



## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**MINUTES****REGULAR BOARD MEETING**

December 20, 2023 \* 5:30 PM

**Board Members Present:** (In Person) Mike Rourke, Mary Ellen Grigsby, Kent Collard, Josh Brown, and John Ritz

**Board Members Absent:** None

**Associate Board Members Present:** None

**District Staff:** Kelly Sheen, Joan Caldwell, Marla Walters, Bethany Llewellyn

**Other Agency Staff:** Chris Cole, NRCS

**Guests:** None

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**1.0 Call to Order:** The meeting was called to order at 5:31 PM by Mike Rourke.

**2.0 Discuss and Approve Agenda**

MSC – Collard/Ritz to approve the December 20, 2023 agenda. The motion passed unanimously.

**3.0 Discuss and Approve Meeting Minutes**

MSC - Grigsby/Brown to approve the corrected Minutes of March 15, 2023, April 19, 2023, and June 21, 2023. The motion passed unanimously. The corrected Minutes are attached hereto as an Addendum.

MSC – Collard/Ritz to approve the Minutes of November 15, 2023. The motion passed unanimously.

**4.0 Financial Reports**

**4.1 Discuss Updated October Monthly Financial Report**

Caldwell noted a \$19,000 profit for the month so far and also reported that we were refunded a portion of the property taxes from the Steel Bridge house.

**4.2 Discuss November Monthly Financial Report**

Caldwell noted that invoicing continues and announced that audit funds for the 23-24 audit have been accrued. Sheen noted the interest rate on the new money market account is 4.25%. Three trucks have been paid off.



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### **4.3 Discuss and Approve List of Warrants for November 2023**

MSC – Collard/Grigsby to approve the November warrants in the amount of \$726,208.90. The motion passed unanimously.

### **5.0 Projects Report**

The Projects Report was reviewed and discussed.

### **6.0 NRCS Report**

Cole reported that many contracts have been closed out. To encourage land owners, there is a new, more streamlined, application available. Discussion was held about the NACD grants and various personnel positions for the NRCS and TCRCD for which that grant pays.

### **7.0 Trinity Collaborative Report**

Sheen reported that a field tour took place December 15, focused on the North Lake/Highway 3 project. The Forest Service is the lead agency, and it is in the early planning stages. They also viewed the Bowerman project, which should be signed next year. It has a very large footprint. The NRA will be included. January 12 is the next Recreation Committee meeting, and January 19<sup>th</sup> is the next Collaborative meeting.

### **8.0 Forest Health Department Report**

Llewellyn reported about the Forest Health department, including staffing and status of crews. She stated that they have been giving burn assistance to federal partners, doing community chipping, applying for a new grant from CAL FIRE, and monitoring the McConnell Project. She answered questions from the Board.

### **9.0 Discuss/Take Action on the Adoption of the California Environmental Quality Act Exemption for Bureau of Land Management Travis Ranch Hazardous Fuels Reduction under Section 4799.05(d)**

Llewellyn described the BLM land, CAL-FIRE funding, and CEQA needs. Discussion followed.

MSC – Grigsby/Ritz to accept staff recommendation on the Adoption of the California Environmental Quality Act Exemption for Bureau of Land Management Travis Ranch Hazardous Fuels Reduction under Section 4799.05(d). The motion passed unanimously.



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**10.0 Board Reports/Correspondence**

The recent CARCD conference was discussed by Ritz and Collard, who appreciated the opportunity to attend.

Grigsby reported that she will attend the 5C's meeting in January.

**11.0 District Manager's Report**

Sheen reported:

- Letter from a grateful landowner received for chipping services
- Minutes from the 12/4 Special Meeting will be in the packet for the January meeting.
- An opportunity for a block grant has arisen with SCC and NCRCD Collaborative. Another meeting will take place in January. It will be for fuels reduction.
- Another grant will be pursued with the WRTC; NFWF is the funder. Pre-proposal is due 1/18/24.

**12.0 Closed Session – Government Code Sec. 54957(b)**

The Board moved into Closed Session at 7:39 PM.

MSC – Collard/Ritz to come out of Closed Session.

Adjourned at 7:40 PM.

Approved and adopted this \_\_\_ day of January, 2024. I, the undersigned, hereby certify that the Minutes of Regular Meeting of December 20, 2023, were duly adopted by the following vote of the Board of Directors.

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(Secretary Signature)