
	7100	PE 1 Health	A+	5.00	5.00
	8160	ROP Horticultur	B+	5.00	5.00
p	8195	Sustainable Ag	A	5.00	5.00
	8510	Wood 1	B-	5.00	5.00
p	9085	ASB Leadership	A	5.00	5.00
Credit Att: 35.00 Cmp: 35.00 TGPA: 3.43					
Grade 10 Fall 2019-2020					
Trinity High School					
p	1200	English 10	C	5.00	5.00
p	2200	World History	C+	5.00	5.00
p	3300	Algebra I	C	5.00	5.00
p	6300	Spanish 1	B-	5.00	5.00
p	8255	Adv Ag Science	B	5.00	5.00
+	8420	Wood 2 WMC	B	5.00	5.00
p	9085	ASB Leadership	A	5.00	5.00
Credit Att: 35.00 Cmp: 35.00 TGPA: 2.86					
Grade 10 Spring 2019-2020					
Trinity High School					
p	1200	English 10	A+	5.00	5.00
p	2200	World History	C+	5.00	5.00
p	3300	Algebra I	B-	5.00	5.00
p	6300	Spanish 1	B+	5.00	5.00
p	8255	Adv Ag Science	A	5.00	5.00
+	8420	Wood 2 WMC	A+	5.00	5.00
p	9085	ASB Leadership	B	5.00	5.00
	TRNP	Athletic P.E. - Bas	A	5.00	5.00
Credit Att: 40.00 Cmp: 40.00 TGPA: 3.50					
Grade 11 Fall 2020-2021					
Trinity High School					
p	1300	English 11	A	5.00	5.00
p	2300	US History	B	5.00	5.00
p	3400	Geometry	C	5.00	5.00
p	6320	Spanish 2	B	5.00	5.00
p	8185	Natl Resources	A+	5.00	5.00
+	8425	Wood 3 WMC	A+	5.00	5.00
*	9998	Teacher Aid	A+	5.00	5.00
Credit Att: 35.00 Cmp: 35.00 TGPA: 3.57					
Grade 11 Spring 2020-2021					
Trinity High School					
p	1300	English 11	A-	5.00	5.00
p	2300	US History	B	5.00	5.00
p	3400	Geometry	C	5.00	5.00
p	6320	Spanish 2	B	5.00	5.00
	7750	Athletic PE	P	5.00	5.00
p	8185	Natl Resources	A+	5.00	5.00
+	8425	Wood 3 WMC	A	5.00	5.00
*	9998	Teacher Aid	A+	5.00	5.00
Credit Att: 40.00 Cmp: 40.00 TGPA: 3.57					
Grade 12 Fall 2021-2022					
Trinity High School					
p	1400	English 12	D	5.00	5.00
p	2400	Economics	C+	5.00	5.00
p	5300	Art 1	A-	5.00	5.00
	8121	Ag Soil Chemist	A	5.00	5.00
*	8260	Work Exp 1	P	5.00	5.00
*	9899	Teacher Assista	A+	5.00	5.00
*	9899	Teacher Assista	P	5.00	5.00
Credit Att: 35.00 Cmp: 35.00 TGPA: 3.00					
--WORK IN PROGRESS--					
Trinity High School					
p	1400	English 12		5.00	0.00
p	2405	American Govt		5.00	0.00
*	2604	Study Hall		0.00	0.00
p	5300	Art 1		5.00	0.00
	8121	Ag Soil Chemist		5.00	0.00
*	8260	Work Exp 1		5.00	0.00
*	9899	Teacher Assista		10.00	0.00
Total Credit: 35.00					

Course Tags: * = Non Academic + = Honors (weighted) p = College Prep r = Repeated

	Weighted	Non-Wgtd
Acad GPA (9-12)	**3.36**	**3.27**
Acad GPA (10-12)	**3.26**	**3.13**
Total GPA (9-12)	**3.40**	**3.31**

Credit Attempted: **255.00**
Credit Completed: **255.00**

Class Size: **0**
Class Rank: **0** 10-12 Rank: **0**
Ranked by Weighted Academic GPA

District Enter: 8/20/2018
School Enter: 8/20/2018

Class of 2022

State ID# 5194684642

Date	Test Taken	Score
10/18	PSAT Vbl 440 Math 0 Wtg 0 Rdg 510	950

CREDIT SUMMARY

Subject Area	Credit Req'd	Compl	Needed
English	40.00	35.00	5.00
World History	10.00	10.00	-
US History	10.00	10.00	-
American Govt	5.00	-	5.00
Economics	5.00	5.00	-
Algebra	10.00	10.00	-
Mathematics	20.00	20.00	-
Physical Science	10.00	5.00	5.00
Life Science	10.00	10.00	-
Wld Lang/VAPA	10.00	10.00	-
CTE	40.00	40.00	-
PE/Health	10.00	10.00	-
Physical Education	10.00	10.00	-
Electives	60.00	80.00	-
* TOTALS *	250.00	255.00	15.00

This transcript is unofficial unless signed by a school official.

Signature: Molly R. Curtis Date: 4/29/22

Feather River College Fall 2022 Semester

Student Detail Schedule

900190367 Josephine G. Brookins
Fall 2022
May 05, 2022 08:46 pm

Total Credit Hours: 15.000

ELEMENTS OF EQUINE SCIENCE - AGEQ 102 - 01

Associated Term: Fall 2022
CRN: 7008
Status: **Web Registered** on Apr 27, 2022
Assigned Instructor: Crystal R. Anderson, Crystal R. Anderson, Crystal R. Anderson

Grade Mode: Letter
Credits: 3.000
Level: Undergraduate
Campus: Feather River College

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	5:00 pm - 6:50 pm	M	Agriculture Discussion 1601	Aug 22, 2022 - Dec 16, 2022	Lecture and/or discussion	Crystal R Anderson (P)
Class	5:00 pm - 5:30 pm	W	Agriculture Discussion 1601	Aug 22, 2022 - Dec 16, 2022	Lecture and/or discussion	Crystal R Anderson
Lab	5:31 pm - 6:50 pm	W	Agriculture Discussion 1601	Aug 22, 2022 - Dec 16, 2022	Laboratory/Studio/Activity	Crystal R Anderson

WESTERN EQUITATION I - AGEQ 103 - 02

Associated Term: Fall 2022
CRN: 7691
Status: **Web Registered** on Apr 27, 2022
Assigned Instructor:
Grade Mode: Letter
Credits: 2.000
Level: Undergraduate
Campus: Feather River College

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	11:00 am - 11:30 am	MW	Agriculture Discussion 1602	Aug 22, 2022 - Dec 16, 2022	Hybrid instruct type	TBA
Lab	11:31 am - 12:50 pm	MW	Agriculture Discussion 1602	Aug 22, 2022 - Dec 16, 2022	Hybrid instruct type	TBA

AGRICULTURE WELDING - AGMA 116 - 01

Associated Term: Fall 2022
CRN: 7070
Status: **Web Registered** on Apr 27, 2022
Assigned Instructor: Jesse F. Lazzarino, Jesse F. Lazzarino

Grade Mode: Letter
Credits: 3.000
Level: Undergraduate
Campus: Feather River College

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Lab	3:00 pm - 4:50 pm	T	Ag Mechanilca Building 1802	Aug 22, 2022 - Dec 16, 2022	Lecture and/or discussion	Jesse Frank Lazzarino (P)
Class	3:00 pm - 5:50 pm	R	Ag Mechanilca Building 1802	Aug 22, 2022 - Dec 16, 2022	Laboratory/Studio/Activity	Jesse Frank Lazzarino

COMPOSITION & READING I - ENGL 101 - 04

Associated Term: Fall 2022
CRN: 7491
Status: **Web Registered** on Apr 27, 2022
Assigned Instructor: Nicole J. Grose
Grade Mode: Letter
Credits: 3.000
Level: Undergraduate
Campus: Feather River College

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	9:00 am - 9:50 am	MWF	Main Building 207	Aug 22, 2022 - Dec 16, 2022	Lecture and/or discussion	Nicole J Grose (P)

ELEMENTARY STATISTICS - MATH 202 - 01

Associated Term: Fall 2022
CRN: 7074
Status: **Web Registered** on Apr 27, 2022
Assigned Instructor:
Grade Mode: Letter
Credits: 4.000
Level: Undergraduate
Campus: Feather River College

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	8:00 am - 8:50 am	MTWR	Science Building 1002	Aug 22, 2022 - Dec 16, 2022	Lecture and/or discussion	TBA

Return to Previous

RELEASE: 8.7.1

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

May 24, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, and Kent Collard
(Zoom/Call-in): None
Board Members Absent: Heidi Carpenter-Harris
Associate Board Members Present: None
District Staff: Kelly Sheen, and Joan Caldwell
Other District Staff: (Attended through Zoom) None
Other Agency Staff: (Attended through Zoom) None
Guests: None

1.0 Call to Order: Meeting called to order at 5:31 PM, by Mike Rourke.

2.0 Discuss and Take Action on Resolution 22-08: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC -Lowden/Brown to approve Resolution 22-08: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

3.0 Discuss and Approve Agenda

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for April 20, 2022 Regular Meeting

MSC -Collard/Brown to approve Minutes from April 20, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

5.0 Financial Reports

5.1 Discuss Updated March Monthly Financial Report

Caldwell said they should be done invoicing, but they are not. Cynthia is still working on it, so there is more to come.

5.2 Discuss April Monthly Financial Report

Caldwell said she still has some extra income to post as well as a large invoice. They will work on invoicing monthly not quarterly for the large CalFire Grant. The balance decreased significantly in the Tri Counties account due to paying things out, which is reflected on the list of warrants.

5.3 Discuss and Approve List of Warrants for April, 2022

MSC – Lowden/Collard to approve the List of Warrants for March, 2022 in the amount of $285,131.70.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

6.0 Projects Report

Sheen reported that they received the executed copy of the Shasta-Trinity BAER contract for $450,000. Sheen reported they will be working on a project in Willow Creek. They are currently in talks with the Fire Safe Council there, as it is in Trinity and Humboldt Counties. Director Brown asked how many Local Area Advisors are they looking for? Sheen said he would check on that.

7.0 NRCS Report

There was no report.

8.0 Trinity Collaborative Report

Sheen reported he was unavailable to attend the Full Collaborative Meeting last Friday. Pat Frost was also unavailable. The majority of the meeting was supposed to be a presentation and demo on a new fire modeling tool. At the Recreation Meeting the Friday prior they discussed the Trinity Lake Trail that the Trinity Trail Alliance is trying to have built. Caltrans also attended that meeting and gave information on how to best proceed with the hang-ups they have had in the Stoney Creek Campground area.

9.0 Discuss and Take Action on Support for Division 9 Changes and AB 1902

Sheen reported there was a meeting recently that addressed a lot of the language concerns from some RCD's. They are revising things as they go, and progress is being made. Sheen suggested putting together a letter of support for legislation. They are also requesting a letter of support for capacity building funding ($20,000,000). Sheen will have both letters of support available at the June meeting.

10.0 Discuss and Take Action on Scholarship Applicants

There were two scholarship applicants, they had two $750 scholarships to give out. One applicant did not meet the requirement of providing his transcript or proof of enrolment. Both applicants will receive a $750 scholarship. Vang will receive a thank you letter and it will include language that his scholarship is pending proof of enrollment. Brookins will receive a thank you note with her scholarship included.

MSC -Brown/Collard to approve the two $750 scholarships to go to both Asher Vang and Josephine Brookins.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 1, Abstain: 0

11.0 Public Comment

There were no public comments.

12.0 Board Reports and Correspondence

Director Brown said he attended the Wildfire Awareness Day. He said it went well. He was impressed with how well Amelia put it together. He was disappointed with the lack of attendance. Sheen said it was the first time for the event.

Director Rourke said he met with some former colleagues on Friday. They were shown what was going on with the fire on South Fork. They looked at the different management between national forest and private lands. Rourke also reported they had the PUD Anniversary with the retirement party for Dick Morris.

13.0 District Manager's Report

Sheen reported the Board of Supervisor's discussion on the Covid Relief Funds, they didn't get to Item 5.1 until 3:45pm. We provided the letter last month advocating for a portion of the $2.3 million in funding they received. They voted to give money to the jail and sheriff's department. We are still waiting to see if we will get anything. $485,000 is what is left of the funds. We are the only one that the ask was 100% loss of revenue from Covid.

Sheen also reported the Reveg truck is in production.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

15.0 Adjourn

Adjourned at 7:34 PM.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

April 20, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

April 20, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss/Take Action on Resolution 22-07: AB 361 Subsequent Authorization for Remote Teleconference Meetings

3.0 Discuss and Approve Agenda

4.0 Discuss and Approve Meeting Minutes

- 4.1 Discuss and Approve Minutes for March 16, 2022 Regular Meeting

5.0 Financial Report

- 5.1 Discuss Updated February Monthly Financial Report
- 5.2 Discuss March Monthly Financial Report
- 5.3 Discuss and Approve List of Warrants for March, 2022
- 5.4 Discuss and Approve 2021-2022 3rd Quarter Budget Revision

6.0 Projects Report

7.0 NRCS Report

8.0 Trinity Collaborative Report

9.0 Public Comment

10.0 Discussion on Division 9 and AB 1902

11.0 Discuss/Take Action on Providing a Director and Alternate for the NWRC&D Council

12.0 Discuss/Take Action on a Letter from the Board Requesting Covid Relief Funding from the County

13.0 Board Reports/Correspondence

14.0 District Manager's Report

15.0 Closed Session: Government Code § 54957(b): District Manager's Report

16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

March 16, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, and Kent Collard
(Zoom/Call-in): None
Board Members Absent: Heidi Carpenter-Harris
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) Erin Taylor, NRCS
Guests: Nick Goulette

1.0 Call to Order: Meeting called to order at 5:33 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

Move Items 8.0 and 9.0 to after Item 3.0

MSC –Lowden/Collard to approve the Agenda.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for February 16, 2022 Regular Meeting

Amend Minutes- Lowden was Present, Brown was absent; 9.2 -2140 Receiving and Depositing Remittances is a revised Policy not new policy; Footer for Minutes should read February 16, 2022 not November 2021.

MSC –Lowden/Brown to approve Amended Minutes from February 16, 2022 Regular Meeting.

4.0 Presentation on Trinity Headwaters Forest Conservation Project by Nick Goulette, Watershed Research and Training Center

The Watershed Research and Training Center is pursuing options to purchase and manage timberlands in the Upper Trinity River Watershed for future generations.

5.0 Discuss and Take Action on Letter of Support for Trinity Headwaters Forest Conservation Project

MSC -Collard/Lowden to Approve a letter of support for the Trinity Headwaters Forest Conservation Project.

6.0 Financial Reports

6.1 Discuss Updated January Monthly Financial Report

Caldwell reported the month started at $135,000 in the red they are now up $102,000. They are down another $9,000 form just this afternoon. They are doing better and many projects are closing out.

6.2 Discuss February Monthly Financial Report

Caldwell said initially they were only $37,000 in the red with a lot of invoicing to do. They are now down to $27,000. It is a good start. Sheen reported as of the 1st the new crew started. There is a lot of money being spent on the CalFire Grant. They received two new trucks and the chipper should be here in about four weeks.

6.3 Discuss and Approve List of Warrants for February, 2022

MSC – Lowden/Collard to approve the List of Warrants for February, 2022 in the amount of $171,951.32

7.0 Projects Report

Director Rourke asked if they would be replacing Zack Blanchard. Sheen said not at this time. Tarwater is not ready to train someone. She has enough contractors and help from Carolyn Rourke. Director Rourke was concerned with her succession and ability to complete projects.

Director Rourke asked if the Watershed Center was working on mastication for the CalFire Project. Sheen said not yet but the crews are currently working on that project. Rourke said he would like to see footage of a masticator at work. He suggested putting footage on the website. Director Brown would like to see footage of a precision masticator.

8.0 NRCS Report

Erin Taylor said this will be her last meeting. The new Acting District Conservationist for the Weaverville field office will be Taylor Fridrich. She will start on March 28th. The date and names of a permanent candidate hire is completely unknown. March 9th was third batching period. There were seven applicants that are ranked and ready. Two were pre-approved; the YFR and Tribal Range Land, are both moving to EQIP Contract. The rest were ranked in two competitive fund pools. All fire areas are competing for post-fire recovery funds. Applications will be due April 1st for new EQIP and an extension of ESP will be April 15th geared towards Forest Health.

9.0 Trinity Collaborative Report

Sheen reported the Recreation Meeting was last Friday. It was a hybrid of Zoom and in-person. There was a report out by Sally Cousins on what trails and campgrounds will be open and closed. They want to make the list available in the Recreation Guide as the website is not always up to date. The Minersville Boat Ramp is out of out of USFS engineering and needs NEPA to finish the design and start to start to build. They will do the NEPA this summer. Work will start next year. They got an extension on funding, so timeline is good for now.

The Full TCCG Meeting is this Friday. They are "Hitting the Reset Button". The Fuel Break Work Group is meeting with Rachael Birkey to help her understand what they do and how they can help her get things done.

10.0 Discuss and Take Action on the continuing State of Emergency an Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

Sheen said it needs to be passed less than 30 days out form the meeting. Do we need to continue with teleconference meetings? The next meeting is over 30 days out. Do we need a special meeting or should it be at beginning of the next meeting? Erin Taylor said that the D.C. Office has not allowed them to do full in-person meetings. All agreed it should be at the beginning of the meeting.

11.0 Discuss and Take Action on Resolution 22-06: Approving TCRCD to apply for and receive grant funds from the Trinity County Emergency Forestry Restoration Team

This is a first time grant opportunity from CalFire. It would allow us to respond to landowners with emergency forestry needs such as the snow issues down river and post-fire recovery. We would also be able to help with native seeds to grow out propagation and help with erosion.

MSC -Collard/Brown to approve Resolution 22-06 for TCRCD to apply for grant funds from the Trinity County Emergency Forestry Restoration Team.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

12.0 Discuss and Take Action on 3305 Teleworking Policy

The policy has been updated to reflect a quarterly review (3305.7). Section 3305.2 needs be revised to reflect the final sign-off will be the District Manager, not the supervisor. Also wording needs to be changed for 3305.7 to reflect the same Supervisor may terminate with D.M. approval.

MSC -Lowden/Collard to approve the 3305 Teleworking Policy with the changes to the language previously stated.

13.0 Public Comment

There were no public comments.

14.0 Board Reports/Correspondence

Director Brown reported he had a two-month-old baby girl.

15.0 District Manager's Report

Sheen reported they have four crews doing Red Card training. Next week will be a refresher course. Cole, Johnson and the Crew Bosses will do prescribed fire training on Tuesday. So far, everyone is getting along great and the new guys are picking it up quickly. There were a lot of promotions. He gave his first day speech to all the crews.

There were twelve projects submitted to the RAC, ten were funded fully or just under the ask. Sheen reported the Audit has begun. It would have been nice to start earlier. We would like to start in November next year.

There have been conversations with the Board of Supervisors about ARPA. The county will receive $2.3 million in May. It is discretionary how they use it, but it must be r4elated to Covid recovery. We are eligible to ask for funding. CSDA provided a form to include with why RCD's didn't previously receive funds. It would address our loss of revenues.

Jeremy Brown of District 4 has a Standing Wave Project. They are looking to build three waves in throughout the county in the Trinity River.

16.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

17.0 Adjourn

Adjourned at 8:01 PM.

2021-22Budget

			Overhead Rate						10.00%	20.00%	24.55%	18.34%
Expiration Date:			Expiration Date	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/13/22	12/31/23
Total Amount of Grant			Grant Amount	N/A	N/A	N/A	N/A	N/A	$ 28,500	$ 28,000	$ 64,147	$ 212,269
Funds remaining as of 6/30/21			Remaining Amount						$ 28,500	$ 28,000	$ 6,962	$ 62,819
	Last Year Final Rev.	**Current Year Initial Adopted**	**Proposed 3rd Qtr Rev.**	**001**	**001**	**001**	**001**	**116**	**218**	**218-WSDC**	**325-1**	**386**
				8000000	**8000100**	**8000200**	**8000300**	**8500100**	**6100100**	**6100200**	**1000301**	**3600600**
Description	**2020-21 Budget**	**2021-22 Budget**	**2021-22 Budget**	**Overhead Costs**	**Auto Pool**	**Unrestricted General Fund**	**Equipment Pool**	**Nursery Management**	**Young Family Ranch**	**Weaverville Summer Day Camp 2021**	**BLM GVC Stewardship - NEPA/Surveys**	**CalTrans Collins Bar Reveg**
Program				**Misc**	**Misc**	**Misc**	**Misc**	**Revegetation**	**Misc**	**Education**	**Misc**	**Revegetation**
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,465,076						23,000		6,962	29,867
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 11,140	1,000				1,200	5,400	540		
4200 - Conservation Contributions	$ 250	$ 8,600	$ 18,920						100	8,820		
4810 - COVID-19 Fiscal Relief	$ -	$ -	$ 161,556			161,556						
4900 - Vehicle & Equipment Useage Revenue	$ -	$ -	$ 82,718		52,258		30,460					
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,739,409	1,000	52,258	161,556	30,460	1,200	28,500	9,360	6,962	29,867
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,302,193	200,000	4,000		2,000		13,139	9,839	3,594	16,393
5100 - Benefits	$ 584,239	$ 495,073	$ 613,578	75,000	1,500		1,000		6,570	2,323	1,796	7,472
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 9,800	4,000								
5860 - Mileage	$ 34,996	$ 49,450	$ 37,020	500	250		100		100	145	200	1,157
5880 - Travel	$ -	$ -	$ 8,227	2,000								
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000	18,000								
7030 - Advertising	$ 2,963	$ 3,200	$ 10,089	700					250	139		
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 5,063	1,500	3,500					63		
7090 - Board Expense	$ 200	$ 200	$ 200	200								
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,850	7,500								
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 853,854						200			
7180 - Contract Services - Professional	$ -	$ -	$ 45,500	3,000								
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,590	12,000								
7260 - Equipment/Asset Purchase via Grant	$ -	$ -	$ 140,339									
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 35,570									
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 51,052				5,000					
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 102,810	250			500	1,200	2,000	363		216
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 646	100			100					
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000	30,000								
7420 - Interest Expense	$ -	$ 12,500	$ 12,500	12,500								
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150	3,000			150					
7540 - Office Supplies	$ 6,047	$ 4,650	$ 12,136	4,000					150			
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 5,926	1,750						276		
7630 - Postage	$ 2,300	$ 300	$ 416	300								
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 21,829									
7720 - Rent	$ 23,120	$ 24,300	$ 26,010	24,000								
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600	3,600								
7870 - Utilities	$ 10,820	$ 10,500	$ 10,776	8,000					2,500			
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 28,390		26,000					15		
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 14,740		8,000							
7940 - Vehicle Usage Expense	$ -	$ -	$ 15,238									
Miscellaneous Expense	$ 41,561	$ 21,740	$ 14,500	7,500			1,000		1,000			
Purchase of Fixed Assets	$ -	$ -	$ 15,238		15,238							
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,475						2,591	2,633	1,372	4,629
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,475)	(516,475)								
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,471,830**	(97,075)	58,488	0	9,850	1,200	28,500	15,796	6,962	29,867
	$ 71,159	$ 94,879	**$ 267,579**	98,075	(6,230)	161,556	20,610	0	0	(6,436)	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	7%
Forest Health ~ Chris Cole	56%	49%
Watershed ~ Amelia Fleitz	9%	8%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	4%	5%
GIS ~ Denise Wesley	2%	3%

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

			Overhead Rate	24.55%	24.55%	24.55%	24.55%	24.55%	18.34%	24.55%	18.56%	FFS
			Expiration Date	8/31/25	8/31/25	8/31/25	7/31/21	9/30/22	12/31/22	12/31/23	12/31/23	6/30/21
			Grant Amount	$ 2,500	$ 30,000	$ 69,000	$ 166,302	$ 93,696	$ 330,000	$ 53,000	$ 346,062	$ 75,000
			Remaining Amount	$ 311	$ 29,650	$ 69,000	$ 19,385	$ 24,332	$ 169,669	$ 3,455	$ 162,457	$ 75,000
	Last Year Final Rev.	**Current Year Initial Adopted**	**Proposed 3rd Qtr Rev.**	**387-4**	**387-5**	**387-6**	**401-39 to 401-48**	**420-1**	**425**	**429**	**433**	**435**
				1000404	**1000405**	**1000406**	**1200366-375**	**1700911**	**3601000**	**1802800-1**	**3401100**	**5008000**
Description	**2020-21 Budget**	**2021-22 Budget**	**2021-22 Budget**	**BLM WCF Stewardship**	**BLM WCF Stewardship - Forestry**	**BLM WCF Stewardship - NEPA**	**BOR TRRP Ed & Out FY 20-21**	**USFS Trinity Collaborative Mod 2**	**CalTrans Slate Creek Reveg**	**USFS Browns - Roads**	**CalTrans Big French Creek Reveg**	**TC DOT GIS Services**
Program				**Revegetation**	**Forest Health**	**Watershed**	**Education**	**Misc**	**Revegetation**	**Roads**	**Revegetation**	**GIS**
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,465,076	311	21,469	36,269	19,385	24,332	89,512	3,135	64,327	76,505
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 11,140									
4200 - Conservation Contributions	$ 250	$ 8,600	$ 18,920									
4810 - COVID-19 Fiscal Relief	$ -	$ -	$ 161,556									
4900 - Vehicle & Equipment Useage Revenue	$ -	$ -	$ 82,718									
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,739,409	311	21,469	36,269	19,385	24,332	89,512	3,135	64,327	76,505
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,302,193	160	6,000	3,000	5,309	9,166	46,564		32,619	39,454
5100 - Benefits	$ 584,239	$ 495,073	$ 613,578	87	2,500	1,000	2,655	4,540	20,662		14,676	20,000
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 9,800									1,500
5860 - Mileage	$ 34,996	$ 49,450	$ 37,020	3	350	50	100	130	914		2,049	
5880 - Travel	$ -	$ -	$ 8,227									
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000									
7030 - Advertising	$ 2,963	$ 3,200	$ 10,089									
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 5,063									
7090 - Board Expense	$ 200	$ 200	$ 200									
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,850									2,300
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 853,854		6,000		5,000			2,517		
7180 - Contract Services - Professional	$ -	$ -	$ 45,500			25,000		5,000				
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,590									
7260 - Equipment/Asset Purchase via Grant	$ -	$ -	$ 140,339									
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 35,570									
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 51,052				500		562			
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 102,810		2,387		1,000	400	3,533		2,022	
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 646						164			
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000									
7420 - Interest Expense	$ -	$ 12,500	$ 12,500									
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150									
7540 - Office Supplies	$ 6,047	$ 4,650	$ 12,136			70						500
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 5,926				1,000					
7630 - Postage	$ 2,300	$ 300	$ 416									
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 21,829									
7720 - Rent	$ 23,120	$ 24,300	$ 26,010					300				
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600									
7870 - Utilities	$ 10,820	$ 10,500	$ 10,776						151			
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 28,390									
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 14,740									
7940 - Vehicle Usage Expense	$ -	$ -	$ 15,238						3,090		3,148	
Miscellaneous Expense	$ 41,561	$ 21,740	$ 14,500									
Purchase of Fixed Assets	$ -	$ -	$ 15,238									
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,475	61	4,232	7,149	3,821	4,796	13,872	618	9,813	12,751
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,475)									
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,471,830**	311	21,469	36,269	19,385	24,332	89,512	3,135	64,327	76,505
	$ 71,159	$ 94,879	**$ 267,579**	(0)	0	0	0	(0)	(0)	0	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	7%
Forest Health ~ Chris Cole	56%	49%
Watershed ~ Amelia Fleitz	9%	8%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	4%	5%
GIS ~ Denise Wesley	2%	3%

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

Description / Program	Last Year Final Rev. 2020-21 Budget	Current Year Initial Adopted 2021-22 Budget	Proposed 3rd Qtr Rev. 2021-22 Budget	439 3500200 SWRCB TC Fuels Reduction Forest Health	440-1 3401301 OHV Restoration-Gemmill Roads	440-2 3401302 OHV Restoration-Gemmill Revegetation	442 3100400 CAL FIRE TC Hazardous Fuels Ph I Forest Health	446 1803400 USFS SRNF Ruth Fuels Forest Health	450 1000500 BLM GVC Carr Fire ESR Roads Roads	450-1 1000501 BLM GVC Carr Fire ESR GenWater Roads	450-2 1000502 BLM GVC Carr Fire ESR Weeds Revegetation	451 1600700 CFSC CWPP Priority Fuels Forest Health
Overhead Rate				10.00%	15.00%	15.00%	12.00%	24.55%	24.55%	24.55%	24.55%	24.55%
Expiration Date				11/30/21	12/14/21	12/14/21	3/15/22	3/31/23	12/31/22	12/31/22	12/31/22	10/31/21
Grant Amount				$ 250,503	266,698	$ 19,969	$ 421,463	$ 430,555	$ 115,000	$ 63,000	$ 45,000	$ 135,420
Remaining Amount				$ 79,323	$ 88,023	$ 9,047	$ 137,653	$ 297,021	$ 47,584	$ 22,666	$ 15,655	$ 14,199
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,465,076	79,323	23,415	9,047	137,653	3,861	23,665	10,587	10,127	14,199
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 11,140									
4200 - Conservation Contributions	$ 250	$ 8,600	$ 18,920									
4810 - COVID-19 Fiscal Relief	$ -	$ -	$ 161,556									
4900 - Vehicle & Equipment Useage Revenue	$ -	$ -	$ 82,718									
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,739,409	79,323	23,415	9,047	137,653	3,861	23,665	10,587	10,127	14,199
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,302,193	41,208	3,030	5,084	72,605	2,000	6,500	4,500	5,647	7,000
5100 - Benefits	$ 584,239	$ 495,073	$ 613,578	20,604	1,839	2,541	36,300	1,000	3,500	2,500	2,075	3,000
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 9,800									
5860 - Mileage	$ 34,996	$ 49,450	$ 37,020	800		242	3,000	100	500	500	170	400
5880 - Travel	$ -	$ -	$ 8,227									
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000									
7030 - Advertising	$ 2,963	$ 3,200	$ 10,089									
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 5,063									
7090 - Board Expense	$ 200	$ 200	$ 200									
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,850									
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 853,854	1,000	14,942		1,000		8,000			
7180 - Contract Services - Professional	$ -	$ -	$ 45,500									
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,590									
7260 - Equipment/Asset Purchase via Grant	$ -	$ -	$ 140,339									
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 35,570	6,000								
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 51,052	500			5,000					
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 102,810	2,000	550		5,000			500	240	1,000
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 646									
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000									
7420 - Interest Expense	$ -	$ 12,500	$ 12,500									
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150									
7540 - Office Supplies	$ 6,047	$ 4,650	$ 12,136									
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 5,926									
7630 - Postage	$ 2,300	$ 300	$ 416									
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 21,829									
7720 - Rent	$ 23,120	$ 24,300	$ 26,010									
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600									
7870 - Utilities	$ 10,820	$ 10,500	$ 10,776									
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 28,390						500	500		
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 14,740									
7940 - Vehicle Usage Expense	$ -	$ -	$ 15,238									
Miscellaneous Expense	$ 41,561	$ 21,740	$ 14,500									
Purchase of Fixed Assets	$ -	$ -	$ 15,238									
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,475	7,211	3,054	1,180	14,749	761	4,665	2,087	1,996	2,799
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,475)									
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,471,830**	79,323	23,415	9,047	137,653	3,861	23,665	10,587	10,127	14,199
	$ 71,159	$ 94,879	**$ 267,579**	(0)	(0)	(0)	(0)	(0)	0	0	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	7%
Forest Health ~ Chris Cole	56%	49%
Watershed ~ Amelia Fleitz	9%	8%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	4%	5%
GIS ~ Denise Wesley	2%	3%

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

			Overhead Rate	24.55%	20.00%	0.00%	24.55%	24.55%	24.55%	24.55%	24.55%	24.55%
			Expiration Date	10/31/21	11/30/22	3/17/22	3/31/23	3/31/23	3/31/23	12/31/22	12/31/24	12/31/23
			Grant Amount	$ 43,440	$ 305,627	$ 50,000	$ 150,000	$ 128,533	$ 94,242	$ 181,500	$ 44,952	$ 100,000
			Remaining Amount	$ 15,073	$ 157,968	$ 40,058	$ 129,820	$ 121,739	$ 94,242	$ 158,744	$ 44,952	$ 87,158
	Last Year Final Rev.	**Current Year Initial Adopted**	**Proposed 3rd Qtr Rev.**	**451-1**	**452**	**455**	**456-1**	**456-2**	**456-3**	**458**	**459**	**460**
				1600701	**6700800**	**3000400**	**1803501**	**1803502**	**1803503**	**1701800**	**1200700**	**6601100**
Description	**2020-21 Budget**	**2021-22 Budget**	**2021-22 Budget**	**CFSC Firewise Ed & FSC**	**NFWF-Stormproofing Roads**	**Cal Recycle Riverview Cleanup 2020**	**USFS SRNF TC CWPP**	**USFS SRNF Ruth Fire Roads**	**USFS SRNF Ruth Fuels**	**USFS STNF Browns Ph III**	**BOR Mainstem & SF Roads**	**WRTC Tucker Hill Fuels**
Program				**Forest Health**	**Roads**	**Watershed**	**Roads**	**Roads**	**Forest Health**	**Forest Health**	**Roads**	**Forest Health**
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,465,076	15,073	55,200	40,058	8,345	7,940	3,861	158,744	38,735	80,679
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 11,140									
4200 - Conservation Contributions	$ 250	$ 8,600	$ 18,920									
4810 - COVID-19 Fiscal Relief	$ -	$ -	$ 161,556									
4900 - Vehicle & Equipment Useage Revenue	$ -	$ -	$ 82,718									
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,739,409	15,073	55,200	40,058	8,345	7,940	3,861	158,744	38,735	80,679
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,302,193	6,572	8,000	15,578	4,000	4,000	2,000	70,000	5,000	29,000
5100 - Benefits	$ 584,239	$ 495,073	$ 613,578	4,500	3,200	6,129	1,600	1,600	1,000	42,454	3,000	21,000
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 9,800									
5860 - Mileage	$ 34,996	$ 49,450	$ 37,020	550	800	1,747	200	150	100	2,000	200	776
5880 - Travel	$ -	$ -	$ 8,227									
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000									
7030 - Advertising	$ 2,963	$ 3,200	$ 10,089									
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 5,063									
7090 - Board Expense	$ 200	$ 200	$ 200									
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,850									
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 853,854		20,000	13,300					22,000	
7180 - Contract Services - Professional	$ -	$ -	$ 45,500									
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,590									
7260 - Equipment/Asset Purchase via Grant	$ -	$ -	$ 140,339									
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 35,570			1,065						9,000
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 51,052				500	350		6,000	200	1,000
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 102,810	480	8,000	1,657	300	200		7,000	500	4,000
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 646			282						
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000									
7420 - Interest Expense	$ -	$ 12,500	$ 12,500									
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150									
7540 - Office Supplies	$ 6,047	$ 4,650	$ 12,136			125						
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 5,926									
7630 - Postage	$ 2,300	$ 300	$ 416									
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 21,829									
7720 - Rent	$ 23,120	$ 24,300	$ 26,010			50						
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600									
7870 - Utilities	$ 10,820	$ 10,500	$ 10,776			125						
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 28,390		1,000		100	75			200	
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 14,740									
7940 - Vehicle Usage Expense	$ -	$ -	$ 15,238									
Miscellaneous Expense	$ 41,561	$ 21,740	$ 14,500		5,000							
Purchase of Fixed Assets	$ -	$ -	$ 15,238									
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,475	2,971	9,200		1,645	1,565	761	31,290	7,635	15,903
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,475)									
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,471,830**	15,073	55,200	40,058	8,345	7,940	3,861	158,744	38,735	80,679
	$ 71,159	$ 94,879	**$ 267,579**	(0)	0	0	0	(0)	(0)	0	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	7%
Forest Health ~ Chris Cole	56%	49%
Watershed ~ Amelia Fleitz	9%	8%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	4%	5%
GIS ~ Denise Wesley	2%	3%

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

			Overhead Rate	20.00%	20.00%	24.55%	20.00%	24.55%	24.55%	20.00%	24.55%	24.55%
			Expiration Date	2/2/24	12/31/21	9/30/25	1/21/23	3/30/26	12/31/23	11/30/21	3/31/23	5/30/26
			Grant Amount	$ 230,999	$ 165,050	$ 299,947	$ 100,000	$ 400,000	$ 15,000	$ 45,000	$ 15,000	$ 400,000
			Remaining Amount	$ 223,351	$ 43,935	$ 165,001	$ 86,414	$ 98,785	$ 7,610	$ 44,406	$ 10,380	$ 373,344
	Last Year Final Rev.	**Current Year Initial Adopted**	**Proposed 3rd Qtr Rev.**	**461**	**462**	**463**	**464**	**466**	**467**	**468**	**469**	**470**
				6400200	**6400300**	**1000600**	**3300300**	**1701900**	**6601300**	**6700901**	**6601400**	**1803600**
Description	**2020-21 Budget**	**2021-22 Budget**	**2021-22 Budget**	**NFWF Headwaters**	**NFWF Indian Creek Fuels**	**BLM Lewiston Fuels**	**DOC Watershed Coordinator**	**USFS STNF August Comp. BAER**	**WRTC Weaver Basin Fuels Ph II**	**PGE Southern Trinity Fuels**	**WRTC Hayfork Crk Riparian Rest Ph II**	**USFS SRNF August Comp. BAER**
Program				**Roads**	**Forest Health**	**Forest Health**	**Watershed**	**Roads**	**Forest Health**	**Forest Health**	**Revegetation**	**Roads**
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,465,076	8,435	43,935	76,707	61,800	98,785	7,610	45,000	10,380	373,344
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 11,140									
4200 - Conservation Contributions	$ 250	$ 8,600	$ 18,920									
4810 - COVID-19 Fiscal Relief	$ -	$ -	$ 161,556									
4900 - Vehicle & Equipment Useage Revenue	$ -	$ -	$ 82,718									
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,739,409	8,435	43,935	76,707	61,800	98,785	7,610	45,000	10,380	373,344
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,302,193	4,712	19,075	5,062	15,000	12,348	3,500	17,000	5,219	39,021
5100 - Benefits	$ 584,239	$ 495,073	$ 613,578	2,300	9,538	2,525	8,000	7,119	2,010	8,300	2,445	19,000
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 9,800				1,500					
5860 - Mileage	$ 34,996	$ 49,450	$ 37,020	17	1,000	400		1,037	100	1,882	384	2,446
5880 - Travel	$ -	$ -	$ 8,227					1,448				3,779
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000									
7030 - Advertising	$ 2,963	$ 3,200	$ 10,089				2,000					
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 5,063									
7090 - Board Expense	$ 200	$ 200	$ 200									
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,850									
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 853,854			51,000		56,652				229,000
7180 - Contract Services - Professional	$ -	$ -	$ 45,500				9,000					
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,590									
7260 - Equipment/Asset Purchase via Grant	$ -	$ -	$ 140,339									
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 35,570		1,000	500				3,000		5,110
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 51,052		3,000	1,000			500	2,548		
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 102,810		3,000	1,100	5,000	456		3,400	286	941
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 646									
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000									
7420 - Interest Expense	$ -	$ 12,500	$ 12,500									
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150				1,000					
7540 - Office Supplies	$ 6,047	$ 4,650	$ 12,136					79				76
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 5,926									
7630 - Postage	$ 2,300	$ 300	$ 416									6
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 21,829				10,000					
7720 - Rent	$ 23,120	$ 24,300	$ 26,010					175				375
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600									
7870 - Utilities	$ 10,820	$ 10,500	$ 10,776									
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 28,390									
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 14,740									
7940 - Vehicle Usage Expense	$ -	$ -	$ 15,238									
Miscellaneous Expense	$ 41,561	$ 21,740	$ 14,500									
Purchase of Fixed Assets	$ -	$ -	$ 15,238									
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,475	1,406	7,323	15,120	10,300	19,471	1,500	8,870	2,046	73,590
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,475)									
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,471,830**	8,435	43,935	76,707	61,800	98,785	7,610	45,000	10,380	373,344
	$ 71,159	$ 94,879	**$ 267,579**	0	0	0	0	0	(0)	0	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	7%
Forest Health ~ Chris Cole	56%	49%
Watershed ~ Amelia Fleitz	9%	8%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	4%	5%
GIS ~ Denise Wesley	2%	3%

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

			Overhead Rate	24.55%	15.00%	10.00%	10.00%	24.55%	12.00%	24.55%	24.55%	12.00%
			Expiration Date	12/31/21	11/30/22	6/30/22	9/16/22	1/28/26	3/31/25	7/31/26	3/29/22	3/15/25
			Grant Amount	$ 6,000	$ 75,000	$ 10,000	$ 85,000	$ 50,000	$ 3,940,444	$ 102,858	$ 30,000	$ 1,794,220
			Remaining Amount	$ 4,183	$ 75,000	$ 10,000	$ 85,000	$ 50,000	$ 3,940,444	$ 102,858	$ 30,000	$ 1,794,220
	Last Year Final Rev.	**Current Year Initial Adopted**	**Proposed 3rd Qtr Rev.**	**471**	**472**	**473**	**474**	**475**	**476 to 476-3**	**477-11 to 477-14**	**478**	**479-1**
				6601500	**3700200**	**7500100**	**6300200**	**1803700**	**3100600-603**	**1200811-814**	**6601600**	**3100701**
Description	**2020-21 Budget**	**2021-22 Budget**	**2021-22 Budget**	**WRTC Instream Monitoring**	**CSCC Lewiston Resilience Fuels**	**SFI Forest Education**	**NACD Conservation Planning**	**USFS STNF Westside Timber Sale Prep**	**CAL FIRE North TC Forest Resilience**	**BOR TRRP Ed & Out FY 21-22**	**WRTC Rx Fire Support**	**CAL FIRE TC Hazardous Fuels Ph II**
Program				**Watershed**	**Forest Health**	**Education**	**Watershed**	**Forest Health**	**Forest Health**	**Education**	**Forest Health**	**Forest Health**
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,465,076	4,183	75,000	10,000	44,540	18,000	591,808	97,742	30,000	449,840
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 11,140				1,500					
4200 - Conservation Contributions	$ 250	$ 8,600	$ 18,920				5,000					
4810 - COVID-19 Fiscal Relief	$ -	$ -	$ 161,556									
4900 - Vehicle & Equipment Useage Revenue	$ -	$ -	$ 82,718									
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,739,409	4,183	75,000	10,000	51,040	18,000	591,808	97,742	30,000	449,840
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,302,193	2,164	10,000	5,023	34,000	8,801	128,000	36,000	14,489	128,000
5100 - Benefits	$ 584,239	$ 495,073	$ 613,578	664	5,000	2,511	11,000	4,401	64,000	18,004	6,879	64,000
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 9,800							1,500		
5860 - Mileage	$ 34,996	$ 49,450	$ 37,020	37	1,500	37	700	250	2,000	772	621	2,000
5880 - Travel	$ -	$ -	$ 8,227									
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000									
7030 - Advertising	$ 2,963	$ 3,200	$ 10,089							2,000		
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 5,063									
7090 - Board Expense	$ 200	$ 200	$ 200									
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,850									
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 853,854		44,000	2,043			200,000	9,000		150,000
7180 - Contract Services - Professional	$ -	$ -	$ 45,500									
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,590									
7260 - Equipment/Asset Purchase via Grant	$ -	$ -	$ 140,339						90,339			50,000
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 35,570								1,865	
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 51,052	139	1,200			1,000	20,000		233	
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 102,810	125	3,517				21,000			10,000
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 646									
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000									
7420 - Interest Expense	$ -	$ 12,500	$ 12,500									
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150									
7540 - Office Supplies	$ 6,047	$ 4,650	$ 12,136			136	700			800		
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 5,926							2,900		
7630 - Postage	$ 2,300	$ 300	$ 416									
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 21,829			250				6,800		
7720 - Rent	$ 23,120	$ 24,300	$ 26,010							700		
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600									
7870 - Utilities	$ 10,820	$ 10,500	$ 10,776									
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 28,390									
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 14,740						6,740			
7940 - Vehicle Usage Expense	$ -	$ -	$ 15,238						6,000			3,000
Miscellaneous Expense	$ 41,561	$ 21,740	$ 14,500									
Purchase of Fixed Assets	$ -	$ -	$ 15,238									
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,475	1,054	9,783		4,640	3,548	53,729	19,266	5,913	42,840
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,475)									
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,471,830**	4,183	75,000	10,000	51,040	18,000	591,808	97,742	30,000	449,840
	$ 71,159	$ 94,879	**$ 267,579**	(0)	0	0	0	0	0	0	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	7%
Forest Health ~ Chris Cole	56%	49%
Watershed ~ Amelia Fleitz	9%	8%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	4%	5%
GIS ~ Denise Wesley	2%	3%

2021-22Budget

			Overhead Rate	12.00%	20.00%	15.00%	20.00%	24.55%	24.55%	FFS	20.00%	25.00%
Expiration Date:			Expiration Date	3/15/25	5/15/23	12/31/22	9/30/22	3/31/24	3/8/27	6/30/22	8/31/22	6/30/22
Total Amount of Grant			Grant Amount	$ 325,268	$ 175,000	$ 42,952	$ 30,000	$ 30,000	$ 25,000	$ 1,200	$ 35,300	$ 46,345
Funds remaining as of 6/30/21			Remaining Amount	$ 325,268	$ 175,000	$ 42,952	$ 30,000	$ 30,000	$ 25,000	$ 1,200	$ 14,311	$ 46,345
	Last Year Final Rev.	**Current Year Initial Adopted**	**Proposed 3rd Qtr Rev.**	**479-2**	**480**	**481**	**482-22**	**483**	**484**	**90**	**90-1908**	**90-1914**
				3100702	**1600800**	**3401400**	**7800322**	**6601700**	**1702000**	**7900400**	**7900801**	**7901000**
Description	**2020-21 Budget**	**2021-22 Budget**	**2021-22 Budget**	**CAL FIRE TC FSC Coordination**	**CFSC County Coordinator**	**OHV SFTR Headwaters**	**Weaverville Summer Day Camp 2022**	**WRTC Weaver Basin Fuels Ph III**	**USFS Trinity County RAC Coord.**	**GIS/Print Services**	**CARCD Cannabis Outreach**	**Phillips Gulch Road Restoration**
Program				**Watershed**	**Watershed**	**Roads**	**Education**	**Forest Health**	**Misc**	**GIS**	**Misc**	**Roads**
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,465,076	37,587	79,980	8,625	5,000	8,968	3,500	1,175	12,000	46,345
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 11,140				1,500					
4200 - Conservation Contributions	$ 250	$ 8,600	$ 18,920				5,000					
4810 - COVID-19 Fiscal Relief	$ -	$ -	$ 161,556									
4900 - Vehicle & Equipment Useage Revenue	$ -	$ -	$ 82,718									
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,739,409	37,587	79,980	8,625	11,500	8,968	3,500	1,175	12,000	46,345
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,302,193	20,000	42,000	3,000	6,908	4,000	1,946		3,578	8,000
5100 - Benefits	$ 584,239	$ 495,073	$ 613,578	7,000	14,000	1,500	1,000	1,800	804		1,822	4,400
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 9,800		500		800					
5860 - Mileage	$ 34,996	$ 49,450	$ 37,020	350	700	1,000	25	200	60		400	276
5880 - Travel	$ -	$ -	$ 8,227		1,000							
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000									
7030 - Advertising	$ 2,963	$ 3,200	$ 10,089	3,000	2,000							
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 5,063									
7090 - Board Expense	$ 200	$ 200	$ 200									
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,850	50								
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 853,854									18,200
7180 - Contract Services - Professional	$ -	$ -	$ 45,500		1,500						2,000	
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,590	500	90							
7260 - Equipment/Asset Purchase via Grant	$ -	$ -	$ 140,339									
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 35,570					1,000				
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 51,052					200				
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 102,810		200	2,000					200	6,200
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 646									
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000									
7420 - Interest Expense	$ -	$ 12,500	$ 12,500									
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150									
7540 - Office Supplies	$ 6,047	$ 4,650	$ 12,136	1,000	4,000		500					
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 5,926									
7630 - Postage	$ 2,300	$ 300	$ 416	50	60							
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 21,829	1,500	300					979	2,000	
7720 - Rent	$ 23,120	$ 24,300	$ 26,010	110	300							
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600									
7870 - Utilities	$ 10,820	$ 10,500	$ 10,776									
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 28,390									
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 14,740									
7940 - Vehicle Usage Expense	$ -	$ -	$ 15,238									
Miscellaneous Expense	$ 41,561	$ 21,740	$ 14,500									
Purchase of Fixed Assets	$ -	$ -	$ 15,238									
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,475	4,027	13,330	1,125	2,267	1,768	690	196	2,000	9,269
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,475)									
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,471,830**	37,587	79,980	8,625	11,500	8,968	3,500	1,175	12,000	46,345
	$ 71,159	$ 94,879	**$ 267,579**	(0)	0	0	0	0	0	0	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	7%
Forest Health ~ Chris Cole	56%	49%
Watershed ~ Amelia Fleitz	9%	8%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	4%	5%
GIS ~ Denise Wesley	2%	3%

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

Overhead Rate				20.00%	FFS	24.55%	
Expiration Date				12/31/21	12/31/21	12/31/22	Total
Grant Amount				$ 15,000	$ 5,000	$ 53,044	$ 12,893,004
Remaining Amount				$ 15,000	$ 3,180	$ 53,044	$ 10,146,695
Description / Program	Last Year Final Rev. 2020-21 Budget	Current Year Initial Adopted 2021-22 Budget	Proposed 3rd Qtr Rev. 2021-22 Budget	90-2010 6800200 TPUD Oregon Mtn Fuels Forest Health	90-2101 7900405 YCRCD GIS Services GIS	90-2107 7900208 Sanders EQIP Forest Health	Proposed 2021-22 Budget
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,465,076	15,000	2,500	81,701	$ 3,465,076
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 11,140				$ 11,140
4200 - Conservation Contributions	$ 250	$ 8,600	$ 18,920				$ 18,920
4810 - COVID-19 Fiscal Relief	$ -	$ -	$ 161,556				$ 161,556
4900 - Vehicle & Equipment Useage Revenue	$ -	$ -	$ 82,718				$ 82,718
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,739,409	15,000	2,500	81,701	$ 3,739,409
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,302,193	5,983	1,389	35,015	$ 1,302,193
5100 - Benefits	$ 584,239	$ 495,073	$ 613,578	4,895	694	18,345	$ 613,578
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 9,800				$ 9,800
5860 - Mileage	$ 34,996	$ 49,450	$ 37,020	52		491	$ 37,020
5880 - Travel	$ -	$ -	$ 8,227				$ 8,227
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000				$ 18,000
7030 - Advertising	$ 2,963	$ 3,200	$ 10,089				$ 10,089
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 5,063				$ 5,063
7090 - Board Expense	$ 200	$ 200	$ 200				$ 200
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,850				$ 9,850
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 853,854				$ 853,854
7180 - Contract Services - Professional	$ -	$ -	$ 45,500				$ 45,500
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,590				$ 12,590
7260 - Equipment/Asset Purchase via Grant	$ -	$ -	$ 140,339				$ 140,339
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 35,570			7,030	$ 35,570
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 51,052	1,570		50	$ 51,052
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 102,810			88	$ 102,810
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 646				$ 646
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000				$ 30,000
7420 - Interest Expense	$ -	$ 12,500	$ 12,500				$ 12,500
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150				$ 4,150
7540 - Office Supplies	$ 6,047	$ 4,650	$ 12,136				$ 12,136
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 5,926				$ 5,926
7630 - Postage	$ 2,300	$ 300	$ 416				$ 416
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 21,829				$ 21,829
7720 - Rent	$ 23,120	$ 24,300	$ 26,010				$ 26,010
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600				$ 3,600
7870 - Utilities	$ 10,820	$ 10,500	$ 10,776				$ 10,776
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 28,390				$ 28,390
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 14,740				$ 14,740
7940 - Vehicle Usage Expense	$ -	$ -	$ 15,238				$ 15,238
Miscellaneous Expense	$ 41,561	$ 21,740	$ 14,500				$ 14,500
Purchase of Fixed Assets	$ -	$ -	$ 15,238				$ 15,238
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,475	2,500	417	20,682	$ 516,475
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,475)				$ (516,475)
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,471,830**	15,000	2,500	81,701	$ 3,471,830
	$ 71,159	$ 94,879	**$ 267,579**	0	0	(0)	

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	7%
Forest Health ~ Chris Cole	56%	49%
Watershed ~ Amelia Fleitz	9%	8%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	4%	5%
GIS ~ Denise Wesley	2%	3%

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 2/1/2022 Through 2/28/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	93,249.93	111,068.01	1,583,823.28
Fee for service revenue	4100	0.00	0.00	113,168.32
Contributions revenue	4200	0.00	0.00	23,816.99
Dues revenue	4300	300.00	300.00	900.00
Registration revenue	4350	359.43	359.43	899.43
Rental income - facilities	4400	300.00	300.00	4,200.00
Sales revenue - taxable	4500	0.00	27.97	387.97
Other revenue	4800	0.15	0.15	757.48
COVID-19 Fiscal Relief	4810	0.00	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	1,133.37	1,133.37	57,753.40
Total Revenues		95,342.88	113,188.93	1,947,262.87
Salaries & benefits				
Salaries				
Salaries & wages	5000	80,433.70	80,433.70	758,982.88
Pay in lieu of health insurance	5020	1,742.48	1,742.48	17,536.24
Wireless phone stipend	5030	750.00	750.00	6,475.00
Total Salaries		82,926.18	82,926.18	782,994.12
Benefits				
Payroll tax expense	5100	8,112.51	8,112.51	75,942.05
Paid time off expense	5200	7,389.07	7,389.07	73,903.67
Deferred compensation expense	5300	1,250.00	1,250.00	10,300.00
Health insurance expense	5400	10,893.68	10,893.68	110,642.29
Dental insurance expense	5500	1,144.80	1,144.80	12,338.40
Vision insurance expense	5550	158.10	158.10	1,729.80
Workers' compensation expense	5600	2,286.82	2,286.82	29,736.93
Total Benefits		31,234.98	31,234.98	314,593.14
Total Salaries & benefits		114,161.16	114,161.16	1,097,587.26
Travel expenses				
Conferences/training/professional development	5800	30.00	30.00	1,372.17
Meals expense	5820	0.00	0.00	2,585.00
Mileage expense	5860	883.37	1,171.19	17,736.41
Travel expense	5880	0.00	0.00	5,323.82
Total Travel expenses		913.37	1,201.19	27,017.40
Contract expenses				
Contract services - field	7150	0.00	1,652.57	353,263.37
Contract services - professional	7180	0.00	382.50	41,210.15
Total Contract expenses		0.00	2,035.07	394,473.52
Operating expenses				
Accounting & auditing fees	7000	1,422.50	1,422.50	7,922.50
Advertising	7030	1,311.10	1,311.10	3,568.69
Bank fees/services charges	7060	36.37	36.37	813.01
Board expense	7090	2.36	2.36	55.37
Computer expense	7120	67.60	67.60	1,636.93
Computer software/licensing	7130	108.13	108.13	2,410.51
Dues/subscriptions/publications	7240	0.00	0.00	8,201.46
Equipment rent or usage expense	7270	250.00	250.00	46,664.35
Field equipment expense	7300	1,739.40	2,030.31	29,401.17
Field materials expense	7310	1,534.45	9,402.84	41,283.53

Field small tool expense	7320	0.00	0.00	350.12
Finance charges	7330	35.00	35.00	1,024.78
Insurance - liability, property, D&O	7390	2,486.88	2,486.88	19,895.04
Interest expense	7420	359.82	359.82	11,089.58
Internet service expense	7430	114.99	114.99	877.09
Janitorial expense	7450	700.00	700.00	5,578.29
Licenses/permits/taxes/fees	7510	0.00	0.00	2,288.54
Office supplies	7540	2,241.71	2,704.19	5,863.63
Other outside services	7570	312.00	664.00	15,505.43
Penalties	7600	0.00	0.00	994.15
Postage & shipping	7630	146.11	146.11	397.85
Printing & publishing	7660	540.00	540.00	1,965.00
Public education	7690	65.97	65.97	65.97
Rent expense	7720	2,325.00	2,325.00	17,745.00
Repairs & maintenance	7750	171.77	171.77	506.12
Telephone expense	7780	256.06	256.06	2,109.54
Utilities	7870	1,084.09	1,084.09	7,795.75
Vehicle fuel	7900	0.00	779.35	13,890.71
Vehicle maintenance & fees	7930	502.09	502.09	7,934.34
Total Operating expenses		17,813.40	27,566.53	257,834.45
Total direct expenditures		132,887.93	144,963.95	1,776,912.63
Total expenditures		132,887.93	144,963.95	1,776,912.63
Other revenue				
Gain (loss) on disposal of assets	9100		150.00	150.00
Total Other revenue			150.00	150.00
Net income		(37,545.05)	(31,625.02)	170,500.24

