

**REGULAR BOARD MEETING**

**December 15, 2004 \* 5:30 PM**

**#3 Horseshoe Lane, Weaverville CA**

**MINUTES**

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, John Condon, Pat Frost, Elena Letton

Other Agency Staff: None

Guests: None

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**1.0 Call To Order: 5:31 PM**

**2.0 Discuss and Approve Agenda**

MSC – O'Sullivan/Truman Approve agenda as submitted.

**3.0 Discuss and Approve Minutes of November 15, 2004**

MSC –O'Sullivan/Truman Approve minutes of November 15, 2004 as submitted.

**4.0 Financial Report**

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard gave an update of cash flow.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard answered questions from the Board.

MSC – Truman/Owens Approve list of warrants in the amount of \$173,475.94

**5.0 Project Manager's Report**

Condon summarized written report provided in agenda package, answering questions from the Board.

**6.0 NRCS Report**

None

**7.0 Community Forests/Stewardship Committee Report**

O'Sullivan reported on the Weaverville Community Forest (WCF) meeting held November 30<sup>th</sup>, noting that she, along with Pat Frost and Jerry Hauke, were designated as WCF representatives. They met with BLM on December 10<sup>th</sup>, to discuss forest boundaries and funding. O'Sullivan noted BLM has added contiguous acreage to proposed stewardship agreement. A task order under the District's present Cooperative Agreement with BLM, will be submitted by January 6<sup>th</sup>, to allow for planning necessary to prepare the scope of work.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

BLM will collect various reports previously prepared for the land trade to assist in the NEPA process. The next meeting with BLM is scheduled for January 28<sup>th</sup>.

**8.0 Trinity County Trails Report**

Lowden reported on the Weaverville Basin Trail (WBT) and Lewiston Trail Group joint hike to Sykes Mine Shaft on December 4<sup>th</sup>. Frost noted that the WBT may be extended 2-miles through BLM Jobs-in-the Woods funding. If successful, the trail would converge with sections of the Industrial Park Wetlands and the proposed Community Forest.

**9.0 Facilities Committee Report**

O'Sullivan received information on foundations that provide funding for facilities.

**10.0 Public Comment**

None

**Old Business**

None

**New Business**

**11.0 Discuss and or Take Action on NACD 2005 Dues**

MSC - Owens/O'Sullivan Pay NACD 2005 Dues in the amount of \$775.

**12.0 Discuss and/or Take Action on Attendance to the Annual NACD Conference**

Discussion on board attendance to the NACD conference in Atlanta, GA., February 5-9, 2005.

MSC – O'Sullivan/Owens Approve Board travel to the annual NACD conference.

**13.0 Discuss and/or Take Action on District Resolution 04-03**

Frost discussed the background of the resolution explaining the Watershed Center and US Forest Service asked the District to collaboratively submit a proposal to the CA. Integrated Waste Management Board *Farm and Ranch Solid Waste Cleanup and Abatement grant program*. Eligibility is limited to cities, counties, RCDs and tribes. The proposal is for funding to clean-up illegal dump sites and abandoned vehicles within the county. Frost noted that the application process required a resolution and recycling policy. Board reviewed District Resolution provided in the Agenda packet.

MSC – Truman/Lowden Approve District Resolution 04-03.

Roll call vote:

Ayes: Lowden, Owens, Rourke, Truman, O'Sullivan

Noes: None

Absent: None

**14.0 Discuss and/or Take Action on District Recycle-Content and Environmental Purchasing Policy**

Board reviewed Recycle-Content and Environmental Purchasing Policy provided in the Agenda packet. Frost answered questions from the Board.

MSC - Owens/Lowden Approve Recycle-Content and Environmental Purchasing policy as submitted.

**15.0 Discuss and/or Take Action on District Formation of Community Forest Advisory Board**

Frost gave an overview of the November 30<sup>th</sup> Community Forest Meeting, noting the group expressed their desire to keep the Community Forest structure informal. Without FACA or other requirements, participants envision the Community Forest Group functioning like the Fire Safe Council; namely, open to the community. A 3-person steering committee (Frost, Hauke and O'Sullivan) was designated to work with BLM.

No Action Taken.

**16.0 Discuss and/or Take Action on Election of District Officers**

MSC - Owen/O'Sullivan Nominate Mike Rourke for Chairman and Greg Lowden for Vice-Chairman.

Nominations closed.

**17.0 District Manager's Report**

Frost reported on some key activities since the last Board meeting, including:

- Attended CARCD Annual Conference in San Luis Obispo on November 17-20<sup>th</sup>
- Weaverville Community Forest meeting in Weaverville – November 30<sup>th</sup>
- Met with BLM for continued Community Forest Stewardship Agreement discussion on December 10<sup>th</sup>
- Staff meeting/holiday staff breakfast served December 13<sup>th</sup>, at the Weaverville Fire Hall

Frost noted that his annual performance review is due January 2005.

**18.0 Board Report/Correspondence**

O'Sullivan reported on the CARCD Annual Meeting held in San Luis Obispo.

Truman announced he was elected President of CARCD.

Lowden served as Master of Ceremonies for the Speak-off contest at the CARCD conference.

**19.0 Adjourn**

The meeting was adjourned at 7:03 pm.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

January 19, 2005

- 
- 1.0 Call To Order Rourke 5:30 PM  
2.0 Discuss and Approve Agenda  
3.0 Discuss and Approve Minutes of December 15, 2004

#### **Staff Reports**

- 4.0 Financial Report  
    4.1 Discuss Monthly Statement and Spreadsheet  
    4.2 Discuss and Approve List of Warrants  
5.0 Project Manager Report  
6.0 NRCS Report  
7.0 Community Forests/Stewardship Committee Report  
8.0 Trinity County Trails Report  
9.0 Facilities Committee Report  
10.0 Public Comment

#### **Old Business**

None

#### **New Business**

- 11.0 Discuss and/or Take Action on District 2<sup>nd</sup> Quarter Budget Revisions  
12.0 Discuss and/or Take Action on District 2005 Mileage Reimbursement Rate  
13.0 Discuss and/or Take Action on CARCD North Coast Region 2005 Dues  
14.0 Closed Session – Discuss and/or Take Action on District Manager’s Annual Evaluation  
18.0 Board Report/Correspondence  
19.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

January 19, 2005 \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

**MINUTES**

Board Members Present: Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: Greg Lowden

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost, Elena Letton

Other Agency Staff: Tiffany Riess, NRCS

Guests: None

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**1.0 Call To Order:** 5:41 PM

**2.0 Discuss and Approve Agenda**

MSC – O'Sullivan/Truman Approve agenda as submitted.

**3.0 Discuss and Approve Minutes of December 15, 2004**

MSC – Truman/O'Sullivan Approve minutes of December 15, 2004 as submitted.

**4.0 Financial Report**

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard answered questions from the Board.

MSC – Truman/O'Sullivan Approve list of warrants in the amount of \$129,918.40

**5.0 Project Manager's Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board.

**6.0 NRCS Report**

Reiss reported the Weaverville field office has received 23 EQIP applications. Landowners have until January 29<sup>th</sup> to apply.

NRCS paid Trinity County's Wetland Reserve Program invoice.

Spear continues to divide his time between the Weaverville and Yreka field offices.

**7.0 Community Forests/Stewardship Committee Report**

Frost submitted a draft Task Order (T.O.) to BLM (Jobs-in-the Woods program) to fund the preparation of a 10-year work plan for the Community Forest. He will meet with BLM on January 28<sup>th</sup> to discuss the details.

A draft Task Order will be prepared for trail development between the Industrial Park Wetland and Mill street. This land has been added to the Community Forest boundaries by BLM.

Frost, O'Sullivan and Hauke will present the District's Community Forest vision and progress at the BLM Resource Advisory Committee meeting in Redding, on February 2, 2005.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

A Community Forest Conference is scheduled in Missoula, MT. in June 2005.

**8.0 Trinity County Trails Report**

None.

**9.0 Facilities Committee Report**

None

**10.0 Public Comment**

None

**Old Business**

None

**New Business**

**11.0 Discuss and or Take Action on District 2<sup>nd</sup> Quarter Budget Revision**

Board reviewed revised budget. It was noted the revision was incorrectly labeled and should read 3<sup>rd</sup> quarter budget revision. Frost and Blanchard answered questions from the Board.

MSC - Truman/Owens Approve adjustments for the 3<sup>rd</sup> quarter revision in the amount of \$117,150. for a total budget of \$1,647,888.

**12.0 Discuss and/or Take Action on District 2005 Mileage Reimbursement Rate**

Discussion of state and IRS mileage rates for 2005.

MSC – Truman/O’Sullivan Approve District mileage reimbursement at the current IRS rate.

**13.0 Discuss and/or Take Action on CARCD North Coast Region 2005 Dues**

MSC – Owens/Truman Approve payment to the CARCD North Coast Region in the amount of \$100.

**14.0 Closed Session - Discuss and /or Take Action on District Manager’s Annual Evaluation**

Postponed.

District Manager instead reported:

- Thanked Cindy and Noreen for putting together this month’s Board packet.
- He will attend the Society of Wetland Scientists mid-year Board meeting, January 21<sup>st</sup> - 23<sup>rd</sup>.
- BLM RAC meeting is scheduled for February 2<sup>nd</sup>.
- Stewardship contracting workshop will be held February 8<sup>th</sup> & 9<sup>th</sup> in Eureka.
- May 2005 Board Meeting needs to be rescheduled to accommodate Director travel to CARCD Day in the Capitol and Board/committee meetings. May Board meeting was rescheduled to Monday, May 23, 2005.

