

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

December 19, 2012 * 5:30 PM

Board Members Present: Colleen O’Sullivan, Patrick Truman, Mike Rourke, Greg Lowden, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Tracy McFadin, Mark Dowdle,

Other Agency Staff: John George, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by O’Sullivan.

2.0 **Discuss and Approve Agenda**

MSC – Truman/Lowden to approve agenda as amended to include Item 13 requiring immediate action which came to the attention of the body after posting of the agenda {CGC §54954.2(b)}.

3.0 **Discuss and Approve Meeting Minutes**

3.1 MSC – Lowden/Rourke to approve minutes for regular meeting, November 28, 2012.

4.0 **Financial Report**

4.1 **Discuss Monthly Financial Report**

Cousins reported the District hired Julie Barcellona as fiscal manager. The 2011-2012 audit is scheduled for late January. Cash flow is positive; significant receivables coming in. No budget revision is needed at this time. Remainder of District crew will soon be laid off due to seasonal weather.

4.2 **Discuss and approve List of Warrants for November 2012**

MSC – Truman/Rourke to approve the list of warrants for November 2012 with a total of \$291,866.27

5.0 **Projects Report**

Directors reviewed projects report. Rourke inquired which NF roads were being cleared of brush and offered to provide suggestions for NF roads in need of brush clearing.

Cousins reported on recent meetings in Weaverville with U.S. Secretary of Agriculture Tom Vilsack and subsequent communications with Vilsack’s policy team. Vilsack’s Senior Advisor on Environment and Climate, Robert Bonnie, has been gathering information on Trinity County to come up with potential solutions to the issues discussed during Vilsack’s visit. Cousins explained Vilsack’s team would look to Trinity County as a model to showcase rural America stepping up with its own proposals for a regional collaborative approach to economic development. Directors discussed ideas and issues to address.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

6.0 NRCS Report

John George reported NRCS state office continues to rework the rankings of contracts. The budget for contracts in Trinity County will be the same as last year but with less staff to guide and oversee contracted practices. George reported Carlos Suarez is the new State Conservationist.

7.0 Northwest California RC&D Council Report

Truman reported the Council is very busy and has hired some interns to help with various projects.

8.0 Community Forest/Stewardship Committee Report

Cousins reported on discussions with Secretary Vilsack during a dinner, and in a breakfast meeting with the Secretary in which Rourke also participated. Rourke and Cousins were impressed with Vilsack's sincerity, his responsiveness and his knowledge of pertinent issues. Vilsack's team will be back in January with a foundation plan and will look to a regionally developed collaborative to realize the vision. Vilsack stipulated Alex Cousins and the TCRCD would be point of contact for the collaborative with the Secretary's office.

9.09.0 Trinity County Trails Report

None.

10.0 Public Comment

John Knight spoke about Secretary Vilsack's visit.

11.0 Election of Board Officers

MSC – Rourke/Lowden to nominate and elect O'Sullivan board chair.

MSC – Rourke/Lowden to nominate and elect Owens as vice chair.

12.0 Discuss and/or Take Action on CSDA Call for Nominations, CSDA Board of Directors Region 1, Seat B

No action taken.

13.0 Discuss and/or Take Action on Making Monday December 24, 2012 and Monday December 31, 2012 Paid Holidays for District Employees [Item added to agenda per CGC §54954.2(b).]

MSC – Truman/Owens to approve making both Mondays paid holidays for 2012.

14.0 Board Reports/Correspondence

Truman will be in San Antonio next month for the National Association of Conservation Districts annual conference.

15.0 District Manager's Report

Cousins suggested inviting Trinity County's new supervisors to an SDRMA training of RCD board members. Cousins will go to Iowa in February.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

16.0 Adjourn

Adjourned at 6:25 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

January 16, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for December 19, 2012 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for December 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Forest Landscape Restoration Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Election of Board Officers
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

January 16, 2013 * 5:30 PM

Board Members Present: Colleen O’Sullivan, Patrick Truman, Greg Lowden, Rose Owens

Board Members Absent: Mike Rourke

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: John George, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by Rose Owens.

2.0 Discuss and Approve Agenda

MSC – Lowden/Truman to approve agenda with Item 12.0 removed.

3.0 Discuss and Approve Meeting Minutes

3.1 MSC – Truman/Lowden to approve minutes for regular meeting, December 19, 2012.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Cousins introduced Julie Barcellona, the District’s new fiscal manager. He reported the audit is slated for early February. Barcellona confirmed the District is ready for the audit and she is now doing preparatory reviews.

4.2 Discuss and approve List of Warrants for December 2012

MSC – Truman/Owens to approve the list of warrants for December 2012 with a total of \$146,220.48.

5.0 Projects Report

Directors reviewed report. Cousins noted much positive feedback about Christy Wagner for her volunteer work at the recent workshop on native plant propagation.

6.0 NRCS Report

John George reported NRCS state office will complete rankings of contracts in February. His office is finishing up conservation plans in Trinity. State Conservationist Carlos Suarez will be in Weaverville January 28-29 with Jim Spear. The Farm Bill received a nine-month extension.

7.0 Northwest California RC&D Council Report

Truman reported the Council met earlier this date via videoconference. He provided background of the Council and noted its budget is now about \$1.3 million. The Five Counties program, which accounts for 97 percent of Council funding, includes Mendocino and Siskiyou counties. Fisheries Restoration Grant Program of the California Department of Fish and Wildlife is the predominant source of funding. Council is working to focus its identity as one agency with many projects and programs.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Community Forest/Stewardship Committee Report

None.

9.09.0 Trinity County Collaborative – USDA Report

Cousins provided background on Secretary Vilsack’s visit and reported on meetings to date. He provided a list of meetings and presentations scheduled throughout the County. He explained these will help shape the framework for the larger collaboration. Cousins gave examples of some of the issues the collaborative may work to address and he cited some concepts that may be explored further.

10.0 Trinity County Trails Report

None.

11.0 Public Comment

None.

12.0 Board Reports/Correspondence

Lowden noted Cousins would be making a presentation on the Trinity County collaborative effort at the Weaverville Lions meeting January 22. O’Sullivan reported she attended the Vilsack meeting and plans to set up a committee to assist with communication to help get the word out.

15.0 District Manager’s Report

Cousins reported he has been spending a lot of effort and energy on the USDA/Trinity collaboration and will be on vacation the second week in February.