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 2/28/2022

		Initial Report Balance	Updated Report Balance
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	249,273.78	249,453.78
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		249,523.78	249,703.78
Accounts Receivable			
Accounts Receivable	1425	220,527.51	261,928.43
Total Accounts Receivable		220,527.51	261,928.43
Prepaid Expenses			
Deposits & prepaid expenses	1700	9,947.49	9,947.49
Total Prepaid Expenses		9,947.49	9,947.49
Total Current Assets		479,998.78	521,579.70
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	154,094.21	148,759.77
Vehicles	1910	244,554.85	244,554.85
Accumulated depreciation	1990	(289,755.08)	(284,420.64)
Total Property & Equipment		108,893.98	108,893.98
Total Long-term Assets		108,893.98	108,893.98
Total Assets		588,892.76	630,473.68
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	59,313.45	72,139.96
Accrued payroll	2150	33,252.84	33,252.84
Federal W/H payable	2200	3,083.07	3,083.07
Social security payable	2210	5,243.92	5,243.92
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	1,226.40	1,226.40
State W/H payable	2230	983.25	983.25
SDI W/H payable	2240	465.16	465.16
State unemployment payable	2250	514.21	514.21
Deferred compensation deductions	2300	845.00	845.00
Health insurance premiums deductions	2310	(511.76)	(518.79)
Dental insurance premiums deductions	2320	66.58	66.58
Vision insurance premiums deductions	2325	7.45	7.45
Garnishments/levies deductions	2340	345.00	345.00
TCRCD scholarship fund P/R deduction	2350	1,691.04	1,691.04
Friends of TCRCD P/R deduction	2351	692.29	692.29
Young Family Ranch P/R deduction	2352	300.92	300.92
Accrued paid time off payable	2400	41,672.38	41,672.38
Accrued deferred compensation match	2450	650.00	650.00
Accrued health insurance payable	2460	(9,200.18)	(9,943.64)
Accrued dental insurance payable	2470	1,782.46	1,782.46
Accrued vision insurance payable	2475	(1,780.52)	(1,780.52)
Accrued workers' comp premiums payable	2480	(19,434.56)	(19,434.56)
Sales tax payable	2500	26.10	28.13

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 2/28/2022

Total Accounts Payable		142,247.03	154,325.08
Deferred Revenue			
Deferred revenue - refundable advances	2700	585,447.18	568,748.12
Total Deferred Revenue		585,447.18	568,748.12
Total Short-term Liabilities		727,694.21	723,073.20
Long-term Liabilities			
Notes Payable			
Note - Ford Credit 6283	2610	5,987.13	5,987.13
Note - Ally Auto 6167	2620	14,127.36	14,127.36
Note - Ally Auto 4916	2621	21,101.39	21,101.39
Note - Ally Auto 0890	2622	27,742.87	27,742.87
Total Notes Payable		68,958.75	68,958.75
Total Long-term Liabilities		68,958.75	68,958.75
Total Liabilities		796,652.96	792,031.95
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(543,819.43)	(543,819.43)
Net assets - unrestricted	3100	102,866.94	102,866.94
Investments in capital assets	3200	108,893.98	108,893.98
Total Beginning net assets		(332,058.51)	(332,058.51)
Current YTD net income			
		124,298.31	170,500.24
Total Current YTD net income		124,298.31	170,500.24
Total Net Assets		(207,760.20)	(161,558.27)
Total Liabilities and Net Assets		588,892.76	630,473.68

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 3/1/2022 Through 3/31/2022

		Initial Report	Initial Year Actual
Revenues			
Grant & contract revenue	4000	377,866.95	1,961,690.23
Fee for service revenue	4100	195.00	113,363.32
Contributions revenue	4200	650.00	24,466.99
Dues revenue	4300	0.00	900.00
Registration revenue	4350	0.00	899.43
Rental income - facilities	4400	300.00	4,500.00
Sales revenue - taxable	4500	37.30	425.27
Other revenue	4800	0.00	757.48
COVID-19 Fiscal Relief	4810	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	7,315.16	65,068.56
Total Revenues		386,364.41	2,333,627.28
Salaries & benefits			
Salaries			
Salaries & wages	5000	119,840.96	878,823.84
Pay in lieu of health insurance	5020	1,742.48	19,278.72
Wireless phone stipend	5030	875.00	7,350.00
Total Salaries		122,458.44	905,452.56
Benefits			
Payroll tax expense	5100	12,663.68	88,605.73
Paid time off expense	5200	10,107.95	84,011.62
Deferred compensation expense	5300	1,400.00	11,700.00
Health insurance expense	5400	13,271.02	123,913.31
Dental insurance expense	5500	1,462.80	13,801.20
Vision insurance expense	5550	204.60	1,934.40
Workers' compensation expense	5600	5,569.08	35,306.01
Total Benefits		44,679.13	359,272.27
Total Salaries & benefits		167,137.57	1,264,724.83
Travel expenses			
Conferences/training/professional development	5800	0.00	1,372.17
Meals expense	5820	0.00	2,585.00
Mileage expense	5860	2,792.27	20,528.68
Travel expense	5880	170.67	5,494.49
Total Travel expenses		2,962.94	29,980.34
Contract expenses			
Contract services - field	7150	146,601.94	499,865.31
Contract services - professional	7180	632.50	41,842.65
Total Contract expenses		147,234.44	541,707.96
Operating expenses			
Accounting & auditing fees	7000	1,730.00	9,652.50
Advertising	7030	232.42	3,801.11
Bank fees/services charges	7060	25.00	838.01
Board expense	7090	0.00	55.37
Computer expense	7120	330.54	1,967.47
Computer software/licensing	7130	21.95	2,432.46

Dues/subscriptions/publications	7240	993.92	9,195.38
Equipment/asset purchase via grants	7260	90,339.10	90,339.10
Equipment rent or usage expense	7270	4,620.00	51,284.35
Field equipment expense	7300	1,027.26	30,428.43
Field materials expense	7310	10,498.52	51,782.05
Field small tool expense	7320	0.00	350.12
Finance charges	7330	15.00	1,039.78
Insurance - liability, property, D&O	7390	2,486.88	22,381.92
Interest expense	7420	312.52	11,402.10
Internet service expense	7430	114.99	992.08
Janitorial expense	7450	767.96	6,346.25
Licenses/permits/taxes/fees	7510	0.00	2,288.54
Office supplies	7540	(422.79)	5,440.84
Other outside services	7570	150.00	15,655.43
Penalties	7600	0.00	994.15
Postage & shipping	7630	3.32	401.17
Printing & publishing	7660	1,342.95	3,307.95
Public education	7690	177.42	243.39
Rent expense	7720	2,200.00	19,945.00
Repairs & maintenance	7750	98.98	605.10
Telephone expense	7780	256.06	2,365.60
Utilities	7870	1,303.26	9,099.01
Vehicle fuel	7900	0.00	13,890.71
Vehicle maintenance & fees	7930	6,778.22	14,712.56
Total Operating expenses		125,403.48	383,237.93
Total direct expenditures		442,738.43	2,219,651.06
Total expenditures		442,738.43	2,219,651.06
Other revenue			
Gain (loss) on disposal of assets	9100	150.00	300.00
Total Other revenue		150.00	300.00
Net income		(56,224.02)	114,276.22

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 3/31/2022

		Initial Report Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	190,284.77
Petty cash	1050	250.00
Total Cash & Cash Equivalents		190,534.77
Accounts Receivable		
Accounts Receivable	1425	281,342.94
Total Accounts Receivable		281,342.94
Prepaid Expenses		
Deposits & prepaid expenses	1700	7,460.61
Total Prepaid Expenses		7,460.61
Total Current Assets		479,338.32
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	148,759.77
Vehicles	1910	334,893.95
Accumulated depreciation	1990	(284,420.64)
Total Property & Equipment		199,233.08
Total Long-term Assets		199,233.08
Total Assets		678,571.40
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	182,894.23
Accrued payroll	2150	53,092.18
Federal W/H payable	2200	5,860.21
Social security payable	2210	8,491.90
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	1,986.04
State W/H payable	2230	2,132.52
SDI W/H payable	2240	753.31
State unemployment payable	2250	1,232.09
Deferred compensation deductions	2300	945.00
Health insurance premiums deductions	2310	(91.47)
Dental insurance premiums deductions	2320	66.58
Vision insurance premiums deductions	2325	7.45
Garnishments/levies deductions	2340	371.25
TCRCD scholarship fund P/R deduction	2350	1,812.72
Friends of TCRCD P/R deduction	2351	733.97
Young Family Ranch P/R deduction	2352	317.56
Accrued paid time off payable	2400	39,893.48
Accrued deferred compensation match	2450	700.00
Accrued health insurance payable	2460	92.20
Accrued dental insurance payable	2470	1,782.69
Accrued vision insurance payable	2475	(1,780.52)
Accrued workers' comp premiums payable	2480	(13,865.48)
Sales tax payable	2500	34.21

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 3/31/2022

Total Accounts Payable		308,474.65
Deferred Revenue		
Deferred revenue - refundable advances	2700	431,362.27
Total Deferred Revenue		431,362.27
Total Short-term Liabilities		739,836.92
Long-term Liabilities		
Notes Payable		
Note - Ford Credit 6283	2610	5,169.11
Note - Ally Auto 6167	2620	12,922.04
Note - Ally Auto 4916	2621	21,101.39
Note - Ally Auto 0890	2622	26,985.13
Total Notes Payable		66,177.67
Total Long-term Liabilities		66,177.67
Total Liabilities		806,014.59
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(543,819.43)
Net assets - unrestricted	3100	102,866.94
Investments in capital assets	3200	199,233.08
Total Beginning net assets		(241,719.41)
Current YTD net income		
		114,276.22
Total Current YTD net income		114,276.22
Total Net Assets		(127,443.19)
Total Liabilities and Net Assets		678,571.40

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 3/1/2022 Through 3/31/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1103	3/4/2022	Ann M. Barbeau	1,702.78	Employee: 107; Pay Date: 3/5/2022
1104	3/4/2022	Molly G. Breitmun	1,385.21	Employee: 120; Pay Date: 3/5/2022
1105	3/4/2022	Joan Elizabeth Caldwell	2,235.01	Employee: 094; Pay Date: 3/5/2022
1106	3/4/2022	Garett F. Chapman	1,032.95	Employee: 078; Pay Date: 3/5/2022
1107	3/4/2022	Chris H. Cole	1,887.18	Employee: 098; Pay Date: 3/5/2022
1108	3/4/2022	Jeffrey M. Eads	1,295.76	Employee: 080; Pay Date: 3/5/2022
1109	3/4/2022	Amelia M. Fleitz	1,754.30	Employee: 086; Pay Date: 3/5/2022
1110	3/4/2022	Erik M. Flickwir	1,807.75	Employee: 008; Pay Date: 3/5/2022
1111	3/4/2022	Katherine J. Howard	1,662.91	Employee: 070; Pay Date: 3/5/2022
1112	3/4/2022	David W. Johnson II	1,402.38	Employee: 059; Pay Date: 3/5/2022
1113	3/4/2022	James M. Marzolla	778.49	Employee: 079; Pay Date: 3/5/2022
1114	3/4/2022	Jeff J. McGrew	1,414.03	Employee: 024; Pay Date: 3/5/2022
1115	3/4/2022	Shawlea Roy Railton	806.41	Employee: 116; Pay Date: 3/5/2022
1116	3/4/2022	Arvel Jett Reeves	922.59	Employee: 118; Pay Date: 3/5/2022
1117	3/4/2022	Kelly D. Sheen	2,593.22	Employee: 005; Pay Date: 3/5/2022
1118	3/4/2022	Cynthia L. Tarwater	2,036.86	Employee: 002; Pay Date: 3/5/2022
1119	3/4/2022	Marla D. Walters	1,674.18	Employee: 108; Pay Date: 3/5/2022
1120	3/4/2022	Daniel C. Wells	1,351.99	Employee: 081; Pay Date: 3/5/2022
1121	3/4/2022	Denise W. Wesley	1,801.82	Employee: 096; Pay Date: 3/5/2022
1122	3/4/2022	Maya Williams	1,391.78	Employee: 106; Pay Date: 3/5/2022
1123	3/4/2022	Kirk Anthony Wolfinbarger	955.86	Employee: 112; Pay Date: 3/5/2022
1124	3/4/2022	Rebekah R. Wolfinbarger	1,359.38	Employee: 103; Pay Date: 3/5/2022
1125	3/21/2022	Ann M. Barbeau	1,871.64	Employee: 107; Pay Date: 3/20/2022
1126	3/21/2022	Molly G. Breitmun	1,675.79	Employee: 120; Pay Date: 3/20/2022
1127	3/21/2022	Joan Elizabeth Caldwell	2,524.10	Employee: 094; Pay Date: 3/20/2022
1128	3/21/2022	Garett F. Chapman	1,621.48	Employee: 078; Pay Date: 3/20/2022
1129	3/21/2022	Chris H. Cole	2,080.33	Employee: 098; Pay Date: 3/20/2022
1130	3/21/2022	Michael J. Dunlap	954.87	Employee: 009; Pay Date: 3/20/2022
1131	3/21/2022	Jeffrey M. Eads	1,615.83	Employee: 080; Pay Date: 3/20/2022
1132	3/21/2022	Amelia M. Fleitz	1,998.03	Employee: 086; Pay Date: 3/20/2022
1133	3/21/2022	Erik M. Flickwir	1,940.34	Employee: 008; Pay Date: 3/20/2022
1134	3/21/2022	Katherine J. Howard	1,918.93	Employee: 070; Pay Date: 3/20/2022
1135	3/21/2022	David W. Johnson II	1,771.51	Employee: 059; Pay Date: 3/20/2022
1136	3/21/2022	Trevor Payton Jones	613.85	Employee: 125; Pay Date: 3/20/2022
1137	3/21/2022	James M. Marzolla	1,234.40	Employee: 079; Pay Date: 3/20/2022
1138	3/21/2022	Jeff J. McGrew	1,880.55	Employee: 024; Pay Date: 3/20/2022
1139	3/21/2022	Joseph Michael Moore	1,238.18	Employee: 121; Pay Date: 3/20/2022
1140	3/21/2022	Corben W. Page	1,290.68	Employee: 124; Pay Date: 3/20/2022
1141	3/21/2022	Shawlea Roy Railton	1,109.30	Employee: 116; Pay Date: 3/20/2022
1142	3/21/2022	Jacob Ryan Ratliff	1,248.18	Employee: 126; Pay Date: 3/20/2022
1143	3/21/2022	Arvel Jett Reeves	903.78	Employee: 118; Pay Date: 3/20/2022
1144	3/21/2022	Joshua A. Scott	1,262.61	Employee: 104; Pay Date: 3/20/2022
1145	3/21/2022	Kelly D. Sheen	3,032.05	Employee: 005; Pay Date: 3/20/2022
1146	3/21/2022	Cynthia L. Tarwater	1,917.65	Employee: 002; Pay Date: 3/20/2022
1147	3/21/2022	Marla D. Walters	2,014.75	Employee: 108; Pay Date: 3/20/2022
1148	3/21/2022	Daniel C. Wells	1,781.71	Employee: 081; Pay Date: 3/20/2022
1149	3/21/2022	Denise W. Wesley	1,831.44	Employee: 096; Pay Date: 3/20/2022
1150	3/21/2022	Maya Williams	1,640.54	Employee: 106; Pay Date: 3/20/2022
1151	3/21/2022	Kirk Anthony Wolfinbarger	1,380.83	Employee: 112; Pay Date: 3/20/2022
1152	3/21/2022	Rebekah R. Wolfinbarger	1,665.19	Employee: 103; Pay Date: 3/20/2022
1153	3/21/2022	Roman Terence Woods-Ponce II	1,223.32	Employee: 122; Pay Date: 3/20/2022
1154	3/21/2022	Rebekah R. Wolfinbarger	950.27	Employee: 103; Pay Date: 3/21/2022

27464	3/3/2022	Corning Ford	97,079.10	(2) 2022 Ford F350 Trucks #4689, #4690 inc Main. Contract
27465	3/8/2022	Amerigas Propane LP	42.42	Propane
27466	3/8/2022	Avenza Systems Inc.	844.02	Avenza Map Pro subscription to 03-18-23
27467	3/8/2022	Bill's Auto Shop	485.35	Oil change/AC test-repair #4282
27468	3/8/2022	Dave's Small Engine Repair	283.41	(8) 28 inch chains (5) bar plates
	3/8/2022	Dave's Small Engine Repair	421.15	(9) helmets (1) Stihl gloves (6) files
27469	3/8/2022	Shannon Davis	550.00	TCRCD cleaning Feb 2022
	3/8/2022	Shannon Davis	150.00	YFR cleaning Feb 2022
27470	3/8/2022	Amelia Fleitz	164.08	Reim docking station
	3/8/2022	Amelia Fleitz	352.82	Reim meeting speakers
27471	3/8/2022	Matthew Bender & Company Inc	59.46	CA Contractors License Law 2022
27472	3/8/2022	Ila F. McWilliams Trust	2,000.00	Feb 2022 Rent
27473	3/8/2022	Mountain Community Healthcare	52.00	EE Drug Test-Jones
	3/8/2022	Mountain Community Healthcare	52.00	EE Drug Test-Moore
	3/8/2022	Mountain Community Healthcare	52.00	EE Drug Test-Page
	3/8/2022	Mountain Community Healthcare	52.00	EE Drug Test-Ratliff
	3/8/2022	Mountain Community Healthcare	52.00	EE Drug Test-Weiss
	3/8/2022	Mountain Community Healthcare	52.00	EE Drug Test-Woods
27474	3/8/2022	NORCAL Presort & Printing	540.00	Fire Safe Council Brochures
27475	3/8/2022	O'Reilly Auto Parts	4.82	Spray cleaner
27476	3/8/2022	Plotzke Ace Hardware	385.13	(100) blue reflectors
	3/8/2022	Plotzke Ace Hardware	4.43	(7) keys YFR
	3/8/2022	Plotzke Ace Hardware	49.88	Compost and fittings
	3/8/2022	Plotzke Ace Hardware	84.03	Fasteners, (2) deadbolts, labor
	3/8/2022	Plotzke Ace Hardware	41.80	Garden compost
	3/8/2022	Plotzke Ace Hardware	99.64	Keys, deadbolt, entry lock, padlock
	3/8/2022	Plotzke Ace Hardware	8.94	PVC fittings
27477	3/8/2022	R.J. Ricciardi, Inc. CPAs	1,422.50	2020/2021 Audit
27478	3/8/2022	Stroup's Power Equipment	11,615.52	(8) chainsaws and supplies
	3/8/2022	Stroup's Power Equipment	141.54	Chain loop and files
27479	3/8/2022	Trinity County DOT	835.11	Fuel for trucks and equipment Dec 2021
	3/8/2022	Trinity County DOT	1,771.25	Fuel for trucks and equipment Nov 2021
	3/8/2022	Trinity County DOT	1,933.21	Fuel for trucks and equipment Oct 2021
27480	3/8/2022	Trinity County Fair Association	325.00	Booth space Trinity Co Fair July 2022
27481	3/8/2022	Trinity PUD	610.49	01-09-22 to 02-10-22
	3/8/2022	Trinity PUD	219.55	01-09-22 to 02-10-22 YFR
27482	3/8/2022	Velocity Communications, Inc.	114.99	Internet 03-01-22 to 04-01-22
27483	3/8/2022	Watershed Research & Training Center	73.80	90% Weaver Creek Salaries
27484	3/21/2022	John Robert Dickerson III	1,248.18	Employee: 127; Pay Date: 3/20/2022
27485	3/21/2022	Jeremiah D. Weiss	1,248.18	Employee: 123; Pay Date: 3/20/2022
27486	3/23/2022	Molly Breitmun	348.66	Mileage reim
27487	3/23/2022	Chris Cole	300.00	Boot stipend
27488	3/23/2022	Patrick M Frost	225.00	Contract services Dec 2021
	3/23/2022	Patrick M Frost	450.00	Contract services Jan 2022
	3/23/2022	Patrick M Frost	675.00	Contract services Oct and Nov 2021
27489	3/23/2022	Quentin Mark Arnold	1,652.57	Feb 2022
27490	3/23/2022	Trinity County Solid Waste Division	153.38	Mar 2022
27491	3/23/2022	UC Regents	8,000.00	Cost Share Match Forest Health
27492	3/23/2022	Weaverville Auto Parts	67.12	Fuel filters for old 150XP chipper
27493	3/23/2022	Weaverville CSD	42.23	YFR water 02-01-22 to 03-01-22
27494	3/23/2022	Weaverville Sanitary District	28.00	YFR Sewer 02-01-22 to 02-28-22
27495	3/17/2022	Rebekah Wolfinbarger-Cash	3.32	USPS-Postage
	3/31/2022	Rebekah Wolfinbarger-Cash	7.34	Dollar General-Office Supplies
610166	3/1/2022	Trinity Journal, The	598.05	Pay Trinity Journal
4277764-685	3/2/2022	Covercraft	1,378.38	Seat covers for new trucks #4689 #4690

38981465	3/4/2022	Expert Pay	222.50	Garnishment for Marzolla 02-28-22 PR
38981527	3/4/2022	Expert Pay	122.50	Garnishment for Railton 02-28-22 PR
9170840	3/5/2022	Facebook	22.46	Facebook advertising
S6254710	3/8/2022	Covercraft	655.20	Rear seat covers new trucks #4689 #4690
74556356	3/9/2022	EFTPS	9,553.39	Federal tax deposit
03-09-22 Ally	3/9/2022	Ally	93.02	Interest
	3/9/2022	Ally	562.18	Mar 2022 Prin Pmt #4916
1-980-189-280	3/9/2022	Employment Development Department	1,962.62	State tax deposit
52262023344	3/10/2022	Hotelbooking.com	14.99	Hotel fee for Paradise meeting-will be
9351226	3/10/2022	Facebook	25.00	Facebook advertising
158298	3/11/2022	Trinity County Brewing Company	100.00	Giftcard/Drawing for TRRP survey
3832247	3/14/2022	Amazon	174.80	(2) projector lamps
4626604	3/14/2022	Amazon	66.48	Sharp toner waste box
4752537	3/14/2022	Empower Retirement	1,495.00	Deferred Comp 02-28-22 PR
84798	3/14/2022	Paradise Best Western	155.68	Hotel for Paradise meeting-will be reim.
0177056	3/14/2022	Amazon	383.96	Full set Sharp toner
	3/14/2022	Amazon	36.41	Xerox toner waste container
03-14-22 DD Fee	3/14/2022	Tri Counties Bank	25.00	Direct Deposit Fee-TCB
1069007	3/14/2022	Amazon	363.58	Full set toner Xerox
1816201	3/14/2022	Amazon	21.44	Certificate holders
	3/14/2022	Amazon	85.18	Office supplies
270691760464	3/15/2022	You've Got Mail	65.21	Shipping/return seat covers #4689 #4690
03-15-22 Ally	3/15/2022	Ally	127.48	Interest
	3/15/2022	Ally	757.74	Mar 2022 Prin Pmt #0890
230807356	3/15/2022	Office Depot	34.10	Clipboards, blue pens, black pens
230807357	3/15/2022	Office Depot	18.02	5x8 writing tablets
42677	3/15/2022	Ebay	211.82	(5) Ammo cans for truck first aid kits
5046714X	3/15/2022	IPower, Inc.	9.95	Mailbox
42925	3/16/2022	Pacforest Supply Co.	5,740.04	Burn paper
080770T	3/16/2022	1&1 Ionos, Inc.	12.00	TRRP Mail Hosting
0885847	3/17/2022	Amazon	257.38	SS hard drives Grizzly Corp and Office Mgr
03-17-22 Ally	3/17/2022	Ally	67.44	Interest
	3/17/2022	Ally	643.14	Mar 2022 Prin Pmt #6167
113001	3/18/2022	Holiday Market	77.42	Food for TRRP event 03-19-22
p224PRJ9PK	3/21/2022	Frontier Communications	256.06	Pay Frontier Invoice
234986991	3/21/2022	Office Depot	63.79	Printer ink-Fiscal Manager
39152671	3/21/2022	Expert Pay	222.50	Garnishment for Marzolla 03-15-22 PR
39152711	3/21/2022	Expert Pay	175.00	Garnishment for Railton 03-15-22 PR
5113854	3/22/2022	Verizon Wireless	73.16	Pay Verizon
9425363	3/22/2022	Facebook	14.96	Facebook advertising
6262609	3/23/2022	Amazon	128.43	(2) projector lamps
5257834	3/24/2022	Amazon	0.00	Correct coding to 5001700
	3/24/2022	Amazon	74.18	Supplies for truck first aid kits
2344233	3/24/2022	Amazon	0.00	Correct coding to 5001700
	3/24/2022	Amazon	145.76	Supplies for truck first aid kits
03-24-22 Constant Co	3/24/2022	Constant Contact	45.00	Advertising
5177432	3/25/2022	Empower Retirement	1,645.00	Deferred Comp 03-15-22 PR
61143668	3/25/2022	EFTPS	14,841.38	Federal tax deposit
0-476-772-960	3/25/2022	Employment Development Department	3,683.24	State tax deposit
2118541	3/25/2022	America's Tire	976.55	Tires for truck #6283
5859443	3/29/2022	Amazon	23.26	Swim noodles
139922367	3/29/2022	Costco Wholesale	21.43	Hand soap
	3/29/2022	Costco Wholesale	67.96	Trash bags
220880017257	3/29/2022	Blue Shield of California	10,520.83	Pay Blue Shield
5000235	3/29/2022	Amazon	6.10	Air pump
3071345622	3/29/2022	CoPower	3,616.35	Pay CoPower
8606657	3/29/2022	Amazon	399.40	Supplies for 2022 Summer Day Camp

7333843	3/30/2022	Amazon	406.48	Drone battery
8717033	3/30/2022	Amazon	101.34	Drone batt charger
	3/30/2022	Amazon	194.90	Reflective vests/waterproof pant/labels
03-31-22 Ford Credit	3/31/2022	Ford Credit	24.58	Interest
	3/31/2022	Ford Credit	818.02	Mar 2022 Prin Pmt #6283
Report Total			283,604.61	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 6.0

PROJECTS REPORT

April 20, 2022

6.1 Grass Valley Creek

No report.

6.2 Weaverville Community Forest – Amelia Fleitz/Chris Cole

- WCF Steering Committee met on March 9th to tour the proposed Timber Harvest on Oregon Mountain. WCF Steering Committee Meeting met on April 6th at 10am. Topics included the upcoming harvest, use of upcoming RAC Funds, and intent for future conditions in the WCF.
- SHN and Mark Arnold are working on their contracts to survey within the WCF for the BLM's Weaverville Community Protection Fuels Reduction Project to treat roadsides and fuel breaks on the Oregon Mountain sections of BLM lands. SHN plans to complete their botany surveys in mid-May.

6.3 Watershed Coordination – Amelia Fleitz

- DOC Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300): Beaver Dam Analogue site surveys have taken place. Partnering with the WRTC for future modeling.
- WRTC Temperature Probe Deployment & Summer Snorkel Dives: Amelia met with USFS and they were unable to get seasonal employees again. Working on the financial plan for this contract.
- NACD Technical Assistance Funding: Molly is resigning effective 4/30/22, she has taken a new position as the preserve manager for the Eel River Canyon Preserve. We are flying the position to back fill behind her in the paper and other locations starting 4/13/2022.
- Travis Ranch Riparian Element – Contract signed on 4/8/2022 – working to get subcontractor agreements lined up to start May 1st.
- RAC Agreements- Working on the forms and financial plans for Summer Day Camp, WCF Stewardship, TCFSC Outreach, WCF BDA NEPA, and Trinity River Clean-up projects.
- Future Projects - working with USFS Six Rivers and Shasta-Trinity NF and Redding BLM Field Office to identify vehicles, boats, camping trailers, etc that need abatement to apply for future CalRecycle and USFS RAC Funding for removal and clean-up.

6.4 Weaver Basin Wetlands

No report.

6.5 Roads – Cynthia Tarwater

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- Submitted preliminary Restoration grant application to the OHV Commission for the decommission of 2 roads identified by the USFS; one road near Wildwood is partially

completed and the other road is near Trinity Lake. This pre-proposal for approximately $150,000 was due to the OHV Commission on March 7th and will provide match needed for 2020/21 USFS BAER and other federal funding.

- Completed FINAL closeout/invoice for an OHV Restoration project funded in 2018, our final report and invoice was accepted, approved and should be here in the next 4-6 weeks.
- Started planning for the 2022 work season, we have several funded projects that were postponed for fire rehab work and we must get some of that work going this summer due to time constraints. We have a small road improvement project on BLM lands in Phillips Gulch near Lewiston that must be completed first thing, several culvert upgrades in Salt Creek, 30N25, near Trinity Pines and more culvert upgrades and improvements in the Upper South Fork out past the Hopkins Camp area turnoff, 27N23 in Mule Gulch to be specific. These projects will take precedence before we start fire rehab for 2021 fires or will happen concurrently depending on contractor availability.
- Quarterly budget revisions, report and invoicing as needed.

6.6 <u>Grants Report – Marla Walters</u>

New Grants: None.
Pending Grant Applications: Trinity County Evacuation Route (April decision)
PG&E (June decision)
CCCU (April decision)
CAL FIRE - Trinity County Emergency Forestry Restoration Team
Pre-Application documents sent to: California State Coastal Conservancy

6.7 <u>Revegetation Projects – Kaety Howard & Annie Barbeau</u>

- <u>Caltrans</u> <u>Slate Creek:</u> Work was carried out in the native plant nursery, including hand watering, weed removal, and hand washing pots in preparation for transplanting. A progress report and invoice were assembled and submitted to agency contacts.
- <u>Caltrans Big French Creek:</u> The annual report was completed and submitted. A trip was made out to the project locations to assess site conditions in order to plan and prepare for the field season. The beginning of the field season will include weeding as necessary at all project sites and reinstalling the irrigation system at the *on-site* location. A progress report and invoice were assembled and submitted to agency contacts.
- <u>Caltrans Collins Bar:</u> A trip was made out to the project location to assess site conditions in order to plan and prepare for the field season. The season will begin with weed removal in all project zones as necessary. Progress was made towards the annual report, which is planned for completion within the month. A progress report and invoice were assembled and submitted to agency contacts.
- <u>Watershed Research and Training Center (WRTC) Riparian Restoration:</u> Kaety coordinated with WRTC staff and private landowners at the Riverview Rd. planting. A volunteer planting day occurred on March 12th, with about 250 of the plants going into the ground that day. Reveg Conservation Technician Arvel Reeves was tasked with drilling holes with an auger for several days, and both he and Kaety helped plant the rest of the plants over the following weeks. Irrigation infrastructure including 3000' of main line polyethylene tubing, custom valves, and a main underground shutoff were installed. Kaety demonstrated all techniques to WRTC staff and private landowners who will be maintaining the project from here forward.
- <u>Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation:</u> Planning and preparations for the field season occurred. The season will begin with treating a population of yellow star thistle on Upper Deadwood Rd. in Lewiston, followed by our last portion of surveys near East County Line Rd. at Shoemaker Bally.

6.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: FH is currently operating with four crews.
- Current FH staffing. Management: 2 Crew: 16 Grizzly Corps: 1
- State Water Resource Control Board (SWRCB) Trinity River Watershed Roadside Fuel Reduction: The Final report and Final project summary have been submitted to grantor. We are awaiting review of the documents and final payment.
- Bureau of Land Management Lewiston Agreement: FH continued communications with Bureau of Land Management staff to plan next areas for treatment. FH contracted with The Watershed Research and Training Center and an agreement was recently executed. Mastication will occur where slopes are 35 percent or less; areas not feasible by mastication will be cut and piled or cut and chipped.
- National Fish and Wildlife Foundation (NFWF) Reading/Indian Creek Grant: Closing documentation and our final invoice were uploaded to the grantor's platform. We are awaiting review.
- Six Rivers National Forest Agreement: Annual reporting was completed and submitted to grantor. No current change in beginning implementation work on this project until mid-August.
- Cal Fire Trinity County Hazardous Fuels Reduction (2018) Grant: Remaining implementation funds have now been fully utilized with cutting and chipping, we have submitted our final report and final invoice.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Environmental compliance work has continued for all of the project areas covered under this grant. Compliance reports have been completed. Planning continues for multiple project areas that the District plan to implement with FH staff.
- Browns Phase III: Annual report was submitted to grantor. 50' on each side of the road will be treated.
- Tucker Hill Watershed Research and Training Center (WRTC) Contract: We have been continuing work on this project as time and funding permits.
- Training and continuing education: The crews received red card training in March. The three crew bosses, and Project Coordinator, received Fire Fighter I training. First aid training will begin next week for the crews.
- California State Coastal Conservancy: The 20-acre goal of this project has been met. The remaining funding will be spent on project close out. We received the "green light" to apply for another grant and are optimistic due to the good results and working relationship established.
- Cal Fire Forest Health: Communications continue with FH and our partner organizations. Two F 350 Gas trucks were received and outfitted. We continued planning in the four major project areas. Implementation has begun on this project within the Oregon Fire/ Weaver basin project area within the WCF. Planning for the Bowerman Ridge third party NEPA is also a part of this opportunity. Planning occurred with the Watershed Research and Training Center to begin archeology and botany surveys as conditions allow.
- Westside Timber Sale Prep: FH continues to assist the Shasta Trinity National Forest with planning for fuels reduction projects as well as with silviculture. Minimal field work was accomplished due to road conditions. FH staff met with Forest Service personnel to come up with a game plan for utilizing funds. We have begun compiling and analyzing rapid assessment data from wildfires to better inform reforesting efforts post fire. Ground truthing will occur in the spring.
- Grants awarded: See 5.6
- Grant proposals begun: See 5.6.
- Fee for Service: We met with a landowner and gave a quote to complete work outlined by an Environmental Quality and Incentives Program (EQIP). We are still awaiting news as to whether or not the quote was accepted or not.

- Emergency Forest Restoration Teams – our grant application was completed and uploaded; we now await a decision.
- Moon Lee Ditch: Our work has been completed.

6.9 Other Projects/Information – Amelia Fleitz

- Trinity County Fire Safe Council –
  - Wildfire Preparedness Day Fair will be held May 7th at the Snyder Highland Meadow 10am – 2PM. We plan to have a series of speakers on various topics throughout the day and have representation from multiple active fire and land management agencies within the County present. We are working to coordinate a Kids Hour with a story time 1-2pm, wildfire lessons with kids, and more.
  - Local Area Advisors program is accepting applications.
  - Neighborhood Ambassador Program is accepting applications to expand the reach and network of the Trinity County Fire Safe Council.
  - Amelia and Maya are collaborating with the WRTC on development of a 2023 calendar with recommended Firewise and firesafe actions for each month of the year.
  - Four VFDs are enrolled in the Big Red Truck Program – Trinity Center, Hayfork, Downriver and Lewiston.
  - Community meetings were held in Salyer in March and planned for Junction City and Big Flat for April. Amelia will attend the May 14th event in Trinity Center and is working on dates for other communities. Amelia attended the USFS meetings in Trinity Center and Burnt Ranch the first week in April and will be attend the Hayfork and Hyampom meetings in the end of April.
  - Emergency Forest Restoration Teams (EFRT) – The District in collaboration with the Watershed Research and Training Center and the Natural Resource Conservation Services have begun discussions on the formation of a Trinity County EFRT team. The team would have funding and the ability to act quickly in the event of an emergency such as storm damage and wildfire. The primary goal of the team is to expedite salvage logging for private landowners after a disaster. Follow up fuels and revegetation work would then occur. The District is currently considering apply for a CAL FIRE grant which would fund this work and implantation with the western Trinity storm damaged area used as the pilot area. This team will help landowners from completing the environmental compliance for salvage through replanting and restoration actions. From fire to regeneration. Grant was submitted for $1.8 mill for 3 years of implementation.

6.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- Kaety and Arvel have worked at excavating for the new sidewalk steps adjacent to the basement doors. Kaety and Kelly worked together to design the steps in order to adjoin them with existing sidewalk surfaces. A frame was constructed for two slabs 4.5’ x 4.5’ and 4.5’ x 7’. In April, cement is scheduled to be poured.

6.11 Geographic Information Systems (GIS) Manager’s Report- Denise Wesley

- Trinity County GIS Services:
  - Address verifications & assignments were provided by request of the Planning Department.
  - Data exports and cartographic layout services were provided to Trinity County partners by request.
- CalFire Trinity County Hazardous Fuels Reduction Phase II:
  - Proposed evacuation zones were digitized into our GIS, and cartographic layout with poster exports were printed for each of the communities.

- Community Wildfire Protection Plan (CWPP) mark-up maps with new rankings based on the 2021 wildfire footprint were exported for future community meetings.
- Community input data from the recent Salyer Community meeting CWPP update was entered into the GIS.
- A map of the last ten years of wildfire perimeters was created for the Trinity Journal.
- The ArcGIS online application viewer was updated to include priority Firesheds.

- Weaver Basin Trail System (WBTS)
  - Mapping and data support were provided to Trinity County partners.
  - The Lowden Bicycle Park was added to the WBTS Points of Interest data layer

6.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - Trinity River Educational Materials: A Spring Wildflower Scavenger Hunt was created and disseminated widely. The Scavenger Hunt features 20 wildflowers/plants to look for and participants must find at least 10 to receive a free TRRP water bottle. Additionally, all participants will be entered into a drawing for an Up North Confectionary gift card. Notices of the Restoration Flows on the Trinity River have been shared digitally and posted at all kiosks and community centers from Willow Creek to Lewiston. Staff are continuing work on an interpretive sign that will be installed at the Young Family Ranch, to educate about the Moon Lee Ditch.
  - Trinity River Events: The TRRP Science Symposium Sunset Session has been postponed and a new date has not been identified. The first Science on Tap was held on Wednesday, March 23rd with Justin Garwood, Michael van Hattem, and Ken Lindke presenting on "Exploring modern Trinity Alps glaciers: history, current status, and ecological connections from the most threatened glacier ice in California." The event was hugely successful, with at least 70 people in attendance. The next event will be on Wednesday, April 27th at the Trinity County Brewery featuring Josh Smith of the Watershed Research and Training Center presenting on Restoration on Indian Valley Creek. An invasive weed pull volunteer event was held on March 19th at the Bucktail Restoration Site and River Access from 10am to 1pm. 11 volunteers pulled invasive Scotch and Spanish Broom from around the restoration site and along Browns Mountain Rd. The event also included a tour of the restoration completed at Bucktail. Day at the Wetlands will be held at Bucktail on May 19th. 4th graders from Lewiston and Weaverville Elementary Schools will attend the event and participate in wetlands-themed lessons and activities, led by presenters from TCRCD, the Watershed Research and Training Center, US Forest Service, Bureau of Land Management, and TRRP.
  - Trinity River Survey: The Trinity River Survey opened from March 1st-31st. A record 177 people responded to the survey, TCRCD and TRRP's annual effort to assess public understanding and opinion of Trinity River history, health, and restoration. One respondent won a $100 gift card to the Trinity County Brewery.
- SFI Youth in Sustainable Forestry: The second in the series of three field trips was held on March 31st on the East Weaver Trail. The focus of this field trip was stewardship, and students had the opportunity to conduct rapid assessments of the forest and stream. Approximately 20 students were in attendance. The second field trip will be held on May 5th and will focus on native, cultural, and medicinal plants.
- Weaverville Summer Day Camp: Planning for the 2022 Weaverville Summer Day Camp has begun! Staff will be hiring 1-2 new counselors in 2022, and the application is currently on the TCRCD website. Applications will close on May 20th. Registration for camp opens on May 1st.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
     Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

AB 1902 (Aguiar-Curry) Q&A

1. **Why is CARCD proposing this bill?**
   CARCD has been engaged in an effort to update Division 9 for over five years as part of our long-term strategy for baseline funding and capacity funding. The proposed changes in AB 1902 have been driven by conversations with RCDs and we have engaged partners like DOC, CSDA, and CALAFCO.

   The last meaningful update to Division 9 took place over 30 years ago and revisions to the scope of our work haven't been made since the 1970s. RCDs have evolved quite a bit since that time and are pushing the envelope on activities RCDs are undertaking regarding their statutory authority. While small changes have been made over the years, no major revisions have been made and the code is antiquated in how it refers to our work siloing us mostly as working on soil erosion and water delivery. This has been called out by the LAFCO in San Diego and was a main reason why the LAFCO paused their Municipal Service Review of the San Diego County based RCDs.

   More important than responding to LAFCOs, this has also been called out by legislators and legislative staff. RCDs are often passed up by legislators or questioned as to whether we are the right entity to be included in legislation after legislators read our outdated code. We are missing out on opportunities. The proposed updates in AB 1902 clearly spell out the role of RCDs in achieving the state's conservation goals and responding to the natural resource challenges facing California, principally addressing climate, habitat, drought and other critical challenges.

2. **Where is the bill in the process?**
   The bill is just starting out and is scheduled to be heard in the Assembly Local Government Committee, which is chaired by Assemblymember Aguiar-Curry, the author of the bill. Should the bill pass the Local Government Committee, the bill would then likely be heard in Assembly Appropriations Committee sometime in May and then on the Assembly Floor at the end of May.

   From there the bill would head to the Senate where it would be heard in the Senate Governance & Finance Committee sometime in June, Senate Appropriations Committee in early to mid-August and then on the Senate Floor in the latter half of August.

   This is the first step in a long process.

3. **Is this hearing the only opportunity for my RCD to weigh in?**

No! As noted above, AB 1902 is at the first step of the legislative process. There is time to continue working on the language and vet new amendments to the language in print or other sections of Division 9.

Further, positions by individual RCDs can be taken later in the process if more time is needed for board input.

It is very common and expected in the legislative process for language amendments to happen throughout the process.

4. **How does the bill change Department of Conservation's authorities?**

Sections 1 & 2 of the bill:
Current state requires the department to undertake several activities including:

- providing soil conservation advisory services to local governments, RCDs, landowners, farmers and ranchers
- Be a state level liaison to RCDs
- Review CEQA documents

AB 1902 would change this from a mandate on DOC to a permission, but more importantly provides new authorities to DOC to provide a range of assistance to RCDs, such as financial, technical, organization and capacity.

Further, the bill updates the role of DOC in providing advice and coordination on activities of conservation importance across the state.

Sections 3 & 4 of the bill
AB 1902 would explicitly authorize DOC to provide advance payments to RCDs and create a new mechanism to provide grants or local assistance to RCDs so that PRC 9084 is no longer the only pathway in statute for DOC to provide grants to RCDs.

In addition, the bill authorizes DOC to enter into interagency agreements with RCDs. We are working on amendments to explicitly authorize RCDs to enter into interagency agreements with any department/agency of the state. While this power currently exists, the language is outdated and refers to contracting. Some agencies have interpreted the language to mean that RCDs have to follow State contracting rules not that we are elgible to contract with the State. It is important that we clarify this.

It also authorizes DOC to provide a broad suite of support to RCDs. Currently this isn't authorized. DOC can provide funding, but isn't specifically authorized to provide technical support. Each administration has interpreted that differently. Without the authorization, some administrations have provided the support such as strategic planning, answering RCD questions on a broad range of topics including RCD authority, providing trainings on board function etc.

Others have said that it would open them up to a lawsuit if these services are not specifically authorized. This bill authorizes those services.

5. **Does the bill create an unfunded mandate on RCDs?**
   No! The changes proposed to PRC 9413 (Section 9 of the bill) do not create an unfunded mandate as the language is still permissive as to RCDs creating long-range and annual work plans as well as annual reports. The language does not require RCDs to create those documents.

   The amendments do require those plans and reports to meet certain requirements should an RCD create them.

6. **What other changes are proposed to Division 9?**

   There are several changes proposed, the following breaks down the changes section by section.

   A. **Section 5 of the Bill**
      AB 1902 proposes to delete PRC 9084, the current grant program DOC can use to provide funds to RCDs. We have heard loud and clear that 9084 is problematic due to the local match requirement in (b)(3). This section requires that any RCD receiving a grant from DOC has a 25% local match requirement- even for capacity building funds to underfunded RCDs. The 25% match was codified when the original watershed coordinator program was created in the 1990s in a compromise to assure previous DOC administrations that only well-funded, high-capacity RCDs would and only applies to the program. This holds smaller RCDs back. It only applies to DOC. After consultation with DOC, we have learned that DOC is providing Prop 68 grants through PRC 9084, so we will be bringing this section back but deleting the local match requirement.

   B. **Section 6 of the Bill**
      PRC 9151 states that RCDs may be formed for the control of runoff, the prevention or control of soil erosion, the development and distribution of water, and the improvement of land capabilities. This language was last updated in 1975 and does not reflect all the important work RCDs are doing on the ground.

      Our understanding is that many RCD activities can be covered under “improvement of land capabilities” a broad and vague statement. New activities may not be covered by even this language, such as home-hardening for wildfire resilience. Equally important, the updates and additional language stake a claim as to the role of RCDs and put in statute that RCDs are the on the ground leaders the state should turn to for this work.

   C. **Section 7 of the Bill**
      Aligns the purposes of what lands may be included in a district to the new language in 9151.

   D. **Section 8 of the Bill**

Simplifies the statute to say that lands in a district do not need to be contiguous.

E. Section 9 of the Bill

See the answer to question 5.

F. Section 10 of the Bill

Clarifying language for adding lands to a district

7. Funding ask

We are submitting a $10m ask for funding in association with this bill. The $10m would be similar to the $2.5 of capacity funding secured about 5 years back. Those grants were evenly distributed amongst all the RCDs that applied in roughly the amount of $55,000 and $10,000 for districts not in compliance with tier 1 of the vision and standards. RCDs used the grants for a multitude of purposes including developing business plans for fee for service programs, strategic plans, paying fees for consolidations, paying legal fees for acquiring a conservation easement, purchasing equipment, training and outreach plans to community members. The funding would be rolled out through DOC in a grant program open to all RCDs.

8. **Was this reviewed by RCDs?**

Yes, for nearly 5 years, CARCD has been working with RCDs to craft this language after hearing from multiple members that changes were needed. This started as an ongoing conversation among multiple people at board meetings, regional meetings, and in smaller conversations. Once CARCD realized that change was important, they brought together a group of people to go through Division 9 line by line and make suggestions. 15 people were asked to serve on the committee to represent a broad diversity of districts including urban and rural, member and non-member, large and small, tax base and no tax base, and regional diversity. A broad call was then made to ask anyone else interested to join the group. 2 more members came forward. The group met monthly for about a year with the participation of the CARCD board. These are the suggestions that were made and deemed politically feasible.

Once the legislation was drafted, it was again sent out to the larger listserves, discussed at regional meetings, discussed at CARCD board meetings, and individual people that had not engaged were sought out to provide feedback. Was this exhaustive? No, every single person associated with an RCD was not asked their specific opinion. In order to create a product, we needed the ability to work in a small group that was interested in reading code. However, everyone was made aware and participation was available to anyone that wanted to participate and still is. The draft was circulated in multiple venues at multiple times to provide for input and feedback. If districts or any individual wants to provide comments, suggest revisions, or engage in any topic, they are more then able too. Please engage and let us know.

Pros

- Clarifies and codifies the great work RCDs do outside soil erosion and water delivery
- Removes the 25% match required for grants to RCDs in DOC code
- Authorizes advanced payments of 10% on DOC grants to RCDs
- Clarifies that RCDs can contract with state agencies- the language is currently outdated
- Is packaged with a $10m ask for capacity funds through Department of Conservation
- Facilitates RCDs being written into bills as service providers in funding for things like climate, forestry and restoration
- Authorizes DOC to provide technical support to RCDs
- Changes current DOC mandates of RCD oversight into a permission rather than a mandate
- Allows LAFCOs to complete their municipal service reviews of RCDs on the great work we are doing which some LAFCOs currently feel is limited by the code

Cons

- Opens Division 9 which means that people in opposition or competition to the RCD mission could try to make edits to the code
- Unintended consequences of legislation are always a possibility

Northwest California

Resource Conservation and Development Council

A CALIFORNIA PUBLIC BENEFIT CORPORATION

BYLAWS

ARTICLE I: NAME

Section 1. Name of Area. The name of this area is the "Northwest California Resource Conservation and Development Area," hereafter referred to as the "Area."

Section 2. Geographic Area. The geographic extent of the Area shall be the designated California counties of Trinity, Humboldt and Del Norte. The Area is located in northwestern California and covers approximately 4,965,760 acres. Changes to the RC&D Area boundaries are subject to concurrence by the U.S. Department of Agriculture.

Section 3. Corporate Name. The name of the Corporation for this Area shall be the "Northwest California Resource Conservation and Development Council," hereafter referred to as the "Council."

Section 4. Principal Office. The principal office for the transaction of the activities and affairs of the Council ("principal office") is located in Trinity County in the town of Weaverville, California.

ARTICLE II: PURPOSE

Section 1. Purpose.

(a) The Council is a nonprofit public benefit Corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes.

(b) The Council is organized to provide local leadership, under the auspices of federal RC&D legislation, to coordinate and use facilities and techniques to aid in planning and carrying out a balanced program of development of natural and human resources to meet local, state and national needs. Such facilities and techniques may be available under current federal, state and local programs or may be instituted as new programs.

Section 2. Objective. The Council objective is to ensure the orderly development, improvement, conservation and utilization of natural resources of the Area, and to promote the development of economic and other opportunities for the people of the Area.

Section 3. Composition and Function. The Council shall be comprised of founding Sponsors, Directors, Partners and Supporting Members. Sponsors shall designate a representative and an alternate to serve as voting Directors at Council meetings and have full authority to vote and approve additional Directors to the Council. Directors in good standing shall be responsible for conducting business of the non-profit public benefit corporation. Directors shall elect Council Officers from the complete roster of Directors in good standing. The Directors shall provide overall leadership and function as a decision-making body to execute activities at the direction of the Council. To carry out specified work, the Council shall establish needed advisory committees, which shall report their findings to the full Council.

ARTICLE III: MEMBERSHIP

Section 1. Classes and Rights. The Council shall have four classes of members: Sponsors, Directors, Partners and Supporting Members.

(a) **Sponsors**. The founding Sponsors of the Northwest California RC&D Area shall be Resource Conservation Districts and Boards of Supervisors from Trinity, Humboldt and Del Norte Counties. These six Sponsors shall each appoint a representative and an alternate to serve as Directors on the Council and shall vote to accept up to three additional Directors and designated alternates from each county. The Directors representing the founding Sponsors shall have full authority to vote and approve Directors and alternates to fill vacant Council positions.

(b) **Directors.** The maximum number of Directors shall be 15. Directors may represent Boards of Education, Public Utility Districts, Indian Tribal Councils, other agencies or organizations, and individuals and businesses with resource conservation and/or community development knowledge that are not affiliated with any of the fore mentioned founding Sponsors.

(i) Directors shall have all rights afforded members under the California Nonprofit Public Benefit Corporation Law, including, without limitation, the right to vote, as set forth in these Bylaws on election of Officers, on the disposition of all or substantially all of the Council's assets, and on any election to dissolve the Council.

(ii) Directors are eligible to be elected as Council officers and to serve as committee members. In the event of a Council vacancy, Directors representing the founding Sponsors shall fill the vacancy for any position for which that Director(s) was responsible. To maintain good standing, Directors shall not miss more than three (3) consecutive Council meetings (either the designated representative or the designated alternate may be in attendance).

(iii) Directors may attend Council meetings, serve on advisory committees, participate in discussions, assist in coordinating the Council program with the agency program, provide technical assistance, aid in cost sharing, and assist in obtaining grants and loans.

(c) **Partners**: Some agencies or organizations, by their nature or internal rules and regulations, are not allowed to participate as office holders or voting members; however, they may otherwise wish to assist the Council to meet its purpose and objectives and may serve on Council committees as advisors. Partners shall have no voting rights and shall not serve on the Council. Examples of Partners are the Natural Resource Conservation Service (NRCS), Bureau of Land Management (BLM) and U.S. Forest Service (USFS).

(d) **Supporting Members**: Non-member interested individuals and representatives of community organizations may attend meetings and participate in discussions. Supporting Members shall have no voting rights and shall not serve as a Council member. Supporting Members may serve on Council committees at the discretion of the Council.

Section 2. Requirements for Council Membership. Applicants for Council membership shall make a formal written request to the RC&D Council. Upon receipt of the application for Council membership, Directors representing the initial founding Sponsors shall take action on the application and membership will commence immediately upon approval of the application. No fees will be charged for making application for Council membership to the RC&D. Memberships are non-assessable.

Section 3. Termination of Membership. Any Council member may be removed for just cause or in accordance with the attendance policies in these Bylaws and by the affirmative vote of a simple majority at any regular meeting of the Council or at any special meeting held for such purpose.

ARTICLE IV: MEMBERSHIP MEETINGS AND VOTING

Section 1. Annual and Regular Meetings. The annual meeting of the Council membership shall be held on the 2nd Wednesday of September of each year, at such place and such time as may be designated by the Council in the notice of the meeting. At this meeting, Directors shall elect Council Officers and any other proper business may be transacted. Regular meetings of the Council shall be held every other month in January, March, May, July, September and November at a date and time set by the Council. The Annual Meeting will be held concurrently with the regular September meeting. Meetings shall be held alternately in Trinity, Humboldt and Del Norte Counties or at a location designated by the Council.

Section 2. Notice of Meetings. Notice of each meeting of the members shall be mailed by first class mail, or otherwise delivered to each Sponsor, Director, Partner, and Supporting Member at the last recorded address at least seven (7) and not more than thirty (30) days in advance of the meeting. The notice shall set forth the place, time and purpose of the meeting.

Section 3. Special Meetings. Special meetings of the members may be called by the Officers or by three or more of the Directors. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the members.

Section 4. Meetings by Telephone. Any meeting may be held by conference telephone or similar communication equipment, as long as all Council members participating in the meeting can hear one another. All such Council members shall be deemed to be present in person at such a meeting**.**

Section 5. Quorum. There must be present a simple majority of the voting power of the Directors or alternates to constitute a quorum for the transaction of business at any meeting of the Council, or for the conduct of written ballot voting pursuant to Section 7 of this Article IV. Directors may continue to transact business at any meeting at which a quorum is initially present, despite the withdrawal of Directors.

Section 6. Manner of Voting.

(a) The designated Director or alternate shall be entitled to cast one (1) vote on each matter submitted to a vote of the Council. If both attend the same meeting, only one can vote on behalf of the Director. Any action required or permitted by these Bylaws to be taken by the membership may only be taken upon approval by a majority of the Directors who vote, except as otherwise provided in these Bylaws.

(b) Voting, including the election of Officers, may be by voice or by ballot at a meeting. If a matter is submitted for vote by ballot at a meeting, the presiding officer of the meeting may set a time for return of ballots after the meeting, not to exceed thirty (30) days. Where a matter is submitted to the vote of the Directors by written ballot in accordance with the provisions of Section 7 of this Article IV, nothing herein shall prohibit the Council from holding an information meeting during the time within which ballots are to be returned.

Section 7. Vote Requirements. Directors shall have the right to vote on the following Council matters:

(a) election of Officers, pursuant to Section 4 of Article V;

(b) disposition of all or substantially all of the assets of the Council; merger; dissolution; and amendment of the Council's Articles of Incorporation or Bylaws, which shall only be effective upon approval of two-thirds of the Directors who vote at a meeting held for such purpose or by written ballot, in accordance with Article XIII;

(c) removal of an Officer, without cause, upon a majority vote of Directors; and

(d) on such other matters as the Officers refers to the Directors for decision or action.

Section 8. Action by Written Ballot.

(a) Any action that Directors may take at any meeting of the membership may also be taken without a meeting by complying with this Section 7.

(b) The Council shall distribute one written ballot to each Director entitled to vote on the matter. The ballots shall be mailed or delivered in the manner required by Section 2 of Article IV of these Bylaws. All solicitations of votes by written ballot shall

(i) state the number of responses needed to meet the quorum requirement;

(ii) state, with respect to ballots other than for election of Officers, the percentage of approvals necessary to pass the measure or measures; and

(iii) specify the time by which the ballot must be received in order to be counted.

(c) Each ballot so distributed shall

(i) set forth the proposed action;

(ii) give the Directors an opportunity to specify approval or disapproval of each proposal, or to withhold authority to vote; and

(iii) provide a reasonable time in which to return the ballot to the Council.

(d) Approval by written ballot shall be valid only when

(i) the number of votes cast by ballot (including ballots marked "withhold" or otherwise to indicate that authority to vote is withheld) within the time specified equals or exceeds the quorum required to be present at a meeting authorizing the action, and

(ii) the number of approvals of Directors equals or exceeds the number of votes that would be required for approval at a meeting at which the total number of votes cast was the same as the number of votes cast by written ballot without a meeting.

(e) A written ballot may not be revoked. All written ballots shall be filed with the Secretary of the Council and maintained in the corporate records for at least three (3) years.