**15.0 Board Reports/Correspondence**

O’Sullivan reported North Coast Region meeting will be hosted 3/31/05 by Humboldt County RCD.

**16.0 Adjourn**

The meeting was adjourned at 7:03 pm.

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

February 16, 2005

- 
- 1.0 Call To Order Rourke 5:30 PM  
2.0 Discuss and Approve Agenda  
3.0 Discuss and Approve Minutes of December 15, 2004

#### **Staff Reports**

- 4.0 Financial Report  
    4.1 Discuss Monthly Statement and Spreadsheet  
    4.2 Discuss and Approve List of Warrants  
5.0 Project Manager Report  
6.0 NRCS Report  
7.0 Community Forests/Stewardship Committee Report  
8.0 Trinity County Trails Report  
9.0 Facilities Committee Report  
10.0 Public Comment

#### **Old Business**

None

#### **New Business**

- 11.0 Discuss and/or Take Action on District Travel to RC& D State Meeting  
12.0 Discuss and/or Take Action on District Travel to CARCD North Coast Area Meeting  
13.0 Discuss and/or Take Action on Special District Risk Management Authority Membership  
    13.1 Discuss and/or Take Action on District Resolution 05-01  
    13.2 Discuss and/or Take Action on Special District Risk Management Authority Fifth Amended and Restated Joint Powers Agreement  
    13.3 Discuss and/or Take Action on District Resolution 05-02  
14.0 District Manager's Report  
15.0 Board Report/Correspondence  
16.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

February 16, 2005 \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

**MINUTES**

**Board Members Present:** Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

**Board Members Absent:** Colleen O'Sullivan

**Associate Board Members Present:** None

**RCD Staff:** Cindy Blanchard, Pat Frost, Elena Letton

**Other Agency Staff:** Tiffany Riess, NRCS

**Guests:** None

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**1.0 Call To Order:** 5:33 PM

**2.0 Discuss and Approve Agenda**

MSC –Truman/Lowden Approve agenda as submitted.

**3.0 Discuss and Approve Minutes of January 19, 2005**

MSC – Truman/Owens Approve minutes of January 19, 2005.

**4.0 Financial Report**

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard and Frost answered questions from the Board.

MSC – Truman/Owens Approve list of warrants in the amount of \$190,577.33

**5.0 Project Manager's Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board.

**6.0 NRCS Report**

Riess distributed written NRCS report. She gave an overview of the 28 EQIP applications submitted, including fund allocations and ranking/contract dates. She reported that CDF, with Prop 50 funding, is administering a cost-share program to improve watersheds for forestland owners. NRCS is passing this information on to their clients.

Spear continues to serve as acting DC in Yreka.

Truman noted NRCS State Conservationist, Chuck Bell, has retired. The position is being advertised nationwide within the federal system and in the private sector.

**7.0 Community Forests/Stewardship Committee Report**

Frost reported meeting with BLM's Francis Berg and Glenn Lahti, on January 28<sup>th</sup>. He submitted a Statement of Mutual Benefits and Interests (Statement of Work), which in turn, was submitted to the BLM western region contract person. Board reviewed Statement of



## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Work provided in Agenda packet. Various land use and project implementation opportunities were discussed. Frost, O'Sullivan and Hauke also attended the BLM RAC meeting in Redding on February 2nd and gave a briefing to the RAC members.

### **8.0 Trinity County Trails Report**

The Weaverville Basin Trail Committee and Lewiston Trails Group visited the Trinity Alps Industrial Park Wetland on February 12<sup>th</sup>. Project managers from the District and NRCS were on hand to describe the project to the 34 attendees.

### **9.0 Facilities Committee Report**

None

### **10.0 Public Comment**

None

### **Old Business**

None

### **New Business**

#### **11.0 Discuss and or Take Action on District Travel to RC&D State Meeting**

MSC - Lowden/Owens Approve Director travel to the RC&D State Meeting

#### **12.0 Discuss and/or Take Action on District Travel to CARCD North Coast Area Meeting**

MSC - Lowden/Truman Approve Director travel to North Coast Area meeting March 31 - April 1, 2005.

#### **13.0 Discuss and/or Take Action on Special District Risk Management Authority Membership**

Letton reported the District recently joined the California Special District Association (CSDA) in order to change worker's compensation insurance carriers. CSDA sponsors worker's compensation coverage through the Special District Risk Management Authority (SDRMA). A recent quote from SDRMA indicated a cost savings of over \$20,000. annually. She noted the following 3 action items required Board approval in order to proceed.

##### **13.1 Discuss and/or Take Action on District Resolution 05-01**

Board reviewed District Resolution 05-01, authorizing the execution of a fifth amended Joint Powers Agreement and authorizing participation in the Special District Risk Management Worker's Compensation Program.

MSC – Owens/Truman Approve District Resolution 05-01

##### **13.2 Discuss and/or Take Action on Special District Risk Management Authority Fifth Amended and Restated Joint Powers Agreement**

MSC - Owens/Lowden Approve Special District Risk Management Authority Fifth Amended and Restated Joint Powers Agreement.

##### **13.3 Discuss and/or Take Action on District Resolution 05-02**

Board review and discussion of District Resolution 05-02, authorizing application to the Director of Industrial Relations, State of California, for a certificate of consent to self insure Worker's Compensation Liabilities.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT  
MSC - Truman/Owens Approve District Resolution 05-02

**14.0 District Manager's Report**

Frost reported on a Stewardship Collaboration Workshop he attended with Colleen O'Sullivan on February 8<sup>th</sup> and 9<sup>th</sup>. Hosted by the 6 Rivers National Forest and conducted by two instructors from the Northwest Procurement Institute, the workshop focused on how to enter into stewardship contracts, and develop projects to accomplish land management goals for a variety of purposes. Frost outlined elements to consider as the District enters into a stewardship contract and agreement with BLM.

**15.0 Board Reports/Correspondence**

Truman noted the Federal 2006 budget had been released. RC& D councils will be cut by 50% - with plans to de-fund all councils that have been in operation over 20 years. Figures for EPA have not been released.

Rourke reported federal funding for vocational education in high schools and community colleges throughout California has been cut.

Rourke took a group of high school students to the Sierra Cascade Logging Conference held in Anderson.

**16.0 Adjourn**

The meeting was adjourned at 7:04 pm.

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

March 16, 2005

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- 1.0 Call To Order Rourke 5:30 PM  
2.0 Discuss and Approve Agenda  
3.0 Discuss and Approve Minutes of February 16, 2005

#### **Staff Reports**

- 4.0 Financial Report  
    4.1 Discuss Monthly Statement and Spreadsheet  
    4.2 Discuss and Approve List of Warrants  
5.0 Project Manager Report  
6.0 NRCS Report  
7.0 Community Forests/Stewardship Committee Report  
8.0 Trinity County Trails Report  
9.0 Facilities Committee Report  
10.0 Public Comment

#### **Old Business**

None

#### **New Business**

- 11.0 Discuss and/or Take Action on District Annual Audit for Fiscal Year 03/04  
12.0 Discuss and/or Take Action on Annual CARCD Membership Dues  
13.0 Discuss and/or Take Action on District Sponsorship of California Range and Natural Resources Camp  
14.0 Discuss and/or Take Action on MoU Between District and Trinity Union High School District  
15.0 Closed Session - Discuss and/or Take Action on District Manager's Annual Evaluation  
16.0 Board Report/Correspondence  
17.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

**March 16, 2005 \* 5:30 PM**

**#3 Horseshoe Lane, Weaverville CA**

**MINUTES**

**Board Members Present:** Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman, and Colleen O'Sullivan

**Board Members Absent:** None

**Associate Board Members Present:** None

**RCD Staff:** Cindy Blanchard, Pat Frost

**Other Agency Staff:** Abbey Stockwell, AmeriCorps Watershed Stewards Project

**Guests:** None

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**1.0 Call To Order:** 5:31 PM

**2.0 Discuss and Approve Agenda**

MSC – O'Sullivan/Truman Approve agenda modified to move Item 11.0 to Item 4.3.

**3.0 Discuss and Approve Minutes of February 16, 2005**

MSC – Truman/Lowden Approve minutes of February 16, 2005.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Board reviewed Financial Statement and Spreadsheet.

**4.2 Discuss and Approve List of Warrants**

Board reviewed warrants. Blanchard and Frost answered questions from the Board.

MSC – Truman/Owens Approve list of warrants in the amount of \$92,648.16

**4.3 Discuss and Accept District Annual Audit for Fiscal Year 03/04**

Board reviewed audit and noted that the Management Discussion was very well done and made the audit very understandable. Blanchard and Frost answered questions from the Board.

MSC – Lowden/Truman to accept the District's FY03/04 Audit.

**5.0 Project Manager's Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board.

**6.0 NRCS Report**

Board reviewed a written NRCS report by Tiffany Riess.

**7.0 Community Forests/Stewardship Committee Report**

Frost reported that there is steady progress. A recent call from the BLM State Forester indicated that the Washington DC office of BLM has approved the project as a stewardship

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

project, which will allow BLM & the RCD to enter into an agreement. Glenn Lahti, the State Forester, and Frost are scheduling a field day with K Baldwin on March 30<sup>th</sup>.