16.0 Adjourn

Adjourned at 6:15 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

February 20, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for January 16, 2013 Regular Meeting
- 4.0 Presentation by Weaverville Fire Chief Scott Alvord Recognizing the District
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for January 2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- New Business
- 12.0 6:00 P. M. Time Certain: PUBLIC HEARING: Off-Highway Vehicle Route Improvement Projects in the South Fork and Trinity River Management Units of the Shasta-Trinity National Forest
- Receive Public Input for the Development of a Grant Proposal for Funding from the 2012-2013 Off-Highway Motor Vehicle Recreation Division Grants and Agreements Program to Improve Off-Highway Motor Vehicle Route Access on Forest Service Roads in the South Fork and Trinity River Management Units of the Shasta-Trinity National Forest.
- 13.0 Discuss / Take Action on Financial Policy for Davis-Bacon Act
- 14.0 Discuss / Take Action on Financial Policy on Verification of Contractor Qualification
- 15.0 Discuss / Take Action on Memorandum of Understandings, Integrated Regional Water Management Plan
- 16.0 Discuss / Take Action on Letter of Support for NCIWM Proposition 84 Priority Project in Salyer
- 17.0 Discuss /Take Action on District Financial Support to CARCD for Fund the Conservation Strategy Group Proposal

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- 18.0 Discuss / Take Action on 2013 Request for Nominations for Four Seats on the Special District Risk Management Authority Board of Directors (Four-Year Terms)
- 19.0 Board Reports/Correspondence
- 20.0 District Manager's Report
- 21.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

February 20, 2013 * 5:30 PM

Board Members Present: Colleen O’Sullivan, Patrick Truman, Greg Lowden, Rose Owens and Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Zack Blanchard, Mark Dowdle,

Other Agency Staff: Fire Chief Scott Alvord of Weaverville Fire District;
Paul Hart, USFS Shasta-Trinity Travel Management

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by Colleen O’Sullivan.

2.0 Discuss and Approve Agenda

MSC – Truman/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes

3.1 MSC – Lowden/Truman to approve minutes for regular meeting, January 16, 2013.

4.A Presentation by Weaverville Fire Chief Scott Alvord Recognizing the District

Chief Alvord presented the District with a letter recognizing and commending the efforts of TCRCD Information Technology Administrator Kelly Sheen and TCRCD GIS Coordinator Erik Flickwir for their work benefitting residents, businesses and landowners of the Fire District. Alvord thanked the board for the District’s development of digital maps depicting exact locations of all hydrants.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona reviewed District finances. She reported payroll taxes are current and noted there will be a quarterly budget revision to reflect new projects. The annual independent audit will be complete and available soon.

4.2 Discuss and approve List of Warrants for January 2013

MSC – Rourke/Lowden to approve the list of warrants for January 2013 with a total of \$192,241.15.

5.0 Projects Report

Directors reviewed report. Zack noted upcoming season will be a very busy one in the South Fork.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

12.0 Public Hearing: To Receive Public Input for the Development of a Grant Proposal for Funding from the 2012-2013 California Off-Highway Motor Vehicle Recreation Division Grants and Agreements Program to Improve Off-Highway Motor Vehicle Route Access on Forest Service Roads in the South Fork and Trinity River Management Units of the Shasta-Trinity National Forest.

Paul Hart, OHV coordinator for Shasta-Trinity National Forest noted the new Travel Management Map for STNF will be available March 1. Blanchard explained the District will be applying for a grant to brush approximately 26 miles of forest roads in four areas of STNF. Those areas are Corral Creek, Clark/Eltapom Creek, Hyampom and Plummer Creek. The grant will be matched by stormproofing of roads through the USFS Legacy Roads project. Hart noted this larger percentage of match confers greater competitiveness to the grant application. The maximum possible is \$1.5 million. TCRCDC plans to request \$30,000 although its potential match is much higher. Blanchard noted current work obligations this season preclude expanding this proposal request significantly for 2013. No members of public present for hearing.

6.0 NRCS Report

Directors reviewed an itemized report from NRCS District Conservationist John George.

7.0 Northwest California RC&D Council Report

Truman reported all is going well at the Council.

8.0 Community Forest/Stewardship Committee Report

None.

9.09.0 Trinity County Collaborative – USDA Report

Cousins provided background of collaborative effort and reported on activities and meetings to date. A report listing the next steps has been completed. The next public meeting is slated for March 7 to formally kick off the collaborative. A website has been developed to keep constituents informed. Cousins described the concept of a long-term, large-scale stewardship contract that would state the acreages to be treated. This approach would ensure fuel-reduction is accomplished and would necessarily engage the lumber mill in order to be economically feasible. Any approach would have to be socially acceptable and both economically and environmentally sustainable. Each project would have to be feasible. USDA Rural Development can assist with biomass facilities. USFS is funding the preliminary expenses of organizing the collaborative.

10.0 Trinity County Trails Report

None.

11.0 Public Comment

None.

13.0 Discuss/Take Action on Financial Policy for Davis-Bacon Act

MSC – Truman/Owens to approve financial policy as presented.

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14.0 Discuss/Take Action on Financial Policy on Verification of Contractor Qualification

MSC – Rourke/Lowden to approve financial policy as presented.

15.0 Discuss/Take Action on Memorandum of Understandings, Integrated Regional Water Management Plan

MSC – Rourke/Owens to approve memorandum of understandings as presented.

16.0 Discuss/Take Action on Letter of Support for NCIWM Proposition 84 Priority Project in Salyer

MSC – Rourke/Lowden to approve in concept letter of support for the Salyer Project.

17.0 Discuss/Take Action on District Financial Support for CARC to Fund the Conservation Strategy Group Proposal

MSC – Lowden/Truman to continue the matter to the regular March board meeting.

18.0 2013 Request for Nominations for Four Seats on the Special District Risk Management Authority Board of Directors (Four Year Terms)

No action taken.

19.0 Board Reports/Correspondence

O’Sullivan reported she attended the Board of Forestry meeting in Sacramento. Truman reported on the RC&D conference he attended. He shared a flier on the Smithsonian traveling exhibit on soils. Rourke reported the Trinity High FFA forestry team came in first in the recent competition held during the Sierra Cascade Logging Conference.

20.0 District Manager’s Report

Cousins reported he is enjoying working with Julie and Tracy and going over a lot of material. He noted he wants to review all the District’s projects with project coordinators to determine who will be working on which projects.

21.0 Adjourn

Adjourned at 7:26 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 21, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for February 20, 2013 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for February 2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment

Old Business

- 12.0 Discuss / Take Action on District Financial Support to CARCD for Fund the Conservation Strategy Group Proposal

New Business

- 13.0 Discuss / Take Action on District Scholarships for Range Camp
- 14.0 Discuss /Take Action on 2013 Request for Nominations for Seat B of the California Special Districts Association Board of Directors
- 15.0 Board Reports/Correspondence
- 16.0 District Manager's Report
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

March 21, 2013 * 5:30 PM

Board Members Present: Colleen O'Sullivan, Patrick Truman, Greg Lowden, Rose Owens

Board Members Absent: Mike Rourke

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:32 PM by Colleen O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Lowden/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/Truman to approve minutes for regular meeting, February 20, 2013.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona reviewed District finances and noted recently closed projects. Audit will be completed by the end of the month and is anticipated to be clean and unqualified.