Section 9. E-mail Voting. The Council may engage in the use of e-mail votes on time sensitive matters. E-mail votes will be treated as a roll call vote and results of the voting will be sent out via e-mail no later than five (5) days after the date given as the deadline for voting. A copy of the e-mail outlining the matter to be voted on and requesting an e-mail vote as well as the voting results will be filed in the Council's record books containing minutes of meetings and in the appropriate contract file for which the vote pertains.

Section 10. Cumulative Voting. When voting for election of Officers, Directors may not cumulate votes; i.e., each Director who is entitled to vote may cast only one vote for any one candidate for office.

Section 11. Revocation of Voting Privileges. A Director's voting privileges shall be temporarily revoked if no designated representative and no designated alternate is present at three (3) or more consecutive Council meetings. Voting privileges will be reinstated once the Director sends a nonvoting representative or alternate to a number of meetings equal to the number missed.

ARTICLE V: COUNCIL OFFICERS

Section 1. General Corporate Powers.

(a) Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, the Council's activities and affairs shall be managed, and all corporate powers shall be exercised by or under the direction of the Council Directors.

(b) Officers shall act for and represent the Council to coordinate planning and program operations, set policy and provide overall leadership and act on Council business when constraints do not allow full Council action and Council direction has been ascertained.

(c) The Council shall elect officers from among the voting membership, establish committees to carry out needed work, and appoint committee chairpersons.

Section 2. Number, Qualification and Terms of Council Officers.

(a) The authorized number of Council Officers shall be no more than five (5).

(b) No more than one Officer representing, employed by or otherwise affiliated with any Director shall serve as a Council Officer at any point in time.

(c) Officers shall be elected from the full roster of Directors to a one-year term of office. Elections shall be conducted at the Council's Annual meeting in September. The President shall serve no more than two consecutive one-year terms, unless the council nominates and votes in the affirmative for an additional term by unanimous vote. The number of additional terms shall not be limited.

Each officer shall be elected and shall hold office, until a successor is duly elected and qualified, or until death, resignation, removal or a successor representative is appointed by the Sponsor. The election of officers shall be by written ballot, except that no written ballot is necessary if there is only one candidate for an office.

(d) To maintain good standing, an Officer must attend at least four (4) out of six (6) meetings each year.

Section 3. Election of Officers.

(a) Only Directors shall vote on the election of Officers.

(b) If election is by ballot, the Secretary, at least ten (10) days prior to a meeting for election, shall send or cause to be sent to each Director a written ballot, in accordance with Section 7 of Article IV of these Bylaws, listing all Directors who are eligible for election of Council Office.

Section 4. Director and Officer Vacancies.

(a) A Director and/or Officer vacancy or vacancies on the Council shall exist on the occurrence of the following:

(i) the death or resignation of any Director;

(ii) declaration by resolution of the Council of a vacancy in the office of a Director who has been declared of unsound mind by an order of court, convicted of a felony, or found by final order or judgment of any court to have breached a duty under Article 3 of Chapter 2 of the California Nonprofit Public Benefit Corporation law;

(iii) removal of an Officer by a majority vote of all Directors.

(b) Officer vacancies on the Council may be filled by an election held during a regular meeting or a special meeting called for that purpose, or by written ballot.

Section 5. Reimbursement. Officers and Directors may receive such reimbursement of expenses as the Council may determine by resolution to be just and reasonable as to the Council at the time that the resolution is adopted.

Section 6. Officers. The Officers of the Council shall be President, Immediate Past President, Vice President, Secretary, and Treasurer. All Officers shall hold only one office.

Section 7. **Election of Officers.** The Directors in good standing shall vote to choose Council Officers at the annual meeting of the Council membership. Officers shall hold office for one-year terms.

Section 8. Vacancies in Office. A vacancy in any office shall be filled in the manner prescribed in these Bylaws for regular election to that office.

Section 9. President. Subject to control of the Council, the President of the Council shall act as the general manager of the Council and shall supervise and coordinate the Council's activities. The President shall preside at meetings of the Council, shall serve as ex-officio member on committees, and shall perform all other duties consistent with this office. The President shall have such other powers and duties as the Council or the Bylaws may prescribe.

Section 10. Immediate Past President. The Immediate Past-President has served the past year as President. The term is one (1) year, unless the current council President is re-elected to a second consecutive term, with no concurrent held elected office. The duties begin immediately upon transference of power following the annual elections.

(a) These duties include:

(i) Serve as a voting member and Officer.

(ii) At the discretion of the Council, serve as Chair of a nominating committee for the following year's election of Officers. This includes informing nominees of the election process.

(iii) Serve as resource to the President and Officers on matters specific to the organization.

(iv) At the discretion of the Council, serve as Chair of a Project Review Committee.

Section 11. Vice-President. In the absence of the President, the Vice President shall perform all duties of the President and any other duties assigned. The Vice-President shall have such other powers and duties as the Council or the Bylaws may prescribe.

Section 12. Secretary.

(a) The Secretary shall keep or cause to be kept, at the Council's principal office, or such other place as the Council may direct, a book of minutes of all meetings, proceedings, and actions of the Council, of the Officers, and committees; and a copy of the Articles of Incorporation and Bylaws, as amended to date.

(b) The Secretary shall maintain or cause to be maintained a complete and accurate list of the names and contact numbers of all member Directors and alternates at the principal office of the Council. It shall be subject to inspection by any member for any proper purpose.

(c) The Secretary shall give, or cause to be given, notice of all meetings of the Council, of the Officers, and of the committees of the Council as required by these Bylaws and perform such other duties as the Council may prescribe.

Section 13. Treasurer.

(a) The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Council's properties and transactions. The Treasurer shall send or cause to be given to the Officers and to the Council such financial statements and reports as are required by law, by these Bylaws, or by the Council. The books of account shall be open to inspection by any Council member at all reasonable times. Members of the public shall have those

rights to inspect corporate records provided to them under the Public Records Act (Government Code Section 6250 et. seq.) of the State of California.

(b) The Treasurer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Council with such depositories as the Council may designate. The Treasurer shall disburse the Council's funds as the Council may order and shall make or cause to be made all filings required by State and Federal law. The Treasurer shall render to the President and the Council, when requested, an account of all transactions as Treasurer and of the financial condition of the Council, and shall have such other powers and perform such other duties as the Council or the Bylaws may prescribe.

ARTICLE VI: COMMITTEES

Section 1. Council Committees. The Council, by resolution adopted by a simple majority of the Council Directors, provided a quorum is present, may create one or more Council committees, each consisting of at least one Director to serve at the pleasure of the Council. Appointments to Council committees shall be by a simple majority of the Directors then present. The Council may appoint one or more Directors as alternate members of any such Council committee, who may temporarily replace any absent committee member at any meeting. Any such Council committee, to the extent provided in the Council resolution, shall report its findings and recommendations to the full Council for action. Minutes shall be kept at each meeting of any Council committee and shall be filed with the Council records.

Section 2. 5C Program Executive Committee. The Council will establish and maintain a 5C Executive Committee in addition to the Council's Board of Directors to guide implementation of the 5C Program. The 5C Executive Committee shall consist of one member of the Board of Supervisors, or their designee, from each of the Counties of Del Norte, Humboldt, Mendocino, Siskiyou and Trinity as well as the Chairperson, President, or designee, of the Council. In the case of Del Norte, Humboldt and Trinity Counties , the representative on the 5C Executive Committee shall be the same person who sits on the Board of Directors of the RC&D Council and that Director's designated alternate on the 5C Executive Committee shall be the designated alternate to the RC&D Council.

ARTICLE VII: ENGAGEMENT OF THE PUBLIC

Section 1. Membership notification. Members shall be notified in writing at least seven days and not more than thirty days before each regular meeting and the annual meeting of the Council.

Section 2. Community notification. Press Releases of Council meetings, activities and programs may be distributed to area newspapers prior to each regular meeting of the Council.

Section 3. Public Workshops. The public shall be invited to participate in portions of regular Council meetings and in any Council sponsored workshops that may be

held throughout the Area.

ARTICLE VIII: FINANCIAL REQUIREMENTS AND DUES

Section 1. Fiscal Year. The Council fiscal year shall be from July 1 through June 30 of the following year.

Section 2. Funds. Each year the Council shall estimate the amount of monies needed to operate the corporation. No later than April 1, a preliminary budget for the fiscal year will be developed for submission to the Directors at the July meeting.

Section 3. Dues. Annual dues will not be assessed to member Directors of the Northwest California RC&D.

ARTICLE IX: PARLIAMENTARY PROCEDURE

The current edition of ***Roberts Rules of Order*** shall be the final authority in all questions of parliamentary procedure when such rules are not inconsistent with RC&D program regulations or these Bylaws.

ARTICLE X: INDEMNIFICATION OF COUNCIL MEMBERS, OFFICERS, EMPLOYEES AND OTHER AGENTS AND INSURANCE

Section 1. Right of Indemnity.

(a) To the fullest extent permitted by law, the Council may indemnify its members, Officers and employees, and other persons described in Section 5238(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that Section, and including an action by or in the right of the Council, by reason of the fact that the person is or was a person described in that Section. “Expenses,” as used in these Bylaws, shall have the same meaning as in Section 5238(a) of the California Corporations Code.

(b) On written request to the RC&D Council any person seeking indemnification under Corporations Code Section 5238(b) or Section 5238(c), the Council shall promptly decide under Corporations Code Section 5238(e) whether the applicable standard of conduct set for in the Corporations Code Section 5238(b) or Section 5238(c) has been met; and, if so, the Council shall authorize indemnification. If the Council cannot authorize indemnification, because of the number of Officers who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of Officers who are not parties to that proceeding, the Council shall promptly call a meeting of members. At that meeting, the Directors shall determine under Corporations Code Section 5238(e) whether the applicable standard of conduct has been met and, if so, the members shall authorize indemnification.

(c) To the fullest extent permitted by law and except as otherwise determined by the Council in a specific instance, expenses incurred by a person seeking indemnification under Article XI of these Bylaws in defending any proceeding covered by that article shall be advanced by the Council before final disposition of the proceeding, on receipt by the Council of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately found that the person is entitled to be indemnified by the Council for those expenses.

Section 2. Insurance. The Council shall purchase and maintain insurance, specifically but not limited to errors and omissions insurance, on behalf of its members, Officers, employees, and other agents, to cover any liability asserted against or incurred by any member, Officer, employee, or agent in such capacity or arising from the member's, Officer's, employee's, or agent's status as such.

Article XI: RECORDS AND REPORTS

Section 1. Maintenance of Council Records. The Council shall keep

(a) adequate and correct books and records of accounts; and

(b) written minutes of the proceedings of the Council and Council committees.

Section 2. Inspection by Members.

(a) On request to the Council, any member may inspect, copy, and make extracts of the accounting books and records and the minutes of the proceedings of the Council, the Officers, and Council committees at any reasonable time for a purpose reasonably related to the member's interest as a member. Any such inspection and copying may be made in person or by the member's agent or attorney.

(b) The Council shall keep at its principal California office the original or a copy of the Articles of Incorporation and Bylaws, as amended to the current date, which shall be open to inspection by the members at all reasonable time during office hours.

Section 3. Inspection by Council Officers. Every Officer shall have the absolute right at any reasonable time to inspect the Council's books, records, documents of every kind, physical properties, and the records of each of its subsidiaries. The inspection may be made in person or by the Officer's agent or attorney. The right of inspection includes the right to copy and make extracts of documents.

Section 4. Annual Statement of Certain Transactions and Indemnification. Following the end of the Council's fiscal year, the Council shall prepare and furnish to each Officer an annual report for distribution at the September annual meeting. That report shall contain the following information, in appropriate detail:

(a) The assets and liabilities, including the trust funds, of the Council as of the end of the fiscal year; the principal changes in assets and liabilities, including trust funds; the Council's revenue or receipts, both unrestricted and restricted to particular

purposes; the Council's expenses or disbursements for both general and restricted purposes; an independent accountant's report or, if none, the certificate of an authorized officer of the Council that such statements were prepared without audit from the Council's books and records.

(b) A statement of any transaction

(i) in which the Council, its parent, or its subsidiary was a party;

(ii) in which an "interested person" had a direct or indirect material financial interest; and

(iii) which involved more than $50,000, or one of a number of transactions with the same interested person involving, in the aggregate, more than $50,000. For this purpose, an "interested person" is any Officer of the Council, its parent, or subsidiary (but mere common membership shall not be considered such an interest). The statement shall include a brief description of the transaction, the names of interested persons involved, their relationship to the Council, the nature of their interest in the transaction and, if practicable, the amount of that interest, provided that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated.

(c) A statement of any indemnification or advances aggregating more than $10,000 paid during the fiscal year to any Officer of the Council under Article XI of these Bylaws, unless indemnification has already been approved by the members.

ARTICLE XII: AMENDMENT AND REPEAL, DISSOLUTION, or SALE OF ASSETS

Section 1. Amendment and Repeal.

(a) New Bylaws may be adopted, or these Bylaws may be amended or repealed, by approval of two-thirds of the Directors who vote at a meeting held for such purpose or by written ballot.

(b) Notification of proposed changes to these Bylaws must be submitted in writing to voting Council Directors one (1) month before a vote is scheduled.

(c) These Bylaws may be amended by a two-thirds vote of the Directors at any

regular or special meeting called for this purpose.

Section 2. Dissolution and Sale of Assets. The Council may not dissolve, dispense of substantially all of its assets, or merge, except upon approval of two-thirds of the Directors who vote at a meeting held for such purpose or by written ballot.

ARTICLE XIII: CONSTRUCTION AND DEFINITIONS

Unless the context requires otherwise, the general provisions, rules of construction and definitions in the California Nonprofit Corporation Law shall govern the construction of these Bylaws.

CERTIFICATE OF SECRETARY

We certify that we are the duly elected and acting President and Secretary of the Northwest California Resource Conservation and Development Council, a California corporation, that the foregoing Bylaws, consisting of 12 pages, are the Bylaws of this Corporation as adopted by the Council on November 27, 2006 and that they have not been amended or modified since that date.

Executed on 05/13/09 at Crescent City, California

Patrick Truman, President

Steven Westbrook, Secretary

RESOLUTION NO. 22-07 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 SIGNED SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF APRIL 20, 2022 THROUGH MAY 20, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Trinity County Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Trinity County Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY IN CALIFORNIA to cope with the threat of COVID-19 – GOVERNMENT CODE section 8625(c); and

WHEREAS, the Trinity County Board of Supervisors Ratified the Director of Emergency Services Proclamation and confirmed the existence of a local emergency in Trinity County due to the COVID-19 pandemic on March 25, 2020 as well as the Order of the Trinity County Public Health Officer for mandatory use of face coverings in work places and public settings issued on August 26, 2021;

WHEREAS, the Board of Directors does hereby find that the State of Emergency in California to cope with the threat of COVID-19, as well as County and Local Proclamations and Orders of masking and social distancing, COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and Trinity County; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Trinity County Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and poses a threat as COVID-19 cases in Trinity County have been increasing exponentially.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager, Kelly Sheen and legislative bodies of Trinity County Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) May 20, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Trinity County Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Trinity County Resource Conservation District, this 20th day of April, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____ Date: _____
Mike Rourke, Chairman for the Board

CERTIFICATION

I hereby certify that the foregoing Resolution 22-07 was duly and regularly adopted by the Board of Directors of the Trinity County Resource Conservation District at the meeting held on the 20th day of April, 2022.

Signature: _____ Date: _____
Greg Lowden, Secretary to the Board

Trinity County
Resource Conservation District
Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

April 20, 2022

Trinity County Board of Supervisors
c/o Richard Kuhns, Psy.D
County Administrative Officer and Clerk of the Board
PO Box 1613
Weaverville, CA 96093

Dear Supervisors,

On behalf of the Trinity County Resource Conservation District (District), we are contacting you to request assistance for our District's unmet needs stemming from the COVID-19 pandemic, sourced from the American Rescue Plan Act's (ARPA)'s Coronavirus Local Fiscal Recovery Fund.

As you and fellow County leaders discuss priorities for the second and final tranche of the Local Fiscal Recovery Fund, we ask that you consider utilizing the authority granted to the County in ARPA to transfer a portion of those funds to address the District's ongoing COVID-19 impacts and ensure continuation of the essential countywide services we provide to our communities.

ARPA gives counties the authority to transfer Fiscal Recovery Fund monies to special purpose units of state and local government for the same eligible uses as cities and counties. Among others, these uses include:

- pandemic-related expenditures,
- revenue losses, and
- premium pay for essential workers.

The District operates with no base tax funding, but instead brings millions of dollars into Trinity County each year in the form of state and federal grants. The District employs a significant local work force which supports families and the Trinity County economy. It is the District's mission to provide many valuable services to our communities, including fuels reduction and wildfire mitigation, post-fire restoration and recovery efforts, post-landslide restoration and revegetation along highways, and ecological and watershed rehabilitation. These essential efforts protect the lives and property of our fellow residents, as well as the water, land, wildlife, and resources of our beautiful county.

To date, the District has experienced $389,598.68 in revenue losses due to the state shutdown and $172,909.73 in pandemic-related expenditures eligible under the ARPA's Section 9901, Coronavirus State and Local Fiscal Recovery Funds. Unfortunately, special districts were not directly included in Coronavirus Relief Fund allocations to state and local governments. While the 2021-2022 State Budget provided some COVID-19 relief to California's special districts, the District still has $400,952.41 in unmet needs that are eligible for the Fiscal Recovery Fund.

The District's request takes all available funding into consideration. We have no remaining avenues to request relief and are not receiving other state or federal funding for these purposes. ARPA grants definitive authority to counties to transfer Local Fiscal Recovery Fund monies to special districts to address these needs for the communities we serve.

Trinity County
Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

We look forward to working with you and your staff on this issue, and very much appreciate your consideration. Please contact our District Manager, Kelly Sheen, at ksheen@tcrcd.net or 530-623-6004 x202 to speak further about this request to help the District continue providing essential public services to our communities.

Thank you,

_____
Mike Rourke, Chair of the Board of Directors

_____
Heidi Carpenter-Harris, Vice Chair of the Board

_____
Greg Lowden, Secretary of the Board

_____
Kent Collard, Board Member

_____
Josh Brown, Board Member

_____
Kelly Sheen, District Manager

TCRCD

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

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Thank you,

Mike Rourke, Chair of the Board of Directors

Heidi Carpenter-Harris, Vice Chair of the Board

Greg Lowden, Secretary of the Board

Kent Collard, Board Member

Josh Brown, Board Member

Kelly Sheen, District Manager

Timeline for the creation of the Division 9 legislation

2015-2018: Growing awareness of the problem

- The issues were brought up by multiple RCDs at multiple times in regional meetings, other meetings, and individual conversations
- Legislators brought up the issues in multiple meetings with the lobbying team

2019: Division 9 committee(s)

- About 20 people representing geographic, size, and focus diversity as well as dues and non-paying dues members.
- Met monthly throughout the year
- Read and discussed every word of division 9
- Broke into 3 groups to discuss different aspects of the code

2019-2020: Bill moved forward for the first time

- CARCD found an author, drafted language and introduced a bill.
- Held 2 listening sessions with over 30 people at each
- Regional meeting discussions of the bill
- Individual conversations with multiple people
- Because of COVID, the legislative session was severely limited and legislators were asked to reduce their bill load including our bill
- Discussed the bill at the end of the year leg update call with 40+ people
- Late 2020 San Diego LAFCO raised concerns that they felt they couldn't complete a municipal service review because the code was outdated and said they were going to run a bill to update the code

2020-2021: Continued to work on the bill

- Discussed the progress at all regional meetings
- Tried to run the bill again in 2021 but again the bill list was incredibly limited
- Discussed the bill at the end of the year leg update call with 40+ RCDs

2022: Re-introduced the bill

- CARCD worked with Aguiar-Currey's office to re-run the bill
- The bill was re-introduced in January
- CARCD is holding listening sessions to get additional input
- If the bill makes it through both houses, RCDs have until at least the end of June to weigh in on the final bill

Timeline going forward for the legislation:

April 20, 2022: Assembly Local Government Hearing (all bills must be heard in a policy committee by April 29)

May 20, 2022: Bill must pass Assembly Appropriations.

Appropriations purview is the potential fiscal impact to the state of proposed legislation. AB 1902 should not pose much fiscal impact.

May 27, 2022: The bill must pass the Assembly. If it passes, then the bill goes to the Senate.

July 1, 2022: The bill must pass a Senate policy committee. The hearing date could be June 2, 16 or 30.

July 1 to August 1, 2022: Legislature is on Summer Recess

August 12, 2022: The bill must pass the Senate Appropriations Committee.

August 31, 2022: The bill must pass the Senate Floor. If it passes, then the bill goes to the Governor for signature or veto.

October 1, 2022: The bill must be signed by Gov. Newsom.

January 1, 2023: The bill takes effect.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

April 20, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Heidi Carpenter-Harris, Greg Lowden, and Kent Collard
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) None
Other Agency Staff: (Attended through Zoom) Taylor Fridrich, NRCS
Guests: Mark Lancaster

1.0 Call to Order: Meeting called to order at PM, by Mike Rourke.

2.0 Discuss and Take Action on Resolution 22-07: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC -Lowden/Brown to approve Resolution 22-07: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Agenda

Add Emergency Item 3.1: Update on Policy 1050, overview of the District Manager's Role; and reverse Items 10.0 and 11.0

MSC –Lowden/Collard to approve the Agenda with the addition and changes.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.1 Update on Policy 1050 Overview of the District Manager's Role

Sheen explained there are several Agreements with the RAC that would fall under Master Agreements. There are three that are "Domestic" not masters. As the policy was written there were no authorizations for a District Manager to sign those types of agreements.

Sheen changed line 1050.2-C to read: Authorization and approval of all new funding agreements to the District as an additional item to all previous items.

MSC – Harris/Collard to approve the Policy 1050 as submitted with Item C.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for March 16, 2022 Regular Meeting

Amend Minutes- Lowden was Present, Brown was absent; 9.2 -2140 Receiving and Depositing Remittances is a revised Policy not new policy; Footer for Minutes should read February 16, 2022 not November 2021.

MSC –Lowden/Collard to approve Amended Minutes from February 16, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Financial Reports

5.1 Discuss Updated February Monthly Financial Report

Caldwell reported the updated was showing an increase of $6,000. Since Thursday they increased another $6,000 the YTD is now $186,000 not the $170,000 showing. There has been a lot of invoicing in three-month increments, so all months will increase.

5.2 Discuss March Monthly Financial Report

Caldwell said initially they were.at a negative of $56,000 for March. They are up $10,000 since Thursday. There is no doubt they will cover that with more invoicing. Cynthia is back and there is still more to come. There have been a lot of big purchases lately, trucks, and a chipper.

5.3 Discuss and Approve List of Warrants for March, 2022

MSC – Brown/Harris to approve the List of Warrants for March, 2022 in the amount of $283,604.61.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.4 Discuss and Approve 2021-2022 3rd Quarter Budget Revision

Sheen reported this is the last revision for this fiscal year. The contract Services were previously lumped together but they had to separate them out to different line items. Director Rourke requested highlighting the changes and new projects.

MSC – Lowden/Collard to approve the 2021-2022 3rd Quarter Budget Revision in the amount of $3,471,830.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

6.0 Projects Report

Sheen reported that Cynthia Tarwater is back and wrapping up some projects before the end of the fiscal year. The BAER for Monument and McFarland is in GNA she is looking at $450,000, $250,000 for Monument and $200,000 for McFarland. On OHV $150,000 was submitted for match. From BAER last year.

Rourke asked about the Westside Timber Sale. Sheen reported there is a new agreement that will expand capacity. For silviculture, making, forestry stands for federal and forestry it will expand forest health to not just fuels but also forestry support.

They discussed the fire map that was published in “Living with Wildfire”. Director Harris requested a copy of the map, Director Rourke suggested we provide that at the next meeting. Sheen agreed.

Director Harris said she would like to be a part of the Community Wildfire Protection Plan. Sheen said he would talk to Fleitz.

7.0 NRCS Report

Taylor Fridrich, the Acting District Conservationist, said there were two applications selected for funding through EQIP. One was the Moon Lee Ditch, that RCD applied for.

There is a new conservation funding opportunity at $1,500 per year for a five-year contract.

8.0 Trinity Collaborative Report

The next Recreation Meeting is May 13. The next Full TCCG is the 20th. Sheen said they are working to secure a new five-year agreement. There has been an increase in activity with more field trips and a renewed interest from the members and Agencies.

9.0 Public Comment

There were no public comments.

10.0 Discuss and Take Action on Providing a Director and Alternate for the NWRC&D Council

Sheen said we need to provide a sitting and an alternate. Mark Lancaster from the Northwest Resource Conservation and Development District said that Patrick Truman was the active seat until his departure. They need to have two signatures on checks, most of the board are in outlying areas. Lowden was the alternate for Truman, he is now the primary but we still need an alternate.

MSC -Harris/Collard for Director Lowden to be the primary representative.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

MSC -Lowden/Harris for Director Brown to be the alternate representative.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Discussion on Division 9 and AB 1902

Sheen gave some background of Division 9. He explained that CARCD added new language and they are requesting a letter of support for the changes. They discussed some pros and cons. Director Rourke suggested reaching out to an assemblyman to see if they support it or not. Director Rourke also said Sheen should draft a letter to vote on at the next meeting.

12.0 Discuss and Take Action on a Letter from the Board Requesting Covid Relief Funding form the County

Sheen explained the county will be receiving Covid Relief funding (ARPA). He has heavily revised a letter provided by CARCD to request some of the funding. Special Districts were excluded form the three rounds of relief money. Caldwell said we lost out on three months of work because of the pandemic.

MSC -Harris/Lowden to approve and send out the letter.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

13.0 Board Reports/Correspondence

Harris reported she had been attending the Prescribed Burn Association meetings down river. Collard reported the Prescribed Burn Association in his area held its first burn. Nine people

showed up. The VFD had one person and one engine on site. Brown said he wants to attend a Trex Course.

14.0 District Manager's Report

Sheen showed a 3-minute video of the masticator used by the Watershed Center.

He reported that Molly Breitmun would be moving on to a new opportunity managing a wildlife preserve down by Kettenpom. They are working on a replacement. Amelia Fleitz picked up funding for another Project Coordinator and two GrizzlyCorp members.

Sheen said he would be gone in Mexico May 18, 2022 and would like to change the next board meeting to Tuesday May 24th.

They received a request from LAFCO to be in the selection Committee. It must be a Director of the Board. Director Harris volunteered to be at the meeting in Weaverville on June 21st at 5:30.

15.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

16.0 Adjourn

Adjourned at 8:00 PM.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

March 16, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

March 16, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for February 16, 2022 Regular Meeting

4.0 Financial Report

4.1 Discuss Updated January Monthly Financial Report
4.2 Discuss February Monthly Financial Report
4.3 Discuss and Approve List of Warrants for February, 2022

5.0 Projects Report

6.0 NRCS Report

7.0 Trinity Collaborative Report

8.0 Presentation of Trinity Headwaters Forest Conservation Project by Nick Goulette, Watershed Research and Training Center

9.0 Discuss/Take Action on Letter of Support for Trinity Headwaters Forest Conservation Project

10.0 Discuss/Take Action on the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

11.0 Discuss/Take Action on Resolution 22-06: Approving TCRCD to apply for and receive grant funds from the Trinity County Emergency Forestry Restoration Team

12.0 Discuss/Take Action on 3305 Teleworking Policy

13.0 Public Comment

14.0 Board Reports/Correspondence

15.0 District Manager's Report

16.0 Closed Session: Government Code § 54957(b): District Manager's Report

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

17.0 Adjourn

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

February 16, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Kent Collard, and Heidi Carpenter-Harris
(Zoom/Call-in): None
Board Members Absent: Josh Brown
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) Erin Taylor, NRCS
Guests: None

1.0 Call to Order: Meeting called to order at 5:33 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Harris to approve the Agenda.

3.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for January 19, 2022 Regular Meeting

MSC –Collard/Harris to approve Minutes from January 19, 2022 Regular Meeting.

4.0 Financial Reports

4.1 Discuss Updated December Monthly Financial Report

Caldwell reported the numbers are showing in the black there is more invoicing to do and it will the numbers will continue to increase for December.

4.2 Discuss January Monthly Financial Report

Caldwell said that while there was a red number showing that will be erased. The new Cal Fire projects have done very little invoicing.

4.3 Discuss and Approve List of Warrants for January, 2022

MSC – Brown/Collard to approve the List of Warrants for January, 2022 in the amount of $337,849.31.

5.0 Projects Report

Sheen said the Travis Ranch Grant is $400,000. The total is expected to increase as there was more in the pot that was not awarded.

6.0 Discuss and Take Action on Resolution 22-04: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC –Lowden/Harris to approve Resolution 22-04 to extend the Guidelines Authorizing Remote Teleconference Meetings for another 30 days.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

7.0 Discuss and Take Action on Resolution 22-05 Approving TCRCD to apply for and receive grant funds from the State of California, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division Grant Funds

MSC – Harris/Collard to approve Resolution 22-05 to authorize a funding request to State of California, Department of Parks and Recreation Off-Highway Motor Vehicle Recreation Division Grant Funds.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

8.0 Discuss and Take Action on Purchase of new vehicles and equipment

8.1 Two new Forest Health Trucks

Sheen stated the two trucks are to be purchased with Cal Fire funding. They were budgeted in addition to the contracted funds. They are adding an extended warranty. The trucks will go to Forest Health for a total of five trucks in that department. There are four crews, each will have a truck and one will be for Program Manager/Project Coordinator use.

MSC – Harris/Collard to approve the purchase of two Ford F-350 trucks for the Forest Health Department in the amount of $48,539.55 each.

8.2 One Revegetation Truck

The third truck will be a Ford F-250 for the Reveg program. It will be paid for through funds from Cal Trans. It will not be purchased outright but can be a fair daily rate.

MSC – Collard/Lowden to approve the purchase of one Ford F-250 truck for use in the Revegetation Department in the amount of $44,763.71.

8.3 One Vermeer Chipper

The chipper will be paid for from the Fire Prevention Grant. To be used Fuels Reduction in the Forest Health Department.

MSC – Lowden/Harris to approve the purchase of the Vermeer Chipper in the amount of $49,905.51.

9.0 Discuss and Take Action on New and Revised Policies

9.1 1015 Duties of the Board Secretary

Sheen said it was just a refinement of the policy.

MSC – Collard/Lowden to approve revised policy 1015 Duties of the Board Secretary.

9.2 2140 Receiving-Depositing Remittances

Sheen stated this a new policy just stating the process of accepting payments.

MSC – Lowden/Harris to approve policy 2140 Receiving-Depositing Remittances.

9.3 3305 Teleworking

Sheen said there is a new employee that was hired under the expectation she would be working remotely the majority of the time. He said a supervisor should be able to document continuing or declining productivity of work. Rourke suggested quarterly evaluations. Sheen said he will make some revisions and bring it back.

9.4 3505 Health and Wellness

Sheen said this would be a new benefit it is a membership through Trinity County Life Support. It is additional air/ambulance coverage. Insurance only covers what they deem “allowable”. This will cover both air companies.

MSC – Collard/Harris to approve adding ambulance coverage to the policy 3505 Health and Wellness.

10.0 Discuss and Review Strategic Plan 2018-2023

Sheen stated the Strategic Plan was funded in 2017 by DOC the cost was $10,000. Sheen wanted the Board to review the old Strategic Plan and start thinking about the upcoming plan. He wanted to know if there would be any significant changes as they would need to start budgeting now. There is no current dedicated funding.

Director Rourke asked about the timeline. It showed twenty-three months to get it figured out. He said it would need to be transparent. It needs to be able to show if we are or are not meeting goals. There is a good framework to build on.

11.0 NRCS Report

Taylor reported that she had served her two-week notice, her last day would be Friday. She will be going back to Eureka as a Tribal Planner at the end of March. Her position will be available and a "Vacancy Announcement" posted as well as five other District jobs will also be available. The "Acting" has yet to be determined. Taylor would like to be "Acting" until for Trinity while still doing Eureka job.

They are still accepting applications for with an April 1st deadline. Fiscal Year 2022 Funding EQIP/CSP. There is new funding in USDA, $1 billion, for Climate SMART Commodities. They will operate like RCPP; partners apply for funding and hold and manage agreement, providing webinars on climate smart practices. May 27th is the last deadline to apply for the eligibility list. Entities (like TCRCD), not individuals will qualify. Taylor said she would send an email to Sheen the fine print can be found at grants.gov.

There was an update on the Joint Chief's Funding. They were not awarded but received great feedback. They can resubmit for Fiscal Year 2023.

11.0 Trinity Collaborative Report

Sheen reported a Collaborative "reset". There was a meeting with only members, then a meeting with only Agency folks. They now have a game plan to move forward as a whole group. The meeting was not as productive as he had hoped. There will be a fieldtrip in March to look at a long-standing national recreation area on the Trinity Lake Trail. There is a Recreation Meeting in March as well as a full Collaborative Meeting. They will be re-integrating Agency folks.

12.0 Public Comment

There were no public comments.

13.0 Board Reports/Correspondence

Director Harris reported Molly Breitmün attended the Lower Trinity Burn Association Prescribed Fire and Stewardship Planning Chainsaw Maintenance Class. It was a good group, about 20 people. They want to do another one. The Chainsaw Club has secured an office in Willow Creek the same as the FSC.

Harris announced she will be running for District 4 Supervisor. She will need to find out if there is a conflict of interest in serving on the TCRCD Board of Directors.

Director Rourke asked about the District maps. Sheen said they were produced but they had not been asked to provide them.

14.0 District Manager's Report

Sheen thanked Taylor for a copy machine she had not only offered them but also to deliver it to the TCRCD. On March 2nd the BLM State Director will be taking a tour of the Weaverville Community Forest at 10 am.

Sheen reported they received funding on ten of the twelve projects they submitted to the RAC. They will receive facilitation funds for the Weaverville Community Forest.

15.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC – Lowden/Collard to move into Closed Session at 8:15 PM.

Nothing to report.

MSC – Lowden/Collard to move out of Closed Session at 8:53 PM.

16.0 Adjourn

Adjourned at 8:53 PM.

TCRCD

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

March 16, 2022

RE: Support for the Trinity Headwaters Forest Conservation Project

To Whom it May Concern,

On behalf of the Trinity County Resource Conservation District, we are writing to express our enthusiastic support for the Trinity Headwaters Forest Conservation project in Trinity County. This project will achieve important goals for local landscapes and communities in Trinity and Siskiyou Counties, as well as the whole of California. The Pacific Forest Trust (PFT) plans to purchase this strategically located 10,000 acre property at the headwaters of the Trinity River and then transfer it to the Watershed Research and Training Center to actively manage the property for its public benefits as one of the state's key watersheds, subject to the terms of a working forest conservation easement that will be held by PFT. This is a unique opportunity to not only permanently protect a critical source of California's water supplies, but also to manage it for reduced risks of catastrophic fire and increased ecological resilience.

Not only will the project sustain the property as a climate-resilient working forest and source-watershed, it will secure lasting connections with the neighboring Shasta-Trinity and Klamath National Forests and other protected lands. As climate is changing, wildlife on the move are finding themselves challenged by fragmentation. The Trinity Headwaters project will create a very large contiguous block of protected land that provides essential habitat connectivity. Situated within the Klamath-Cascade region, recognized globally for its biodiversity, the Trinity Headwaters project will sustain the matrix of forests, wet meadows, springs and rare botanical areas as a biodiversity hot spot.

The abundant water flowing from the property and into the State Water Project is California's lifeblood, critical for agriculture and clean drinking water for millions. Further, cold-water originating at the headwaters are deemed essential by California Department of Fish and Wildlife for survival of the federal ESA Candidate Upper Klamath Trinity River Winter Run for Chinook and important for CA ESA-listed spring run Chinook and Southern Oregon - Northern CA listed Coho Salmon.

Management will be guided by the terms of the conservation easement to assure lasting public benefits and put the best science into action to restore more resilient stand and landscape conditions expected to better withstand wildfire, drought, and climate stress. Forestry under the conservation easement will reduce stand density and foster more open stands dominated by large trees, enhancing habitat quality and protecting watershed function. WRTC will also work to apply innovative pyrosilviculture practices to restore fire as an essential ecological process.

Finally, the conservation of Trinity Headwaters is part of a regional community initiative to create a vast, integrated forest landscape spanning public and private lands, actively managed for climate resiliency, critical wildlife habitats, increased carbon stores, reduced risks of wildfire, and water security for fish, farms, and people – all while supporting the resource-based economy of a disadvantaged county.

Sincerely,

Mike Rourke
Board of Director, Chair

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 1/1/2022 Through 1/31/2022

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	31,667.54	134,919.34	1,437,023.37
Fee for service revenue	4100	0.00	0.00	108,618.32
Contributions revenue	4200	100.00	100.00	23,816.99
Dues revenue	4300	500.00	500.00	600.00
Registration revenue	4350	0.00	0.00	540.00
Rental income - facilities	4400	300.00	300.00	3,900.00
Sales revenue - taxable	4500	0.00	0.00	360.00
Other revenue	4800	0.01	0.01	757.33
COVID-19 Fiscal Relief	4810	0.00	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	795.44	795.44	56,620.03
Total Revenues		33,362.99	136,614.79	1,793,792.04
Salaries & benefits				
Salaries				
Salaries & wages	5000	79,393.56	79,393.56	678,549.18
Pay in lieu of health insurance	5020	1,742.48	1,742.48	15,793.76
Wireless phone stipend	5030	750.00	750.00	5,725.00
Total Salaries		81,886.04	81,886.04	700,067.94
Benefits				
Payroll tax expense	5100	11,151.42	11,151.42	67,829.54
Paid time off expense	5200	7,477.37	7,477.37	66,514.60
Deferred compensation expense	5300	1,150.00	1,150.00	9,050.00
Health insurance expense	5400	10,093.02	10,093.02	99,748.61
Dental insurance expense	5500	1,144.80	1,144.80	11,193.60
Vision insurance expense	5550	158.10	158.10	1,571.70
Workers' compensation expense	5600	2,032.67	2,032.67	27,450.11
Total Benefits		33,207.38	33,207.38	283,358.16
Total Salaries & benefits		115,093.42	115,093.42	983,426.10
Travel expenses				
Conferences/training/professional development	5800	766.25	766.25	1,342.17
Meals expense	5820	0.00	0.00	2,585.00
Mileage expense	5860	615.44	615.44	16,565.22
Travel expense	5880	0.00	0.00	5,323.82
Total Travel expenses		1,381.69	1,381.69	25,816.21
Contract expenses				
Contract services - field	7150	0.00	0.00	351,610.80
Contract services - professional	7180	450.00	450.00	40,827.65
Total Contract expenses		450.00	450.00	392,438.45
Operating expenses				
Accounting & auditing fees	7000	0.00	0.00	6,500.00
Advertising	7030	768.30	768.30	2,257.59
Bank fees/services charges	7060	25.00	25.00	776.64
Board expense	7090	0.00	0.00	53.01
Computer expense	7120	669.21	669.21	1,569.33
Computer software/licensing	7130	17.99	17.99	2,302.38
Dues/subscriptions/publications	7240	654.46	654.46	8,201.46
Equipment rent or usage expense	7270	180.00	180.00	46,414.35
Field equipment expense	7300	19,141.57	19,215.50	27,239.41
Field materials expense	7310	16,960.13	16,960.13	31,880.69

Field small tool expense	7320	0.00	0.00	350.12
Finance charges	7330	46.37	46.37	989.78
Insurance - liability, property, D&O	7390	2,486.88	2,486.88	17,408.16
Interest expense	7420	2,129.40	2,129.40	10,729.76
Internet service expense	7430	114.99	114.99	762.10
Janitorial expense	7450	700.00	700.00	4,878.29
Licenses/permits/taxes/fees	7510	40.00	40.00	2,288.54
Office supplies	7540	495.90	495.90	3,159.44
Other outside services	7570	1,000.00	1,000.00	14,841.43
Penalties	7600	991.77	991.77	994.15
Postage & shipping	7630	116.00	116.00	251.74
Printing & publishing	7660	1,050.00	1,050.00	1,425.00
Rent expense	7720	2,200.00	2,200.00	15,420.00
Repairs & maintenance	7750	80.39	80.39	334.35
Telephone expense	7780	255.38	255.38	1,853.48
Utilities	7870	1,169.79	1,169.79	6,711.66
Vehicle fuel	7900	0.00	422.99	13,242.81
Vehicle maintenance & fees	7930	3.64	3.64	7,432.25
Total Operating expenses		51,297.17	51,794.09	230,267.92
Total direct expenditures		168,222.28	168,719.20	1,631,948.68
Total expenditures		168,222.28	168,719.20	1,631,948.68
Net income		(134,859.29)	(32,104.41)	161,843.36

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 1/31/2022

		Initial Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	338,821.50	373,782.80
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		339,071.50	374,032.80
Accounts Receivable			
Accounts Receivable	1425	235,203.70	226,801.00
Other misc. receivable	1450	(599.80)	
Total Accounts Receivable		234,603.90	226,801.00
Prepaid Expenses			
Deposits & prepaid expenses	1700	12,434.37	12,434.37
Total Prepaid Expenses		12,434.37	12,434.37
Total Current Assets		586,109.77	613,268.17
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	154,094.21	154,094.21
Vehicles	1910	244,554.85	244,554.85
Accumulated depreciation	1990	(289,755.08)	(289,755.08)
Total Property & Equipment		108,893.98	108,893.98
Total Long-term Assets		108,893.98	108,893.98
Total Assets		695,003.75	722,162.15
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	84,526.38	85,023.30
Accrued payroll	2150	37,108.25	37,108.25
Federal W/H payable	2200	4,138.42	4,138.42
Social security payable	2210	5,978.02	5,978.02
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	1,398.08	1,398.08
State W/H payable	2230	1,419.65	1,419.65
SDI W/H payable	2240	530.29	530.29
State unemployment payable	2250	2,006.29	2,006.29
Deferred compensation deductions	2300	1,245.00	1,245.00
Health insurance premiums deductions	2310	286.90	(91.45)
TCRCD scholarship fund P/R deduction	2350	2,339.36	1,589.36
Friends of TCRCD P/R deduction	2351	650.61	650.61
Young Family Ranch P/R deduction	2352	284.28	284.28
Accrued paid time off payable	2400	40,917.09	40,917.09
Accrued deferred compensation match	2450	600.00	600.00
Accrued health insurance payable	2460	(221.40)	92.06
Accrued dental insurance payable	2470	1,784.68	1,782.28
Accrued vision insurance payable	2475	(1,780.52)	(1,780.52)
Accrued workers' comp premiums payable	2480	(22,113.18)	(21,721.38)
Sales tax payable	2500	26.10	26.10
Total Accounts Payable		182,136.83	182,208.26
Deferred Revenue			

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 1/31/2022

Deferred revenue - refundable advances	2700	719,124.12	638,476.51
Total Deferred Revenue		719,124.12	638,476.51
Total Short-term Liabilities		901,260.95	820,684.77
Long-term Liabilities			
Notes Payable			
Note - Ford Credit 6283	2610	6,998.20	6,798.45
Note - Ally Auto 6167	2620	15,309.51	15,309.51
Note - Ally Auto 4916	2621	21,101.39	21,101.39
Note - Ally Auto 0890	2622	28,483.18	28,483.18
Total Notes Payable		71,892.28	71,692.53
Total Long-term Liabilities		71,892.28	71,692.53
Total Liabilities		973,153.23	892,377.30
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(546,117.74)	(543,819.43)
Net assets - unrestricted	3100	106,160.13	102,866.94
Investments in capital assets	3200	108,893.98	108,893.98
Total Beginning net assets		(331,063.63)	(332,058.51)
Current YTD net income			
		52,914.15	161,843.36
Total Current YTD net income		52,914.15	161,843.36
Total Net Assets		(278,149.48)	(170,215.15)
Total Liabilities and Net Assets		695,003.75	722,162.15

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 2/1/2022 Through 2/28/2022

		Initial Report	Initial Year Actual
Revenues			
Grant & contract revenue	4000	93,249.93	1,530,273.30
Fee for service revenue	4100	0.00	108,618.32
Contributions revenue	4200	0.00	23,816.99
Dues revenue	4300	300.00	900.00
Registration revenue	4350	359.43	899.43
Rental income - facilities	4400	300.00	4,200.00
Sales revenue - taxable	4500	0.00	360.00
Other revenue	4800	0.15	757.48
COVID-19 Fiscal Relief	4810	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	1,133.37	57,753.40
Total Revenues		95,342.88	1,889,134.92
Salaries & benefits			
Salaries			
Salaries & wages	5000	80,433.70	758,982.88
Pay in lieu of health insurance	5020	1,742.48	17,536.24
Wireless phone stipend	5030	750.00	6,475.00
Total Salaries		82,926.18	782,994.12
Benefits			
Payroll tax expense	5100	8,112.51	75,942.05
Paid time off expense	5200	7,389.07	73,903.67
Deferred compensation expense	5300	1,250.00	10,300.00
Health insurance expense	5400	10,893.68	110,642.29
Dental insurance expense	5500	1,144.80	12,338.40
Vision insurance expense	5550	158.10	1,729.80
Workers' compensation expense	5600	2,286.82	29,736.93
Total Benefits		31,234.98	314,593.14
Total Salaries & benefits		114,161.16	1,097,587.26
Travel expenses			
Conferences/training/professional development	5800	30.00	1,372.17
Meals expense	5820	0.00	2,585.00
Mileage expense	5860	883.37	17,448.59
Travel expense	5880	0.00	5,323.82
Total Travel expenses		913.37	26,729.58
Contract expenses			
Contract services - field	7150	0.00	351,610.80
Contract services - professional	7180	0.00	40,827.65
Total Contract expenses		0.00	392,438.45
Operating expenses			
Accounting & auditing fees	7000	1,422.50	7,922.50
Advertising	7030	1,311.10	3,568.69
Bank fees/services charges	7060	36.37	813.01
Board expense	7090	2.36	55.37
Computer expense	7120	67.60	1,636.93
Computer software/licensing	7130	108.13	2,410.51

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 2/1/2022 Through 2/28/2022

Dues/subscriptions/publications	7240	0.00	8,201.46
Equipment rent or usage expense	7270	250.00	46,664.35
Field equipment expense	7300	1,739.40	28,978.81
Field materials expense	7310	1,534.45	33,415.14
Field small tool expense	7320	0.00	350.12
Finance charges	7330	35.00	1,024.78
Insurance - liability, property, D&O	7390	2,486.88	19,895.04
Interest expense	7420	359.82	11,089.58
Internet service expense	7430	114.99	877.09
Janitorial expense	7450	700.00	5,578.29
Licenses/permits/taxes/fees	7510	0.00	2,288.54
Office supplies	7540	2,241.71	5,401.15
Other outside services	7570	312.00	15,153.43
Penalties	7600	0.00	994.15
Postage & shipping	7630	146.11	397.85
Printing & publishing	7660	540.00	1,965.00
Public education	7690	65.97	65.97
Rent expense	7720	2,325.00	17,745.00
Repairs & maintenance	7750	171.77	506.12
Telephone expense	7780	256.06	2,109.54
Utilities	7870	1,084.09	7,795.75
Vehicle fuel	7900	0.00	13,242.81
Vehicle maintenance & fees	7930	502.09	7,934.34
Total Operating expenses		17,813.40	248,081.32
Total direct expenditures		132,887.93	1,764,836.61
Total expenditures		132,887.93	1,764,836.61
Net income		(37,545.05)	124,298.31

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 2/28/2022

		Initial Report Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	249,273.78
Petty cash	1050	250.00
Total Cash & Cash Equivalents		249,523.78
Accounts Receivable		
Accounts Receivable	1425	220,527.51
Total Accounts Receivable		220,527.51
Prepaid Expenses		
Deposits & prepaid expenses	1700	9,947.49
Total Prepaid Expenses		9,947.49
Total Current Assets		479,998.78
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	154,094.21
Vehicles	1910	244,554.85
Accumulated depreciation	1990	(289,755.08)
Total Property & Equipment		108,893.98
Total Long-term Assets		108,893.98
Total Assets		588,892.76
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	59,313.45
Accrued payroll	2150	33,252.84
Federal W/H payable	2200	3,083.07
Social security payable	2210	5,243.92
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	1,226.40
State W/H payable	2230	983.25
SDI W/H payable	2240	465.16
State unemployment payable	2250	514.21
Deferred compensation deductions	2300	845.00
Health insurance premiums deductions	2310	(511.76)
Dental insurance premiums deductions	2320	66.58
Vision insurance premiums deductions	2325	7.45
Garnishments/levies deductions	2340	345.00
TCRCD scholarship fund P/R deduction	2350	1,691.04
Friends of TCRCD P/R deduction	2351	692.29
Young Family Ranch P/R deduction	2352	300.92
Accrued paid time off payable	2400	41,672.38
Accrued deferred compensation match	2450	650.00
Accrued health insurance payable	2460	(9,200.18)
Accrued dental insurance payable	2470	1,782.46
Accrued vision insurance payable	2475	(1,780.52)
Accrued workers' comp premiums payable	2480	(19,434.56)
Sales tax payable	2500	26.10

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 2/28/2022

Total Accounts Payable		142,247.03
Deferred Revenue		
Deferred revenue - refundable advances	2700	585,447.18
Total Deferred Revenue		585,447.18
Total Short-term Liabilities		727,694.21
Long-term Liabilities		
Notes Payable		
Note - Ford Credit 6283	2610	5,987.13
Note - Ally Auto 6167	2620	14,127.36
Note - Ally Auto 4916	2621	21,101.39
Note - Ally Auto 0890	2622	27,742.87
Total Notes Payable		68,958.75
Total Long-term Liabilities		68,958.75
Total Liabilities		796,652.96
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(543,819.43)
Net assets - unrestricted	3100	102,866.94
Investments in capital assets	3200	108,893.98
Total Beginning net assets		(332,058.51)
Current YTD net income		
		124,298.31
Total Current YTD net income		124,298.31
Total Net Assets		(207,760.20)
Total Liabilities and Net Assets		588,892.76

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 2/1/2022 Through 2/28/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1063	2/4/2022	Ann M. Barbeau	1,561.77	Employee: 107; Pay Date: 2/5/2022
1064	2/4/2022	Molly G. Breitmun	1,675.81	Employee: 120; Pay Date: 2/5/2022
1065	2/4/2022	Joan Elizabeth Caldwell	2,464.63	Employee: 094; Pay Date: 2/5/2022
1066	2/4/2022	Chris H. Cole	2,176.10	Employee: 098; Pay Date: 2/5/2022
1067	2/4/2022	Jeffrey M. Eads	1,615.84	Employee: 080; Pay Date: 2/5/2022
1068	2/4/2022	Amelia M. Fleitz	1,786.18	Employee: 086; Pay Date: 2/5/2022
1069	2/4/2022	Erik M. Flickwir	1,850.16	Employee: 008; Pay Date: 2/5/2022
1070	2/4/2022	Katherine J. Howard	1,964.73	Employee: 070; Pay Date: 2/5/2022
1071	2/4/2022	David W. Johnson II	1,771.52	Employee: 059; Pay Date: 2/5/2022
1072	2/4/2022	Jeff J. McGrew	1,880.55	Employee: 024; Pay Date: 2/5/2022
1073	2/4/2022	Arvel Jett Reeves	519.47	Employee: 118; Pay Date: 2/5/2022
1074	2/4/2022	Kelly D. Sheen	3,032.05	Employee: 005; Pay Date: 2/5/2022
1075	2/4/2022	Cynthia L. Tarwater	2,275.27	Employee: 002; Pay Date: 2/5/2022
1076	2/4/2022	Marla D. Walters	1,999.03	Employee: 108; Pay Date: 2/5/2022
1077	2/4/2022	Daniel C. Wells	1,642.59	Employee: 081; Pay Date: 2/5/2022
1078	2/4/2022	Denise W. Wesley	2,035.78	Employee: 096; Pay Date: 2/5/2022
1079	2/4/2022	Maya Williams	1,559.77	Employee: 106; Pay Date: 2/5/2022
1080	2/4/2022	Rebekah R. Wolfinbarger	1,665.20	Employee: 103; Pay Date: 2/5/2022
1081	2/4/2022	Kirk Anthony Wolfinbarger	1,263.33	Employee: 112; Pay Date: 2/5/2022
1082	2/4/2022	Chris H. Cole	1,300.76	Employee: 098; Pay Date: 2/5/2022
1083	2/4/2022	Amelia M. Fleitz	1,067.71	Employee: 086; Pay Date: 2/5/2022
1084	2/18/2022	Ann M. Barbeau	1,826.30	Employee: 107; Pay Date: 2/20/2022
1085	2/18/2022	Molly G. Breitmun	1,675.80	Employee: 120; Pay Date: 2/20/2022
1086	2/18/2022	Joan Elizabeth Caldwell	2,702.55	Employee: 094; Pay Date: 2/20/2022
1087	2/18/2022	Chris H. Cole	2,080.33	Employee: 098; Pay Date: 2/20/2022
1088	2/18/2022	Jeffrey M. Eads	1,615.83	Employee: 080; Pay Date: 2/20/2022
1089	2/18/2022	Amelia M. Fleitz	1,795.99	Employee: 086; Pay Date: 2/20/2022
1090	2/18/2022	Erik M. Flickwir	2,023.68	Employee: 008; Pay Date: 2/20/2022
1091	2/18/2022	Katherine J. Howard	1,873.16	Employee: 070; Pay Date: 2/20/2022
1092	2/18/2022	David W. Johnson II	1,771.52	Employee: 059; Pay Date: 2/20/2022
1093	2/18/2022	Jeff J. McGrew	1,880.53	Employee: 024; Pay Date: 2/20/2022
1094	2/18/2022	Arvel Jett Reeves	740.43	Employee: 118; Pay Date: 2/20/2022
1095	2/18/2022	Kelly D. Sheen	3,032.05	Employee: 005; Pay Date: 2/20/2022
1096	2/18/2022	Cynthia L. Tarwater	2,068.22	Employee: 002; Pay Date: 2/20/2022
1097	2/18/2022	Marla D. Walters	2,025.24	Employee: 108; Pay Date: 2/20/2022
1098	2/18/2022	Daniel C. Wells	1,642.59	Employee: 081; Pay Date: 2/20/2022
1099	2/18/2022	Denise W. Wesley	2,193.43	Employee: 096; Pay Date: 2/20/2022
1100	2/18/2022	Maya Williams	1,627.33	Employee: 106; Pay Date: 2/20/2022
1101	2/18/2022	Rebekah R. Wolfinbarger	1,665.20	Employee: 103; Pay Date: 2/20/2022
1102	2/18/2022	Kirk Anthony Wolfinbarger	1,263.34	Employee: 112; Pay Date: 2/20/2022
27444	2/3/2022	Lower Trinity River Prescribed Burn Assoc.	30.00	Training-Breitmun
27445	2/3/2022	Amerigas Propane LP	67.04	Propane
27446	2/3/2022	Shannon Davis	550.00	TCRCD cleaning Jan 2022
	2/3/2022	Shannon Davis	150.00	YFR cleaning Jan 2022
27447	2/3/2022	Amelia Fleitz	384.00	Reim Survey Monkey Annual Subscription
27448	2/3/2022	National Fire Protection Assoc	175.00	One year subscription
27449	2/3/2022	Snyder Highland Foundation	100.00	Facilities Rental - Salmon Festival
27450	2/3/2022	Snyder Highland Foundation	100.00	Facilities Rental Wildfire Preparedness Day
27451	2/3/2022	Trinity PUD	678.65	12-10-21 to 01-09-22
	2/3/2022	Trinity PUD	213.09	12-10-21 to 01-09-22 YFR
27452	2/8/2022	Trinity Journal, The	99.40	Cons Tech II Ad
	2/8/2022	Trinity Journal, The	202.50	Down river chipping ad
	2/8/2022	Trinity Journal, The	395.55	Feb calendar
27453		Void	0.00	Void
27454	2/15/2022	R & B Sharpening & Sales	754.00	Chipping blades
27455	2/15/2022	SDRMA	15,318.93	2021/22 SDRMA Prop/Liab
	2/15/2022	SDRMA	26,338.67	2021/22 SDRMA Work Comp

	2/15/2022	SDRMA	153.19	Jan 22 interest on Prop/Liab invoice
	2/15/2022	SDRMA	263.39	Jan 22 interest on W/C invoice
27456	2/17/2022	Frontier Communications	256.06	Telephone 02-01-22 to 02-28-22
27457	2/17/2022	Plotzke Ace Hardware	14.14	(2) latex gloves
	2/17/2022	Plotzke Ace Hardware	53.60	(2) organizers
	2/17/2022	Plotzke Ace Hardware	12.86	Fuel additive for equipment
	2/17/2022	Plotzke Ace Hardware	18.85	No park sign, metal nozzle
	2/17/2022	Plotzke Ace Hardware	53.96	S hooks
27458	2/17/2022	Trinity County Solid Waste Division	153.38	Feb 2022
27459	2/17/2022	Velocity Communications, Inc.	114.99	Internet 02-01-22 to 02-28-22
27460	2/17/2022	Weaverville CSD	30.25	YFR water 01-03-22 to 02-01-22
27461	2/17/2022	Weaverville Sanitary District	28.00	YFR Sewer 01-01-22 to 01-31-22
27462	2/1/2022	Rebekah Wolfinbarger-Cash	33.23	Costco-File storage boxes
	2/1/2022	Rebekah Wolfinbarger-Cash	57.75	Costco-Postage
	2/2/2022	Rebekah Wolfinbarger-Cash	1.36	USPS-Postage
	2/3/2022	Rebekah Wolfinbarger-Cash	10.00	Truck Wash
8549058	2/1/2022	Amazon	46.63	(3) spray bottles
5121026	2/1/2022	Amazon	42.62	Sweet almond oil
224150717	2/1/2022	Office Depot	83.63	(2) cases paper
5005800	2/1/2022	Amazon	17.42	Crayola dough
19112	2/1/2022	Acorn Naturalists	39.55	Stickers
1736262	2/1/2022	Amazon	41.08	Insect, rodent deterrent supplies
0550620	2/1/2022	Amazon	28.96	Orange Oil
3376257	2/1/2022	Amazon	83.07	Activity supplies
3990655	2/1/2022	Amazon	25.12	Matches
2887398	2/2/2022	Verizon Wireless	66.76	Pay Verizon Wireless
93530H	2/3/2022	IPower, Inc.	17.99	TRRP Domain Renewal
2883352	2/8/2022	United States Postal Service	58.00	Postage
02-09-22 Ally	2/9/2022	Ally	549.46	Feb 2022 Prin Pmt #4916
	2/9/2022	Ally	105.74	Interest
02-09-22 Stuewe	2/9/2022	Stuewe & Sons, Inc.	639.73	Propagation flats
1-931-485-792	2/9/2022	Employment Development Department	3,956.23	State tax deposit
53760811	2/9/2022	EFTPS	11,514.52	Federal tax deposit
2885898	2/10/2022	United States Postal Service	29.00	Postage
02-11-22 DD Fee	2/11/2022	Tri Counties Bank	25.00	Direct Deposit Fee-TCB
15316868	2/11/2022	Zoro.com	107.23	(2) Beverage coolers for new trucks
2717736	2/11/2022	United States Postal Service	2.36	Postage
416892	2/11/2022	Weather Tech Direct, LLC	520.14	Floor liners for new trucks #4689 #4690
228342219	2/13/2022	Office Depot	211.05	(3) cases copy paper
293283	2/14/2022	Sharpe Safety Supply, Inc.	112.00	Truck cooler brackets
02-15-22 Ally	2/15/2022	Ally	740.31	Feb 2022 Prin Pmt #0890
	2/15/2022	Ally	144.91	Interest
12791	2/15/2022	Ebay	176.96	(10) Ammo cans for truck first aid kits
5873014	2/15/2022	Amazon	783.18	(2) Sharp toner complete packs
98295132	2/16/2022	1&1 Ionos, Inc.	12.00	TRRP mail hosting
556764M	2/16/2022	IPower, Inc.	24.95	Mail box storage
724892L	2/16/2022	Facebook	35.00	Facebook Ad
02-17-22 Ally	2/17/2022	Ally	632.69	Feb 2022 Prin Pmt #6167
	2/17/2022	Ally	77.89	Interest
1556247	2/18/2022	Amazon	15.88	(2) boxes staples
1925348	2/18/2022	Empower Retirement	1,845.00	Deferred Comp 01-31-22 PR
240001	2/18/2022	Holiday Market	65.97	Bird watching event supplies
6493840	2/18/2022	Amazon	39.66	Long reach stapler
6493840 #2	2/18/2022	Amazon	20.53	1000 pack wristbands
9252202	2/18/2022	Amazon	85.79	Sharp staple cartridge
2889046	2/22/2022	Amazon	23.14	Germicidal wipes for truck first aid kits
2932216	2/22/2022	Amazon	409.23	First aid supplies for trucks
02-22-22 Verizon	2/22/2022	Verizon Wireless	67.60	Pay Verizon
1554628	2/22/2022	Amazon	15.02	Alcohol preps for truck first aid kits
1925379	2/22/2022	Empower Retirement	1,845.00	Deferred Comp 02-15-22 PR

4988203	2/22/2022	Amazon	15.03	Bandaids for truck first aid kits
53923	2/22/2022	Firstaidsuppliesdiscount	45.39	(8) First aid pocket guides/truck first aid
1-835-971-168	2/23/2022	Employment Development Department	2,728.97	State tax deposit
50787260	2/23/2022	EFTPS	11,099.41	Federal tax deposit
9108722	2/24/2022	Facebook	35.00	Facebook advertising
02-24-22 ConstantCon	2/24/2022	Constant Contact	45.00	Advertising
3069967353	2/25/2022	CoPower	1,784.98	Pay CoPower
15450795	2/25/2022	Zoro.com	18.36	Burn cream for truck first aid kits
220560033986	2/25/2022	Blue Shield of California	10,520.83	Pay Blue Shield
02-28-22 Ford Credit	2/28/2022	Ford Credit	811.32	Feb 2022 Prin Pmt #6283
	2/28/2022	Ford Credit	31.28	Interest
57006	2/28/2022	Dollar General	8.14	Index dividers, dish soap
Report Total			171,951.32	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT

March 16, 2022

5.1 <u>Grass Valley Creek</u>
No report.