**8.0 Trinity County Trails Report**

Nothing new to report since last month's field trip to the Industrial Park Wetland.

**9.0 Facilities Committee Report**

No changes in status of facilities. Board direction to staff to begin to develop a plan to be prepared when opportunities present themselves to the District – to have in place mechanisms to advertise and accept charitable contributions.

**10.0 Public Comment**

Abbey Stockwell, an AmeriCorps Watershed Stewards member working with Tom Stokely at the Planning Department, came to offer her assistance with the Weaverville Community Forest. All AmeriCorps members have to do a community project and Abbey would like to organize something around invasive weeds in the riparian areas of the Weaverville Community Forest (mapping and coordinating a “weed busters” eradication project with volunteers. She has already talked to Berna Cooney. Frost indicated that it would be a great project and addition to the efforts in the Weaverville Community Forest stewardship project.

**Old Business**

None

**New Business**

**11.0 Discuss and or Take Action on District Annual Audit for Fiscal Year 03/04**

Moved to 4.3

**12.0 Discuss and/or Take Action on Annual CARCD Membership Dues**

Board discussion of CARCD.

MSC - Lowden/O'Sullivan To approve paying \$4,000 in annual dues to CARCD.

**13.0 Discuss and/or Take Action on District Sponsorship of California Range and Natural Resources Camp**

Frost provides additional information, including per student cost of \$300.00.

MSC – Truman/O'Sullivan To approve sponsorship of up to three (3) students from Trinity County High Schools to attend California Range and Natural Resources Camp.

**14.0 Discuss and/or Take Action on MOU Between District and Trinity Union High School District**

Frost & Rourke summarized the memo from staff on this MOU. The High School District approved the MOU at its meeting on March 9<sup>th</sup>.

MSC – Truman/Lowden To approve the MOU between the District and Trinity Union High School District.

**15.0 Closed Session – Discuss and/or Take Action on District Manager's Annual Evaluation**

MSC – Owens/Truman To go into closed session at 7:00 pm

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MSC – O’Sullivan/Truman To come out of closed session at 7:40 pm

Rourke reports on closed session. The Board gives Frost an exemplary review (Exceeds Expectations) and awards Frost a Step Increase. However, Frost requests that he not be given the increase and that the equivalent value of his Step Increase be passed onto the employees of the District in the form of personal equipment that will enhance employee performance.

**16.0 Board Reports/Correspondence**

O’Sullivan reports that the Northcoast Regional meeting is set for March 31<sup>st</sup> in Humboldt County. The agenda will focus on the direction of the Region with the session facilitated by Ray Ledgerwood.

Truman reports that there has been a CARCD Board meeting and Executive Committee meeting since this District’s February meeting. The annual Spring Legislative Symposium in Washington D.C. will be held in a couple of weeks. The Acting State Conservationist will visit Trinity County on Friday March 18<sup>th</sup>. The tour will include Highway 3 fuels reduction, the Industrial Park Wetland and the High School Greenhouse.

Lowden reports that CA Envirothon will be held April 13—15 in Oakhurst. Thirty teams have registered.

**17.0 Adjourn**

The meeting was adjourned at 8:00 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

April 20, 2005

- 
- 1.0 Call To Order Rourke 5:30 PM  
2.0 Discuss and Approve Agenda  
3.0 Discuss and Approve Minutes of March 16, 2005

#### **Staff Reports**

- 4.0 Financial Report  
    4.1 Discuss Monthly Statement and Spreadsheet  
    4.2 Discuss and Approve List of Warrants  
    4.3 Discuss and/or Take Action on District's 4<sup>th</sup> Quarter Budget Revision  
5.0 Project Manager Report  
6.0 NRCS Report  
7.0 Community Forests/Stewardship Committee Report  
8.0 Trinity County Trails Report  
9.0 Facilities Committee Report  
10.0 Public Comment

#### **Old Business**

None

#### **New Business**

- 11.0 Discuss and/or Take Action on Director Travel to CARCD Day in the Capitol  
12.0 Discuss and/or Take Action on Director Travel to National Community Forest Conference  
13.0 Discuss and/or Take Action on District Resolution 05-03 - for OHV Grant  
14.0 Discuss and/or Take Action on District Resolution 05-04 - for CA Department of Fish & Game Grants  
15.0 Discuss and/or Take Action on Disposition of District Vehicle  
16.0 District Manager's Report  
17.0 Board Report/Correspondence  
18.0 Adjourn

<p style="text-align: center;"><b>REMINDER</b> <b>May Board Meeting</b> <b>Monday - May 23rd</b></p>
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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

April 20, 2005 \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

**MINUTES**

**Board Members Present:** Greg Lowden, Mike Rourke, and Colleen O'Sullivan, Patrick Truman

**Board Members Absent:** Rose Owens

**Associate Board Members Present:** None

**RCD Staff:** Cindy Blanchard, Pat Frost, Elena Letton

**Other Agency Staff:** Tiffany Riess, NRCS

**Guests:** None

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**1.0 Call To Order: 5:40 PM**

**2.0 Discuss and Approve Agenda**

MSC – Lowden/O'Sullivan Approve agenda as submitted.

**3.0 Discuss and Approve Minutes of March 16, 2005**

MSC – O'Sullivan/Truman Approve minutes of March 16, 2005 as submitted.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Board reviewed Financial Statement and Spreadsheet.

**4.2 Discuss and Approve List of Warrants**

Board reviewed warrants. Blanchard and Frost answered questions from the Board.

MSC – Truman/Owens Approve list of warrants in the amount of \$92,648.16

**4.3 Discuss and/or Take Action on District's 4<sup>th</sup> Quarter Budget Revision**

Board reviewed proposed 4<sup>th</sup> quarter budget adjustments. Blanchard and Frost answered questions from the Board.

MSC – Truman/O'Sullivan Approve adjustments for the 4<sup>th</sup> quarter revision in the amount of \$110,950. for a total budget of \$1,758,838.

**5.0 Project Manager's Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board.

**6.0 NRCS Report**

Riess announced Scott Eberly will retire at the end of April. Tom Hedt, Eureka DC, will serve as acting Trinity RC&D coordinator.

The Yreka DC position was re-advertised, resulting in 4 applications. Spear continues to serve as acting DC in Yreka 3 days per week.



Riess reported that a cost projection to revegetate 3 private parcels burned by the Sims fire was submitted to the NRCS by Berna. Two private landowners accepted the quote to revegetate 179.6 acres in total.

Rourke presented and read the Trinity County Board of Supervisors Resolution 2005-030, recognizing the 70<sup>th</sup> anniversary of the founding of NRCS.

**7.0 Community Forests/Stewardship Committee Report**

Frost reported touring the Community Forest with Glenn Lahti, BLM State Forester, Colleen O'Sullivan and Kenneth Baldwin on March 30<sup>th</sup>. Frost and Hauke are scheduled to meet with the BLM contracting officer on April 27<sup>th</sup>. The first year's work will focus on the area closest to the Timber Ridge subdivision. Frost noted preparations for NEPA will begin as BLM is expecting on-the-ground work this year. A community meeting will be held late spring/early summer to discuss plans.

**8.0 Trinity County Trails Report**

Weaverville Basin Trail will host a Mother's Day Hike on May 7<sup>th</sup>. The Lewiston Trails Group will hold their regular monthly meeting on May 12<sup>th</sup>.

**9.0 Facilities Committee Report**

Frost reviewed a Department of Conservation article provided in the agenda package, that explains RCD's tax-exempt status (allowing tax deductible donations). Discussion on establishing an endowment and other philanthropic strategies.

**10.0 Public Comment**

None

**Old Business**

None

**New Business**

**11.0 Discuss and or Take Action on Director Travel to CARCD Day in the Capitol**

MSC - Truman/O'Sullivan to approve Director travel to Day in the Capitol.

**12.0 Discuss and/or Take Action on Director Travel to National Community Forest Conference**

MSC - Truman/Lowden to approve Director travel to the National Community Forest Conference.

**13.0 Discuss and/or Take Action on District Resolution 05-03 - for OHV Grant**

Frost explained the Department of Parks & Recreation, who is administering the Off-Highway Vehicle Grant funds requires applicants to pass a resolution authorizing the submittal of applications. Staff is considering several projects that would qualify for grant funding through this program.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MSC – Truman/O’Sullivan to approve District Resolution 05-03 authorizing District applications for grant funding from the California Department of Parks and Recreation Off-Highway Vehicle Program.

Roll Call Vote:           Ayes - Lowden, Rourke, Truman, O’Sullivan  
                              Noes - None  
                              Absent - Owens

**14.0 Discuss and/or Take Action on District Resolution 05-04- for CA Department of Fish & Game Grants**

Frost directed Board to notes that the CA Dept. of Fish & Game requires the Board to adopt a resolution to enter into agreement with them. In the past the resolution was required after a proposal was approved; this year, applicants are required to submit a resolution authorizing the submittal of grant applications.

MSC – Truman/Lowden Approve District Resolution 05-04- authorizing the submittal of project proposals and to enter into agreements with the CA. Dept. of Fish & Game.

**15.0 Discuss and/or Take Action on Disposition of District Vehicle**

Board reviewed memorandum recommending the disposition of the District’s 1984 Ford F-250. Frost answered questions from the Board.

MSC - Truman/O’Sullivan to approve the disposition of the District’s 1984 Ford F-250 in the most cost effective manner.