4.2 Discuss and approve List of Warrants for February 2013

MSC – Truman/Owens to approve the list of warrants for February 2013 with a total of \$90,202.89.

5.0 Projects Report

Directors reviewed report. Cousins reported on schedule to bring back field personnel. There is some uncertainty how many will be needed for projects this season. Will be coordinating with Trinity River Lumber on the South Fork fuels project.

6.0 NRCS Report

Directors reviewed an itemized report from NRCS District Conservationist John George. Directors discussed draft vehicle agreement between NRCS and RCDs. Truman noted ambiguity in NRCS goals versus details of the draft agreement since much of what Districts do furthers the goals of NRCS. Cousins reported there was considerable discussion at the CARCD district managers' meeting on the growing disparity in the relationship between RCDs and NRCS.

7.0 Northwest California RC&D Council Report

Truman reported all is going well at the Council with projects moving forward.

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8.0 Community Forest/Stewardship Committee Report

None.

9.09.0 Trinity County Collaborative – USDA Report

Cousins reported the next public meeting is slated for April 12 at VFW hall in Hayfork. He has been communicating with the USDA team in Washington, D.C. on a regular basis, and representatives from TPUD and this area visited D.C. recently to further the Trinity County collaborative effort.

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10.0 Trinity County Trails Report

None.

11.0 Public Comment

None.

12.0 Discuss/Take Action on District Financial Support to CARCD for Fund the Conservation Strategy Group Proposal

Cousins reported on this statewide proposal and its objectives. Proposal might provide baseline funding to districts, he noted, yet there are concerns about certain aspects, including constraints it could place on the District. Cousins noted northern California RCDs were well represented at CARCD meeting to discuss this proposal and will ensure the proposal does not alter the purpose or nature of RCDs.

MSC – Lowden/Truman to approve expenditure of \$1,000 to CARCD for the Conservation Strategy Proposal effort.

13.0 Discuss/Take Action on District Scholarships for Range Camp

MSC – Lowden/Truman to approve two \$400 scholarships for Trinity County students to attend Range Camp.

14.0 Discuss/Take Action on 2013 Request for Nominations for Seat B of the California Special Districts Association Board of Directors

No action taken.

15.0 Board Reports/Correspondence

Directors discussed possibility of attending North Coast Area CARCD spring meeting. Cousins noted the statewide proposal will be the focus of discussion.

16.0 District Manager's Report

Cousins discussed list of Trinity County tax-defaulted properties and potential uses. He will examine these further and will also contact Jennifer Mata of BLM Redding office regarding any interest from that agency.

17.0 Adjourn

Adjourned at 6:38 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

April 17, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for March 21, 2013 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for March 2013
- 4.3 Discuss and Approve Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Review and Accept Fiscal Year 2011-2012 Audit Report
- 13.0 Discuss / Take Action on Director Travel to Spring 2013 North Coast Area California Association of Resource Conservation Districts Meeting in Sonoma County April 19, 2013
- 14.0 Discuss /Take Action on Resolution for California Parks and Recreation Off-Highway Motor Vehicle Commission Grant
- 15.0 Discuss / Take Action on Trinity County Tax-Defaulted Parcels
- 16.0 Discuss / Take Action on District Personnel Policy Pertaining to Health Insurance Coverage of Laid-off Employees
- 17.0 Board Reports/Correspondence
- 18.0 District Manager's Report
- 19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

April 17, 2013 * 5:30 PM

Board Members Present: Colleen O’Sullivan, Patrick Truman, Greg Lowden, Rose Owens, Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: John George

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:30 PM by Colleen O’Sullivan.
- 2.0 **Discuss and Approve Agenda**
 - MSC – Truman/Lowden to approve agenda with Item 12 to precede Item 5.
- 3.0 **Discuss and Approve Meeting Minutes**
 - MSC – Truman/Owens to approve minutes for regular meeting, March 21, 2013.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Report**

Barcellona reviewed District finances and answered questions.
 - 4.2 **Discuss and approve List of Warrants for March 2013**

MSC – Truman/Owens to approve the list of warrants for March 2013 with a total of \$89,404.52.
 - 4.3 **Discuss and Approve Quarterly Budget Revision**

MSC – Truman/Rourke to approve budget revision for a total budget amount of \$2,164,955.
- 12.0 **Review and Accept Fiscal Year 2011-2012 Audit Report**

MSC – Truman/Owens to accept FY 2011-2012. Audit Report. Barcellona will strive to schedule auditor to begin 2012-2013 audit in August.
- 5.0 **Projects Report**

Directors reviewed report. Cousins answered questions about proposed watershed projects with TRRP and about planning for Beaver Slide forest stewardship project with Trinity River Lumber Mill.
- 6.0 **NRCS Report**

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Directors reviewed draft three-year operational agreement with NRCS. John George explained the pending vehicle agreement currently in revision is referenced in operational agreement. He has applied for funds for CCC to repair a dike at Weaverville Basin Wetlands so it does not wash out.

George noted \$1.1 million initially allocated for EQIP in Trinity has been cut to \$850,000 and Assistant State Conservationist Jim Spear is working to have the full amount reinstated. George requested and obtained an additional \$250,000 for forestlands work in Trinity, separate from the EQIP allocation. He noted such funding is needed for a multi-year span in order to accomplish needed work. George noted his replacement will probably be selected and in position by end of June.

7.0 Northwest California RC&D Council Report

Truman reported the Council met in Eureka the previous week.

8.0 Community Forest/Stewardship Committee Report

Cousins reported the BLM-RAC is planning for a quarterly meeting June 11-13.

9.09.0 Trinity County Collaborative – USDA Report

Cousins reported the recent meeting in Hayfork had 76 participants and almost all stayed for six hours working to establish organizational structure. He explained the procedure in place to ensure minority opinions are aired and considered by the group. Considerations include where and when to hold meetings to accommodate all who want to participate. A draft charter will be presented at the next meeting, May 3 in Weaverville. The subsequent meeting will likely be in Hayfork on May 17.

10.0 Trinity County Trails Report

The District has two crewmembers working on trails and is eliciting input from public on where trail work is needed.

11.0 Public Comment

None.

13.0 Discuss/Take Action on Director Travel to Spring 2013 North Coast Area California Association of Resource Conservation Districts Meeting in Sonoma County April 19, 2013

MSC – Owens/Lowden to approve director travel.