5.2 <u>Weaverville Community Forest – Amelia Fleitz/Chris Cole</u>

- WCF Steering Committee is meeting on March 9th to tour the proposed Timber Harvest on Oregon Mountain. A select group of WCF Steering Committee Members met with the BLM State Director on March 2nd with BLM Staff. Bethany and Amelia finalized the FY 22 Annual Operating Plan for the WCF. The next WCF Steering Committee Meeting will be April 6th at 10am.
- SHN and Mark Arnold are working on their contracts to survey within the WCF for the BLM's Weaverville Community Protection Fuels Reduction Project to treat roadsides and fuel breaks on the Oregon Mountain sections of BLM lands.
- FH crews continued treatments with the Weaverville Community Forest on Forest Service land. As of this writing ~60 acres have been treated within the basin with future plans to broadcast burn the treated area. FH crews continued to provide support for Forest Service broadcast and pile burning that occurred within the Weaverville Community Forest in February.
- District staff continued Communications with the Bureau of Land Management for projects within the WCF. Both our current CAL FIRE Forest Health Grant and CAL FIRE, Fire Prevention Grant contain areas of treatment within the WCF. The BLM section containing Little Browns Creek is the first target of which much roadside work has already been completed with larger landscape treatments being planned.

5.3 <u>Watershed Coordination – Amelia Fleitz</u>

- <u>Cal Recycle Farm and Ranch clean-up for the Hayfork Transition Parcel (455-3000400):</u> Closing out this project.
- <u>DOC Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300)</u>: Nicole presented at the March Trinity River Watershed Council Meeting. Nicole is meeting with Cindy Buxton to do cross training on rapid assessments to implement in the Upper Trinity Watershed. We plan to meet with stakeholders in June when the second home residents are present. Field surveys begin March 15th.
- <u>WRTC Temperature Probe Deployment & Summer Snorkel Dives:</u> Amelia met with USFS and they were unable to get seasonal employees again. They are moving forward with our contract to implement this work.
- <u>NACD Technical Assistance Funding:</u> Moon Lee Ditch EQIP has been submitted and selected for early approval. Molly continues to assist other landowners as the reach accomplishments on their projects or develop new projects.
- <u>Travis Ranch Riparian Element</u> – Just getting this project up and running. Marla and Amelia will be getting contracts out to the partners on this project in the next month.

5.4 Weaver Basin Wetlands

No report.

5.5 Project Coordinator's Report –Cynthia Tarwater

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- Started a preliminary Restoration grant application to the OHV for the decommission of 2 roads identified by the USFS; one road near Wildwood is partially completed and the other road is near Trinity Lake. This pre-proposal for approximately $150,000 is due to the OHV Commission by March 7th and will provide match needed for 2020/21 USFS BAER and other federal funding.
- We have submitted our agreement and financial worksheet for 2021 BAER work on the McFarland and Monument Fires in the amount of $450,000, but have not heard back from the USFS as of this writing.
- Still working on the FINAL closeout/invoice for an OHV Restoration project funded in 2018.
- Started planning for the 2022 work season, we have several funded projects that were postponed for fire rehab work and we must get some of that work going this summer due to time constraints. We have a small road improvement project on BLM lands in Phillips Gulch near Lewiston that must be completed first thing, several culvert upgrades in Salt Creek, 30N25, near Trinity Pines and more culvert upgrades and improvements in the Upper South Fork out past the Hopkins Camp area turnoff, 27N23 in Mule Gulch to be specific. These projects will take precedence before we start fire rehab for 2021 fires or will happen concurrently depending on contractor availability.
- Planning on submitting a small proposal to the TRRP for match funding for the CA OHV grant that we submitting. The RFP it just come thru NFWF calling for pre-proposals.

5.6 Grants Report – Marla Walters

New Grants:

Travis Ranch (DOC) – $451,997.58 (Project Manager – A. Fleitz). Update: higher budget pending.

Pending Grant Applications:

Title III (County of Trinity) (March decision)

Trinity County Evacuation Route (April decision)

PG&E (June decision)

CCCU (April decision)

Pre-Application documents sent to:

California State Coastal Conservancy

5.7 Revegetation Projects – Kaety Howard & Annie Barbeau

- Caltrans Slate Creek: Various work was accomplished in the native plant nursery, including irrigation system repair, hand watering, and weeds removal. A progress report and invoice were assembled and submitted to agency contacts.
- Caltrans Big French Creek: The data from this year's plant health vigor monitoring has been compiled into tables for all five sites within this project, for the annual report. All 2021 season work accomplishments including irrigation schedule, drafting, and weeds removal activities have also been added as well. A progress report and invoice were assembled and submitted to agency contacts.
- Caltrans Collins Bar: A review of all invoices for the life of the project was completed. A progress report and invoice were assembled and submitted to agency contacts.

- Watershed Research and Training Center (WRTC) Riparian Restoration: Kaety coordinated with WRTC staff and private landowners at the Riverview Rd. planting. This is the largest single planting ever accomplished in this partnership at nearly 1,000 individual container stock plants. Implementation organization is underway including irrigation system purchase and installation, native plant materials sourcing, species layout, machine excavating, and tillage. Planting is scheduled for multiple days in March. This planting is a part of the greater Hayfork Creek Riparian Restoration Project.
- Gemmill Rare Plant Survey: This project has been closed out.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: Nothing new to report this period.

5.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: An additional crew began work February 16th. Due to a personnel conflict we were only able to bring 3 members on vs the four originally intended. FH conducted additional interview to fill this new opening. The plan is now to start seven new crew members on March 1st. Crew leadership positions will be filled by returning personnel.
  Current FH staffing. Management: 2 Crew: 7 Grizzly Corps: 1
- State Water Resource Control Board (SWRCB) Trinity River Watershed Roadside Fuel Reduction: Communications occurred between FH staff and grantor to clarify closeout documentation procedures. Final report and Final project summary have been submitted to grantor and their online portal system. February is the last month cost can be incurred on this grant so work has been ongoing with District administrative staff to ensure remaining funds are fully allocated.
- Bureau of Land Management Lewiston Agreement: FH continued communications with Bureau of Land Management staff to plan next areas for treatment. Crews continued work in one pre-determined area which proved too steep for contract mastication work (Rush Creek Road). As funding allows FH plans to Contract with the Watershed Research and Training Center.
- National Fish and Wildlife Foundation (NFWF) Reading/Indian Creek Grant: Close out documentation has begun including final reporting and final invoicing. Final Report has been sent to grantor and we are awaiting review. Due to the nature of the grantors online portal system much administrative time has been spent to finalize our financial plan.
- Six Rivers National Forest Agreement: Annual reporting was completed and submitted to grantor. No current change in beginning implementation work on this project until mid-August.
- Cal Fire Trinity County Hazardous Fuels Reduction (2018) Grant: Work continued on final report and invoicing. Remaining implementation funds have now been fully utilized with cutting and chipping occurring on the hillside near the Mormon Church in Weaverville.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: Environmental compliance work has continued for all of the project areas covered under this grant. Compliance should be completed early next month. Our contractor plans on beginning implementation early March. Planning continued for multiple project areas that the District plan to implement with FH staff
- Browns Phase III: Annual report was submitted to grantor. No implementation occurred this period and is not planned until early summer.
- Tucker Hill Watershed Research and Training Center (WRTC) Contract: We plan on continuing work on this project as time and funding permits. If weather remains on the dryer side we should start this project up again late March
- Training and continuing education: None this period.
- California State Coastal Conservancy: The 20-acre goal of this project has been met. With limited funding remaining we completed an additional 2 acres of treatment. Implementation has now been completed on this project and remaining funding will be spent on project close out. Due to

original budget line item being unutilized FH and administrative staff work with grantor to modify original budget to ensure we can fully spend remaining funds.

- Cal Fire Forest Health: Communication continue with FH and our partner organizations. Two F 350 Gas trucks were ordered but do not expect to receive those until mid-March. We continued planning in the 4 major project areas. More of the work on the Bureau of Land Management land is likely to be subcontracted than originally intended with the Bureau of Land Management acting as the contractor and subcontracting after receiving funding. At this point it is still unclear as to how we can funnel money directly to the Bureau of Land management. This process has never been done by the District before or the Bureau of Land Management so we are working through a way to make this happen. Implementation has begun on this project within the Oregon Fire/ Weaver basin project area within the WCF. Planning for the Bowerman Ridge third party NEPA is also a part of this opportunity. Planning occurred with the Watershed Research and Training Center to begin archeology and botany surveys as conditions allow. Currently the plan is to begin this technical assistance sometime in March.
- Westside Timber Sale Prep: FH continues to assist the Shasta Trinity National Forest with planning for fuels reduction projects as well as with silviculture. In February minimal field work was accomplished due to road conditions. FH staff met with Forest Service personnel to come up with a game plan for utilizing funds. We have begun compiling and analyzing rapid assessment data from wildfires to better inform reforesting efforts post fire. Ground truthing will occur in the spring.
- Grants awarded: See 5.6
- Grant proposals begun: See 5.6.
- Fee for Service: One landowner we met with and given a quote to complete work outlined by an Environmental Quality and Incentives Program (EQIP). FH has not received information on whether the quote was accepted or not.
- National Resource Conservation Service Assistance: We received confirmation that these funds could be used to further bolster our conservation planners time. Upon further reflection and with new details it appears this funding might be better utilized to fund practices in closer alignment with the upcoming Emergency Forest Restoration Teams effort.
- Emergency Forest Restoration Teams – See 5.9

5.9 Other Projects/Information – Amelia Fleitz

- Trinity County Fire Safe Council –
  - Amelia and Maya have started plans to coordinate the Wildfire Preparedness Day Fair will be held May 7th at the Snyder Highland Meadow. We plan to have a series of speakers on various topics throughout the day and have representation from multiple active fire and land management agencies within the County present. We are working to coordinate a Kids Hour with a story time, wildfire lessons with kids, and more.
  - Amelia is working with the County to revive the Local Area Advisors for each community to attend the Cooperator's meetings during large wildfire incidents.
  - Amelia is developing the neighborhood ambassador program to expand the reach and network of the Trinity County Fire Safe Council.
  - Amelia and Maya are collaborating with the WRTC on development of a 2023 calendar with recommended Firewise and firesafe actions for each month of the year.
  - Emergency Forest Restoration Teams (EFRT) – The District in collaboration with the Watershed Research and Training Center and the Natural Resource Conservation Services have begun discussions on the formation of a Trinity County EFRT team. The team would have funding and the ability to act quickly in the event of an emergency such as storm damage and wildfire. The primary goal of the team is to expedite salvage logging for private landowners

after a disaster. Follow up fuels and revegetation work would then occur. The District is currently considering apply for a CAL FIRE grant which would fund this work and implantation with the western Trinity storm damaged area used as the pilot area. This team will help landowners from completing the environmental compliance for salvage through replanting and restoration actions. From fire to regeneration.

- WCF Steering Committee is meeting on March 9th to tour the proposed Timber Harvest on Oregon Mountain. A select group of WCF Steering Committee Members met with the BLM State Director on March 2nd with BLM Staff. Bethany and Amelia finalized the FY 22 Annual Operating Plan for the WCF. The next WCF Steering Committee Meeting will be April 6th at 10am.
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5.10 Young Family Ranch – Amelia Fleitz and Kaety Howard

- The 13th Annual Plant and Seed Exchange will be held on Saturday, April 16th from 10am to 2pm. Participants can bring healthy plants, seeds, and cuttings to share with the community. Staff are working closely with UCCE CalFresh and Master Gardeners to plan the event. In addition to trading and sharing plants, there will be informational booths, vendors, activities for kids, and a demonstration on orchard management with Carol Fall.

- Kaety and one technician have completed the driveway native garden irrigation project started last year. There will now be water available in the circle of the driveway where in the past there needed to be a hose laid across the driveway. A pile of brush and pine needles was burned out behind the farthest barns.

5.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
    - Address verifications & assignments were provided by request of the Planning Department.
    - Data coordination, analysis and exports were provided to Trinity County Consultants and Trinity County partners in support of the General Plan Update.

- The zoning overlay, supervisorial district boundaries, and community service district (CSD) boundary layers were updated this month.
- Parcel lot line modifications, splits and merges were performed on the Parcel Fabric, and the Parcel Viewer website was updated with the newest addressing and adjustments.
- GIS data updates were provided to the Planning Department, DOT, and Assessor's office.

- CalFire Trinity County Hazardous Fuels Reduction Phase II:
  - Community Partner projects were added to the Community Wildfire Protection Plan (CWPP) dataset and online application. Mark-up aps are in the process of being generated for upcoming CWPP updates.
- Weaver Basin Trail System
  - Trail names and trail statuses were updated for the Weaver Basin Trail System (WBTS).

5.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - Trinity River Educational Materials: Staff completed and published the educational video on TRRP Gravel Augmentation efforts. The video was created in collaboration with the Yurok Tribe and can be viewed on the Trinity River CA Facebook and YouTube. A corresponding article on gravel augmentation was published in the Trinity Journal and Two Rivers Tribune. The Winter 2021-22 Conservation Almanac was published online, distributed via mass email, and sent to the printer. Staff are continuing work on an interpretive sign that will be installed at the Young Family Ranch, to educate about the Moon Lee Ditch.
  - Trinity River Events: The TRRP Science Symposium Sunset Session will be held the week of April 25th. Details to follow. The TRRP Open House was held on March 2nd from 5-7pm. There were 32 people in attendance including 7 members of the public, 6 individuals from agency partners, 18 TRRP or partner organization presenters, and 1 participant with an unknown affiliation. Participants could visit different breakout rooms to learn about topics that most interested them. The first Science on Tap will be held on Wednesday, March 23rd with Justin Garwood, Michael van Hattem, and Ken Lindke presenting on "Exploring modern Trinity Alps glaciers: history, current status, and ecological connections from the most threatened glacier ice in California." This event will be held every 4th Wednesday at the Trinity County Brewery and feature guest speakers from local organizations and agencies to educate the public about various scientific topics. Two birding days were held in February with local birding enthusiast Pat Frost. On Saturday February 19th, the event was held at the Weaver Basin Wetlands with 23 people in attendance and 12 species observed. On Sunday February 20th, the event was held at the Trinity River Hatchery with 15 people in attendance and 13 species observed. An invasive weed pull volunteer event will be held on March 19th at the Bucktail Restoration Site and River Access from 10am to 1pm. Volunteers will help to pull invasive broom plants with partners from TCRCD, BLM, USFS, and TRRP. Staff facilitated a habitat game for 5th-8th graders at the Student Wildlife Symposium in Weaverville on February 15th. This event was organized by the Watershed Research and Training Center, the US Forest Service, and Trinity Together.
- SFI Youth in Sustainable Forestry: The first in the series of three field trips was held on February 17th at the site of a recent prescribed burn off on HWY 299 on Oregon Mountain. This field trip was focused primarily on fire, fuels, and forest health. Students learned about prescribed fire, forest management, cultural fire, and had the opportunity to act as forest managers themselves. Approximately 45 students were in attendance. The second field trip will be held on March 31st at the East Weaver Campground with a focus on watershed health and stewardship.

- Weaverville Summer Day Camp: Planning for the 2022 Weaverville Summer Day Camp has begun! Staff are currently collecting donations to help support this year's camp. To support summer camp this year, staff submitted a proposal to the Humboldt Area Foundation Trinity Trust and are in the process of finalizing a proposal to the Humboldt Area Foundation Youth Leadership Fund.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  4. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

People Unite to Restore the Vital Trinity River Watershed

TRINITY HEADWATERS FOREST CONSERVATION PROJECT

Hikers along the Pacific Crest Trail look down from its rugged ridges into lush, forested canyons. Rare wildflowers and other plants dot its serpentine outcrops. Millions of acres of farmland in the central valley and cities as far away as San Diego depend on its cold, clear water. The 11,000-acre Trinity Headwaters Forest project will ensure this critical watershed is managed forever to benefit all Californians.

The Pacific Forest Trust and the Watershed Research and Training Center are teaming up to acquire the Trinity Headwaters from Michigan-California Timberlands, a major forest owner in the region. This partnership will ensure the property's permanent protection by PFT and careful management by the Watershed Center for its watershed benefits. That management will be guided by the terms of a Working Forest Conservation Easement to be held by the Pacific Forest Trust.

This project is central to PFT's strategy to create a vast, integrated network of conserved forests at the source of the Sacramento and Trinity Rivers that are critical for the state's water security. The Trinity Headwaters Forest will be actively managed for climate resiliency, critical wildlife habitat, increased carbon stores, reduced risks of wildfire, and water for fish, farms, and people — and jobs in a disadvantaged county. This positive vision is bringing people together, urban and rural, loggers and environmentalists, to solve huge challenges to the state's future.

Water from the Trinity Headwaters sustains California's people and diverse economies

The abundant water flowing from the forests of this region is California's life blood. All of the creeks on the property flow into the upper Trinity River and then to the Trinity Reservoir before partially flowing through four hydroelectric plants into the Sacramento River Basin, providing clean power and irrigation water to farmers in the Central Valley and drinking water to millions of Californians. The California Department of Fish and Wildlife (CDFW) says these cold-water flows are essential for survival of the imperiled Chinook salmon downstream on the Trinity River and in the Sacramento basin. The project will ensure these headwaters are healthy and resilient to climate change stress, maintaining secure flows critical to fish and all Californians.

The most diverse temperate conifer forest on earth flourishes at the Trinity Headwaters

Located where the Klamath Mountains join the southern Cascades, from the property you can see the Trinity Alps Wilderness to the west, Mount Shasta to the east, Castle Crags to the south and Mount Eddy to the north. Dominated by Klamath mixed conifer forest — unmatched in its diversity — and interspersed with spring-fed wet meadows and rare plants growing on mineral rich soil, the property is centrally placed within a globally renowned botanical hot spot. In fact, the Trinity Headwaters Forest is ranked highest statewide for its Terrestrial Biodiversity, as well as Terrestrial and Aquatic Native Species, under CDFW's Areas of Conservation Emphasis (ACE III) program.

Making connections across the Klamath Cascade landscape for wildlife to thrive

The strategic location of the Trinity Headwaters Forest makes important connections within the mosaic of northern California's protected lands, filling in significant gaps within the 2.2 million acre Shasta-Trinity National Forest. Its conservation will create a very large contiguous block of protected land within an Essential Habitat Connectivity corridor identified by CDFW. Weaving together private and public lands is critical for wildlife to thrive in the face of climate change. The abundant water and eleven different habitats of the Trinity Headwaters Forest support an estimated 232 species, including 41 that are rare or threatened, such as the Pacific marten, fisher, California wolverine, Cascades frog, and the Sierra Nevada red fox.

The Trinity Headwaters is a "Best Bet" for climate resilience

Investing in the conservation of this property is very strategic because its geography, water, soils and landscape connections make it a "best bet" to serve as a refuge for wildlife as California becomes hotter and drier. Under ACE III, Trinity Headwaters also scores highest for Terrestrial Climate Resilience — meaning it will likely be the more resistant to future climate stress, including wildfire and drought. In fact, recent climate modelling funded by the Wildlife Conservation Board shows this property remains a biodiversity stronghold beyond 2100. Importantly, its watershed services for people will continue, even as other watersheds warm and dry.

Support this innovative collaboration to restore the health of the Trinity Headwaters Forest

With climate change, we need to actively help forests and wildlife keep flourishing. Ecological forest management is key to sustaining all the public benefits of the Trinity Headwaters Forest, reducing fire risks, enhancing habitat values and protecting water flows. This will also provide sustainably harvested wood and local jobs critical to the economically-disadvantaged communities of Trinity and Siskiyou counties.

PACIFIC FOREST TRUST
Private Forests. Public Treasures.

FOR MORE INFORMATION CONTACT:
Kaarsten Turner, Vice President for Conservation and Stewardship
415-561-0700 x16 or **kturner@pacificforest.org**

THE PRESIDIO
1001-A O'Reilly Avenue
San Francisco, CA 94129
www.PacificForest.org

Trinity Headwaters

Location

PACIFIC FOREST TRUST

Legend

- Property Boundary
- US Forest Service
- US Bureau of Land Management
- Castle Crags State Park
- Wilderness Areas
- Inventoried Roadless Areas
- USFS Special interest Management Areas
- SPI - possible USFS acquisition
- Exisiting PFT Conservation Easements
- Pacific Crest Trail

N

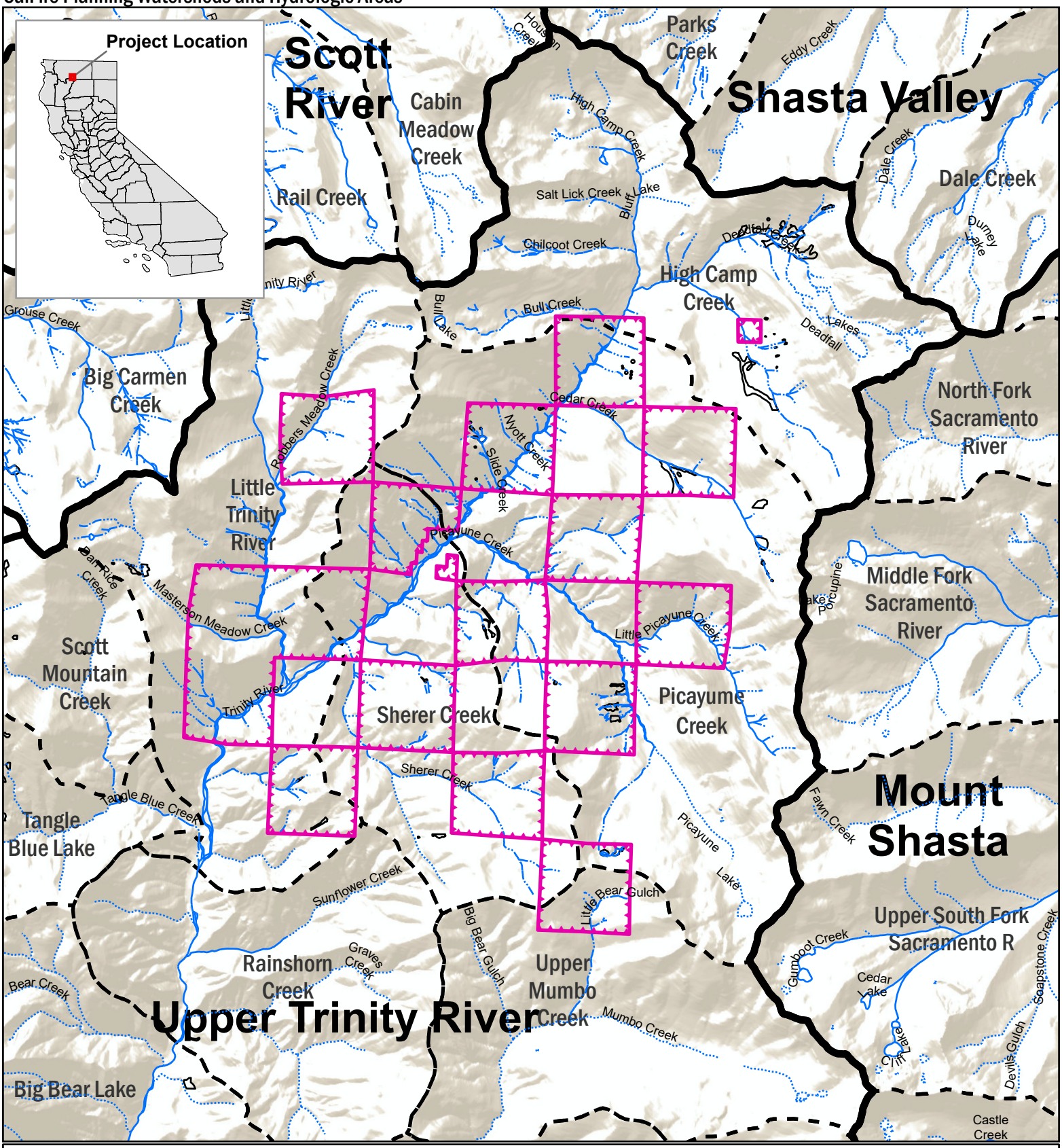
0 1 2 3 4 5 Miles

Service Layer Credits: USGSTopo: USGS The National Map: National Boundaries Dataset, 3DEP Elevation Program, Geographic Names Information System, National Hydrography Dataset, National Land Cover Database, National Structures Dataset, and National Transportation Dataset; USGS Global Ecosystems; U.S. Census Bureau TIGER/Line data; USFS Road Data; Natural Earth Data; U.S. Department of State Humanitarian Information Unit; and NOAA National Centers for Environmental Information, U.S. Coastal Relief Model. Data refreshed May, 2020.

Trinity Headwaters

CalFire Planning Watersheds and Hydrologic Areas

PACIFIC FOREST TRUST



Created on 5/4/2021 by Charlie Mize for Pacific Forest Trust.

Legend

- Trinity Headwaters
- CalFire Hydrologic Areas
- CalFire Planning Watersheds

Watercourses

- Class I
- Class II
- Class III
- Class IV
- Unclassified

Service Layer Credits: World Terrain Base: Sources: Esri, USGS, NOAA

0 1 2 Miles

N

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

March 16, 2022

RE: Support for the Trinity Headwaters Forest Conservation Project

To Whom it May Concern,

On behalf of the Trinity County Resource Conservation District, we are writing to express our enthusiastic support for the Trinity Headwaters Forest Conservation project in Trinity County. This project will achieve important goals for local landscapes and communities in Trinity and Siskiyou Counties, as well as the whole of California. The Pacific Forest Trust (PFT) plans to purchase this strategically located 10,000 acre property at the headwaters of the Trinity River and then transfer it to the Watershed Research and Training Center to actively manage the property for its public benefits as one of the state's key watersheds, subject to the terms of a working forest conservation easement that will be held by PFT. This is a unique opportunity to not only permanently protect a critical source of California's water supplies, but also to manage it for reduced risks of catastrophic fire and increased ecological resilience.

Not only will the project sustain the property as a climate-resilient working forest and source-watershed, it will secure lasting connections with the neighboring Shasta-Trinity and Klamath National Forests and other protected lands. As climate is changing, wildlife on the move are finding themselves challenged by fragmentation. The Trinity Headwaters project will create a very large contiguous block of protected land that provides essential habitat connectivity. Situated within the Klamath-Cascade region, recognized globally for its biodiversity, the Trinity Headwaters project will sustain the matrix of forests, wet meadows, springs and rare botanical areas as a biodiversity hot spot.

The abundant water flowing from the property and into the State Water Project is California's lifeblood, critical for agriculture and clean drinking water for millions. Further, cold-water originating at the headwaters are deemed essential by California Department of Fish and Wildlife for survival of the federal ESA Candidate Upper Klamath Trinity River Winter Run for Chinook and important for CA ESA-listed spring run Chinook and Southern Oregon - Northern CA listed Coho Salmon.

Management will be guided by the terms of the conservation easement to assure lasting public benefits and put the best science into action to restore more resilient stand and landscape conditions expected to better withstand wildfire, drought, and climate stress. Forestry under the conservation easement will reduce stand density and foster more open stands dominated by large trees, enhancing habitat quality and protecting watershed function. WRTC will also work to apply innovative pyrosilviculture practices to restore fire as an essential ecological process.

Finally, the conservation of Trinity Headwaters is part of a regional community initiative to create a vast, integrated forest landscape spanning public and private lands, actively managed for climate resiliency, critical wildlife habitats, increased carbon stores, reduced risks of wildfire, and water security for fish, farms, and people – all while supporting the resource-based economy of a disadvantaged county.

Sincerely,

Mike Rourke
Board of Director, Chair

Trinity County
Resource Conservation District

Teleworking Work Plan

Department:	Employee:
Start Date:	Expiration Date:

Teleworking Category: (*check one*)

☐ Full Time ☐ Part Time ☐ Intermittent ☐ Emergency Relocation

Teleworking Schedule (*check the days below that the employee will be working remotely*)

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday
☐ Friday ☐ Saturday ☐ Sunday

Teleworking Hours (*hours per day and per week that the employee is expected to work remotely*)

Tasks

Responsibilities

Check In (*List any expected time frames the employee shall check in with their direct supervisor*)

Other:

List of District Equipment provided to the Employee (*or attach employee equipment form*):

I hereby affirm by my signature that I have read the District's Teleworking Policy, have reviewed the Teleworking Work Plan, and I understand and agree to all of its provisions.

Employee Signature Date

Supervisor Signature Date

POLICY TITLE: Teleworking
POLICY NUMBER: 3305

3305.1 The District values the health and wellness, effectiveness and productivity, and recruitment and retention of our employees. The District values flexibility in the workplace and provide continuation of business during implementation of a natural disaster recovery or emergency plan. Employees may participate in full time, part-time, intermittent, or special circumstance/emergency teleworking work plans. Full time is to be defined as an employee who spends more than 20 hours a week teleworking, part time is to be defined as an employee who spends up to 20 hours a week teleworking, intermittent teleworking is for a staff member to have the flexibility to work from a remote location or in the office under their own discretion; and special circumstance and/or emergency teleworking work plans will be implemented for short time frames and at the discretion of the Supervisor and/or District Manager to cover family circumstances, illness, and/or natural disaster and emergency displacement.

3305.2 Not all jobs are appropriate for teleworking. This option will be available to employees by assessment of their Supervisor or District Manager on the suitability of their daily tasks, office functions, assignments, responsibilities, current and previous work performance, and their ability to serve the public.

3305.2.1 Teleworking is not available to employees while subject to a performance improvement plan based on the most recent performance review.

3305.2.2 Positions not suitable for telework include all levels of Conservation Technician. To maintain essential functions of the District, positions not suitable for full time telework include District Manager, Assistant District Manager, Fiscal Manager, Grant Manager, Office Manager, and Program Manager, with exclusions for times of emergency.

3305.3 Employees have the opportunity to telework if they meet the following criteria:

a) Employee completes initial onboarding and training in person,

b) Employee has exhibited self-driven initiative and organization to Supervisor, such that the Supervisor does not anticipate decrease in productivity under a Teleworking Work Plan,

c) Supervisor and employee must complete and agree to a Teleworking Work Plan prior to telework initiation, and

d) District Manager must approve a Teleworking Work Plan prior to telework initiation. Exception to natural disaster and emergency displacement where Employee may communicate need to telework and develop a work plan within the first week of displacement.

3305.4 Employees approved for telework shall:

a) Be responsible to maintain all working materials on District servers and digital sharing portals,

b) Communicate schedule effectively with all staff,

c) Remain accessible during their established teleworking schedule, with a preference to be available during regular business hours whenever possible,

d) If participating in full time telework, meet weekly with Supervisor,

e) Adhere to all District Policies while working remotely, viewing their teleworking extension as an extension of the District offices, and

f) Maintain a teleworking record of project work and submit with timesheet for Supervisory review.

3305.5 Supervisor may complete a site visit if Employee is working remotely from a public space. Supervisor is responsible to maintaining implementation of District Policies and insuring project deliverables and employee productivity does not decline as a result of implementing teleworking.

3305.6 All Teleworking Work Plans will be reviewed by Supervisor and Employee on a quarterly basis, and during annual evaluation.

3305.7 District Manager or Supervisor may terminate teleworking contract with Employee with written 7-day notice if productivity decreases, project deliverables are being delayed, unexcused absence of regularly scheduled District meetings, and/or the needs of the District have shifted to require in person work.

3305.8 The District may, but is not required to, provide laptop, monitors, keyboard, mouse, and/or other physical equipment to support telework as funding allows. The District may support licensing and applications on personal devices as funding allows. The District will support and maintain access to the virtual private network (VPN) system, but will require in person set-up and maintenance.

DRAFT

STATE OF CALIFORNIA
Department of Forestry and Fire Protection

Resolution

Resolution No.: 22-06

RESOLUTION OF THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

For Funding From Wildfire Resilience and Forestry Assistance Grant Program Entitles, “Trinity County Emergency Forestry Restoration Team”, As funded through Senate Bill – 170 Budget Act of 2021.

WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies and non-profit organizations under the program, and

WHEREAS, said procedures established by the State Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out an urban and community forestry project;

Now, Therefore, be it Resolved that the **Board of Directors:**

1. Approved the filing of an application for TBD grant program funds; and
2. Certifies that funds under the jurisdiction of **Board of Directors** are available to begin the project.
3. Certifies that said applicant will expend grant funds prior to March 31, 2026.
4. Appoints **Kelly D. Sheen** as agent of the **Board of Directors** to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests, etc., which may be necessary for the completion of the aforementioned project.

Approved and adopted the 16th day of March, 2022. I, the undersigned, hereby certify that the foregoing Resolution, number 22-06 was duly adopted by the following roll call vote: Board of Directors.

Ayes:____ Noes:____ Absent: _____

_____(Secretary Signature)

From: Nick Goulette
To: ksheen@tcrcd.net
Subject: THW presentation for tonight
Date: Wednesday, March 16, 2022 4:40:05 PM

Kelly,

Here's a link to the presentation.
https://docs.google.com/presentation/d/1wYB8vLr2KsMe6dlP2hg54n5D8_qclCLv/edit?usp=sharing&ouid=104292547349865191565&rtpof=true&sd=true

I'll also plan to have it on a flash drive.

Thanks,
Nick

Nick Goulette (he, him, his)
Executive Director
Watershed Research & Training Center
Mobile: 530-526-4729
Office: 530-628-4206
www.thewatershedcenter.com

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

March 16, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, and Kent Collard
(Zoom/Call-in): None
Board Members Absent: Heidi Carpenter-Harris
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) Erin Taylor, NRCS
Guests: Nick Goulette

1.0 Call to Order: Meeting called to order at 5:33 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

Move Items 8.0 and 9.0 to after Item 3.0

MSC –Lowden/Collard to approve the Agenda.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for February 16, 2022 Regular Meeting

Amend Minutes- Lowden was Present, Brown was absent; 9.2 -2140 Receiving and Depositing Remittances is a revised Policy not new policy; Footer for Minutes should read February 16, 2022 not November 2021.

MSC –Lowden/Brown to approve Amended Minutes from February 16, 2022 Regular Meeting.

4.0 Presentation on Trinity Headwaters Forest Conservation Project by Nick Goulette, Watershed Research and Training Center

The Watershed Research and Training Center is pursuing options to purchase and manage timberlands in the Upper Trinity River Watershed for future generations.

5.0 Discuss and Take Action on Letter of Support for Trinity Headwaters Forest Conservation Project

MSC -Collard/Lowden to Approve a letter of support for the Trinity Headwaters Forest Conservation Project.

6.0 Financial Reports

6.1 Discuss Updated January Monthly Financial Report

Caldwell reported the month started at $135,000 in the red they are now up $102,000. They are down another $9,000 form just this afternoon. They are doing better and many projects are closing out.

6.2 Discuss February Monthly Financial Report

Caldwell said initially they were only $37,000 in the red with a lot of invoicing to do. They are now down to $27,000. It is a good start. Sheen reported as of the 1st the new crew started. There is a lot of money being spent on the CalFire Grant. They received two new trucks and the chipper should be here in about four weeks.

6.3 Discuss and Approve List of Warrants for February, 2022

MSC – Lowden/Collard to approve the List of Warrants for February, 2022 in the amount of $171,951.32

7.0 Projects Report

Director Rourke asked if they would be replacing Zack Blanchard. Sheen said not at this time. Tarwater is not ready to train someone. She has enough contractors and help from Carolyn Rourke. Director Rourke was concerned with her succession and ability to complete projects.

Director Rourke asked if the Watershed Center was working on mastication for the CalFire Project. Sheen said not yet but the crews are currently working on that project. Rourke said he would like to see footage of a masticator at work. He suggested putting footage on the website. Director Brown would like to see footage of a precision masticator.

8.0 NRCS Report

Erin Taylor said this will be her last meeting. The new Acting District Conservationist for the Weaverville field office will be Taylor Fridrich. She will start on March 28th. The date and names of a permanent candidate hire is completely unknown. March 9th was third batching period. There were seven applicants that are ranked and ready. Two were pre-approved; the YFR and Tribal Range Land, are both moving to EQIP Contract. The rest were ranked in two competitive fund pools. All fire areas are competing for post-fire recovery funds. Applications will be due April 1st for new EQIP and an extension of ESP will be April 15th geared towards Forest Health.

9.0 Trinity Collaborative Report

Sheen reported the Recreation Meeting was last Friday. It was a hybrid of Zoom and in-person. There was a report out by Sally Cousins on what trails and campgrounds will be open and closed. They want to make the list available in the Recreation Guide as the website is not always up to date. The Minersville Boat Ramp is out of out of USFS engineering and needs NEPA to finish the design and start to start to build. They will do the NEPA this summer. Work will start next year. They got an extension on funding, so timeline is good for now.

The Full TCCG Meeting is this Friday. They are "Hitting the Reset Button". The Fuel Break Work Group is meeting with Rachael Birkey to help her understand what they do and how they can help her get things done.

10.0 Discuss and Take Action on the continuing State of Emergency an Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

Sheen said it needs to be passed less than 30 days out form the meeting. Do we need to continue with teleconference meetings? The next meeting is over 30 days out. Do we need a special meeting or should it be at beginning of the next meeting? Erin Taylor said that the D.C. Office has not allowed them to do full in-person meetings. All agreed it should be at the beginning of the meeting.

11.0 Discuss and Take Action on Resolution 22-06: Approving TCRCD to apply for and receive grant funds from the Trinity County Emergency Forestry Restoration Team

This is a first time grant opportunity from CalFire. It would allow us to respond to landowners with emergency forestry needs such as the snow issues down river and post-fire recovery. We would also be able to help with native seeds to grow out propagation and help with erosion.

MSC -Collard/Brown to approve Resolution 22-06 for TCRCD to apply for grant funds from the Trinity County Emergency Forestry Restoration Team.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

12.0 Discuss and Take Action on 3305 Teleworking Policy

The policy has been updated to reflect a quarterly review (3305.7). Section 3305.2 needs be revised to reflect the final sign-off will be the District Manager, not the supervisor. Also wording needs to be changed for 3305.7 to reflect the same Supervisor may terminate with D.M. approval.

MSC -Lowden/Collard to approve the 3305 Teleworking Policy with the changes to the language previously stated.

13.0 Public Comment

There were no public comments.

14.0 Board Reports/Correspondence

Director Brown reported he had a two-month-old baby girl.

15.0 District Manager's Report

Sheen reported they have four crews doing Red Card training. Next week will be a refresher course. Cole, Johnson and the Crew Bosses will do prescribed fire training on Tuesday. So far, everyone is getting along great and the new guys are picking it up quickly. There were a lot of promotions. He gave his first day speech to all the crews.

There were twelve projects submitted to the RAC, ten were funded fully or just under the ask. Sheen reported the Audit has begun. It would have been nice to start earlier. We would like to start in November next year.

There have been conversations with the Board of Supervisors about ARPA. The county will receive $2.3 million in May. It is discretionary how they use it, but it must be r4elated to Covid recovery. We are eligible to ask for funding. CSDA provided a form to include with why RCD's didn't previously receive funds. It would address our loss of revenues.

Jeremy Brown of District 4 has a Standing Wave Project. They are looking to build three waves in throughout the county in the Trinity River.

16.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

17.0 Adjourn

Adjourned at 8:01 PM.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

February 16, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

February 16, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Meeting Minutes

- 3.1 Discuss and Approve Minutes for January 19, 2022 Regular Meeting

4.0 Financial Report

- 4.1 Discuss Updated December Monthly Financial Report
- 4.2 Discuss January Monthly Financial Report
- 4.3 Discuss and Approve List of Warrants for January, 2022

5.0 Projects Report

6.0 Discuss/Take Action on Resolution 22-04: AB 361 Subsequent Authorization for Remote Teleconference Meetings

7.0 Discuss/Take Action on Resolution 22-05: Approving TCRCD to apply for and receive grant funds from the State of California, Departments of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division Grant Funds

8.0 Discuss/Take Action on Purchase of new vehicles and equipment

- 8.1 Two new Forest Health Trucks
- 8.2 One Revegetation Truck
- 8.3 One Vermeer Chipper

9.0 Discuss/Take Action on New and Revised Policies

- 9.1 1015 Duties of Board Secretary
- 9.2 2140 Receiving-Depositing Remittances
- 9.3 3305 Teleworking
- 9.4 3505 Health and Welfare Benefits

10.0 Discuss/Review Strategic Plan 2018-2023

11.0 NRCS Report

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

12.0 Trinity Collaborative Report

13.0 Public Comment

14.0 Board Reports/Correspondence

15.0 District Manager's Report

16.0 Closed Session: Government Code § 54957(b): District Manager's Report

17.0 Adjourn

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

January 19, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Kent Collard, Heidi Carpenter-Harris, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: Greg Lowden
Associate Board Members Present: None
District Staff: Rebekah Wolfinbarger, and Amelia Fleitz
Other District Staff: (Attended through Zoom) Kelly Sheen, Joan Caldwell, Molly Breitmün
Other Agency Staff: (Attended through Zoom) Erin Taylor, NRCS
Guests: None

1.0 Call to Order: Meeting called to order at 5:30 PM, by Mike Rourke.

2.0 Discuss and Take Action on Resolution 22-01: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC –Harris/Collard to approve Resolution 21-09 to extend the Guidelines Authorizing Remote Teleconference Meetings for another 30 days**.**

Roll Call Vote: Rourke, Aye; Brown, Aye; Collard, Aye; Harris, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

3.0 Discuss and Approve Agenda

MSC –Collard/Harris to approve the Agenda.

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for November 16, 2021 Regular Meeting

MSC –Harris/Brown to approve Minutes from November 16, 2021 Regular Meeting.

4.2 Discuss and Approve Minutes for December 01, 2021 Special Meeting

MSC – Brown/Collard to approve Minutes from December 01, 2021 Special Meeting.

5.0 Financial Reports

5.1 Discuss Updated October Monthly Financial Report

Sheen reported the October updated has grown substantially since it was first reported on.

5.2 Discuss November Monthly Financial Report

There was no discussion.

5.3 Discuss Updated November Monthly Financial Report

Sheen said the numbers are going up.

5.4 Discuss December Monthly Financial Report

Sheen said the numbers are continuing to grow. As we moved into December we received some Covid Relief funding, we received just under what we had asked. We used the money to get caught up on some back logged bills. Caldwell added that the credit card is paid off in full. She said the cash flow issues with reimbursements is better. The Aged Receivables list is more substantial than the Aged Payables list and we are now in the black.

5.5 Discuss and Approve List of Warrants for November, 2021

MSC – Collard/Harris to approve the List of Warrants for November, 2021 in the amount of $148,286.71.

5.6 Discuss and Approve List of Warrants for December, 2021

MSC – Brown/Collard to approve the List of Warrants for December, 2021 in the amount of $355,256.38.

5.7 Discuss and Approve 2021-2022 2nd Quarter Budget Revision

Sheen said the total revision is $3.6 million. The majority of that will be in the Forest Health Department. 476, 479, NACD 474, are all new agreements. We received an advancement in a check for $516,000 to cover the two new trucks, and new equipment. The remainder will go to 476, Watershed for contracting. We are expecting to have it expensed out by the end of March. Caldwell said checks are coming in from previous invoices. Sheen said by the time we get close to March we will get into a cycle of asking for advances before the need arises. In a calendar year we are looking to spend $100,000.

MSC – Collard/Harris to approve 2021-2022 2nd Quarter Budget Revision.

6.0 Projects Report

Director Rourke asked why we can't see the same info from GIS if it is available on various apps. Sheen responded that it was a request from the County to not have addresses listed on GIS to protect judges. RCD has the information because we do the work. We get the use of sand access to the information but we are not allowed to share it with others. If an agency requests the information from us we can provide it but we cannot make it easily accessible, they do sell the information on Parcel Quest.

7.0 Introduce Molly Breitmün, Conservation Planner

Fleitz said Breitmün started on November 1st she works with NRCS in Conservation Planning. She has had a crash course in EQIP and worked on the YFR EQIP for the Moon Lee Ditch. She was formerly with USFS in Mt. Shasta as a hydrologist and worked with roads. She will be working with the Trinity Trail Alliance, and as a RAC Facilitator and doing the Minutes. Sheen said she was hired and paid for through the NACD Grant. It has been great to reconnect with NRCS.

8.0 Discuss and Take Action on Resolutions 22-02; 22-03; 22-04: Authorizing Submittal of Funding requests to Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program.

8.1 Resolution 22-02 SNC Wildfire Recovery Grant: Implementation of Pettijohn Collaborative Fuels Reduction

MSC – Harris/Brown to approve Resolution 22-02 to authorize a funding request to Sierra Nevada Conservancy for Wildfire Recovery and Forest Resilience Directed Grant Program.

Roll Call Vote: Rourke, Aye; Brown, Aye; Collard, Aye; Harris, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

8.2 Resolution 22-03 SNC Wildfire Recovery Grant: Implementation of Ball Park Prescribed Burning

MSC – Brown/Collard to approve Resolution 22-03 to authorize a funding request to Sierra Nevada Conservancy for Wildfire Recovery and Forest Resilience Directed Grant Program.

Roll Call Vote: Rourke, Aye; Brown, Aye; Collard, Aye; Harris, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

9.0 Discussion to review Teleworking Policy for future adoption

Sheen said to policy still needs more work. We would like to include the background of the County's policy. Fleitz said there will be four different categories: Full Time (30+ hours); Part Time

(20-29 hours); In & Out (as needed); and Emergency (natural disaster/Covid). The County's version does stipulate certain positions that are ineligible for teleworking. It would address some of the same language issues. Sheen said the policy would have an out and would address changing positions. Sheen said he would work with Fleitz to finalize the language and will have the new policies for adoption at the February meeting.

10.0 NRCS Report

Taylor reported that most NRCS offices have reduced in office staffing down to 25%. The Weaverville office will only be allowed to hold one office member at a time. Everyone will be teleworking. There are no visitors allowed in the office, even with an appointment. FPAC Agencies have a remote work policy that allows for work from home. Teleworking is at the discretion of the supervisor. The remote vs. telework depends on how the position is defined. She said there have been lots of changes to the policies. They should find out what all the changes will be by January 28th. She said as for projects the highest priority is the EWPP (Emergency Watershed Protection Program) they will be working with DOT Post River Fire for the Coffee Creek debris flow undergoing Environmental Assessment. February 23rd is the ranking deadline for EQIP. They have three applications that will roll over April 1st. For NRCS financial assistance contact Molly Breitmün.

11.0 Trinity Collaborative Report

Sheen reported on the Full Collaborative November Meeting. He said they are working on "resetting" the Collaborative. They are examining what is working and what is not. On January 7th they had an Agency meeting with no members. They are looking to have a members meeting only with no Agency at the January 21st Meeting.

12.0 Public Comment

There were no public comments.

13.0 Board Reports/Correspondence

Director Brown reported there was an interesting article in the New York Times; "Living in Wildfire –This is not the California I married". The reporter came to Trinity County during the Monument Fire to interview people for the article. The article is dead on and very interesting. He suggested everyone read it.

Director Harris reported she saw Fleitz and Cole driving out to survey damage from the big storms they had down river. Fleitz and Cole met with the Willow Creek FSC and the Burn Association (Basha and Blaze). They were able to identify lots of projects from the storm. Harris suggested the possibility of using Joint Chief's funding to help with the clean-up. She said so many people lost houses from Willow Creek all the way to Burnt Ranch. There is no money and no help. Fleitz said

that Dillon from the Watershed Center as well as Fleitz and Cole are all working on getting funding to help with that.

14.0 District Manager's Report

Sheen said they had to end the season one day early because of the storms. We currently have one crew that was planned to stay on through the winter, but with the storm they were laid off for two weeks. They came back and were working, until one crew member tested positive for Covid. They are now off and will be able to return next week pending a negative test. Everyone else is scheduled to return in early March. Sheen said we are getting to place where we are making financial gains. He reported that Fleitz was looking into the legalities of Special Districts making a profit. Rourke reported that it is not considered profit it is considered "reserve" and is unlimited how much money you can keep in the reserve. Sheen said the NICRA rate from last year's audit came in at 33% because of the huge revenue loss. With no change in the basic charges and the increased level of funding we want to keep our NICRA rate at 24.55%. Next year we will probably shrink back down to 17%. He updated them that they are behind schedule from the RJ Ricciardi Inc. Audit Contract that was awarded at the last meeting they still have yet to reach out and get the audit started. We will be contacting them soon to get the Audit started.

15.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

16.0 Adjourn

Adjourned at 8:00 PM.

