

TCRCD Office Conference
Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Amended Agenda

January 17, 2024

Mike Rourke 5:30 PM

- 1.0 Call to Order
- 2.0 Discuss/Take Action on Approval of Amended Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes of December 4, 2023 Special Meeting
 - 3.2 Discuss and Approve Minutes of December 20, 2023 Regular Meeting
 - 3.3 Discuss and Approve Minutes of January 9, 2024 Special Meeting
- 4.0 Financial Report
 - 4.1 Discuss Updated November Monthly Financial Report
 - 4.2 Discuss December Monthly Financial Report
 - 4.3 Discuss/Approve List of Warrants for December 2023
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Trinity Collaborative Report
- 8.0 Report from Botany Program Director
- 9.0 Discuss/Take Action on the Notice of Exemption Under Statutory Exemption 7799.05(d)(1) for the Northern Trinity County Forest Resilience Partnership, Glenison Gap Area
- 10.0 Amended Item – Government Code §54954.2(b)(2): Discuss/Take Action on the purchase of one new Forest Health Program Truck
- 11.0 Board Reports/Correspondence
- 12.0 District Manager’s Report
- 13.0 Closed Session: Government Code § 54957(b): District Manager’s Report
- 14.0 Adjourn



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES**SPECIAL BOARD MEETING**

December 4, 2023 * 1:00 PM

Board Members Present: (In Person) Mike Rourke, Mary Ellen Grigsby, Kent Collard, Josh Brown, and John Ritz

(Zoom/Call-in): None

Board Members Absent: None

Associate Board Members Present: None

District Staff: Kelly Sheen

Other District Staff: (Attended through Zoom) None

Other Agency Staff: None

Guests: None

1.0 Call to Order: The meeting was called to order at 1:03 PM by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC – Brown/Ritz to approve agenda. The motion passed unanimously.

3.0 Closed Session: Government Code §54957(b)

MSC – Grigsby/Brown to enter into Closed Session. The motion passed unanimously.

MSC – Brown/Ritz to come out of Closed Session at 2:13 p.m. The motion passed unanimously.

Report: The Board authorized the District Manager to enter into negotiations for the hiring of an Assistant District Manager candidate.

4.0 Adjourn

Adjourned at 2:13 PM.

Approved and adopted this ____ day of January, 2024. I, the undersigned, hereby certify that the Minutes of Special Meeting of December 4, 2023, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES**REGULAR BOARD MEETING**

December 20, 2023 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Mary Ellen Grigsby, Kent Collard, Josh Brown, and John Ritz

Board Members Absent: None

Associate Board Members Present: None

District Staff: Kelly Sheen, Joan Caldwell, Marla Walters, Bethany Llewellyn

Other Agency Staff: Chris Cole, NRCS

Guests: None

1.0 Call to Order: The meeting was called to order at 5:31 PM by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC – Collard/Ritz to approve the December 20, 2023 agenda. The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

MSC - Grigsby/Brown to approve the corrected Minutes of March 15, 2023, April 19, 2023, and June 21, 2023. The motion passed unanimously. The corrected Minutes are attached hereto as an Addendum.

MSC – Collard/Ritz to approve the Minutes of November 15, 2023. The motion passed unanimously.

4.0 Financial Reports

4.1 Discuss Updated October Monthly Financial Report

Caldwell noted a \$19,000 profit for the month so far and also reported that we were refunded a portion of the property taxes from the Steel Bridge house.

4.2 Discuss November Monthly Financial Report

Caldwell noted that invoicing continues and announced that audit funds for the 23-24 audit have been accrued. Sheen noted the interest rate on the new money market account is 4.25%. Three trucks have been paid off.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.3 Discuss and Approve List of Warrants for November 2023

MSC – Collard/Grigsby to approve the November warrants in the amount of \$726,208.90. The motion passed unanimously.

5.0 Projects Report

The Projects Report was reviewed and discussed.

6.0 NRCS Report

Cole reported that many contracts have been closed out. To encourage land owners, there is a new, more streamlined, application available. Discussion was held about the NACD grants and various personnel positions for the NRCS and TCRCD for which that grant pays.

7.0 Trinity Collaborative Report

Sheen reported that a field tour took place December 15, focused on the North Lake/Highway 3 project. The Forest Service is the lead agency, and it is in the early planning stages. They also viewed the Bowerman project, which should be signed next year. It has a very large footprint. The NRA will be included. January 12 is the next Recreation Committee meeting, and January 19th is the next Collaborative meeting.

8.0 Forest Health Department Report

Llewellyn reported about the Forest Health department, including staffing and status of crews. She stated that they have been giving burn assistance to federal partners, doing community chipping, applying for a new grant from CAL FIRE, and monitoring the McConnell Project. She answered questions from the Board.

9.0 Discuss/Take Action on the Adoption of the California Environmental Quality Act Exemption for Bureau of Land Management Travis Ranch Hazardous Fuels Reduction under Section 4799.05(d)

Llewellyn described the BLM land, CAL-FIRE funding, and CEQA needs. Discussion followed.

MSC – Grigsby/Ritz to accept staff recommendation on the Adoption of the California Environmental Quality Act Exemption for Bureau of Land Management Travis Ranch Hazardous Fuels Reduction under Section 4799.05(d). The motion passed unanimously.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

10.0 Board Reports/Correspondence

The recent CARCD conference was discussed by Ritz and Collard, who appreciated the opportunity to attend.

Grigsby reported that she will attend the 5C's meeting in January.

11.0 District Manager's Report

Sheen reported:

- Letter from a grateful landowner received for chipping services
- Minutes from the 12/4 Special Meeting will be in the packet for the January meeting.
- An opportunity for a block grant has arisen with SCC and NCRCD Collaborative. Another meeting will take place in January. It will be for fuels reduction.
- Another grant will be pursued with the WRTC; NFWF is the funder. Pre-proposal is due 1/18/24.

12.0 Closed Session – Government Code Sec. 54957(b)

The Board moved into Closed Session at 7:39 PM.

MSC – Collard/Ritz to come out of Closed Session.

Adjourned at 7:40 PM.

Approved and adopted this ___ day of January, 2024. I, the undersigned, hereby certify that the Minutes of Regular Meeting of December 20, 2023, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTESSPECIAL BOARD MEETING

January 9, 2024 * 2:00 PM

Board Members Present: (In Person) Mike Rourke, Mary Ellen Grigsby, Josh Brown, and John Ritz

Board Members Absent: Kent Collard

Associate Board Members Present: None

District Staff: Kelly Sheen, Marla Walters, Bethany Llewellyn

Other District Staff: (Attended through Zoom) None

Other Agency Staff:

Guests: None

1.0 Call to Order: The meeting was called to order at 2:02 PM by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC – Brown/Ritz to approve agenda. The motion passed unanimously.

3.0 Discuss/Take Action on Resolution 24-01: Authorizing Funding Request to California Climate Investments Forest Health Grants Program

Llewellyn described the proposed project and produced a map for the Board to review. The funding ask will be \$6 million for service work, not including match. The majority of acres are in Forest Service lands. The usual methods will be employed. A question-and-answer period followed, and general discussion ensued.

MSC – Grigsby/Ritz to Authorize Funding Request to California Climate Investments Forest Health Grants Program. Votes: Rourke: Aye. Grigsby: Aye. Brown: Aye. Ritz: Aye. The motion passed unanimously and the Resolution was signed.

4.0 Adjourn

Adjourned at 2:20 PM.

Approved and adopted this ___ day of January, 2024. I, the undersigned, hereby certify that the Minutes of Special Meeting of January 9, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 11/1/2023 Through 11/30/2023

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	199,869.17	230,704.90	2,331,958.21
Fee for service revenue	4100	5,000.00	5,715.00	75,686.12
Contributions revenue	4200	40.00	40.00	197.05
Dues revenue	4300	0.00	0.00	234.00
Registration revenue	4350	0.00	0.00	250.00
Rental income - facilities	4400	300.00	300.00	6,456.98
Rental income - equipment	4450	60.00	60.00	60.00
Sales revenue - taxable	4500	0.00	0.00	2,370.77
Other revenue	4800	0.00	0.00	632.14
Vehicle & equipment use fee revenue	4900	<u>8,205.46</u>	<u>8,205.46</u>	<u>71,857.23</u>
Total Revenues		<u>213,474.63</u>	<u>245,025.36</u>	<u>2,489,702.50</u>
Salaries & benefits				
Salaries				
Salaries & wages	5000	173,178.65	173,178.65	909,734.21
Wage reimbursement	5010	0.00	0.00	(5,080.34)
Pay in lieu of health insurance	5020	2,824.96	2,824.96	13,441.81
Wireless phone stipend	5030	<u>1,000.00</u>	<u>1,000.00</u>	<u>5,425.00</u>
Total Salaries		177,003.61	177,003.61	923,520.68
Benefits				
Payroll tax expense	5100	14,829.57	14,829.57	78,817.36
Paid time off expense	5200	15,509.86	15,509.86	80,019.47
Deferred compensation expense	5300	1,800.00	1,800.00	8,450.00
Health insurance expense	5400	26,193.90	26,193.90	133,825.36
Air medical expense	5450	0.00	0.00	1,200.00
Dental insurance expense	5500	1,615.42	1,615.42	8,011.41
Vision insurance expense	5550	350.02	350.02	1,538.74
Workers' compensation expense	5600	<u>7,542.77</u>	<u>7,542.77</u>	<u>40,300.41</u>
Total Benefits		<u>67,841.54</u>	<u>67,841.54</u>	<u>352,162.75</u>
Total Salaries & benefits		<u>244,845.15</u>	<u>244,845.15</u>	<u>1,275,683.43</u>
Travel expenses				
Conferences/training/professional development	5800	0.00	0.00	3,804.00
Meals expense	5820	0.00	0.00	771.63
Mileage expense	5860	5,019.58	5,019.58	37,087.56
Travel expense	5880	<u>592.52</u>	<u>592.52</u>	<u>17,669.85</u>
Total Travel expenses		<u>5,612.10</u>	<u>5,612.10</u>	<u>59,333.04</u>
Contract expenses				
Contract services - field	7150	9,650.00	26,804.15	705,691.92
Contract services - professional	7180	<u>0.00</u>	<u>0.00</u>	<u>57,031.76</u>
Total Contract expenses		<u>9,650.00</u>	<u>26,804.15</u>	<u>762,723.68</u>
Operating expenses				
Accounting & auditing fees	7000	0.00	0.00	23,566.00
Advertising	7030	227.51	227.51	2,686.81
Bank fees/services charges	7060	111.50	111.50	852.17
Board expense	7090	24.71	24.71	161.47
Computer expense	7120	574.42	574.42	4,584.75
Computer software/licensing	7130	224.10	224.10	1,275.16
Dues/subscriptions/publications	7240	100.95	100.95	9,421.70