**16.0 District Manager’s Report**

Frost reported:

- Presented a Funding Workshop at the Salmonid Restoration Federation Conference in Fortuna on March 31<sup>st</sup>.
- Students from THS will be introduced to field monitoring at the Industrial Park Wetlands on April 26<sup>th</sup> & 28<sup>th</sup>.
- North Western California Fire Safe Councils Workshop April 22<sup>nd</sup> & 23<sup>rd</sup>.
- North Coast Regional Water Quality Control Board will hold their Board meeting in Weaverville on May 3<sup>rd</sup>. A project tour and barbeque will follow meeting.
- District DG give-away day will be held May 7<sup>th</sup>.
- RAC and RAC subcommittees will meet May 16<sup>th</sup>.
- Society of Wetland Scientists Annual meeting in Charleston, SC - June 5<sup>th</sup> - 8<sup>th</sup>.

**17.0 Board Reports/Correspondence**

Lowden reported on the 13<sup>th</sup> Annual California Envirothon, noting that the Arlington High School team won (again). Truman served as a judge, representing CARCD.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Truman reported advocating in Washington, DC with CARCD Executive Director B. Leahy, T. Wehri and M. Anderson

O'Sullivan gave an overview of the North Coast Regional meeting held on March 31<sup>st</sup>. Ray Ledgerwood facilitated a strategic planning session for the group. Notes from the session were distributed. O'Sullivan, who serves as the Regional Chairwoman, will visit all of the RCD Boards in the North Coast Region.

Rourke reported on the state FFA convention held in Fresno.

**18.0 Adjourn**

The meeting was adjourned at 8:12 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

May 23, 2005

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1.0 Call To Order Rourke 5:30 PM

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Minutes of April 20, 2005

#### **Staff Reports**

4.0 Financial Report

4.1 Discuss Monthly Statement and Spreadsheet

4.2 Discuss and Approve List of Warrants

5.0 Project Manager Report

6.0 NRCS Report

7.0 Community Forests/Stewardship Committee Report

8.0 Trinity County Trails Report

9.0 Facilities Committee Report

10.0 Public Comment

#### **Old Business**

None

#### **New Business**

11.0 District Manager's Report

12.0 Board Report/Correspondence

13.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

May 23, 2005 \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

**MINUTES**

Board Members Present: Greg Lowden, Mike Rourke, and Colleen O'Sullivan, Rose Owens, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Elena Letton

Other Agency Staff: Tiffany Riess, NRCS

Guests: None

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**1.0 Call To Order: 5:39 PM**

**2.0 Discuss and Approve Agenda**

MSC – Truman/Lowden Approve agenda as submitted.

**3.0 Discuss and Approve Minutes of April 20, 2005**

MSC – Truman/Lowden Approve minutes of April 20, 2005 as submitted.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Board reviewed Financial Statement and Spreadsheet.

**4.2 Discuss and Approve List of Warrants**

Board reviewed warrants. Frost answered questions from the Board.

MSC – Truman/Lowden Approve list of warrants in the amount of \$124,257.47

**5.0 Project Manager's Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board. Frost explained a proposal to be submitted jointly with Trinity County and the Yurok tribe, to EPA's Targeted Watershed Grant Program.

**6.0 NRCS Report**

Riess reported Peter Townley will replace Spear as acting District Conservationist in Yreka, effective June 1<sup>st</sup>.

Lin Brooks signed six (6) EQIP contracts for Trinity County. The contracts included 1 water quality and 5 Forestry projects.

Riess noted that NRCS staff assisted in the Trinity High School Wetlands Field Day.

**7.0 Community Forests/Stewardship Committee Report**

Frost reported meeting with Glenn Lahti, BLM State Forester on May 6<sup>th</sup> to create a template for the 10-year cooperative agreement. Frost sent a draft to BLM, O'Sullivan and Hauke.

## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

The first 200 acres of work in the Community Forest will occur on land adjacent to Timber Ridge subdivision; for which we have a signed categorical exemption for fuels projects. A Community Meeting will be scheduled in late June to discuss the fuels prescription. Kenneth Baldwin, RPF, will be invited to give a presentation and possibly lead the group in the field to look at the prescription and help begin measuring off the riparian zone. Discussion on merchantable timber and other issues, which will be addressed once we have a Cooperative Agreement with the BLM.

### **8.0 Trinity County Trails Report**

Frost noted that the Mother's Day Hike was rained-out.

### **9.0 Facilities Committee Report**

None

### **10.0 Public Comment**

None

### **Old Business**

None

### **New Business**

#### **11.0 District Manager's Report**

Frost reported:

- Attending CARCD's Day in the Capitol May 18<sup>th</sup>.
- Students from THS were introduced to field monitoring at the Industrial Park Wetlands on April 26<sup>th</sup> & 28<sup>th</sup>.
- WES 4<sup>th</sup> grade students had a field day at the Industrial Park Wetlands on May 20<sup>th</sup>.
- The District will receive a new AmeriCorps member June 1, 2005.
- A special Board meeting is necessary within the next week to approve a Resolution and Cooperative Agreement with CDF. Funds for this state-wide vegetation management project must be encumbered before the end of this fiscal year. Discussion on the details of sub-contract and in-house obligations. A special Board meeting is scheduled for June 1<sup>st</sup> at 4PM.
- Frost will attend Society of Wetland Scientists Annual meeting in Charleston, SC on June 5<sup>th</sup> - 10<sup>th</sup>.
- The Fall-Frost Annual Island Summer Party will be held June 25<sup>th</sup>.
- Frost will climb Mt. Shasta on 6/27 & 6/28 to raise funds for the Rotary Rotoplast project

#### **12.0 Board Reports/Correspondence**

Truman reported on the RC&D Conference in Sacramento.

George Bergner of Mendocino RCD was elected Vice President of CARCD (replacing Stuart Gray). David Gottlieb was appointed (to replace Nadine Scott) as the California

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Representative to NACD. The next CARCD meeting will be held August 30<sup>th</sup>. The NACD Mid-year meeting will be held July 29<sup>th</sup>-31<sup>st</sup> in Orlando, FL.

O'Sullivan reported on CARCD Day in the Capitol. As North Coast Region Chair, she reported visiting 8 of the 9 RCDs in the region.

Owens reported on activities at the Roderick Center, including the vandalism, which led to diesel/kerosene spilling into Hayfork Creek

Rourke mentioned that Trinity High School is interviewing for an additional Ag teacher.

**13.0 Adjourn**

The meeting was adjourned at 7:30 p.m.

RCD Office

4:00 PM

#3 Horseshoe Lane,  
Weaverville, CA

**SPECIAL**  
**Board of Directors Meeting**

*Agenda*

**June 1, 2005**

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- 1.0 Call To Order** **Rourke 4:00 PM**
- 2.0 Discuss and Approve Agenda**
- 3.0 Discuss and/or Take Action on District Resolution 05-05 - for CDF Cooperative Agreement**
- 4.0 Discuss and/or Take Action on Cooperative Agreement Between the District and CDF**
- 5.0 Public Comment**
- 6.0 Adjourn**



# **Trinity County Resource Conservation District**

## **Resolution 05-05**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT (DISTRICT) APPROVING THE INTERAGENCY AGREEMENT (8CA04501) WITH THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CDF) FOR SERVICES FROM JUNE 1, 2005 THROUGH DECEMBER 31, 2006**

**WHEREAS, the people of the State of California have enacted the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 and the Sierra Nevada Forest Land and Fuels Management (Proposition 40),**

**WHEREAS, procedures established by the California Department of Forestry and Fire Protection require the District's Governing Body to certify by resolution the approval of the agreement with the State; and**

**WHEREAS, said agreement contain assurances that the District must comply with; and**

**WHEREAS, the District will enter into an agreement with the State of California for the development of the project;**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Directors does hereby:**

**Approve the agreement with the California Department of Forestry and Fire Protection dated June 1, 2005. This agreement provides a Final Programmatic Environmental Impact Report (PEIR) for CDF Vegetation Management during the 2004/2005 State fiscal year, in the amount of \$250,000.00.**

**BE IT FURTHER RESOLVED that Patrick M. Frost, District Manager, representing said Board of Directors be and hereby is authorized to sign and execute said agreement on behalf of the Trinity County Resource Conservation District.**

**The foregoing resolution was duly passed and adopted by the board of directors of the Trinity County Resource Conservation District at a regular meeting thereof, held on the 1<sup>st</sup> day of June, 2005 by the following vote:**

**Ayes:**

**Noes:**

**Abstentions:**

**Absent:**

**Attest:**

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**Elena Letton, Clerk to the Board**

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

June 15, 2005

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- 1.0 Call To Order Rourke 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Minutes
- 3.1 Discuss and Approve Minutes of May 23, 2005
- 3.2 Discuss and Approve Minutes of June 1, 2005

#### **Staff Reports**

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 4.3 Discuss and Approve District Budget for FY 05/06
- 4.4 Discuss and Approve District Line of Credit Application at North Valley Bank
- 5.0 Project Manager Report
- 6.0 NRCS Report
- 7.0 Community Forests/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

#### **Old Business**

None

#### **New Business**

- 11.0 Discuss and/or Take Action on Opening of District Bid HVRD-1N11B/1N24A
- 12.0 Discuss and/or Take Action on Director Travel to Canon Envirothon in Springfield, Missouri
- 13.0 District Manager's Report
- 14.0 Board Report/Correspondence
- 15.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

June 15, 2005 \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

**MINUTES 06/17/05**

Board Members Present: Greg Lowden, Mike Rourke, Colleen O'Sullivan, Rose Owens, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Cindy Blanchard

Other Agency Staff: Jim Spear, NRCS

Guests: None

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**1.0 Call To Order:** 5:33 PM

**2.0 Discuss and Approve Agenda**

MSC – Lowden/Truman Approve agenda as submitted.