14.0 Discuss/Take Action on Resolution 013-01 for California Parks and Recreation Off-Highway Motor Vehicle Commission Grant

MSC – Rourke/Lowden to approve. Roll call vote. All ayes: Lowden, Owens, O’Sullivan, Truman and Rourke.

15.0 Discuss / Take Action on Trinity County Tax-Defaulted Parcels

Cousins explained process and discussed particulars of parcel of interest, including estimation of tax liens. Directors discussed potential public benefits of acquisition and aspects to consider. Lowden recently surveyed adjacent parcel. Owens noted need to verify access.

MSC – Truman/Lowden to authorize Cousins to pursue and apply for District’s acquisition of said parcel, including negotiating and consummating any necessary financial instrument, and any other

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
appropriate actions to acquire the parcel through the tax-defaulted parcel process for special districts.

16.0 Discuss / Take Action on District Personnel Policy Pertaining to Health

Cousins explained District has learned its personnel policy to provide two month's insurance coverage to laid off employees is not supported by its insurance carrier, Blue Shield. Instead, District has the option to reimburse CAL-COBRA coverages for employees for up to two months following their layoff. Cousins noted Blue Shield premiums paid by the District have just increased 13 percent. Discussion ensued with a determination District needs to amortize the extended coverage and increased premium costs into the personnel cost rate of each employee.

17.0 Board Reports

O'Sullivan will be attending a CARCD Fuels and Forestry meeting in Placerville. Lowden will be attending a regional Lions meeting. Rourke is taking 13 students to an FFA conference at Fresno State and reported Trinity High FFA students won the recent Redwood Regional Forestry competition at Humboldt. Owens noted the Roderick Senior Center spring dinner will be April 21.

18.0 District Manager's Report

Cousins reported he is working on completing evaluations for all employees. All field crewmembers will be given a mid-season performance evaluation July 18 to let them know if improvement is needed. He noted the annual fundraising gala for Indian Valley Camp was May 18 and a potluck fundraiser is slated April 26 at YFR for a local toddler.

19.0 Adjourn

Meeting adjourned 7:40 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

May 15, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for April 17, 2013 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for April 2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss / Take Action on Disposal of Surplus Property: Gossen Bale Chopper/Straw Blower
- 13.0 Discuss / Take Action on Disposal of Surplus Property: 1987 Chevrolet Suburban
- 14.0 Discuss /Take Action on Annual Membership in California Association of Resource Conservation Districts
- 15.0 Discuss / Take Action on Director Travel to Represent District on the Northwest California Resource Conservation and Development Council and to the North Coast Area, California Association of Resource Conservation Districts Meetings
- 16.0 Discuss / Take Action on Resolution Authorizing Submittal of a Proposal to the Bureau of Reclamation and Designating a Representative to Sign the Agreement, and Any Amendments Thereto, for the WaterSMART Cooperative Watershed Management Program.
- 17.0 Discuss / Take Action on Establishing Friends of the TCRCD 501(c) (3)
- 18.0 Discuss / Take Action on Revising Fiscal Policy Pertaining to Construction Subcontracts to Reflect Current State Law

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

19.0 Board Reports/Correspondence

20.0 District Manager's Report

21.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

May 15, 2013 * 5:30 PM

Board Members Present: Colleen O’Sullivan, Patrick Truman, Rose Owens, Mike Rourke

Board Members Absent: Greg Lowden

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: Carrie Nicolls, NRCS; Mark Lancaster, Five Counties Salmonid Conservation Program/NWCRC&DC

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:30 PM by Colleen O’Sullivan.
- 2.0 **Discuss and Approve Agenda**
 - MSC – Truman/Owens to approve.
- 3.0 **Discuss and Approve Meeting Minutes**
 - MSC – Rourke/Truman to approve minutes for regular meeting, April 17, 2013.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Report**

Barcellona reviewed District finances and answered questions. September 23 is the date set for the next independent audit. All projects are moving along fine and all invoicing current. A draft budget for FY 2013-2014 will be presented at next board meeting.
 - 4.2 **Discuss and approve List of Warrants for April 2013**

MSC – Rourke/Truman to approve the list of warrants for April 2013 with a total of \$69,897.96.
- 5.0 **Projects Report**

Directors reviewed report. Cousins answered questions and noted Cynthia is here to begin the road season. He explained GVC work is waiting on additional surveys for spotted owl habitat.
- 6.0 **NRCS**

Carrie reported Heidi Harris is the new NRCS District Conservationist for Trinity County. The additional funding for timberlands work will be forthcoming.
- 7.0 **Northwest California RC&D Council Report**

Truman observed the Council and the District collaborate well together. He provided background on how the Council has evolved. Lancaster reported his office is doing a lot of NEPA and CEQA for projects; presently doing more design and environmental analyses, less education and statewide coordination. Lancaster noted the “phenomenal” pool of talent and abilities that exists among the

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
5Cs (the Council), the District and the Watershed Center. It enables each entity to collaborate with another to get projects done quickly and efficiently.

8.0 Community Forest/Stewardship Committee Report

Cousins reported he will be meeting with Walter Herzog of BLM the next day to look at the GVC stewardship area and then the Mining District. The BLM-RAC is planning for a quarterly meeting June 11-13 in Weaverville.

9.09.0 Trinity County Collaborative – USDA Report

Cousins reported the next Collaborative meeting will be in Hayfork May 17. Participants have worked out the organizational structure and will hopefully begin looking the course of work of BLM and of USFS for the region. Will be looking at years three, four and five in those agencies' existing programs of work. Have the lists from Six Rivers, Shasta-Trinity and from BLM Redding. Collaborative participants break into Forestry and Non-forestry groups and look at various issues.

10.0 Trinity County Trails Report

Cousins reported on a situation pertaining to a landowner's concern about a trail route. Lancaster stated he is working to resolve the issues. Discussion ensued about environmental degradation and surface water diversions by marijuana growers. Cousins noted the regional water quality board is involved and it is a growing issue. He proposed the District become involved in public education about the environmental impacts, and work with county supervisors. Lancaster suggested collaborations to promote conversion of seized assets into funding for environmental education and restoration.

11.0 Public Comment

None.

12.0 Discuss / Take Action on Disposal of Surplus Property: Gossen Bale Chopper/Straw Blower
MSC – Truman/Rourke to approve sale of item as surplus.

13.0 Discuss/Take Action on Disposal of Surplus Property: 1987 Chevrolet Suburban
MSC – Truman/Rourke to approve of disposal of vehicle as staff sees fit.

14.0 Discuss/Take Action on Annual Membership in California Association of Resource Conservation Districts

Cousins explained CARCD membership is in support of District's organizational operation. Truman noted cost is incorporated into direct cost computation for all contracts and agreements.

MSC – Truman/Rourke to approve annual membership in the amount of \$4,000.