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 11/1/2023 Through 11/30/2023

Equipment rent or usage expense	7270	350.00	350.00	90,212.62
Field equipment expense	7300	0.00	491.56	10,055.81
Field materials expense	7310	4,027.47	4,027.47	84,170.47
Field small tool expense	7320	0.00	0.00	97.62
Finance charges	7330	2.70	2.70	18.49
Insurance - liability, property, D&O	7390	(1,030.93)	(1,030.93)	65,879.40
Interest expense	7420	484.42	484.42	2,828.10
Internet service expense	7430	180.39	180.39	1,420.07
Janitorial expense	7450	52.71	952.71	4,845.91
Office supplies	7540	157.34	157.34	3,397.05
Other outside services	7570	107.25	107.25	938.05
Postage & shipping	7630	0.00	0.00	216.29
Printing & publishing	7660	0.00	0.00	5,342.95
Public education	7690	0.00	0.00	209.40
Rent expense	7720	2,800.00	2,800.00	16,200.00
Repairs & maintenance	7750	6.65	6.65	1,297.91
Telephone expense	7780	517.17	517.17	2,930.82
Utilities	7870	1,142.67	1,142.67	6,764.65
Vehicle fuel	7900	0.00	2,717.65	23,637.56
Vehicle maintenance & fees	7930	1,364.75	1,364.75	6,655.31
Vehicle rent or usage expense	7940	<u>3,630.00</u>	<u>3,630.00</u>	<u>18,415.00</u>
Total Operating expenses		<u>15,055.78</u>	<u>19,164.99</u>	<u>388,081.54</u>
Total direct expenditures		<u>275,163.03</u>	<u>296,426.39</u>	<u>2,485,821.69</u>
Unbillable expenses				
Expense on sale of assets	9200		<u>0.00</u>	<u>21,607.87</u>
Total Unbillable expenses			<u>0.00</u>	<u>21,607.87</u>
Total expenditures			<u>296,426.39</u>	<u>2,507,429.56</u>
Net income			(<u>51,401.03</u>)	(<u>17,727.06</u>)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 11/30/2023

		Initial Period Balance	Updated Period Balance
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	763,352.90	763,453.53
CIB - Tri #361037698 Money market	1012	297,545.03	297,545.03
Petty cash	1050	<u>250.00</u>	<u>250.00</u>
Total Cash & Cash Equivalents		1,061,147.93	1,061,248.56
Accounts Receivable			
Accounts Receivable	1425	615,394.17	642,016.89
Employee receivable	1455	(525.00)	(525.00)
Total Accounts Receivable		<u>614,869.17</u>	<u>641,491.89</u>
Total Current Assets		1,676,017.10	1,702,740.45
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	198,665.28	198,665.28
Vehicles	1910	453,074.93	453,074.93
Accumulated depreciation	1990	(449,299.19)	(449,299.19)
Total Property & Equipment		<u>202,441.02</u>	<u>202,441.02</u>
Total Long-term Assets		<u>202,441.02</u>	<u>202,441.02</u>
Total Assets		<u>1,878,458.12</u>	<u>1,905,181.47</u>
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	22,060.90	43,324.26
Accrued allowance for audit	2100	39,826.00	39,826.00
Accrued payroll	2150	72,808.75	72,808.75
Federal W/H payable	2200	7,647.96	7,647.96
Social security payable	2210	11,501.60	11,501.60
Medicare payable	2220	2,689.88	2,689.88
State W/H payable	2230	2,790.35	2,790.35
SDI W/H payable	2240	834.76	834.76
State unemployment payable	2250	129.71	129.71
Deferred compensation deductions	2300	3,325.00	3,325.00
Health insurance premiums deductions	2310	(33.28)	(33.44)
Dental insurance premiums deductions	2320	0.36	0.17
Vision insurance premiums deductions	2325	0.39	0.15
Garnishments/levies deductions	2340	266.05	266.05
TCRCD scholarship fund P/R deduction	2350	818.64	818.64
Friends of TCRCD P/R deduction	2351	1,493.37	1,493.37
Young Family Ranch P/R deduction	2352	638.76	638.76
Accrued paid time off payable	2400	60,820.75	60,820.75
Accrued deferred compensation match	2450	1,750.00	1,750.00
Accrued health insurance payable	2460	683.66	1,002.90
Accrued air medical payable	2465	75.00	0.00
Accrued dental insurance payable	2470	25.45	1.86
Accrued vision insurance payable	2475	(44.43)	0.37

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 11/30/2023

Accrued workers' comp premiums payable	2480	(41,529.51)	(41,529.51)
Sales tax payable	2500	171.86	171.86
CA Vendors Tax	2505	<u>20.00</u>	<u>20.00</u>
Total Accounts Payable		188,771.98	210,300.20
Deferred Revenue			
Deferred revenue - refundable advances	2700	<u>806,936.26</u>	<u>796,163.10</u>
Total Deferred Revenue		<u>806,936.26</u>	<u>796,163.10</u>
Total Short-term Liabilities		995,708.24	1,006,463.30
Long-term Liabilities			
Notes Payable			
EBT Funds-Farmers Market	2060	220.55	220.55
Note - Ford Credit 8746	2611	35,044.40	35,044.40
Note - Ford Credit 7811	2612	<u>25,148.94</u>	<u>25,148.94</u>
Total Notes Payable		<u>60,413.89</u>	<u>60,413.89</u>
Total Long-term Liabilities		<u>60,413.89</u>	<u>60,413.89</u>
Total Liabilities		<u>1,056,122.13</u>	<u>1,066,877.19</u>
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(299,376.41)	(461,335.61)
Net assets - unrestricted	3100	633,231.59	320,092.86
Investments in capital assets	3200	<u>202,441.02</u>	<u>293,401.32</u>
Total Beginning net assets		536,296.20	152,158.57
Current YTD net income			
		<u>286,039.79</u>	<u>686,145.71</u>
Total Current YTD net income		<u>286,039.79</u>	<u>686,145.71</u>
Total Net Assets		<u>822,335.99</u>	<u>838,304.28</u>
Total Liabilities and Net Assets		<u>1,878,458.12</u>	<u>1,905,181.47</u>

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 12/1/2023 Through 12/31/2023

		<u>Initial Report</u>	<u>Initial Year Actual</u>
Revenues			
Grant & contract revenue	4000	68,722.24	2,400,680.45
Fee for service revenue	4100	15,707.50	91,393.62
Contributions revenue	4200	0.00	197.05
Dues revenue	4300	0.00	234.00
Registration revenue	4350	0.00	250.00
Rental income - facilities	4400	300.00	6,756.98
Rental income - equipment	4450	0.00	60.00
Sales revenue - taxable	4500	46.25	2,417.02
Other revenue	4800	105.00	737.14
Vehicle & equipment use fee revenue	4900	<u>0.00</u>	<u>71,857.23</u>
Total Revenues		<u>84,880.99</u>	<u>2,574,583.49</u>
Salaries & benefits			
Salaries			
Salaries & wages	5000	120,309.87	1,030,044.08
Wage reimbursement	5010	0.00	(5,080.34)
Pay in lieu of health insurance	5020	2,056.24	15,498.05
Wireless phone stipend	5030	<u>900.00</u>	<u>6,325.00</u>
Total Salaries		123,266.11	1,046,786.79
Benefits			
Payroll tax expense	5100	14,977.33	93,794.69
Paid time off expense	5200	11,190.19	91,209.66
Deferred compensation expense	5300	1,550.00	10,000.00
Health insurance expense	5400	25,194.12	159,019.48
Air medical expense	5450	150.00	1,350.00
Dental insurance expense	5500	1,574.12	9,585.53
Vision insurance expense	5550	342.40	1,881.14
Workers' compensation expense	5600	<u>5,046.92</u>	<u>45,347.33</u>
Total Benefits		<u>60,025.08</u>	<u>412,187.83</u>
Total Salaries & benefits		<u>183,291.19</u>	<u>1,458,974.62</u>
Travel expenses			
Conferences/training/professional development	5800	3,355.88	7,159.88
Meals expense	5820	384.00	1,155.63
Mileage expense	5860	48.73	37,136.29
Travel expense	5880	<u>1,994.20</u>	<u>19,664.05</u>
Total Travel expenses		<u>5,782.81</u>	<u>65,115.85</u>
Contract expenses			
Contract services - field	7150	0.00	705,691.92
Contract services - professional	7180	<u>15,998.47</u>	<u>73,030.23</u>
Total Contract expenses		<u>15,998.47</u>	<u>778,722.15</u>
Operating expenses			
Accounting & auditing fees	7000	5,200.00	28,766.00
Advertising	7030	1,565.50	4,252.31
Bank fees/services charges	7060	36.50	888.67