**3.0 Minutes**

3.1 Discuss and Approve Minutes of May 23, 2005

MSC – Truman/Owens Approve Minutes as submitted.

3.2 Discuss and Approve Minutes of June 1, 2005

Truman/Lowden Approve Minutes of June 1, 2005 with corrected meeting date and time.

**4.0 Financial Report**

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard answers questions.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Frost and Blanchard answered questions from the Board.

MSC – Truman/Lowden Approve list of warrants in the amount of \$106,052.63

4.3 Discuss and Approve District Budget for FY 05/06

Board reviews proposed budget. Frost and Blanchard answer questions.

MSC – Truman/O'Sullivan Approve Budget for FY 05/06 in the amount of \$1,449,760.00

4.4 Discuss and Approve District Line of Credit Application at North Valley Bank

Board reviews staff memo describing application to extend Line of Credit with North Valley Bank. Frost and Blanchard answer questions.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MSC – O’Sullivan/Truman approve application to extend timeframe of district’s Line of credit and authorize chairman and vice-chairman to sign letter assigning Directors O’Sullivan, Owens and Truman as additional, authorized signatories for the Line of Credit.

**5.0 Project Manager’s Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board. The Board directed staff to invite Donna Harmon to come to a board meeting this summer to discuss South Fork Trinity River road projects and the opportunities to convert roads to trails.

**6.0 NRCS Report**

The Board welcomed Jim back to full-time work in Trinity County. Jim reported that Lin Brooks hired a new District Conservationist for the Yreka office and that Ed Burton, who visited Trinity County earlier in the spring as Acting State Conservationist, has been appointed California State Conservationist. The Weaverville Office has a SCEPP Intern again this summer. Cindy Baxter is an engineering student and will be here for about 2 months. NRCS was able to secure an additional \$20,000 in EQIP to allow them to enter into an eighth contract. It looks like NRCS will move up the cut-off date for EQIP applications from January to November 1<sup>st</sup> this year. This will give them the opportunity to get signed agreements sooner in the year. The Klamath Basin project has just completed an Operation and Evaluation (O&E) review from the Washington D.C. office.

The Trinity RC&D Coordinator position has been advertised and the position closed on June 3<sup>rd</sup>.

**7.0 Community Forests/Stewardship Committee Report**

Frost shared the advertisement for the next community meeting, which will be held on June 23<sup>rd</sup> at 7 pm at the Weaverville Fire Hall. It is a joint meeting of the Community Forest group and the Trinity County Fire Safe Council.

**8.0 Trinity County Trails Report**

Lowden reported that the disposition of the Taylor Street Trailhead for the Weaverville basin Trail system should be resolved very soon with the pending sale of the private property.

**9.0 Facilities Committee Report**

None

**10.0 Public Comment**

None

**Old Business**

None

**New Business**

**11.0 Discuss and take Action on Opening of District Bid HVRD-1N11B/1N24A**

Frost referred the Board to the staff memo regarding this Bid Opening. The District opened the one (1) qualified, responsible bid from John Buick Construction, with a Total Bid amount of \$82,970.00.

## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MSC – Owens/O’Sullivan to accept the bid by John Buick Construction in the amount of \$82,970.00 for District Bid HVRD-1N11B/1N24A.

### 12.0 Discuss and Take Action on Director Travel TO Canon Envirothon in Springfield, Missouri

Lowden provided an update. He has secured all of the funding from other sources.

No action taken

### 13.0 District Manager’s Report

Frost reported:

- Frost attended Society of Wetland Scientists Annual meeting in Charleston, SC - June 5<sup>th</sup> - 10<sup>th</sup>. It was a very good, technical conference with a number of papers that had information applicable to local projects. Frost thanked the Board for providing him the opportunity to go to the meeting. The 2007 conference will be in Sacramento, Frost is working on developing a track of sessions for high school students, like the THS students, who are involved in the Industrial Park Wetland project.
- The District has a signed agreement now with CDF for the PEIR, and there is a Request for Qualifications that will be advertised the next two weeks. Frost is meeting with CDF on June 22<sup>nd</sup>. If there is a sense of urgency to get the project started before our July Board meeting, Frost may request a special board meeting on July 7 or 8 to get the subcontractors on board.
- District came out well with the RAC, which approved projects for FY 06 funding, including South Fork roads (upgrades and decommissioning, a second year of wilderness trail work, GIS work for the RAC, seed collection).
- Frost has been invited to speak at a forestry resources conference in Montana in October. The conference is co-sponsored by NACD, and they will cover his costs.
- Scott Eberly’s retirement party is June 17<sup>th</sup> at 4 pm.
- The Fall-Frost Annual Island Summer Party will be held June 25<sup>th</sup>.
- Frost suggested that the Board maintain its recent tradition of having the August Board meeting in Hayfork at the Roderick Center.

### 14.0 Board Reports/Correspondence

Owens thanked the district for the picnic table for the Roderick Center in Hayfork.

Lowden reported that he would be traveling to Springfield, MO for the Canon Envirothon, which will be held at Southwestern Missouri State University. He will miss the July Board meeting, because of the Envirothon.

Truman reported on the announcement of Ed Burton as the new State Conservationist and that Mr. Burton has already begun to develop a solid relationship with CARCD, having made 8 or 10 area meetings this past spring. Other CARCD news includes: George Bergner of Mendocino RCD was elected Vice President of CARCD (replacing Stuart Gray). David Gottlieb was appointed (to replace Nadine Scott) as the California Representative to NACD.

## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

O'Sullivan reported on her work as North Coast Region Chair, and the great needs that she sees for Districts like ours to provide information/support to districts that are just now developing programs. Colleen is traveling to Missoula, Montana for a Community Forestry workshop on June 16<sup>th</sup>.

Rourke is traveling to San Luis Obispo for the annual Ag. Teachers Conference. This will be the 27<sup>th</sup> time he has gone to this conference. Two students from THS are attending Range Camp the week of June 19<sup>th</sup>.

### **13.0 Adjourn**

The meeting was adjourned at 7:30 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

July 20, 2005

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- 1.0 Call To Order Rourke 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Minutes
- 3.1 Discuss and Approve Minutes of June 15, 2005

#### **Staff Reports**

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 5.0 Project Manager Report
- 6.0 NRCS Report
- 7.0 Community Forests/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

#### **Old Business**

None

#### **New Business**

- 11.0 Discuss and/or Take Action on Opening of District Bid Hermit Rock-28N40
- 12.0 Discuss and/or Take Action on Recommendations for Selection of RC&D Coordinator Position
- 13.0 Discuss and/or Take Action on Changes to the District Financial Policy
- 14.0 Discuss and/or Take Action on Agreement for Services for PEIR for Vegetation Management
- 15.0 District Manager's Report
- 16.0 Board Report/Correspondence
- 17.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

July 20, 2005 \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

**MINUTES**

Board Members Present: Mike Rourke, Colleen O'Sullivan, Rose Owens, Patrick Truman

Board Members Absent: Greg Lowden

Associate Board Members Present: None

RCD Staff: Pat Frost, Cindy Blanchard, Elena Letton

Other Agency Staff: Jim Spear, NRCS

Guests: None

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**1.0 Call To Order: 5:37 PM**

**2.0 Discuss and Approve Agenda**

MSC – Truman/O'Sullivan Approve agenda as submitted.

**3.0 Discuss and Approve Minutes of June 15, 2005**

MSC – Truman/Owens Approve Minutes as submitted.

**4.0 Financial Report**

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard answers questions.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Frost and Blanchard answered questions from the Board.

MSC – Truman/O'Sullivan Approve list of warrants in the amount of \$74,661.50

**5.0 Project Manager's Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board.

**6.0 NRCS Report**

Spear reported that the Weaverville FO will be hosting an NRCS area-wide meeting on August 10<sup>th</sup>. NRCS has a pool of 10 qualified applicants for the RC&D Coordinator position. Five of the applicants are currently in a federal position. NRCS engineer designed the Industrial Park Wetland spillway repair. Engineering intern Cindy Baxter implemented the project, using District crew to install enkammat between ponds #3 and #4.

**7.0 Community Forests/Stewardship Committee Report**

Frost reported on the Community Forest meeting held June 23<sup>rd</sup>, co-hosted by the Trinity County Fire Safe Council. Kenneth Baldwin and Greg Blomstrom, with Baldwin, Blomstrom, Wilkinson & Associates (BBWA) presented an analysis of the Community Forest Assessment. In



addition, Baldwin described various fuels prescriptions appropriate for the Community Forest. Baldwin also gave an overview of Carl Skinner's Blacks Mountain Experimental Forest project.

Frost outlined the July 12<sup>th</sup> Community Forest field tour where Baldwin had completed some sample tree markings for fuels reduction. He was able to explain his methodology and answer questions from nearby landowners and the Community Forest Group. Frost noted both meetings were well attended by BLM representatives.

**8.0 Trinity County Trails Report**

Frost noted the WBT group has scheduled a hike to Tangle Blue Lake on Saturday July 23<sup>rd</sup>.