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 12/1/2021 Through 12/31/2021

		Initial Report	Updated Report	Updated Year to Date
Revenues				
Grant & contract revenue	4000	57,986.65	117,490.53	1,295,929.70
Fee for service revenue	4100	6,000.00	6,000.00	108,618.32
Contributions revenue	4200	152.99	152.99	23,716.99
Dues revenue	4300	100.00	100.00	100.00
Registration revenue	4350	0.00	0.00	540.00
Rental income - facilities	4400	300.00	300.00	3,600.00
Sales revenue - taxable	4500	0.00	0.00	360.00
Other revenue	4800	93.88	93.88	757.32
COVID-19 Fiscal Relief	4810	161,556.00	161,556.00	161,556.00
Vehicle & equipment use fee revenue	4900	5,347.48	5,347.48	55,824.59
Total Revenues		231,537.00	291,040.88	1,651,002.92
Salaries & benefits				
Salaries				
Salaries & wages	5000	82,546.76	82,546.76	599,155.62
Pay in lieu of health insurance	5020	2,342.48	2,342.48	14,051.28
Wireless phone stipend	5030	750.00	750.00	4,975.00
Total Salaries		85,639.24	85,639.24	618,181.90
Benefits				
Payroll tax expense	5100	10,189.87	10,189.87	56,678.12
Paid time off expense	5200	8,130.76	8,130.76	59,037.23
Deferred compensation expense	5300	1,100.00	1,100.00	7,900.00
Health insurance expense	5400	15,445.82	15,445.82	89,655.59
Dental insurance expense	5500	1,717.20	1,717.20	10,048.80
Vision insurance expense	5550	241.80	241.80	1,413.60
Workers' compensation expense	5600	2,981.21	2,981.21	25,417.44
Total Benefits		39,806.66	39,806.66	250,150.78
Total Salaries & benefits		125,445.90	125,445.90	868,332.68
Travel expenses				
Conferences/training/professional development	5800	0.00	0.00	575.92
Meals expense	5820	0.00	0.00	2,585.00
Mileage expense	5860	650.72	650.72	15,949.78
Travel expense	5880	0.00	0.00	5,323.82
Total Travel expenses		650.72	650.72	24,434.52
Contract expenses				
Contract services - field	7150	0.00	0.00	351,610.80
Contract services - professional	7180	225.00	225.00	40,377.65
Total Contract expenses		225.00	225.00	391,988.45
Operating expenses				
Accounting & auditing fees	7000	0.00	0.00	6,500.00
Advertising	7030	64.97	64.97	1,489.29
Bank fees/services charges	7060	30.89	30.89	751.64
Board expense	7090	0.00	0.00	53.01
Computer expense	7120	116.05	116.05	900.12
Computer software/licensing	7130	1,823.84	1,823.84	2,284.39
Dues/subscriptions/publications	7240	0.00	384.00	7,547.00
Equipment rent or usage expense	7270	4,755.00	4,755.00	46,234.35
Field equipment expense	7300	0.00	69.22	8,023.91
Field materials expense	7310	902.33	902.33	14,920.56

Field small tool expense	7320	0.00	0.00	350.12
Finance charges	7330	188.93	188.93	943.41
Insurance - liability, property, D&O	7390	2,486.88	2,486.88	14,921.28
Interest expense	7420	921.61	921.61	8,600.36
Internet service expense	7430	114.99	114.99	647.11
Janitorial expense	7450	665.00	665.00	4,178.29
Licenses/permits/taxes/fees	7510	0.00	0.00	2,248.54
Office supplies	7540	393.68	393.68	2,663.54
Other outside services	7570	0.00	0.00	13,841.43
Penalties	7600	0.00	0.00	2.38
Postage & shipping	7630	11.60	11.60	135.74
Printing & publishing	7660	75.00	75.00	375.00
Rent expense	7720	2,130.00	2,130.00	13,220.00
Repairs & maintenance	7750	0.00	0.00	253.96
Telephone expense	7780	257.93	257.93	1,598.10
Utilities	7870	995.35	995.35	5,541.87
Vehicle fuel	7900	0.00	765.89	12,819.82
Vehicle maintenance & fees	7930	1,069.60	1,069.60	7,428.61
Total Operating expenses		17,003.65	18,222.76	178,473.83
Total direct expenditures		143,325.27	144,544.38	1,463,229.48
Total expenditures		143,325.27	144,544.38	1,463,229.48
Net income		88,211.73	146,496.50	187,773.44

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2021

		Initial Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	(16,419.02)	(16,419.02)
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		(16,169.02)	(16,169.02)
Accounts Receivable			
Accounts Receivable	1425	287,970.00	372,551.54
Other misc. receivable	1450	(599.80)	(599.80)
Total Accounts Receivable		287,370.20	371,951.74
Prepaid Expenses			
Deposits & prepaid expenses	1700	14,921.25	14,921.25
Total Prepaid Expenses		14,921.25	14,921.25
Total Current Assets		286,122.43	370,703.97
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	154,094.21	154,094.21
Vehicles	1910	244,554.85	244,554.85
Accumulated depreciation	1990	(243,885.74)	(289,755.08)
Total Property & Equipment		154,763.32	108,893.98
Total Long-term Assets		154,763.32	108,893.98
Total Assets		440,885.75	479,597.95
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	139,692.76	139,911.87
Accrued payroll	2150	27,896.30	27,896.30
Federal W/H payable	2200	3,559.26	3,559.26
Social security payable	2210	4,597.52	4,597.52
SS Deposits Deferred-COVID-19	2211	21,012.53	21,012.53
Medicare payable	2220	1,075.22	1,075.22
State W/H payable	2230	1,222.13	1,222.13
SDI W/H payable	2240	407.86	407.86
State unemployment payable	2250	2,298.76	2,298.76
Deferred compensation deductions	2300	1,075.00	1,075.00
Health insurance premiums deductions	2310	286.91	286.91
TCRCD scholarship fund P/R deduction	2350	2,987.68	2,237.68
Friends of TCRCD P/R deduction	2351	608.93	608.93
Young Family Ranch P/R deduction	2352	267.64	267.64
Accrued paid time off payable	2400	40,468.30	40,468.30
Accrued deferred compensation match	2450	450.00	450.00
Accrued health insurance payable	2460	(221.46)	(221.46)
Accrued dental insurance payable	2470	1,784.50	1,784.50
Accrued vision insurance payable	2475	(1,780.52)	(1,780.52)
Accrued workers' comp premiums payable	2480	(24,145.85)	(24,145.85)
Sales tax payable	2500	26.10	26.10
Total Accounts Payable		223,569.57	223,038.68
Deferred Revenue			

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2021

Deferred revenue - refundable advances	2700	263,775.87	195,949.68
Total Deferred Revenue		263,775.87	195,949.68
Total Short-term Liabilities		487,345.44	418,988.36
Long-term Liabilities			
Notes Payable			
Note payable - TCB Line of credit	2600	129,783.40	129,283.40
Note - Ford Credit 6283	2610	7,809.52	7,809.52
Note - Ally Auto 6167	2620	15,939.00	15,939.00
Note - Ally Auto 4916	2621	21,648.11	21,648.11
Note - Ally Auto 0890	2622	29,219.75	29,219.75
Total Notes Payable		204,399.78	203,899.78
Total Long-term Liabilities		204,399.78	203,899.78
Total Liabilities		691,745.22	622,888.14
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(555,009.74)	(546,117.74)
Net assets - unrestricted	3100	104,922.13	106,160.13
Investments in capital assets	3200	154,763.32	108,893.98
Total Beginning net assets		(295,324.29)	(331,063.63)
Current YTD net income			
		44,464.82	187,773.44
Total Current YTD net income		44,464.82	187,773.44
Total Net Assets		(250,859.47)	(143,290.19)
Total Liabilities and Net Assets		440,885.75	479,597.95

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 1/1/2022 Through 1/31/2022

		Current Period Actual	Current Year Actual
Revenues			
Grant & contract revenue	4000	31,667.54	1,327,597.24
Fee for service revenue	4100	0.00	108,618.32
Contributions revenue	4200	100.00	23,816.99
Dues revenue	4300	500.00	600.00
Registration revenue	4350	0.00	540.00
Rental income - facilities	4400	300.00	3,900.00
Sales revenue - taxable	4500	0.00	360.00
Other revenue	4800	0.01	757.33
COVID-19 Fiscal Relief	4810	0.00	161,556.00
Vehicle & equipment use fee revenue	4900	795.44	56,620.03
Total Revenues		33,362.99	1,684,365.91
Salaries & benefits			
Salaries			
Salaries & wages	5000	79,393.56	678,549.18
Pay in lieu of health insurance	5020	1,742.48	15,793.76
Wireless phone stipend	5030	750.00	5,725.00
Total Salaries		81,886.04	700,067.94
Benefits			
Payroll tax expense	5100	11,151.42	67,829.54
Paid time off expense	5200	7,477.37	66,514.60
Deferred compensation expense	5300	1,150.00	9,050.00
Health insurance expense	5400	10,093.02	99,748.61
Dental insurance expense	5500	1,144.80	11,193.60
Vision insurance expense	5550	158.10	1,571.70
Workers' compensation expense	5600	2,032.67	27,450.11
Total Benefits		33,207.38	283,358.16
Total Salaries & benefits		115,093.42	983,426.10
Travel expenses			
Conferences/training/professional development	5800	766.25	1,342.17
Meals expense	5820	0.00	2,585.00
Mileage expense	5860	615.44	16,565.22
Travel expense	5880	0.00	5,323.82
Total Travel expenses		1,381.69	25,816.21
Contract expenses			
Contract services - field	7150	0.00	351,610.80
Contract services - professional	7180	450.00	40,827.65
Total Contract expenses		450.00	392,438.45
Operating expenses			
Accounting & auditing fees	7000	0.00	6,500.00
Advertising	7030	768.30	2,257.59
Bank fees/services charges	7060	25.00	776.64
Board expense	7090	0.00	53.01
Computer expense	7120	669.21	1,569.33
Computer software/licensing	7130	17.99	2,302.38

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 1/1/2022 Through 1/31/2022

Dues/subscriptions/publications	7240	654.46	8,201.46
Equipment rent or usage expense	7270	180.00	46,414.35
Field equipment expense	7300	19,141.57	27,165.48
Field materials expense	7310	16,960.13	31,880.69
Field small tool expense	7320	0.00	350.12
Finance charges	7330	46.37	989.78
Insurance - liability, property, D&O	7390	2,486.88	17,408.16
Interest expense	7420	2,129.40	10,729.76
Internet service expense	7430	114.99	762.10
Janitorial expense	7450	700.00	4,878.29
Licenses/permits/taxes/fees	7510	40.00	2,288.54
Office supplies	7540	495.90	3,159.44
Other outside services	7570	1,000.00	14,841.43
Penalties	7600	991.77	994.15
Postage & shipping	7630	116.00	251.74
Printing & publishing	7660	1,050.00	1,425.00
Rent expense	7720	2,200.00	15,420.00
Repairs & maintenance	7750	80.39	334.35
Telephone expense	7780	255.38	1,853.48
Utilities	7870	1,169.79	6,711.66
Vehicle fuel	7900	0.00	12,819.82
Vehicle maintenance & fees	7930	3.64	7,432.25
Total Operating expenses		51,297.17	229,771.00
Total direct expenditures		168,222.28	1,631,451.76
Total expenditures		168,222.28	1,631,451.76
Net income		(134,859.29)	52,914.15

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 1/31/2022

		Current Period Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	338,821.50
Petty cash	1050	250.00
Total Cash & Cash Equivalents		339,071.50
Accounts Receivable		
Accounts Receivable	1425	235,203.70
Other misc. receivable	1450	(599.80)
Total Accounts Receivable		234,603.90
Prepaid Expenses		
Deposits & prepaid expenses	1700	12,434.37
Total Prepaid Expenses		12,434.37
Total Current Assets		586,109.77
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	154,094.21
Vehicles	1910	244,554.85
Accumulated depreciation	1990	(289,755.08)
Total Property & Equipment		108,893.98
Total Long-term Assets		108,893.98
Total Assets		695,003.75
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	84,526.38
Accrued payroll	2150	37,108.25
Federal W/H payable	2200	4,138.42
Social security payable	2210	5,978.02
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	1,398.08
State W/H payable	2230	1,419.65
SDI W/H payable	2240	530.29
State unemployment payable	2250	2,006.29
Deferred compensation deductions	2300	1,245.00
Health insurance premiums deductions	2310	286.90
TCRCD scholarship fund P/R deduction	2350	2,339.36
Friends of TCRCD P/R deduction	2351	650.61
Young Family Ranch P/R deduction	2352	284.28
Accrued paid time off payable	2400	40,917.09
Accrued deferred compensation match	2450	600.00
Accrued health insurance payable	2460	(221.40)
Accrued dental insurance payable	2470	1,784.68
Accrued vision insurance payable	2475	(1,780.52)
Accrued workers' comp premiums payable	2480	(22,113.18)
Sales tax payable	2500	26.10
Total Accounts Payable		182,136.83
Deferred Revenue		

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 1/31/2022

Deferred revenue - refundable advances	2700	719,124.12
Total Deferred Revenue		719,124.12
Total Short-term Liabilities		901,260.95
Long-term Liabilities		
Notes Payable		
Note - Ford Credit 6283	2610	6,998.20
Note - Ally Auto 6167	2620	15,309.51
Note - Ally Auto 4916	2621	21,101.39
Note - Ally Auto 0890	2622	28,483.18
Total Notes Payable		71,892.28
Total Long-term Liabilities		71,892.28
Total Liabilities		973,153.23
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(546,117.74)
Net assets - unrestricted	3100	106,160.13
Investments in capital assets	3200	108,893.98
Total Beginning net assets		(331,063.63)
Current YTD net income		
		52,914.15
Total Current YTD net income		52,914.15
Total Net Assets		(278,149.48)
Total Liabilities and Net Assets		695,003.75

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 1/1/2022 Through 1/31/2022

Check No.	Date	Vendor Name	Check Amount	Transaction Description
1030	1/5/2022	Ann M. Barbeau	1,749.08	Employee: 107; Pay Date: 1/5/2022
1031	1/5/2022	Molly G. Breitmun	1,800.93	Employee: 120; Pay Date: 1/5/2022
1032	1/5/2022	Joan Elizabeth Caldwell	2,608.53	Employee: 094; Pay Date: 1/5/2022
1033	1/5/2022	Chris H. Cole	2,075.05	Employee: 098; Pay Date: 1/5/2022
1034	1/5/2022	Amelia M. Fleitz	1,791.21	Employee: 086; Pay Date: 1/5/2022
1035	1/5/2022	Erik M. Flickwir	1,893.15	Employee: 008; Pay Date: 1/5/2022
1036	1/5/2022	Katherine J. Howard	1,107.02	Employee: 070; Pay Date: 1/5/2022
1037	1/5/2022	David W. Johnson II	1,801.45	Employee: 059; Pay Date: 1/5/2022
1038	1/5/2022	Kelly D. Sheen	3,239.41	Employee: 005; Pay Date: 1/5/2022
1039	1/5/2022	Cynthia L. Tarwater	1,810.34	Employee: 002; Pay Date: 1/5/2022
1040	1/5/2022	Marla D. Walters	2,195.75	Employee: 108; Pay Date: 1/5/2022
1041	1/5/2022	Denise W. Wesley	2,284.06	Employee: 096; Pay Date: 1/5/2022
1042	1/5/2022	Maya Williams	1,734.59	Employee: 106; Pay Date: 1/5/2022
1043	1/5/2022	Rebekah R. Wolfinbarger	1,805.73	Employee: 103; Pay Date: 1/5/2022
1044	1/20/2022	Ann M. Barbeau	1,463.69	Employee: 107; Pay Date: 1/20/2022
1045	1/20/2022	Molly G. Breitmun	1,530.49	Employee: 120; Pay Date: 1/20/2022
1046	1/20/2022	Joan Elizabeth Caldwell	2,271.79	Employee: 094; Pay Date: 1/20/2022
1047	1/20/2022	Chris H. Cole	1,887.19	Employee: 098; Pay Date: 1/20/2022
1048	1/20/2022	Jeffrey M. Eads	1,456.00	Employee: 080; Pay Date: 1/20/2022
1049	1/20/2022	Amelia M. Fleitz	1,575.56	Employee: 086; Pay Date: 1/20/2022
1050	1/20/2022	Erik M. Flickwir	1,982.24	Employee: 008; Pay Date: 1/20/2022
1051	1/20/2022	Katherine J. Howard	1,779.23	Employee: 070; Pay Date: 1/20/2022
1052	1/20/2022	David W. Johnson II	1,631.96	Employee: 059; Pay Date: 1/20/2022
1053	1/20/2022	Jeff J. McGrew	1,690.59	Employee: 024; Pay Date: 1/20/2022
1054	1/20/2022	Arvel Jett Reeves	182.50	Employee: 118; Pay Date: 1/20/2022
1055	1/20/2022	Kelly D. Sheen	2,814.46	Employee: 005; Pay Date: 1/20/2022
1056	1/20/2022	Cynthia L. Tarwater	1,815.00	Employee: 002; Pay Date: 1/20/2022
1057	1/20/2022	Marla D. Walters	1,815.65	Employee: 108; Pay Date: 1/20/2022
1058	1/20/2022	Daniel C. Wells	1,497.29	Employee: 081; Pay Date: 1/20/2022
1059	1/20/2022	Denise W. Wesley	1,959.88	Employee: 096; Pay Date: 1/20/2022
1060	1/20/2022	Maya Williams	1,450.81	Employee: 106; Pay Date: 1/20/2022
1061	1/20/2022	Rebekah R. Wolfinbarger	1,340.24	Employee: 103; Pay Date: 1/20/2022
1062	1/20/2022	Kirk Anthony Wolfinbarger	517.30	Employee: 112; Pay Date: 1/20/2022
27401	1/6/2022	Amerigas Propane LP	36.00	Late Fee
	1/6/2022	Amerigas Propane LP	78.20	Propane
27402	1/6/2022	Bill's Auto Shop	649.47	Fron and rear brakes #6283
27403	1/6/2022	Molly Breitmun	58.24	Mileage Reim.
	1/6/2022	Molly Breitmun	59.36	Reim Mileage
27404	1/6/2022	Chevron Mini Mart	9.47	Propane
27405	1/6/2022	Chris Cole	255.20	Reim. R & B Sharpening & Sales
27406	1/6/2022	Shannon Davis	515.00	TCRCD cleaning Dec 2021
	1/6/2022	Shannon Davis	412.50	TCRCD cleaning Nov 2021
	1/6/2022	Shannon Davis	150.00	YFR cleaning Dec 2021
	1/6/2022	Shannon Davis	150.00	YFR cleaning Nov 2021
27407	1/6/2022	Amelia Fleitz	75.00	Reim Inreach Use
	1/6/2022	Amelia Fleitz	50.00	Reim North Fork Temp Probes
	1/6/2022	Amelia Fleitz	142.04	Reim Planners for Multiple Depts
	1/6/2022	Amelia Fleitz	210.18	Reim. mileage and supplies
	1/6/2022	Amelia Fleitz	64.34	Reim. Wildfire Story Books
27408	1/6/2022	GEOSERV Geoscience Services	3,655.20	Contract services 10-1-21 to 10-8-21
27409	1/6/2022	Herrett Excavating	5,378.72	Contract services 10-7-21 to 10-12-21
	1/6/2022	Herrett Excavating	13,604.38	Contract services 9-28-21 to 10-7-21

27410	1/6/2022	Katherine J. Howard	47.14	Reim field supplies
27411	1/6/2022	Dave Johnson	120.43	Mileage Reim, Reim Tire Warranty/Medical Supplies
27412	1/6/2022	Mountain Community Healthcare	52.00	EE Drug Test - Leighton
	1/6/2022	Mountain Community Healthcare	52.00	EE Drug Test-Arvel Reeves
	1/6/2022	Mountain Community Healthcare	52.00	EE Drug Test-Breitmun
	1/6/2022	Mountain Community Healthcare	52.00	EE Drug Test-Railton
	1/6/2022	Mountain Community Healthcare	52.00	EE Drug Test-Stuart Beylik
	1/6/2022	Mountain Community Healthcare	75.00	EE Physical-Arvel Reeves
	1/6/2022	Mountain Community Healthcare	75.00	EE Physical-Beylik
	1/6/2022	Mountain Community Healthcare	75.00	EE Physical-Breitmun
	1/6/2022	Mountain Community Healthcare	75.00	EE Physical-Robert Leighton
	1/6/2022	Mountain Community Healthcare	75.00	EE Physical-Shawlea Railton
27413	1/6/2022	O'Reilly Auto Parts	21.40	(5) Tire guages
	1/6/2022	O'Reilly Auto Parts	3.00	Battery cable lugs
	1/6/2022	O'Reilly Auto Parts	20.33	Copper lugs, battery terminal, terminal protect
	1/6/2022	O'Reilly Auto Parts	33.38	Inflator guage, air chuck, (2) blow guns
	1/6/2022	O'Reilly Auto Parts	109.72	Oil change supplies, cable splice #0381
	1/6/2022	O'Reilly Auto Parts	(26.80)	Return cable splice #6283-defective
27414	1/6/2022	Rush Creek Designs	282.40	Years of Service Hats
27415	1/6/2022	Trinity County Fair Association	300.00	Trailer Storage x2 Oct to Dec 2021
27416-27417	1/6/2022	Trinity Journal, The	345.00	2021 Almanac
	1/6/2022	Trinity Journal, The	46.40	Cons Planner Ad
	1/6/2022	Trinity Journal, The	198.20	Cons Tech II Ad
	1/6/2022	Trinity Journal, The	22.45	Cons Tech II/III Ad
	1/6/2022	Trinity Journal, The	43.70	Ed and Outreach Coord Ad
	1/6/2022	Trinity Journal, The	19.25	Late Fee
27418	1/6/2022	Trinity PUD	480.54	11-10-21 to 12-10-21
	1/6/2022	Trinity PUD	162.58	11-10-21 to 12-10-21 YFR
27419	1/6/2022	Two Rivers Tribune	75.00	One year subscription
27420	1/6/2022	US Bank	57.40	Late fee
27421	1/6/2022	Weaverville Auto Parts	277.34	Truck maint #0890 #3699 #6283 #6428
	1/6/2022	Weaverville Auto Parts	142.79	Water pump, thermostat, fittings #6428
27422	1/6/2022	Weaverville Fire Protection District	130.00	Hall rent for Staff Christmas Party
27423	1/13/2022	Nor El Muk Band of Wintu Indians of No Ca	2,043.00	Contract services 09-27-21 to 06-30-22
27424	1/13/2022	SDRMA	3,940.84	2021/22 SDRMA Prop/Liab
	1/13/2022	SDRMA	6,769.87	2021/22 SDRMA Work Comp
	1/13/2022	SDRMA	192.60	Dec 21 interest on Prop/Liab invoice
	1/13/2022	SDRMA	331.09	Dec 21 interest on W/C invoice
27425	1/13/2022	Stroup's Power Equipment	817.42	Chainsaw parts and files
27426	1/13/2022	Trinity County DOT	2,324.12	Fuel for trucks and equip Aug 2021
	1/13/2022	Trinity County DOT	2,959.21	Fuel for trucks and equip July 2021
	1/13/2022	Trinity County DOT	2,272.07	Fuel for trucks and equip Sept 2021
27427	1/13/2022	Velocity Communications, Inc.	114.99	Internet 01-01-22 to 02-01-22
27428	1/20/2022	Trinity County Marshals Office	173.23	Pay Wolfinbarger Garnish Final
27429	1/20/2022	CA Dept of Forestry and Fire Protection	469.47	Seed storage
27430	1/20/2022	CoPower	929.17	Dental and Vision premiums Feb 2022
27431	1/20/2022	Cross Petroleum	1,189.88	Duratec Chain Oil
27432	1/20/2022	Estate of Ila McWilliams	2,000.00	January 2022 Rent
27433	1/20/2022	NORCAL Presort & Printing	800.00	Watershed posters
	1/20/2022	NORCAL Presort & Printing	250.00	Workbooks
27434	1/20/2022	Plotzke Ace Hardware	89.92	(7) Glasses, (1) glove (8) bandanas
	1/20/2022	Plotzke Ace Hardware	149.64	Suede, Frostbreaker and Therma gloves
	1/20/2022	Plotzke Ace Hardware	73.70	(8) Suede gloves

	1/20/2022	Plotzke Ace Hardware	71.77	Bleach hose shutoff, hose nozzle, fittings
	1/20/2022	Plotzke Ace Hardware	30.00	Bottle brush, (3) bleach
	1/20/2022	Plotzke Ace Hardware	13.42	Dip'n grow, fasteners
	1/20/2022	Plotzke Ace Hardware	10.71	Power strip
	1/20/2022	Plotzke Ace Hardware	75.04	Pruner, clamp, LED bulb
	1/20/2022	Plotzke Ace Hardware	44.99	Shed key and soil
	1/20/2022	Plotzke Ace Hardware	23.58	Trash bags
	1/20/2022	Plotzke Ace Hardware	38.10	Trash bags, container, fittings
	1/20/2022	Plotzke Ace Hardware	160.10	Trufuel, grease, tarp strap, fittings
27435	1/20/2022	Salmonid Restoration Federation	1,000.00	Co-sponsor Salmonid Rest Conf Apr 22
27436	1/20/2022	Trinity Journal, The	623.90	2022 Rec Guide
	1/20/2022	Trinity Journal, The	31.70	Late fee
27437	1/20/2022	Weaverville CSD	29.63	YFR water 12-01-21 to 01-03-22
27438	1/25/2022	Chavan & Associates, LLP	6,500.00	Final progress billing for 06-30-2020 Audit
27439	1/25/2022	Trinity County Solid Waste Division	153.38	Jan 2022
27440	1/25/2022	UC Regents	15,000.00	GrizzlyCorp Proj Cost-Share Match
27441	1/25/2022	Watershed Research & Training Center	486.40	Flow monitoring training
27442	1/25/2022	Weaverville Sanitary District	28.00	YFR Sewer 12-01-21 to 12-31-22
27443	1/31/2022	Rebekah Wolfinbarger-Cash	58.00	Petty Cash Reim
2842914	1/3/2022	United States Postal Service	58.00	Stamps
1-515-660-384	1/5/2022	EDD	3,928.75	State tax deposit
4687510	1/5/2022	EFTPS	9,232.00	Federal tax deposit
220558944	1/5/2022	Office Depot	17.31	Wall calendar
220559723	1/5/2022	Office Depot	17.31	Planner
108432E	1/5/2022	Digi-Key Electronics	9.45	Battery
3067878729	1/6/2022	CoPower	2,607.90	Pay CoPower
647867	1/6/2022	Empower Retirement	1,525.00	Deferred Comp 12-31-21 PR
ACH-00412200	1/6/2022	Tarwater, Cynthia	1,557.97	Pay Cynthia Tarwater Per Diem
90056822	1/6/2022	EFTPS	228.57	Payment of Q1 2020 interest
	1/6/2022	EFTPS	991.77	Payment of Q1 2020 penalties
01-09-22 Ally	1/9/2022	Ally	108.48	Interest
	1/9/2022	Ally	546.72	Jan 2022 Prin Pmt #4916
01-12-22 Ally	1/12/2022	Ally	148.65	Interest
	1/12/2022	Ally	736.57	Jan 2022 Prin Pmt #0890
176362M	1/12/2022	Bailey's Inc.	442.99	Woodland Pro Safety Glasses
572033M	1/12/2022	Mackenzie Enterprises	3,131.60	(16) Fire pants and (16) gloves
4252060Y	1/12/2022	Nielsen-Kellerman Co.	352.85	Kestrel Fire Weather Meter Pro
310962L	1/12/2022	Ed M. Feld Equipment Co., Inc.	4,227.10	Fire equipment
ATR-00415902	1/12/2022	Tri Counties Bank	130,398.15	From Ckg to LOC
936972Y	1/12/2022	Forestry Suppliers Inc	1,797.79	Tools/Compass/Clinometer/Flags/Rangefinde
9828441	1/12/2022	Global Industrial Co.	1,732.29	PPE
01-13-22 TCB	1/13/2022	Tri Counties Bank	25.00	Direct Deposit Fee
8620255	1/13/2022	Amazon	448.30	8 gallons Opti-2/2-cycle lubricant
7480242	1/13/2022	Amazon	91.32	(24) Thermal gloves/rubber coating/medium
64913910	1/13/2022	ULINE	636.68	Paper towels, (48) PVC Dot gloves
3500224	1/13/2022	Amazon	87.94	(24) Thermal gloves/rubber coating/large
278115T	1/13/2022	Delmarva Marine Solutions	1,223.86	(8) each rain pants/large/xl
01-16-22 Ally	1/16/2022	Ally	81.09	Interest
	1/16/2022	Ally	629.49	Jan 20 Prin Pmt #6167
3278434	1/16/2022	1&1 Ionos, Inc.	12.00	TRRP Mail Hosting
3232220	1/18/2022	Amazon	125.30	(5) File organizers
7097016	1/18/2022	Amazon	242.35	Samsung 27 monitor-Cons Planner
777803S	1/18/2022	Dell Marketing LP	214.49	External hard drive for server
7823438	1/18/2022	Amazon	67.56	(1) Webcam, (1) Dell laptop charger

7823438 #2	1/18/2022	Amazon	10.71	HDMI cable
2507416	1/18/2022	Amazon	75.04	(2) 32 packs clipboards
221362104-1	1/19/2022	Office Depot	59.51	Toner for Fiscal Office printer
54251741	1/19/2022	Custom Ink	2,700.58	Work shirts
40979	1/19/2022	Ebay	55.34	Computer keyboard for Cons Planner
G22983	1/21/2022	No Coast Unified Air Quality Management Dist	40.00	YFR Burn Permit
p225CTFQG9	1/23/2022	Frontier Communications	264.38	Pay Frontier Comm
71166	1/23/2022	Ebay	26.15	Ink for Fiscal Mgr printer-Home
13685349	1/23/2022	IPower, Inc.	17.99	Trinity Collaborative
422164290	1/24/2022	Constant Contact	45.00	Advertising
3RLIJEQU	1/25/2022	CARCD	140.00	CARCD Annual Conference-Virtual-Sheen
4262885	1/25/2022	California Dept. of Fish and Wildlife	420.00	2022 CNDDB Renewal
	1/25/2022	California Dept. of Fish and Wildlife	131.25	2022 CNDDB-BIOS Pre-Reg
0-049-654-880	1/26/2022	EDD	3,874.10	State tax deposit
220260079064	1/26/2022	Blue Shield of California	9,970.45	Pay Blue Shield
83234734	1/26/2022	EFTPS	9,282.72	Federal tax deposit
720469	1/27/2022	Empower Retirement	1,745.00	Deferred Comp 01-15-22 PR
10355875	1/27/2022	Information Forecase, Inc.	495.00	Virtual Conference-Protecting from Wildfire
6969814	1/28/2022	Amazon	41.84	Drone parts
91421-0	1/29/2022	Google	1.99	Google storage
01-31-22 Ford Credit	1/31/2022	Ford Credit	31.28	Jan 2022 Pmt #6283
	1/31/2022	Ford Credit	811.32	Jan 2022 Prin Pmt #6283
Report Total			337,849.31	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT

February 16, 2022

5.1 <u>Grass Valley Creek</u>
No report.

5.2 <u>Weaverville Community Forest – Amelia Fleitz/Chris Cole</u>

- Amelia has finalized contracts, effective February 1st, with SHN Consulting for Botany Surveys and Quentin Mark Arnold for Archaeology services in the BLM's Weaverville Community Protection Hazard Removal and Vegetation Management Project. This project proposed to treat the roadside shaded fuelbreaks and ridgetop fuelbreak treatments on 444 acres within the BLM parcels adjacent to the Timber Ridge and Mill Street neighborhoods.
- Amelia will be submitting an application for a Grizzly Corps Member for the 2022-2023 service year for a member to work on implementation for the WCF Strategic Plan.
  Amelia is working to finalize the FY2022 Annual Operating Plan for the WCF and setting the 2022 meeting schedule with Bethany's help.

5.3 <u>Watershed Coordination – Amelia Fleitz</u>

- <u>Cal Recycle Farm and Ranch clean-up for the Hayfork Transition Parcel (455-3000400):</u> Closing out this project.
- <u>DOC Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300)</u>: Nicole and Amelia are finalizing the Brochure and survey for stakeholders and local residents to participate in the plan. Amelia and Nicole met with staff from the WRTC in January to share information and plan for the 2022 field season of surveys in the North Lake area. Nicole will start her field season with support of Nicole, Maya and Amelia in March.
- <u>WRTC Temperature Probe Deployment & Summer Snorkel Dives:</u> Closing out this contract. Working to develop our own contract with the USFS. Kelly and Amelia met with USFS staff in early January to start the process, there will be a modification to the District's Master Agreement and then a supplemental agreement for the specific project.
- <u>NACD Technical Assistance Funding:</u> Molly has been coordinating with NRCS for multiple Trinity County projects. Molly is working on the Moon Lee Ditch YFR EQIP application as well as support other local land owners. Amelia and Maya are working to advertise Molly's services to increase the number of landowners participating in the NRCS programs.

5.4 <u>Weaver Basin Wetlands</u>

- Maya is visiting the Wetlands with Pat Frost for potential use for the Backyard Bird Count Event.

5.5 <u>Project Coordinator's Report –Cynthia Tarwater</u>
ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- Attended virtual OHMVR Workshop on January 5th and 6th, the District intends to submit a preliminary Restoration grant application to the OHV by March 7th.
- We were requested by Shasta-Trinity National Forest to implement the road-related BAER projects for the Monument and McFarland Fires, I submitted a financial plan, as requested, for a modification to an existing agreement for $450,000, but have not heard back to date.
- Started the FINAL closeout for an OHV Restoration project funded in 2018.
- Started the 2022 Preliminary OHV application, requested approval from the STNF for the roads I've identified for treatment from their master list, requested USFS Ranger Letter of Permission for the District to apply and receive funding for this work. The preliminary application is due to the OHV Division by March 7th, public review starts March 8th and the final application is due on June 6, 2022. I am still waiting on specifics from the USFS, however I am able to write and fill in some parts of the application or work on supplemental documents that will eventually be required. If funded by the OHV, the District will be notified on August 1, 2022 and implementation would begin the following year.
- Progress reports and invoicing.

5.6 Grants Report – Marla Walters

New Grants:
Travis Ranch (DOC) – **$451,997.58** (Project Manager – A. Fleitz)
Pending Grant Applications:
Title III (County of Trinity) – should hear by early March
Trinity County Evacuation Route
Pre-Application documents sent to:
California State Coastal Conservancy

5.7 Revegetation Projects – Kaety Howard & Annie Barbeau

- Seedlings and hardwood cuttings are being carefully monitored for moisture levels in the greenhouse at the native plant nursery. All other nursery stock is being maintained. A progress report, invoice, and annual report for 2021 was assembled and submitted to agency contacts. A review of all invoices for the life of the project was conducted to ensure that our remaining funding matches that of Caltrans. It was determined that both balance amounts correspond with each other.
- Caltrans Big French Creek: Project maps were created to be included in the 2021 annual report; monitoring photos were also processed in preparation. A progress report and invoice was assembled and submitted to agency contacts.
- Caltrans Collins Bar: Monitoring photos were processed in preparation for the 2021 annual report. A progress report and invoice was assembled and submitted to agency contacts. A review of all invoices for the life of the project began.
- Watershed Research and Training Center (WRTC) Riparian Restoration: Kaety coordinated with WRTC staff and private landowners to discuss and revise a final planting prescription which will be a part of the greater Hayfork Creek Riparian Restoration Project.
- Gemmill Rare Plant Survey: Implementation for this project is complete. Noxious weed survey data should be uploaded to the Calflora website within the month.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: Nothing new to report this period.

5.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: One crew was brought back January 3rd. At this time the drying weather trend and unlikely snow has us planning to bring another crew back on February 16th.

Two additional crews are planned two start on March 1st. FH has been holding multiple interviews and needs to fill six positions. Interviews and hiring decisions will be finalized early February.

- State Water Resource Control Board (SWRCB) Trinity River Watershed Roadside Fuel Reduction: Invoicing and reporting occurred for this period. At this time implementation has been completed for the project and remaining funds will be spent producing final reports, invoicing and accounting. We are excited to close out this grant in the coming months. Final Report has been sent to Grantor and we are awaiting review.
- Bureau of Land Management Lewiston Agreement: FH communicated with BLM and partners to plan future work within the project footprint. Implementation began to finish up areas where our mastication contractor was unable to complete. The prior work on Goose Ranch road has now been completed.
- National Fish and Wildlife Foundation (NFWF) Reading/Indian Creek Grant: Close out documentation has begun including final reporting and final invoicing. Final Report has been sent to grantor and we are awaiting review.
- Six Rivers National Forest Agreement: Annual reporting has begun and will be submitted next month.
- Cal Fire Trinity County Hazardous Fuels Reduction (2018) Grant: We have completed the majority of implementation on this grant and are currently working on final report as well as invoices. The opportunity closes March 31 2022. We are planning on a couple more days of implementation as funding allows.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: We put in place a fully executed contract with the watershed research and training center for ~$530,000 for their portion of implementation under this grant. Environmental compliance has begun for the numerous project areas. Work occurred with the Junction City Grange to plan work in the Junction City Park area.
- Browns Phase III: Communications occurred with Forest Health staff. We were previously not allowed to operate due to active logging in the area. At this time based on talks with the Forest Service some units have begun to become available and we plan on beginning implementation this field season.
- Tucker Hill Watershed Research and Training Center (WRTC) Contract: We plan on continuing work on this project as time and funding permits.
- Training and continuing education: Grizzly Corpse FH fellow Bethany attended multiple California Association of Resource Conservation Districts conference sessions and reported back to District staff with enlightening information.
- California State Coastal Conservancy: The 20 acre goal of this project has been met. Remaining funds are being used to further implementation and expand on our goal. This project shares the same footprint as our Bureau of Land management Lewiston project.
- Cal Fire Forest Health: Communication continue with FH and our partner organizations. We received our advance and began the purchase of necessary supplies to facilitate implementation. Over 30,000 was purchased in January. Most was not purchased locally due to lack of availability. Two F 350 Gas trucks were ordered but do not expect to receive those until mid-March. We continued planning in the 4 major project areas. More of the work on the Bureau of Land Management land is likely to be subcontracted than originally intended with the Bureau of Land Management acting as the contractor and subcontracting after receiving funding. This process has never been done by the District before or the Bureau of Land Management so we are working through a way to make this happen. Implementation has begun on this project within the Oregon Fire/ Weaver basin project area. Crews are treating a large area by cutting around oaks with the intention that the unit will be broadcast burned after treatment. Crews have also assisted with pile burning and broadcast burning within the area.

- Westside Timber Sale Prep: FH continues to assist the Shasta Trinity National Forest with planning for fuels reduction projects as well as with silviculture. In January Minimal field work was accomplished due to road conditions. FH staff plans to meet with Forest Service personnel next month to discuss future plans.
- Grants awarded: See 6.6
- Grant proposals begun: Grant application has been submitted to the State Coastal Conservancy and we await their response. FH staff has been working with the Sierra Nevada Conservancy for a potential grant application. We have decided to pursue two separate awards one for ~50,000 and another for just over two million. Work has begun on both of these applications and they will be submitted prior to their due date in early February.
- Fee for Service: One landowner has reached out for a quote. FH staff will meet next month for a field visit to assess the need.
- National Resource Conservation Service Assistance: FH staff worked with national resource conservation service staff to reassess the needs under this agreement. We are working to use this funding the further Staff member Molly Breitmün time at that District.

5.9 Other Projects/Information – Amelia Fleitz

- Trinity County Fire Safe Council –
  - Amelia is coordinating a semi-monthly newsletter for the Trinity County Fire Safe Council. Amelia is beginning to look for Trinity County 2025 CWPP Update funding.
  - Amelia and Maya have started plans to coordinate the Wildfire Preparedness Day Fair will be held May 7th at the Snyder Highland Meadow. We plan to have a series of speakers on various topics throughout the day and have representation from multiple active fire and land management agencies within the County present. We are working to coordinate a Kids Hour with a story time, wildfire lessons with kids, and more.

  Amelia and Maya are collaborating with the WRTC on development of a 2023 calendar with recommended Firewise and firesafe actions for each month of the year.

5.10 Young Family Ranch – Amelia Fleitz

- Molly met with all the stakeholders in the Moon Lee Ditch Association and YFR Board of Directors to move forward with the EQIP proposal for the piping of the MLD to the end users. Molly is working with NRCS staff to have the conservation plan finalized by 2/25 for the ranking deadline.
- Amelia is collaborating with the MLDA, YFR Board, Historical Association and TRRP to develop a historical sign for the Moon Lee Ditch to be installed at the YFR.
- Nicole is enjoying the housing at the YFR and reported an issue with the front door locking and vagrants sleeping on the front porch. A new dead-bolt lock has been installed to improve the security of the building.

5.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
  - One address verification & assignment was provided by request of the Planning Department.
  - (24) Parcel lot line modifications, splits and merges were performed on the Parcel Fabric, and the Parcel Viewer website was updated with the newest Parcel line adjustments. Zoning updates were processed for (2) parcels.
  - GIS data & software updates were provided to the Department of Environmental Health, DOT, and Assessor's office.

- The Trinity County GIS Data Portal was updated with the newest Communities population dataset. The Trinity County Supervisorial District boundaries layer was also updated.
- The hydrography layer was updated to include a new hydrologic unit code (HUC10), which is a part of the watershed boundaries dataset.
- Arvel Reeves begun working in the GIS Department for (10) hours a week providing GIS services. He is currently working on the Community Wildfire Protection Plan (CWPP) partner completed projects update, updating Community Service District (CSD) boundaries and the Federal Emergency Management (FEMA) GIS flood layer.
- Cartographic layout and data management services were provided to the Department of Transportation (DOT).
- I voluntarily attended the monthly Trinity County Disaster Council meeting.
- I began working with (2) Trinity County high school student interns on GIS projects for work experience.

- CalFire Trinity County Hazardous Fuels Reduction Phase II:
  - The 2021 wildfire footprint has been updated in the CWPP Online application.
  - The Willow Creek Fire Safe Council boundary was added to our GIS library.

5.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - Trinity River Educational Materials: The Trinity River Watershed Poster was delivered from the printer and is being distributed to partnering agencies and public locations around the community. Staff are coordinating with the Yurok Tribe to produce an educational video educating about TRRP Gravel Augmentation efforts and the benefits to spawning salmon. Staff collaborated with TRRP on an article educating about tribal nets and fish harvest. The article will be published in the Trinity Journal, Two Rivers Tribune, and Conservation Almanac. The Winter 2021-22 Conservation Almanac is in production and will be published on February 25th. Staff are continuing work on an interpretive sign that will be installed at the Young Family Ranch, to educate about the Moon Lee Ditch.
  - Trinity River Events: The TRRP Science Symposium Sunset Session will be held the week of April 25th. Details to follow. The TRRP Open House will be held on March 2nd from 5-7pm. The virtual event will include four breakout rooms so participants can choose and speak to Program scientists about topics of specific interest to them. Zoom details for the meeting will be released in the coming weeks. The monthly Science on Tap event was postponed due to a rise in COVID-19 cases in the County. The first event will be held on Wednesday, March 23rd with special guest Justin Garwood, speaking about the last glacier in the Trinity Alps. This event will be held every 4th Wednesday at the Trinity County Brewery and feature guest speakers from local organizations and agencies to educate the public about various scientific topics. In honor of the Great Backyard Bird Count, staff will be hosting two birding days in February with local birding enthusiast Pat Frost. The events will be held on Saturday February 19th at the Weaver Basin Wetlands and on Sunday February 20th at the Trinity River Hatchery. Staff are also planning an invasive weed pull volunteer event in March. Staff will be participating in a Student Wildlife Symposium in Weaverville on February 15th. This event is being organized by the Watershed Research and Training Center, the US Forest Service, and Trinity Together.
- SFI Youth in Sustainable Forestry: The first in the series of three field trips will be on February 17th on the Garden Gulch Trail in the Weaverville Community Forest. This field trip will be focused primarily on fire, fuels, and forest health. Students will be touring a recent prescribed

burn and learning about different ways to manage the forest. Approximately 45 students are anticipated to be in attendance.

- Weaverville Summer Day Camp: Planning for the 2022 Weaverville Summer Day Camp has begun! Staff are currently collecting donations to help support this year's camp.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  4. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

POLICY TITLE: Board Secretary
POLICY NUMBER: 1015

1015.1 The position of Secretary of the Board of Directors is required by state law. The Secretary performs duties including recording of minutes and actions of the Board of Directors and certifying all actions and resolutions of the Board.

1015.2 If for any reason the Chairperson and Vice-Chairperson resign or are absent or disabled, the Secretary shall perform the Chairperson's duties until the position of Chairperson is filled.

1015.3 If for any reason the Chairperson and Vice-Chairperson disqualify themselves from participating in an agenda item or become partisan in the debate on any such item, the Secretary shall perform the duties of the presiding officer.

1015.4 Duties of the Secretary
The Secretary of the Governing Board shall have the following duties:

a) Certify or attest to actions taken by the Board when required;
b) Sign the minutes of the Board meeting following their approval;
c) Sign the documents as directed by the Board on behalf of the Authority, and sign all other items which require the signature of the Secretary;
d) Perform any other duties assigned by the Board and the District Manager; and
e) Perform any other duties required under law.

1015.5 Responsibilities of the Secretary/Board Clerk
The duties of the Secretary, with assistance of the District Manager, are:

a) Respond to routine correspondence;
b) Prepare for Board meetings, including preparing the agenda with the advice of the District Manager and providing public notice of Board meetings in accordance with state law;
c) Attend all Board meetings and ensure minutes of the Board of Directors meetings are recorded. These recordings are for use by the Secretary only for the purpose of preparing minutes for adoption at the next regularly scheduled meeting of the Board. Upon adoption of these minutes the recording media will be reused;
d) Ensure accurate Minutes of each Board meeting are prepared and maintained;
e) Maintain Board records and other documents and reports as required by law; and
f) Disseminate correspondence to Board officers addressed to them.

POLICY TITLE: Board Secretary
POLICY NUMBER: 1015

1015.1 The position of Secretary of the Board of Directors is required by state law. The Secretary, with assistance from the Board Clerk and District Manager, performs duties including recording of minutes and actions of the Board of Directors and certifying all actions and resolutions of the Board.

1015.2 If for any reason the Chairperson and Vice-Chairperson resign or are absent or disabled, the Secretary shall perform the Chairperson's duties until the position of Chairperson is filled.

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e) Perform any other duties required under law.

1015.5 Responsibilities of the Board Clerk:
The duties of the Board Clerk, with assistance of the District Manager, are:

a) Respond to routine correspondence;
b) Prepare for Board meetings, including preparing the agenda with the advice of the District Manager and providing public notice of Board meetings in accordance with state law;
c) Attend all Board meetings and ensure minutes of the Board of Directors meetings are recorded. These recordings are for use by the Secretary only for the purpose of preparing minutes for adoption at the next regularly scheduled meeting of the Board. Upon adoption of these minutes the recording media will be reused;
d) Ensure accurate Minutes of each Board meeting are prepared and maintained;
e) Maintain Board records and other documents and reports as required by law; and
f) Disseminate correspondence to Board officers addressed to them.

DRAFT

POLICY TITLE: Receiving/Depositing Remittances
POLICY NUMBER: 2140

2140.1 It is the policy of the District that the District Manager shall cause appropriate staff to timely receive and deposit remittances and to ensure accountability.

2140.2 Procedures for incoming checks:

a) Office Clerk or Office Manager opens mail, receiving all checks and stamping "for deposit only".

b) Using approved account codes, Office Clerk or Office Manager logs each check on a spreadsheet.

If the application of any check to a particular fund or account of the District is unclear the Office Clerk or Office Manager logs as "Miscellaneous".

c) Office Clerk or Office Manager stamps any accompanying paperwork "Paid" and given to the designated staff person

If there is no accompanying paperwork, Office Clerk or Office Manager will match check to open invoice(s) and proceed with above.

d) Daily, checks are given to the Fiscal Manager.

e) Fiscal Manager records each check in the accounting program.

Any checks logged as "Miscellaneous" go to the Fiscal Manager for appropriate coding.

f) Office Clerk or Office Manager prepares the bank deposit.

g) Fiscal Manager verifies correct coding and dollar amounts coding and accounting for any check classified as payment for an administrative service will be verified by the District Manager.

h) Office Clerk or Office Manager deposits with bank.

i) Fiscal Manager records the deposit in the District Ledger.

POLICY TITLE: Receiving/Depositing Remittances
POLICY NUMBER: 2140

2140.1 It is the policy of the District that the District Manager shall cause appropriate staff to timely receive and deposit remittances and to ensure accountability.

2140.2 Procedures for incoming checks:

a) Office Clerk or Office Manager opens mail, receiving all checks and stamping "for deposit only".

b) Using approved account codes, Office Clerk or Office Manager logs each check in check logbook using information from the Aged Receivables report when applicable. If the application of any check to a particular fund or account of the District is unclear the Office Clerk or Office Manager logs as "Miscellaneous".

c) Fiscal Manager records each deposit in the accounting program, making corrections if necessary. One copy of each check received from a grantor is given to Grants Manager.

d) Office Clerk or Office Manager prepares the bank deposit, making two copies of checks and one copy of deposit slip.

e) Office Clerk or Office Manager deposits with bank.

f) Banking receipt is attached to check copies and copy of deposit slip and given to Fiscal Manager.

DRAFT

Trinity County
Resource Conservation District

Teleworking Work Plan

Department:	Employee:
Start Date:	Expiration Date:

Teleworking Category: (*check one*)

☐ Full Time ☐ Part Time ☐ Intermittent ☐ Emergency Relocation

Teleworking Schedule (*check the days below that the employee will be working remotely*)

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday
☐ Friday ☐ Saturday ☐ Sunday

Teleworking Hours (*hours per day and per week that the employee is expected to work remotely*)

Tasks

Responsibilities

Check In (*List any expected time frames the employee shall check in with their direct supervisor*)

Other:

List of District Equipment provided to the Employee (*or attach employee equipment form*):

I hereby affirm by my signature that I have read the District's Teleworking Policy, have reviewed the Teleworking Work Plan, and I understand and agree to all of its provisions.

Employee Signature Date

Supervisor Signature Date

POLICY TITLE: Teleworking
POLICY NUMBER: 3305

3305.1 The District values the health and wellness, effectiveness and productivity, and recruitment and retention of our employees. The District values flexibility in the workplace and provide continuation of business during implementation of a natural disaster recovery or emergency plan. Employees may participate in full time, part-time, intermittent, or special circumstance/emergency teleworking work plans. Full time is to be defined as an employee who spends more than 20 hours a week teleworking, part time is to be defined as an employee who spends up to 20 hours a week teleworking, intermittent teleworking is for a staff member to have the flexibility to work from home or in the office under their own discretion; and special circumstance and/or emergency teleworking work plans will be implemented for short time frames and at the discretion of the Supervisor and/or District Manager to cover family circumstances, illness, and/or natural disaster and emergency displacement.

3305.2 Not all jobs are appropriate for teleworking. This option will be available to employees by assessment of their Supervisor or District Manager on the suitability of their daily tasks, office functions, assignments, responsibilities, current and previous work performance and their ability to serve the public.

a) Teleworking is not available to employees while subject to a performance improvement plan based on the most recent performance review.

b) Positions not suitable for telework include all levels of Conservation Technician. To maintain essential functions of the District, positions not suitable for full time telework include District Manager, Assistant District Manager, Fiscal Manager, Grant Manager, and Program Manager, with exclusions for times of emergency.

3305.3 Employees have the opportunity to telework if they meet the following criteria:

a) Employee completes initial onboarding and training in person,

b) Employee has exhibited self-driven initiative and organization to Supervisor, such that the Supervisor does not anticipate decrease in productivity under a teleworking work plan,

c) Supervisor and employee must complete and agree to a teleworking work plan prior to telework initiation, and

d) District Manager must approve teleworking work plan prior to telework initiation. Exception to natural disaster and emergency displacement where Employee may communicate need to telework and develop a work plan within the first week of displacement.

3305.4 Employees participating in telework are responsible to maintain all working materials on District servers and digital sharing portals. Employees shall communicate schedule effectively with all staff and if participating in full time telework meet weekly with Supervisor. Employee shall adhere to all District Policies while working remotely, viewing their teleworking extension as an extension of the District offices. Employee shall maintain a teleworking record of project work and submit with timesheet for Supervisory review.

DRAFT

3305.5 Supervisor may complete a site visit if Employee is working remotely from a public space. Supervisor is responsible to maintaining implementation of District Policies and insuring project deliverables and employee productivity does not decline as a result of implementing teleworking.

3305.6 All teleworking work plans should be reviewed between Supervisor and Employee during annual evaluation.

3305.7 District Manager or Supervisor may terminate teleworking contract with employee with written 7-day notice if productivity decreases, project deliverables are being delayed, and/or if the needs of the District and/or Department have shifted to require in person work.

3305.8 The District may, but is not required to, provide laptop, monitors, keyboard, mouse, and/or other physical equipment to support telework as funding allows. The District may support licensing and applications on personal devices as funding allows. The District will support and maintain access to the virtual private network (VPN) system, but will require in person set-up and maintenance.

DRAFT

CORNING FORD

Source: REPEAT

Salesperson: KELLY BREEDLOVE

Price	40,880.00
Taxable A.M.O.	0.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	2,969.96
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	43,934.96
DMV Fees	790.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	30.00
Total Insurance	0.00
Total	44,763.71
Amount Financed	44,763.71
Finance Charges	0.00
Total of Payments	44,763.71

Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	0.00
Total Down	0.00

APR	0.00
Term	1
Monthly Payment	44,763.71
Final Payment of	

*** * * BUYER * * ***

TRINITY COUNTY RESOURCE CONSER
PO BOX 1450
WEAVERVILLE, CA 96093

Date of Birth:
Home Phone Number: (530) 623-2160
Work Phone Number:
County: TRINITY
Email: eflickwir@tcrcd.com

*** * * CO-BUYER * * ***

Date of Birth:
Home Phone Number:
Work Phone Number:
County:
Email:

*** * * PURCHASE * * ***

Stock Number
Year
Make
Model
Body Style
Color
Trim
Key 1 Number
Key 2 Number
Weight
License
Odometer
VIN
Cylinders
Vehicle Type

*** * * TRADE 1 * * ***

*** * * TRADE 2 * * ***

*** * * BANK * * ***

*** * * INSURANCE * * ***

Preview Order 3361 - W2B 4x4 Crew Cab SRW: Order Summary Time of Preview: 12/29/2021 17:29:50

Dealership Name: Corning Ford

Sales Code : F72523

Dealer Rep.	KELLY BREEDLOVE	**Type**	Retail	**Vehicle Line**	Superduty	**Order Code**	3361
Customer Name	X XXXXX	**Priority Code**	10	**Model Year**	2022	**Price Level**	245

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 CREW CAB PICKUP/160	$42885	PLATFORM RUNNING BOARDS	$445
160 INCH WHEELBASE	$0	10000# GVWR PACKAGE	$0
OXFORD WHITE	$0	ENGINE BLOCK HEATER	$100
VINYL 40/20/40 SEATS	$0	SKID PLATES	$100
MEDIUM EARTH GRAY	$0	50 STATE EMISSIONS	$0
PREFERRED EQUIPMENT PKG.600A	$0	110V/400W OUTLET	$175
.XL TRIM	$0	CAMPER PACKAGE	$160
.AIR CONDITIONING -- CFC FREE	$0	SPARE TIRE AND WHEEL	$0
.AM/FM STEREO MP3/CLK	$0	TRAILER BRAKE CONTROLLER	$270
.6.2L EFI V-8 ENGINE	$0	TELESCPNG TT MIRR-POWR/HTD SIG	$0
6-SPEED AUTOMATIC TRANS G	$0	FOG LAMPS	$130
LT245/75R17E BSW ALL-TERRAIN	$165	JACK	$0
3.73 ELECTRONIC-LOCKING AXLE	$390	200AMP(6.2L)/240CMP(6.7L) ALTR	$0
POWER EQUIPMENT GROUP	$1125	TOUGH BED SPRAY IN BEDLINER	$595
JOB #1 ORDER	$0	XL VALUE PACKAGE	$395
TRAILER TOWING PACKAGE	$0	.CRUISE CONTROL	$0
CV LOT MANAGEMENT	$0	FUEL CHARGE	$0
FRONT LICENSE PLATE BRACKET	$0	PRICED DORA	$0
XL DECOR PACKAGE	$0	DESTINATION & DELIVERY	$1695

	MSRP
TOTAL BASE AND OPTIONS	$48630
DISCOUNTS	NA
TOTAL	$48630

$40,880
+ FEES

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.
This is not an invoice.

CORNING FORD

Source: REPEAT

Salesperson: KELLY BREEDLOVE

Price	41,995.00
Taxable A.M.O.	0.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	3,050.80
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	45,130.80
DMV Fees	0.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	30.00
Total Insurance	0.00
Total	45,169.55
Amount Financed	
Finance Charges	0.00
Total of Payments	45,169.55

Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	0.00
Total Down	0.00
APR	0.00
Term	1
Monthly Payment	45,169.55
Final Payment of	

$45,169.55

*** * * BUYER * * ***

TRINITY COUNTY RESOURCE CONSER
PO BOX 1450
WEAVERVILLE, CA 96093

Date of Birth:
Home Phone Number: (530) 623-2160
Work Phone Number:
County: TRINITY
Email: eflickwir@tcrcd.~~com~~ Net

*** * * CO-BUYER * * ***

Date of Birth:
Home Phone Number:
Work Phone Number:
County:
Email:

*** * * PURCHASE * * ***

Stock Number
Year
Make
Model
Body Style
Color
Trim
Key 1 Number
Key 2 Number
Weight
License
Odometer
VIN
Cylinders
Vehicle Type

*** * * TRADE 1 * * ***

*** * * TRADE 2 * * ***

*** * * BANK * * ***

NONE

CA

*** * * INSURANCE * * ***

CORNING FORD

Source: REPEAT

Salesperson: KELLY BREEDLOVE

Price	41,995.00
Taxable A.M.O.	0.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	3,050.80
Non-Tax A.M.O.	0.00
Service Contract	3,370.00
Subtotal	48,500.80
DMV Fees	0.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	30.00
Total Insurance	0.00
Total	48,539.55
Amount Financed	48,539.55
Finance Charges	0.00
Total of Payments	48,539.55

Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	0.00
Total Down	0.00
APR	0.00
Term	1
Monthly Payment	48,539.55
Final Payment of	

*** * * BUYER * * ***

TRINITY COUNTY RESOURCE CONSER
PO BOX 1450
WEAVERVILLE, CA 96093

Date of Birth:
Home Phone Number: (530) 623-2160
Work Phone Number:
County: TRINITY
Email: eflickwir@tcrcd.com

*** * * CO-BUYER * * ***

Date of Birth:
Home Phone Number:
Work Phone Number:
County:
Email:

*** * * PURCHASE * * ***

Stock Number	61525
Year	2022
Make	FORD
Model	F-350
Body Style	PK
Color	WHITE
Trim	GRAY
Key 1 Number	
Key 2 Number	
Weight	6,532
License	
Odometer	5
VIN	1FT8W3BN2NED54690
Cylinders	8
Vehicle Type	NEW

*** * * TRADE 1 * * ***

*** * * TRADE 2 * * ***

*** * * BANK * * ***

NONE

CA

*** * * INSURANCE * * ***

RESOLUTION NO. 22-04 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 SIGNED SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF FEBRUARY 16, 2022 THROUGH MARCH 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Trinity County Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Trinity County Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY IN CALIFORNIA to cope with the threat of COVID-19 – GOVERNMENT CODE section 8625(c); and

WHEREAS, the Trinity County Board of Supervisors Ratified the Director of Emergency Services Proclamation and confirmed the existence of a local emergency in Trinity County due to the COVID-19 pandemic on March 25, 2020 as well as the Order of the Trinity County Public Health Officer for mandatory use of face coverings in work places and public settings issued on August 26, 2021;

WHEREAS, the Board of Directors does hereby find that the State of Emergency in California to cope with the threat of COVID-19, as well as County and Local Proclamations and Orders of masking and social distancing, COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and Trinity County; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Trinity County Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and poses a threat as COVID-19 cases in Trinity County have been increasing exponentially.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager, Kelly Sheen and legislative bodies of Trinity County Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) March 19, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Trinity County Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Trinity County Resource Conservation District, this 16th day of February, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____ Date: _____
Mike Rourke, Chairman for the Board

CERTIFICATION

I hereby certify that the foregoing Resolution 22-04 was duly and regularly adopted by the Board of Directors of the Trinity County Resource Conservation District at the meeting held on the 16th day of February, 2022.