15.0 Discuss / Take Action on Director Travel to Represent District on the Northwest California Resource Conservation and Development Council and to the North Coast Area, California Association of Resource Conservation Districts Meetings

MSC – Rourke/Owens to authorize director travel for remainder of this fiscal year and for FY 2013-2014, with future authorizations to be considered on an annual basis.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Discussion ensued about reimbursement for expenses incurred. Cousins noted the need for a paper trail. Owens suggested checking with the independent auditor to determine whether a per diem rate

or reimbursement upon submittal of receipt is preferable. Cousins will contact auditor for policy recommendation.

16.0 Discuss / Take Action on Resolution Authorizing Submittal of a Proposal to the Bureau of Reclamation and Designating a Representative to Sign the Agreement, and Any Amendments Thereto, for the WaterSMART Cooperative Watershed Management Program.

MSC – Truman/Rourke to approve. Roll call vote. Ayes: Owens, O’Sullivan, Truman, Rourke. Noes: None. Absent: Lowden.

17.0 Discuss / Take Action on Establishing Friends of the TCRCD 501(c)(3)

Cousins described the need to have a non-profit entity affiliated with the District that is qualified to apply for restricted grants. O’Sullivan will examine other RCDs with 501(c)(3) affiliates and report back to board in future meetings. She recently completed the process for the Main Street Gallery.

18.0 Discuss / Take Action on Revising Fiscal Policy Pertaining to Construction Subcontracts to Reflect Current State Law

MSC – Owens/Truman to approve a change in District Fiscal Policy pertaining to construction subcontracts so that policy will maintain fiscal amounts consistent with applicable law.

19.0 Board Reports

Truman reported he is on CARCD as a representative to NACD. Attended meeting in Sacramento and was updated on Conservation Strategies Group plans. Department of Conservation is working on strategy for consolidation of some RCDs to be based on CARCD parameters of district viability. CSG working to promote RCDs as best channel to assist working lands. O’Sullivan attended CARCD Forestry and Fuels committee meeting in Placerville and visited native tree nursery/seed bank at risk of closing. Was impressed with visit to plant genetics lab. She discussed an initiative that has qualified for state ballot that would impose 30 percent tax on timber sales. O’Sullivan also attended a conference on Klamath-Cascade region with the Pacific Forest Trust.

20.0 District Manager’s Report

Cousins reported he attended North Coast Area CARCD meeting in Sebastopol with Truman. District managers discussed CSG proposal and the distinctive structure and mission of RCDs that make them trustworthy to landowners and to the general public. Spring 2014 North Coast Area meeting will be hosted in Weaverville. Cousins hopes to have a new pavilion at YFR to help accommodate that regional gathering.

21.0 Adjourn

Meeting adjourned 7:02 p.m.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES OF MAY 15, 2013

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

June 19, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for May 15, 2013 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for May 2013
- 4.3 Discuss and Approve Budget for Fiscal Year 2013-2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss / Take Action on Resolution 013-03: SDRMA Ballot for Election of Directors
- 13.0 Discuss / Take Action on Resolution 013-04: Authorizing Cooperative Agreement 02A1275 with the California Department of Transportation for China Slide Mitigation, Phase 2
- 14.0 Discuss /Take Action on CSDA Ballot for 2013 Board Election, Region One, Seat B
- 15.0 Board Reports/Correspondence
- 16.0 District Manager's Report

Closed Session

- 17.0 District Manager's Annual Performance Evaluation
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

June 19, 2013 * 5:30 PM

Board Members Present: Colleen O'Sullivan, Patrick Truman, Mike Rourke, Greg Lowden

Board Members Absent: Rose Owens

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: Carrie Nicolls, NRCS;

Guests: Dennis Fox

1.0 Call To Order: Meeting called to order at 5:30 PM by Colleen O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Lowden/Truman to approve agenda as presented.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Rourke to approve minutes for regular meeting May 15, 2013.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona reviewed District finances and answered questions. Receivables are coming in well with payables being reduced. Cousins noted District is invoicing immediately for work as it is done.

4.2 Discuss and Approve List of Warrants for April 2013

MSC – Rourke/Truman to approve the list of warrants for May 2013 with a total of \$130,703.48.

4.3 Discuss and Approve Budget for Fiscal Year 2013-2014

MSC – Rourke/Lowden to approve Fiscal Year 2013-2014 budget in the amount of \$1,517,913.

5.0 Projects Report

Directors reviewed report. Cousins answered questions. He reported District has received funding for its role to reduce fuels around homes as part of the Burnt Ranch All-Lands project.

6.0 NRCS

Nicholls reported Heidi Harris is now in place as the new NRCS District Conservationist for Trinity County. All funding for regular EQIP and for the supplemental Forestlands funding has been obligated. Planning is underway for a workgroup meeting. NRCS is looking for opportunities to outreach to landowners. O'Sullivan suggested the Farmers' Markets. Cousins suggested NRCS

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
make a presentation to the Trinity Collaborative as well as work to include the Collaborative in NRCS' conservation work group. Nicholls answered questions and suggested Trinity Collaborative

could pursue a repeat of the special supplemental Forestlands funding by working with NRCS State Conservationist Carlos Suarez.

7.0 Northwest California RC&D Council Report

Truman noted recent local publicity about the Council's Five Counties Salmonid Conservation Program work on Conner Creek. He read portions of a report prepared by Mark Lancaster of FCSCP.

8.0 Community Forest/Stewardship Committee Report

Cousins reported the Mining District Forest Health project has been formally completed. The District and BLM are now looking at work under the Grass Valley Creek stewardship agreement. BLM's Walter Herzog has accepted the position of Fire Management Officer for the BLM Redding area and the District will miss working with him on forestry and stewardship projects.

9.09.0 Trinity County Collaborative – USDA Report

Cousins reported the recent Collaborative meeting was an all-day event that focused on forestry issues, with considerable attention given to timber plantations in the national forest that have not been maintained by USFS. Collaborative wants to promote maintenance work on the rest of the forest as well. There are at least 140,000 acres that have not been dealt with.

10.0 Trinity County Trails Report

Cousins reported maintenance on trails is being done where needed.

11.0 Public Comment

Dennis Fox spoke about proposed legislation now in the state senate.

12.0 Discuss / Take Action on Resolution 013-03: SDRMA Ballot for Election of Directors

MSC – Rourke/Lowden to approve Resolution 013-03, by which the District casts its vote for two candidates, John Woolley and Dennis Mayo.

Roll call vote: Owens absent; Lowden, O'Sullivan, Truman and Rourke casting ayes. No noes.