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 12/1/2023 Through 12/31/2023

Board expense	7090	23.58	185.05
Computer expense	7120	827.97	5,412.72
Computer software/licensing	7130	533.98	1,809.14
Dues/subscriptions/publications	7240	120.90	9,542.60
Equipment rent or usage expense	7270	0.00	90,212.62
Field equipment expense	7300	8,789.53	18,845.34
Field materials expense	7310	12,194.31	96,364.78
Field small tool expense	7320	0.00	97.62
Finance charges	7330	0.00	18.49
Insurance - liability, property, D&O	7390	0.00	65,879.40
Interest expense	7420	333.87	3,161.97
Internet service expense	7430	186.80	1,606.87
Janitorial expense	7450	900.00	5,745.91
Licenses/permits/taxes/fees	7510	(1,023.07)	(1,023.07)
Office supplies	7540	361.47	3,758.52
Other outside services	7570	760.00	1,698.05
Postage & shipping	7630	66.00	282.29
Printing & publishing	7660	1,017.44	6,360.39
Public education	7690	0.00	209.40
Rent expense	7720	3,170.00	19,370.00
Repairs & maintenance	7750	366.40	1,664.31
Telephone expense	7780	517.17	3,447.99
Utilities	7870	1,165.10	7,929.75
Vehicle fuel	7900	1,172.78	24,810.34
Vehicle maintenance & fees	7930	351.14	7,006.45
Vehicle rent or usage expense	7940	0.00	18,415.00
Total Operating expenses		<u>38,637.37</u>	<u>426,718.91</u>
Total direct expenditures		<u>243,709.84</u>	<u>2,729,531.53</u>
Unbillable expenses			
Expense on sale of assets	9200	0.00	21,607.87
Total Unbillable expenses		<u>0.00</u>	<u>21,607.87</u>
Total expenditures		<u>243,709.84</u>	<u>2,751,139.40</u>
Other revenue			
Interest income	8000	10.04	10.04
Total Other revenue		<u>10.04</u>	<u>10.04</u>
Net income		<u>(158,818.81)</u>	<u>(176,545.87)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2023

Initial Period Balance

Assets

Current Assets

Cash & Cash Equivalents

CIB - Tri #369124284 Main acct	1010	595,223.26
CIB - Tri #361037698 Money market	1012	298,795.03
Petty cash	1050	<u>250.00</u>
Total Cash & Cash Equivalents		894,268.29

Accounts Receivable

Accounts Receivable	1425	595,884.36
Employee receivable	1455	(525.00)
Total Accounts Receivable		<u>595,359.36</u>

Total Current Assets 1,489,627.65

Long-term Assets

Property & Equipment

Furniture & equipment	1900	198,665.28
Vehicles	1910	453,074.93
Accumulated depreciation	1990	(449,299.19)
Total Property & Equipment		<u>202,441.02</u>

Total Long-term Assets 202,441.02

Total Assets 1,692,068.67

Liabilities

Short-term Liabilities

Accounts Payable

Accounts payable	2000	35,411.96
Accrued allowance for audit	2100	45,026.00
Accrued payroll	2150	41,739.08
Federal W/H payable	2200	4,225.38
Social security payable	2210	6,616.56
Medicare payable	2220	1,547.40
State W/H payable	2230	1,546.29
SDI W/H payable	2240	586.95
State unemployment payable	2250	3,324.73
Deferred compensation deductions	2300	4,450.00
Health insurance premiums deductions	2310	(49.13)
Dental insurance premiums deductions	2320	0.18
Vision insurance premiums deductions	2325	0.15
TCRCD scholarship fund P/R deduction	2350	883.64
Friends of TCRCD P/R deduction	2351	1,498.37
Young Family Ranch P/R deduction	2352	643.76
Accrued paid time off payable	2400	43,495.59
Accrued deferred compensation match	2450	2,400.00
Accrued health insurance payable	2460	3.28
Accrued air medical payable	2465	150.00
Accrued dental insurance payable	2470	(39.44)
Accrued vision insurance payable	2475	(6.88)
Accrued workers' comp premiums payable	2480	(29,820.31)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2023

Sales tax payable	2500	175.21
CA Vendors Tax	2505	<u>20.00</u>
Total Accounts Payable		163,828.77
Deferred Revenue		
Deferred revenue - refundable advances	2700	<u>796,163.10</u>
Total Deferred Revenue		<u>796,163.10</u>
Total Short-term Liabilities		959,991.87
Long-term Liabilities		
Notes Payable		
EBT Funds-Farmers Market	2060	220.55
Note - Ford Credit 8746	2611	34,355.64
Note - Ford Credit 7811	2612	<u>24,677.42</u>
Total Notes Payable		<u>59,253.61</u>
Total Long-term Liabilities		<u>59,253.61</u>
Total Liabilities		<u>1,019,245.48</u>
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(461,335.61)
Net assets - unrestricted	3100	320,092.86
Investments in capital assets	3200	<u>293,401.32</u>
Total Beginning net assets		152,158.57
Current YTD net income		
		<u>520,664.62</u>
Total Current YTD net income		<u>520,664.62</u>
Total Net Assets		<u>672,823.19</u>
Total Liabilities and Net Assets		<u>1,692,068.67</u>

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 12/1/2023 Through 12/31/2023

Check No.	Date	Vendor Name	Check Amount	Transaction Description
2516	12/5/2023	Ann M. Barbeau	2,355.46	Employee: 107; Pay Date: 12/5/2023
2517	12/5/2023	Joan Elizabeth Caldwell	3,365.56	Employee: 094; Pay Date: 12/5/2023
2518	12/5/2023	Shay A. Callahan	1,484.76	Employee: 153; Pay Date: 12/5/2023
2519	12/5/2023	Cristian Daniel Campbell	707.42	Employee: 147; Pay Date: 12/5/2023
2520	12/5/2023	Jesse Jay Capps	1,420.25	Employee: 146; Pay Date: 12/5/2023
2521	12/5/2023	Garett F. Chapman	1,744.24	Employee: 078; Pay Date: 12/5/2023
2522	12/5/2023	Carina Louise deJong	1,750.83	Employee: 139; Pay Date: 12/5/2023
2523	12/5/2023	Michael J. Dunlap	1,681.21	Employee: 009; Pay Date: 12/5/2023
2524	12/5/2023	Jeffrey M. Eads	1,929.74	Employee: 080; Pay Date: 12/5/2023
2525	12/5/2023	Skylar Ann Fisher	2,015.80	Employee: 140; Pay Date: 12/5/2023
2526	12/5/2023	Erik M. Flickwir	2,164.30	Employee: 008; Pay Date: 12/5/2023
2527	12/5/2023	Jeffery Francis Heinig	1,256.80	Employee: 131; Pay Date: 12/5/2023
2528	12/5/2023	Katherine J. Howard	2,035.14	Employee: 070; Pay Date: 12/5/2023
2529	12/5/2023	Annyssa Marie Interrante	1,996.18	Employee: 133; Pay Date: 12/5/2023
2530	12/5/2023	Larry Cortez Jimenez Jr	1,476.33	Employee: 129; Pay Date: 12/5/2023
2531	12/5/2023	David W. Johnson	2,156.87	Employee: 059; Pay Date: 12/5/2023
2532	12/5/2023	Jacob W. Johnson	1,621.07	Employee: 137; Pay Date: 12/5/2023
2533	12/5/2023	Joshua D. Lee	1,552.37	Employee: 136; Pay Date: 12/5/2023
2534	12/5/2023	Bethany R. Llewellyn	2,416.28	Employee: 132; Pay Date: 12/5/2023
2535	12/5/2023	John W. McGlynn	1,865.22	Employee: 004; Pay Date: 12/5/2023
2536	12/5/2023	Jeff J. McGrew	2,137.97	Employee: 024; Pay Date: 12/5/2023
2537	12/5/2023	Duncan Lloyd McIntosh	1,787.67	Employee: 134; Pay Date: 12/5/2023
2538	12/5/2023	Tyler Donald McKinley	1,716.76	Employee: 142; Pay Date: 12/5/2023
2539	12/5/2023	Kayla Kirsten Meyer	2,149.20	Employee: 141; Pay Date: 12/5/2023
2540	12/5/2023	Joseph Michael Moore	1,388.09	Employee: 121; Pay Date: 12/5/2023
2541	12/5/2023	Thomas M. Paulson IV	973.55	Employee: 145; Pay Date: 12/5/2023
2542	12/5/2023	Maryann K. Perdue	2,020.15	Employee: 100; Pay Date: 12/5/2023
2543	12/5/2023	Miles S. Raymond	1,645.65	Employee: 152; Pay Date: 12/5/2023
2544	12/5/2023	Arvel Jett Reeves	1,853.47	Employee: 118; Pay Date: 12/5/2023
2545	12/5/2023	Adriana Celia Rodriguez	1,956.20	Employee: 150; Pay Date: 12/5/2023
2546	12/5/2023	Joshua A. Scott	1,054.89	Employee: 104; Pay Date: 12/5/2023
2547	12/5/2023	Kelly D. Sheen	3,863.82	Employee: 005; Pay Date: 12/5/2023
2548	12/5/2023	Cynthia L. Tarwater	2,111.95	Employee: 002; Pay Date: 12/5/2023
2549	12/5/2023	Jessica Elizabeth Tye	1,821.43	Employee: 135; Pay Date: 12/5/2023
2550	12/5/2023	Marla D. Walters	2,432.50	Employee: 108; Pay Date: 12/5/2023
2551	12/5/2023	Jeremiah D. Weiss	1,066.79	Employee: 123; Pay Date: 12/5/2023
2552	12/5/2023	Daniel C. Wells	2,010.79	Employee: 081; Pay Date: 12/5/2023
2553	12/5/2023	Denise W. Wesley	2,144.64	Employee: 096; Pay Date: 12/5/2023
2554	12/5/2023	Kirk Anthony Wolfenbarger	1,677.40	Employee: 112; Pay Date: 12/5/2023
2555	12/20/2023	Ann M. Barbeau	1,703.41	Employee: 107; Pay Date: 12/20/2023
2556	12/20/2023	Joan Elizabeth Caldwell	2,986.96	Employee: 094; Pay Date: 12/20/2023
2557	12/20/2023	Shay A. Callahan	1,882.52	Employee: 153; Pay Date: 12/20/2023
2558	12/20/2023	Cristian Daniel Campbell	383.14	Employee: 147; Pay Date: 12/20/2023
2559	12/20/2023	Jesse Jay Capps	1,270.53	Employee: 146; Pay Date: 12/20/2023
2560	12/20/2023	Garett F. Chapman	1,599.04	Employee: 078; Pay Date: 12/20/2023
2561	12/20/2023	Carina Louise deJong	1,523.17	Employee: 139; Pay Date: 12/20/2023
2562	12/20/2023	Michael J. Dunlap	1,501.01	Employee: 009; Pay Date: 12/20/2023
2563	12/20/2023	Jeffrey M. Eads	1,737.07	Employee: 080; Pay Date: 12/20/2023
2564	12/20/2023	Skylar Ann Fisher	1,824.82	Employee: 140; Pay Date: 12/20/2023
2565	12/20/2023	Erik M. Flickwir	1,995.30	Employee: 008; Pay Date: 12/20/2023
2566	12/20/2023	Jeffery Francis Heinig	1,008.53	Employee: 131; Pay Date: 12/20/2023
2567	12/20/2023	Katherine J. Howard	2,170.61	Employee: 070; Pay Date: 12/20/2023
2568	12/20/2023	Annyssa Marie Interrante	2,074.43	Employee: 133; Pay Date: 12/20/2023
2569	12/20/2023	Larry Cortez Jimenez Jr	1,346.96	Employee: 129; Pay Date: 12/20/2023
2570	12/20/2023	David W. Johnson	1,965.12	Employee: 059; Pay Date: 12/20/2023
2571	12/20/2023	Jacob W. Johnson	1,462.69	Employee: 137; Pay Date: 12/20/2023
2572	12/20/2023	Joshua D. Lee	1,394.27	Employee: 136; Pay Date: 12/20/2023
2573	12/20/2023	Bethany R. Llewellyn	2,023.58	Employee: 132; Pay Date: 12/20/2023
2574	12/20/2023	John W. McGlynn	1,514.52	Employee: 004; Pay Date: 12/20/2023
2575	12/20/2023	Jeff J. McGrew	1,952.18	Employee: 024; Pay Date: 12/20/2023
2576	12/20/2023	Duncan Lloyd McIntosh	1,617.11	Employee: 134; Pay Date: 12/20/2023
2577	12/20/2023	Tyler Donald McKinley	1,463.03	Employee: 142; Pay Date: 12/20/2023
2578	12/20/2023	Kayla Kirsten Meyer	2,301.28	Employee: 141; Pay Date: 12/20/2023
2579	12/20/2023	Joseph Michael Moore	1,441.18	Employee: 121; Pay Date: 12/20/2023
2580	12/20/2023	Thomas M. Paulson IV	924.90	Employee: 145; Pay Date: 12/20/2023