**9.0 Facilities Committee Report**

None

**10.0 Public Comment**

None

**Old Business**

None

**New Business**

**11.0 Discuss and take Action on Opening of District Bid Hermit Rock-28N40**

Frost referred the Board to the staff memo regarding this Bid Opening. He suggested a change to the bid recommendation, noting that the District needs to keep the bid at approximately \$102, 000 or less. The District opened the one (1) qualified, responsible bid from John Buick Construction, with a Total Bid amount of \$103,810.

MSC – O'Sullivan/Truman to accept the bid by John Buick Construction in the amount of \$103,810.00 for District Bid Hermit Rock-28N40.

**12.0 Discuss and Take Action on Recommendations for Selection of RC&D Coordinator Position**

Frost noted the opportunity for the District to provide input for the selection of the RC&D Coordinator position. The Board discussed important skills and attributes they would like NRCS to consider when filling the position. The Board agreed to send a letter to Lin Brooks outlining the District's recommendations.

MSC - Owens/O'Sullivan to write letter to Lin Brooks, addressing the District's concerns regarding the selection of the RC&D Coordinator.

**13.0 Discuss and/or Take Action on Changes to the Financial Policy**

Board reviewed and discussed staff memo regarding two (2) proposed changes to financial policy. The first change addresses project sub-contracts (section VIII, A-E); changing the dollar amounts of the following:

VIII. ...Directors will approve proposed sub-contracts in excess of \$25,000 (change to \$30,000)

A. Projects of \$25,000 (change to \$30,000) or less may be performed by force account...

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

B. Projects of \$100,000 (change to \$125,000) or less may be contracted out by informal procedures.

D. Projects over \$100,000 (change to \$125,000) will be contracted out by formal sealed bidding...

E. Change the published notice for bids to Trinity Journal Newspaper and the trade journals to receive notice to Reed Construction Data, Shasta Builders Exchange, Humboldt Builders exchange, McGraw-Hill Construction and Dodge Center.

The second proposed change involved changing District Travel per diem (Section VI, C.) from \$25.00 per night to \$35.00 per night.

MSC - Owens/O'Sullivan to approve proposed changes to District Financial Policy regarding Bids and Per Diem.

**14.0 Discuss and/or Take Action Agreement for Services for PEIR for Vegetation Management**

Board discussed memo and agreement. Frost answered questions noting the agreement for services represents a solid estimate for subcontracting the development of a state-wide PEIR with registered professional foresters. It is anticipated that some adjustments will be necessary as GIS needs are determined and report preparation and editing begins.

MSC - Truman/O'Sullivan to approve Agreement for Services between the District and BBWA to develop a PEIR for management activities.

**15.0 District Manager's Report**

Frost reported:

- A PEIR scoping meeting will be held in Redding on August 22<sup>nd</sup>. Additional meetings have been scheduled in central and southern California.
- The Children's Summer Day Camp at Lowden Park is going well. The 2<sup>nd</sup> session will begin July 25<sup>th</sup>.
- Frost will attend a CLC meeting on July 21<sup>st</sup> in Ashland and the Trinity Center Town Hall meeting July 26<sup>th</sup> to discuss Upper Trinity watershed issues.
- Frost will travel to Sacramento to attend a State Water Resources Control Board consolidated grant program workshop on July 28<sup>th</sup> and return in time for the 7 PM Fire Safe Council Meeting.
- The August Board meeting (August 17<sup>th</sup>) will be held in Hayfork at the Roderick Center.
- The September Board meeting was changed to Tuesday, September 20<sup>th</sup> to accommodate Board attendance to the CARCD Region 1 meeting.
- Frost was told by Jim French that Mark Rey, Undersecretary for Natural Resources and Environment, USDA, will be visiting Trinity County August 15<sup>th</sup>-17<sup>th</sup>.

**16.0 Board Reports/Correspondence**

O'Sullivan reported on the Community Forest Workshop she attended in Missoula, Mt.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Truman gave an update on the RC&D expansion. He reported a good turnout for the June 22<sup>nd</sup> RC&D annual meeting, and noted attending the retirement barbeque for Scott Eberly and the Annual Fall-Frost Island Day Party.

Rourke noted participants of the Forestland owners workshop sponsored by the UC Extension, toured the Rourke Ranch.

**17.0 Adjourn**

The meeting was adjourned at 7:50 p.m.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

**August 17, 2005 \* 5:30 PM**

**Roderick Center ~ Hayfork, CA**

**MINUTES**

**Board Members Present:** Greg Lowden, Mike Rourke, Colleen O'Sullivan, Rose Owens, Patrick Truman

**Board Members Absent:** None

**Associate Board Members Present:** None

**RCD Staff:** Pat Frost, Elena Letton

**Other Agency Staff:** None

**Guests:** None

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**1.0 Call To Order: 5:37 PM**

**2.0 Discuss and Approve Agenda**

MSC – Lowden/O'Sullivan to approve agenda as submitted.

**3.0 Discuss and Approve Minutes of July 20, 2005**

MSC – O'Sullivan/Truman to approve Minutes of July 20, 2005 as submitted.

**4.0 Financial Report**

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Frost answered questions.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Frost answered questions from the Board.

MSC – Truman/O'Sullivan Approve list of warrants in the amount of \$175,165.76

**5.0 Project Manager's Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board.

**6.0 NRCS Report**

Board reviewed written report.

**7.0 Community Forests/Stewardship Committee Report**

Glenn Lahti, BLM State Forester, received the Community Forest Stewardship Agreement edits from the BLM National office and should have an agreement ready for the District in September.

Once we have a cooperative agreement with BLM, Frost will pursue a similar agreement with the USFS.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Frost noted that the County is authorized to use Title 3 funding (RAC) on Community Forest Projects.

**8.0 Trinity County Trails Report**

In lieu of meetings, the Weaverville Basin Trail and Lewiston Trails group had a joint hike to Deadfall Lakes on August 13<sup>th</sup>.

**9.0 Facilities Committee Report**

Frost has a meeting scheduled in with USFS District Ranger, Joyce Andersen, to discuss upcoming presentation at the NACD Forestry Conference and will use that opportunity to begin to discuss access issues on land behind Trinity High School.

O'Sullivan is meeting with attorneys Al Wilkins and Elizabeth Johnson, to discuss setting up an endowment under the Trinity Trust.

**10.0 Public Comment**

None

**Old Business**

None

**New Business**

**11.0 Discuss and/or Take Action on District Resolution 05-06 for the Election of Special District Risk Management Authority Board of Directors.**

Board reviewed SDRMA's Election Packet enclosures and discussed candidate's Statements of Qualifications.

MSC – O'Sullivan/Owens to approve District Resolution 05-06 for the Election of Thomas Lewis, Gregory Hall, Ken Sonksen, John Woolley, Dana Mulder, Antonio Sedano and William Miller to the Special District Risk Management Authority Board of Directors, by following roll call vote:

Ayes: Lowden, Owens, Rourke, Truman, O'Sullivan

Noes: Ø

Abstain: Ø

Absent: Ø

**12.0 Discuss and Take Action on Trinity LAFCO Fees for FY 2005/2006**

Postponed definitely until next regular Board meeting.

**13.0 Discuss and/or Take Action on Attendance to the NACD Southwest/Pacific Regional & Western Coalition Meeting**

MSC - Truman/Lowden to approve Director attendance to the 2005 NACD Southwest Pacific Regional & Western Coalition Meeting.

**14.0 Discuss and/or Take Action Attendance to the California Association of RC&D Councils Annual Fall Conference**

MSC - Lowden/Owens to approve Director travel to the California Association of RC&D Councils Annual Fall Conference

**15.0 District Manager's Report**

Frost reported:

- A PEIR scoping meeting will be held in Redding on August 22<sup>nd</sup> which is the first of 4 meetings in August. Kelly will meet with CDF GIS staff to discuss data needs and availability.
- Cindy has been shopping around for alternative banking services. We met with Scott Valley Bank representatives to discuss their services.

**16.0 Board Reports/Correspondence**

Lowden reported on the Canon Envirothon held in Springfield MO., noting that California placed 14<sup>th</sup>-overall.

Lowden's term on the Envirothon Board expired and while he wasn't re-elected, he received a Canon digital video camera.

O'Sullivan is reviewing the County's Regional Transportation Plan and offered to incorporate District concerns into her comments.

Truman noted that the CARCD Board meeting will be held on August 30<sup>th</sup>.

Rourke and FFA students provided the barbeque dinner for the NRCS Regional meeting held in Weaverville.

Owens noted that she has filed papers to run for another term on the Trinity PUD Board.

**17.0 Adjourn**

The meeting was adjourned at 7:45 p.m.