Signature: _____ Date: _____
Greg Lowden, Secretary to the Board

GOVERNING BODY RESOLUTION

RESOLUTION NUMBER: 22-05

RESOLUTION OF THE: Trinity County Resource Conservation District Board of Directors

APPROVING THE APPLICANT TO APPLY FOR AND RECEIVE GRANT FUNDS FROM THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND RECREATION, OFF-HIGHWAY MOTOR VEHICLE RECREATION DIVISION GRANT FUNDS

WHEREAS, The people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and Safety for off-highway vehicle recreation; and

WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval of the Application to apply for Off-Highway Motor Vehicle Recreation Division Grant funds; and

WHEREAS, this Project appears on, or is in conformance with this jurisdiction's adopted general or master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the Project;

NOW, THEREFORE, BE IT RESOLVED that the Trinity County Resource Conservation District Board of Directors hereby:

1. Approves the receiving of grant funding from the Off-Highway Vehicle Recreation Grant or Cooperative Agreement; and
2. Certifies that this agency understands its legal obligations to the State upon approval of the Grant; and
3. Certifies that this agency understands the California Public Resources Code requirement that Acquisition and Development Projects be maintained to specific conservation standards; and
4. Certifies that the Project will be well-maintained during its useful life; and
5. Certifies that this agency will implement the Project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
6. Certifies that this agency will provide the required matching funds; and
7. Certifies that the public and adjacent property owners have been notified of this Project (as applicable); and
8. Appoints the District Manager as agent to conduct all negotiations, execute and submit all documents including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the Project.

Approved and Adopted on the 16th day of February, 2022. I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by Trinity County Resource Conservation District Board of Directors

following a roll call vote:

Ayes: _____

Noes: _____

Absent: _____

_____
(Clerk)

Trinity County Resource Conservation District

Strategic Plan

2018-2023

PO Box 1450
Weaverville, CA 96093
(530) 623-6004
www.tcrcd.net

Adopted July 18, 2018

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Introduction and Organization

Resource Conservation Districts are one of California's earliest grassroots conservation organizations that identify conservation needs and support local land managers in implementing solutions on a voluntary basis. The catastrophic soil losses of the dust bowl sparked national and state recognition that soil erosion was the greatest challenge to the country's ability to feed its people and be a leader in agricultural production. Non-regulatory Conservation Districts were conceived by the federal government and were later sanctioned by the State of California in 1938 to provide assistance to local managers in addressing soil and resource conservation challenges.

Description of the District:
Trinity County Resource Conservation District has come a long way in its 60 years of existence and has accomplished a wide array of projects to assist landowners and land managers in this county. The District was formed in 1956 under Division 9 of the State Resources Code. It is a non-regulatory special district, self-governed by volunteer directors who are appointed by the Trinity County Board of Supervisors.

The board of directors is guided by landowners and the community in their decisions and actions. District employees carry out the day-to-day operations, guided by priorities and policies set by the board.

The District serves all areas of Trinity County, yet receives no base funding from county, state or federal governments. The majority of District funding comes from submitting competitive grant applications and receiving merit-based awards and agreements.

The purpose of the District is similar to that of the 3,000 conservation districts across the nation. Conservation districts focus on land, water and related resource problems, develop programs to solve them, and enlist and coordinate help from public and private sources that can contribute to accomplishing goals. Districts work to advance conservation education in the community, coordinating educational programs and serving as a community-clearing house for information and services.

This document is an adaptable 5-year strategic plan for 2018-2023 that will assist in guiding Trinity County Resource Conservation District operations. This Plan defines our organization's goals and how it can best achieve its mission. The District has taken a look at its purpose, where we have been, where we are now, where we want to be in the future, and how to arrive at our destination. In the process we have examined our strengths, weaknesses, and resource opportunities.

We felt it imperative that our resource conservation delivery system be strengthened to work with landowners and partners in our community, who help ensure the health of our watersheds, forests, and economy.

Geography:
Trinity County is 3,222 square miles located in the rugged terrain of the northwestern mountains of California. Elevation ranges from 600 to 9,025 feet. Several deep river canyons traverse the County and the resulting dissected relief has steep slopes. The mild climate has four distinct seasons, although none is extreme. The majority of the County is under some form of public ownership, including the Trinity Alps, Chanchelulla and Yolla Bolly-Middle Eel Wilderness Areas, the Shasta-Trinity and Six Rivers National Forests, Bureau of Land Management, Bureau of Reclamation, and various state and county entities. Land uses in the County have generally centered around natural resource development. Recreation, logging, fisheries, and agriculture are the predominant uses. The communities are small and rural. Weaverville, the county seat, is the largest with 3,500 residents. As a result of the extent of public land ownership, relative inaccessibility, combined with a limited job market, Trinity County is only sparsely settled, with a population of less than 15,000 residents.

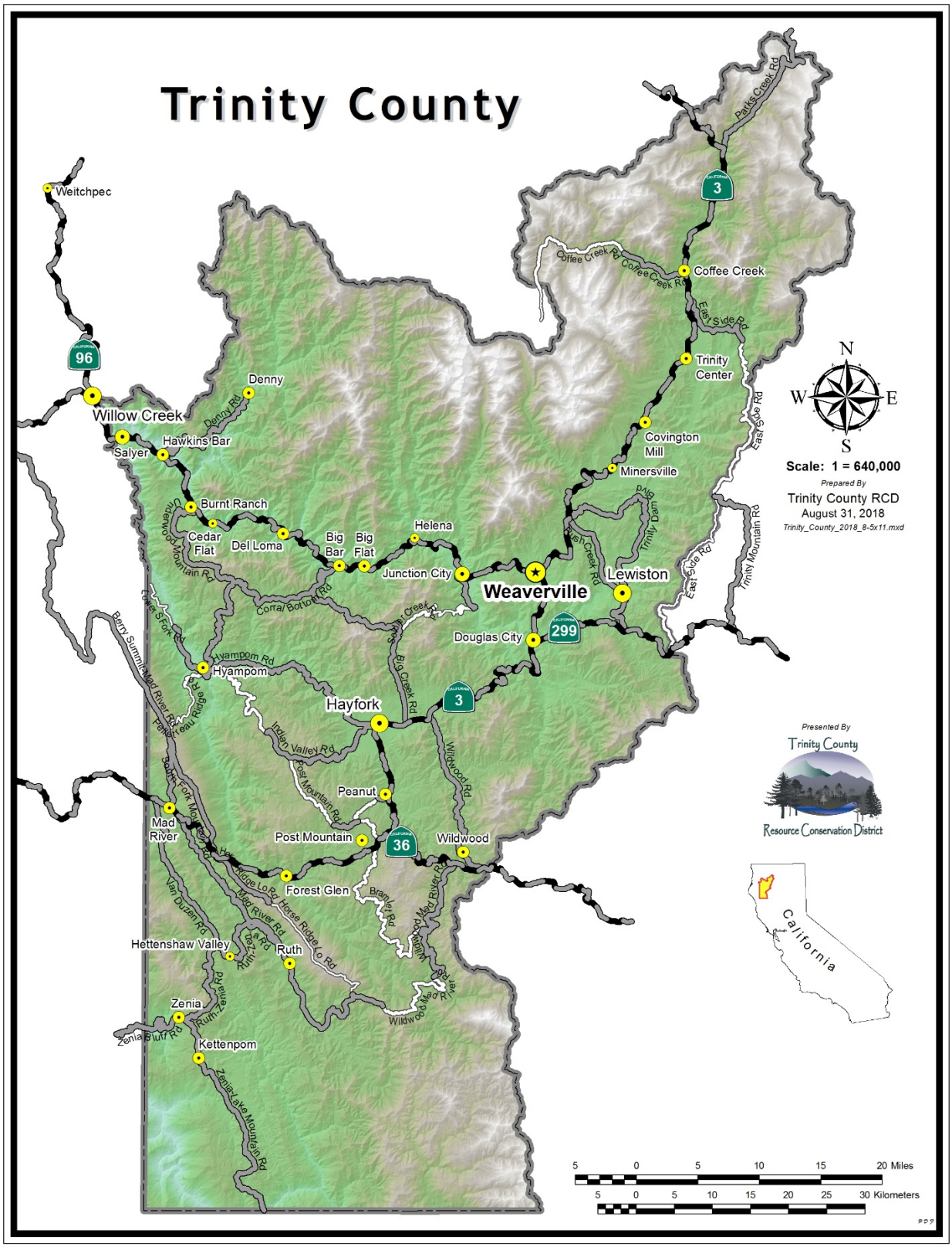
Leadership and Governance:
Leadership and governance of the District is provided by a five-member volunteer Board of Directors, which consists of local landowners with diverse backgrounds and interests. The roles of the Directors are to establish priorities, set policies and guidelines, and oversee general operations. Day to day management of the District is conducted by a District Manager and the work of the District is performed by a staff of natural resource and administrative professionals.

District Mission:
To assist in protecting, managing, conserving and restoring the natural resources of Trinity County through information, education, technical assistance and project implementation.

District Vision:
Trinity County Resource Conservation District envisions a balance between utilization and conservation of our natural resources. Through economic diversity and ecosystem management, our communities will achieve and sustain a quality environment and healthy economy.

Guiding Principles:
The Trinity County Resource Conservation District does not have regulatory authorities and must rely on partnerships with individuals, community organizations, and other government agencies to fund and implement our conservation programs. We are committed to utilizing cooperative and scientifically sound methods to achieve our mission.

District Boundary Map



District Program Areas

The District provides technical and educational assistance to property owners/managers and other stakeholders to identify and achieve their natural resource and agricultural goals. We serve as a clearinghouse of information and can provide technical guidance, permitting assistance, and financial incentives for landowners/managers interested in implementing conservation or habitat enhancement practices. Participation in our programs is voluntary. While our program areas are listed individually below, our departments and staff regularly reach across program lines to ensure the long-term sustainability of our mission. This integrated approach within our organization provides the foundation for the collaborative quality of District interactions with all of our partner agencies and stakeholders.

- Agriculture
    - Support sustainable and local agriculture
    - Promote Best Management Practices
    - Rentals of the no-till drill and apple cider press
    - Cannabis issues

- Education/Outreach
    - Experiential environmental education
    - Quarterly newsletter
    - Electronic and print media presence
    - Educational workshops and events
    - Trinity River Salmon Festival
    - Young Family Ranch activities

- Forest Health
    - Trinity County Community Wildfire Protection Plan support and project implementation
    - Fuels reduction
    - Chipping services
    - Weaverville Community Forest stewardship

- Native Habitat Restoration
    - Native plant nursery
    - Integrated Pest Management (noxious weeds)
    - Revegetation
    - Post-fire restoration

- Organization
    - Fiscal policies
    - Personnel policies
    - Board support and development
    - Sustainable funding
    - Partnership development

- Programmatic Support Services
    - Agency policy support
    - Provide Geographic Information System support
    - Environmental compliance planning (NEPA, CEQA)

- Recreation
    - Infrastructure maintenance and development

- Watershed Management
    - Road decommissioning
    - Road upgrade
    - Stream and habitat restoration
    - Watershed planning and coordination
    - Trespass cannabis growsite and illegal dumping cleanup

Major Accomplishments (2012- 2017)

The TCRCD has worked throughout Trinity County on a diverse mix of projects during the five years of 2012-2017. Wildfires have had devastating effects on several communities in Trinity County over this time, but especially Junction City in 2017. The District implemented several emergency rehabilitation projects for the US Forest Service, Bureau of Land Management, and the Trinity Public Utility District in the footprint of the Helena Fire (2017), River Complex Fire (2015), and Oregon Fire (2014). These projects included road rehabilitation and culvert replacement, slope stabilization, fuels reduction, and mapping services to assist Trinity County in its efforts to secure fire relief funding to assist landowners who sustained severe property losses. Other fuels reduction and community wildfire protection efforts implemented by the District throughout the county from Trinity Center, to Weaverville, to Hyampom, to Ruth included defensible space fuel reductions, roadside fuel breaks, and chipping services for various communities and neighborhoods.

The District continued to expand its implementation and monitoring efforts on revegetation and restoration projects for Caltrans on various sites in Trinity County such as the Slate Creek slide on Highway 3 north of Weaverville and the Collins Bar curve improvement along Highway 299 west of Big Bar. Invasive species removal took place in Junction City, Weaverville, Lewiston, Coffee Creek and many locations along Highway 3 north of Weaverville. Species removed include Scotch broom, Spanish broom, diffuse knapweed, spotted knapweed and Dyer's woad.

Road related sediment reduction continues to be a high priority for the District. Projects include several new road maintenance and/or decommissioning projects in the South Fork Trinity River Watershed, Sims Fire rehabilitation near Hyampom, Browns Ranch Road area in Weaverville, Lewiston Lake area, and Grass Valley Creek Watershed. During this five year period, the District addressed 234 roads in over 30 different watersheds. Nearly 50 miles of roads were decommissioned and nearly 280 miles of roads were upgraded. Maintenance work included brushing roads, clearing logs, clearing culvert inlets, and installing road signs. Road upgrade projects have the goal of reducing controllable road–related sediment delivery to creeks. This can include installation of rocked rolling dips, disconnecting ditches from stream crossings, construction of critical dips and the replacement of undersized culverts with larger diameter pipes so water will not overwhelm the road, causing a washout of the road crossing. Decommissioning involves the excavation of all stream crossings, swales and hydrologic features with the intention of restoring the hillslope and the restoration to the pre–road conditions.

For three years, from the beginning of 2012 through the end of 2014, the District collaborated with the Watershed Center as South Fork Trinity River Watershed Coordinators to work with landowners, land managers and stakeholders to improve watershed conditions and help implement the South Forth Trinity River TMDL. In addition to direct on the ground work, this project allowed the watershed coordinators to apply for grant funding on a regular basis which brought in $3.4 million into a county with less than 14,000 residents.

Implementation of an in-stream restoration project on West Weaver Creek was completed in 2017 upgrading several hundred feet of salmon habitat, and about half an acre of upland habitat in an area heavily impacted by past mining and wildfires. The project reconnected the creek to the floodplain, added stream features such as riffles and step-pools, and revegetated the project site after in-stream construction was completed.

The Geographic Information Systems (GIS) department accomplishments included county parcel configuration changes, creating and administering data for the creation of the County's cannabis ordinance, updating the general accuracy of County and District data, and mapping for the Helena fire recovery effort. The Trinity County Community Wildfire Protection Plan (CWPP) was updated for the third time in 2016 and GIS was an important part of that process. With the threat of wildfire being ever-present in our communities, the Trinity County Fire Chiefs Association, emergency responders, and Sheriff's Department funded a project to replicate the Weaverville Fire Protection District's map book for each of the Volunteer Fire Departments throughout the county. The map books are detailed, atlas-style books that include all labeled streets, physical addresses, and locations of infrastructure features such as hydrants, water sources, gates, and hazardous materials. Map books were made for Hayfork, Lewiston, Douglas City, Junction City, Hawkins Bar and Salyer, Down River, Trinity Center, Coffee Creek, Post Mountain, Hyampom, Southern Trinity, and Kettenpom/Zenia VFDs.

The Education and Outreach department implemented efforts for both the District and the Trinity River Restoration Program (TRRP). The District created new Facebook pages and began engaging on a regular basis in social media outreach. The website was expanded and new content added. Efforts for TRRP included over 30 community events to gather feedback and improve community relations; creation of ten different printed brochures, a new website, new Facebook pages, and a watershed map; and installation of new kiosks at river access sites. These combined efforts resulted in reaching over 2000 students through classes, camps, field trips and student-focused events. All-age efforts reached over 4000 adults with events such as birding and wildflower walks, the Trinity County Fair booth, Trinity River Salmon Festival, electronic and public meeting outreach, and the YFR Annual Plant and Seed Exchange.

Other ongoing projects and programs the District continued to implement over the 2012-2017 period include:

- Facilitation of the Trinity County Collaborative Group, and the Trinity County Fire Safe Council, and coordination of the Trinity River Watershed Council
- Distribution of the quarterly newsletter, Conservation Almanac
- Summer Day Camp in Weaverville, and 6th grade Environmental Camp at Bar 717 in Hyampom
- Stewardship of the Young Family Ranch including the construction of a community learning pavilion to host public activities ranging from gardening workshops and public seminars to children's events and musical offerings, while providing shelter from weather

- Stewardship of the award-winning Weaverville Community Forest (WCF), obtaining a new 10-year agreement with the Bureau of Land Management with an additional 2,100 BLM-managed acres being added to the WCF in 2015
- Operation of a native plant nursery and greenhouse to propagate native plants for use in restoration projects
- Rehabilitation of both trespass cannabis grow sites and garbage dump sites on timber lands with partners through CalRecycle grants
- Ongoing maintenance work on the Weaver Basin Trail System along with updating the Weaver Basin Trail System map. The new trail map incorporates highly accurate GPS location data and features five color-coded loop routes with corresponding elevational profiles
- Created a 501(c)3, non-profit organization, The Friends of the Trinity County Resource Conservation District (FOTCRCD), to assist the Resource Conservation District in meeting the mission statement of the District.

Resource Challenges and Opportunities

Given current economic realities and increased competition for grant funds, implementation of District programs to address resource issues will be increasingly challenging in upcoming years. To achieve our goals it is critical that the District prioritize our actions to meet the natural resource conservation, protection, restoration, and management needs of our community. We surveyed our staff, board of directors, and stakeholders to get a better understanding of the priority issues to focus on over the next five years, as well as the opportunities that exist to enhance our mission to assist in protecting, managing, conserving and restoring the natural resources of the county.

Priority resource issues in Trinity County include:

- Wildfire protection and fuels reduction
- Water supply and availability
- Fish and wildlife habitat, biodiversity, and ecosystem function
- Climate change and adapting to climate change

Many of these issues and resource management solutions are intricately connected. The District will strive to focus our efforts where they will be most cost-effective. We will also support and engage with the community and other organizations regularly to meet common goals and to address existing and emerging resource issues in Trinity County.

Priority opportunities that exist for the District to build effectiveness include:

- Clarification of District identity through branding in all media
- Pursuit of additional funding sources for sustainable operations
- Build new, and enhance existing relationships with partner agencies and private landowners

- Improvement of external and internal communications
- Development of online marketing of services and fee-for-service contracts
- Perform restoration services for vacated cannabis grows
- Development of a paid internship program
- Pursuit of training opportunities for staff through independent and partner programs
- Facilitate NEPA process with federal partners to reduce compliance planning delays

2018–2023 Goals, Objectives, and Strategies

The District has developed this Strategic Plan to guide our actions and intentions through 2023. Through implementation of Annual Plans the District will generate and operate programs and services consistent with this Strategic Plan. District programs and projects are intended to be implemented in a coordinated manner such that they build upon and support one another in meeting District goals.

Opportunities for coordination and integration of programs and projects are continuously explored among staff. The programs and activities of the District must be adaptively managed and implementation will necessarily be dependent upon available resources and staffing.

This Strategic Plan can be amended by the District Board of Directors at any time. The Trinity County Resource Conservation District has adopted the following goals, objectives, and strategies to address priority resource challenges and opportunities and to support conservation, protection, and restoration of natural resources in a landscape that supports agriculture, urban areas, and wild spaces.

Goal 1: Build and support programs that improve forest health, fish and wildlife habitat, water quantity and quality, and ecosystem resiliency in a changing climate.

Objective 1. Implement and oversee high priority habitat enhancement, water quality improvement and “climate smart” projects on private and public land.

- *Strategy 1: Continue to work with public and private partners to implement road improvement projects where road drainage may be impacting water quality. Seek opportunities to address multiple contiguous properties in watersheds that support anadromous fish.*

- *Strategy 2: Continue to coordinate and engage volunteers and youth (e.g., student groups, business groups, etc.) in implementation of local enhancement projects including, but not limited to, native plant restoration, native oak regeneration projects, noxious weed removal, and illegal dumping clean-up events.*

- *Strategy 3: Continue to support Trinity County and public and private land managers in implementation, monitoring, and management of the Trinity River Restoration Program projects and other restoration, enhancement, and maintenance projects that are undertaken in partnership.*

- *Strategy 4: Expand partnerships with organizations in all watersheds in Trinity County to assess watershed conditions and prepare and implement conservation and restoration projects (e.g., non-native plant management, erosion control projects, and management plans, etc.).*

- *Strategy 5: Work in partnership with others to gain grant funding to implement conservation projects and programs that address local resource challenges.*

Objective 2. Provide technical assistance to support implementation of stewardship practices to conserve resources and improve ecosystem function.

- *Strategy 1: Continue to serve as a technical advisory resource to residents and land managers regarding erosion control in associated rural lands, and roads.*

- *Strategy 2: Continue to develop and initiate implementation of conservation planning and Best Management Practices implementation program to meet water quality requirements in Trinity County.*

- *Strategy 3: Continue to conduct sediment source assessments and prepare road-treatment recommendations on private and public lands for rural, agricultural, and improved road systems.*

- *Strategy 4: Expand partnerships with owners/managers of public and private land to assist in conservation planning and recommendations for Best Management Practices to meet resource management goals.*

- *Strategy 5: Offer training courses to practitioners/installers of "on-the-ground" restoration, improvement, protection and enhancement practices (e.g. topics such as installation of erosion control practices, road grading and maintenance practices, rainwater harvesting and rain garden installation, etc.)*

- *Strategy 6: Support NRCS in efforts to provide conservation planning assistance and implementation of Farm Bill and other resource conservation and protection projects.*

- *Strategy 7: Provide leadership and participate in development and understanding of innovative conservation practices and programs as part of County initiatives to address transportation infrastructure, climate change, air quality, water supply and greenhouse gas emissions.*

- *Strategy 8: Seek opportunities to work with partner agencies to develop and/or better understand and quantify the benefits of conservation practices to address resource challenges such as climate change. Assist landowners with implementation of identified practices.*

- *Strategy 9: Continue to expand partnerships with CalFire and land managers interested in management of forests and wild lands to reduce the risk of catastrophic wildfires.*

- *Strategy 10: Pursue integrated pest management for invasive weed control.*

Goal 2: Expand the District's influence by building strategic partnerships at local and regional levels.

Objective 1. Continue to work with public and private partners to implement road improvement projects where road drainage may be impacting water quality. Seek opportunities to address multiple contiguous properties in watersheds that support anadromous fish.

- *Strategy 1: Continue to support Trinity County and public and private land managers in implementation, monitoring, and management of the Trinity River Restoration Projects and other restoration, enhancement, and maintenance projects that are undertaken in partnership.*

- *Strategy 2: Expand partnerships with organizations in the Trinity River watershed to assess watershed conditions and prepare and implement conservation and restoration projects (e.g., non-native plant management, erosion control projects, etc.).*

- *Strategy 3: Work in partnership with others to gain grant funding to implement conservation projects and programs that address local resource challenges.*

Goal 3: Enhance the public's understanding of resource conservation practices and land stewardship and the District's role in implementation.

Objective 1. Effectively communicate results related to the condition of the watersheds to the community, land managers and policy makers to inform resource management decisions and policies.

- *Strategy 1: Publish easy to understand articles in District newsletters, on our website, and in other partner newsletters and local newspapers.*

- *Strategy 2: Remain engaged with, and provide watershed condition monitoring results to, applicable resource agencies (such as EPA, Water Quality Control Board, California Department of Fish and Wildlife, National Marine Fisheries Service) so that scientifically sound information can be used to update and shape policies, plans, and requirements that are cost effective, reasonable, and meaningful.*

- *Strategy 3: Seek opportunities to present District project work at local, regional, state and/or national conferences.*

- *Strategy 4: Explore and utilize other mechanisms of creative outreach including video, social media, etc.*

Objective 2. Engage in and encourage dialogue amongst the community regarding stewardship of natural resources.

- *Strategy 1: Disseminate results of District's programs and lessons learned from restoration activities locally and regionally.*

- *Strategy 2: Enhance the District's ongoing engagement with diverse constituents to maintain an up-to-date understanding of their issues and priorities.*

- *Strategy 3: Effectively engage with local constituents and regulatory agencies in conversations regarding the impacts and benefits of proposed regulations on the environment, landowners, and agriculture.*

- *Strategy 4: Serve as a communication and coordination hub for conservation, providing accurate and timely information.*

- *Strategy 5: Sponsor natural resource related films, panel discussions, symposiums, workshops, and forums related to topics of interest to the community.*

- *Strategy 6: Continue to update the content of the District website.*

- *Strategy 7: Increase District participation, coordination, and partnership with local and regional efforts and organizations working to promote local food production.*

- *Strategy 8: Continue to expand collaborative partnerships throughout the County and the region to cost effectively address local resource challenges.*

Objective 3. Support and encourage an ethic and understanding of resource stewardship in the youth of Trinity County.

- *Strategy 1: Continue to provide resources for in-class presentations to multiple-day field experiences (such as Environmental Camp). Incorporate opportunities to*

engage high-school students in learning about careers in natural resource management.

- *Strategy 2: Engage with local elementary schools, other interested organizations, and other stakeholders regarding use of Young Family Ranch for youth learning experiences.*

- *Strategy 3: Engage youth volunteers and interns in District programs.*

- *Strategy 4: Seek opportunities to engage youth at Trinity High School and Shasta and Humboldt Colleges in District programs through internships, volunteer opportunities, and workshops.*

Goal 4: Enhance the District's ability to implement its mission through continuous improvements in internal and external communications, staff recruitment and enrichment, capacity building, and board development.

Objective 1. Strive for excellence in areas of fiscal responsibility, transparency, and overall operation of the District.

- *Strategy 1: Continue to implement existing District policies, update and improve them as needed, and develop new policies and procedures as needed to improve District operations and transparency. Specific policies and procedures for evaluation and update include: personnel policy manual, records retention policy, drug and alcohol policy, and fiscal procedures.*

- *Strategy 2: Ensure that District has adequate office facilities and equipment/ vehicles to carry out District work.*

- *Strategy 3: Continue to increase diversification of revenues and expand fee for service opportunities.*

- *Strategy 4: Support CARCD in efforts to strengthen funding structures for Districts state-wide.*

- *Strategy 5: Work on a regional basis with neighboring Resource Conservation Districts and conservation organizations to create programs that meet local interests and are competitive for grant funding.*

- *Strategy 6: Maintain a knowledgeable, effective Board of Directors, who are focused on the District's mission. Seek diversification of interests and skill sets among Directors.*

- *Strategy 7: Continue to update electronic database to track the history of the District's past, current and future projects, programs, outcomes, and participants.*

Objective 2. Improve marketing and the District's capacity to provide information about District programs.

- *Strategy 1: Update and develop new marketing tools and outreach materials for public relations, correspondence, and fundraising.*

- *Strategy 2: Seek opportunities to have District information, logo and/or photographs in community publications and visible at community events (e.g., Farmers Market, Salmon Festival, movie theater ads, local newspapers, National Trail Day, and Earth Day publicity, etc.).*

Objective 3. Foster an engaged, knowledgeable, and happy staff.

- *Strategy 1: Continue to offer training opportunities to staff that will support professional development that will benefit the District and will enrich the professional lives of staff.*

- *Strategy 2: Continue to provide flexible work schedules to accommodate the needs of staff, to the extent allowed by law and consistent with District policies.*

- *Strategy 3: Continue to implement an "open door" policy and foster positive working relationships among staff and the Board of Directors.*

Goal 5: Increase sustainable financial strength

Objective 1. Develop and adopt a financial sustainability plan.

- *Strategy 1: Pursue a tax based source of revenue.*

- *Strategy 2: Market fee-for-service projects.*

- *Strategy 3: Utilize the Friends of the Trinity County Resource Conservation District to obtain additional funding from non-profit foundations.*

Plan Implementation

Annual implementation plans are developed by staff and adopted each year by the District Board of Directors to provide specific information relative to the projects and programs intended to implement the strategies identified in this strategic plan. In each year, implementation of the strategies identified in this plan requires revenue far beyond what is reliably available to the District on an annual basis through grant opportunities. To Implement the programs and achieve the mission of the District, funds are sought from a variety of sources including state and federal grant programs, agreements with local and regional government agencies, fee-for-service agreements with for-profit and non-profit organizations, and general fundraising.

Approximately 97% of revenue is derived from grants and agreements with other organizations. Several existing and pending grant agreements have been acquired to carry out a significant portion of this strategic plan. However, additional funding will be necessary to implement the plan. The most likely sources of funds are additional grants, agreements with local and regional organizations and fee-for-service agreements. The District continues to explore other opportunities such as endowments, memberships, fundraising events, and expanded fee-for-service work.

For the past several years the District has had an annual budget of approximately $2.1 million and a staff of 10 - 20 employees. It is anticipated that this plan can be carried out with similar annual budgets and staffing levels.

Targeted implementation benchmarks for annual plans include the following:

- Road improvement and decommissioning projects implemented for erosion control
- Acres of fuels reduction implemented
- Community chipping
- Noxious weeds removed
- Native plants established (revegetation)
- Stream enhancement
- Trail enhancement
- Provide technical assistance to landowners
- Monitoring
- Provide GIS services to county and community
- Watershed collaboration, planning and assessments
- Newsletters distributed quarterly
- Increase use of social media to improve communication with our constituents
- Additional grants to support planning and implementation projects in every year
- A minimum of one community panel, symposium, forum, or movie night held every year
- District Policy and Financial Manual fully updated and implemented
- Develop a financial sustainability plan

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

February 16, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Kent Collard, and Heidi Carpenter-Harris
(Zoom/Call-in): None
Board Members Absent: Josh Brown
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell and Rebekah Wolfinbarger
Other District Staff: (Attended through Zoom) Amelia Fleitz
Other Agency Staff: (Attended through Zoom) Erin Taylor, NRCS
Guests: None

1.0 Call to Order: Meeting called to order at 5:33 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Harris to approve the Agenda.

3.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for January 19, 2022 Regular Meeting

MSC –Collard/Harris to approve Minutes from January 19, 2022 Regular Meeting.

4.0 Financial Reports

4.1 Discuss Updated December Monthly Financial Report

Caldwell reported the numbers are showing in the black there is more invoicing to do and it will the numbers will continue to increase for December.

4.2 Discuss January Monthly Financial Report

Caldwell said that while there was a red number showing that will be erased. The new Cal Fire projects have done very little invoicing.

4.3 Discuss and Approve List of Warrants for January, 2022

MSC – Brown/Collard to approve the List of Warrants for January, 2022 in the amount of $337,849.31.

5.0 Projects Report

Sheen said the Travis Ranch Grant is $400,000. The total is expected to increase as there was more in the pot that was not awarded.

6.0 Discuss and Take Action on Resolution 22-04: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC –Lowden/Harris to approve Resolution 22-04 to extend the Guidelines Authorizing Remote Teleconference Meetings for another 30 days.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

7.0 Discuss and Take Action on Resolution 22-05 Approving TCRCD to apply for and receive grant funds from the State of California, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division Grant Funds

MSC – Harris/Collard to approve Resolution 22-05 to authorize a funding request to State of California, Department of Parks and Recreation Off-Highway Motor Vehicle Recreation Division Grant Funds.

Roll Call Vote: Rourke, Aye; Harris, Aye; Lowden, Aye; Collard, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

8.0 Discuss and Take Action on Purchase of new vehicles and equipment

8.1 Two new Forest Health Trucks

Sheen stated the two trucks are to be purchased with Cal Fire funding. They were budgeted in addition to the contracted funds. They are adding an extended warranty. The trucks will go to Forest Health for a total of five trucks in that department. There are four crews, each will have a truck and one will be for Program Manager/Project Coordinator use.

MSC – Harris/Collard to approve the purchase of two Ford F-350 trucks for the Forest Health Department in the amount of $48,539.55 each.

8.2 One Revegetation Truck

The third truck will be a Ford F-250 for the Reveg program. It will be paid for through funds from Cal Trans. It will not be purchased outright but can be a fair daily rate.

MSC – Collard/Lowden to approve the purchase of one Ford F-250 truck for use in the Revegetation Department in the amount of $44,763.71.

8.3 One Vermeer Chipper

The chipper will be paid for from the Fire Prevention Grant. To be used Fuels Reduction in the Forest Health Department.

MSC – Lowden/Harris to approve the purchase of the Vermeer Chipper in the amount of $49,905.51.

9.0 Discuss and Take Action on New and Revised Policies

9.1 1015 Duties of the Board Secretary

Sheen said it was just a refinement of the policy.

MSC – Collard/Lowden to approve revised policy 1015 Duties of the Board Secretary.

9.2 2140 Receiving-Depositing Remittances

Sheen stated this a new policy just stating the process of accepting payments.

MSC – Lowden/Harris to approve policy 2140 Receiving-Depositing Remittances.

9.3 3305 Teleworking

Sheen said there is a new employee that was hired under the expectation she would be working remotely the majority of the time. He said a supervisor should be able to document continuing or declining productivity of work. Rourke suggested quarterly evaluations. Sheen said he will make some revisions and bring it back.

9.4 3505 Health and Wellness

Sheen said this would be a new benefit it is a membership through Trinity County Life Support. It is additional air/ambulance coverage. Insurance only covers what they deem “allowable”. This will cover both air companies.

MSC – Collard/Harris to approve adding ambulance coverage to the policy 3505 Health and Wellness.

10.0 Discuss and Review Strategic Plan 2018-2023

Sheen stated the Strategic Plan was funded in 2017 by DOC the cost was $10,000. Sheen wanted the Board to review the old Strategic Plan and start thinking about the upcoming plan. He wanted to know if there would be any significant changes as they would need to start budgeting now. There is no current dedicated funding.

Director Rourke asked about the timeline. It showed twenty-three months to get it figured out. He said it would need to be transparent. It needs to be able to show if we are or are not meeting goals. There is a good framework to build on.

11.0 NRCS Report

Taylor reported that she had served her two-week notice, her last day would be Friday. She will be going back to Eureka as a Tribal Planner at the end of March. Her position will be available and a "Vacancy Announcement" posted as well as five other District jobs will also be available. The "Acting" has yet to be determined. Taylor would like to be "Acting" until for Trinity while still doing Eureka job.

They are still accepting applications for with an April 1st deadline. Fiscal Year 2022 Funding EQIP/CSP. There is new funding in USDA, $1 billion, for Climate SMART Commodities. They will operate like RCPP; partners apply for funding and hold and manage agreement, providing webinars on climate smart practices. May 27th is the last deadline to apply for the eligibility list. Entities (like TCRCD), not individuals will qualify. Taylor said she would send an email to Sheen the fine print can be found at grants.gov.

There was an update on the Joint Chief's Funding. They were not awarded but received great feedback. They can resubmit for Fiscal Year 2023.

11.0 Trinity Collaborative Report

Sheen reported a Collaborative "reset". There was a meeting with only members, then a meeting with only Agency folks. They now have a game plan to move forward as a whole group. The meeting was not as productive as he had hoped. There will be a fieldtrip in March to look at a long-standing national recreation area on the Trinity Lake Trail. There is a Recreation Meeting in March as well as a full Collaborative Meeting. They will be re-integrating Agency folks.

12.0 Public Comment

There were no public comments.

13.0 Board Reports/Correspondence

Director Harris reported Molly Breitmün attended the Lower Trinity Burn Association Prescribed Fire and Stewardship Planning Chainsaw Maintenance Class. It was a good group, about 20 people. They want to do another one. The Chainsaw Club has secured an office in Willow Creek the same as the FSC.

Harris announced she will be running for District 4 Supervisor. She will need to find out if there is a conflict of interest in serving on the TCRCD Board of Directors.

Director Rourke asked about the District maps. Sheen said they were produced but they had not been asked to provide them.

14.0 District Manager's Report

Sheen thanked Taylor for a copy machine she had not only offered them but also to deliver it to the TCRCD. On March 2nd the BLM State Director will be taking a tour of the Weaverville Community Forest at 10 am.

Sheen reported they received funding on ten of the twelve projects they submitted to the RAC. They will receive facilitation funds for the Weaverville Community Forest.

15.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC – Lowden/Collard to move into Closed Session at 8:15 PM.

Nothing to report.

MSC – Lowden/Collard to move out of Closed Session at 8:53 PM.

16.0 Adjourn

Adjourned at 8:53 PM.

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

January 19, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

January 19, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss/Take Action on Resolution 22-01: AB 361 Subsequent Authorization for Remote Teleconference Meetings

3.0 Discuss and Approve Agenda

4.0 Discuss and Approve Meeting Minutes

- 4.1 Discuss and Approve Minutes for November 16, 2021 Regular Meeting
- 4.2 Discuss and Approve Minutes for December 01, 2021 Special Meeting

5.0 Financial Report

- 5.1 Discuss Updated October Monthly Financial Report
- 5.2 Discuss November Monthly Financial Report
- 5.3 Discuss Updated November Monthly Financial Report
- 5.4 Discuss December Monthly Financial Report
- 5.5 Discuss and Approve List of Warrants for November, 2021
- 5.6 Discuss and Approve List of Warrants for December, 2021
- 5.7 Discuss and Approve 2021-2022 2nd Quarter Budget Revision

6.0 Projects Report

7.0 Introduce Molly Brietmun, Conservation Planner

8.0 Discuss/Take Action on Resolutions 22-02; 22-03; 22-04: Authorizing Submittal of Funding requests to Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program.

- 8.1 Resloution 22-02
- 8.2 Resolution 22-03
- 8.3 Resolution 22-04

9.0 Disscussion to review a Teleworking Policy for future adoption

10.0 NRCS Report

11.0 Trinity Collaborative Report

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

12.0 Public Comment

13.0 Board Reports/Correspondence

14.0 District Manager's Report

15.0 Closed Session: Government Code § 54957(b): District Manager's Report

16.0 Adjourn

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

November 16, 2021 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Kent Collard, and Heidi Carpenter-Harris, Josh Brown
(Zoom/Call-in): None
Board Members Absent: None
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, and Rebekah Wolfinbarger
Other Agency Staff: (Attended through Zoom) Erin Taylor, NRCS
Guests: None

1.0 Call to Order: Meeting called to order at 5:38 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC –Lowden/Collard to approve the Agenda.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for October 10, 2021 Regular Meeting

MSC –Lowden/Collard to approve Minutes from October 10, 2021 Regular Meeting.

4.0 Financial Reports

4.1 Discuss Updated August Monthly Financial Report

Caldwell said through September they are at $20,000 in the red. That has been knocked down by $3,000. They were still waiting on 451 which is almost a $50,000 gain on the loss. They are coming to the end of contracting.

4.2 Discuss September Monthly Financial Report

Caldwell stated they are showing a bigger loss for October at $94.6 thousand but $47,000 dropped off. They are still invoicing and expect that to decrease further. Sheen reported they are coming to the end of advances and that should help cash flow.

4.3 Discuss and Approve List of Warrants for September, 2021

MSC –Lowden/Brown to approve the list of warrants in the amount of $265,678.90.

4.3 Discuss and Approve 2021-2022 1st Quarter Budget Revision

Sheen stated there is a drastic change in the numbers due to several new contracts coming in. The new contracts are reflecting the need to run at a higher capacity. There is a new Conservation Planner. They have ordered two new trucks and a chipper. They will arrive in January. There will be no overhead on the trucks or the chipper. The overhead for those was included in the budget. It will now have to be revised to remove it.
Sheen reported we are four months in and at $1.1 million and right on track for the $3.5 million. Rourke asked about layoffs. Sheen stated they are going to keep one crew through the winter. December 15th is the date for layoffs for the rest of the crews.

MSC –Harris/Lowden to approve 2021 budget with the corrections to projects 476 and 479 in the overhead section.

5.0 Projects Report

Sheen said there were a total of twelve RAC proposals submitted for the District. The RAC is currently reviewing twenty-nine total submissions. The total amount to be awarded is $1.8 million. Sheen said he expects all twelve of the RCD submissions to be mostly if not fully funded. Sheen reviewed the list of submissions and the departments and projects requesting funding. They were mostly through Forest Service and expected to have a quick turn around with full NICRA. Sheen explained Tarwater was the only one that did not submit a proposal. She was too busy and is tied up with all the BAER work. They are expecting awards confirmation on the projects to be funded as well as how much the awards will be in January.

6.0 NRCS Report

Taylor reported the Fiscal Year 2022 Ranking and EQIP deadlines, the Catastrophic Wildfire fund pool application deadline is in December. She said Sheen could provide a calendar with all dates and deadlines. Molly Breitmün is working on getting her government laptop and access. She has been conducting site visits. Chris and Bethany will be will be going to Junction City to assess wildfire damage on private properties.

7.0 Trinity Collaborative Report

Director Rourke asked about the boat ramp. Sheen said they were granted an extension and are working on the new design. Sheen reported there was a lot of discussion about the RAC and recreation. There is a presentation scheduled for the next meeting on the Barred Owl Vs. the Spotted Owl.

8.0 Public Comment

There were no public comments.

9.0 Discuss and Take Action on Resolution 21-09: 21-08 AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC –Collard/Brown to approve Resolution 21-09 to extend the Guidelines Authorizing Remote Teleconference Meetings for another 30 days.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Brown, Aye; Collard, Aye; Harris, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

10.0 Discuss and Take Action on 2022 Audit Firm for Annual Financial Audit of the District for the FY ending June 30, 2021, 2022, and 2023

There were two proposals submitted. Ricciardi and Fechter. Ricciardi came highly recommended and has dealt with Districts similar to ours. Ricciardi came in $1000 under what we currently pay Chavan, at $17,000. Fechter came in $1000 over Chavan at $19,000. Ricciardi would like to begin in January. We would like a three year agreement with the option to terminate or extend.

MSC –Harris/Collard to approve RJ Ricciardi as Auditor for the FY ending June 30, 2021, 2022, and 2023.

11.0 Discuss and Take Action on 2022 CSDA Dues

MSC –Lowden/Collard to approve the payment in the amount of $6662 for the 2022 CSDA Dues.

12.0 Board Reports/Correspondence

Director Collard hosted a PBA (Prescribed Fire) with WRTC, there were approximately forty people that attended. He explained BBA is a group of private landowners that want to do prescribed fire their property, and they work together to achieve it.

13.0 District Manager's Report

Sheen said if there are scheduling changes to meeting dates they need to be approved at the prior meeting. The January meeting schedule looked good to everyone.

14.0 Closed Session: Government Code § 54957(b): District Manager Report

MSC-Lowden/Harris to move into Closed Session at 7:26 PM.

Nothing to report.

MSC- Harris/Collard to move out of Closed Session at 7:55 PM.

15.0 Adjourn

Adjourned at 7:55 PM.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

SPECIAL B O A R D M E E T I N G

December 01, 2021 * 4:00 PM

Board Members Present: (In Person) Greg Lowden, Kent Collard, and Josh Brown
(Zoom/Call-in): Heidi Carpenter-Harris
Board Members Absent: Mike Rourke
Associate Board Members Present: None
District Staff: Kelly Sheen, Joan Caldwell, Amelia Fleitz, and Rebekah Wolfinbarger
Other Agency Staff: (Attended through Zoom) Erin Taylor, NRCS
Guests: None

1.0 Call to Order: Meeting called to order at 4:05 PM, by Greg Lowden.

2.0 Discuss and Approve Agenda

MSC –Collard/Brown to approve the Agenda.

3.0 Discuss and Approve 2021-2022 Operating Plan

Fleitz reported she is applying for a DOC Grant. It is a requirement to have the Annual Operating Plan up to date and in place. The Directors all said it looked great. She said they were a bit behind in getting it updated this year but next year they can expect it at the same time as the new FY Budget.

MSC –Brown/Harris to approve the 2021-2022 Operating Plan.

4.0 Discuss and Take Action on Resolution 21-09: Authorizing Funding Request to California Department of Conservation's Working Lands and Riparian Corridors Program.

Fleitz reported out the details of the project. It will be at Travis Ranch in Southern Trinity. There is a riparian survey to be completed and habitat reclassification. They will partner with Stillwaters for the project. Travis Ranch is a working cattle ranch, there are issues from the August Complex. It needs rehab to repair corridors on the working landscape. The McConnell Foundation recommended us.

MSC –Collard/Brown to approve resolution 21-09 authorizing the funding request the California Department of Conservation's Working Lands and Riparian Corridors Program.

Roll Call Vote: 4 –Aye: Lowden, Aye; Harris, Aye; Brown, Aye; Collard, Aye

1- Absent: Rourke
0- Abstain

5.0 Adjourn

Adjourned at 4:15 PM.

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

Description / Program	Last Year 2020-21 Budget	Current Year Adopted 2021-22 Budget	Proposed 2nd Qtr Rev. 2021-22 Budget	01 8000000 Overhead Costs Misc	03 8000100 Auto Pool Misc	04 8000300 Equipment Pool Misc	116 8500100 Nursery Management Revegetation	218 6100100 Young Family Ranch Misc	218-WSDC 6100200 Weaverville Summer Day Camp 2021 Education	218-WSDC 6100201 Weaverville Summer Day Camp 2022 Education	325-1 1000301 BLM GVC Stewardship - NEPA/Surveys Misc
Overhead Rate								10.00%	20.00%	20.00%	24.55%
Expiration Date				N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/13/22
Grant Amount				N/A	N/A	N/A	N/A	$ 28,500	$ 28,000	$ 25,000	$ 64,147
Remaining Amount								$ 28,500	$ 28,000	$ 25,000	$ 6,962
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,520,332					23,000		11,880	6,962
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 142,065	1,000	57,955	70,000	400	5,400	7,310		
4200 - Conservation Contributions	$ 250	$ 8,600	$ 20,650					100	20,550		
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,683,047	1,000	57,955	70,000	400	28,500	27,860	11,880	6,962
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,342,213	200,000	3,000	2,000		13,139	18,810	7,000	3,594
5100 - Benefits	$ 584,239	$ 495,073	$ 660,152	75,000	1,500	1,000		6,570	4,853	1,500	1,796
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 8,390	4,000					90	800	
5860 - Mileage	$ 34,996	$ 49,450	$ 39,655	500	400	100		100	182	100	200
5880 - Travel	$ -	$ -	$ 6,000	2,000							
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000	18,000							
7030 - Advertising	$ 2,963	$ 3,200	$ 10,709	700				250	139		
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 6,500	1,500	5,000						
7090 - Board Expense	$ 200	$ 200	$ 200	200							
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,800	7,500							
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 794,163	3,000				200	60		
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,015	12,000							
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 7,030								
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 75,738			5,000					
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 166,783	250		500	400	2,000	1,057		
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 1,265	100		100					
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000	30,000							
7420 - Interest Expense	$ -	$ 12,500	$ 12,500	12,500							
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150	3,000		150					
7540 - Office Supplies	$ 6,047	$ 4,650	$ 8,950	4,000				150		500	
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 8,511	1,750					2,861		
7630 - Postage	$ 2,300	$ 300	$ 1,300	300							
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 22,066								
7720 - Rent	$ 23,120	$ 24,300	$ 27,500	24,000							
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600	3,600							
7870 - Utilities	$ 10,820	$ 10,500	$ 10,500	8,000				2,500			
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 33,104		25,000				15		
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 5,000		5,000						
7940 - Vehicle Usage Expense	$ -	$ -	$ 18,300								
Miscellaneous Expense	$ 41,561	$ 21,740	$ 16,500	7,500		1,000		1,000			
Purchase of Fixed Assets	$ -	$ -	$ 158,300		18,300						
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,945					2,591	(207)	1,980	1,372
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,945)	(516,945)							
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,518,894**	(97,545)	58,200	9,850	400	28,500	27,860	11,880	6,962
	$ 71,159	$ 94,879	**$ 164,153**	98,545	(245)	60,150	0	0	0	0	(0)

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	10%	10%
Forest Health ~ Chris Cole	53%	45%
Watershed ~ Amelia Fleitz	10%	9%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	5%	6%
GIS ~ Denise Wesley	N/A	N/A

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

Description / Program	Last Year 2020-21 Budget	Current Year Adopted 2021-22 Budget	Proposed 2nd Qtr Rev. 2021-22 Budget	386 3600600 CalTrans Collins Bar Reveg Revegetation	387-4 1000404 BLM WCF Stewardship Revegetation	387-5 1000405 BLM WCF Stewardship - Forestry Forest Health	387-6 1000406 BLM WCF Stewardship - NEPA Watershed	401-39 to 401-48 1200366-375 BOR TRRP Ed & Out FY 20-21 Education	420-1 1700911 USFS Trinity Collaborative Mod 2 Misc	425 3601000 CalTrans Slate Creek Reveg Revegetation	429 1802800-1 USFS Browns - Roads Roads
Overhead Rate				18.34%	24.55%	24.55%	24.55%	24.55%	24.55%	18.34%	24.55%
Expiration Date				12/31/23	8/31/25	8/31/25	8/31/25	7/31/21	9/30/22	12/31/22	12/31/23
Grant Amount				$ 212,269	$ 2,500	$ 30,000	$ 69,000	$ 166,302	$ 93,696	$ 330,000	$ 53,000
Remaining Amount				$ 62,819	$ 311	$ 29,650	$ 69,000	$ 19,385	$ 24,332	$ 169,669	$ 3,455
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,520,332	39,750	311	29,497	37,862	19,385	18,000	104,895	3,455
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 142,065								
4200 - Conservation Contributions	$ 250	$ 8,600	$ 20,650								
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,683,047	39,750	311	29,497	37,862	19,385	18,000	104,895	3,455
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,342,213	19,915	160	8,630	4,128	5,309	7,082	49,183	1,874
5100 - Benefits	$ 584,239	$ 495,073	$ 660,152	11,555	87	4,316	2,000	2,655	3,540	28,711	900
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 8,390								
5860 - Mileage	$ 34,996	$ 49,450	$ 39,655	460	3	350	250	100	130	344	
5880 - Travel	$ -	$ -	$ 6,000								
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000								
7030 - Advertising	$ 2,963	$ 3,200	$ 10,709								
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 6,500								
7090 - Board Expense	$ 200	$ 200	$ 200								
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,800								
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 794,163			8,000	25,000	5,000	3,000		
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,015								
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 7,030								
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 75,738					500		5,400	
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 166,783	160		2,387		1,000	400	4,000	
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 1,265								
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000								
7420 - Interest Expense	$ -	$ 12,500	$ 12,500								
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150								
7540 - Office Supplies	$ 6,047	$ 4,650	$ 8,950								
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 8,511					1,000			
7630 - Postage	$ 2,300	$ 300	$ 1,300								
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 22,066								
7720 - Rent	$ 23,120	$ 24,300	$ 27,500						300		
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600								
7870 - Utilities	$ 10,820	$ 10,500	$ 10,500								
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 33,104								
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 5,000								
7940 - Vehicle Usage Expense	$ -	$ -	$ 18,300	1,500						1,000	
Miscellaneous Expense	$ 41,561	$ 21,740	$ 16,500								
Purchase of Fixed Assets	$ -	$ -	$ 158,300								
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,945	6,160	61	5,814	6,484	3,821	3,548	16,256	681
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,945)								
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,518,894**	39,750	311	29,497	37,862	19,385	18,000	104,895	3,455
	$ 71,159	$ 94,879	**$ 164,153**	(0)	(0)	(0)	(0)	0	0	0	(0)

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	10%	10%
Forest Health ~ Chris Cole	53%	45%
Watershed ~ Amelia Fleitz	10%	9%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	5%	6%
GIS ~ Denise Wesley	N/A	N/A

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

			Overhead Rate	18.56%	FFS	10.00%	15.00%	18.56%	10.00%	24.55%	24.55%
			Expiration Date	2/14/22	6/30/21	11/30/21	12/14/21	12/14/21	3/15/22	3/31/23	12/31/22
			Grant Amount	$ 346,062	$ 75,000	$ 250,503	266,698	$ 19,969	$ 421,463	$ 430,555	$ 115,000
			Remaining Amount	$ 162,457	$ 75,000	$ 79,323	$ 88,023	$ 9,047	$ 137,653	$ 297,021	$ 47,584
	Last Year	**Current Year Adopted**	**Proposed 2nd Qtr Rev.**	**433**	**435**	**439**	**440-1**	**440-2**	**442**	**446**	**450**
				3401100	**5008000**	**3500200**	**3401301**	**3401302**	**3100400**	**1803400**	**1000500**
Description	**2020-21 Budget**	**2021-22 Budget**	**2021-22 Budget**	**CalTrans Big French Creek Reveg**	**TC DOT GIS Services**	**SWRCB TC Fuels Reduction**	**OHV Restoration-Gemmill**	**OHV Restoration-Gemmill**	**CAL FIRE TC Hazardous Fuels Ph I**	**USFS SRNF Ruth Fuels**	**BLM GVC Carr Fire ESR Roads**
Program				**Revegetation**	**GIS**	**Forest Health**	**Roads**	**Revegetation**	**Forest Health**	**Forest Health**	**Roads**
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,520,332	162,457	60,000	79,323	30,000	9,047	137,653	3,861	23,665
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 142,065								
4200 - Conservation Contributions	$ 250	$ 8,600	$ 20,650								
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,683,047	162,457	60,000	79,323	30,000	9,047	137,653	3,861	23,665
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,342,213	75,448	27,000	41,208	9,000	5,084	72,605	2,000	6,500
5100 - Benefits	$ 584,239	$ 495,073	$ 660,152	37,725	12,600	20,604	3,087	2,541	36,300	1,000	3,500
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 8,390		1,500						
5860 - Mileage	$ 34,996	$ 49,450	$ 39,655	1,560		800		242	3,000	100	500
5880 - Travel	$ -	$ -	$ 6,000								
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000								
7030 - Advertising	$ 2,963	$ 3,200	$ 10,709								
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 6,500								
7090 - Board Expense	$ 200	$ 200	$ 200								
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,800		2,300						
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 794,163			1,000	14,000		1,000		8,000
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,015								
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 7,030								
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 75,738	9,150		500			5,000		
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 166,783	7,793		8,000			5,000		
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 1,265								
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000								
7420 - Interest Expense	$ -	$ 12,500	$ 12,500								
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150								
7540 - Office Supplies	$ 6,047	$ 4,650	$ 8,950		500						
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 8,511								
7630 - Postage	$ 2,300	$ 300	$ 1,300								
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 22,066								
7720 - Rent	$ 23,120	$ 24,300	$ 27,500								
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600								
7870 - Utilities	$ 10,820	$ 10,500	$ 10,500								
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 33,104								500
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 5,000								
7940 - Vehicle Usage Expense	$ -	$ -	$ 18,300	6,000							
Miscellaneous Expense	$ 41,561	$ 21,740	$ 16,500								
Purchase of Fixed Assets	$ -	$ -	$ 158,300								
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,945	24,782	16,100	7,211	3,913	1,180	14,749	761	4,665
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,945)								
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,518,894**	162,457	60,000	79,323	30,000	9,047	137,653	3,861	23,665
	$ 71,159	$ 94,879	**$ 164,153**	(0)	0	(0)	(0)	(0)	(0)	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	10%	10%
Forest Health ~ Chris Cole	53%	45%
Watershed ~ Amelia Fleitz	10%	9%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	5%	6%
GIS ~ Denise Wesley	N/A	N/A