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 12/1/2023 Through 12/31/2023

2581	12/20/2023	Maryann K. Perdue	1,770.83	Employee: 100; Pay Date: 12/20/2023
2582	12/20/2023	Miles S. Raymond	1,408.59	Employee: 152; Pay Date: 12/20/2023
2583	12/20/2023	Arvel Jett Reeves	1,435.07	Employee: 118; Pay Date: 12/20/2023
2584	12/20/2023	Adriana Celia Rodriguez	1,763.20	Employee: 150; Pay Date: 12/20/2023
2585	12/20/2023	Joshua A. Scott	1,349.35	Employee: 104; Pay Date: 12/20/2023
2586	12/20/2023	Kelly D. Sheen	3,863.83	Employee: 005; Pay Date: 12/20/2023
2587	12/20/2023	Cynthia L. Tarwater	1,801.05	Employee: 002; Pay Date: 12/20/2023
2588	12/20/2023	Jessica Elizabeth Tye	1,573.23	Employee: 135; Pay Date: 12/20/2023
2589	12/20/2023	Marla D. Walters	2,401.37	Employee: 108; Pay Date: 12/20/2023
2590	12/20/2023	Jeremiah D. Weiss	779.01	Employee: 123; Pay Date: 12/20/2023
2591	12/20/2023	Daniel C. Wells	2,262.60	Employee: 081; Pay Date: 12/20/2023
2592	12/20/2023	Denise W. Wesley	2,269.74	Employee: 096; Pay Date: 12/20/2023
2593	12/20/2023	Kirk Anthony Wolfinbarger	1,431.14	Employee: 112; Pay Date: 12/20/2023
2594	12/20/2023	Joan Elizabeth Caldwell	2,644.61	Employee: 094; Pay Date: 12/20/2023
2595	12/20/2023	Cristian Daniel Campbell	26.64	Employee: 147; Pay Date: 12/20/2023
2596	12/20/2023	Jesse Jay Capps	371.27	Employee: 146; Pay Date: 12/20/2023
2597	12/20/2023	Garett F. Chapman	153.25	Employee: 078; Pay Date: 12/20/2023
2598	12/20/2023	Michael J. Dunlap	278.22	Employee: 009; Pay Date: 12/20/2023
2599	12/20/2023	Jeffrey M. Eads	1,117.17	Employee: 080; Pay Date: 12/20/2023
2600	12/20/2023	Jeffery Francis Heinig	102.32	Employee: 131; Pay Date: 12/20/2023
2601	12/20/2023	Larry Cortez Jimenez Jr	124.86	Employee: 129; Pay Date: 12/20/2023
2602	12/20/2023	Joshua D. Lee	186.65	Employee: 136; Pay Date: 12/20/2023
2603	12/20/2023	John W. McGlynn	406.36	Employee: 004; Pay Date: 12/20/2023
2604	12/20/2023	Jeff J. McGrew	2,155.29	Employee: 024; Pay Date: 12/20/2023
2605	12/20/2023	Tyler Donald McKinley	168.83	Employee: 142; Pay Date: 12/20/2023
2606	12/20/2023	Joseph Michael Moore	266.88	Employee: 121; Pay Date: 12/20/2023
2607	12/20/2023	Thomas M. Paulson IV	51.62	Employee: 145; Pay Date: 12/20/2023
2608	12/20/2023	Joshua A. Scott	132.45	Employee: 104; Pay Date: 12/20/2023
2609	12/20/2023	Jessica Elizabeth Tye	685.43	Employee: 135; Pay Date: 12/20/2023
2610	12/20/2023	Marla D. Walters	333.89	Employee: 108; Pay Date: 12/20/2023
2611	12/20/2023	Jeremiah D. Weiss	80.86	Employee: 123; Pay Date: 12/20/2023
2612	12/20/2023	Daniel C. Wells	756.58	Employee: 081; Pay Date: 12/20/2023
2613	12/20/2023	Kirk Anthony Wolfinbarger	630.35	Employee: 112; Pay Date: 12/20/2023
28698	12/5/2023	Trinity County Marshals Office	81.50	Court Case 16CL098 File No. 22000138 Daniel Wells
28699	12/5/2023	Baugh Construction	5,650.00	Contract services 11-15-23 to 11-18-23
28700	12/5/2023	California Special Districts Association	8,600.00	2024 CSDA Membership Renewal
28701	12/5/2023	Hirsch Auto Repair, Inc.	892.28	Truck #4282 oil change/tire rotation/new brakes and rotors
	12/5/2023	Hirsch Auto Repair, Inc.	447.88	Truck #6167 Oil change, brakes and rotors
28702	12/5/2023	Ila F. McWilliams Trust	2,420.00	Dec 2023 Rent
28703	12/5/2023	Northwest California RC&D Council	600.00	Dec 2023 Rent
28704	12/5/2023	Plotzke Ace Hardware	38.99	Brass shutoff hose, (4) buckets
	12/5/2023	Plotzke Ace Hardware	19.49	Bucket and shop towels
	12/5/2023	Plotzke Ace Hardware	42.89	Club hammer
	12/5/2023	Plotzke Ace Hardware	13.89	Dumpster keys and key blanks (4)
	12/5/2023	Plotzke Ace Hardware	151.15	Fasteners/paint brushes/linseed oil/paint thinner/stain
	12/5/2023	Plotzke Ace Hardware	28.95	Hoe
	12/5/2023	Plotzke Ace Hardware	12.86	Hose connector
	12/5/2023	Plotzke Ace Hardware	19.29	Iron Sulfate
	12/5/2023	Plotzke Ace Hardware	15.00	Outdoor bleach
	12/5/2023	Plotzke Ace Hardware	20.37	Padlock for dumpster
	12/5/2023	Plotzke Ace Hardware	124.38	Portable heater and propane
	12/5/2023	Plotzke Ace Hardware	96.51	Space heater for Botany
	12/5/2023	Plotzke Ace Hardware	18.82	Windex/fasteners
28705	12/5/2023	R Offins General Engineering	4,000.00	Contract services 11-16-23 to 11-18-23
28706	12/5/2023	Rush Creek Designs	107.25	Hats for years of service
28707	12/5/2023	Trinity PUD	573.95	10-11-23 to 11-10-23 YFR
28708	12/5/2023	Velocity Communications, Inc.	114.99	Internet 12-01-23 to 01-01-24
28709	12/12/2023	Abila	50.00	Additional cloud user 11-20-23 to 12-19-23
	12/12/2023	Abila	174.10	MIP Cloud 12-20-23 to 01-19-24
28710	12/12/2023	Bayley Lumber & Hardware Inc	7.59	Glass cleaner and shop towels
28711	12/12/2023	Trinity County Solid Waste Division	268.00	Dec 2023
	12/12/2023	Trinity County Solid Waste Division	29.00	Dump fees
28712	12/12/2023	Trinity Journal, The	31.45	FH Project Coordinator ad
	12/12/2023	Trinity Journal, The	345.00	Scoping Comment Notice
28713	12/12/2023	Trinity Lumber	30.02	Drilling hammer
	12/12/2023	Trinity Lumber	(30.02)	Drilling hammer-return