13.0 Discuss/Take Action on Resolution 013-04: Authorizing Cooperative Agreement 02A1275 with the California Department of Transportation for China Slide Mitigation, Phase 2

MSC – Truman/Rourke to approve Resolution 013-04.

Roll call vote: Owens absent; Lowden, O'Sullivan, Truman and Rourke casting ayes. No noes.

14.0 Discuss/Take Action on CSDA Ballot for 2013 Board Election, Region One, Seat B

MSC – Truman/Lowden to cast the District's vote for Catherine Young.

15.0 Board Reports

Truman noted a handout on pending legislation that could alter local government transparency. He urged the District to remain within the parameters of the original California Public Records Act that

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
ensured public access. Truman reported he will be attending the summer board meeting of the NACD in July.

16.0 District Manager's Report

Cousins reported he will be traveling to Washington, D.C. next week at the behest of the Wilderness Society. The Society wants to become more involved in the discussion of active management of wilderness and public lands. Cousins will be there to listen in and participate in the conversation. Cousins will meet with Robert Bonnie, senior advisor for environment and climate to U.S. Secretary of Agriculture Tom Vilsack.
Cousins asked for and received board permission to close the District office on the Friday after the July 4 holiday. July 5 will not be considered a holiday.

Closed Session

17.0 District Manager's Annual Performance Evaluation

MSC – Truman/Lowden to go into closed session.
MSC – Truman/Lowden to come out of closed session.
O'Sullivan reported the board completed the annual performance evaluation of District Manager Alex Cousins and authorized a step increase in his salary.

18.0 Adjourn

Meeting adjourned 7:15 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

July 17, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for June 19, 2013 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for June 2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss / Take Action on Appointment of District Delegate and Alternative Delegate to 2013 Annual Meeting of California Association of Resource Conservation Districts, November 13-16
- 13.0 Discuss / Take Action on Director Travel to 2013 CARCD Annual Conference in Napa, California
- 14.0 Discuss /Take Action on Nominations for CARCD 2013 Recognition Awards
- 15.0 Discuss /Take Action on NRCS Draft Vehicle Agreement and Policy
- 16.0 Board Reports/Correspondence
- 17.0 District Manager's Report
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

July 17, 2013 * 5:30 PM

Board Members Present: Greg Lowden, Colleen O'Sullivan, Patrick Truman

Board Members Absent: Rose Owens, Mike Rourke

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: Heidi Harris, NRCS;

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by Colleen O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Lowden/Truman to approve agenda as presented.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Lowden to approve minutes for regular meeting June 19, 2013.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona reviewed District finances and answered questions. Receivables coming in well; exceed payables. On schedule for audit in September. District is planning a review of stated inventory and expects to make adjustments.

4.2 Discuss and Approve List of Warrants for June 2013

MSC – Lowden/Truman to approve the list of warrants for June 2013 with a total of \$173,334.13.

5.0 Projects Report

Directors reviewed report. Cousins answered questions. Kelly Sheen attended annual ESRI GSI conference. District crews are working in South County and camping during week. Summer Day Camp is in full swing.

6.0 NRCS

NRCS District Conservationist Heidi Harris reported her agency is conducting field visits to review contracts; presently doing planning with landowners. She noted a strong interest from small landowners and farmers market producers in NRCS programs. She is doing public outreach as time allows and is looking for those who are interested and underserved and in need of technical services. She reported she is looking to develop a county food council that would help facilitate sourcing channels for schools and hospitals. O'Sullivan expressed interest in assisting with that effort.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

7.0 Northwest California RC&D Council Report

Truman reported projects progressing well.

8.0 Community Forest/Stewardship Committee Report

Cousins reported not much new. There is no news from USFS on Phase II.

9.09.0 Trinity County Collaborative – USDA Report

Cousins reported the Collaborative is making good forward progress. The next meeting will be July 19 and the group will continue to look to supporting an emergency declaration for Stafford Fire and will compile a list of issues for Secretary Vilsack. Congressman Jared Huffman met locally with a group from the Collaborative; toured in Hyampom and Trinity Center. Issues were explained and discussed. Huffman is an advocate of this area and had met with Secretary of Agriculture Tom Vilsack the previous week. Forest Supervisor Sharon Heywood has retired and her replacement, who is experienced in collaboration, will start July 28.

10.0 Trinity County Trails Report

Cousins reported a Trails Committee meeting is set for July 30.

11.0 Public Comment

None.

12.0 Discuss / Take Action on Appointment of District Delegate and Alternative Delegate to 2013 Annual Meeting of California Association of Resource Conservation Districts, November 13 to November 16

MSC – Lowden/Truman to appoint Truman as delegate and to appoint O’Sullivan as alternative delegate.

13.0 Discuss/Take Action on Director Travel to 2013 CARCD Annual Conference in Napa, California

MSC – Lowden/Truman to approve director travel to the 2013 CARD conference.
Cousins suggested using the van and driving to the conference.

14.0 Discuss/Take Action on Nominations for CARCD 2013 Recognition Awards

O’Sullivan asked for suggestions. October 4 is the deadline to submit nominations.

15.0 Discuss/Take Action on NRCS Draft Vehicle Agreement and Policy

MSC – Lowden/Truman for the District to agree to the NRCS policy.

16.0 Board Reports / Correspondence

O’Sullivan reported she will be attending a CARCD Forestry meeting in Santa Cruz and will be gone 10 days in August. Truman reported he attended the NACD meeting in Washington, D.C. where the Farm Bill was discussed. CARCD will be discussing related issues at a meeting August 13. Lowden reported on the Lions work organizing Weaverville’s July 4 celebration.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

17.0 District Manager's Report

Cousins reported he traveled to Washington, D.C. at the behest of the Wilderness Society. He met with the legislative staff of Senators Boxer and Feinstein and Congressman Huffman. The Society wants to become more involved in the discussion of active management of public lands surrounding wilderness areas. Cousins also met with Robert Bonnie, senior advisor for environment and climate to U.S. Secretary of Agriculture Tom Vilsack. Cousins reminded directors the Children's Gardens fundraising event is Saturday, July 20 at the Young Family Ranch.

18.0 Adjourn

Adjourned at 6:20 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

August 27, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for July 17, 2013 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for July 2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Board Reports/Correspondence
- 13.0 District Manager's Report
- 14.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

August 27, 2013 * 5:30 PM

Board Members Present: Mike Rourke, Greg Lowden, Colleen O'Sullivan, Patrick Truman

Board Members Absent: Rose Owens

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:31 PM by Colleen O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Rourke/Lowden to approve agenda as presented.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/Rourke to approve minutes for regular meeting July 17, 2013.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona reported finalizing the 2012-2013 fiscal year. She reviewed District finances, answered questions and confirmed the auditor will be here September 23. She hopes to receive the auditor's final report by the end of November.