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

August 17, 2005

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1.0 Call To Order Rourke 5:30 PM

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Minutes of July 20, 2005

#### **Staff Reports**

4.0 Financial Report

4.1 Discuss Monthly Statement and Spreadsheet

4.2 Discuss and Approve List of Warrants

5.0 Project Manager Report

6.0 NRCS Report

7.0 Community Forests/Stewardship Committee Report

8.0 Trinity County Trails Report

9.0 Facilities Committee Report

10.0 Public Comment

#### **Old Business**

None

#### **New Business**

11.0 Discuss and/or Take Action on District Resolution 05-06 for the Election of Special District Risk Management Authority Board of Directors

12.0 Discuss and/or Take Action on Trinity LAFCO Fees for FY 2005/2006

13.0 Discuss and/or Take Action on Attendance to the NACD Southwest / Pacific Regional & Western Coalition Meeting

14.0 Discuss and/or Take Action on Attendance to the California Association of RC&D Councils Annual Fall Conference

15.0 District Manager's Report

16.0 Board Report/Correspondence

17.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

RCD Office  
5:30 PM

## Board of Directors Meeting

### *Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

September 20, 2005

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- 1.0 Call To Order Rourke 5:30 PM  
2.0 Discuss and Approve Agenda  
3.0 Minutes  
3.1 Discuss and Approve Minutes of August 17, 2005

#### **Staff Reports**

- 4.0 Financial Report  
4.1 Discuss Monthly Statement and Spreadsheet  
4.2 Discuss and Approve List of Warrants  
5.0 Project Manager Report  
6.0 NRCS Report  
7.0 Community Forests/Stewardship Committee Report  
8.0 Trinity County Trails Report  
9.0 Facilities Committee Report  
10.0 Public Comment

#### **Old Business**

- 11.0 Discuss and/or Take Action on Trinity LAFCO Fees for FY 2005/2006

#### **New Business**

- 12.0 Discuss and/or Take Action on Weaverville Community Forest Stewardship Assistance Agreement with BLM  
13.0 Discuss and/or Take Action on District Resolution 05-07 for the California River Parkways Grant Program  
14.0 Discuss and/or Take Action on Attendance to the CARCD Annual Meeting  
15.0 District Manager's Report  
16.0 Board Report/Correspondence  
17.0 Adjourn

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**REGULAR BOARD MEETING**

**September 20, 2005 \* 5:30 PM**

**#3 Horseshoe Lane, Weaverville CA**

**MINUTES**

**Board Members Present:** Greg Lowden, Mike Rourke, Colleen O'Sullivan, Patrick Truman

**Board Members Absent:** Rose Owens

**Associate Board Members Present:** None

**RCD Staff:** Pat Frost, Elena Letton

**Other Agency Staff:** Jim Spear- NRCS, Glenn Lahti- BLM

**Guests:** None

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**1.0 Call To Order: 5:33 PM**

**2.0 Discuss and Approve Agenda**

MSC – Truman/Lowden to approve agenda and move item 12.0 to follow agenda item 3.0

**3.0 Discuss and Approve Minutes of September 20, 2005**

MSC – Truman/Lowden to approve Minutes of September 20, 2005 as submitted.

**12.0 Discuss and Take Action on Weaverville Community Forest Stewardship Assistance Agreement with BLM**

The Board discussed the 10-year Community Forest Stewardship Assistance agreement with Glenn Lahti, BLM State Forester, who clarified various details of the agreement. Additional discussion outlined initial fuels treatment, timber receipts and operating expenses.

MSC - Truman/Lowden to authorize Chairman's signature on Weaverville Community Forest Stewardship Assistance Agreement with BLM.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Board reviewed Financial Statement and Spreadsheet. Frost answered questions.

**4.2 Discuss and Approve List of Warrants**

Board reviewed warrants. Frost answered questions from the Board.

MSC – Truman/O'Sullivan Approve list of warrants in the amount of \$168,260.79

**5.0 Project Manager's Report**

Board reviewed written report provided in agenda package. Frost answered questions from the Board.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**6.0 NRCS Report**

Spear announced future NRCS funding will be based on evaluation of state-wide performance, resulting in a new reporting procedure. Spear reported the Local Work Group meeting was held today to discuss EQIP and how it will be implemented in 2006. EQIP applications for next year are due November 30<sup>th</sup>.

**7.0 Community Forests/Stewardship Committee Report**

None

**8.0 Trinity County Trails Report**

In lieu of meetings, the Weaverville Basin Trail and Lewiston Trails group will hike to Kangaroo Lake on September 24<sup>th</sup>.

**9.0 Facilities Committee Report**

None

**10.0 Public Comment**

None

**Old Business**

**11.0 Discuss and/or Take Action on Trinity LAFCO Fees for FY 2005/2006**

Frost attended the LAFCo meeting on August 23<sup>rd</sup>. He reported that the \$31.38 LAFCo charge to the District is the result of our Fee-for-Service revenue.

MSC - O'Sullivan/Lowden to approve payment of invoice for LAFCo services when received, contingent on the Board of Supervisors not paying the full cost.

**New Business**

**13.0 Discuss and/or Take Action on District Resolution 05-07 for the California River Parkways Grant Program**

Board reviewed staff memo outlining the California River Parkways Grant Program requirement to have a resolution from our Board, authorizing a funding application.

MSC - Truman/O'Sullivan to adopt Resolution 05-07, to apply for funds from the California River Parkways Grant Program.

Roll Call vote:

Ayes - Lowden, Rourke, Truman, O'Sullivan

Noes: None

Absent - Owens

Abstentions: None

**14.0 Discuss and/or Take Action Attendance to the California Association of Resource Conservation Districts Annual Conference**

MSC - Lowden/O'Sullivan to approve Director attendance to the CARCD Annual Conference November 16-19, 2005.

**15.0 District Manager's Report**

Frost reported:

- Bar 717 Environmental Camp will be held September 27-30, 2005
- CA Dept. of Fish & Game toured proposed projects submitted for 2006 implementation, on September 14-15, 2005
- Salmon Festival will be held October 8<sup>th</sup>
- Frost, along with USFS District Ranger, Joyce Andersen, will be presenting a session at the NACD Woody Biomass Conference October 11<sup>th</sup> -13<sup>th</sup> in Missoula, MT.

**16.0 Board Reports/Correspondence**

O'Sullivan gave a brief report on the North Coast Area meeting and field trip.

Truman reported on the NACD Pacific Southwest Regional meeting and the Trinity RC&D meeting.

Rourke and FFA students provided the barbeque dinner for the NRCS Regional meeting held in Weaverville.

**17.0 Adjourn**

The meeting was adjourned at 7:45 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

October 19, 2005

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1.0 Call To Order Rourke 5:30 PM

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Minutes of September 20, 2005

#### **Staff Reports**

4.0 Financial Report

4.1 Discuss Monthly Statement and Spreadsheet

4.2 Discuss and Approve List of Warrants

4.3 Discuss and Approve 2<sup>nd</sup> Quarter Budget Revision

5.0 Project Manager's Report

6.0 NRCS Report

7.0 Community Forest/Stewardship Committee Report

8.0 Trinity County Trails Report

9.0 Facilities Committee Report

10.0 Public Comment

#### **Old Business**

None

#### **New Business**

11.0 Discuss and/or Take Action on CARCD Resolutions 05-01 through 05-03

12.0 District Manager's Report

13.0 Board Report/Correspondence

14.0 Adjourn

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**REGULAR BOARD MEETING**

**October 19, 2005 \* 5:30 PM**

**#3 Horseshoe Lane, Weaverville CA**

**MINUTES**

**Board Members Present:** Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

**Board Members Absent:** None

**Associate Board Members Present:** None

**RCD Staff:** Cindy Blanchard, Pat Frost, Elena Letton

**Other Agency Staff:** Bruce Williams, RC&D

**Guests:** None

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**1.0 Call To Order: 5:36 PM**

**2.0 Discuss and Approve Agenda**

MSC – O'Sullivan/Truman to approve agenda as submitted.

**3.0 Discuss and Approve Minutes of October 19, 2005**

O'Sullivan notes an error in Agenda Item 16.0 and recommends the first line read: *O'Sullivan gave a brief report on the upcoming North Coast Area meeting and field trip.*

MSC – O'Sullivan/Truman to approve minutes of October 19, 2005, as amended.

**4.0 Financial Report**

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard gave an update on the present cash flow. Frost and Blanchard answered questions from the Board. Board directed staff to include a monthly update on account 142 – PEIR for CDF, in the Project Manager's Report.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Frost and Blanchard answered questions from the Board.

MSC – Truman/Owens to approve list of warrants in the amount of \$ 121,899.30

4.2 Discuss and Approve 2<sup>nd</sup> Quarter Budget Adjustment

Blanchard noted various additions to the proposed budget.

MSC – Truman/O'Sullivan to approve budget revision for a new budget total amount of \$ 1,681,090.

**5.0 Project Manager's Report**

Written report reviewed and discussed. Frost answered questions from the Board.

**6.0 NRCS Report**

Board reviewed written report. New RC&D Coordinator, Bruce Williams, gave an overview of his professional background, which includes serving as district conservationist in the Pacific Northwest for 23 years. He provided an update of the proposed RC&D expansion into Humboldt and Del Norte counties.

**7.0 Community Forest/Stewardship Committee Report**

Frost reported that Steve Anderson, BLM, gave an update of the Community Forest at the Trinity County Board of Supervisors meeting on October 18<sup>th</sup>. District staff and members of the Community Forest Committee will tour the forest with a BLM Forester from Washington, DC, Steve Anderson and Glenn Lahti. Frost noted that Joyce Andersen, USFS, is working on an Assistance Agreement to extend the Community Forest beyond the present boundaries. Andersen is hoping to have the Agreement finalized by the end of 2005.

**8.0 Trinity County Trails Report**

None

**9.0 Facilities Committee Report**

Frost described his first steps toward acquiring property near Trinity High School for a future District office complex. The property requires an easement through USFS land and involves negotiations with other landowners. As a public entity, the District is in better position to work out an agreement with the USFS, since the proposed use will benefit the public.