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 12/1/2023 Through 12/31/2023

	12/12/2023	Trinity Lumber	536.20	Fencing
	12/12/2023	Trinity Lumber	78.58	Plywood
	12/12/2023	Trinity Lumber	635.39	Rebar and fencing
	12/12/2023	Trinity Lumber	16.08	Tarp
28714	12/12/2023	Weaverville Sanitary District	28.00	YFR Sewer 11-01-23 to 11-30-23
28715	12/13/2023	Rebekah R. Wolfinbarger	25.00	Employee: 103; Pay Date: 12/13/2023
28716	12/19/2023	Court-Ordered Debt Collections	97.79	Joseph M Moore JK-286-8449 CD-9235-24413
28717	12/19/2023	Trinity County Marshals Office	35.69	Court Case 16CL098 File No. 22000138 Daniel Wells-Final
28718	12/20/2023	Environmental Systems Research Institute Inc (ESRI)	550.00	GIS User conference EE #096
28719	12/20/2023	Frontier Communications	517.17	Telephone 12-01-23 to 12-31-23
28720	12/20/2023	International Assoc. of Wildland Fire	640.00	Fire Behavior Conference - FH PC EE#153
28721	12/20/2023	Brady Meredith	600.00	November 2023 TCRCDC cleaning
	12/20/2023	Brady Meredith	300.00	November 2023 YFR cleaning
28722	12/20/2023	North Fork Grange	150.00	Grange Hall rental 12-19-2023
28723	12/20/2023	Stroup's Power Equipment	7,351.35	(8) chainsaws, (2) blowers, chainsaw parts
28724	12/20/2023	Sue Tofflemire	380.00	Financial system oversight and consultation
28725	12/20/2023	Marla Walters-Cash	67.21	Petty Cash reimbursement
28726	12/20/2023	Weaverville CSD	37.47	YFR water 11-01-23 to 12-01-23
28727	12/31/2023	Amerigas Propane LP	96.84	Propane
28728	12/31/2023	Hirsch Auto Repair, Inc.	150.53	Oil change/tire rotation/brake inspection Van #3699
28729	12/31/2023	Ila F. McWilliams Trust	2,420.00	Jan 2024 Rent
28730	12/31/2023	NORCAL Presort & Printing	1,017.44	Summer 2023 Almanac
28731	12/31/2023	Northwest California RC&D Council	600.00	Jan 2024 Rent
28732	12/31/2023	Sue Tofflemire	380.00	Financial system oversight & consultation
28733	12/31/2023	Trinity County Department of Transportation	3,209.21	Fuel - November 2023
28734	12/31/2023	Trinity PUD	558.43	11-10-23 to 12-10-23
	12/31/2023	Trinity PUD	147.36	11-10-23 to 12-10-23 YFR
28735	12/31/2023	Verizon Wireless	69.08	12-13-23 to 01-12-24
28736	12/31/2023	Marla Walters-Cash	4.49	Petty Cash Reimbursement
0309055	12/4/2023	Amazon	187.69	Watershed PC battery backup
6947468	12/4/2023	Amazon	87.24	Outside lighting repair
25-10871-54348	12/4/2023	Ebay	58.57	Apollo valves
ACH-01068677	12/5/2023	Marla Walters	655.62	Pay Mileage and Per Diem
6748238	12/6/2023	Amazon	9.60	Batteries
SO23142061	12/6/2023	AM Leonard	507.67	(10) Manure forks
431398	12/6/2023	National Fire Fighter Corp	5,310.58	(34) Brush shirts for prescribed burns
037	12/6/2023	United States Postal Service	66.00	Stamps
93135	12/7/2023	Curtis Tools for Heroes	399.59	(4) Rogue hoes
81352320	12/8/2023	EFTPS	21,839.44	Federal Tax Deposit
1-952-825-872	12/8/2023	Employment Development Department	3,738.37	State tax deposit
66177	12/8/2023	FIREPENNY Firefighter Equipment	4,363.75	(25) True North Wildland pants
564724196	12/11/2023	IPower, Inc.	20.99	weavervillecommunityforest.org renewal
564728306	12/11/2023	IPower, Inc.	20.99	Youngfamilyranch.org renewal
ACH-01074695	12/11/2023	Tarwater, Cynthia	66.46	Pay Amazon reimbursement -seat covers
2941046	12/12/2023	Amazon	10.71	2024 Planner - Fiscal Manager
346268182-001	12/12/2023	Office Depot	74.71	Toner cartridge, vinyl envelopes
18668 12-12-23	12/12/2023	House of Queen Sheba	145.00	Meals - CARCD Conference
ATR-01076224	12/12/2023	Tri Counties Bank	0.00	From Checking to Money Market-Audit Accruals
4201047	12/13/2023	Amazon	187.69	Battery backup - FH PC
4692243	12/13/2023	Amazon	140.40	Graphics card - Watershed PC computer
7559424	12/13/2023	Amazon	21.43	FH PC computer cables
	12/13/2023	Amazon	87.24	Outside lights
7728234	12/13/2023	Amazon	10.71	Computer cable - Botany PM
8774667	12/13/2023	Amazon	39.05	KVM switch - servers
934509	12/13/2023	DoubleTree by Hilton	64.00	Meals - CARCD Conference
12-13-23 DD Fee	12/13/2023	Tri Counties Bank	36.50	Direct Deposit Fee-TCB
00075408	12/13/2023	Trinity Journal, The	814.05	Trinity River Survey ad
4976204	12/14/2023	Amazon	15.77	Desk chair wheels - Fiscal office
4003/NQ2	12/15/2023	DoubleTree by Hilton	482.22	Hotel for CARCD Conference - Director Collard
4009/NQ2	12/15/2023	DoubleTree by Hilton	482.22	Hotel for CARCD Conference - Grizzly Corps Bassler
4320/NQ2	12/15/2023	DoubleTree by Hilton	257.44	Hotel for CARCD Conference - Director Ritz
	12/15/2023	DoubleTree by Hilton	257.44	Hotel for CARCD Conference - EE #005 Sheen, K
6020/NQ2	12/15/2023	DoubleTree by Hilton	257.44	Hotel for CARCD Conference - EE #140 Fisher, S
	12/15/2023	DoubleTree by Hilton	257.44	Hotel for CARCD Conference - EE #150 Rodriguez, A
1973	12/15/2023	Racha Noodle	135.00	Meals - CARCD Conference
YA082450X	12/15/2023	Salmonid Restoration Federation	425.00	Salmonid Restoration Conference - Water PC EE #133

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 12/1/2023 Through 12/31/2023

951282N	12/17/2023	1&1 Ionos, Inc.	16.84	TRRP mail
92952140	12/18/2023	Walmart	18.98	Blinds for YFR
1365809	12/19/2023	Amazon	62.46	Oil Eater degreaser
12-19-23 IAWF	12/19/2023	International Assoc. of Wildland Fire	640.00	Fire Behavior and Fuels conference - FH Manager EE#132
267786792	12/20/2023	Empower Retirement	2,350.00	Deferred Comp 12-15-23 PR
173760	12/20/2023	Holiday Market	23.58	Snacks for board meeting
ACH-01085526	12/20/2023	Sheen, Kelly	48.73	Pay Sheen mileage reim
8396262	12/21/2023	Amazon	37.53	Locks for Fiscal office file cabinets
8443418	12/21/2023	Amazon	20.32	2024 Planner
26379982	12/23/2023	Adobe	359.88	Adobe Subscription
1703410922	12/24/2023	Constant Contact	81.00	Advertising
DL33543194	12/25/2023	Garmin	99.75	Professional Flex Plan subscriptions
12-26-23 Ford Credit	12/26/2023	Ford Credit	688.76	Dec 2023 Prin Pmt #8746
	12/26/2023	Ford Credit	195.58	Interest
ACH-425456955	12/26/2023	Humana Dental Insurance Company	1,757.63	Pay Humana January premiums
IN8C1H8T5T	12/26/2023	UABT	26,774.46	Pay United Ag January premiums
9606007861	12/26/2023	VSP - Vision Service Plan (CA)	330.37	Pay VSP January premiums
4969850	12/27/2023	Amazon	121.92	Memory for Watershed PC computer
43354473	12/27/2023	EFTPS	21,414.39	Federal Tax Deposit
0-266-564-112	12/27/2023	Employment Development Department	3,582.33	State tax deposit
12-27-23 Ford Credit	12/27/2023	Ford Credit	471.52	Dec 2023 Prin Pmt #7811
	12/27/2023	Ford Credit	138.29	Interest
566212826	12/27/2023	IPower, Inc.	12.99	Mailbox storage - Ed & Outreach PC
686079802	12/27/2023	Priceline	1,100.88	SalmonID Conference Hotel - Watershed PC EE#133
10801661	12/28/2023	EFTPS	711.67	12-20-23 Federal PR Tax Revision
5753758	12/28/2023	Officesupply.com	82.83	Manilla folders, binders, toilet paper, W-2 forms
McWilliamsCorr	12/4/2023	Ila F. McWilliams Trust	(2,000.00)	April 2022 Rent
	12/4/2023	Ila F. McWilliams Trust	2,000.00	McWilliams cashed #27551 that they had us re-issue #28078
Report Total			299,030.25	