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

Description / Program	Last Year 2020-21 Budget	Current Year Adopted 2021-22 Budget	Proposed 2nd Qtr Rev. 2021-22 Budget	450-1 1000501 BLM GVC Carr Fire ESR GenWater Roads	450-2 1000502 BLM GVC Carr Fire ESR Weeds Revegetation	451 1600700 CFSC CWPP Priority Fuels Forest Health	451-1 1600701 CFSC Firewise Ed & FSC Forest Health	452 6700800 NFWF-Stormproofing Roads Roads	455 3000400 Cal Recycle Riverview Cleanup 2020 Watershed	456-1 1803501 USFS SRNF TC CWPP Roads	456-2 1803502 USFS SRNF Ruth Fire Roads Roads
Overhead Rate				24.55%	24.55%	24.55%	24.55%	20.00%	7.00%	24.55%	24.55%
Expiration Date				12/31/22	12/31/22	10/31/21	10/31/21	11/30/22	3/17/22	3/31/23	3/31/23
Grant Amount				$ 63,000	$ 45,000	$ 135,420	$ 43,440	$ 305,627	$ 50,000	$ 150,000	$ 128,533
Remaining Amount				$ 22,666	$ 15,655	$ 14,199	$ 15,073	$ 157,968	$ 40,067	$ 129,820	$ 121,739
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,520,332	10,587	11,727	14,199	15,073	55,200	40,067	8,345	7,940
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 142,065								
4200 - Conservation Contributions	$ 250	$ 8,600	$ 20,650								
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,683,047	10,587	11,727	14,199	15,073	55,200	40,067	8,345	7,940
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,342,213	4,500	5,963	7,000	6,572	8,000	14,043	4,000	4,000
5100 - Benefits	$ 584,239	$ 495,073	$ 660,152	2,500	2,982	3,000	4,500	3,200	6,884	1,600	1,600
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 8,390								
5860 - Mileage	$ 34,996	$ 49,450	$ 39,655	500	470	400	550	800	1,496	200	150
5880 - Travel	$ -	$ -	$ 6,000								
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000								
7030 - Advertising	$ 2,963	$ 3,200	$ 10,709								
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 6,500								
7090 - Board Expense	$ 200	$ 200	$ 200								
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,800								
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 794,163					20,000	13,300		
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,015								
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 7,030								
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 75,738						150	500	350
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 166,783	500		1,000	480	8,000	1,647	300	200
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 1,265						1,065		
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000								
7420 - Interest Expense	$ -	$ 12,500	$ 12,500								
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150								
7540 - Office Supplies	$ 6,047	$ 4,650	$ 8,950								
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 8,511								
7630 - Postage	$ 2,300	$ 300	$ 1,300								
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 22,066								
7720 - Rent	$ 23,120	$ 24,300	$ 27,500								
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600								
7870 - Utilities	$ 10,820	$ 10,500	$ 10,500								
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 33,104	500				1,000		100	75
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 5,000								
7940 - Vehicle Usage Expense	$ -	$ -	$ 18,300								
Miscellaneous Expense	$ 41,561	$ 21,740	$ 16,500					5,000			
Purchase of Fixed Assets	$ -	$ -	$ 158,300								
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,945	2,087	2,311	2,799	2,971	9,200	1,482	1,645	1,565
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,945)								
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,518,894**	10,587	11,727	14,199	15,073	55,200	40,067	8,345	7,940
	$ 71,159	$ 94,879	**$ 164,153**	0	0	0	(0)	0	0	0	(0)

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	10%	10%
Forest Health ~ Chris Cole	53%	45%
Watershed ~ Amelia Fleitz	10%	9%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	5%	6%
GIS ~ Denise Wesley	N/A	N/A

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

Description / Program	Last Year 2020-21 Budget	Current Year Adopted 2021-22 Budget	Proposed 2nd Qtr Rev. 2021-22 Budget	456-3 1803503 USFS SRNF Ruth Fuels Forest Health	458 1701800 USFS STNF Browns Ph III Forest Health	459 1200700 BOR Mainstem & SF Roads Roads	460 6601100 WRTC Tucker Hill Fuels Forest Health	461 6400200 NFWF Headwaters Roads	462 6400300 NFWF Indian Creek Fuels Forest Health	463 1000600 BLM Lewiston Fuels Forest Health	464 3300300 DOC Watershed Coordinator Watershed
Overhead Rate				24.55%	24.55%	24.55%	24.55%	20.00%	20.00%	24.55%	20.00%
Expiration Date				3/31/23	12/31/22	12/31/24	12/31/23	2/2/24	12/31/21	9/30/25	1/21/23
Grant Amount				$ 94,242	$ 181,500	$ 44,952	$ 100,000	$ 230,999	$ 165,050	$ 299,947	$ 100,000
Remaining Amount				$ 94,242	$ 158,744	$ 44,952	$ 87,158	$ 223,351	$ 43,935	$ 165,001	$ 86,414
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,520,332	3,861	158,744	34,251	80,679	8,435	43,935	12,563	67,200
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 142,065								
4200 - Conservation Contributions	$ 250	$ 8,600	$ 20,650								
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,683,047	3,861	158,744	34,251	80,679	8,435	43,935	12,563	67,200
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,342,213	2,000	70,000	3,300	29,000	4,712	19,075	5,062	15,000
5100 - Benefits	$ 584,239	$ 495,073	$ 660,152	1,000	42,454	1,200	21,000	2,300	9,538	2,525	8,000
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 8,390								
5860 - Mileage	$ 34,996	$ 49,450	$ 39,655	100	2,000	200	776	17	1,000	400	
5880 - Travel	$ -	$ -	$ 6,000								
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000								
7030 - Advertising	$ 2,963	$ 3,200	$ 10,709								2,000
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 6,500								
7090 - Board Expense	$ 200	$ 200	$ 200								
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,800								
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 794,163			21,000					15,000
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,015								
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 7,030								
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 75,738		6,000	200	10,000		4,000	1,000	
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 166,783		7,000	1,500	4,000		3,000	1,100	5,000
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 1,265								
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000								
7420 - Interest Expense	$ -	$ 12,500	$ 12,500								
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150								1,000
7540 - Office Supplies	$ 6,047	$ 4,650	$ 8,950								
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 8,511								
7630 - Postage	$ 2,300	$ 300	$ 1,300								
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 22,066								10,000
7720 - Rent	$ 23,120	$ 24,300	$ 27,500								
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600								
7870 - Utilities	$ 10,820	$ 10,500	$ 10,500								
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 33,104			100					
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 5,000								
7940 - Vehicle Usage Expense	$ -	$ -	$ 18,300								
Miscellaneous Expense	$ 41,561	$ 21,740	$ 16,500								
Purchase of Fixed Assets	$ -	$ -	$ 158,300								
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,945	761	31,290	6,751	15,903	1,406	7,323	2,476	11,200
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,945)								
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,518,894**	3,861	158,744	34,251	80,679	8,435	43,935	12,563	67,200
	$ 71,159	$ 94,879	**$ 164,153**	(0)	0	(0)	0	0	0	(0)	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	10%	10%
Forest Health ~ Chris Cole	53%	45%
Watershed ~ Amelia Fleitz	10%	9%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	5%	6%
GIS ~ Denise Wesley	N/A	N/A

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

Description / Program	Last Year 2020-21 Budget	Current Year Adopted 2021-22 Budget	Proposed 2nd Qtr Rev. 2021-22 Budget	466	467	468	469	470	471	472	473
Overhead Rate				24.55%	24.55%	20.00%	24.55%	24.55%	24.55%	15.00%	10.00%
Expiration Date				3/30/26	12/31/23	11/30/21	3/31/23	5/30/26	12/31/21	11/30/22	6/30/22
Grant Amount				$ 400,000	$ 15,000	$ 45,000	$ 15,000	$ 400,000	$ 6,000	$ 75,000	$ 10,000
Remaining Amount				$ 98,785	$ 7,610	$ 44,406	$ 10,380	$ 373,344	$ 4,183	$ 75,000	$ 10,000
				1701900	6601300	6700901	6601400	1803600	6601500	3700200	7500100
				USFS STNF August Comp. BAER	WRTC Weaver Basin Fuels Ph II	PGE Southern Trinity Fuels	WRTC Hayfork Crk Riparian Rest Ph II	USFS SRNF August Comp. BAER	WRTC Instream Monitoring	CSCC Lewiston Resilience Fuels	SFI Forest Education
				Roads	Forest Health	Forest Health	Revegetation	Roads	Watershed	Forest Health	Education
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,520,332	98,785	7,610	45,000	10,380	373,344	4,183	75,000	10,000
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 142,065								
4200 - Conservation Contributions	$ 250	$ 8,600	$ 20,650								
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,683,047	98,785	7,610	45,000	10,380	373,344	4,183	75,000	10,000
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,342,213	10,000	3,500	17,000	4,634	46,000	2,025	10,000	4,185
5100 - Benefits	$ 584,239	$ 495,073	$ 660,152	5,000	2,010	8,300	2,317	23,000	1,014	5,000	2,092
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 8,390								
5860 - Mileage	$ 34,996	$ 49,450	$ 39,655	1,500	100	1,882	401	5,754	200	1,500	31
5880 - Travel	$ -	$ -	$ 6,000								
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000								
7030 - Advertising	$ 2,963	$ 3,200	$ 10,709								
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 6,500								
7090 - Board Expense	$ 200	$ 200	$ 200								
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,800								
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 794,163	50,000				180,000		44,000	1,703
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,015								
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 7,030								
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 75,738		500	2,548			120	1,200	
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 166,783	10,000		6,400	182	40,000		3,517	322
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 1,265								
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000								
7420 - Interest Expense	$ -	$ 12,500	$ 12,500								
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150								
7540 - Office Supplies	$ 6,047	$ 4,650	$ 8,950								
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 8,511								
7630 - Postage	$ 2,300	$ 300	$ 1,300								
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 22,066								
7720 - Rent	$ 23,120	$ 24,300	$ 27,500								
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600								
7870 - Utilities	$ 10,820	$ 10,500	$ 10,500								
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 33,104	1,814				4,000			
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 5,000								
7940 - Vehicle Usage Expense	$ -	$ -	$ 18,300				800				
Miscellaneous Expense	$ 41,561	$ 21,740	$ 16,500	1,000				1,000			
Purchase of Fixed Assets	$ -	$ -	$ 158,300								
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,945	19,471	1,500	8,870	2,046	73,590	825	9,783	1,667
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,945)								
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,518,894**	98,785	7,610	45,000	10,380	373,344	4,183	75,000	10,000
	$ 71,159	$ 94,879	**$ 164,153**	0	(0)	0	0	0	(0)	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	10%	10%
Forest Health ~ Chris Cole	53%	45%
Watershed ~ Amelia Fleitz	10%	9%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	5%	6%
GIS ~ Denise Wesley	N/A	N/A

2021-22Budget

Expiration Date:

Total Amount of Grant

Funds remaining as of 6/30/21

Description / Program	Last Year 2020-21 Budget	Current Year Adopted 2021-22 Budget	Proposed 2nd Qtr Rev. 2021-22 Budget	474	475	476 to 476-3	477-11 to 477-14	478	479-1	479-2	480
Overhead Rate				10.00%	24.55%	12.00%	24.55%	24.55%	12.00%	12.00%	20.00%
Expiration Date				9/16/22	1/28/26	3/31/25	7/31/26	3/29/22	3/15/25	3/15/25	5/15/23
Grant Amount				$ 85,000	$ 50,000	$ 3,940,444	$ 102,858	$ 18,000	$ 1,794,220	$ 325,268	$ 175,000
Remaining Amount				$ 85,000	$ 50,000	$ 3,940,444	$ 102,858	$ 18,000	$ 1,794,220	$ 325,268	$ 175,000
				6300200	1803700	3100600-603	1200811-814	6601600	3100701	3100702	1600800
				NACD Conservation Planning	USFS STNF Westside Timber Sale Prep	CAL FIRE North TC Forest Resilience	BOR TRRP Ed & Out FY 21-22	WRTC Rx Fire Support	CAL FIRE TC Hazardous Fuels Ph II	CAL FIRE TC FSC Coordination	CFSC County Coordinator
				Watershed	Forest Health	Forest Health	Education	Forest Health	Forest Health	Watershed	Watershed
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,520,332	71,500	18,000	583,920	95,385	18,000	449,840	44,818	80,201
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 142,065								
4200 - Conservation Contributions	$ 250	$ 8,600	$ 20,650								
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,683,047	71,500	18,000	583,920	95,385	18,000	449,840	44,818	80,201
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,342,213	40,000	8,801	128,000	34,508	8,801	128,000	19,059	37,778
5100 - Benefits	$ 584,239	$ 495,073	$ 660,152	20,000	4,401	64,000	18,004	4,401	64,000	12,706	15,556
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 8,390				1,000				1,000
5860 - Mileage	$ 34,996	$ 49,450	$ 39,655	1,000	250	2,000	772	250	2,000	616	700
5880 - Travel	$ -	$ -	$ 6,000	3,000							1,000
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000								
7030 - Advertising	$ 2,963	$ 3,200	$ 10,709				2,000			3,620	2,000
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 6,500								
7090 - Board Expense	$ 200	$ 200	$ 200								
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,800								
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 794,163			200,000	9,100		150,000		2,600
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,015							15	
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 7,030								
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 75,738		1,000	20,000		1,000			
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 166,783			21,000			10,000		200
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 1,265								
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000								
7420 - Interest Expense	$ -	$ 12,500	$ 12,500								
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150								
7540 - Office Supplies	$ 6,047	$ 4,650	$ 8,950	1,000			800				2,000
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 8,511				2,900				
7630 - Postage	$ 2,300	$ 300	$ 1,300								1,000
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 22,066				6,800			2,500	2,000
7720 - Rent	$ 23,120	$ 24,300	$ 27,500				700			1,500	1,000
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600								
7870 - Utilities	$ 10,820	$ 10,500	$ 10,500								
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 33,104								
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 5,000								
7940 - Vehicle Usage Expense	$ -	$ -	$ 18,300			6,000			3,000		
Miscellaneous Expense	$ 41,561	$ 21,740	$ 16,500								
Purchase of Fixed Assets	$ -	$ -	$ 158,300			90,000			50,000		
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,945	6,500	3,548	52,920	18,801	3,548	42,840	4,802	13,367
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,945)								
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,518,894**	71,500	18,000	583,920	95,385	18,000	449,840	44,818	80,201
	$ 71,159	$ 94,879	**$ 164,153**	0	0	0	(0)	0	0	0	0

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	10%	10%
Forest Health ~ Chris Cole	53%	45%
Watershed ~ Amelia Fleitz	10%	9%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	5%	6%
GIS ~ Denise Wesley	N/A	N/A

2021-22Budget

Expiration Date:			Overhead Rate	15.00%	FFS	20.00%	FFS	20.00%	FFS	24.55%		
Total Amount of Grant			Expiration Date	12/31/22	6/30/22	12/31/21	6/30/22	12/31/21	12/31/21	12/31/22		Total
Funds remaining as of 6/30/21			Grant Amount	$ 42,952	$ 1,200	$ 26,200	$ 46,345	$ 15,000	$ 5,000	$ 53,044		$ 12,811,904
			Remaining Amount	$ 42,952	$ 1,200	$ 5,211	$ 46,345	$ 15,000	$ 3,180	$ 53,044		$ 10,065,604
	Last Year	**Current Year Adopted**	**Proposed 2nd Qtr Rev.**	**481**	**90**	**90-1908**	**90-1914**	**90-2010**	**90-2101**	**90-2107**		**Proposed**
				3401400	**7900400**	**7900801**	**7901000**	**6800200**	**7900405**	**7900208**		
Description	**2020-21 Budget**	**2021-22 Budget**	**2021-22 Budget**	**OHV SFTR Headwaters**	**GIS/Print Services**	**CARCD Cannabis Outreach**	**Phillips Gulch Road Restoration**	**TPUD Oregon Mtn Fuels**	**YCRCD GIS Services**	**Sanders EQIP**		**2021-22 Budget**
Program				**Roads**	**GIS**	**Misc**	**Roads**	**Forest Health**	**GIS**	**Forest Health**		
4000 - Grant & Contract Revenue	$ 2,429,783	$ 2,460,961	$ 3,520,332	8,625	1,175	5,211	46,345	15,000	2,500	81,701		$ 3,520,332
4100 - Fee-for-Srv/Dues & Interest Rev	$ 118,865	$ 120,600	$ 142,065									$ 142,065
4200 - Conservation Contributions	$ 250	$ 8,600	$ 20,650									$ 20,650
TOTAL REVENUE:	$ 2,548,898	$ 2,590,161	$ 3,683,047	8,625	1,175	5,211	46,345	15,000	2,500	81,701		$ 3,683,047
5000 - Wages	$ 1,055,984	$ 1,016,849	$ 1,342,213	3,000		1,828	8,000	5,983	1,200	35,015		$ 1,342,213
5100 - Benefits	$ 584,239	$ 495,073	$ 660,152	1,500		915	4,400	4,895	675	18,345		$ 660,152
5800 - Conference/Staff Training Expense	$ 5,500	$ 5,500	$ 8,390									$ 8,390
5860 - Mileage	$ 34,996	$ 49,450	$ 39,655	1,000		400	276	52		491		$ 39,655
5880 - Travel	$ -	$ -	$ 6,000									$ 6,000
7000/7480 - Accounting/Legal	$ 18,000	$ 18,000	$ 18,000									$ 18,000
7030 - Advertising	$ 2,963	$ 3,200	$ 10,709									$ 10,709
7060 - Bank Fees/Service Charges	$ 9,500	$ 9,000	$ 6,500									$ 6,500
7090 - Board Expense	$ 200	$ 200	$ 200									$ 200
7120/7130 - Computer/Software Expense	$ 9,500	$ 9,800	$ 9,800									$ 9,800
7150 - Contract Services - Field	$ 355,034	$ 437,157	$ 794,163			1,000	18,200					$ 794,163
7240 - Dues & Subscriptions	$ 10,125	$ 12,000	$ 12,015									$ 12,015
7270 - Equipment Rent or Usage Expense	$ -	$ -	$ 7,030							7,030		$ 7,030
7300 - Field Equipment Expense	$ 66,357	$ 122,438	$ 75,738					1,570		50		$ 75,738
7310 - Field Materials Expense	$ 159,744	$ 157,671	$ 166,783	2,000		200	6,200			88		$ 166,783
7320 - Field Small Tool Expense	$ 1,298	$ 200	$ 1,265									$ 1,265
7390 - Insurance	$ 36,000	$ 30,000	$ 30,000									$ 30,000
7420 - Interest Expense	$ -	$ 12,500	$ 12,500									$ 12,500
7510 - Licenses & Fees	$ 3,600	$ 4,150	$ 4,150									$ 4,150
7540 - Office Supplies	$ 6,047	$ 4,650	$ 8,950									$ 8,950
7570 - Other Outside Services	$ 4,207	$ 6,250	$ 8,511									$ 8,511
7630 - Postage	$ 2,300	$ 300	$ 1,300									$ 1,300
7660 - Printing & Publishing	$ 1,470	$ 10,766	$ 22,066		766							$ 22,066
7720 - Rent	$ 23,120	$ 24,300	$ 27,500									$ 27,500
7780 - Telephone	$ 4,000	$ 3,600	$ 3,600									$ 3,600
7870 - Utilities	$ 10,820	$ 10,500	$ 10,500									$ 10,500
7900 - Vehicle Fuel	$ 26,175	$ 24,989	$ 33,104									$ 33,104
7930 - Vehicle Maintenance	$ 5,000	$ 5,000	$ 5,000									$ 5,000
7940 - Vehicle Usage Expense	$ -	$ -	$ 18,300									$ 18,300
Miscellaneous Expense	$ 41,561	$ 21,740	$ 16,500									$ 16,500
Purchase of Fixed Assets	$ -	$ -	$ 158,300									$ 158,300
8900 - Overhead allocation	$ 412,918	$ 434,029	$ 516,945	1,125	409	869	9,269	2,500	625	14,980		$ 516,945
8900 - Admin Fees	$ (412,918)	$ (434,029)	$ (516,945)									$ (516,945)
TOTAL	$ 2,477,738	$ 2,495,282	**$ 3,518,894**	8,625	1,175	5,211	46,345	15,000	2,500	75,999		$ 3,518,894
	$ 71,159	$ 94,879	**$ 164,153**	0	0	0	0	0	0	5,702		

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	10%	10%
Forest Health ~ Chris Cole	53%	45%
Watershed ~ Amelia Fleitz	10%	9%
Roads ~ Cynthia Tarwater	20%	26%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Amelia/Maya Williams	5%	6%
GIS ~ Denise Wesley	N/A	N/A

TCRCD Office Conference Room
5:30PM
20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

January 19, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the requirements of the Trinity County Public Health Officer to conduct social distancing and the guidelines from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices will be closed to the public at this time.
- The meetings will be conducted via teleconferencing using Zoom. (See Executive Order 29-02)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at *+16699009128*,
Enter the **Meeting ID** 863 5024 5406 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to https://us02web.zoom.us/j/86350245406

with internet access that meets Zoom's system requirements (see https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 863 5024 5406

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at rwolfinbarger@tcrcd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM on the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

January 19, 2022

Mike Rourke 5:30 PM

1.0 Call to Order

2.0 Discuss/Take Action on Resolution 22-01: AB 361 Subsequent Authorization for Remote Teleconference Meetings

3.0 Discuss and Approve Agenda

4.0 Discuss and Approve Meeting Minutes

- 4.1 Discuss and Approve Minutes for November 16, 2021 Regular Meeting
- 4.2 Discuss and Approve Minutes for December 01, 2021 Special Meeting

5.0 Financial Report

- 5.1 Discuss Updated October Monthly Financial Report
- 5.2 Discuss November Monthly Financial Report
- 5.3 Discuss Updated November Monthly Financial Report
- 5.4 Discuss December Monthly Financial Report
- 5.5 Discuss and Approve List of Warrants for November, 2021
- 5.6 Discuss and Approve List of Warrants for December, 2021
- 5.7 Discuss and Approve 2021-2022 2nd Quarter Budget Revision

6.0 Projects Report

7.0 Introduce Molly Brietmun, Conservation Planner

8.0 Discuss/Take Action on Resolutions 22-02; 22-03; 22-04: Authorizing Submittal of Funding requests to Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program.

- 8.1 Resloution 22-02
- 8.2 Resolution 22-03
- 8.3 Resolution 22-04

9.0 Disscussion to review a Teleworking Policy for future adoption

10.0 NRCS Report

11.0 Trinity Collaborative Report

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

12.0 Public Comment

13.0 Board Reports/Correspondence

14.0 District Manager's Report

15.0 Closed Session: Government Code § 54957(b): District Manager's Report

16.0 Adjourn

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2021 Through 10/31/2021

		Initial Report	Updated Report	Updated Report To Date
Revenues				
Grant & contract revenue	4000	50,464.83	124,904.17	976,826.93
Fee for service revenue	4100	47,992.88	47,992.88	92,216.79
Contributions revenue	4200	0.00	0.00	23,564.00
Registration revenue	4350	0.00	0.00	540.00
Rental income - facilities	4400	300.00	300.00	3,000.00
Sales revenue - taxable	4500	360.00	360.00	360.00
Other revenue	4800	500.00	500.00	663.44
Vehicle & equipment use fee revenue	4900	12,861.40	12,910.75	46,560.15
Total Revenues		112,479.11	186,967.80	1,143,731.31
Salaries & benefits				
Salaries				
Salaries & wages	5000	94,779.24	94,779.24	405,901.18
Pay in lieu of health insurance	5020	2,342.48	2,342.48	9,366.32
Wireless phone stipend	5030	850.00	850.00	3,350.00
Total Salaries		97,971.72	97,971.72	418,617.50
Benefits				
Payroll tax expense	5100	8,585.44	8,585.44	36,784.32
Paid time off expense	5200	8,698.63	8,698.63	40,640.05
Deferred compensation expense	5300	1,300.00	1,300.00	5,500.00
Health insurance expense	5400	15,362.36	15,362.36	58,792.83
Dental insurance expense	5500	1,717.20	1,717.20	6,614.40
Vision insurance expense	5550	241.80	241.80	930.00
Workers' compensation expense	5600	4,167.53	4,167.53	17,675.86
Total Benefits		40,072.96	40,072.96	166,937.46
Total Salaries & benefits		138,044.68	138,044.68	585,554.96
Travel expenses				
Conferences/training/professional development	5800	0.00	0.00	430.00
Meals expense	5820	0.00	0.00	2,585.00
Mileage expense	5860	2,332.40	2,332.40	14,432.74
Travel expense	5880	192.50	192.50	5,323.82
Total Travel expenses		2,524.90	2,524.90	22,771.56
Contract expenses				
Contract services - field	7150	42,525.62	47,983.20	351,610.80
Contract services - professional	7180	0.00	0.00	28,237.50
Total Contract expenses		42,525.62	47,983.20	379,848.30
Operating expenses				
Accounting & auditing fees	7000	0.00	0.00	6,500.00
Advertising	7030	473.25	473.25	1,337.47
Bank fees/services charges	7060	38.20	43.20	695.50
Board expense	7090	23.95	23.95	29.95
Computer expense	7120	222.37	152.52	700.96
Computer software/licensing	7130	0.00	47.97	447.97
Dues/subscriptions/publications	7240	501.00	7,163.00	7,163.00
Equipment rent or usage expense	7270	10,585.00	10,634.35	38,369.35

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2021 Through 10/31/2021

Field equipment expense	7300	303.47	585.64	7,718.65
Field materials expense	7310	2,040.83	2,242.51	13,190.88
Field small tool expense	7320	43.94	43.94	350.12
Finance charges	7330	169.28	170.93	596.35
Insurance - liability, property, D&O	7390	2,486.88	2,486.88	9,947.52
Interest expense	7420	2,065.25	2,107.71	5,863.38
Internet service expense	7430	114.99	114.99	417.13
Janitorial expense	7450	650.71	650.71	2,917.74
Licenses/permits/taxes/fees	7510	0.00	0.00	2,248.54
Office supplies	7540	55.03	121.78	1,484.24
Other outside services	7570	254.00	306.00	13,411.00
Penalties	7600	0.00	0.00	2.38
Postage & shipping	7630	11.14	11.14	66.14
Printing & publishing	7660	300.00	300.00	300.00
Rent expense	7720	2,300.00	2,300.00	9,090.00
Repairs & maintenance	7750	0.00	0.00	253.96
Telephone expense	7780	266.93	266.93	1,073.24
Utilities	7870	846.01	846.01	3,700.56
Vehicle fuel	7900	40.35	1,691.39	10,518.72
Vehicle maintenance & fees	7930	276.10	345.79	6,359.01
Total Operating expenses		24,068.68	33,130.59	144,753.76
Total direct expenditures		207,163.88	221,683.37	1,132,928.58
Total expenditures		207,163.88	221,683.37	1,132,928.58
Net income		(94,684.77)	(34,715.57)	10,802.73

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2021

		Initial Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	(16,942.61)	(17,303.10)
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		(16,692.61)	(17,053.10)
Accounts Receivable			
Accounts Receivable	1425	320,550.37	394,541.53
Other misc. receivable	1450	(599.80)	(599.80)
Total Accounts Receivable		319,950.57	342.50
Prepaid Expenses			394,284.23
Deposits & prepaid expenses	1700	19,895.01	
Total Prepaid Expenses		19,895.01	19,895.01
Total Current Assets		323,152.97	19,895.01
Long-term Assets			397,126.14
Property & Equipment			
Furniture & equipment	1900	154,094.21	
Vehicles	1910	244,554.85	154,094.21
Accumulated depreciation	1990	(243,885.74)	244,554.85
Total Property & Equipment		154,763.32	(243,885.74)
Total Long-term Assets		154,763.32	154,763.32
Total Assets		477,916.29	154,763.32
			551,889.46
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	280,590.58	
Accrued payroll	2150	41,005.65	294,890.82
Federal W/H payable	2200	3,593.94	41,005.65
Social security payable	2210	6,519.12	3,593.94
SS Deposits Deferred-COVID-19	2211	38,140.35	6,519.12
Medicare payable	2220	1,524.60	38,140.35
State W/H payable	2230	1,214.45	1,524.60
SDI W/H payable	2240	630.89	1,214.45
State unemployment payable	2250	270.32	630.89
Deferred compensation deductions	2300	5,080.00	270.32
Health insurance premiums deductions	2310	378.34	5,080.00
Garnishments/levies deductions	2340	2,297.85	378.34
TCRCD scholarship fund P/R deduction	2350	2,806.00	2,297.85
Friends of TCRCD P/R deduction	2351	565.24	2,806.00
Young Family Ranch P/R deduction	2352	251.00	547.25
Accrued paid time off payable	2400	43,317.63	251.00
Accrued deferred compensation match	2450	2,700.00	43,317.63
Accrued health insurance payable	2460	(313.01)	2,700.00
Accrued dental insurance payable	2470	67.03	(313.01)
Accrued vision insurance payable	2475	(63.59)	67.03
Accrued workers' comp premiums payable	2480	(31,887.43)	(63.59)
Sales tax payable	2500	26.10	(31,887.43)
Total Accounts Payable		398,715.06	26.10

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2021

Deferred Revenue			412,997.31
Deferred revenue - refundable advances	2700	286,915.72	
Total Deferred Revenue		286,915.72	213,077.25
Total Short-term Liabilities		685,630.78	213,077.25
Long-term Liabilities			626,074.56
Notes Payable			
Note payable - TCB Line of credit	2600	130,378.65	
Note - Ford Credit 6283	2610	9,423.43	130,378.65
Note - Ally Auto 6167	2620	17,191.13	9,423.43
Note - Ally Auto 4916	2621	22,736.95	17,191.13
Note - Ally Auto 0890	2622	30,686.59	22,736.95
Total Notes Payable		210,416.75	30,686.59
Total Long-term Liabilities		210,416.75	210,416.75
Total Liabilities		896,047.53	210,416.75
			836,491.31
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(555,090.03)	
Net assets - unrestricted	3100	97,391.65	(555,090.03)
Investments in capital assets	3200	154,763.32	104,922.13
Total Beginning net assets		(302,935.06)	154,763.32
Current YTD net income			(295,404.58)
		(115,196.18)	
Total Current YTD net income		(115,196.18)	10,802.73
Total Net Assets		(418,131.24)	10,802.73
			(284,601.85)
Total Liabilities and Net Assets		477,916.29	
			551,889.46

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 11/1/2021 Through 11/30/2021

		Current Period Actual	Current Year Actual
Revenues			
Grant & contract revenue	4000	35,352.40	1,012,179.33
Fee for service revenue	4100	10,401.53	102,618.32
Contributions revenue	4200	0.00	23,564.00
Registration revenue	4350	0.00	540.00
Rental income - facilities	4400	300.00	3,300.00
Sales revenue - taxable	4500	0.00	360.00
Other revenue	4800	0.00	663.44
Vehicle & equipment use fee revenue	4900	4,480.16	51,040.31
Total Revenues		50,534.09	1,194,265.40
Salaries & benefits			
Salaries			
Salaries & wages	5000	110,707.68	516,608.86
Pay in lieu of health insurance	5020	2,342.48	11,708.80
Wireless phone stipend	5030	875.00	4,225.00
Total Salaries		113,925.16	532,542.66
Benefits			
Payroll tax expense	5100	9,703.93	46,488.25
Paid time off expense	5200	9,861.58	50,501.63
Deferred compensation expense	5300	1,300.00	6,800.00
Health insurance expense	5400	15,416.94	74,209.77
Dental insurance expense	5500	1,717.20	8,331.60
Vision insurance expense	5550	241.80	1,171.80
Workers' compensation expense	5600	4,760.37	22,436.23
Total Benefits		43,001.82	209,939.28
Total Salaries & benefits		156,926.98	742,481.94
Travel expenses			
Conferences/training/professional development	5800	0.00	430.00
Meals expense	5820	0.00	2,585.00
Mileage expense	5860	1,549.52	15,982.26
Travel expense	5880	0.00	5,323.82
Total Travel expenses		1,549.52	24,321.08
Contract expenses			
Contract services - field	7150	0.00	351,610.80
Contract services - professional	7180	2,718.00	30,955.50
Total Contract expenses		2,718.00	382,566.30
Operating expenses			
Accounting & auditing fees	7000	0.00	6,500.00
Advertising	7030	65.00	1,402.47
Bank fees/services charges	7060	25.25	720.75
Board expense	7090	23.06	53.01
Computer expense	7120	73.16	774.12
Computer software/licensing	7130	12.58	460.55
Dues/subscriptions/publications	7240	0.00	7,163.00
Equipment rent or usage expense	7270	2,990.00	41,359.35

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 11/1/2021 Through 11/30/2021

Field equipment expense	7300	0.00	7,718.65
Field materials expense	7310	780.21	13,971.09
Field small tool expense	7320	0.00	350.12
Finance charges	7330	143.20	739.55
Insurance - liability, property, D&O	7390	2,486.88	12,434.40
Interest expense	7420	1,815.37	7,678.75
Internet service expense	7430	114.99	532.12
Janitorial expense	7450	33.05	2,950.79
Licenses/permits/taxes/fees	7510	0.00	2,248.54
Office supplies	7540	785.62	2,269.86
Other outside services	7570	148.03	13,559.03
Penalties	7600	0.00	2.38
Postage & shipping	7630	58.00	124.14
Printing & publishing	7660	0.00	300.00
Rent expense	7720	0.00	9,090.00
Repairs & maintenance	7750	0.00	253.96
Telephone expense	7780	266.93	1,340.17
Utilities	7870	766.40	4,466.96
Vehicle fuel	7900	0.00	10,518.72
Vehicle maintenance & fees	7930	0.00	6,359.01
Total Operating expenses		10,587.73	155,341.49
Total direct expenditures		171,782.23	1,304,710.81
Total expenditures		171,782.23	1,304,710.81
Net income		(121,248.14)	(110,445.41)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 11/30/2021

		Current Period Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	(7,248.32)
Petty cash	1050	250.00
Total Cash & Cash Equivalents		(6,998.32)
Accounts Receivable		
Accounts Receivable	1425	282,253.97
Other misc. receivable	1450	(599.80)
Employee receivable	1455	171.25
Total Accounts Receivable		281,825.42
Prepaid Expenses		
Deposits & prepaid expenses	1700	17,408.13
Total Prepaid Expenses		17,408.13
Total Current Assets		292,235.23
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	154,094.21
Vehicles	1910	244,554.85
Accumulated depreciation	1990	(243,885.74)
Total Property & Equipment		154,763.32
Total Long-term Assets		154,763.32
Total Assets		446,998.55
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	299,492.51
Accrued payroll	2150	45,317.66
Federal W/H payable	2200	4,558.83
Social security payable	2210	7,297.08
SS Deposits Deferred-COVID-19	2211	38,140.35
Medicare payable	2220	1,706.58
State W/H payable	2230	1,596.36
SDI W/H payable	2240	706.16
State unemployment payable	2250	225.63
Deferred compensation deductions	2300	4,980.00
Health insurance premiums deductions	2310	294.82
Garnishments/levies deductions	2340	2,238.52
TCRCD scholarship fund P/R deduction	2350	2,886.00
Friends of TCRCD P/R deduction	2351	567.25
Young Family Ranch P/R deduction	2352	251.00
Accrued paid time off payable	2400	46,543.75
Accrued deferred compensation match	2450	2,600.00
Accrued health insurance payable	2460	(229.42)
Accrued dental insurance payable	2470	1,784.23
Accrued vision insurance payable	2475	(1,780.52)
Accrued workers' comp premiums payable	2480	(27,127.06)
Sales tax payable	2500	26.10

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 11/30/2021

Total Accounts Payable		432,075.83
Deferred Revenue		
Deferred revenue - refundable advances	2700	213,077.25
Total Deferred Revenue		213,077.25
Total Short-term Liabilities		645,153.08
Long-term Liabilities		
Notes Payable		
Note payable - TCB Line of credit	2600	130,356.77
Note - Ford Credit 6283	2610	8,617.52
Note - Ally Auto 6167	2620	16,568.01
Note - Ally Auto 4916	2621	22,195.68
Note - Ally Auto 0890	2622	29,957.48
Total Notes Payable		207,695.46
Total Long-term Liabilities		207,695.46
Total Liabilities		852,848.54
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(555,090.03)
Net assets - unrestricted	3100	104,922.13
Investments in capital assets	3200	154,763.32
Total Beginning net assets		(295,404.58)
Current YTD net income		
		(110,445.41)
Total Current YTD net income		(110,445.41)
Total Net Assets		(405,849.99)
Total Liabilities and Net Assets		446,998.55

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 11/1/2021 Through 11/30/2021

		Initial Report	Updated Report	Updated Year to Date
Revenues				
Grant & contract revenue	4000	35,352.40	95,063.30	1,085,415.32
Fee for service revenue	4100	10,401.53	10,401.53	102,618.32
Contributions revenue	4200	0.00	0.00	23,564.00
Registration revenue	4350	0.00	0.00	540.00
Rental income - facilities	4400	300.00	300.00	3,300.00
Sales revenue - taxable	4500	0.00	0.00	360.00
Other revenue	4800	0.00	0.00	663.44
Vehicle & equipment use fee revenue	4900	4,480.16	4,468.56	51,028.71
Total Revenues		50,534.09	110,233.39	1,267,489.79
Salaries & benefits				
Salaries				
Salaries & wages	5000	110,707.68	110,707.68	516,608.86
Pay in lieu of health insurance	5020	2,342.48	2,342.48	11,708.80
Wireless phone stipend	5030	875.00	875.00	4,225.00
Total Salaries		113,925.16	113,925.16	532,542.66
Benefits				
Payroll tax expense	5100	9,703.93	9,703.93	46,488.25
Paid time off expense	5200	9,861.58	10,266.42	50,906.47
Deferred compensation expense	5300	1,300.00	1,300.00	6,800.00
Health insurance expense	5400	15,416.94	15,416.94	74,209.77
Dental insurance expense	5500	1,717.20	1,717.20	8,331.60
Vision insurance expense	5550	241.80	241.80	1,171.80
Workers' compensation expense	5600	4,760.37	4,760.37	22,436.23
Total Benefits		43,001.82	43,406.66	210,344.12
Total Salaries & benefits		156,926.98	157,331.82	742,886.78
Travel expenses				
Conferences/training/professional development	5800	0.00	145.92	575.92
Meals expense	5820	0.00	0.00	2,585.00
Mileage expense	5860	1,549.52	1,417.92	15,850.66
Travel expense	5880	0.00	0.00	5,323.82
Total Travel expenses		1,549.52	1,563.84	24,335.40
Contract expenses				
Contract services - field	7150	0.00	0.00	351,610.80
Contract services - professional	7180	2,718.00	3,915.15	32,152.65
Total Contract expenses		2,718.00	3,915.15	383,763.45
Operating expenses				
Accounting & auditing fees	7000	0.00	0.00	6,500.00
Advertising	7030	65.00	86.85	1,424.32
Bank fees/services charges	7060	25.25	25.25	720.75
Board expense	7090	23.06	23.06	53.01
Computer expense	7120	73.16	83.11	784.07
Computer software/licensing	7130	12.58	12.58	460.55
Dues/subscriptions/publications	7240	0.00	0.00	7,163.00
Equipment rent or usage expense	7270	2,990.00	3,110.00	41,479.35

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 11/1/2021 Through 11/30/2021

Field equipment expense	7300	0.00	236.04	7,954.69
Field materials expense	7310	780.21	827.35	14,018.23
Field small tool expense	7320	0.00	0.00	350.12
Finance charges	7330	143.20	158.13	754.48
Insurance - liability, property, D&O	7390	2,486.88	2,486.88	12,434.40
Interest expense	7420	1,815.37	1,815.37	7,678.75
Internet service expense	7430	114.99	114.99	532.12
Janitorial expense	7450	33.05	595.55	3,513.29
Licenses/permits/taxes/fees	7510	0.00	0.00	2,248.54
Office supplies	7540	785.62	785.62	2,269.86
Other outside services	7570	148.03	430.43	13,841.43
Penalties	7600	0.00	0.00	2.38
Postage & shipping	7630	58.00	58.00	124.14
Printing & publishing	7660	0.00	0.00	300.00
Rent expense	7720	0.00	2,000.00	11,090.00
Repairs & maintenance	7750	0.00	0.00	253.96
Telephone expense	7780	266.93	266.93	1,340.17
Utilities	7870	766.40	845.96	4,546.52
Vehicle fuel	7900	0.00	1,535.21	12,053.93
Vehicle maintenance & fees	7930	0.00	0.00	6,359.01
Total Operating expenses		10,587.73	15,497.31	160,251.07
Total direct expenditures		171,782.23	178,308.12	1,311,236.70
Total expenditures		171,782.23	178,308.12	1,311,236.70
Net income		(121,248.14)	(68,074.73)	(43,746.91)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 11/30/2021

		Initial Report	Updated Report
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	(7,248.32)	(6,440.85)
Petty cash	1050	250.00	250.00
Total Cash & Cash Equivalents		(6,998.32)	(6,190.85)
Accounts Receivable			
Accounts Receivable	1425	282,253.97	355,488.34
Other misc. receivable	1450	(599.80)	(599.80)
Employee receivable	1455	171.25	171.25
Total Accounts Receivable		281,825.42	355,059.79
Prepaid Expenses			
Deposits & prepaid expenses	1700	17,408.13	17,408.13
Total Prepaid Expenses		17,408.13	17,408.13
Total Current Assets		292,235.23	366,277.07
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	154,094.21	154,094.21
Vehicles	1910	244,554.85	244,554.85
Accumulated depreciation	1990	(243,885.74)	(243,885.74)
Total Property & Equipment		154,763.32	154,763.32
Total Long-term Assets		154,763.32	154,763.32
Total Assets		446,998.55	521,040.39
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	299,492.51	306,902.10
Accrued payroll	2150	45,317.66	45,317.66
Federal W/H payable	2200	4,558.83	4,558.83
Social security payable	2210	7,297.08	7,297.08
SS Deposits Deferred-COVID-19	2211	38,140.35	38,140.35
Medicare payable	2220	1,706.58	1,706.58
State W/H payable	2230	1,596.36	1,596.36
SDI W/H payable	2240	706.16	706.16
State unemployment payable	2250	225.63	225.63
Deferred compensation deductions	2300	4,980.00	4,980.00
Health insurance premiums deductions	2310	294.82	294.82
Garnishments/levies deductions	2340	2,238.52	2,238.52
TCRCD scholarship fund P/R deduction	2350	2,886.00	2,886.00
Friends of TCRCD P/R deduction	2351	567.25	567.25
Young Family Ranch P/R deduction	2352	251.00	251.00
Accrued paid time off payable	2400	46,543.75	46,948.59
Accrued deferred compensation match	2450	2,600.00	2,600.00
Accrued health insurance payable	2460	(229.42)	(229.42)
Accrued dental insurance payable	2470	1,784.23	1,784.23
Accrued vision insurance payable	2475	(1,780.52)	(1,780.52)
Accrued workers' comp premiums payable	2480	(27,127.06)	(27,127.06)
Sales tax payable	2500	26.10	26.10

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 11/30/2021

Total Accounts Payable		432,075.83	439,890.26
Deferred Revenue			
Deferred revenue - refundable advances	2700	213,077.25	212,525.87
Total Deferred Revenue		213,077.25	212,525.87
Total Short-term Liabilities		645,153.08	652,416.13
Long-term Liabilities			
Notes Payable			
Note payable - TCB Line of credit	2600	130,356.77	130,356.77
Note - Ford Credit 6283	2610	8,617.52	8,617.52
Note - Ally Auto 6167	2620	16,568.01	16,568.01
Note - Ally Auto 4916	2621	22,195.68	22,195.68
Note - Ally Auto 0890	2622	29,957.48	29,957.48
Total Notes Payable		207,695.46	207,695.46
Total Long-term Liabilities		207,695.46	207,695.46
Total Liabilities		852,848.54	860,111.59
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(555,090.03)	(555,009.74)
Net assets - unrestricted	3100	104,922.13	104,922.13
Investments in capital assets	3200	154,763.32	154,763.32
Total Beginning net assets		(295,404.58)	(295,324.29)
Current YTD net income			
		(110,445.41)	(43,746.91)
Total Current YTD net income		(110,445.41)	(43,746.91)
Total Net Assets		(405,849.99)	(339,071.20)
Total Liabilities and Net Assets		446,998.55	521,040.39

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 12/1/2021 Through 12/31/2021

		Current Period Actual	Current Year Actual
Revenues			
Grant & contract revenue	4000	57,986.65	1,143,401.97
Fee for service revenue	4100	6,000.00	108,618.32
Contributions revenue	4200	152.99	23,716.99
Dues revenue	4300	100.00	100.00
Registration revenue	4350	0.00	540.00
Rental income - facilities	4400	300.00	3,600.00
Sales revenue - taxable	4500	0.00	360.00
Other revenue	4800	93.88	757.32
COVID-19 Fiscal Relief	4810	161,556.00	161,556.00
Vehicle & equipment use fee revenue	4900	5,347.48	56,376.19
Total Revenues		231,537.00	1,499,026.79
Salaries & benefits			
Salaries			
Salaries & wages	5000	82,546.76	599,155.62
Pay in lieu of health insurance	5020	2,342.48	14,051.28
Wireless phone stipend	5030	750.00	4,975.00
Total Salaries		85,639.24	618,181.90
Benefits			
Payroll tax expense	5100	10,189.87	56,678.12
Paid time off expense	5200	8,130.76	59,037.23
Deferred compensation expense	5300	1,100.00	7,900.00
Health insurance expense	5400	15,445.82	89,655.59
Dental insurance expense	5500	1,717.20	10,048.80
Vision insurance expense	5550	241.80	1,413.60
Workers' compensation expense	5600	2,981.21	25,417.44
Total Benefits		39,806.66	250,150.78
Total Salaries & benefits		125,445.90	868,332.68
Travel expenses			
Conferences/training/professional development	5800	0.00	575.92
Meals expense	5820	0.00	2,585.00
Mileage expense	5860	650.72	16,501.38
Travel expense	5880	0.00	5,323.82
Total Travel expenses		650.72	24,986.12
Contract expenses			
Contract services - field	7150	0.00	351,610.80
Contract services - professional	7180	225.00	32,377.65
Total Contract expenses		225.00	383,988.45
Operating expenses			
Accounting & auditing fees	7000	0.00	6,500.00
Advertising	7030	64.97	1,489.29
Bank fees/services charges	7060	30.89	751.64
Board expense	7090	0.00	53.01
Computer expense	7120	116.05	900.12
Computer software/licensing	7130	1,823.84	2,284.39

Dues/subscriptions/publications	7240	0.00	7,163.00
Equipment rent or usage expense	7270	4,755.00	46,234.35
Field equipment expense	7300	0.00	7,954.69
Field materials expense	7310	902.33	14,920.56
Field small tool expense	7320	0.00	350.12
Finance charges	7330	188.93	943.41
Insurance - liability, property, D&O	7390	2,486.88	14,921.28
Interest expense	7420	921.61	8,600.36
Internet service expense	7430	114.99	647.11
Janitorial expense	7450	665.00	4,178.29
Licenses/permits/taxes/fees	7510	0.00	2,248.54
Office supplies	7540	393.68	2,663.54
Other outside services	7570	0.00	13,841.43
Penalties	7600	0.00	2.38
Postage & shipping	7630	11.60	135.74
Printing & publishing	7660	75.00	375.00
Rent expense	7720	2,130.00	13,220.00
Repairs & maintenance	7750	0.00	253.96
Telephone expense	7780	257.93	1,598.10
Utilities	7870	995.35	5,541.87
Vehicle fuel	7900	0.00	12,053.93
Vehicle maintenance & fees	7930	1,069.60	7,428.61
Total Operating expenses		17,003.65	177,254.72
Total direct expenditures		143,325.27	1,454,561.97
Total expenditures		143,325.27	1,454,561.97
Net income		88,211.73	44,464.82

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2021

		Current Period Balance
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	(16,419.02)
Petty cash	1050	250.00
Total Cash & Cash Equivalents		(16,169.02)
Accounts Receivable		
Accounts Receivable	1425	287,970.00
Other misc. receivable	1450	(599.80)
Total Accounts Receivable		287,370.20
Prepaid Expenses		
Deposits & prepaid expenses	1700	14,921.25
Total Prepaid Expenses		14,921.25
Total Current Assets		286,122.43
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	154,094.21
Vehicles	1910	244,554.85
Accumulated depreciation	1990	(243,885.74)
Total Property & Equipment		154,763.32
Total Long-term Assets		154,763.32
Total Assets		440,885.75
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	139,692.76
Accrued payroll	2150	27,896.30
Federal W/H payable	2200	3,559.26
Social security payable	2210	4,597.52
SS Deposits Deferred-COVID-19	2211	21,012.53
Medicare payable	2220	1,075.22
State W/H payable	2230	1,222.13
SDI W/H payable	2240	407.86
State unemployment payable	2250	2,298.76
Deferred compensation deductions	2300	1,075.00
Health insurance premiums deductions	2310	286.91
TCRCD scholarship fund P/R deduction	2350	2,987.68
Friends of TCRCD P/R deduction	2351	608.93
Young Family Ranch P/R deduction	2352	267.64
Accrued paid time off payable	2400	40,468.30
Accrued deferred compensation match	2450	450.00
Accrued health insurance payable	2460	(221.46)
Accrued dental insurance payable	2470	1,784.50
Accrued vision insurance payable	2475	(1,780.52)
Accrued workers' comp premiums payable	2480	(24,145.85)
Sales tax payable	2500	26.10
Total Accounts Payable		223,569.57
Deferred Revenue		

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2021

Deferred revenue - refundable advances	2700	263,775.87
Total Deferred Revenue		263,775.87
Total Short-term Liabilities		487,345.44
Long-term Liabilities		
Notes Payable		
Note payable - TCB Line of credit	2600	129,783.40
Note - Ford Credit 6283	2610	7,809.52
Note - Ally Auto 6167	2620	15,939.00
Note - Ally Auto 4916	2621	21,648.11
Note - Ally Auto 0890	2622	29,219.75
Total Notes Payable		204,399.78
Total Long-term Liabilities		204,399.78
Total Liabilities		691,745.22
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(555,009.74)
Net assets - unrestricted	3100	104,922.13
Investments in capital assets	3200	154,763.32
Total Beginning net assets		(295,324.29)
Current YTD net income		
		44,464.82
Total Current YTD net income		44,464.82
Total Net Assets		(250,859.47)
Total Liabilities and Net Assets		440,885.75

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 11/1/2021 Through 11/30/2021

Check No.	Date	Vendor Name	Check Amount	Transaction Description
27285	11/5/2021	Ann M. Barbeau	1,677.14	Employee: 107; Pay Date: 11/5/2021
27286	11/5/2021	Stuart Gregory Beylik	1,202.68	Employee: 119; Pay Date: 11/5/2021
27287	11/5/2021	Joan Elizabeth Caldwell	2,258.82	Employee: 094; Pay Date: 11/5/2021
27288	11/5/2021	Garett F. Chapman	1,221.16	Employee: 078; Pay Date: 11/5/2021
27289	11/5/2021	Chris H. Cole	1,938.26	Employee: 098; Pay Date: 11/5/2021
27290	11/5/2021	Michael J. Dunlap	1,131.03	Employee: 009; Pay Date: 11/5/2021
27291	11/5/2021	Jeffrey M. Eads	1,452.30	Employee: 080; Pay Date: 11/5/2021
27292	11/5/2021	Amelia M. Fleitz	1,746.14	Employee: 086; Pay Date: 11/5/2021
27293	11/5/2021	Erik M. Flickwir	1,805.82	Employee: 008; Pay Date: 11/5/2021
27294	11/5/2021	Katherine J. Howard	1,812.48	Employee: 070; Pay Date: 11/5/2021
27295	11/5/2021	David W. Johnson II	1,683.91	Employee: 059; Pay Date: 11/5/2021
27296	11/5/2021	James M. Marzolla	947.96	Employee: 079; Pay Date: 11/5/2021
27297	11/5/2021	John W. McGlynn	1,786.41	Employee: 004; Pay Date: 11/5/2021
27298	11/5/2021	Jeff J. McGrew	1,687.52	Employee: 024; Pay Date: 11/5/2021
27299	11/5/2021	Maryann K. Perdue	16.76	Employee: 100; Pay Date: 11/5/2021
27300	11/5/2021	Shawlea Roy Railton	1,203.04	Employee: 116; Pay Date: 11/5/2021
27301	11/5/2021	Arvel Jett Reeves	1,201.47	Employee: 118; Pay Date: 11/5/2021
27302	11/5/2021	Elizabeth J. Sandoval	364.87	Employee: 041; Pay Date: 11/5/2021
27303	11/5/2021	Joshua A. Scott	1,356.45	Employee: 104; Pay Date: 11/5/2021
27304	11/5/2021	Kelly D. Sheen	2,804.44	Employee: 005; Pay Date: 11/5/2021
27305	11/5/2021	Nicholas David Sorenson	1,121.06	Employee: 110; Pay Date: 11/5/2021
27306	11/5/2021	Cynthia L. Tarwater	1,550.16	Employee: 002; Pay Date: 11/5/2021
27307	11/5/2021	Marla D. Walters	1,852.96	Employee: 108; Pay Date: 11/5/2021
27308	11/5/2021	Daniel C. Wells	1,493.70	Employee: 081; Pay Date: 11/5/2021
27309	11/5/2021	Denise W. Wesley	1,755.51	Employee: 096; Pay Date: 11/5/2021
27310	11/5/2021	Maya Williams	1,497.04	Employee: 106; Pay Date: 11/5/2021
27311	11/5/2021	Kirk Anthony Wolfinbarger	1,120.82	Employee: 112; Pay Date: 11/5/2021
27312	11/5/2021	Rebekah R. Wolfinbarger	1,281.69	Employee: 103; Pay Date: 11/5/2021
27313	11/5/2021	Robert A. Leighton	34.05	Employee: 117; Pay Date: 11/5/2021
27314	11/9/2021	Patrick M Frost	1,406.25	Contract services Jan to March 2021
	11/9/2021	Patrick M Frost	810.00	Contract services June to Aug 2021
	11/9/2021	Patrick M Frost	427.50	Contract services Sept 2021
27315	11/9/2021	Hayfork Tire Sales	90.00	Replace alternator truck #6428
27316	11/9/2021	Stroup's Power Equipment	394.87	Chainsaw parts and files
27317	11/9/2021	Trinity Journal, The	74.55	Cons Tech II Ad
	11/9/2021	Trinity Journal, The	22.45	Cons Tech II/III
	11/9/2021	Trinity Journal, The	67.35	Cons Tech II/III Ad
	11/9/2021	Trinity Journal, The	10.44	Late Fee
27318	11/16/2021	Frontier Communications	266.93	Telephone 10-1-21 to 10-31-21
27319	11/16/2021	GEOSERV Geoscience Services	7,152.32	Contract services 10-1-21 to 10-8-21
27320	11/16/2021	Mike Peters Enterprises	7,790.00	Contract services 10-4-21 to 10-10-21
27321	11/16/2021	Plotzke Ace Hardware	30.01	(2) Safety glasses
	11/16/2021	Plotzke Ace Hardware	72.89	(4) gloves
	11/16/2021	Plotzke Ace Hardware	122.19	gloves, diag cutting pliers, hand tool & acc
	11/16/2021	Plotzke Ace Hardware	91.19	(4) Lg (5) Med (2) XL Therma Gloves
	11/16/2021	Plotzke Ace Hardware	9.85	Paper towels, ziplocs
	11/16/2021	Plotzke Ace Hardware	18.22	Trim line
	11/16/2021	Plotzke Ace Hardware	32.42	YFR Keys
27322	11/16/2021	Trinity PUD	373.38	16338 9-10-21 to 10-10-21 and late fee

	11/16/2021	Trinity PUD	76.60	25833 9-10-21 to 10-10-21 and late fee
27323	11/16/2021	Verizon Wireless	0.00	10-13-21 to 11-12-21
27324	11/16/2021	Weaverville CSD	119.32	YFR Water 9-1-21 to 10-1-21 and Late Fee
27325	11/16/2021	Weaverville Sanitary District	28.00	YFR Sewer 9-1-21 to 9-30-21
27326	11/19/2021	Ann M. Barbeau	1,909.80	Employee: 107; Pay Date: 11/20/2021
27327	11/19/2021	Joan Elizabeth Caldwell	2,456.67	Employee: 094; Pay Date: 11/20/2021
27328	11/19/2021	Chris H. Cole	2,072.11	Employee: 098; Pay Date: 11/20/2021
27329	11/19/2021	Amelia M. Fleitz	1,873.43	Employee: 086; Pay Date: 11/20/2021
27330	11/19/2021	Erik M. Flickwir	2,005.28	Employee: 008; Pay Date: 11/20/2021
27331	11/19/2021	Katherine J. Howard	1,770.04	Employee: 070; Pay Date: 11/20/2021
27332	11/19/2021	David W. Johnson II	1,799.13	Employee: 059; Pay Date: 11/20/2021
27333	11/19/2021	Shawlea Roy Railton	1,020.08	Employee: 116; Pay Date: 11/20/2021
27334	11/19/2021	Kelly D. Sheen	3,020.96	Employee: 005; Pay Date: 11/20/2021
27335	11/19/2021	Cynthia L. Tarwater	1,922.24	Employee: 002; Pay Date: 11/20/2021
27336	11/19/2021	Marla D. Walters	2,030.85	Employee: 108; Pay Date: 11/20/2021
27337	11/19/2021	Denise W. Wesley	1,913.90	Employee: 096; Pay Date: 11/20/2021
27338	11/19/2021	Maya Williams	1,635.98	Employee: 106; Pay Date: 11/20/2021
27339	11/19/2021	Rebekah R. Wolfinbarger	1,357.14	Employee: 103; Pay Date: 11/20/2021
27340	11/18/2021	Trinity County Marshals Office	608.66	Garnish for RWolfinbarger 9-15-21 PR $304.33 9-30-21 $304.33
27341	11/23/2021	Bayley Lumber & Hardware Inc	38.59	(2) T fence post
	11/23/2021	Bayley Lumber & Hardware Inc	45.02	(2) yellow rope
	11/23/2021	Bayley Lumber & Hardware Inc	34.27	(5) Concrete
	11/23/2021	Bayley Lumber & Hardware Inc	22.51	Diag. Pliers
	11/23/2021	Bayley Lumber & Hardware Inc	1.65	Late Fee
	11/23/2021	Bayley Lumber & Hardware Inc	(13.71)	Return (2) concrete
27342	11/23/2021	Verizon Wireless	32.34	10-13-21 to 11-12-21
27343	11/3/2021	Rebekah Wolfinbarger-Cash	38.60	Walmart-Fiscal Printer Ink
	11/16/2021	Rebekah Wolfinbarger-Cash	23.06	Holiday Market-Board Mtg.
	11/16/2021	Rebekah Wolfinbarger-Cash	39.67	Office Depot-Copy Paper
	11/21/2021	Rebekah Wolfinbarger-Cash	10.71	Costco-Pens
	11/21/2021	Rebekah Wolfinbarger-Cash	13.72	Costco-Trash Bags
	11/29/2021	Rebekah Wolfinbarger-Cash	58.00	USPS-Stamps
	11/30/2021	Rebekah Wolfinbarger-Cash	10.00	Truck Wash #6283
961	11/19/2021	Stuart Gregory Beylik	1,276.43	Employee: 119; Pay Date: 11/20/2021
962	11/19/2021	Molly G. Breitmun	1,501.06	Employee: 120; Pay Date: 11/20/2021
963	11/19/2021	Garett F. Chapman	1,112.38	Employee: 078; Pay Date: 11/20/2021
964	11/19/2021	Michael J. Dunlap	1,292.05	Employee: 009; Pay Date: 11/20/2021
965	11/19/2021	Jeffrey M. Eads	1,611.91	Employee: 080; Pay Date: 11/20/2021
966	11/19/2021	James M. Marzolla	1,112.51	Employee: 079; Pay Date: 11/20/2021
967	11/19/2021	John W. McGlynn	1,975.61	Employee: 004; Pay Date: 11/20/2021
968	11/19/2021	Jeff J. McGrew	1,876.55	Employee: 024; Pay Date: 11/20/2021
969	11/19/2021	Maryann K. Perdue	20.97	Employee: 100; Pay Date: 11/20/2021
970	11/19/2021	Arvel Jett Reeves	1,279.16	Employee: 118; Pay Date: 11/20/2021
971	11/19/2021	Elizabeth J. Sandoval	930.38	Employee: 041; Pay Date: 11/20/2021
972	11/19/2021	Joshua A. Scott	1,525.74	Employee: 104; Pay Date: 11/20/2021
973	11/19/2021	Nicholas David Sorenson	1,329.09	Employee: 110; Pay Date: 11/20/2021
974	11/19/2021	Daniel C. Wells	1,638.78	Employee: 081; Pay Date: 11/20/2021
975	11/19/2021	Kirk Anthony Wolfinbarger	1,232.50	Employee: 112; Pay Date: 11/20/2021
976	11/19/2021	Elizabeth J. Sandoval	110.91	Employee: 041; Pay Date: 11/19/2021

