



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

REVISED MINUTES

REGULAR BOARD MEETING

November 16, 2022 * 5:30 PM

Board Members Present: (In Person), Mike Rourke, Greg Lowden, Kent Collard, Heidi Carpenter-Harris, and Josh Brown

(Zoom/Call-in): None

Board Members Absent: None

Associate Board Members Present: None

District Staff: Kelly Sheen, Joan Caldwell, Cynthia Tarwater, and Rebekah Wolfinbarger

Other District Staff: (Attended through Zoom) Amelia Fleitz

Other Agency Staff: (In Person) None

Guests: Mary Ellen Grigsby, John Ritz

1.0 Call to Order: Meeting called to order at 5:30 PM, by Mike Rourke.

2.0 Discuss and Approve Agenda

Sheen requested Resolution 22-16 be added to the agenda as it is time sensitive. The resolution was added as Item 6.0.

MSC –Lowden/Collard to approve the Agenda.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for October 19, 2022 Regular Meeting

MSC -Lowden/Brown to approve Minutes from October 19, 2022 Regular Meeting.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

4.0 Financial Reports

4.1 Discuss Updated September Monthly Financial Report



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Caldwell stated the financials have been affected by the depreciation of the trucks. She just received two invoices that will put them back in the positive.

4.2 Discuss October Monthly Financial Report

Caldwell said they had a balance of \$174,000 on the Line of Credit. They received an advance and that has now been paid in full.

4.3 Discuss and Approve List of Warrants for October, 2022

Caldwell reminded the board that she will be out of the country for the next meeting so there will be no financials for November. She will have an updated in January.

MSC – Harris/Lowden to approve the List of Warrants for October, 2022 in the amount of \$293,757.02.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

5.0 Roads Presentation by Cynthia Tarwater

Cynthia Tarwater Program Manager of the Roads Department gave a detailed presentation that included a PDF packet of maps and provided an overview of the different types of projects she works on.

6.0 Discuss and Take Action on Resolution 22-16 Approving the Application of Grant Funds from the California Department of Conservation's Working Lands and Riparian Corridors Program

Director Collard recused himself from the vote due to a conflict of interest.

MSC -Lowden/Brown to approve Resolution 22-16 for the submittal of a request for grant funds from the California Department of Conservation's Working Lands and Riparian Corridors Program.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Harris, Aye; Brown, Aye
Ayes: 4, Noes: 0, Absent: 0, Abstain: 1

7.0 Projects Report

Director Rourke commented on the pictures provided in the report. He requested more pictures be provided from the different departments. It was suggested a map of the county highlighting the locations of projects would also be helpful.

8.0 NRCS Report



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

No report.

9.0 Trinity Collaborative Report

Sheen reported the next meeting will be this Friday. Eric Knapp from the USFS will be giving a presentation on how to deal with salvage and effective treatments.

10.0 Discuss and Take Action on Resolution 22-15 for the continuing State of Emergency and Adherence to: AB 361 Subsequent Authorization for Remote Teleconference Meetings

Rebekah Wolfinbarger Office Manager and Board Clerk presented information on upcoming changes to the Brown Act Laws with AB 361 and AB 2449.

MSC -Collard/Brown to Approve Resolution 22-15: To continue authorization for remote teleconference meetings.

Roll Call Vote: Rourke, Aye; Lowden, Aye; Collard, Aye; Harris, Aye; Brown, Aye
Ayes: 5, Noes: 0, Absent: 0, Abstain: 0

11.0 Discuss and Take Action on 2023 CSDA Membership Dues

MSC – Brown/Harris to Approve the payment of \$8186 for Regular Membership of the CSDA for the 2023 year.

Roll Call Vote: Rourke, Aye; Aye; Collard, Aye; Lowden, Aye; Brown
Ayes: 4, Noes: 0, Absent: 1, Abstain: 0

12.0 Review and Adoption of Policy 4220 Minutes of Board Meetings

This Item was tabled until further review can take place.

13.0 Review and Adoption of Policy 4235 Types of Board Meetings

This Item was tabled and will be brought back after further review.

14.0 Public Comment

There were no public comments.

14.0 Board Reports and Correspondence



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Director Lowden is helping with Toys for Tots. The collection bins have been placed throughout the town in various stores. Director Brown reported he attended the Science on Tap for the discussion on Grizzly Glacier that melted from Thomson Peak. He said he had climbed that peak and saw the glacier in 2007. Director Harris reported that Senator McGuire was up to visit.

15.0 District Manager's Report

Sheen reported AB 1717 Public Works project was vetoed, but AB 1776 RCD's Prompt Payment Act was passed. It stipulates that Agencies must pay RCDs within 45 days of acceptance of the invoice by the agency, otherwise, there will be a monetary penalty if paid late.

Last year two Conservation Scholarships were awarded. One was paid out but the second was not. The first recipient showed proof of enrollment at the time the scholarship application was submitted. The second was asked to show proof of enrollment to receive the check, but this documentation was not submitted. Sheen wanted to know how to proceed with unclaimed awards. The Directors decided RCD must make contact with the recipient and give him ten days to respond and provide proof of enrollment. If that is done, they will provide the check, if not they will forfeit the scholarship. The Board would like a clause to this effect added to the response letter for future awards.

We are working with the McConnel Foundation on a \$10,000,000 fuels reduction project. The Phase I portion will be to complete CEQA environmental compliance. We are also set to receive Phase II funding. It is an administrative grant only. TCRCD will be doing CEQA then NEPA. It is FEMA money that goes to Cal OES. The work will be done on private lands so they are looking at SPI because they own the most private lands. The area they will work on will be Covington Mill. SPI is onboard, one concern is in the RFP they will have to list herbicides as a potential treatment. RCD follows the County's recommendation of not spraying. The RCD will not implement any treatments for the project but it must be listed as a potential treatment. Director Harris suggested they add the wording in the document stating, "We do not practice the use of herbicides on our projects." Sheen also suggested they declare they support fire as the best post-treatment as it is the cheapest and most effective.

16.0 Closed Session: Government Code § 54957(b): District Manager Report

No closed session.

17.0 Adjourn

Adjourned at 8:53 PM.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Approved and adopted the day of January 18, 2023, I, the undersigned, hereby certify that the Minutes December 14, 2022 was duly adopted by the following vote of the Board of Directors.

(Secretary Signature)