Background

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

Discussion

Employees who received reimbursement from the District in the month ending December 31, 2023 are highlighted above.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT

January 17, 2024

5.1 Weaverville Community Forest –Bethany Llewellyn, Adriana Rodriguez

- Grizzlycorps fellow Liam Bassler and Project Coordinator Adriana Rodriguez have scheduled spring field trips on the community forest: Three for Trinity High School and one for Weaverville Elementary.
- The next meeting is planned for March 6th. We plan to discuss progress on the latest Community Forest Strategic Plan update.
- The BLM harvest on Oregon Mountain is progressing. District staff are working with the BLM forestry team to ensure profits from the harvest can be used for WCF stewardship.
- There is still money left for BLM surveys in the WCF NEPA project. We are waiting for BLM to identify/prioritize their next WCF project for us to start utilizing those funds.
- Grizzlycorps Fellow Liam Bassler is working on updating the WCF website.

5.2 Watershed Coordination – Kayla Meyer, Annyssa Interrante

- General Update/Future Planning:
- Kayla will be going on Maternity Leave beginning January 22nd – May 1st, 2024, but will maintain light oversight of the Watershed Program and staff during this time (~1-5 hours a week). This will entail attendance at watershed meetings to check in with staff, associated administrative tasks, and provide support for monthly invoicing/reporting to maintain continuity of the program. Upon her return, the District will be hiring a new Watershed Program Manager and Kayla will be transitioning into her new role as Assistant District Manager. We will be flying the PM position in March and will begin the interview process soon after.
- Our 2023-2024 Watershed Stewards Program Corps member, Christine Burchinal, has continued assisting the Watershed department on fieldwork and other grant-related projects, in addition to her requirements with Americorps such as the Wonders of the Watershed (WOW) curriculum and Watershed Awareness Volunteer Event (WAVE).
- Kayla has been working diligently to get all invoicing corrections and updated reporting requirements to grantors.
- **NACD Technical Assistance Funding (499-6300300/400):** Kayla is working on closing out the 2022 TA grant and has submitted SOW/Budget revisions for the new 2023 agreement. We are awaiting signatures for the final agreement from NRCS and CARCD.
- **Travis Ranch Riparian Element (486-3300400):** Annyssa and Kayla will be meeting this month with contractors and the Ranch's environmental consultant to discuss project prioritization with the landowner goals in mind. Christine is currently working on the supporting life history articles for Species of Concern to aid in the restoration actions directed by the document. Annyssa is working on the main introduction and narrative of the plan.

January 17, 2024

- **USFS STNF Westside Aquatic Support (515-17 - 1703417)**: Annyssa and Christine attended a Storm Patrol training offered by STNF to assist with future Westside support for storm damage surveying on roads.
- **Upper Trinity River Watershed Coordinator (464-330300)**: Annyssa has been compiling final components of the Upper Trinity River Assessment and Restoration Plan including the production of maps at HUC 12 subwatershed scale for various spatial layers of Restoration Analyses, Ownership considerations, Aerial views with road overlays, Land Use classifications, and Fire History in the past decade. Final results from the analysis are being compiled and final draft Beaver Appendix will be sent to WRTC at the end of January. Annyssa also attended a 2-part CEQA workshop offered by the Sierra Nevada Conservancy to further prepare for the upcoming site selections in Spring of 2024.
- **Trinity River Watershed Council (Annyssa Interrante)**: The Trinity River Watershed Council wrote a formal letter of commentary on the BLM Northwest California Integrated Draft Resource Management Plan, and was mailed on December 18th, 2023. The next meeting will be on March 12th, 2024 and will feature a presentation from the California Department of Fish & Game on Non-Native Brook Trout Removal.
- **USFS Vehicle Abatement on NFS Lands (522-1703600)** – A subcontractor was hired for this project and we are still awaiting a confirmed list of further vehicles from FS to continue with abatement efforts. These efforts will resume in Spring 2024.

5.3 **Weaver Basin Wetlands**

- No updates at this time.

5.4 **Project Coordinator's Report –Cynthia Tarwater**

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM

- ◇ In early December, we submitted a short proposal in the amount of \$1,050,000 to the North Coast Water Quality Control Board, Adaptive Management Unit, who is reviewing sediment reduction proposals that will be eventually funded by Cal-Trans to comply with TMDL requirements. The proposal is for road maintenance/improvements within the Monument Fire footprint in Shasta-Trinity National Forest. More in January on this interesting one.
- ◇ Arvel Reeves is sharing duties between Roads and Recreation going forward; we discovered trail work identified within the Stewardship account for fuels/hazard tree reduction along trails in the Weaver Basin. This trail work will start in January, as weather allows, with Arvel as project leader (\$65,000).
- ◇ After reporting and invoicing duties, took time off for the holidays. Happy New Year!

5.5 **Grants Report – Marla Walters**

Project Number: 528

Account Number: 3100800

Funder: CalFire

Award Number: 5GA22215

Project Name: Middle Trinity Fuels Reduction Phase I

Program Manager: Bethany Llewellyn

January 17, 2024

Start Date: 12/27/2023
End Date: 03/15/2029
Grant Award: \$1,867,633.60
Overhead: 12%

Project Number: 529
Account Number: 6300400
Funder: National Association of Conservation Districts (NACD)
Award Number: Trinity TA2023
Project Name: NACD Technical Assistance 2023
Program Manager: Kayla Meyer
Start Date: 11/16/2023
End Date: 12/31/2024
Grant Award: \$104,598.00
Overhead: 15.26%

Project Number: 90-2312
Account Number: 7900408
Funder: Kenneth Baldwin, RPF
Award Number: N/A
Project Name: GIS Support Services
Program Manager: Denise Wesley
Start Date: 07/01/2023
End Date: 12/31/2024
Grant Award: N/A
Overhead: FFS

Project Number: 90-2313
Account Number: 7900409
Funder: Baldwin, Blomstrom, Wilkinson, & Associates, Inc.
Award Number: N/A
Project Name: GIS Support Services
Program Manager: Denise Wesley
Start Date: 11/20/2023
End Date: 06/30/2024
Grant Award: \$2,600.00
Overhead: FFS

5.6 Botany & Revegetation Projects – Annie Barbeau & Kaety Howard

- **RAC Native Plant Nursery:** Propagation included 594 canyon live oak (*Quercus chrysolepis*), 77 white oak (*Quercus garryana*), and 266 hazelnuts (*Corylus cornuta*). Cuttings of elderberry (*Sambucus sp.*) and mock orange (*Philadelphus lewisii*) were collected during the last week of the field season. All BMP protocols were demonstrated by management and followed by technicians to prevent the potential introduction of harmful pathogens to forest lands. Conservation technicians were trained and mentored to keep propagation records for each seed lot, ensuring the documentation of each step from collection to the eventual status of usable stock. Cuttings of elderberry (*Sambucus sp.*) and mock orange (*Philadelphus lewisii*)

were collected during the last week of the field season. Nursery maintenance has been ongoing.

- **RAC Noxious Weeds**: An article was written for the Conservation Almanac describing the giant reed (*Arundo donax*) removal in Weaverville this fall. No further updates this period.
- **Caltrans Collins Bar**: The agreement for this project expired on 12/31/2023. The final report was compiled and submitted to agency contacts for review. The final invoice will be submitted in January.
- **Caltrans Hayfork Grade Culverts**: Two trees were replanted at Post Mile Mark 22.43, CA Highway 3, including one white alder (*Alnus rhombifolia*) on the inlet side of the culvert and one blackfruit dogwood (*Cornus sessilis*) on the outlet side. Any cages or irrigation pipe that would be in potential flow areas during spring snowmelts were removed and staged adjacent to plantings. Progress was made on the annual report and will be completed by the end of January.
- **Caltrans Swift Creek Bridge Replacement**: Time was spent maintaining nursery plants for upcoming plantings. We will be scheduling a field visit with the Caltrans Program Manager before implementation for the upcoming field season.
- **Caltrans Ditch Gulch Curve Improvement**: Site clean-up included retrieving field materials such as soil bags, burlap, and loose pipe until the field season starts again in spring. All open ends of irrigation piping were sealed to prevent the intrusion of small animals and debris. Any cages or irrigation pipe that would be in potential flow areas during spring snowmelts were removed and staged adjacent to plantings. Planning for the next field season took place, which will begin with planting the last 277 trees. An invoice and progress report were completed and submitted to agency contacts.
- **Caltrans Big French Creek Onsite Mitigation**: Planning continued.
- **Program Development**:
 - ◇ **NFWF - North Trinity River Monarch and Pollinator Habitat Enhancement and Restoration**: Revisions to the budget and project narrative are being made before the agreement is finalized. The budget revision is needed to account for our new NICRA. Our direct expenses will slightly change, but our award amount of \$233,682.83 will remain the same. Coordination with Forest service partners to ensure NEPA compliance is in progress, as restoration will occur on USFS lands. Coordination with the California Department of Fish and Wildlife is also in progress, with the forwarding of project area shape files and cultural resources. The funding is pass-through from FWS, so cultural resources are considered throughout the project area, which totals 100 acres within the Upper Trinity River Watershed. Locations and activities must be disclosed to FWS, despite NEPA compliance.
 - ◇ Conservation Technicians were laid off in December. One technician returned on the 2nd of January to work with the Roads and Recreation Project Coordinator on trail projects.
 - ◇ The Program Manager and Project Coordinator attended a two-day virtual CEQA workshop hosted by CARCD.