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 11/1/2021 Through 11/30/2021

ATR-00363440	11/2/2021	Tri Counties Bank	0.01	Interest on Cash Reserve
74878	11/2/2021	Ebay	120.41	5 gal propane tank
8457760	11/5/2021	Facebook	1.70	Advertising
11-10-21 Ally	11/10/2021	Ally	113.93	Interest
	11/10/2021	Ally	541.27	Nov 2021 Prin Pmt #4916
404197165	11/10/2021	EFTPS	11,637.66	Federal tax deposit 10-31-21 PR
ATR-00371418	11/12/2021	Tri Counties Bank	578.12	From Ckg to LOC-Interest
	11/12/2021	Tri Counties Bank	21.88	From Ckg to LOC-Principal
11-15-21 Ally	11/15/2021	Ally	156.11	Interest
	11/15/2021	Ally	729.11	Nov 2021 Prin Pmt #0890
11-15-21 DD Fee	11/15/2021	Tri Counties Bank	25.25	Direct Deposit Fee-TCB
11-16-21 Ally	11/16/2021	Ally	87.46	Interest
	11/16/2021	Ally	623.12	Nov 2021 Prin Pmt #6167
50418935	11/16/2021	1&1 Ionos, Inc.	12.58	TRRP Mail Hosting
37786670	11/17/2021	Expert Pay	178.00	Garnishment for Marzolla 10-31-21 PR
37786669	11/17/2021	Expert Pay	178.00	Garnishment for Marzolla 10-15-21 PR
37812363	11/19/2021	Expert Pay	400.00	Garnishment Dunlap 10-15-21 PR
37812383	11/19/2021	Expert Pay	400.00	Garnishment Dunlap 10-31-21 PR
500770	11/19/2021	Empower Retirement	1,995.00	Deferred Comp 09-15-21 PR
11-19-21 #2 Constant	11/19/2021	Constant Contact	45.00	Advertising
8548070	11/22/2021	Facebook	18.30	Advertising
503418	11/22/2021	Empower Retirement	1,995.00	Deferred Comp 09-30-21 PR
1-243-332-704	11/24/2021	EDD	2,702.85	State tax deposit
81640995	11/24/2021	EFTPS	13,960.70	Federal tax deposit
11-30-21 Ford Credit	11/30/2021	Ford Credit	36.69	Interest
	11/30/2021	Ford Credit	805.91	Nov 2021 Prin Pmt #6283
131523	11/30/2021	Award.com	73.03	Yrs of Service Plaque-Jack McGlynn
1577817	11/30/2021	Amazon	541.61	Toner for Xerox printer
2-065-858-656	11/10/2021	EDD	2,115.66	State tax deposit 10-31-21 PR
211354193	11/30/2021	Office Depot	37.53	Copy paper
	11/30/2021	Office Depot	19.33	Paper towels
211388640	11/30/2021	Office Depot	66.38	Printer ink
Report Total			148,286.71	

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors
From 12/1/2021 Through 12/31/2021

Check No.	Date	Vendor Name	Check Amount	Transaction Description
27344	12/6/2021	Ann M. Barbeau	2,043.78	Employee: 107; Pay Date: 12/5/2021
27345	12/6/2021	Joan Elizabeth Caldwell	2,426.97	Employee: 094; Pay Date: 12/5/2021
27346	12/6/2021	Chris H. Cole	2,158.13	Employee: 098; Pay Date: 12/5/2021
27347	12/6/2021	Amelia M. Fleitz	2,070.42	Employee: 086; Pay Date: 12/5/2021
27348	12/6/2021	Erik M. Flickwir	1,869.38	Employee: 008; Pay Date: 12/5/2021
27349	12/6/2021	Katherine J. Howard	1,895.32	Employee: 070; Pay Date: 12/5/2021
27350	12/6/2021	David W. Johnson II	1,799.13	Employee: 059; Pay Date: 12/5/2021
27351	12/6/2021	Shawlea Roy Railton	1,250.66	Employee: 116; Pay Date: 12/5/2021
27352	12/6/2021	Kelly D. Sheen	3,020.94	Employee: 005; Pay Date: 12/5/2021
27353	12/6/2021	Cynthia L. Tarwater	1,997.40	Employee: 002; Pay Date: 12/5/2021
27354	12/6/2021	Marla D. Walters	2,025.61	Employee: 108; Pay Date: 12/5/2021
27355	12/6/2021	Denise W. Wesley	2,234.58	Employee: 096; Pay Date: 12/5/2021
27356	12/6/2021	Maya Williams	1,551.45	Employee: 106; Pay Date: 12/5/2021
27357	12/6/2021	Rebekah R. Wolfinbarger	1,661.49	Employee: 103; Pay Date: 12/5/2021
27358	12/2/2021	CoPower	2,669.16	Dental and Vision premiums Nov 2021
27359	12/2/2021	Carolyn Rourke	96.25	Perdiem 10-5-21 to 10-6-21
27360	12/14/2021	Amerigas Propane LP	101.86	Propane
27361	12/14/2021	Crown Motors	29.77	Late fee
	12/14/2021	Crown Motors	1,984.36	Truck repair #0890
27362	12/14/2021	Dave's Small Engine Repair	235.81	(2) 28 inch bars, Opti 2, metal combo can
	12/14/2021	Dave's Small Engine Repair	150.00	Recondition (1) 28 inch Stihl bars
27363	12/14/2021	Shannon Davis	490.00	TCRCD cleaning Oct 2021
	12/14/2021	Shannon Davis	150.00	YFR cleaning Oct 2021
27364	12/14/2021	ESRI	100.00	ArcGIS Service Credits 12-03-21 to 12-02-23
27365	12/14/2021	Frontier Communications	266.93	Telephone 11-1-21 to 11-30-21
27366	12/14/2021	NORCAL Presort & Printing	300.00	Printing-After the Fire Brochures
27367	12/14/2021	Trinity County Solid Waste Division	77.75	Dump fee
	12/14/2021	Trinity County Solid Waste Division	153.38	Oct 2021
27368	12/14/2021	Trinity Lumber	19.28	(2) white hard hats
	12/14/2021	Trinity Lumber	0.08	Late fee
27369	12/14/2021	Trinity Nursery	181.11	(13) Soil Conditioner
	12/14/2021	Trinity Nursery	551.85	Soil conditioner
27370	12/14/2021	Trinity Players	265.00	Venue rental expense
27371	12/14/2021	Trinity PUD	557.54	10-10-21 to 11-10-21 and Late Fee
27372	12/14/2021	Velocity Communications, Inc.	121.99	Internet 11-01-21 to 12-01-21 and late fee
	12/14/2021	Velocity Communications, Inc.	121.99	Internet 12-01-21 to 01-01-22 and late fee
27373	12/14/2021	Verizon Wireless	78.16	11-13-21 to 12-12-21 and late fee
27374	12/14/2021	Weaverville Auto Parts	4.29	Late fee
	12/14/2021	Weaverville Auto Parts	165.05	Oil change supplies/Chipper,Truck Maintenance
	12/14/2021	Weaverville Auto Parts	94.53	Wipers for trucks
27375	12/14/2021	Weaverville CSD	58.14	YFR Sewer 10-1-21 to 11-1-21 and late fee
	12/14/2021	Weaverville CSD	41.40	YFR Sewer 11-01-21 to 12-01-21 and late fee
27376	12/14/2021	Weaverville Sanitary District	30.80	YFR Water 10-01-21 to 10-31-21 and late fee
	12/14/2021	Weaverville Sanitary District	31.08	YFR Water 11-01-21 to 11-30-21 and late fee
27377	12/14/2021	Trinity County Marshals Office	837.52	Garnish RWolfinbarger 10-15-21 PR , 10-31-21 PR, 11-15-21 PR
27378	12/20/2021	Shawlea Roy Railton	1,001.36	Employee: 116; Pay Date: 12/20/2021
27379	12/20/2021	Shawlea Roy Railton	44.80	Employee: 116; Pay Date: 12/20/2021
27380	12/21/2021	Cross Petroleum	237.98	Chain oil
	12/21/2021	Cross Petroleum	9.62	Propane
27381	12/21/2021	Plotzke Ace Hardware	18.43	(2) Thermal gloves
	12/21/2021	Plotzke Ace Hardware	158.71	(2) Torch kits
	12/21/2021	Plotzke Ace Hardware	70.75	(3) Hydrahyde gloves
	12/21/2021	Plotzke Ace Hardware	94.34	(4) Hydrahyde work gloves
	12/21/2021	Plotzke Ace Hardware	49.74	(6) Thermal gloves
	12/21/2021	Plotzke Ace Hardware	115.74	9v battery, (4) latex gloves, (9) thermal gloves
	12/21/2021	Plotzke Ace Hardware	33.23	Fan nozzle and hose

	12/21/2021	Plotzke Ace Hardware	16.07	Tool accessories, bedding soil
27382	12/21/2021	Stroup's Power Equipment	1,512.45	Chainsaw parts and files
	12/21/2021	Stroup's Power Equipment	19.80	Late fee
27383	12/21/2021	Watershed Research & Training Center	5,184.70	95% Contract services 10-01-21 to 10-31-21
	12/21/2021	Watershed Research & Training Center	10,760.75	95% Contract services 7-20-21 to 7-31-21
	12/21/2021	Watershed Research & Training Center	12,869.19	98% Contract services 09-01-21 to 09-30-21
27384	12/21/2021	Abila	1,249.25	Annual Maintenance/Support Plan
27385	12/21/2021	CARCD	5,000.00	Yearly Dues thru 8-31-22
27386	12/21/2021	California Special Districts Association	6,662.00	2022 CSDA Membership Renewal
27387	12/21/2021	Herrett Excavating	28,471.14	Contract services 09-16-21 to 09-30-21
27388	12/21/2021	Estate of Ila McWilliams	2,000.00	August 2021 Rent
	12/21/2021	Estate of Ila McWilliams	2,000.00	December 2021 Rent
	12/21/2021	Estate of Ila McWilliams	2,000.00	July 2021 Rent
	12/21/2021	Estate of Ila McWilliams	2,000.00	November 2021 Rent
	12/21/2021	Estate of Ila McWilliams	2,000.00	October 2021 Rent
	12/21/2021	Estate of Ila McWilliams	2,000.00	September 2021 Rent
27389	12/21/2021	National Association of Conservation Districts	501.00	Conservation Investment FY 22
27390	12/21/2021	SDRMA	10,582.76	2021/22 SDRMA Prop/Liab
	12/21/2021	SDRMA	18,157.25	2021/22 SDRMA Work Comp
	12/21/2021	SDRMA	47.50	Additional Insured-State of CA CCS
	12/21/2021	SDRMA	154.03	Aug 21 interest on Prop/Liab invoice
	12/21/2021	SDRMA	264.60	Aug 21 interest on W/C invoice
	12/21/2021	SDRMA	306.00	Nov 21 interest on Prop/Liab invoice
	12/21/2021	SDRMA	537.05	Nov 21 interest on W/C invoice
	12/21/2021	SDRMA	302.97	Oct 21 interest on Prop/Liab invoice
	12/21/2021	SDRMA	531.73	Oct 21 interest on W/C invoice
	12/21/2021	SDRMA	299.97	Sept 21 interest on Prop/Liab invoice
	12/21/2021	SDRMA	515.30	Sept 21 interest on W/C invoice
	12/21/2021	SDRMA	1,127.37	Work Comp Audit Invoice for FY 20/21
27391	12/21/2021	Trinity County Department of Transportation	105.02	Fuel for trucks 2-1-21 to 2-28-21
	12/21/2021	Trinity County Department of Transportation	1,718.82	Fuel for trucks and equip April 2021
	12/21/2021	Trinity County Department of Transportation	1,554.60	Fuel for trucks and equip Nov 2020
	12/21/2021	Trinity County Department of Transportation	1,925.55	Fuel for trucks and equip Oct 2020
	12/21/2021	Trinity County Department of Transportation	866.12	Fuel for trucks and equipment Dec 2020
	12/21/2021	Trinity County Department of Transportation	2,601.85	Fuel for trucks and equipment June 2021
	12/21/2021	Trinity County Department of Transportation	1,129.73	Fuel for trucks and equipment March 2021
	12/21/2021	Trinity County Department of Transportation	1,951.94	Fuel for trucks and equipment May 2021
27392	12/21/2021	Trinity Local Agency Formation Commission	2,598.43	FY 20/21 Lafco billing
	12/21/2021	Trinity Local Agency Formation Commission	2,247.84	FY 21/22 Lafco billing
27393	12/21/2021	US Bank	1,214.15	US Bank CC 10-23-21
	12/21/2021	US Bank	62.74	Late Fee
	12/21/2021	US Bank	3,486.44	US Bank CC 06-23-21
	12/21/2021	US Bank	1,254.53	US Bank CC 07-22-21
	12/21/2021	US Bank	1,853.92	US Bank CC 08-23-21
	12/21/2021	US Bank	143.14	US Bank Late Fee
27394	12/30/2021	Baugh Construction	4,945.00	Contract services 10-4-21 to 10-11-21
27395	12/30/2021	CA Dept of Forestry and Fire Protection	469.47	Seed storage
27396	12/30/2021	CoPower	2,838.20	Dental and Vision premiums Dec 2021
27397	12/30/2021	Frontier Communications	266.93	Telephone 12-01-21 to 12-31-21 and late fee
27398	12/30/2021	Trinity County Solid Waste Division	153.38	Dec 2021
	12/30/2021	Trinity County Solid Waste Division	84.00	Dump fee
	12/30/2021	Trinity County Solid Waste Division	153.38	Nov 2021
27399	12/30/2021	Verizon Wireless	78.16	12-13-21 to 01-12-22 and Late fee
27400	12/2/2021	Rebekah Wolfinbarger-Cash	11.60	USPS-Postage
	12/8/2021	Rebekah Wolfinbarger-Cash	36.43	Plotzke-Christmas decorations
977	12/6/2021	Stuart Gregory Beylik	642.46	Employee: 119; Pay Date: 12/5/2021
978	12/6/2021	Molly G. Breitmun	1,097.09	Employee: 120; Pay Date: 12/5/2021
979	12/6/2021	Garett F. Chapman	899.19	Employee: 078; Pay Date: 12/5/2021
980	12/6/2021	Michael J. Dunlap	1,063.69	Employee: 009; Pay Date: 12/5/2021

981	12/6/2021	Jeffrey M. Eads	1,611.91	Employee: 080; Pay Date: 12/5/2021
982	12/6/2021	James M. Marzolla	1,101.14	Employee: 079; Pay Date: 12/5/2021
983	12/6/2021	John W. McGlynn	1,975.60	Employee: 004; Pay Date: 12/5/2021
984	12/6/2021	Jeff J. McGrew	1,876.56	Employee: 024; Pay Date: 12/5/2021
985	12/6/2021	Maryann K. Perdue	25.15	Employee: 100; Pay Date: 12/5/2021
986	12/6/2021	Arvel Jett Reeves	1,251.97	Employee: 118; Pay Date: 12/5/2021
987	12/6/2021	Joshua A. Scott	1,525.74	Employee: 104; Pay Date: 12/5/2021
988	12/6/2021	Nicholas David Sorenson	1,329.09	Employee: 110; Pay Date: 12/5/2021
989	12/6/2021	Daniel C. Wells	1,638.79	Employee: 081; Pay Date: 12/5/2021
990	12/6/2021	Kirk Anthony Wolfinbarger	1,204.57	Employee: 112; Pay Date: 12/5/2021
991	12/6/2021	Garett F. Chapman	69.45	Employee: 078; Pay Date: 12/6/2021
992	12/20/2021	Ann M. Barbeau	1,719.35	Employee: 107; Pay Date: 12/20/2021
993	12/20/2021	Stuart Gregory Beylik	938.58	Employee: 119; Pay Date: 12/20/2021
994	12/20/2021	Molly G. Breitmun	1,671.29	Employee: 120; Pay Date: 12/20/2021
995	12/20/2021	Joan Elizabeth Caldwell	2,456.66	Employee: 094; Pay Date: 12/20/2021
996	12/20/2021	Chris H. Cole	2,072.10	Employee: 098; Pay Date: 12/20/2021
997	12/20/2021	Michael J. Dunlap	1,313.81	Employee: 009; Pay Date: 12/20/2021
998	12/20/2021	Jeffrey M. Eads	1,496.20	Employee: 080; Pay Date: 12/20/2021
999	12/20/2021	Amelia M. Fleitz	1,753.98	Employee: 086; Pay Date: 12/20/2021
1000	12/20/2021	Erik M. Flickwir	1,827.03	Employee: 008; Pay Date: 12/20/2021
1001	12/20/2021	Katherine J. Howard	1,658.77	Employee: 070; Pay Date: 12/20/2021
1002	12/20/2021	David W. Johnson II	1,799.13	Employee: 059; Pay Date: 12/20/2021
1003	12/20/2021	James M. Marzolla	977.60	Employee: 079; Pay Date: 12/20/2021
1004	12/20/2021	John W. McGlynn	2,174.58	Employee: 004; Pay Date: 12/20/2021
1005	12/20/2021	Jeff J. McGrew	1,876.55	Employee: 024; Pay Date: 12/20/2021
1006	12/20/2021	Maryann K. Perdue	16.76	Employee: 100; Pay Date: 12/20/2021
1007	12/20/2021	Arvel Jett Reeves	1,247.50	Employee: 118; Pay Date: 12/20/2021
1008	12/20/2021	Joshua A. Scott	1,525.74	Employee: 104; Pay Date: 12/20/2021
1009	12/20/2021	Kelly D. Sheen	3,020.95	Employee: 005; Pay Date: 12/20/2021
1010	12/20/2021	Nicholas David Sorenson	1,107.64	Employee: 110; Pay Date: 12/20/2021
1011	12/20/2021	Cynthia L. Tarwater	2,335.61	Employee: 002; Pay Date: 12/20/2021
1012	12/20/2021	Marla D. Walters	1,994.23	Employee: 108; Pay Date: 12/20/2021
1013	12/20/2021	Daniel C. Wells	1,814.74	Employee: 081; Pay Date: 12/20/2021
1014	12/20/2021	Denise W. Wesley	2,036.35	Employee: 096; Pay Date: 12/20/2021
1015	12/20/2021	Maya Williams	1,660.62	Employee: 106; Pay Date: 12/20/2021
1016	12/20/2021	Kirk Anthony Wolfinbarger	1,192.90	Employee: 112; Pay Date: 12/20/2021
1017	12/20/2021	Rebekah R. Wolfinbarger	1,661.47	Employee: 103; Pay Date: 12/20/2021
1018	12/20/2021	Stuart Gregory Beylik	70.91	Employee: 119; Pay Date: 12/20/2021
1019	12/20/2021	Michael J. Dunlap	342.00	Employee: 009; Pay Date: 12/20/2021
1020	12/20/2021	Jeffrey M. Eads	128.34	Employee: 080; Pay Date: 12/20/2021
1021	12/20/2021	James M. Marzolla	106.68	Employee: 079; Pay Date: 12/20/2021
1022	12/20/2021	John W. McGlynn	253.44	Employee: 004; Pay Date: 12/20/2021
1023	12/20/2021	Jeff J. McGrew	1,383.76	Employee: 024; Pay Date: 12/20/2021
1024	12/20/2021	Maryann K. Perdue	122.03	Employee: 100; Pay Date: 12/20/2021
1025	12/20/2021	Arvel Jett Reeves	220.43	Employee: 118; Pay Date: 12/20/2021
1026	12/20/2021	Joshua A. Scott	189.58	Employee: 104; Pay Date: 12/20/2021
1027	12/20/2021	Nicholas David Sorenson	44.00	Employee: 110; Pay Date: 12/20/2021
1028	12/20/2021	Daniel C. Wells	260.13	Employee: 081; Pay Date: 12/20/2021
1029	12/20/2021	Kirk Anthony Wolfinbarger	258.81	Employee: 112; Pay Date: 12/20/2021
6031329583	12/1/2021	Blue Shield of California	15,799.11	Pay Blue Shield
6471403	12/9/2021	Amazon	63.76	11x17 presentation covers
1183458	12/9/2021	Amazon	37.70	(2) boxes file folders
12-09-21 Ally	12/9/2021	Ally	547.57	Dec 2021 Prin Pmt #4916
	12/9/2021	Ally	107.63	Interest
0-288-305-248	12/10/2021	EDD	2,528.15	State tax deposit
74591067	12/10/2021	EFTPS	13,562.49	Federal tax deposit
12-12-21 Ally	12/12/2021	Ally	737.73	Dec 2021 Prin Pmt #0890
	12/12/2021	Ally	147.49	Interest
12-13-21 TCB	12/13/2021	Tri Counties Bank	25.00	Direct Deposit Fee
38073294	12/13/2021	Expert Pay	400.00	Garnishment Dunlap 11-15-21 PR

38073307	12/13/2021	Expert Pay	400.00	Garnishment Dunlap 11-30-21 PR
38073339	12/13/2021	Expert Pay	178.00	Garnishment Marzolla 11-15-21 PR
38073454	12/13/2021	Expert Pay	178.00	Correct Marzolla 38073454 11-30-21 PR
	12/13/2021	Expert Pay	0.00	Garnishment Marzolla 11-30-21 PR
38079347	12/13/2021	Expert Pay	122.50	Garnishment Railton 11-15-21 PR
38079349	12/13/2021	Expert Pay	122.50	Garnishment Railton 11-30-21 PR
567757	12/13/2021	Empower Retirement	1,895.00	Deferred Comp 10-31-21 PR
567610	12/13/2021	Empower Retirement	1,895.00	Deferred Comp 10-15-21 PR
ATR-00395626	12/15/2021	Tri Counties Bank	573.37	From Ckg to LOC-Principal
	12/15/2021	Tri Counties Bank	26.63	Interest
508412W	12/16/2021	1&1 Ionos, Inc.	12.00	TRRP email
12-16-21 Ally	12/16/2021	Ally	629.01	Dec 2021 Prin Pmt #6167
	12/16/2021	Ally	81.57	Interest
3698833	12/17/2021	Amazon	42.89	Webcam-Ed & Outreach
26922413	12/21/2021	Costco Wholesale	12.92	Deposit slips
212164296	12/22/2021	Office Depot	78.45	Labels, post-it sig flags, post-its
212280172	12/22/2021	Office Depot	22.31	W-2's, 1099's, NEC forms
600514	12/22/2021	Empower Retirement	1,895.00	Deferred Comp 11-15-21 PR
600523	12/22/2021	Empower Retirement	1,895.00	Deferred Comp 11-30-21 PR
600539	12/22/2021	Empower Retirement	2,095.00	Deferred Comp 12-15-21 PR
1091937	12/23/2021	Facebook	19.97	Facebook Advertising
1554649930	12/23/2021	Adobe Inc.	359.88	Creative Suite Renewal 2022
2076722427	12/23/2021	iStock	40.00	IStock Essentials-1 mo.
38182745	12/23/2021	Expert Pay	400.00	Garnishment Dunlap 12-15-21 PR
38182749	12/23/2021	Expert Pay	178.00	Garnishment Marzolla 12-15-21 PR
38182754	12/23/2021	Expert Pay	148.75	Garnishment Railton 12-15-21 PR
3315094	12/24/2021	Tech Soup	1,300.00	(25) seats Office 2019
73717011	12/24/2021	EFTPS	14,119.12	Federal tax deposit
875012A	12/24/2021	IPower, Inc.	51.96	Purchase domain names YFR and WCF
1-114-151-008	12/24/2021	EDD	2,700.96	State tax deposit
63708905	12/27/2021	EFTPS	135.86	50% Deferred SS Q2/2020
20402017	12/27/2021	EFTPS	7,774.43	50% Deferred SS Q3/2020
51144948	12/27/2021	EFTPS	9,217.53	50% Deferred SS Q4/2020
12-28-21 Constant Co	12/28/2021	Constant Contact	45.00	Advertising
213620029388	12/28/2021	Blue Shield of California	17,102.96	Pay Blue Shield Dec 2021
91421	12/29/2021	Google	0.49	Google storage
218098311	12/30/2021	Office Depot	12.86	flashdrive
	12/30/2021	Office Depot	22.29	flashdrive, binder
12-31-21 Ford Credit	12/31/2021	Ford Credit	808.00	Dec 2021 Prin Pmt #6283
	12/31/2021	Ford Credit	34.60	Interest
Report Total			355,256.38	

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 6.0

PROJECTS REPORT

January 19, 2022

6.1 <u>Grass Valley Creek</u>
No report.

6.2 <u>Weaverville Community Forest – Amelia Fleitz/Chris Cole</u>

- The District supported the BLM in requesting feedback from the WCF Steering Committee on their design for the Harvest Plan on Oregon Mt. The District collaborate with BLM on hosting a field trip for the WCF Steering Committee this spring. If you are interested in participating in the WCF Steering Committee, please contact Amelia

6.3 <u>Watershed Coordination – Amelia Fleitz</u>

- <u>Cal Recycle Farm and Ranch clean-up for the Hayfork Transition Parcel (455-3000400):</u> Closing out this project.
- <u>DOC Trinity Lake Headwaters Assessment and Watershed Council Coordination (464 – 3300300)</u>: Nicole Eastman is drafting the introduction to the Headwaters Assessment. Nicole and Amelia met with Ricky Satomi of the University of California Cooperative Extension to discuss forestry needs in Trinity County and Northern California at large. Nicole and Amelia plan to hold a stakeholders meeting in January to go over the plan and objectives with representatives from USFS, BLM, and SPI. Amelia is processing the data from the flow monitoring probes from West Weaver, Stuart's Fork and Coffee Creek. Amelia continues to administer the Trinity County Water Security and Conservation Meetings biweekly and the Trinity County Watershed Council Meetings. Nicole has drafted a drought survey to identify community groups that were impacted by the 2021 drought season to plan future projects, we plan to print this and have it mailed throughout the County in January.
- <u>WRTC Temperature Probe Deployment & Summer Snorkel Dives:</u> Closing out this contract. Working to develop our own contract with the USFS. Kelly and Amelia met with USFS staff in early January to start the process, there will be a modification to the District's Master Agreement and then a supplemental agreement for the specific project.
- <u>NACD Technical Assistance Funding:</u> Molly has been coordinating with NRCS for multiple Trinity County projects. Molly is working on the Moon Lee Ditch YFR EQIP application as well as support other local land owners. Molly is working to finish her certification as a conservation planner this month!

6.4 <u>Weaver Basin Wetlands</u>
Nothing to report.

6.5 <u>Project Coordinator's Report –Cynthia Tarwater</u>
ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- Submitted Annual Reports to the US Shasta-Trinity and Six Rivers National Forest Service for work performed related to the 2020 August Complex BAER projects.
- Progress and budget reports and invoicing.

6.6 Grants Report – Marla Walters

New Grants:

RAC Funding:

Weaverville Summer Day Camp	$45,000.00
Trinity River Clean-up	$20,000.00
Weaver Basin Trail System Improvements	$70,000.00
Community Chipping	$50,000.00
Guy Covington Fuels Reduction	$75,000.00
Native Plant Nursery	$32,937.86
Trinity Co. Noxious Weed Treatments	$60,713.14
Weaverville Community Forest Stewardship	$72,849.20
Weaverville Community Forest and North Lake Beaver Dam Analog NEPA	$50,000.00
Trinity County Fire Safe Council Outreach	$90,000.00
RAC Facilitation	$25,000.00
Total:	$518,651.00

Pending Grant Applications:

Title III (County of Trinity)

Trinity County Evacuation Route

Travis Ranch (DOC)

Pre-Application documents sent to:

California State Coastal Conservancy

6.7 Revegetation Projects – Kaety Howard & Annie Barbeau

- Caltrans Slate Creek: A few hundred hardwood cuttings of California rose, snowberry, Klamath plum, California hazelnut, mock orange, creek dogwood, and Oregon boxwood were harvested near future project sites by conservation technicians and are currently being cared for at the nursery throughout the winter by Kaety. Approximately 160 previously collected and stratified black oak and canyon oak acorns, now sprouting, have been sown into nursery treebands. Forty-eight pre-stratified, sprouted mountain dogwood seedlings were planted into nursery treebands. A progress report and invoice was assembled and submitted to agency contacts.
- Caltrans Big French Creek: Five trees were planted to replace trees lost in 2021 at the Big French Creek planting near Trinity River confluence. This small site has 26 trees planted, this time black cottonwood was added. All irrigation tubes and herbivory cages were removed and stored off site for possible flood preparedness. A progress report and invoice was assembled and submitted to agency contacts.
- Caltrans Collins Bar: Nothing new to report this period.
- Watershed Research and Training Center (WRTC) Riparian Restoration: Coordination with Watershed Center employees for continuing and new revegetation projects for 2022 has begun. Due to high water flows, some winterization of the existing sites within Hayfork Creek floodplain has occurred, including removal of herbivory cages and weed tarps. Kaety assisted in weekly water level monitoring from established photo points.
- Gemmill Rare Plant Survey: Nothing new to report this period.
- Grass Valley Creek Bureau of Land Management Carr Fire Emergency Stabilization & Rehabilitation: Nothing new to report this period.

6.8 Fuels Projects - Chris Cole & Dave Johnson

- Forest Health (FH) Staff News: Due to the imminent weather coming mid-December it was decided to lay all of the crew off. Their last day of work was on December 15th. We still plan on bringing one crew back on early and if weather permits will do so early January 2022
- Forest health staff continued assisting with burning piles just west of Weaverville. It was a multi-agency operation with the Forest Service and The Watershed Research and Training Center also being involved.
- State Water Resource Control Board (SWRCB) Trinity River Watershed Roadside Fuel Reduction: Invoicing and reporting occurred for this period. At this time implementation has been completed for the project and remaining funds will be spent producing final reports, invoicing and accounting. We are excited to close out this grant in the coming months.
- California Fire Safe Council (CFSC) Community Wildfire Protection Plan (CWPP) 2019 Grant: Implementation and project activity are complete for this grant. Final Report and invoice were submitted and we hope for a clean close out. Some work occurred to fix previously submitted errors. This will be this projects last report.
- Bureau of Land Management Lewiston Agreement: FH communicated with BLM and partners to plan future work within the project footprint. Implementation began to finish up areas where our mastication contractor was unable to complete. Implementation occurred on Lewiston road up to Hwy 299 and also on Goose Ranch road. Goose ranch road was just about completed before weather shut it down and crews were laid off. We plan on finishing that area when the one crew starts back up.
- National Fish and Wildlife Foundation (NFWF) Reading/Indian Creek Grant: This projects implementation is now complete with 50 acres cut and piled and 50 acres burned. Close out documentation has begun including final reporting and final invoicing.
- Six Rivers National Forest Agreement: No news.
- Cal Fire Trinity County Hazardous Fuels Reduction (2018) Grant: We have completed the majority of implementation on this grant and are currently working on final report as well as invoices. The opportunity closes March 31 2022.
- Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant: We have received our final agreement for this new Grant and have begun working with the Watershed Research and Training Center to contract a bulk of the work to them. We expect a fully executed contract next month.
- Browns Phase III: Communications occurred with Forest Health staff. It is likely some of these funds will be used to burn piles for the Forest Service.
- Tucker Hill Watershed Research and Training Center (WRTC) Contract: This project is currently on hold as other time sensitive projects take place.
- Training and continuing education: None
- California State Coastal Conservancy: The 20 acre goal of this project has been met. Remaining funds are being used to further implementation and expand on our goal. This project shares the same footprint as our Bureau of Land management Lewiston project.
- Cal Fire Forest Health: Communication continue with FH and our partner organizations. We have submit a ~400,000.00 advance in order to get contracts going as well as purchase the two new trucks among other things. Planning has occurred on work areas as well as necessary purchases. We expect the advance to come in next month. We have executed one contract with The Watershed Research and Training Center for mastication work on this project.
- Westside Timber Sale Prep: FH continues to assist the Shasta Trinity National Forest with planning for fuels reduction projects as well as with silviculture. In December we assisted with survival surveys.
- Grants awarded: Staff

- Grant proposals begun: We have decided to pursue another State Coastal Conservancy grant opportunity. This will be due next month and will be similar in scope to our previous project.
- Fee for Service: Nothing new
- National Resource Conservation Service Assistance: FH staff worked with national resource conservation service staff to meet landowners and offer consultation.

6.9 Other Projects/Information – Amelia Fleitz

- Trinity County Fire Safe Council – Amelia is coordinating a semi-monthly newsletter for the Trinity County Fire Safe Council. Amelia is beginning to look for Trinity County 2025 CWPP Update funding. Amelia and Maya are expanding the FSC social media in followers and shared materials. Community meetings are postponed until restrictions on meetings are removed due to Covid.

6.10 Young Family Ranch –

- All documents for the Young Family Ranch and Moon Lee Ditch Association proposal for NRCS EQIP proposal have been submitted ahead of the 12/10 deadline for prioritization. Molly is now working with NRCS to develop the materials for the Conservation Plan and conservation actions to be utilized in the piping of the ditch line.
- Kelly, Rebekah, Amelia, and Maya met to discuss delineation of roles and responsibilities post Elizabeth to insure clear communication and delegation of duties was completed. Kelly then met with Kaety to finalize the conversation.
- Kaety met with beekeepers Ernie and Daphne who came to clean up the hive area and feed the remaining two colonies. Arrangements are being made for the beekeepers to resume educational activities this coming summer at Weaverville summer day camp, etc.
- Nicole is enjoying the housing at the YFR and has no report of any items need attention at this point in time.

6.11 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- Trinity County GIS Services:
    - Address verifications & assignments were provided by request of the Planning Department.
    - Data coordination, analysis and exports were provided to Trinity County Consultants and Trinity County partners.
    - Parcel lot line modifications, splits and merges were performed on the Parcel Fabric.
    - The Parcel Viewer website was updated with the newest addressing and Parcel line adjustments.
    - GIS data updates were provided to the Planning Department, DOT, and Assessor's office.
    - An updated land records spreadsheet was provided to Trinity County 911, and the Planning Department.
    - The Trinity County Open Data GIS data download website is now live. Since development last month, the Open Data Site has had 400+ views. Trinity County currently hosts 21 GIS data layers available for download, including: airports, bicycle parking, bikeways, bridges, churches, communities, crosswalks, employers, federal land ownership, fire stations, hospitals, parcel boundaries, parks, police stations, post offices, roads, trails, and post-mile markers. This data is freely available for download and use by anyone.
    - The Communities population GIS dataset has been updated to include 2020 Census information.
    - GIS data management services were provided to assist Hazard Tree Assessment removal efforts for county maintained roads, per request of the Department of Transportation.
    - I met with Teckla Johnson, Program Manager for the Trinity Together Partnership program to discuss placing (2) high school interns with the GIS/ IT Department for the

winter/ spring semester, and will be following up with a meeting in January to finalize this placement.

- CWPP projects impacted by 2020 wildfires have been updated and are ready to go into the ArcGIS Online CWPP application.

6.12 Education and Outreach – Maya Williams

- Bureau of Reclamation TRRP Outreach & Education:
  - Reporting: The final report for the previous 5-year TRRP agreement (401) was completed and submitted, marking the official close of the 401 agreement.
  - Trinity River Educational Materials: Staff completed the Trinity River Watershed Poster which will be available at public events and distributed to partnering agencies. Staff are coordinating with the Yurok Tribe to produce an educational video and corresponding newspaper article educating about TRRP Gravel Augmentation efforts and the benefits to spawning salmon. The article will be published in the Trinity Journal, Two Rivers Tribune, and Conservation Almanac. Staff are continuing work on an interpretive sign that will be installed at the Young Family Ranch, to educate about the Moon Lee Ditch. Updates on the Trinity River Website were finalized. Check out the new and improved site at www.trinityriver.org. Staff participated in a pilot carcass supplementation effort on Grass Valley Creek with the Yurok Tribe. The intent is to restore nutrients to the stream that are no longer present due to low fish returns. Fish were sourced from the Trinity River Hatchery. Staff will be creating educational materials about the project to help build public support.
  - Trinity River Events: The virtual TRRP Science Symposium Brownbag Sessions concluded on December 16th. All session materials and recordings can be viewed on the TRRP website at www.trrp.net/restoration/adaptive-management/science-symposium. Planning has also begun for an in-person 'Sunset Session' to wrap up the findings of the TRRP synthesis reports. A new monthly event, Science on Tap, will debut on January 26th. This event will be held every 4th Wednesday at the Trinity County Brewery and feature guest speakers from local organizations and agencies to educate the public about various scientific topics. The first presenter will be Josh Smith of the Watershed Research and Training Center, presenting on restoration efforts on Indian Valley Creek.
- SFI Youth in Sustainable Forestry:
  Staff are continuing to work with the Trinity County Office of Education, Trinity High School, Nor-Rel-Muk Wintu Tribe, and Sierra Pacific Industries to coordinate field trips with high school students. The completed student workbooks were delivered from the printer and will be used on the first field trip in late January. Two chemistry classes, containing a total of 45 students, will be participating in the January field trip.
- Social Media Outreach: Staff have continued regular posting on the Trinity River and TCRCD social media accounts, including educational, holiday, and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrcd.net, YouTube (tcrcd)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.trinityriver.org, YouTube (Trinity River, CA)
  3. Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrcd.net/yfr
  4. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

RESOLUTION NUMBER 22-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT AUTHORIZING SUBMITTAL OF A FUNDING REQUEST TO SIERRA NEVADA CONSERVANCY FOR THE WILDFIRE RECOVERY AND FOREST RESILIENCE DIRECTED GRANT PROGRAM.

WHEREAS, the Sierra Nevada Conservancy released the 2022 Wildfire Recovery and Forest Resilience Directed Grant Program; and

WHEREAS, the Sierra Nevada Conservancy requires that a resolution of the RCD Board of Directors be adopted authorizing submittal of a funding request on behalf of the RCD; and

WHEREAS, the Trinity County RCD desires to apply to the Wildfire Recovery and Forest Resilience Direct Grant Program for implementation of Pettijohn Collaborative Fuels Reduction; and

WHEREAS, the Trinity County RCD is authorized by Public Resources Code section 9408 to enter into agreements with federal or state agencies to receive funds in furtherance of Trinity County RCD Purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Trinity County Resource Conservation District Board of Directors as follows:

1. The Board of Directors hereby authorizes submittal of an application to the Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program; and
2. The Board of Directors certify that the Trinity County RCD understands the assurances and certification in the application; and
3. The Board of Directors hereby authorizes the Trinity County RCD District Manager or Assistant Manager to sign the application and any resulting agreement, and any amendments thereto, on behalf of the Trinity County RCD; and
4. The Board of Directors hereby authorizes the District Manager or Assistant Manager to sign progress reports and approve payment requests on behalf of Trinity County RCD.

APPROVED AND ADOPTED by the Trinity County Resource Conservation District Board of Directors at the regular meeting of the Board held on the 19th Day of January, 2022.

Motioned by _____ and seconded by _____

Motion passed by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed: _____

Attest: _____

RESOLUTION NUMBER 22-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT AUTHORIZING SUBMITTAL OF A FUNDING REQUEST TO SIERRA NEVADA CONSERVANCY FOR THE WILDFIRE RECOVERY AND FOREST RESILIENCE DIRECTED GRANT PROGRAM.

WHEREAS, the Sierra Nevada Conservancy released the 2022 Wildfire Recovery and Forest Resilience Directed Grant Program; and

WHEREAS, the Sierra Nevada Conservancy requires that a resolution of the RCD Board of Directors be adopted authorizing submittal of a funding request on behalf of the RCD; and

WHEREAS, the Trinity County RCD desires to apply to the Wildfire Recovery and Forest Resilience Direct Grant Program for implementation of Ball Park Collaborative Prescribed Burning; and

WHEREAS, the Trinity County RCD is authorized by Public Resources Code section 9408 to enter into agreements with federal or state agencies to receive funds in furtherance of Trinity County RCD Purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Trinity County Resource Conservation District Board of Directors as follows:

1. The Board of Directors hereby authorizes submittal of an application to the Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program; and
2. The Board of Directors certify that the Trinity County RCD understands the assurances and certification in the application; and
3. The Board of Directors hereby authorizes the Trinity County RCD District Manager or Assistant Manager to sign the application and any resulting agreement, and any amendments thereto, on behalf of the Trinity County RCD; and
4. The Board of Directors hereby authorizes the District Manager or Assistant Manager to sign progress reports and approve payment requests on behalf of Trinity County RCD.

APPROVED AND ADOPTED by the Trinity County Resource Conservation District Board of Directors at the regular meeting of the Board held on the 19th Day of January, 2022.

Motioned by _____ and seconded by _____

Motion passed by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed: _____

Attest: _____

RESOLUTION NUMBER 22-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT AUTHORIZING SUBMITTAL OF A FUNDING REQUEST TO SIERRA NEVADA CONSERVANCY FOR THE WILDFIRE RECOVERY AND FOREST RESILIENCE DIRECTED GRANT PROGRAM.

WHEREAS, the Sierra Nevada Conservancy released the 2022 Wildfire Recovery and Forest Resilience Directed Grant Program; and

WHEREAS, the Sierra Nevada Conservancy requires that a resolution of the RCD Board of Directors be adopted authorizing submittal of a funding request on behalf of the RCD; and

WHEREAS, the Trinity County RCD desires to apply to the Wildfire Recovery and Forest Resilience Direct Grant Program for implementation of Coffee Creek Recovery Project; and

WHEREAS, the Trinity County RCD is authorized by Public Resources Code section 9408 to enter into agreements with federal or state agencies to receive funds in furtherance of Trinity County RCD Purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Trinity County Resource Conservation District Board of Directors as follows:

1. The Board of Directors hereby authorizes submittal of an application to the Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program; and
2. The Board of Directors certify that the Trinity County RCD understands the assurances and certification in the application; and
3. The Board of Directors hereby authorizes the Trinity County RCD District Manager or Assistant Manager to sign the application and any resulting agreement, and any amendments thereto, on behalf of the Trinity County RCD; and
4. The Board of Directors hereby authorizes the District Manager or Assistant Manager to sign progress reports and approve payment requests on behalf of Trinity County RCD.

APPROVED AND ADOPTED by the Trinity County Resource Conservation District Board of Directors at the regular meeting of the Board held on the 19th Day of January, 2022.

Motioned by _____ and seconded by _____

Motion passed by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed: _____

Attest: _____

POLICY TITLE: Teleworking
POLICY NUMBER: 3XXX

3XXX.1 TCRCD values the health and wellness, effectiveness and productivity, and recruitment and retention of our employees TCRCD values flexibility in the workplace and provide continuation of business during implementation of a natural disaster recovery or emergency plan. Employees may participate in full time, part-time, intermittent, or special circumstance/emergency teleworking agreements. Full time is to be defined as an employee who spends more than 30 hours a week teleworking, part time is to be defined as an employee who spends up to 20 hours a week teleworking, intermittent teleworking is for a staff member to have the flexibility to work from home or in the office under their own discretion; and special circumstance and/or emergency teleworking agreements will be implemented for short time frames and at the discretion of the Supervisor and/or District Manager to cover family circumstances, illness, and/or natural disaster and emergency displacement.

3XXX.2 TCRCD employees have the opportunity to telework if they meet the following criteria:

3XXX.1.a Employee completes initial onboarding and training in person.

3XXX.1.b Employee has exhibited self-driven initiative and organization to Supervisor, such that the Supervisor does not anticipate decrease in productivity under a telework agreement.

3XXX.1.c Supervisor and employee must complete and agree to a telework contract and work plan prior to telework initiation.

3XXX.1.d District Manager and/or Assistant District Manager must approve telework contract and work plan prior to telework initiation. Exception to natural disaster and emergency displacement where employee may communicate need to telework and develop an agreement within the first week of displacement.

3XXX.3 Employees participating in telework are responsible to maintain all working materials on TCRCD servers and digital sharing portals. Employees shall communicate schedule effectively with all staff and if participating in full time telework meet weekly with Supervisor. Employee shall adhere to all TCRCD Policies while working remote, viewing their teleworking extension as an extension of the TCRCD offices. Employee shall maintain a teleworking record of project work and submit with timesheet for Supervisory review.

3XXX.4 Supervisor may complete a site visit if Employee is working remotely from a public space. Supervisor is responsible to maintaining implementation of TCRCD Policies and insuring project deliverables and employee productivity does not decline as a result of implementing teleworking.

3XXX.5 All teleworking agreements should be reviewed between Supervisor and Employee every 3 months.

3XXX.5 Supervisor, District Manager, or Assistant District Manager may terminate teleworking contract with employee with written 7-day notice if productivity decreases, project deliverables are being delayed, and/or if the needs of the District and/or Department have shifted to require in person work.

3XXX.6 District may, but is not required to, provide laptop, monitors, keyboard, mouse, and/or other physical

equipment to support telework as funding allows. District may support licensing and applications on personal devices as funding allows. District will support and maintain access to VPN system, but will require in person set-up and maintenance.

RESOLUTION NO. 22-01 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 SIGNED SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF DECEMBER 15, 2021 THROUGH JANUARY 14, 2021 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Trinity County Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Trinity County Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY IN CALIFORNIA to cope with the threat of COVID-19 – GOVERNMENT CODE section 8625(c); and

WHEREAS, the Trinity County Board of Supervisors Ratified the Director of Emergency Services Proclamation and confirmed the existence of a local emergency in Trinity County due to the COVID-19 pandemic on March 25, 2020 as well as the Order of the Trinity County Public Health Officer for mandatory use of face coverings in work places and public settings issued on August 26, 2021;

WHEREAS, the Board of Directors does hereby find that the State of Emergency in California to cope with the threat of COVID-19, as well as County and Local Proclamations and Orders of masking and social distancing, COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and Trinity County; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Trinity County Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and poses a threat as COVID-19 cases in Trinity County have been increasing exponentially.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager, Kelly Sheen and legislative bodies of Trinity County Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 17, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Trinity County Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Trinity County Resource Conservation District, this 19th day of January, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____ Date: _____
Mike Rourke, Chairman for the Board

CERTIFICATION

I hereby certify that the foregoing Resolution 22-01 was duly and regularly adopted by the Board of Directors of the Trinity County Resource Conservation District at the meeting held on the 19th day of January, 2022.

Signature: _____ Date: _____
Rebekah Wolfinbarger, Clerk to the Board

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

R E G U L A R B O A R D M E E T I N G

January 19, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Kent Collard, Heidi Carpenter-Harris, and Josh Brown
(Zoom/Call-in): None
Board Members Absent: Greg Lowden
Associate Board Members Present: None
District Staff: Rebekah Wolfinbarger, and Amelia Fleitz
Other District Staff: (Attended through Zoom) Kelly Sheen, Joan Caldwell, Molly Breitmün
Other Agency Staff: (Attended through Zoom) Erin Taylor, NRCS
Guests: None

1.0 Call to Order: Meeting called to order at 5:30 PM, by Mike Rourke.

2.0 Discuss and Take Action on Resolution 22-01: AB 361 Subsequent Authorization for Remote Teleconference Meetings

MSC –Harris/Collard to approve Resolution 21-09 to extend the Guidelines Authorizing Remote Teleconference Meetings for another 30 days**.**

Roll Call Vote: Rourke, Aye; Brown, Aye; Collard, Aye; Harris, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

3.0 Discuss and Approve Agenda

MSC –Collard/Harris to approve the Agenda.

4.0 Discuss and Approve Meeting Minutes

4.1 Discuss and Approve Minutes for November 16, 2021 Regular Meeting

MSC –Harris/Brown to approve Minutes from November 16, 2021 Regular Meeting.

4.2 Discuss and Approve Minutes for December 01, 2021 Special Meeting

MSC – Brown/Collard to approve Minutes from December 01, 2021 Special Meeting.

5.0 Financial Reports

5.1 Discuss Updated October Monthly Financial Report

Sheen reported the October updated has grown substantially since it was first reported on.

5.2 Discuss November Monthly Financial Report

There was no discussion.

5.3 Discuss Updated November Monthly Financial Report

Sheen said the numbers are going up.

5.4 Discuss December Monthly Financial Report

Sheen said the numbers are continuing to grow. As we moved into December we received some Covid Relief funding, we received just under what we had asked. We used the money to get caught up on some back logged bills. Caldwell added that the credit card is paid off in full. She said the cash flow issues with reimbursements is better. The Aged Receivables list is more substantial than the Aged Payables list and we are now in the black.

5.5 Discuss and Approve List of Warrants for November, 2021

MSC – Collard/Harris to approve the List of Warrants for November, 2021 in the amount of $148,286.71.

5.6 Discuss and Approve List of Warrants for December, 2021

MSC – Brown/Collard to approve the List of Warrants for December, 2021 in the amount of $355,256.38.

5.7 Discuss and Approve 2021-2022 2nd Quarter Budget Revision

Sheen said the total revision is $3.6 million. The majority of that will be in the Forest Health Department. 476, 479, NACD 474, are all new agreements. We received an advancement in a check for $516,000 to cover the two new trucks, and new equipment. The remainder will go to 476, Watershed for contracting. We are expecting to have it expensed out by the end of March. Caldwell said checks are coming in from previous invoices. Sheen said by the time we get close to March we will get into a cycle of asking for advances before the need arises. In a calendar year we are looking to spend $100,000.

MSC – Collard/Harris to approve 2021-2022 2nd Quarter Budget Revision.

6.0 Projects Report

Director Rourke asked why we can't see the same info from GIS if it is available on various apps. Sheen responded that it was a request from the County to not have addresses listed on GIS to protect judges. RCD has the information because we do the work. We get the use of sand access to the information but we are not allowed to share it with others. If an agency requests the information from us we can provide it but we cannot make it easily accessible, they do sell the information on Parcel Quest.

7.0 Introduce Molly Breitmün, Conservation Planner

Fleitz said Breitmün started on November 1st she works with NRCS in Conservation Planning. She has had a crash course in EQIP and worked on the YFR EQIP for the Moon Lee Ditch. She was formerly with USFS in Mt. Shasta as a hydrologist and worked with roads. She will be working with the Trinity Trail Alliance, and as a RAC Facilitator and doing the Minutes. Sheen said she was hired and paid for through the NACD Grant. It has been great to reconnect with NRCS.

8.0 Discuss and Take Action on Resolutions 22-02; 22-03; 22-04: Authorizing Submittal of Funding requests to Sierra Nevada Conservancy for the Wildfire Recovery and Forest Resilience Directed Grant Program.

8.1 Resolution 22-02 SNC Wildfire Recovery Grant: Implementation of Pettijohn Collaborative Fuels Reduction

MSC – Harris/Brown to approve Resolution 22-02 to authorize a funding request to Sierra Nevada Conservancy for Wildfire Recovery and Forest Resilience Directed Grant Program.

Roll Call Vote: Rourke, Aye; Brown, Aye; Collard, Aye; Harris, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

8.2 Resolution 22-03 SNC Wildfire Recovery Grant: Implementation of Ball Park Prescribed Burning

MSC – Brown/Collard to approve Resolution 22-03 to authorize a funding request to Sierra Nevada Conservancy for Wildfire Recovery and Forest Resilience Directed Grant Program.

Roll Call Vote: Rourke, Aye; Brown, Aye; Collard, Aye; Harris, Aye
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

9.0 Discussion to review Teleworking Policy for future adoption

Sheen said to policy still needs more work. We would like to include the background of the County's policy. Fleitz said there will be four different categories: Full Time (30+ hours); Part Time

(20-29 hours); In & Out (as needed); and Emergency (natural disaster/Covid). The County's version does stipulate certain positions that are ineligible for teleworking. It would address some of the same language issues. Sheen said the policy would have an out and would address changing positions. Sheen said he would work with Fleitz to finalize the language and will have the new policies for adoption at the February meeting.

10.0 NRCS Report

Taylor reported that most NRCS offices have reduced in office staffing down to 25%. The Weaverville office will only be allowed to hold one office member at a time. Everyone will be teleworking. There are no visitors allowed in the office, even with an appointment. FPAC Agencies have a remote work policy that allows for work from home. Teleworking is at the discretion of the supervisor. The remote vs. telework depends on how the position is defined. She said there have been lots of changes to the policies. They should find out what all the changes will be by January 28th. She said as for projects the highest priority is the EWPP (Emergency Watershed Protection Program) they will be working with DOT Post River Fire for the Coffee Creek debris flow undergoing Environmental Assessment. February 23rd is the ranking deadline for EQIP. They have three applications that will roll over April 1st. For NRCS financial assistance contact Molly Breitmün.

11.0 Trinity Collaborative Report

Sheen reported on the Full Collaborative November Meeting. He said they are working on "resetting" the Collaborative. They are examining what is working and what is not. On January 7th they had an Agency meeting with no members. They are looking to have a members meeting only with no Agency at the January 21st Meeting.

12.0 Public Comment

There were no public comments.

13.0 Board Reports/Correspondence

Director Brown reported there was an interesting article in the New York Times; "Living in Wildfire –This is not the California I married". The reporter came to Trinity County during the Monument Fire to interview people for the article. The article is dead on and very interesting. He suggested everyone read it.

Director Harris reported she saw Fleitz and Cole driving out to survey damage from the big storms they had down river. Fleitz and Cole met with the Willow Creek FSC and the Burn Association (Basha and Blaze). They were able to identify lots of projects from the storm. Harris suggested the possibility of using Joint Chief's funding to help with the clean-up. She said so many people lost houses from Willow Creek all the way to Burnt Ranch. There is no money and no help. Fleitz said

that Dillon from the Watershed Center as well as Fleitz and Cole are all working on getting funding to help with that.

14.0 District Manager's Report

Sheen said they had to end the season one day early because of the storms. We currently have one crew that was planned to stay on through the winter, but with the storm they were laid off for two weeks. They came back and were working, until one crew member tested positive for Covid. They are now off and will be able to return next week pending a negative test. Everyone else is scheduled to return in early March. Sheen said we are getting to place where we are making financial gains. He reported that Fleitz was looking into the legalities of Special Districts making a profit. Rourke reported that it is not considered profit it is considered "reserve" and is unlimited how much money you can keep in the reserve. Sheen said the NICRA rate from last year's audit came in at 33% because of the huge revenue loss. With no change in the basic charges and the increased level of funding we want to keep our NICRA rate at 24.55%. Next year we will probably shrink back down to 17%. He updated them that they are behind schedule from the RJ Ricciardi Inc. Audit Contract that was awarded at the last meeting they still have yet to reach out and get the audit started. We will be contacting them soon to get the Audit started.

15.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

16.0 Adjourn

Adjourned at 8:00 PM.