4.2 Discuss and Approve List of Warrants for July 2013

MSC – Truman/Rourke to approve the list of warrants for July 2013 with a total of \$208,536.42.

5.0 Projects Report

Directors reviewed report. Cousins answered questions. He reported on the District's participation in the county fair and on the productivity of District crews working on the Beaver Slide project.

6.0 NRCS

Directors read the written report of NRCS District Conservationist Heidi Harris.

7.0 Northwest California RC&D Council Report

Truman reported projects progressing well. Directors reviewed written report from RC & D and Five Counties Salmonid Program prepared by Mark Lancaster.

8.0 Community Forest/Stewardship Committee Report

Cousins reported Phase II of Browns has moved up and suggested WCF steering committee review requirements after bids close.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

9.09.0 Trinity County Collaborative – USDA Report

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Cousins reported the Collaborative's recent meeting included a tour of WCF with the Deputy Regional Forester Bernie Gyant. One potential process could be learning how to get desired projects or activities into USFS program of work. Collaborative could learn from existing projects; move into planning wide range of activities in current areas of work; then look at entire county to see what is feasible to accomplish. Members are hopeful new Forest Supervisor Dave Myers, who has experience in collaboration, will have a positive approach. Robert Bonnie has been confirmed as the new Under Secretary of Agriculture for Natural Resources and the Environment. In this role he will supervise the U.S. Forest Service and the Natural Resources Conservation Service. He will maintain his participation in the Trinity County Collaborative.

10.0 Trinity County Trails Report

Cousins reported he took a drive with Ross Molyneaux, a TC Collaborative participant, to review ideas for a trail around Trinity Lake.

11.0 Public Comment

None.

12.0 Board Reports / Correspondence

Rourke reported Trinity County fair went well for his students. Revenues from their livestock sales were up 23 percent over 2012.

13.0 District Manager's Report

Cousins reported he plans to take off the week prior to Thanksgiving and the week following. He spoke with Shannon Taylor about the potential at Young Family Ranch for additional facilities to house 4-H and FFA project animals. Rourke noted his students would be interested in helping with construction. Cousins noted Tracy McFadin will be the staff member to attend CARCD annual meeting. She will be taking NRCS van so mileage reimbursement not needed. Cousins provided Rourke with two maps to study depicting aspects of Shasta-Trinity NF travel management planning.

14.0 Adjourn

Adjourned at 6:25 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

September 18, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for August 27, 2013 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for August 2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on District Salary Table
- 12.0 Board Reports/Correspondence
- 13.0 District Manager's Report
- 14.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

September 18, 2013 * 5:30 PM

Board Members Present: Mike Rourke, Greg Lowden, Patrick Truman

Board Members Absent: Rose Owens, Colleen O'Sullivan,

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by Patrick Truman.

2.0 Discuss and Approve Agenda

MSC – Rourke/Lowden to approve agenda as presented.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/Rourke to approve minutes for regular meeting August 27, 2013.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona presented balance sheets. The independent audit will begin next week. All season projects are wrapping up. Contractors are being paid in a timely manner and the District is getting invoices out quickly. Barcellona reported she is reviewing the Affordable Care Act to determine what it can provide District employees, especially those who need to cover their dependents. It may be more affordable for them to go outside District's health plan. Considerable analysis is needed and the California Exchange rates will be posted October 1. Decision not required until December 31. District's carrier is asking for commitment to renew by October 7 to limit rate increase to 2.3 percent. Cousins noted the District is below the threshold so not subject to mandated coverage as employer.

4.2 Discuss and Approve List of Warrants for August 2013

MSC – Rourke/Lowden to approve the list of warrants for August 2013 with a total of \$212,712.09

5.0 Projects Report

Directors reviewed report. Cousins explained project list and answered questions

6.0 NRCS

No report

7.0 Northwest California RC&D Council Report

Truman reported projects are moving along well.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Community Forest/Stewardship Committee Report

Cousins reported Phase II of Browns was purchased by Trinity River Lumber Company.

9.09.0 Trinity County Collaborative – USDA Report

Cousins reported the sale agreement of Stafford Fire timber addressed local concerns well. All logs will go to Trinity River Lumber. He met with new Forest Supervisor Dave Myers and provided him with considerable data about the breadth of District projects, accomplishments and capabilities. Myers will attend the next Collaborative meeting.

10.0 Trinity County Trails Report

Cousins reported the District obtained an additional \$11,000 for trail work. He announced that Weaverville has been selected as the site of the 2015 World Endurance Mountain Bike Organization event, and will be the first time it is hosted in the U.S. As many as 250-300 riders are expected along with their crews and many spectators.

11.0 Public Comment

None.

12.0 Discuss/Take Action on District Salary Table

Cousins explained several employees have been with the District for many years and are at the top of their scale. They receive one percent annual increase that does not keep up with inflation. Truman explained District practice was, when making a promotion, that pay would be set at the next higher salary block within the new job level. Rourke noted one percent is generous by some standards and should be a consideration. Cousins will study it and come to the board with a proposal. Cousins noted there is also a need to address job status when an employee's driver's license is revoked. The District's ability to get work done suffers significantly when an employee can no longer drive or is no longer insurable by the District's carrier. Response needs to be consistent. In instances where job description requires driver's license, employee should be bumped down to lower level classification not requiring license. A stipend for supervisory responsibilities could be paid where appropriate. Cousins will come back with proposal that reflects need for CDL plus insurability by District's carrier.

13.0 Board Reports / Correspondence

Lowden noted that on September 20, as a surveyor, he will be measuring what is claimed to be the world's longest tie-dyed fabric to certify its length.

14.0 District Manager's Report

Cousins shared a new informational document on California RCDs that is being used to promote RCDs as the most effective entity to accomplish resource-related projects that use public funds.

15.0 Adjourn

Adjourned at 6:35 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

October 16, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for September 18, 2013 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for September 2013
 - 4.3 Discuss and Approve Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Call for Nominations, CSDA Board of Directors Region 1, Seat A
- 13.0 Discuss/Take Action on District Salary Table
- 14.0 Discuss/Take Action on Name of Proposed 501(c)(3) Entity
- 15.0 Board Reports/Correspondence
- 16.0 District Manager's Report
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

October 16, 2013 * 5:30 PM

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: None

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:30 PM by Colleen O'Sullivan.
- 2.0 **Discuss and Approve Agenda**
MSC – Rourke/Truman to approve agenda as presented.
- 3.0 **Discuss and Approve Meeting Minutes**
MSC – Rourke/Lowden to approve minutes for regular meeting September 18, 2013.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Report**
Barcellona reported the independent auditor has completed review of records. She expects a good report. Cousins said auditor noted many good things. Final report may be complete in November. Barcellona reported District has invoiced a substantial sum in receivables. District has kept within 30 days on payables despite shutdown of federal government.
 - 4.2 **Discuss and Approve List of Warrants for September 2013**
MSC – Truman/Owens to approve the list of warrants for September 2013 with a total of \$196,816.02.
 - 4.3 **Discuss and Approve Quarterly Budget Revision**
MSC – Rourke/Lowden to approve budget revision for a total budget amount of \$1,719,629.
- 5.0 **Projects Report**
Directors reviewed report. Cousins explained answered questions.
- 6.0 **NRCS**
No report
- 7.0 **Northwest California RC&D Council Report**
Truman reported the Council had met earlier this month. Nothing new to report. All projects are moving along well.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Community Forest/Stewardship Committee Report

Cousins noted WCF quiet.