5.7 Fuels and Forestry Projects – Bethany Llewellyn, Dave Johnson, Adriana Rodriguez, Shay Callahan

- **Forest Health (FH) Staff News**: Two fuels crews (8 people) are on staff through the winter months. We plan bring on 8 more in early March.
- **Management: 4 Crew: 8 Grizzlycorps: 1**

- **Bureau of Land Management Lewiston Agreement/California Coastal Conservancy Lewiston Resilience Phase II:** FH crews assisted with pile burning along Old Lewiston Road and Rush Creek Road.
- **Bureau of Land Management Weaverville Community Forest Stewardship:** FH staff are working with the BLM forestry team to determine the best way to run the Oregon Mountain harvest in order to retain profits on the WCF.
- **Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:** Planning is underway to burn ~145 acres of piles built last spring along the Browns Mountain ridgetop. In the final year of this project, implementation will take place in Coffee Creek, Trinity Center, and in other communities through the chipping program.
- **Training and continuing education:** Rodriguez and Callahan attended a CARCD CEQA training. Rodriguez was also able to attend the CARCD conference in December.
- **Cal Fire Forest Health:** Forest Health crews are working on cutting and piling treatments in the Weaver Basin through the winter season. Prescribed fire assistance will take place in Little Browns Creek and Reading Indian Creek through the winter. Contracts are in development for work in the Weaver Basin and Reading Indian Creek areas next year. A CEQA document for additional work in the basin comes to the board this month.
- **Westside Timber Sale Prep:** Work on this project is complete until spring.
- **Willow Creek Storm Recovery (HC):** Remaining funds are under contract with the Watershed Research and Training Center.
- **Fee for Service:** A CEQA document is underway for FFS work around the Trinity Knolls water tanks. It will come to the board in February.
- **The McConnell Foundation (TMF):** Site planning is being wrapped up over the winter, TMF will begin preparing the implementation contract soon. Flagging will begin in March.
- **Six Rivers National Forest Road Maintenance Program:** Specialist reports are being completed. This project should be implemented in the late spring.
- **Middle Trinity Fuels Reduction Phase 1:** This project was contracted in early January and CEQA is underway. Implementation areas will be in Junction City, Weaverville, and Lewiston.
- **Ballpark Collaborative Prescribed Burning:** A 50-acre broadcast burn took place under this funding on the Trinity Center Ballpark on November 1st. This grant funded both TCRC staff and Watershed Research and Training Center staff to participate in the burn.
- **Greater Willow Creek Community Wildfire Defense Grant:** A contract should be executed with Humboldt County RCD in January for \$1.4 million. A field visit to project sites in Hawkins Bar and Salyer is planned for late January to begin planning implementation.
- **CARCD CAL FIRE Workforce Development Grant:** This funding will support staff time to go through fire trainings this spring.
- **USFS Stewardship Agreement:** One project within the stewardship agreement, for Fuels Reduction on Priority Landscapes, will support hazard tree removal on the Weaverville Community Forest. A site visit has been completed and this work will be implemented over the winter.

5.8 **Trinity County Fire Safe Council (TCFSC) – Skylar Fisher & Miles Raymond**

- **Meeting Attendance:** Skylar attended the January Fire Chief's Association and County Disaster Council meetings, and took a CARCD CEQA workshop.
- **Social Media:** The TCFSC has adopted a minimum three-post a day schedule on Facebook. This has seen an increase in engagement and followers. Over the past 30 days, the TCFSC Facebook page has reached 4,148 people and grew its audience by .72%.

5.9 Young Family Ranch

• **Stewardship and Maintenance:**

- TCRCD-owned equipment was removed from the back portion of fire lane, upon request of board members.
- Pruning to spring-blooming shrubs occurred. Staff winterized and stored irrigation systems equipment and shade cloths.

6.0 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

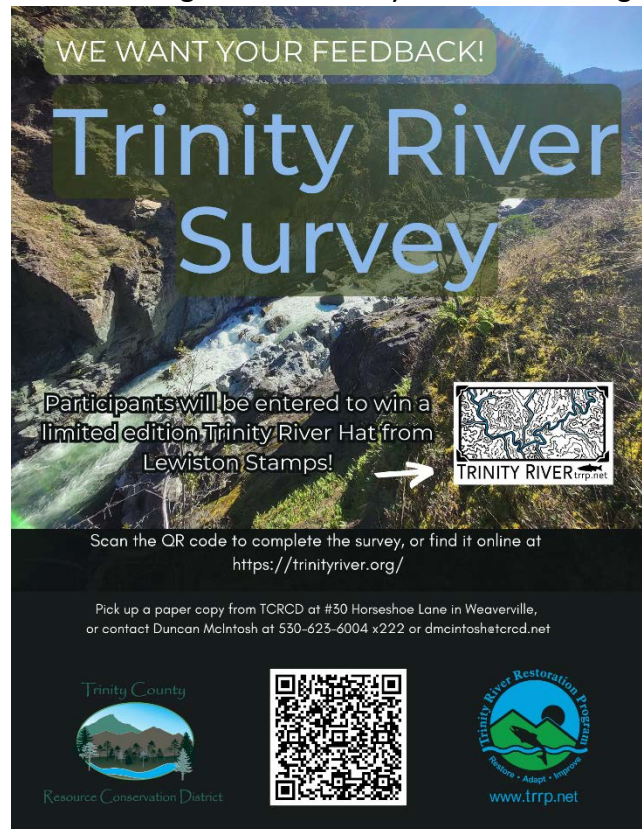
- Trinity County Department Planning, Cannabis, Environmental Health (EH), and Department of Transportation (DOT):
 - Land records, and addressing data were updated and provided to all county partners.
 - The Parcel Viewer was updated with the newest parcel service and address updates.
 - (3) Private roads were corrected to match the most recent 2022 NAIP imagery.
 - Zoning Updates- (1) Zoning record was updated, and (1) re-zone request was completed.
 - Addressing: (1) addressing assignment/verification updates were provided per request of Planning Department staff. (1) address point was added to a parcel.
 - The addressing points data layer was updated to match zip code boundaries.
 - The Trinity Center CSD Expanded Emergency Response Area boundary was updated.
 - Precinct 442103 was reviewed by request of the Assessor's office.
- Ballpark Collaborative Prescribed Burning: I provided cartographic layout in support of this project.
- Fee for Service:
 - ◇ I assisted *Kenneth Baldwin* in digitizing projects for Puga & Skunk properties, accessing the online digitizer, providing cartographic layout, acreage tables, boundary snapping, data management, and ArcGIS online consultation.
 - ◇ I began work on processing *Trinity County Office of Education* (TCOE) tabular data in preparation for entry into the GIS for the TCOE Needs Assessment project.
 - ◇ Coordination and refinement of Trinity County partner's fuels reduction project data and map layouts were provided in preparation for the *North Trinity Lake Wildfire Response Plan*.
- Middle Trinity Fuels Reduction Phase I: I provided a slope analysis to Bethany in support of this project.
- Upper Trinity River Watershed: This month I provided support by acquiring new LANDFIRE data, reviewing a potential derogatory stream name, performing a Wildfire Hazard Potential (WHP) analysis, and creating a metadata report on the processing methods and data layers. I provided training to Shay Callahan on Best Management Practices (BMPs) for GIS data. I provided GIS support to Annyssa Interrante and updated the recently acquired 1M Digital Elevation Model (DEM).
- Evacuation Route & Zones Planning: I attended a Fire Safe Council meeting, provided Fire Safe Council community boundary data to community partners by request, and updated the evacuation route map template.

- Weaver Basin Trail System (WBTS): I provide WBTS mapping products to (2) community partners by request.
- Outreach & Education: I attended the Weaverville Community Forest Meeting.

6.1 Education and Outreach – Duncan McIntosh

477 - Bureau of Reclamation TRRP Outreach & Education:

- ◇ **Science on Tap**: At the January Science on Tap, held at Trinity County Brewing Company, Kyle De Giulio will present on the topic of river flow management. His presentation, entitled “Let it Flow – Trinity River Flow Management: A Brief History and Benefits of Change.”
- ◇ **District Outreach**: The Summer Conservation Almanac has been distributed. Meanwhile, the Fall/Winter Conservation Almanac has finished editing and is currently in the formatting stage.
- ◇ **Trinity River Survey**: This survey has gone live from January 1-31. It has been distributed electronically and in print.
- ◇ **Social Media Outreach**: Staff has continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.
- **Follow Us**: The District is active on multiple online platforms for different groups.
 1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrd.net, YouTube (tired)
 2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrd.net/yfr
 3. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org
 4. Weaverville Community Forest: www.weavervillecommunityforest.org





Notice of Exemption

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

PROJECT TITLE	Northern Trinity County Forest Resilience Partnership (3100601): Glennison Gap Area		
PROJECT LOCATION	Trinity County, California. Lake Forest: T 33 N, R 10 W, Sections 11, 12, 13, 24 T 33 N, R 9 W, Section 18, 19, 20, MDM	COUNTY	Trinity
LEAD AGENCY	Trinity County Resource Conservation District (the District)		
CONTACT	Bethany Llewellyn, Program Manager bllewellyn@tcrd.net	PHONE	530-623-6004
ADDRESS	P.O Box 1450, Weaverville, CA 96093		

PROJECT DESCRIPTION

The Trinity County Resource Conservation District (the District) plans to implement fuels reduction and forest resilience treatments in the form of manual thinning and piling, mastication, and pile and broadcast burning in the Weaver Basin area in Trinity County, CA. This project is an integral part of the District's landscape strategy aimed at protecting Trinity County communities from future catastrophic wildfire events, returning the county's forests to a healthy condition, and reintroducing good fire to the landscape. Fuel Reduction treatments will be strategically implemented in overstocked stands in or near the WUI that will contribute to community protection based on topography and historical fire patterns. The project will be implemented on land managed by the Bureau of Land Management and United States Forest Service and includes treatments on approximately 20 acres over one year.