**10.0 Public Comment**

None

**11.0 Discuss and/or Take Action on CARCD Resolutions 05-01 through 05-03**

Board reviewed and discussed CARCD Resolutions.

MSC – O’Sullivan/Lowden to advise District delegate to vote Yes on CARCD resolution 05-01.

CARCD resolution 05-02 died for a lack of vote.

MSC – O’Sullivan/Lowden to advise District delegate to vote Yes on CARCD resolution 05-03

**12.0 District Manager’s Report**

Frost reported on his presentation of “Reducing Fuel Loads” with Joyce Andersen at the Woody Biomass Regional Conference sponsored by the NACD, NRCS and USFS, in Missoula, MT.

Frost thanked the Board members and employees who helped with the Salmon Festival held on October 8<sup>th</sup> at Lee Fong Park.

The November Board Meeting was changed to November 21, 2005, to accommodate attendance at the CARCD annual conference.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**13.0 Correspondence/Board Reports**

O'Sullivan reported on the North Coast Regional Meeting held September 22nd, sponsored by the Sotoyome RCD and held at the Murphy Goode winery.

Lowden assisted with hosting the RCD booth at the Salmon Festival on October 8<sup>th</sup>.

Owens announced the Roderick Senior Center is hosting its Annual Fall Dinner fundraiser on October 22<sup>nd</sup> at 6:00 PM.

Truman reported meeting with DoC to discuss District funding issues. He also noted that preparations are going well for the CARCD Annual Conference.

**14.0 Adjourn**

The meeting was adjourned at 6:58 PM.

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

November 21, 2005

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1.0 Call To Order Rourke 5:30 PM

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Minutes of October 19, 2005

#### **Staff Reports**

4.0 Financial Report

4.1 Discuss Monthly Statement and Spreadsheet

4.2 Discuss and Approve List of Warrants

5.0 Project Manager's Report

6.0 NRCS Report

7.0 Community Forest/Stewardship Committee Report

8.0 Trinity County Trails Report

9.0 Facilities Committee Report

10.0 Public Comment

#### **Old Business**

None

#### **New Business**

11.0 Discuss and/or Take Action on District Resolution 05-08 - Recognition of Jon Sandstrom

12.0 Discuss and/or Take Action on New Directors Ethics Law - AB 1234

13.0 District Manager's Report

14.0 Board Report/Correspondence

15.0 Adjourn

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**REGULAR BOARD MEETING**

**November 21, 2005 \* 5:30 PM**

**#3 Horseshoe Lane, Weaverville CA**

**MINUTES**

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost, Elena Letton

Other Agency Staff: Jim Spear, NRCS

Guests: None

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**1.0 Call To Order: 5:35 PM**

**2.0 Discuss and Approve Agenda**

MSC – O'Sullivan/Truman to approve agenda as submitted.

**3.0 Discuss and Approve Minutes of October 19, 2005**

MSC – O'Sullivan/Truman to approve minutes of October 19, 2005, as amended.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Board reviewed Financial Statement and Spreadsheet. Blanchard gave an update on the present cash flow, noting the District received a \$40,000 payment from the US Forest Service, after drawing \$20,000. from the District line of credit to meet payroll. Frost and Blanchard explained the District has an A/R of \$400,000 due to delinquent payments from a few agencies. Staff noted that District invoices to these agencies were timely and complete.

**4.2 Discuss and Approve List of Warrants**

Board reviewed warrants. Frost and Blanchard answered questions from the Board.

MSC – Truman/O'Sullivan to approve list of warrants in the amount of \$ 221,065.54

**5.0 Project Manager's Report**

Written report reviewed and discussed. Frost answered questions from the Board.

**6.0 NRCS Report**

Spear gave an update on the 20 EQIP applications his office is processing. Finalized plans are due November 30<sup>th</sup>.

Spear noted NRCS State Conservationist, Ed Burton, will be addressing animal feeding operations and concentrated animal feeding operations (AFO/CAFO) state-wide, using EQIP funding, and diverting technical assistants for these projects. The Farm Bill, designed to assist farmers with regulatory issues, allocated 40% of the funds to AFO/CAFO projects.

**7.0 Community Forest/Stewardship Committee Report**

District staff and members of the Community Forest Committee toured the forest with Scott Lieurance, BLM Forester from Washington, DC, Steve Anderson and Glenn Lahti. BLM is looking for a strong focus on community-targeted and education projects. The group had a first hand look at PG&E transmission line hazard tree removal, leading to discussion on the logistics of fuel load reduction projects.

**8.0 Trinity County Trails Report**

O'Sullivan noted that while out on the Weaverville Basin Trail, she came across District crew installing trail signs.

**9.0 Facilities Committee Report**

O'Sullivan discussed recent information she has received on setting up a foundation to fund District infrastructure. It was requested that a representative from Humboldt Area Foundation be asked to give a presentation at a future Board meeting.

**10.0 Public Comment**

None

**11.0 Discuss and/or Take Action on District Resolution 05-08 - Recognition of Jon Sandstrom**

MSC – Truman/O'Sullivan to approve District Resolution 05-08

Roll call vote:

Ayes - Lowden, Owens, Rourke, Truman, O'Sullivan

Noes: None

Absent - None

Abstentions: None

**12.0 Discuss and/or Take Action on New Directors Ethics Law - AB 1234**

Frost wanted the Board to be aware of the new law going into effect, noting that staff was going through District policies to determine if they are consistent with AB 1234. Necessary changes will be forthcoming.

**13.0 District Manager's Report**

Frost reported on his attempt to attend the Off Highway Motorized Vehicles meeting in Sacramento on November 18<sup>th</sup>. Because the meeting notice had not been posted within the legal timeframe (10 days), over 200 attendees departed after an announcement that the meeting would not be held. Frost noted the meeting will be rescheduled in the near future, probably December 3<sup>rd</sup>, which, may conflict with a seminar he is registered for. O'Sullivan offered to fill in for the District and attend the meeting if necessary.

EPA awarded a watershed grant for work in the South Fork Trinity River, to the District, along with the Yurok tribe and Trinity County. A presentation, with press coverage will be made to the Chairman of each group, in Humboldt County. Rourke stated he was unable to attend, Frost noted a potential scheduling conflict, and O'Sullivan and Truman said they could possibly fill-in. Frost told Directors he would look at the scheduling issues and contact them.

MSC - Owens/O'Sullivan to approve Director travel to Sacramento and Humboldt County for OHMV and EPA meetings.

## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Frost announced that the RCD staff Christmas breakfast will be held at 8:00 a.m. on December 12<sup>th</sup> at the Weaverville Fire Hall.

Frost reported speaking with Mr. Moores about the property he owns behind Trinity High School. He will schedule a trip to Santa Rosa (where Moores resides) to meet with him.

### 14.0 Correspondence/Board Reports

Truman reported a successful CARCD Annual Meeting with approximately 200 in attendance.

Lowden, who also attended the CARCD Annual Meeting described a tour of the Cedar Fire area. He also reported on the awards ceremony, commenting that the student Speak-off contest had excellent participants. The CARCD Director of the Year winner was Bill Crumm from Siskiyou RCD. **Lowden presented Frost with the CODE Employee of the Year plaque.**

Rourke mentioned that he was taking students to Cottonwood to attend a National Animal Identification System (NAIS) meeting. He explained that NAIS is a program intended to identify specific animals in the United States and record their movement over their lifetime.

O'Sullivan reported attending a Del Norte RCD meeting.

Rourke announced that the Board would move into closed session and asked Frost to remain available to the Board.

MSC - O'Sullivan/Owens to move into closed session.

MSC - Owens/Truman to come out of closed session.

Rourke reports on closed session stating the Board passed a motion to have a special Board meeting on December 12, 2005, at 4:00 p.m. to review a draft drug testing policy.

### 15.0 Adjourn

The meeting was adjourned at 9:30 p.m.

RCD Office

4:00 PM

#3 Horseshoe Lane,  
Weaverville, CA

**SPECIAL**  
**Board of Directors Meeting**

*Agenda*

**December 12, 2005**

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- 1.0 Call To Order** **Rourke 4:00 PM**
- 2.0 Discuss and Approve Agenda**
- 3.0 Discuss and/or Take Action on Draft District Drug and Alcohol Testing Policy**
- 4.0 Public Comment**
- 5.0 Adjourn**

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

December 21, 2005

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1.0 Call To Order Rourke 5:30 PM

2.0 Discuss and Approve Agenda

3.0 Discuss and Approve Minutes of November 21, 2005

#### **Staff Reports**

4.0 Financial Report

4.1 Discuss Monthly Statement and Spreadsheet

4.2 Discuss and Approve List of Warrants

4.3 Discuss and/or Approve District Audit for FY 04/05

5.0 Project Manager's Report

6.0 NRCS Report

7.0 Community Forest/Stewardship Committee Report

8.0 Trinity County Trails Report

9.0 Facilities Committee Report

10.0 Public Comment

#### **Old Business**

11.0 Discuss and/or Take Action on New Directors Ethics Law - AB 1234

#### **New Business**

12.0 Discuss and/or Take Action on Director Travel to NACD Annual Meeting

13.0 Discuss and/or Take Action on District Resolution 05-09

14.0 Discuss and/or Take Action on Budget-Based District Staffing

15.0 Discuss and/or Take Action on Election of District Officers

16.0 District Manager's Report

17.0 Board Report/Correspondence

18.0 Adjourn

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