9.09.0 Trinity County Collaborative – USDA Report

Cousins reported next Collaborative is meeting slated for October 18 and federal partners may not be present. Would like to have Fish and Wildlife Service discuss their role in project approvals. Will tour 2008 Burnt Ranch – Big Bar burn area.

10.0 Trinity County Trails Report

Cousins reported the WBT 50K was a big success. LaGrange Fall Classic bicycle race is October 19. Cousins attended a meeting about the 2015 World Endurance Mountain Bike Organization event slated for Weaverville.

11.0 Public Comment

Dennis Fox spoke briefly on funding provided by AB 711; gave the board a CD about invasive species control efforts and apprised of a pending DVD on marijuana production on public lands.

12.0 Discuss/Take Action on Call for Nominations, CSDA Board of Directors Region 1, Seat A

No action taken.

13.0 Discuss/Take Action on District Salary Table

Cousins explained proposal for additional pay range between Conservation Tech I and Tech II that does not require driver license. Lack of CDL affects District's flexibility to get projects done. Suggestion made for Tech IIA to be lower pay range, reflecting lack of CDL. Tech IIB would be the higher range requiring a CDL.

MSC – Rourke/Truman to approve salary table as amended, with Tech IIA reflecting lower pay range.

13.0 Discuss/Take Action on Name of Proposed 501(c)(3) Entity

Cousins explained upcoming funding opportunities that make the need for a non-profit entity timely. O'Sullivan noted advantages to a 501(c)(3) in purchasing software. It would also facilitate acceptance of donations, including property, that support District's efforts. O'Sullivan suggested Friends of Trinity County Resource Conservation District as the name of the entity. She recently completed a non-profit filing for Main Street Gallery and described steps to approval. Rourke noted need to include District name.

15.0 Board Reports / Correspondence

Rourke reported he is traveling to Louisville, Kentucky with several of his students for the 2013 National FFA Convention and Expo; also to Washington D.C. for an FFA event.

14.0 District Manager's Report

Cousins reported attending a North Coast Integrated Regional Water Management Plan meeting. Noted strong potential for RCDs to conduct Prop. 84 and Prop. 60 projects. Much interest in finding ways to monetize ecosystem services. Christy Wagner is leaving the District and will be missed. She has offered to help with the transition.

15.0 Adjourn

Adjourned at 6:25 p.m.

TCRCD Office

6:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

November 20, 2013

- 1.0 Call to Order O'Sullivan 6:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for October 16, 2013 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for October 2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on 2014 Annual Membership in National Association of Conservation Districts
- 13.0 Discuss/Take Action on 2014 Annual Membership in California Special District Association
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

November 20, 2013 * 5:30 PM

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by Colleen O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Lowden/Owens to approve agenda as presented.

3.0 Discuss and Approve Meeting Minutes

MSC – Rourke/Owens to approve minutes for regular meeting October 16, 2013.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona reported all is going well. District used line of credit from private lender while awaiting payments from federal government following temporary federal government shutdown. District will end calendar year in positive position with all payables and taxes paid.

4.2 Discuss and Approve List of Warrants for October 2013

MSC – Truman/Rourke to approve the list of warrants for October 2013 with a total of \$170,055.77.

5.0 Projects Report

Directors reviewed report. Cousins answered questions.

6.0 NRCS

No report

7.0 Northwest California RC&D Council Report

Truman reported all projects are moving along well and there are projects lined up for winter.

8.0 Community Forest/Stewardship Committee Report

Cousins noted WCF quiet.

~~9.09.0~~ Trinity County Collaborative – USDA Report

Cousins reported federal stewardship contracting has been extended for a year. He was unable to attend recent Collaborative meeting.

MINUTES OF NOVEMBER 20, 2013

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

10.0 Trinity County Trails Report

Cousins reported approximately 70 acres of prescribed burning has been completed using some Weaverville Basin trails as fire lines. This provided good training for crews and the community is pleased with how it cleaned up the forest.

11.0 Public Comment

None.

12.0 Discuss/Take Action on 2014 Annual Membership in National Association of Conservation Districts

MSC – Truman/Lowden to approve payment of membership dues in amount of \$775.

13.0 Discuss/Take Action on 2014 Annual Membership in California Special District Association

MSC – Truman/Rourke to approve annual regular membership dues in the amount of \$4,919. Rourke noted this expense should be reflected as cost of business since District's qualification for insurance through SDRMA is contingent upon CSDA membership. Cousins will ensure it is reflected appropriately.

14.0 Board Reports / Correspondence

Truman noted annual CARCD conference had high attendance, an excellent program and good exhibitors. O'Sullivan appreciated conference presentation on involving community. O'Sullivan was named CARCD's RCD Director of the Year and Cynthia Tarwater was named RCD Employee of the Year.

15.0 District Manager's Report

Cousins attended CARCD conference and met with other district managers to discuss efforts to obtain permanent funding for RCDs. He also met with Sixto Fernandez and George MacDougall of California OHV Grants and Cooperative Agreements Program. Cousins noted days planned as holidays and days District office would be closed in November and December.

Cousins spoke about recent marijuana plantation clean-up he participated in and observed extensive environmental damage. He noted potential for District to become involved, whether with clean-up or in guiding people on how to care for their land, and asked for Directors' thoughts. Rourke stated focus of any proactive education and outreach on proper approach to use of natural resources should be to private landowners. O'Sullivan noted clean-up of grow sites on public lands could be on par with post-fire clean-up and treatment. Cousins suggested opportunity might arise for District to conduct clean-ups on public lands, then to highlight the environmental issues and promote being proactive on private land. Rourke noted his concern for safety of crews. Cousins will bring matter back to board when opportunity exists for the District to become involved.

16.0 Adjourn

Adjourned at 7:28 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

December 18, 2013

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for November 20, 2013 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for November 2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss and Accept Fiscal Year 2012-2013 Audit Report
- 13.0 Discuss/Take Action on Election of Board Officers
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)