The prescription includes hand thinning and mastication of small diameter (less than 10" DBH) conifers and shrubs. Emphasis will be placed on eliminating the continuity of surface and ladder fuels. Some sub canopy trees may be removed to break up vertical continuity to dominant trees as well as to raise the canopy base height, which will reduce future fire intensity. Cut materials will bucked and piled, lopped and scattered, or masticated depending on topography and fuel conditions. These treatments will be followed with pile and/or broadcast burns to maintain or improve forest stand conditions.

EXEMPTION STATUS

- Categorical Exemption Type/Section:
- Statutory Exemption (state code section): 4799.05(d)(1)
- Ministerial (§21080(b)(1); 15268)
- Declared Emergency (§21080(b)(3); 15269(a))
- Emergency Project (§21080(b)(4); 15269(b)(c))

REASONS PROJECT IS EXEMPT

It has been determined that no exceptions apply which would preclude the use of a Notice of Exemption for this project. This project is consistent with the requirements stated in Senate Bill 901: It is a fuel reduction project intended to reduce the risk of high-severity wildfire, located on federal land, and covered by completed NEPA documents. NEPA compliance is under the "Lake Forest Fuels Project" Decision Memo prepared by Shasta-Trinity National Forest and the "Reading-Indian Creek Oak Woodland Restoration" Environmental Assessment prepared by the Bureau of Land Management Redding Field Office.

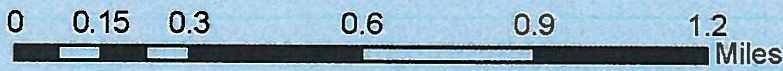
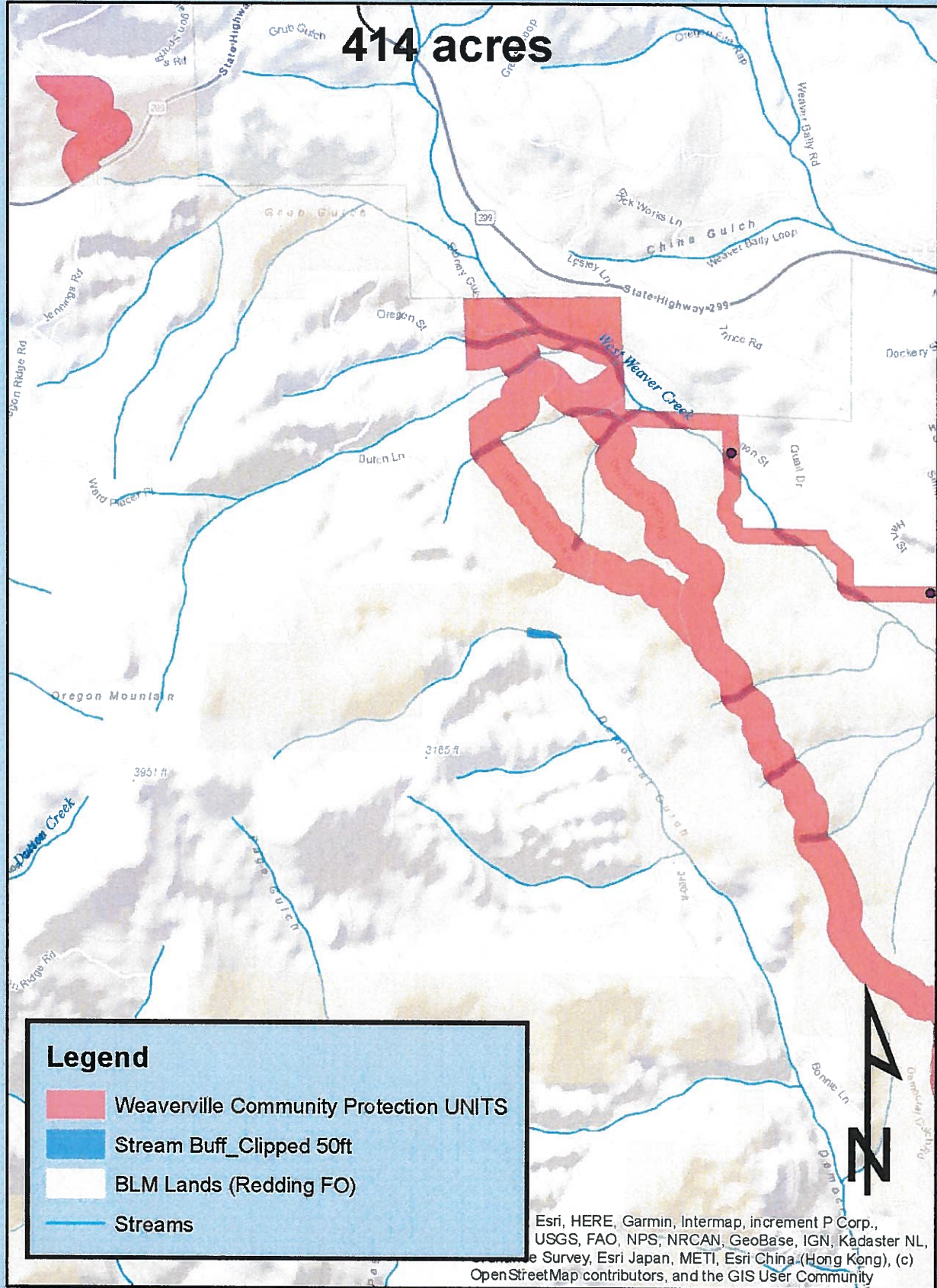
DATE RECEIVED FOR FILING

Kelly Sheen
District Manager

Date

Weaverville Community Protection

414 acres



CORNING FORD

Source:		Salesperson:	KELLY BREEDLOVE
Price	38,080.00	Trade	0.00
Taxable A.M.O.	0.00	Payoff	0.00
Document Processing Charge	85.00	Net Trade	0.00
Emissions Testing Charge	0.00	Cash Down	0.00
Sales Tax	2,766.96	Deferred Down	0.00
Non-Tax A.M.O.	0.00	Rebate	0.00
Service Contract	0.00	Total Down	0.00
Subtotal	40,931.96		
DMV Fees	0.00	APR	0.00
State Emissions Certification or Exemption Fee	0.00	Term	1
California Tire Fee	8.75	Monthly Payment	40,973.71
Electronic Veh Reg or Transfer Charge	33.00	Final Payment of	
Total Insurance	0.00		
Total	40,973.71		
Amount Financed	40,973.71		
Finance Charges	0.00		
Total of Payments	40,973.71		

*** BUYER ***

TRINITY COUNTY RCD
PO BOX 1450
WEAVERVILLE, CA 96093

Date of Birth: _____
Home Phone Number: (530) 623-2160
Work Phone Number: _____
County: TRINITY
Email: eflickwir@tcrd.com

*** CO-BUYER ***

Date of Birth: _____
Home Phone Number: _____
Work Phone Number: _____
County: _____
Email: _____

*** PURCHASE ***

*** TRADE 1 ***

*** TRADE 2 ***

Stock Number
Year
Make
Model
Body Style
Color
Trim
Key 1 Number
Key 2 Number
Weight *7,020*
License
Odometer *12,020*
VIN
Cylinders
Vehicle Type *FORD*

*** BANK ***

NONE

CA

*** INSURANCE ***



Preview Order 6017 - R4P - Ranger 4x4 Crw Cab XL: Order Summary Time of Preview: 01/12/2024 16:45:38 Receipt: 8/16/2023

Dealership Name: Corning Ford

Sales Code : F72523

Dealer Rep.	Robert BREEDLOVE	Type	Retail	Vehicle Line	RangerNA	Order Code	6017
Customer Name	" Basin enterprise inc	Priority Code	10	Model Year	2024	Price Level	425

DESCRIPTION	MSRP	DESCRIPTION	MSRP
R4P0 RANGER 4X4 CRW CAB XL	\$36315	4X4 REGIONAL DISCOUNT PKG	\$0
.128.7 INCH WHEELBASE	\$0	STX APPEARANCE PACKAGE	\$0
OXFORD WHITE	\$0	.FOG LAMPS	\$0
PREMIUM CLOTH SEATS	\$0	.17" SILVER PAINTED ALUM WHL	\$0
EBONY INTERIOR TRIM	\$0	FRONT LICENSE PLATE BRACKET	\$0
EQUIPMENT GROUP 100A	\$0	CV LOT MANAGEMENT	\$0
.XL SERIES	\$0	CA NEW MTR VEHICLE BOARD FEES	\$0
.2.3L ECOBOOST ENGINE	\$0	FUEL CHARGE	\$0
.10-SPEED AUTO TRANSMISSION	\$0	PRICED DORA	\$0
255/70 R17 A/T TIRE	\$0	DESTINATION & DELIVERY	\$1595
3.73 LOCKING DIFFERENTIAL	\$420		
TOTAL BASE AND OPTIONS			MSRP \$38330
4X4 REGIONAL DISCOUNT PKG			\$-250
TOTAL			\$38080

38,080⁰⁰
+ FEES

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This is not an invoice.